



Edward Lee  
Chief of Police

# TOWN OF HOPKINTON

## POLICE DEPARTMENT

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HOPKINTON, MA 01748  
(508) 497-3401

The Hopkinton Police Department will be hosting a program to assist Veterans seeking a career in law enforcement. The program will be delivered by members of the Hopkinton Police Department, Human Resource Professionals and members of the Veterans Services. Hopkinton residency is not a requirement for participation in this program.

Over several sessions the program will cover:

- ❖ Identifying job opportunities at the federal, state, county and local levels
- ❖ Application through selection process preparation
  - Testing processes
    - Civil Service
    - Non-Civil Service
    - State
    - County
    - Federal
  - Application preparation
  - Resume and cover letter preparation
    - Importance of aligning position description with qualifications
    - Identifying transferable skills
  - Interview preparation
    - Common questions and what they are attempting to elicit
    - Appearance - dressing professionally
    - Communicating transferable skills and examples
    - Elevator Speech preparation
    - Mock interviews
  - What to expect after the job offer
    - Screening
    - Onboarding

Upon completion of the program participants will have an understanding of the law enforcement officers hiring process and what they can do to land that job.

Class will be held: Tuesday and Thursday  
June 11-27, 2019 (6pm -9pm)  
Hopkinton Police Department.

To register or for more information email Deputy Chief Joseph Bennett at [jbennett@hopkintonpd.org](mailto:jbennett@hopkintonpd.org). **Seats are limited!**