



Dedicated to the Town of Hopkinton and it's citizens, residents, business community, Town employees and each of our organizations, boards, committees, and volunteers for their service.

Your continued efforts, care and support have made Hopkinton a welcoming community.

Thank you to the Hopkinton Cultural Council and Roselyn Jeun for sharing her artwork, *Not Alone But Together*, with the Town of Hopkinton for this Annual Report. Roselyn's mural is part of the Celebration of Diversity mural project, located on the wooden fence leading to EMC Park.

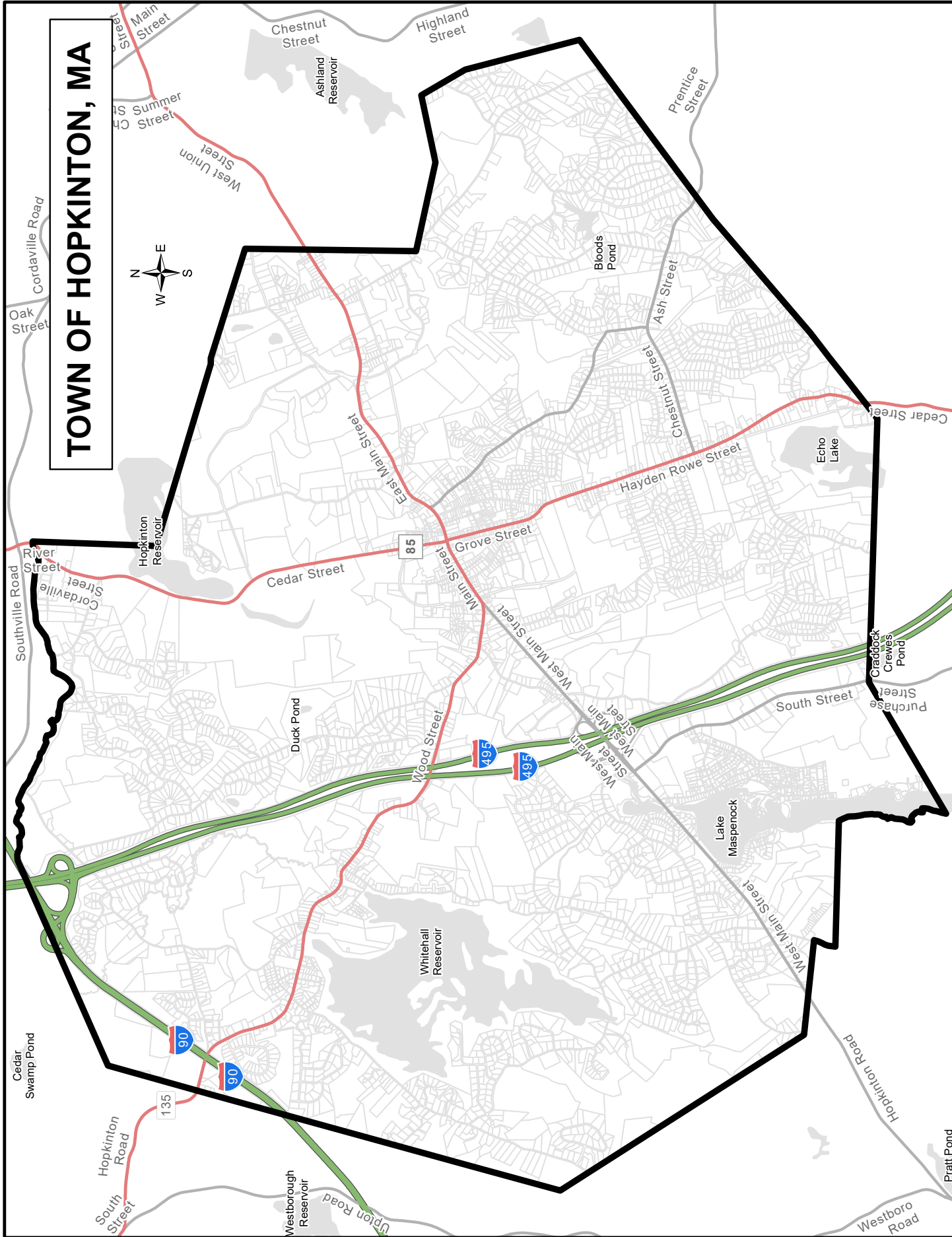
**COMMUNITY PROFILE - TOWN OF HOPKINTON, MA
2023 QUICK FACTS**

Incorporated:	December 13, 1715
Type of Government:	Select Board Town Manager Open Town Meeting
County:	Middlesex
Land Area:	28 square miles
Public Road Miles:	119
Total Population (U.S. Census):	18,046
Registered Voters as of 12/31/2022:	13,076
Total Single Family Units:	4,472
Total Condominium Units:	1,371
Average Single Family Home Value:	\$753,300
Tax Rate (2022):	\$15.81
Average Single Family Tax Bill:	\$11,910
Town Website:	www.hopkintonma.gov
Town Hall Hours:	Monday 8:00 a.m. to 4:30 p.m. Tuesday 8:00 a.m. to 7:00 p.m. Wednesday 8:00 a.m. to 4:30 p.m. Thursday 8:00 a.m. to 4:30 p.m. Friday 8:00 a.m. to 2:00 p.m.
Town Hall Main Number:	508-497-9700

TOWN FACILITIES

Town Hall - 18 Main Street	Police Station - 74 Main Street
Public Library - 13 Main Street	Fire Station - 73 Main Street
Senior Center - 28 Mayhew Street	
Public Works - 83 Wood Street	

TOWN OF HOPKINTON, MA



WHERE DO I GO FOR.....

<u>Absentee Ballot</u>	<u>Town Clerk's Office</u>
<u>Abutter's List</u>	<u>Assessor's Office</u>
<u>Alcohol License</u>	<u>Town Manager's Office</u>
<u>Birth Certificate</u>	<u>Town Clerk's Office</u>
<u>Boat Passes</u>	<u>Parks & Recreation</u>
<u>Building Permit</u>	<u>Building Department</u>
<u>Schedule Burial/purchase/sell plot</u>	<u>Cemetery Department</u>
<u>Burning Permit</u>	<u>Fire Department</u>
<u>Business Certificate</u>	<u>Town Clerk's Office</u>
<u>Common Victualler License</u>	<u>Town Manager's Office</u>
<u>Death Certificate</u>	<u>Town Clerk's Office</u>
<u>Dog License</u>	<u>Town Clerk's Office</u>
<u>Electrical Permit</u>	<u>Building Department</u>
<u>Food Permit</u>	<u>Board of Health</u>
<u>Firearms License</u>	<u>Police Department</u>
<u>Gas/Plumbing Permit</u>	<u>Building Department</u>
<u>Marriage License/Certificate</u>	<u>Town Clerk's Office</u>
<u>Municipal Lien Certificate</u>	<u>Treasurer's Office</u>
<u>Insurance Claims</u>	<u>Town Manager's Office</u>
<u>Motor Vehicle Abatement</u>	<u>Assessor's Office</u>
<u>Occupancy Certificate</u>	<u>Building Department</u>
<u>Parade Permits & Licenses</u>	<u>Town Manager's Office</u>
<u>Pay Excise Tax</u>	<u>Treasurer's Office</u>
<u>Pay Water/Sewer Bill</u>	<u>Treasurer's Office</u>

<u>Property Record Card</u>	<u>Assessor's Office</u>
<u>Raffle/Bazaar Permit</u>	<u>Town Clerk's Office</u>
<u>Pay Real Estate Tax</u>	<u>Treasurer's Office</u>
<u>Register to Vote</u>	<u>Town Clerk's Office</u>
<u>Retiree Benefits</u>	<u>Human Resource Department</u>
<u>Septic System</u>	<u>Board of Health</u>
<u>Tax Abatement</u>	<u>Assessor's Office</u>
<u>Trash/Recycling</u>	<u>Department of Public Works</u>
<u>Tree Warden</u>	<u>Department of Public Works</u>
<u>Water/Sewer Questions</u>	<u>Water Department</u>
<u>Work Permits (under 18 years)</u>	<u>High School Office you attend</u>
<u>Zoning Verification</u>	<u>Building Department</u>

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FY 2023 Employee Salaries	262

Select Board/Office of the Town Manager

Metrics:

Number of Select Board Meetings: 40

Number of Public Hearings: 9

Number of formal Public Records Requests: 9

Total valuation of real property and personal property at risk: \$274,668,395

Total number of Auto, General Liability & Property insurance claims: 16

Number of parking spaces added in the Downtown area: 53

Miles of sidewalks (public ways): 56

Acres of Town-owned conservation/open space/recreation land: 1,462.82

Acres of Town-owned conservation/open space/recreation land added in 2023: 55

Building Permits Issued by the Town for New Structures:

	2023	2022	2021	2020
New Commercial/Industrial Buildings	3	2	3	4
New Residential Buildings	38	59	141	158

The Select Board approved the following licenses and permits in 2023:

License/Permit Type	Number Issued/Approved
Parade Permits	13
Special Temporary Alcohol Licenses	21
Entertainment Licenses - One Day Events	2
Section 12 All-Alcohol and Wine & Malts Licenses (Restaurants, Clubs)	11
Section 19C Farmer Brewery Pouring Permit	1
Section 15 All-Alcohol and Wine & Malts Licenses (Package Stores)	5
Common Victualler Licenses	30
Entertainment Licenses	19
Class I and Class II Licenses	4
Municipal Street License	1
Livery/Limo Licenses	1

Requests for banners over streets; Signs in road rights of way	3
Utility Pole location/relocation within street rights of way	2
Cable Television Renewal License	1 (Comcast)

Calendar Year 2023 litigation against the Town, whether pending or settled:

1. *Apr. 3, 2023* Trustees of the New England Laborers Training Trust Fund v. Hopkinton Conservation Commission, 2381cv00948 (Middlesex Superior Court). Case has been dismissed.
2. *April 18, 2023* Hopkinton CP, LLC v. Town of Hopkinton, 2381cv1066 (Middlesex Superior Court)
3. *May 17, 2023* Cassarino & another v. Morrissey & others, 2381cv01299 (Middlesex Superior Court). Case is closed.
4. *Dec. 15, 2023* The Trails, LLC v. Hopkinton Conservation Commission, 2381cv03155 (Middlesex Superior Court)

The Select Board established the following overarching goals for FY23 & FY24, after considering many of the current challenges and opportunities facing the Town:

FY23

- Mental wellness is a fundamental human right
- Universal adherence to budget message and timeline/To have a complete and balanced budget 14 days before Town Meeting
- Address climate change
- Increase diversity, equity, inclusion and belonging at all levels throughout Town
- Address town water needs
- Provide inclusive transparent communication to all citizens/Inclusive transparent communication
- Maintain everyone's high quality of life during a time of increased growth and development
- Increase public participation in visioning and strategic planning for the Town
- Develop relationship with Eversource
- Anticipate and proactively address public concerns throughout the Main Street Corridor Project and empower professional staff to be responsive to concerns when raised for this and other public projects
- Promote economic activities in Town
- Digitize Town Administration

FY24

- Support a strategic plan for the Town for the next five years.
- Ensure the Town's financial stability, economic development, and financial sustainability.

- Promote high-quality services and focus on a high quality of life for residents and Town employees.

The Select Board signed the SWAP/TRIC Shared Housing Services Intermunicipal Agreement in 2023. The agency hired by the communities will provide residents and Town staff with affordable housing related services, including resale and monitoring of existing units.

