

**REQUEST FOR PROPOSALS
TOWN OF HOPKINTON
ACQUISITION OF REAL PROPERTY-PARKING LOT
PURSUANT TO M.G.L. c. 30B, § 16**

The Town of Hopkinton, Massachusetts, seeks to acquire a parking lot, containing a minimum of 30 parking spaces, to enhance the availability of off-street parking for the downtown. Sealed proposals will be received in the Town Manager's Office, Town of Hopkinton, MA with an address of 18 Main Street, Hopkinton, Massachusetts 01748 until February 25, 2020 at 2:00 p.m. All sealed proposals must be clearly marked:

Town of Hopkinton – Purchase of Real Property-Parking Lot

Copies of the RFP package will be available at Hopkinton Town Hall in the Accounting Office located at 18 Main Street, Hopkinton, MA 01748 beginning at 8:30 am on January 22, 2020. All questions regarding this Request for Proposals should be directed to the Procurement and Grants Manager, Mr. Benjamin Sweeney at bsweeney@hopkintonma.gov. Responses to pertinent questions will be distributed in writing to each person on record as receiving an RFP.

Responses will be opened publicly in the Select Board Conference Room located at Hopkinton Town Hall, 18 Main Street, Hopkinton, MA 01748 on February 26, 2020 at 11 am.

This procurement shall be conducted in accordance with the provisions of M.G.L. c. 30B, § 16, and those provisions are hereby incorporated by reference into this Request for Proposals ("RFP").

All proposals will remain in effect for a period of one hundred and eighty (180) calendar days from the deadline for submission, or until a deed has been executed and recorded with the registry of deeds, or this RFP is cancelled, whichever occurs first.

The successful property owner must be prepared to enter a purchase and sale agreement within forty-five (45) days from selection of their proposal in a form provided by the Town. The closing will occur within one hundred twenty (120) days of the appropriation of funds at Town Meeting subsequent to the award of this contract.

The Town reserves the right to reject any or all proposals, waive any informalities in the proposal process, and to accept the proposal deemed to be in the best interest of the Town.

Town of Hopkinton
Town Manager