The Select Board, the Chief Executive Officers of the Town, consists of 5 members elected for three year terms. In accordance with the Hopkinton Home Rule Charter, the Board serves as the chief policy making board of the Town, is responsible for the formulation and promulgation of policy to be followed by all Town agencies serving under it, adopts and submits a budget annually to the Appropriation Committee and to Town Meeting, in conjunction with other elected Town officers and boards and committees, develops and promulgates policy guidelines designed to bring all Town offices into harmony, and serves as the licensing board of the Town.

The Board appoints the Town Manager, who, along with the Assistant Town Manager and the Executive Assistant, is responsible for the administration of the day-to-day operations of the Town. The Board also appoints Town Counsel, the Police Chief, the Fire Chief, and the members of several boards and committees.

The Select Board would like to extend its deepest appreciation to all Town volunteers and employees for their dedication, time and energy during 2023.

Respectfully submitted,

Muriel Kramer, Chair
Shahidul Mannan, Vice-Chair

Irfan Nasrullah
Mary Jo LaFreniere
Amy Ritterbusch

Norman Khumalo, Town Manager
Elaine Lazarus, Assistant Town Manager
Vasudha Dutta, Executive Assistant, Office of the Town Manager

ACCOUNTING, PROCUREMENT & GRANTS

Metrics:

Financial Statement Results	Unqualified Opinion
Number of Accounts Under Management	8,440
Number of Annual Transactions	83,325
Grant Funds Received	\$4,895,174

The Accounting, Procurement and Grants Office provides the compliance, assurance, grant application support and audit functions for Town Departments, Boards, Committees, Commissions, and Enterprise Funds. Our responsibility is to protect the fiduciary interest of the Town by ensuring that the financial records are accurately maintained following sound accounting practices and regulatory requirements. The Office is also responsible for ensuring the expenditure of Town funds complies with state regulations. The Senior Accounting Manager/Town Accountant also ensures compliance with financial mandates of the Town Charter, Town By-Laws, Town policies, and Town Meeting Actions.



The Office consists of three full-time employees, the Senior Accounting Manager/Town Accountant, the Assistant Town Accountant, and the Procurement and Grants Manager. The empowerment and cooperation of our colleagues across Town Departments, who use and support the MUNIS financial system, is a vital component of the Town's financial success. With over 80,000 transactions initiated each year, this cooperation is the cornerstone of a successful accounting system coordinated and managed by three staff members. The Office remains committed to the continued improvement of communication and collaboration with MUNIS users across Town Departments.

The Office collaborates with the Assessor's Office and the Massachusetts Department of Revenue to validate and support compliance reporting for setting the property tax rate. The Office also collaborates with the Massachusetts Department of Revenue for the annual completion of the Town's formal statement and certification of accounts, as required by Massachusetts General Law. The Senior Accounting Manager/Town Accountant coordinates the completion of the annual independent audit and performs internal audits to maintain the integrity of the Town's internal controls.

Key 2023 accomplishments include:

- All regulatory reporting requirements met
- Deployment of additional automation modules in the MUNIS accounting system
- Management of all Federal and State grants
- Certification of "Free Cash" from previous years by the State Department of Revenue

The Office would like to recognize and thank former Assistant Town Accountant Stephanie Clifton, who moved to another position after long service in Finance and Accounting with the Town. The Office would also like to welcome newly appointed staff: Assistant Town Accountant Poonam Rijhsinghani, Procurement and Grants Manager Maureen McKeon and Senior Accounting Manager/Town Accountant Cindy Johnston.

I would like to express my deep gratitude to all Town residents, volunteers, and employees, both past and present, who make Hopkinton such an outstanding community.

Respectfully submitted,
Cindy Johnston

ANIMAL CONTROL

William J. Proctor, Animal Control Officer

2144 Dog Licenses Issued 2023.

0004 Kennel Licenses Issued 2023.

All dogs in the Town of Hopkinton must be licensed and are subject to late fees. Please contact the Town Clerk's office for licensing.

All Dogs in the town of Hopkinton must be licensed by April 1, 2023.

You can obtain a dog license at the Town Clerk's office or through the Town's Website January 1 – March 31, 2023.

- Any dog that is not licensed by April 1, 2023. will be fined \$25. (with valid rabies vaccination)
- All new dogs to the Town of Hopkinton must be licensed within 30 days.
- All puppies in the Town of Hopkinton must be licensed at 6 months of age.
 - All dogs must have a current rabies vaccination. (fines)
 - All dogs must wear their license/rabies tags (fines)
 - Recommend all puppies have proper identification

Thanks to the people of Hopkinton for putting the “license tags” on their dogs we have been able to match dogs-owners in record time! IT IS THE LAW.

We have had numerous phone calls pertaining to Wildlife. These calls include coyote spotting, foxes, squirrels, skunks, raccoons, deer etc. Please make sure that all chimneys are capped and keep doors and windows closed.

According to Massachusetts State Laws, Massachusetts Fisheries and Wildlife; their job is to protect the wildlife in Massachusetts. We evaluate every wildlife call and take care of the ones we can, especially any animal suspicious of having rabies. Wildlife situations as: “living in my basement/attic/garage were forwarded to the proper licenses’ professionals according to the rules and regulations of the State of Massachusetts. We encourage residents to keep garage doors closed, keep covers on trash cans, do not feed domestic animals outside and do not ever feed wildlife.

Other calls throughout the year 2023 were your usual missing dogs/stray dogs/missing & stray cats/dog complaints/hit dogs/hit cats/hit deet/stolen dogs/animal rescues/etc. We respond to these calls either by telephone or by evaluating the situation. We have several “police calls” and many of these are during the evening hours. We would like to thank the Hopkinton Police, Fire Department, and other agencies, for their continuous support and assistance in many of these calls.

APPROPRIATION COMMITTEE

Metrics: Review/approval of financial articles, Annual Town Meeting; \$128,139,546
Review/approval of financial articles, Special Town Meeting; \$157,342,394
Management of Reserve Fund under M.G.L. C. 40 S. 6; \$125,000

Report: <https://drive.google.com/file/d/1LBM0EJt5YvZ47FKabxlt6TnytaphKgCH/view>
<https://drive.google.com/file/d/179ojT0c3JuJhVue02tIs0kqGFXD9dgN1/view>

Members: Michael Manning, Chair
Jean Bertschmann
William Flannery
Caroline Lu

The Town of Hopkinton Appropriation Committee is established in Article 2, Section 2-7 of the Town Charter. Duties of the Committee are also prescribed in the Hopkinton Town Charter, Article 7, Sections 7-2 and 7-3; and in the Hopkinton General Bylaws, Article I Section 5-1:5-6, Article III Section 13-7, and Article VI Section 13-12.

The Appropriation Committee consists of five registered voters of sound business experience or good judgment, appointed by the Select board to consider any and all questions involving the expenditure of money. The Committee also has specific responsibility for evaluating and making reports and recommendations to Town Meeting on financial matters.



The Appropriation Committee also has a specific duty to evaluate and report on the proposed Capital Improvement Plan and was the sole statutory authority to authorize transfers from the \$125,000 fiscal year 2023 and 2024 appropriations for extraordinary and unforeseen expenditures during calendar year 2023.

The Appropriation Committee report to the May 1, 2023 Annual Town Meeting and the Appropriation Committee Special Town Meeting of 13 November, 2023 were the principal work product of the Appropriation Committee. For the Annual Town Meeting, the report includes:

- Sources and uses of funds
- Detailed departmental budgets
- Multi-year forecasting models
- Reviews of tax impact from proposed spending
- Summaries of debt levels
- Future principal and interest payment
- Status of Trust Funds
- Status of Stabilization and Reserve Funds

For the November 13, 2023 Special Town Meeting, the Report includes discussion of the replacement of the Elmwood School, with an authorized amount of \$157,342,394, consisting of an expected Town contribution of \$91,195,290, and with grants funding the balance.

Together, the Reports for the Annual Town Meeting and Special Town Meeting (links above) contain eighty-six information-packed pages of financial analysis and detail. That information is not repeated or summarized in this high level Annual Town Report.

The Appropriation Committee recommends that Citizens interested in a comprehensive understanding of Town Finances should review the links to the Appropriation Committee Reports provided above, as well as the financial statements and associated footnotes from the Town's Fiscal Year 2023 Audited Financial Statements, for the period ending June 30, 2023, which can be accessed at this link: [Audited Financial Statements](#)

BOARD OF APPEALS

The Board of Appeals is a quasi-judicial administrative board that hears and decides zoning related appeals, applications for special permits, and petitions for variances pursuant to its authority under MGL c. 40A, and applications for affordable housing projects pursuant to its authority under MGL c. 40B. The Board has jurisdiction to hear appeals filed by any person aggrieved by reason of his or her inability to obtain a building permit or enforcement action from the Director of Municipal Inspections, or by any person, including an officer or board of the town, aggrieved by a written order or decision of the Zoning Enforcement Officer, the Planning Board with respect to decisions under site plan review, and the Historical Commission with respect to delays of demolition permits.

The Board of Appeals generally schedules public hearings on the 2nd and 4th Wednesday of each month at 7:00 PM held remotely or in person at Town Hall. Additional information regarding the Board of Appeals is available on the Town's web site at www.Hopkintonma.gov. Persons filing with the Board of Appeals are strongly encouraged to visit the Board's web pages and the "Questions & Answers" section prior to filing any request for relief with the Board.

In 2023, the Board of Appeals issued 19 decisions, and some form of relief was granted in a majority of cases. Decisions granting relief were issued in the following categories – 16 Special Permits (40A), and 1 Variance. There was 1 Appeal of a decision of the Zoning Enforcement Officer in which it was upheld.

In accordance with state law, decisions of the Board of Appeals are timely filed with the Town Clerk within 100 days of the initial filing of the request for relief in the case of Appeals and Petitions for Variances, and within 90 days following the close of the public hearing in the case of Applications for 40A Special Permits. Decisions relating to Applications for 40B Comprehensive Special Permits are timely filed with the Town Clerk within 40 days after the close of the public hearing. These deadlines may be extended at the request of the party requesting relief, and on more complex filings this frequently occurs to enable the applicant to

file additional pertinent information with the Board. Notwithstanding, public hearings for an overwhelming majority of cases are concluded on the first night.

We wish to thank all Town departments and committees who have assisted the Board during the past year, with special thanks to the employees within the Department of Land Use, Planning and Permitting. We extend special thanks to Elaine Lazarus, the Assistant Town Manager, Charles Kadlik, the Director of Municipal Inspections and Zoning Enforcement Officer, Michael Shepard, the Assistant Building Inspector and Adina DePaolo and Cobi Wallace, for their continued service and dedicated commitment.

Respectfully submitted,

John Coutinho, Chair & Clerk
Michael Riley, Vice Chair
Michael DiMascio
James Burton
Arnold Cohen

Associate Members:

John Mosher
Mike Heaton
Dan Hunt
Shawn Masterson

BOARD OF HEALTH

The Board of Health is composed of three elected members who serve overlapping three-year terms. The members include Chairman Richard Jacobs, Vice-Chairman Nasiba Mannan who was elected as member in May of 2023 and member Regina Miloslavsky. Shaun McAuliffe, R.S., has been the Director of the Department since July 31, 2017. Simone Carter, RN, BSN has been the Public Health Nurse since August 16, 2021. Our per-diem base nurses, Kasey Mauro and Emilia Muanya have served the community and department since 2020. Nidia Ruberti LaRoche has been the full-time Administrative Assistant since January 3, 2014. Kelechi Obika has been the Health Services Agent since March 29, 2021. Bryan Besso, RT(R), has been the part-time Health Agent for the Department's environmental services for over 20 years.

The mission of the Health Department is extensive and works under the direction of the Board of Health, below are just a few, and includes:

- promotion of community wellness,
- enforcement of federal, state and local regulations that promote public and environmental health, and
- community education.

A complete regulatory list of our responsibilities may be found at:

<https://www.mahb.org/wp-content/uploads/2015/12/MAHB-updated-Manual-of-Laws-and-Regulations-6.17.16-1.pdf>

Our agency licenses funeral directors and issues burial permits, licenses and inspects food establishments, mobile food trucks, temporary events, caterers, daycares that serve food, schools, pools, beaches, camps, trash and septage haulers, septic systems, septic installers, portable toilets vendors, body art practitioners, tobacco establishments and retailers and the installation of wells and septic systems, just to name a few. For Fiscal Year 2023 the Department reviewed, conducted inspections and issued the following number of Permits:

Subsurface Wastewater Disposal Systems	55	Swimming Pools	5
Failed Septic Systems	5	Beach	1
Septic Installers	38	Tobacco Establishments	7
Septage Haulers	26	Food Establishments	68
Trash Haulers	12	Funeral Directors	2
Title 5 Reports	103	Deaths (for year 2023)	65
Building Plan Permit Reviews	117	Portable Toilets	3
Wells	16	Body Art Practitioners	2
Camps	1	Soil Testing	25

On-Site Sewage Disposal Systems

The department reviews engineered plans for subsurface wastewater disposal systems. The Agent witnesses soil testing for new system construction and issues permits for construction, repair and replacement. The department also reviews building department plans to verify that the building modifications will not negatively impact the on-site septic system. In addition to the permitting and plan review, the department issues Septic installer’s licenses, reviews and maintains septage pump records and permits. The Septage Haulers and Trash Haulers permits are also issued by the department. The office conducts inspections on all permits issued to ensure that Title 5 standards and local regulations are met for all on-site sewage disposal systems. Failing septic systems are investigated, and corrective action is planned to ensure the protection of public health.

Community Septic Management Loan Program

Financial assistance is available to homeowners through a Community Septic Management Loan Program (CSMLP) administered by the department. This loan program was established in

1999 and offers low-interest loans at 2% to Hopkinton residents to correct their failing septic systems. Loan funding is supplied by the Massachusetts Water Pollution Abatement Trust (WPAT) through the Department of Environmental Protection. Any town resident seeking more information about this Loan Program should contact the office at (508) 497-9725.

Water Wells and Quality

Our office reviews private well installation/deepening/Hydrofracking plans for drinking water and irrigation wells, witnesses the water quantity testing to ensure that an adequate water supply is met, and reviews comprehensive analytical reports for potential contaminants on all new private wells. Prior to the transfer of ownership of the property and if the testing has not been conducted within the last five (5) years, Town regulations require comprehensive water quality testing at homes that are supplied by a private well; copies of test reports should be submitted to the office. The department recommends that residents test their wells **at least** every five years for bacteria and chemicals in order to verify the quality of their drinking water. The Department is assisting the DPW and Town Leadership with the current PFAS issue.

Mosquito Control

The Town participates in the Central Massachusetts Mosquito Control Project (CMMCP), a program that monitors mosquito activity, tests for the presence of infected mosquitoes, and performs activities to reduce the mosquito population, such as spraying limited areas, larviciding (organic), reducing mosquito-breeding areas, and responding to resident's complaints. Information for residents on the project is available at cmmcp@cmmcp.org. The residential mosquito treatment service is **free** to residents and performed at night, when the human biting mosquitoes are active. We worked closely with the CMMCP to mitigate the risk around the playing fields, schools, Town Common and other Spring and Summer event areas. We also engaged the CMMCP to provide Hopkinton residents free beaver dam management.

Disease Prevention

Hopkinton's Public Health Nursing department continues to lead the Commonwealth in vaccination and other nursing services. We operated flu and COVID-19 vaccination clinics for each age group. We operated in and outdoor clinics utilizing our per diem nurses, nursing students from Worcester State's nursing program, high school volunteers and the Hopkinton Fire Department. Hopkinton continues to have one of the highest vaccination rates in the Commonwealth. The Health Department has funded our COVID-19 efforts with outside grants. We continue to secure grant funded test kits, face coverings and nursing supplies to stock our schools, the food pantry, senior center, municipal offices and other public buildings.

The Department completed and submitted over **2,705** Communicable and Infectious Disease reports to the MDPH. Cases of the following were managed by the Department: Babesiosis, Norovirus, Campylobacter, Giardiasis, Hepatitis A, B and C, HGA, Influenza, Lyme, COVID-19, Salmonella, Shiga Toxin Producing Organism, Tuberculosis and Varicella.

The Health Director is the Burial Agent for the Town. The department utilizes data from the permitting process and from the Department of Public Health to track disease trends within the

Town and establish interventions that will improve wellness. In 2022, 10 residents died from COVID-19. Two residents of Hopkinton died of suicide and another two died from drug overdoses.

Food Establishment Permitting and Inspections

All permanent food establishments are required to be permitted by the department, and must be inspected, at a minimum, two times per year. Temporary food establishments, such as those associated with the Boston Marathon, PolyArts Festival and the Farmers Market, are also permitted and inspected. Follow-up inspections occur when violations are noted, and to ensure compliance with the Food Code including the food allergy notice requirements. The office investigates all complaints received regarding food services or food products; a total of **19** complaint inspections were conducted. A total of **103** routine inspections were performed in **2022**. We adopted a digital inspection system for food service, retail and housing inspections.

Recreational Swimming and Camps for Children and Bathing Beaches

All swimming pools, camps and public beaches must be inspected and permitted by the agency prior to use. A comprehensive camp inspection was conducted, and permits issued for the one recreational camp for children that operated in the summer of 2022. During the swimming season, the Department sampled the water at Sandy Beach on a weekly basis. The results of this testing are reviewed by the Department and an annual report forwarded to the Commonwealth of Massachusetts Department of Public Health.

Respectively submitted,

Dr. Richard Jacobs, Chairman

Nasiba Mannan, Vice Chairman

Regina Miloslavsky, Member

Shaun McAuliffe, Health Department Director

BOARD OF REGISTRARS

The Board of Registrars, as directed by the State and Federal Election Laws and the Secretary of State, provides the opportunity for the voters of the Town of Hopkinton to have a voice in their local government through participation in the democratic process. The Board of Registrars ensures that all elections conducted by the Town are fair and transparent. The members of the Board of Registrars are nominated by the Democratic and Republican Town Committees before being appointed by the Select Board for three-year terms. Current members are Veda Kerr, Doris Early, and Brian Karp. The Town Clerk also serves on the Board of Registrars as an ex-officio full member. Board members assist with voter registration and cover extra registration hours, as needed. Although, as in many communities, the day-to-day Board of Registrars' duties such as the running of elections, voter registrations, changes in voter status, and the annual street listing count are performed by the Town Clerk's office. The Registrars are instrumental in conducting recounts and holding hearings on election related challenges and with the increased scrutiny on the election process. The Registrars have seen increased duties in the conduct of fair elections, ensure access, and investigation of potential fraud.

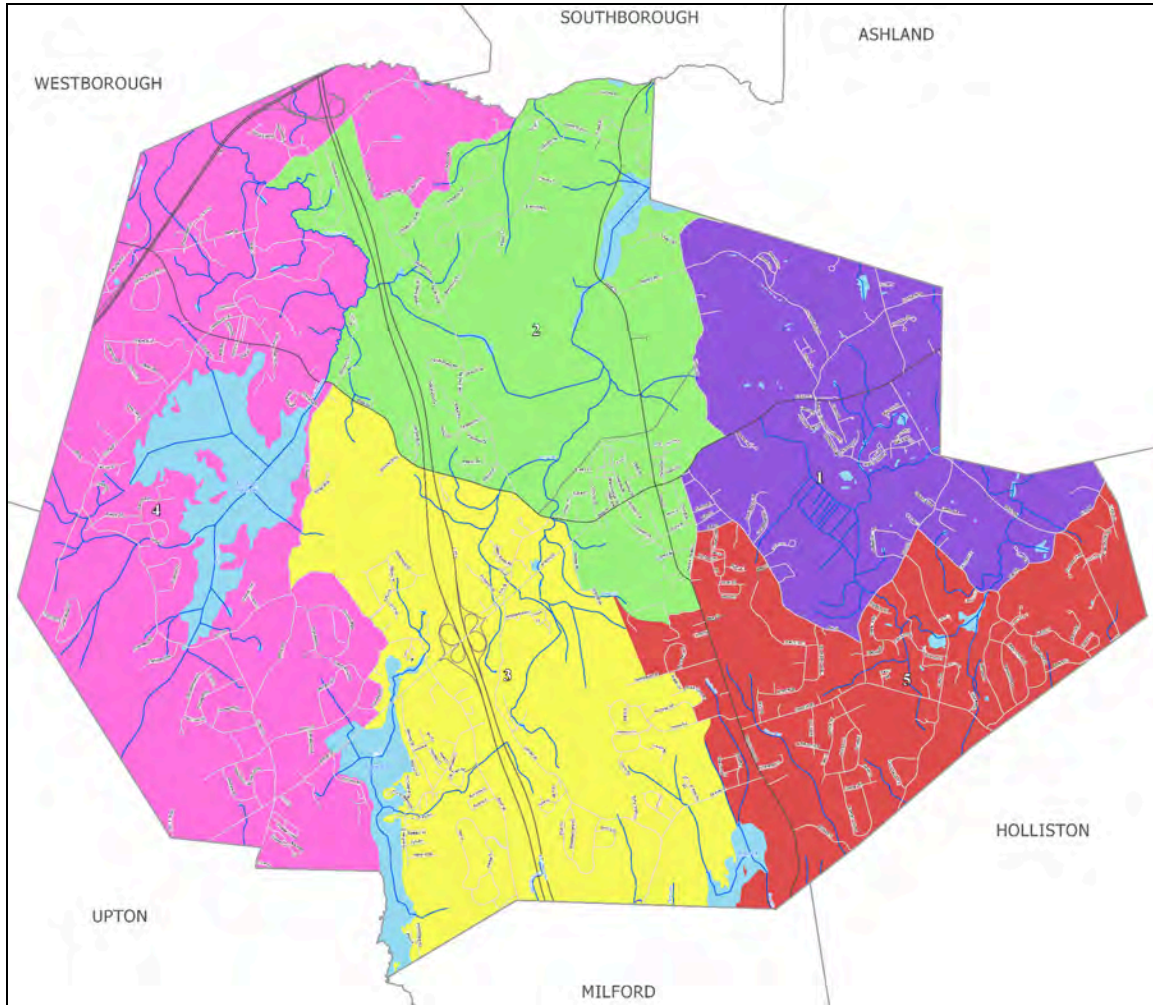
The Registrars had a very busy year overseeing the procedures implemented to make the election process safer while not inhibiting the right to vote of any of our residents. Ensuring that mail-in ballots were counted openly and working with the election administration team to ensure everything was as transparent as possible.

There were two elections in 2023, the May 15 Annual Town Election and the November 28 Special Town Election. We in Hopkinton are lucky to have so many dedicated individuals watching over our democratic process and we should all take the opportunity to thank these individuals for the service they provide the Town. Please contact the Town Clerk's Office if you would be interested in serving as an Election Officer.



All Hopkinton residents who are US citizens, and who have attained the age of 18 by the election date, and have registered to vote by the voter registration deadline are eligible to vote in each election. Residents that are US citizens and between the ages of 16 and 17 may pre-register to vote and will then automatically become registered when they reach the age of 18. All registered voters may vote in person at the polls, early in-person at state elections and primaries, and by mail in all local, state, and federal elections. Voters also still have access to absentee ballots if they are unable to get to the polls based on the eligibility requirements. Voter registration applications are available at the Town Clerk's Office or online by visiting the Secretary of State's website at sec.state.ma.us/OVR. Residents are reminded that they may also register to vote at the Registry of Motor Vehicles when changing or updating information.

Below is the map of our precinct lines set following the 2020 Federal Census.



A count of Hopkinton residents by Precinct as of December 31, 2023 follows:

Precinct #	Active	Inactive	Non-Voter	Grand Total
1	1787	415	1210	3412
2	2260	476	801	3537
3	2249	494	729	3472
4	2366	471	901	3738
5	2377	403	934	3714
Total	11039	2259	4575	17873

***Respectfully Submitted,
Connor B. Degan, CMMC
Your Town Clerk & Registrar of Voters***

CAPITAL IMPROVEMENT COMMITTEE

Metrics:

Review of 10 Annual Town Meeting Capital Articles; \$9,531,522

Review of Elmwood School Replacement Special Town Meeting Article; \$157,342,394

Members: Matt Kizner, Chair
Devin Callanan
Mohamed Haider
Mark Logan
Daniel Eversole



The Town of Hopkinton Capital Improvement Program is established in Article 7, Section 7-3 of the Town Charter. The Capital Improvement Committee is established and its duties are specified in the Town of Hopkinton General Bylaws, Chapter 5, Article 5, Sections 5-18 to 5-21.

The Committee is also charged with providing recommendations to Town Meeting on all capital articles.

Capital improvements include:

- Any acquisition, disposition, lease or transfer of land, buildings, or motor vehicles
- Any acquisition or lease of an item of equipment with a substantial useful life costing \$25,000 or more
- Any construction or improvement of public buildings or infrastructure with a total cost of \$25,000 or more

The Committee also evaluates the five-year capital expenditure requirements of the Town, in consultation with the Town Manager, Town boards, committees, commissions, and departments.

In 2023, the Committee reviewed and recommended approval of all or portions of ten capital articles at Annual Town Meeting, totaling \$9,531,522. The Committee also reviewed and recommended approval of a capital article authorizing the expenditure of \$157,342,394 which is expected to consist of \$91,195,290 from Town sources of funding, with the balance from Commonwealth of Massachusetts grant programs, including substantial funding from the Massachusetts School Building Authority.

CEMETERY COMMISSION

The Cemetery Commission is a three-member elected board charged with overseeing the town's cemetery needs. Offering cemetery space and services is an important municipal function which towns are required to provide their citizens under Massachusetts law.

The Cemetery Commission coordinated with the Department of Public Works to repave the driveways at Mt. Auburn Cemetery, a project that was approved at the 2023 Annual Town Meeting.



The Commission continues to work on repairing and restoring the many at-risk historic headstones in the town's seven cemeteries. With the assistance of Community Preservation Act funding, many of these ancient stones and monuments, some almost 300 yrs. old, are gradually being straightened, stabilized, rebased, and reset.

A commemorative marker was placed at John Dickman's grave at Evergreen Cemetery in recognition of his participation in the Boston Tea Party. A small ceremony which was open to the public was conducted on Sunday, August 27, 2023 at Evergreen Cemetery. The Grave Marker Project was a collaborative effort between the Boston Tea Party Ships & Museum and Revolution 250 to commemorate known participants with honorary grave markers for the event's 250th anniversary.



Danielle Pribyn, dressed in Revolutionary War-era garb, places the marker next to John Dickman's gravestone. PHOTO/JOHN CARDILLO, Hopkinton Independent

The goal of the Cemetery Commission continues to be to provide for the maintenance and improvement of our cemeteries and their related services. Central to this purpose will be to provide new cemetery space to meet the town's future needs. The Cemetery Commission and relevant town boards must work together over the next few years to begin planning for new cemeteries to serve the anticipated needs of our growing town.

Respectfully submitted,
Thomas Pratt, Chairman; Linda Kimball, Kyla McSweeney
Cemetery Commissioners

COMMISSIONERS OF TRUST FUNDS

The Commissioners of Trust Funds is a three-member elected board, created in accordance with Massachusetts General Laws Chapter 41, Section 45. The current members are Mary Duggan, Melissa Hayes and Susan Kurys. The principal duty of the Commissioners is to oversee the disbursement of funds from five trusts that were generously bequeathed to the Town of Hopkinton by former residents. The trusts and their areas of interest are:

- The Charles B. and Mary C. Holman Fund: Beautifying the town through the planting of shade trees, particularly in the town center.
- The Comey Memorial Chapel Fund: Perpetual care of the Comey Memorial Chapel at Evergreen Cemetery.
- The Mary A. Roche Fund: Recognition of academic excellence for students having attended the Elmwood School.
- The Charles L. Claflin Trust Fund: Care of the town common
- The Bernard J. McGovern Trust: For use by the Hopkinton Public Library for purchasing materials and arranging programs that are available to all residents of the town.

In FY2023, there were no requests for funds from the Charles L. Claflin, Comey Memorial Chapel, or Charles B. and Mary C. Holman funds.

The Commissioners received a total of 13 requests for funds from the Mary A. Roche and Bernard J. McGovern Trusts, which were reviewed and either fully or partially granted.

Mary Duggan, Chair

Melissa Hayes, Secretary

Susan Kurys, Member

COMMUNITY PRESERVATION COMMITTEE

To the Citizens of Hopkinton

Overview

The Community Preservation Act (Massachusetts General Laws; Chapter 267) was signed into law in 2000. This legislation allows cities and towns to create their own community preservation funds through a surcharge of up to 3% of the local tax levy on real property. In 2001, the citizens of Hopkinton adopted a CPA bylaw and thereby approved a 2% surcharge to their property taxes. Revenue from this surcharge is dedicated for the preservation of open space, historic sites, affordable housing and passive/active outdoor recreation in the Town. Local revenue is supplemented through the state Community Preservation Trust Fund.

Under the provisions of the CPA, a Hopkinton Community Preservation Committee was established to identify the Town's needs, capabilities and resources with regard to community preservation. The CPC considers proposals made by groups and individuals to ensure they meet the criteria of the law, benefit the community and are financially feasible. The Committee then makes recommendations to the Annual Town Meeting. The CPC may include in its recommendations a request to set aside for later spending funds for specific purposes that are consistent with community preservation, but for which sufficient revenue is not immediately available.

The Community Preservation Committee is a nine-member board which includes designees from the Planning Board, Open Space Preservation Committee, Conservation Commission, Historical Commission, Parks and Recreation Commission, the Housing Authority and three At-Large members appointed by the Hopkinton Board of Selectmen. The current Community Preservation Committee members are:

- Chairman and Member-at-Large Ken Weismantel
- Parks and Recreation Commission Representative - Dan Terry
- Conservation Commission Representative - Jim Ciriello
- Planning Board Representative – Jane Moran
- Open Space Conservation Commission Representative - Steven Levandosky
- Housing Authority Representative – Vacant
- Member-at-Large - Alfred Rogers
- Member-at-Large - Chris Alicandro
- Historical Commission Representative and Vice Chair – Eric Sonnett



Cemetery Headstone Restoration



Aiken's Park Trail and Bridge



New Dog Park at Fruit Street



Terry Farmhouse Exterior Restoration

Accomplishments:

In 2023 the following projects were approved at Town Meeting to carry on the Committee’s endless and critical endeavor toward the continuation of preserving our town’s historical, natural and recreational assets.

Historical Preservation

\$40,000 from Historical Preservation

To preserve the most at risk Historical Records, funding not to include the digitization of the records.

Open Space Boundary Marking

\$30,000 from Open Space Reserve

For the marking of 9 parcels (U25-38-0, R30-2-A, R30-133-0, R30-132-0, R30-131-0, R30-169-0, R30-2-0, R30-151-0 and R30-125-0).

Trailhead Parking Lot on Ash Street

\$5,000 from Open Space Reserve

The creation of trailhead parking with parking for two cars on Ash Street by Elwood Farms.

Trail Bridges and Boardwalks

\$5,000 from Recreation Reserve

For the creation of Trail bridges and boardwalks identified by the Trails Coordination and Management Committee.

Additional Shade Structure and Benches at the Dog Park

\$60,000 from Recreation

For additional shade structures and benches for the Dog Park located at 24 Pratt Way.

Cricket Pitch and Little League Field at Pyne Field

\$1,000,000 from Undesignated Funds

For the Design, Construction bid documents, construction and parking for a Cricket Pitch and Little League baseball field at Pyne Field

Additional Security Cameras

\$25,000 from Recreation Reserve

For additional security cameras to be installed at Sandy Beach and Fruit Street Athletic Fields

Community Housing ADA Seating, Outdoor upgrades

\$350,000 from Community Housing Reserve

For the creation of ADA compliant seating areas, shade structures, covered bus shelter and walkways at the Housing Authority.

Preliminary Engineering Western Route Trail

\$40,000 from Recreation Reserve

For the preliminary engineering including wetland assessment, topographical evaluation and trail mapping of the town owned portions and the abutting properties of the Western Route Trail.

Preliminary Engineering Segment One

\$48,400 from Recreation Reserve

For the preliminary engineering including wetland assessment, topographical evaluation and trail mapping of Segment One.

Looking Ahead

The Community Preservation Committee will continue its mission of identifying preservation needs and projects in the Town of Hopkinton and make funding recommendations to the Town Meeting.

The Committee would like to send their appreciation to Mary Larson-Marlowe for her time and dedication to the committee.

Respectfully submitted:

Ken Weismantel, Chairman

CONSERVATION COMMISSION

The Conservation Commission is required by law to fulfill a number of duties pursuant to the Massachusetts General Laws, the Massachusetts Wetlands Protection Act (WPA), and the Hopkinton Wetland Protection Bylaw (Bylaw).

To fulfill these obligations, the Commission processed applications and conducted public hearings for 87 Notices of Intent, Resource Area Delineations, Requests for Determination, Certificates of Compliance, Enforcements, Emergency Certifications, Extension Permits, and Project Changes during the past year. The Commission also processed 45 Requests for Minor Project Exemptions under the WPA and Bylaw, which improved response time for applicants

and freed valuable agenda time for more complex projects. These filings and activities, plus project site inspections, project reviews, public hearings, communications with the Department of Environmental Protection, and informational meetings with residents and developers, occupied the Commission and its staff during the past year. Commission staff also spent time responding to requests for comments from other Town Boards and working with other Town Departments on various town projects and concerns.

The Commission meets two to three Tuesday nights per month to meet the requirements of the WPA and Bylaw.



Staff complete an inspection on a private property abutting Lake Maspenock

Members of the Commission served on the Community Preservation Committee, Lake Maspenock Dam Advisory Group, Lake Maspenock Weed Management Advisory Group, Open Space Preservation Commission, Upper Charles Trail Committee, Trails Coordination and Management Committee (Trails Committee), and the Zoning Advisory Committee.

Major projects reviewed, approved and/or underway by the Commission during 2023 included:

- “Connelly Farms” Residential Subdivision, off Hayden Rowe
- Commercial Solar Power Array at 69 Frankland Road
- Commercial Solar Power Array at 0 Cedar Street
- MassDOT, I-495 and I-90 Interchange Improvement Project
- The Trails at Legacy Farms North
- Residential Subdivision at Chamberlain Street and Whalen Road (i.e. Edgewood at Hopkinton)
- Residential Subdivision at 0 Leonard Street
- “Turkey Ridge Estates” Residential Subdivision, 52 Cedar St Ext & 35 Lincoln St
- Campus improvements, MA Laborer’s Training Trust Fund, 37 East Street
- “Elmwood Farms III” Residential Subdivision, off Blueberry Lane

The Commission monitors these major projects, along with other numerous on-going residential and commercial projects of various sizes, on a regular basis, working closely with project engineers, managers, and contractors to ensure they’re complying with the requirements and performance standards under the law.

The Commission is committed to protecting our Town’s valuable wetland, buffer zone, groundwater and open space resources and ensuring compliance with Federal, State and

Hopkinton wetland regulations, our bylaw, low impact development, and best management practices.

The Commission has worked closely with the Department of Public Works relative to the on-going maintenance of town trees, roads and roadway drainage structures within and adjacent to wetland resource areas.

Commission goals include encouraging Low Impact Development initiatives, supporting open space acquisition and stewardship, and continuing efforts to successfully handle all permit applications in a timely manner.

The Commission staff has worked diligently to assist the public with understanding wetland regulations and fulfilling permitting requirements, streamlining the permitting process for applicants, promoting environmental stewardship, educating the public, acting as a liaison to other Town boards and committees, and to provide timely information to the Commission on projects under review in order to hold efficient public meetings. Commission Staff continue to seek and complete training to facilitate the best and highest outcomes for the Town of

Hopkinton. In 2023, Commission staff completed training in wetland delineation, species identification, winter botany, and erosion and sediment control. Conservation Administrator Kim Ciaramicoli obtained certification in Erosion, Sediment, and Stormwater Inspection (CESSWI) from Envirocert. The CESSWI certification is recognized by EPA for providing *qualified person* status under the 2022 Construction General Permit.



Beaver Lodge at Fruit Street open space complex in proximity to the Mary Pratt Trail South.

The Commission thanks former commissioner Co-Vice Chair Ms.

Kerry Reed for her many years of volunteer service to the Commission. We are thrilled Ms. Reed has been appointed as the Hopkinton Department of Public Works director, and look forward to many years of continued collaboration between the departments.

The Commission enthusiastically welcomes its newest member, Mr. Matt Moyer. Mr. Moyer is a registered professional civil engineer in the states of Massachusetts, Rhode Island, New Hampshire, Maine, and New York. His diverse skill set and technical background developed on a range of successful commercial, industrial, and residential land development projects, renewable energy projects, and stormwater programs for public agencies and private clients.

The Commission invites the public to attend our meetings, become involved, volunteer, request Commission presentations to aid in local awareness about wetlands, and to provide comments on any of the projects brought before us. Meeting times and agenda items are posted on the Town's website (www.hopkintonma.gov) and a link can be found on the Commission's webpage (http://www.hopkintonma.gov/departments/land_use_department/conservation_commission) as well as in the Town Clerk's Notebook at Town Hall. All members of the community are welcome and encouraged to attend our meetings or to call the Commission Office at 508-497-9745 with any questions.

Respectfully Submitted by the Hopkinton Conservation Commission,
 Jeffrey Barnes, Chair
 Melissa Recos, Vice Chair
 Carl Theodore Barker-Hook
 James Ciriello
 Edwin Harrow
 Janine LeBlanc
 Matthew Moyen

Kimberly Ciaramicoli, CPESC, CESSWI, Conservation Administrator
 Anna Rogers, Environmental and Inspectional Services Coordinator

SENIOR SERVICES (COUNCIL ON AGING)



Meals served:	over 8900
Programs sign-ins/participants:	
Exercise	4442
Memory Programs/Cafe	over 650
Cultural/Informational	1916
Professional Services	1152
Arts and Crafts	2055
Transportation/Rides:	4920

Hopkinton Senior Services seeks to enhance and enrich the quality of life for adults aged 60 and older in the Town of Hopkinton by providing activities and services that encourage independence, healthy living, and continued participation in the community. We envision a Hopkinton where seniors are a valued and respected part of the community, and can have active and independent lives. Hopkinton should be seen as the best place to retire, as well as raise a family!

Connecting to the Hopkinton community found Senior Services working with many different town departments and organizations. From partnerships with the Fire Department and DPW for a Sand for Seniors program, to a Puzzle Palooza with Parks and Recreation, to numerous Health Department programs and activities, to garden programs with the Hopkinton Garden Club; Senior Services shows its commitment to working within the community as a whole and utilizing the wide variety of skills and talents found within Hopkinton.

This past year we held our 2nd and 3rd Repair Fairs by working with the Public Library and the Lions Club. Repair Fairs partner volunteer 'fixers' with community members needing repairs for no cost. Not only does this contribute to the town's Green Initiatives by reducing waste and creating eco-friendly ways to reuse and recycle materials, it also fosters a greater sense of community and inclusion. Our Repair Fair program was nationally recognized as a Program of Excellence by the National Institute of Senior Centers.



Repair Fair Volunteers hard at work

2023 marked the return of our Variety and Art Shows, showcasing the incredible talent of Hopkinton's seniors from performance to a variety of artistic talents, many of which were learned in our wide array of class offerings and groups. Participating in the town wide *Art on the Trail* initiative was another fun way seniors participated in the wider community.



Art on the Trail - Open Hands Warm Hearts

While Senior Services endeavors to ensure that all seniors in Hopkinton thrive (not just survive), fun also abounds at the Senior Center. The daily fun begins with a wide assortment of exercise and art classes, a daily lunch program, a couple of day trips each month, Murder Mystery and Ice Cream parties, a multitude of History, Art Appreciation and Fashion talks, Bike Rides, Hikes, Family Game Days, and Spirit Weeks to name a few. Our virtual Cultural Conversations program, a visit with a FBI agent talking about scams, and even an afternoon visit with the Red Sox World Series Trophy round out more of the happenings at the Senior Center.

Our Age and Dementia Friendly movement is steadily moving forward. This past year we saw 78 new Dementia Friends added to our growing total of 217 individuals who have participated in a Dementia Friends session, that includes 15 new additional town employees. While we continue this work to break down the stigma of dementia we are also looking at strengthening our mental health support as well. We held a well attended UCLA Memory Program, a QPR in partnership with Youth and Family Services (CPR for mental health) and several other mental health programs. Our collaboration with the Public Library continues with our growing Memory Cafe, which provides a welcoming place for those dealing with memory loss and their caregivers. Caregiver support continues with 2 groups - one virtual and one in person - meeting monthly.



New Group of Dementia Friends

Outreach Services are also available for those who need a little assistance to continue to live independently and safely in their own homes. We provide the loan of Durable Medical Equipment, support filling out applications for Fuel Assistance, help obtaining transportation for medical appointments, help obtaining nutrition support and help with applications for many other local, state, and national assistance programs. Our transportation program provides rides to the Senior Center, around town and to shopping centers.

Looking forward to 2024, we expect to continue to identify, expand and provide resources and services to a diverse community with information garnered from our Community Needs Assessment and subsequent Strategic Plan, we will be broadening our programming to promote awareness, appreciation and to help promote inclusiveness and belonging in Hopkinton; and to build upon our goal to make Hopkinton a caring Age and Dementia Friendly Community.

Respectfully submitted,
Amy Beck, Senior Services Director

CULTURAL COUNCIL

<https://www.hop-culture.org>

The purpose of the Hopkinton Cultural Council (HCC) is to support public programs in the arts, humanities and interpretive sciences which promote access, education, diversity and excellence for residents of our community. This is accomplished by granting funds received from the Massachusetts Cultural Council (MCC), in accordance with their guidelines, to individuals and organizations that will present their programs in our community or local area. We fund a variety of programs each year appropriate for diverse age and interest groups. Whenever possible we give priority to Hopkinton artists and organizations. The HCC actively seeks opportunities to increase visibility to groups of different cultures to promote diverse grant opportunities.

In 2023, we distributed \$8000 of grant funding. In 2024 we are distributing \$11,522 of grants. \$8300 is from MCC state funds and the balance is from unclaimed funds from the past few years (with 2020 and 2021 Covid grants funding still effecting the numbers). Grant recipients from 2023 and 2024 include, but are not limited to, South Asian Circle of Hopkinton, Hopkinton Chinese American Association, Hopkinton Freedom Team, Hopkinton Public Library, Hopkinton Schools, Polyarts, Hopkinton Center for the Arts, Hopkinton Senior Center, Hopkinton Garden Club, Marathon Quilters Guild.

In 2023, the Hopkinton Cultural Council extended our Celebration of Diversity Mural with 5 new segments at EMC park. We celebrated Art on the Trail for 3 weeks in October on Center Trail inviting local groups to express themselves through a large canvas. Each group's canvas was hung along the trail. We also partnered with the HCA Wicked Weekend to include Pumpkinfest offering a pumpkin carving contest and exhibit for all abilities. We plan to continue all three HCC projects/events in 2024 as well as promote grant recipients projects/events to help access, education, diversity and education for Hopkinton.

We currently have 8 board members. 5 Vacancies.

Ilana Casady, Chair

Christine Enos, Secretary

Nicole Mousad, Treasurer

Mari Jae Benning

Sheila Frackleton

Amy Groves

Katie Pierce

Xue Kathy Yang

DEPARTMENT OF PUBLIC WORKS

The Hopkinton Department of Public Works (DPW) provides a wide range of services including constructing and maintaining roadways, water, sewer, and stormwater infrastructure; maintaining Town cemeteries & parks; management of public trees; snow & ice operations; managing Town-owned dams; and overseeing the trash & recycling program. All of these responsibilities are carried out by the DPW Team which is experienced, hardworking, and dedicated to the community.

The DPW comprises the Highway Department, the Water and Sewer Departments, and an Administrative Division. More information about the DPW can be found on our webpage at https://www.hopkintonma.gov/departments/department_of_public_works.

Report from the Water Department

The Water Department staff is responsible for maintaining 8 pumping stations, 3 water tanks, 770 fire hydrants and 76 miles of water main. Approximately 65% of the town is serviced by municipal water. The Water Department is on call 24 hours a day 365 days a year.

Last year we provided 392,971,000 gallons of water from our various sources. The Division has been extremely busy with all of the projects going on in town related to several new subdivisions and the downtown reconstruction project.

Flooding rains most of the summer and late fall kept the department responding to many emergencies. The department also had several major water main breaks, power outages, and construction-related issues that led to water color degradation throughout the year. A flushing program will begin in the Spring of 2024 to help clean mains and address discoloration

concerns.



To support the growth of the town and the current water quality issues, the town continues to work on long-term initiatives for our water system. A grant for \$127,000 was secured from the Drinking Water State Revolving Fund to help finance a Lead and Copper Inventory survey to comply with new EPA regulations.

The Town completed design and began construction of a filtration system for PFAS at the Fruit Street well #6 in 2023.

Construction is anticipated to be complete with the system going online in 2024.

Hopkinton is working with Southborough on bringing a Massachusetts Water Resources Authority (MWRA) connection to help with future PFAS, growth needs and water quality. Preliminary engineering analysis for the connection through Southborough has been completed. The Town will continue to work with permitting agencies, the MWRA, and the Town of Southborough on this effort.

We would also like to recognize all of the other town departments that we work with on a daily basis and thank them for their support and help throughout the year, in particular, the Sewer and Highway Departments.

Thank you also to Jed Fennueff, Matt Gogan, Shawn McDonald, Dan Bates, Kyle Boucher, and Kim Benitich for their continued service and dedication to the town.

Sincerely,
Eric J. Carty Water/Sewer Manager

Report from the Sewer Department

The sewer staff is responsible for checking 8 pumping stations along with over 40 miles of sewer pipe. Approximately 40% of the town is serviced by municipal sewer. Daily inspections of the stations are conducted to ensure proper operation. The Sewer Department is on call 24 hours a day 365 days a year and responds to numerous emergency calls throughout the year.



Wastewater flows to the town of Westborough Treatment Facility for 2023 totaled 107,671,000 gallons and flows to the Hopkinton Waste Water Treatment Facility (WWTF) were 12,248,000 gallons.

All of the pump station wet wells were cleaned twice for proper operation. Sewer lines in known trouble areas were checked for proper flow. Crews dealt with several flooding issues due to numerous storms with large rainfall totals. Several station and pump issues were addressed to ensure proper operation. New alarm systems were installed at the WWTF. Several manholes were rehabbed to help fix inflow issues.

Special recognition should also be made to all the other town departments for their continued help and support to the Sewer Department throughout the year, in particular the Water and Highway Departments.



A special thanks goes out to Al Lombardi and Jeff Pyne for their continued service and dedication to the town.

Regards,
Eric J. Carty
Water/Sewer Manager

Report from the Highway Department

The Highway Department has many responsibilities to the town and its citizens. Some of which include pavement management, drainage system maintenance and repair, stormwater management, street sweeping, maintaining cemeteries, parks & recreation areas, plowing & salting roads, sidewalks, schools and town owned parking lots, vehicle and equipment maintenance for several town departments and much more.



The Highway Department is responsible for maintaining over 108 miles of public roadways, 10 traffic signals at critical intersections, over 3,200 catch basins and seven town-owned cemeteries.

The department frequently responds to snow, ice, wind & rain storms. The 2023 winter season brought one of the warmest Januarys on record then February 3 & 4 we had the coldest on record with a temperature of -11 degrees and a windchill of -35 degrees. Strong wind gusts of 40-45 MPH brought down trees & wires forcing a few roads to be closed until Eversource could respond and make repairs.

Employees spent a few weeks from the end of March to the middle of April preparing the town for the Boston Marathon making sure that Hopkinton looks as good as it can for all of the visitors, athletes, residents and world on camera. Race day went well and our crew completed their work quickly to ensure the roads could open up on time.

During the road construction season 5 roads were reconstructed using the cold in place recycling (CIR) method, 2 roads were milled & overlaid and 11 roads were crack sealed. In addition to those roads, Mt. Auburn Cemetery roads were repaved and the Fruit St field road was reclaimed and paved.

Highway Department employees replaced and upgraded signs throughout town with new reflective signs. This work is part of our annual sign replacement program to stay compliant with federal regulations.



To comply with stormwater regulations highway employees spent additional time sweeping 94 streets (50 miles of road) a second time in the fall in areas that are required under the stormwater permitting to protect water quality for the Charles River, Lake Whitehall, and Lake Maspenock.

Throughout the year employees repaired many catch basins, completed many asphalt paving projects, cut brush along the sides of the roads and maintained lawns at town owned properties.

I would like to thank Highway Department employees Brendan O’Leary, Collin Barry, Chuck Moore, John Bernier, Chris Dagg, Pat McDonnell, Ray Shehata, Pat Canastar, Joe Arena, Steve Frieberg, Daurys Reynoso & Steve Proctor for all of their hard work and dedication. Thank you to Eric Carty and all of the members of the Water & Sewer Department for their help throughout the year. I also would like to thank Judi Regan and Kim Benitich for their administrative support to the Highway Department.

The Highway Department’s goal is to be committed to providing the highest level of service possible to the town and its residents and look for ways to become more efficient in all of our day to day operations.

Sincerely,
Mike Mansir
Highway Manager

Other DPW initiatives

The DPW continues to support Town efforts for sustainability and resiliency. In 2023, the DPW continued a culvert inventory and assessment project funded by a Building Resilient Infrastructure and Communities (BRIC) grant from FEMA to identify areas in Town vulnerable to flooding. The DPW completed inspections of two regulated Town-owned dams at Bloods Pond (South Mill Street) and Grist Mill Pond (North Mill Street). Additionally, the DPW continued efforts to improve the dam at Lake Maspenock and worked with the Lake Maspenock Citizen Advisory Group on water quality improvement initiatives.

Town leaders negotiated a new contract for trash and recycling services with EL Harvey. The DPW also hosted an annual Household Hazardous Waste Day in July with more participating households than previous years and removing a significant amount of potential contamination from our environment.

The Town relies on the DPW to keep our infrastructure safe & dependable 24/7 to meet the needs of our growing community. The DPW has a great team of dedicated and experienced staff who work hard every day to serve our community. Our staff are our greatest asset and the biggest reason that the DPW is able to provide an excellent level of service to our community. When you call in with a question, see workers drive by in a big DPW truck, or see crews checking on the pump stations on a weekend, please share appreciation for these dedicated workers.

Respectfully submitted by,
Kerry A. Reed, P.E.
Director of Public Works

DESIGN REVIEW BOARD

The Design Review Board was established by a vote of Town Meeting in May, 1994. Its purpose is to provide a detailed review of uses and structures having a substantial impact on the Town, enhance the natural and aesthetic qualities of the Town, preserve the value of land and buildings, and to protect and preserve the historic and cultural aspects and heritage of the Town. The Design Review Board members are appointed annually by the Planning Board.

The Design Review Board reviews applications for Major and Minor Project Site Plan Review that are submitted to the Planning Board, and makes recommendations to the Planning Board and the applicant. The Board reviews plans in conjunction with design criteria established in the Zoning Bylaw and intends to work with applicants to design projects that enhance and contribute to the Town. The Board also reviews applications for permanent signs and make recommendations to the applicant and the Director of Municipal Inspections.

In 2023, the Design Review Board reviewed 12 applications for permanent signs and the following applications for Site Plan Review:

- 103-109 South Street - Southfield Properties III LLC
- 86 Elm Street - Elmwood Park
- 87 Hayden Rowe - Honey Hill Farms LLC

Jeff Doherty, Chair
Jeanette Thomson
Sue-Ellen Stoddard
Curtis Smithson
Tiana Mui

FACILITIES/ENGINEERING DEPARTMENT

Metrics: Number of facilities managed	15
Square footage of facilities managed	212,930
Facilities Cleaned APPA* Level 3 (Association of Physical Plant Administration)	
Required custodial cost per square foot to meet Level 3	\$1.80/sf
Actual budgeted custodial cost per square foot at Level 3	\$1.35/sf

The Department Vision is to provide clean, safe, comfortable public and employee space, and minimize expenses.

Three big goals:

1. Provide first-class services
2. Protect town assets
3. Strive to meet Net Zero Goals

The Strategic Objective of the Facilities/Engineering Department is to strive for net-zero buildings, provide buildings people take pride in, provide comfortable working environments to allow other departments to focus on excellent service and employee care, risk-free spending on capital expenditures, provide equal service to all departments, and provide continuous training and team-building opportunities for staff.

To fulfill our Strategic Objectives we must fully reflect and include individuals who represent the public and employees that we serve through the following initiatives;

Diversity

Value the unique attributes, backgrounds, and experiences of the individuals we serve. Department strength comes from the dedication, experience, talents, and perspectives of every member.

Equity

Establish working conditions that are free from barriers and seek to correct conditions of disadvantage. Recognize that each person has different circumstances and we'll strive to provide resources and opportunities needed to reach an equal outcome. Provide the same services and opportunities to each individual or group of people in a fair and impartial manner.

Inclusion

Committed to providing an intentional and ongoing pursuit of a welcoming environment in which all individuals are treated fairly and respectfully, offered access to opportunities and resources, and empowered to contribute to the successful execution of the Department's mission.

Belonging

Promote the above to create an environment where all the individuals we serve feel welcome.

The service areas the Facilities/Engineering Department is involved with to meet the Strategic Objectives of the department include but are not limited to; Project Management, Asset Management, Energy Management, Professional Engineering Support to Departments/Boards/Committees, After-hour Emergency Response for Mechanical Building System Failures and Burglar/Fire Alarms, and Snow and Ice Removal.

The department is assigned to provide staff support to the Permanent Building Committee (PBC). The PBC provides an efficient, professional mechanism for overseeing the design, construction, reconstruction, alteration, or enlargement of buildings or other facilities owned by the Town or undertaken on land owned, leased, or operated by the Town.

A significant accomplishment of the department in 2023 was the continued management of the Main Street Corridor Project during construction. The Project includes the reconstruction, streetscaping, undergrounding of overhead utilities, and the addition of a two-way separated bike lane along Main Street between Ash Street and Wood Street. The project was initiated in 1999 when formally submitted to the State as a project.

Other department accomplishments in 2023 are summarized below;

- Bid and Re-Design of Building Improvements to the Woodville Fire Station
- Re-design of Main Street Fire Station HVAC Upgrades
- Bid and Started Construction of EMC Park Drainage Improvements
- Coordinating with the Permanent Building Committee (PBC) on Center School Redevelopment Project
- Coordinate with DPW and Town Manager on Design of MWRA Connection Through Southborough
- Coordinated with the Department of Public Works on PFAS, Miscellaneous Drainage Projects, Southborough Intermunicipal Agreement, BRIC Grant, and other general tasks
- Responded to and Managed Insurance Claim for Restoration and Repairs at the Police Station for Burst Sprinkler Pipe
- Managed MassTrails Grant

The Department includes 6 full-time employees; Facility Director/Town Engineer, Facility Manager, Inspector of Construction, Utility & Permitting, and 3 Custodial Maintenance Workers. The Facility Director is also the Town Engineer. The Director reports directly to the Town Manager. Bi-weekly meetings are held to provide updates on projects and Department initiatives to the Town Manager. The Town Manager provides beneficial guidance and advice on delivering successful capital projects and managing an efficient department. The Facility Manager directly supervises custodial staff, is responsible for the day-to-day operations of the Department, and reports directly to the Facility Director.

Over the last two fiscal years (July 2021 - June 2023), the average cost of all repairs made to Town buildings for which the Department is responsible; Senior Center, DPW buildings, Police Station, Fire Station buildings, Library, Town Hall, and other miscellaneous town-owned buildings, was about \$195,000.

Respectfully submitted,

David T. Daltorio, P.E.

FINANCE DEPARTMENT

Metrics: Bond Rating: Standard and Poors AAA

FY 2024 Operating Budget: \$104,464,403; 1.7% of Town Property Valuation

7/1/2023 General Fund Debt: \$85,058,505; 81.4% of 2024 Operating Budget

7/1/2023 Stabilization Reserves: \$4,634,942; 4.4% of 2024 Operating Budget

FY 2024 Cost, Finance Function: \$971,265; 0.93% of 2023 Operating Budget

Funding level, public employee pension plan obligation, as of 12/31/22: 72.40%

Funding level, public employee retiree health obligation, as of 6/30/23: 11.1%



The Town of Hopkinton Finance Department coordinates financial functions for the Town, including support to the Town Manager for budget preparation, capital planning, and financial analysis; as well as the functions of the Town Treasurer and Collector, the Assessor's property valuation and property tax rate work, and management of the payroll function. The Town Accountant performs financial recordkeeping and audit for all Town departments.

Town finances are sound, with the highest rating for creditworthiness, AAA, which supports borrowing for construction and improvement of facilities and the acquisition of major capital assets at the lowest possible rates.

Our Town's tax base is not heavily diversified, with 82.2% of all taxable valuation resting on the residential component of property ownership. Our industrial tax base contributes 6.8%, commercial properties contribute 3.2%, and taxable business equipment supports the final 7.8% of our property tax revenue. After a major recapitalization at the Eversource liquid natural gas

peak storage facility, that enterprise is now Hopkinton's top taxpayer.

Budgets have grown rapidly over the past several years as the Town has expanded its population, added to and enhanced its housing stock, and added some commercial properties. Revenue from this new growth in the tax base has supported increased spending, including substantial increases in spending for the outstanding Hopkinton Public Schools.



(Photo: Hopkintonnews.com)

All elements of the Finance Department have displayed an aggressive commitment to transparency and outreach, across lines of business. Specific examples include informative budgetary documents, tax collection outreach, and outreach on tax exemption opportunities for

lower income seniors and other groups through in-person presentations, mailed reminders, press releases, and social media.

Key 2023 accomplishments include:

- Support for the development of a FY 2024 budget during a period of high inflation
- Analytical support for the 2023 Town Meeting and Special Town Meeting
- Progress on documenting business processes through SOPs
- Improvements to reporting of performance metrics across departments
- Defense of property tax bills under appeal for the Eversource LNG facility
- Capture of additional Eversource LNG taxable business property in the tax base
- Analytical support for Sewer and Water Enterprise rate setting
- Analytical support for veteran and low income tax relief
- Collaboration with Hopkinton Public Schools on long-term facilities needs
- Achieved successful Financial Statement audits

Looking forward, two principal financial challenges face the Town. First, we will be challenged to align the growth in costs for education, public safety, infrastructure and other services with the growth in revenue we gain from declining rates of growth in the tax base. Achieving that alignment between expected revenues and expenses in a structurally stable way is essential. Second, requirements for new and improved facilities, including renewal and expansion of school facilities, will require careful planning, consideration, and execution as we work within our statutory borrowing cap and with eye toward the affordability of debt repayment by our citizens.

As a Department, Finance supports the Town goals of providing fiscally sound, fair, and open local government. Toward those goals, Finance is continuously improving business processes that are increasingly accurate, fast, consistent, efficient, economical, and resilient. Finance also provided focused analysis and public-facing information to support executive decision making by elected and appointed officials of the Town and to support Community oversight and decision making by the Town Meeting.

In the coming year, Finance will support its strategic objectives by:

- Building staff skills and cohesion after a year with many retirements and departures
- Continuous improvement in documenting business processes to achieve more accurate, faster, chapter outcomes that can thrive during periods of disruption or discontinuity
- Leveraging technology owned by the Town to increase workflow automation and integration
- Continuing to evolve the web based financial dashboard to support internal decision making and effective community oversight.

Members of the Finance team sustained professional development and training activities during 2023. Team members have active professional licenses or certifications requiring examination, experience, and continuing professional education. Designations active and currently held by

Finance team members include: Massachusetts Accredited Assessor, Residential Massachusetts Assessor, Commercial Massachusetts Assessor, Certified General Real Estate Appraiser. Special thanks and congratulations to Town Treasurer - Collector Diane Hendrickson, Payroll Manager Mary Shirley, and CFO Tim O'Leary who retired at the end of 2023 after long and capable service to the Town.

PROPERTY ASSESSMENT

Metrics: Taxable real property valuation	\$6,268,822,793
Number of single family homes	4,495
Average single family home valuation	\$852,400
Number of condominium homes	1,396
Average condominium valuation	\$675,500
Number of real estate property tax bills issued	7,316
Total real estate property taxes levied	\$84,411,939
Total Community Preservation Act Tax surcharge	\$1,502,089
Taxable personal property value	\$490,714,000
Number of business personal property tax bills issued	302
Total business personal property taxes levied	\$7,164,424
Number of vehicle excise tax bills issued	19,429
Total vehicle excise tax levied	\$3,714,753

The Assessors' office performs professional and administrative work to support the responsibilities of the elected Board of Assessors. The Assessor's Office supports the Board of Assessors in these ways:

- Performing equitable valuations of all real and business personal property within the municipality on a fair cash value basis
- Inspecting property sales, implementing a cyclical property inspection program, completing and annual property value adjustment analysis, and submitting a triennial certification of property values to the Massachusetts Department of Revenue
- Conducting inspections of building permit properties and determining new growth in the for levy limit
- Computing a proposed annual tax levy and a proposed tax rate.
- Developing a draft Tax Recapitulation Sheet
- Preparing a proposed valuation and commitment list
- Coordinating the tax abatement and exemption application process for Board of Assessors disposition, involving individuals who qualify based on age, income, disability, or military status
- Recommending an annual overlay reserve amount within the tax levy
- Establishing and tracking the fulfillment of betterment charges approved by the Board of Assessors
- Coordinating tax bill absorption of delinquent municipal charges, including water and sewer liens and charges
- Assessing and administering motor vehicle excise taxes



In the coming year, the Assessor's office will be focused on the improvement and documentation of business processes, continued support for the Board of Assessors in all relevant matters and has recently completed the five year certification review under the intense scrutiny of the Division of Local Services of the Department of Revenue and has timely produced the fiscal year 2024 tax bills. Additional attention will be paid to the management of the tax overlay account to execute property tax exemptions and abatements, and to the disposition of ongoing cases before the state Appellate Tax Board, including a large number of pending cases involving Eversource Energy. We will continue to monitor new construction, both active and planned, and to estimate the associated new growth in property taxes likely to accrue.

TREASURY & COLLECTIONS

Metrics: Number of 2023 payments executed	> 49,000
Dollar value of 2023 Office collections	\$95,378,653
Number of 2023 tax and utility bills issued	> 42,000
Amount of debt under management 12/31/23	\$119,094,477
Amount under investment management, 12/31/23	\$15,136,920

The Treasurer/Collector's office is responsible for the billing, collecting, and investing of all of the Town's revenues, including real estate taxes, personal property taxes, motor vehicle excise taxes, water/sewer utility bills, as well as other departmental miscellaneous service charges and fees. The Treasurer is responsible for the forecasting, coordination, and execution of short-term and long-term debt obligations required to fund the Town's capital improvement program.



The Treasurer/Collector's office aims to provide quality customer service while diligently collecting revenue and managing the financial assets of the Town. Billing, collection, investing and borrowing functions are performed within tightly defined standards promulgated in Massachusetts General Laws, and in the associated regulatory framework established by our financial regulator, the Massachusetts Department of Revenue.

Key 2023 accomplishments include:

- The successful execution of a temporary borrowing for \$4.6 million dedicated to capital improvements.
- Forecasting for over \$140 million in prospective school construction debt
- Timely collections of over 99% of amounts billed.

In the coming year, the Treasurer/Collector's office is focused on the improvement and documentation of business processes, on timely billing and collection of amounts due the Town,

on continuous improvement of data reporting and publication, on researching new software tools for the automation of cash collection and management, and on issuing a new round of debt associated with any Town Meeting actions and associated special election votes.

FIRE DEPARTMENT

The Hopkinton Fire Department expresses their heartfelt gratitude to the Select Board, the Town Manager, and the residents of Hopkinton for their steadfast support. Our unwavering commitment to serve the community fills us with immense pride. I am pleased to present the 2023 annual report of the Hopkinton Fire Department.

Mission Statement

The mission of the Hopkinton Fire Department is to preserve life and property from fire, medical, and other emergencies through the rapid response of professionally trained personnel, effective code enforcement, and quality community engagement.

In Memoriam

This year we remember Deputy Chief Richard “Dick” Stewart, Firefighter Thomas “Tippy” Spinks, Firefighter Patrick Lynch, and Firefighter Robert “Bob” Kenney for their countless years of dedicated service to the citizens of Hopkinton.

Additionally, we remember Seldon and Judith MacNeill, who tragically perished in a house fire on Easter morning. Seldon, a member of Hopkinton’s Old Guard, provided invaluable support to numerous fire department functions over the years.

Retirement

We thank Chief William Miller for his 23 years of dedicated service to the Town of Hopkinton and wish him well in his new role as Fire Chief for the Town of Bellingham.

Personnel Updates

We proudly announce the graduation of the following firefighters from the Massachusetts Firefighting Academy:

- Firefighter/Paramedic Maxwell Hoadley
- Firefighter/Paramedic Travis Metcalf
- Firefighter/Paramedic Tyla Doolin
- Firefighter/Paramedic Brian Beaudette

With the graduation of these four firefighter/paramedics, the Hopkinton Fire Department became fully staffed, allowing us to permanently increase the minimum number of firefighters on duty for the first time in over 20 years.

2023 Accomplishments

- Ambulance 1 replaced and put into service

- 6 Firefighters recognized by Governor Healey for Meritorious Conduct
- Ladder 1 licensed to the Advanced Life Support level
- Medication pumps placed into service
- A new fill station for breathing air was installed
- Fall Prevention Clinic and Vaccine Clinics in collaboration with the Health Department
- Community Narcan Training in partnership with the Health Department

Operational Statistics

In 2023, Hopkinton Fire Department responded to 2,749 emergency calls			
NFIRS Series 100	94	EMS call, excluding vehicle accidents with injury	1,545
Building Fires	21	Vehicle accident with injuries	81
Cooking Fires	27	Vehicle accident with no injuries	67
Chimney/Oil Fires	4	NFIRS Series 400 Hazardous Conditions (No Fire)	148
Transportation Fires	15	NFIRS Series 500 Service Calls	198
Natural Vegetation Fires	23	NFIRS Series 600 Good Intent Calls	217
Outside Fires	4	NFIRS Series 700 False Alarm & False Calls	356
NFIRS Series 200 Overpressure Rupture, Explosion, Overheat (No Fire)	7	NFIRS Series 800 Severe Weather & Natural Disasters	4
NFIRS Series 300 Rescue & Emergency Medical Service Incidents	1,724	NFIRS Series 900 Special Incident Type	1

Fire Prevention Statistics

In 2023, Hopkinton's Fire Prevention Bureau performed 961 inspections			
Smoke and CO Alarm Inspections	236	Smoke and CO Alarm Re-Inspections	26
Annual Inspections	91	Annual Re-Inspections	20

Oil Burner Inspections	79	Oil Burner Re-Inspections	4
Occupancy Inspections	77	Occupancy Re-Inspections	29
Propane Tank Inspections	76	Propane Tank Re-Inspections	11
Cargo Tank/Tank Truck	7	Occupancy Renovation	156
Code Enforcement	78	Administrative Functions	71

Community Risk Reduction

Falls continue to be the leading cause of medical responses for HFD. In 2023, falls accounted for 22% of our medical dispatches. To help decrease the number of these responses, the HFD has partnered with the Senior Center, Council on Aging, and Health Department and hosted a Falls Prevention Clinic. Additionally, the HFD has rolled out “Sand & Socks for Seniors” in collaboration with the Senior Center & DPW, which also includes home safety inspections.

In 2023, Firefighters had 445 Community Risk Reduction interactions			
Community Members Trained in CPR	156	Home Sand Deliveries	25
Car Seat Installations	105	Public Education Classes	21
Home Safety Inspections and Smoke/CO Alarm Installs	74	Stop The Bleed Classes (225 High School Juniors Trained)	9
Community Risk Reduction Interaction	57		

Grants

- Assistance to Firefighter Grant - \$338,046 to procure 35 SCBAs and 70 cylinders
- Ambulance Certified Public Expenditure Grant Program - \$16,886
- Enbridge \$9,000 - Acquired five new gas meters
- FM Global Grant \$2,846 - For smoke and carbon monoxide alarms
- Senior SAFE and Student Awareness of Fire Education (S.A.F.E.) grants - \$6,658

Training

- Full-scale exercise at the Hopkinton LNG facility
- Established monthly training sessions with LNG personnel
- Seven firefighters attended advanced firefighter gas school
- Department wide QPR training (Question – Persuade – Refer)
- ICS 400 training for command staff

2024 Goals

- Prepare for the arrival of our two new pumpers

- Assist with the preparations for the 100th start of the Boston Marathon in Hopkinton
- Reduce falls and continue to expand our Community Risk Reduction efforts
- Increase mental health training and create a peer support team for First Responders

In closing, I would like to thank the members of the Hopkinton Fire Department for serving with excellence, preparedness, and compassion and look forward to the challenges and opportunities that 2024 will bring us. Thank you for your continued trust and support.

Respectfully Submitted,
Gary Daugherty Jr
Fire Chief & Emergency Management Director

HOPKINTON HISTORICAL COMMISSION

The Hopkinton Historical Commission (HHC) was established fifty four years ago with a goal of safeguarding the town's legacy through historic preservation of properties, sites and resources in the town. The HHC saw a significant evolution in commission members during 2023. Thanks for all of the good work to departing members John Pavlov and James Haskins and welcome to new members Scott Knous, Brian Collela and Anna Dorcey. While it's their first year on the Commission, each has stepped up to volunteer for key positions:

Scott Knous – Treasurer

Brian Collela – Secretary

Anna Dorcey – Communication Liaison

Also, long standing member Nanda Barker-Hook has agreed to take on the Historic Signage Liaison.

The Aiken's Park Trail and Stone Bridge restoration was benefited significantly by the reuse of the granite curbing removed from Main St as part of the Downtown Improvement Project. Thanks to the efforts of Town Manager, Norman Khumalo, the granite was provided to the HHC at no additional cost to the town. The original bid for procuring new granite for Aiken's Park was \$44,000. Not only did the reuse of the Main St. granite save that amount but the character and age of the existing repurposed granite was more appropriate for the park.

For those unfamiliar with Aiken's Park, it is a small patch of park property on the Sudbury River adjacent to the Southborough Train Station. The trail is envisioned to be part of a network that would allow transit riders access to the Hopkinton State Park and town trails.

The HHC is working with the CPC to source historic funds to preserve archives at the Historical Society by replacement of the perimeter drainage around the building.

Thanks to our great schools, Hopkinton is an expanding community and, as such, continues to see requests for demolition and replacement of our existing housing stock. Where appropriate, the HHC has chosen to institute several 18 month demolition delays to work with property owners to determine better alternatives to outright demolition for properties deemed both

“historically significant” and “preferably preserved”. Existing houses under demolition delay include 189 Pond St., 18 Cedar St. and 13 Walcott St

Structures that have or will be demolished and replaced per agreement with HHC include 83 East Main St and 87 Hayden Rowe St. The existing structure at 12 Mt. Auburn St was also allowed to be demolished.

Additional structures anticipated for replacement include those at 48-52 Main St (existing Katz Pharmacy) and 6 Cedar St.

For 2024, the HHC is looking to expand our communications with townfolk and residents to ensure that we are elevating the town’s knowledge and appreciation for the historically significant elements in the town and to provide a resource for those who share our interests.

HOPKINTON HISTORIC DISTRICT COMMISSION

Historic Districts in Massachusetts have three major purposes, as stated in Ch. 40C of Massachusetts General Law: 1.) To preserve and protect the distinctive characteristics of buildings and places significant to the history of the Commonwealth and its cities and towns; 2.) To maintain and improve the settings of those buildings and places; 3.) To encourage new designs compatible with existing buildings in the district.

The Hopkinton Center Historic District was established by residents in 1979, consisting primarily of properties surrounding the Town Common, the Common itself, and properties along the south side of Main Street, ending near the corner of Grove Street. A small portion of East Main Street is also included. In 2000 the Town Hall was added to the district, and in 2001 the Center School followed suit. In 2019 the 76 Main Street Historic District was created. The Hopkinton Historic District Commission is the reviewing authority responsible for regulating design within the Hopkinton Center Historic District and the 76 Main Street Historic District.

Center School Re-use: We look forward to continuing to work with the town on the renovation and reuse of Center School. Center School is a key component of the Common’s historic character and we welcome efforts to find a use that makes best use of the building while protecting its historic character.

Certificates issued by the Commission in 2023 included: a Certificate of Appropriateness for outdoor seating at the public library (May 2023).

Certified Local Government: The Hopkinton Historic District Commission voted unanimously on July 13, 2022 to endorse the town of Hopkinton’s application to become a Certified Local Government (CLG) in partnership with the Hopkinton Historical Commission and the Woodville Historic District Commission. The CLG Program is a unique partnership that provides a close integration of federal, state, and local preservation activities and provides enhanced access to federal funding for historic preservation efforts. We look forward to collaborating to preserve Hopkinton’s quality of life to preserve Hopkinton’s historic resources and to commit to the preservation of Hopkinton’s built environment

Respectfully submitted,
Stacy Spies, Chair
Beth Watson, Vice Chair
Amy Ritterbusch
Melanie Smith
Patrick Fagan

HUMAN RESOURCES DEPARTMENT

Maria Casey, SHRM-SCP
Human Resources Director

HR webpage: <http://www.hopkintonma.gov/HR>

The mission of the Human Resources (HR) Department is to create new, and improve existing, personnel policies and procedures that foster a team approach for all departments as they work to serve the citizens of Hopkinton. Moreover, we strive to create an environment that encourages employee feedback.

This year's goals were:

1. Diversity, Equity, Inclusion & Belonging heading toward Immersion
2. Employee Advancement & Opportunity - Succession Planning & Competitive Merit Promotion
3. Employee Engagement & Retention

Who we care for!

The HR Department continues to experience an increase in demand for its services from 443 Town employees. The workforce is comprised of 158 full- and part-time employees (work more than 20 hours), 9 employees (work less than 20 hours with regular hours), 231 seasonal & per diem (as needed) employees including Parks & Rec summer clinic staff, traffic constables, election workers, substitute library staff and 45 Senior Volunteer Workers.

The FTE HR Staff to Employee Ratio for this year was .78 -- that is, that there is appx. $\frac{3}{4}$ of 1 HR staff for each 100 employees. *Society for Human Resource Management (SHRM), reports that best practice is 2.5 FT HR Staff for each 100 employees.* The Town has only $\frac{3}{4}$ HR staff whereas SHRM recommends 2.5, a delta of 1.75 HR staff to employee ratio. The HR Department's current staff is 3 full-time employees and one half-time employee supporting the Town.

Through HR, the Town welcomed 32 new employees and said goodbye to 27 employees. Employee Turnover is 15.3% total this year. On average government industries nationwide are reporting approximately 10.6% turnover rate.

We greatly care for 1,303 insurance subscribers. We successfully managed 44 recruitments and we processed and redacted 455 employment applications while also supporting the DEIB initiatives which continue to be a cornerstone of the recruitment and selection process.

The Town manages the benefits for 389 retirees and spouses. This year, HR held 15 town/school retiree individual meetings. These appointments can average up to an hour-and-a-half depending on the retiree's individual circumstances. If you anticipate retirement in the next year, please set up an appointment with *Benefits Administrator Jessica Lewerenz*. Because these appointments are so important, confidential and require preparation, we ask that you schedule the appointment ahead of time.

The HR Department partners with and/or advocates for all employees across the organization with regard to 11 Attendance & Leave matters, Benefits & Insurance, 12 Classifications, Compensation, Collective Bargaining with 4 units, HR Compliance matters, 27 individual Employee Relations matters, Employee Assistance Program (EAP), Performance Evaluation & Management, *The Employee Handbook*, Personnel Policies, Recognition & Reward, Recruitment & Selection, Succession Planning, Termination & Retirement, Training & Development opportunities, 7 IOD (Injured-on-Duty - Police & Fire) and 12 Workers' Compensation cases.

The HR Director collaborated with and advised on the following:

- Police Department Drug & Alcohol Testing Policy,
- Compensation Review for non-union Employees & Mass Equal Pay Act compliance
- Parks & Recreation Director selection with the Parks & Recreation Commission
- Secured the well-renowned *Verbal Judo Institute Instructor - Curtis Smith* to provide customer service training to all town employees
- DPW Director selection
- Member of the Fire Chief Search Screening Committee
- DEIB Immersion & Town/School Grant. DEIB Audit of Library & Town Services
- Secured a vocational high school Co-op Program with Keefe Tech* with the IT Director

*The program provides a student who is enrolled in a technical education program with an organized, progressive and diversified paid employment experience that will provide him with employability and technical knowledge and skills that are not acquirable in a school-based setting. This new arrangement with Keefe Tech is just another one of the varied ways to recruit and, hopefully, secure a future local government-interested candidate.

Our Employees' Good Health is Our Signature

Upon the recommendation of the Wellness Committee, and in collaboration with Mass General Brigham Health Insurance, the Town held a walking challenge. The event was well attended by a

mix of departments and feedback was positive. More wellness challenges will follow regularly in the coming year in connection with Mass General Brigham's Virgin Pulse Wellness Platform.

- The Town also held educational sessions on cost-savings programs through Mass General Brigham Health Insurance. The first two topics were Rx Savings
- Solutions and Virgin Pulse Wellness Platform. Each session in the series was recorded for full access by employees. The educational series was an initiative also supported by the Insurance Advisory Committee and then implemented for FY24. The series will continue in the coming calendar year.
- The Town offered several new voluntary benefits to employees for FY24. These include Equitable Advisors for deferred compensation and financial planning and MetLife for Vision coverage, Group Legal coverage, Identity and Fraud Protection coverage and Pet Insurance.
- A Financial Planning workshop was offered to employees by Equitable Advisors to support financial wellness.

Strengthening Team Hopkinton

Another area where HR involvement and strategy is critical is Recruitment and Selection. *Hiring the right person for the right position at the right time* is critical in supporting the organization to provide customer-centric excellence to the residents. HR collaborated on the promotions of Anna Rogers as Environmental and Inspectional Services Coordinator; Andrea Colibri as Library Youth Services Supervisor; Danielle Cook as Reference and Technology Supervisor; Diane Hendrickson as Treasurer Collector and Daurys Reynoso as Heavy Equipment Operator. For all town positions, HR screened 455 applications and participated on 61 team interview panels, collectively interviewing 251 candidates for 48 full- and part-time, temporary or per diem recruitments.

Everyone in the Town is a leader!

A big Congratulations to John Gelcich (pictured to the right), Principal Planner for the Land Use Department on completing a Certificate in Local Government Leadership & Management, sponsored by the Town. This program co-sponsored by the MMA & Suffolk University allows John to take local government-related courses and earn Master's Degree credits, the equivalent of 5 courses. It is an arduous program. Well done John!



The Town has made some internal and external selections for appointment. Below are a few that we were able to capture.



Pictured above left: Norman Khumalo, Elaine Lazarus, Andrea Colibri, Dave Daltorio, Mary Jo LaFreniere, Gus DeOliveira, Carly Moniz, Muriel Kramer, Amy Ritterbusch & Kristin Merrill.



Pictured above right: Ray Otto Stephenson, Seth Ledoux, Andrea Colibri, Dan Boudreau and Danielle Cook.

Diversity, Equity, Inclusion and Belonging Initiative

Human Resources has continued to immerse Diversity, Equity, Inclusion and Belonging (DEIB) through the fabric of its colleagues and in various aspects of the work we do. We strive to do work in a way that impacts employees and retirees in a meaningful manner.

This year the Town continued the DEIB by creating and facilitating with Rachel Glisper of Crossroads DEIB, three (3) cross-department Intentional Inclusion Workshops for Town Hall, Facilities, Information Technology, the Library, Senior Services, and Parks & Recreation. The 1st session was an introduction to the series and a review of unconscious bias. Session 2 included lively discussions on 3 of the 6 pillars of Intentional Inclusion that is Access, Attitude & Choice/Opportunity. Employees explored Hopkinton's willingness to make a difference and promote diversity in the workplace by taking real action and discovering how Choice and Opportunity leads to greater productivity, more innovation and improved decision-making. The last session included spirited discussions on the final pillars of Intentional Inclusion including the importances of diverse Partnerships, Communications, and do Town Policies imbue diversity and inclusion.

Pictured below left: Muriel Kramer, Amy Ritterbusch, Holly Morand, Mary Jo LaFreniere, Laurie St. John, Maureen McKeon, Norman Khumalo & Elaine Lazarus.

Pictured below right: Norman Khumalo, Irfan Nasrullah, Amy Ritterbusch, Muriel Kramer, Charles (CJ) Paquette, Mary Jo LaFreniere, Diane Hendrickson & Elaine Lazarus.



Continuous Improvement - How well is the Town doing?

Employee Engagement Survey

Over the past two years, the Personnel Committee and Human Resources staff have been collaborating on a number of initiatives including: Belonging, post-Covid era strategies, mental health and the “Great Resignation” which is now becoming known as the “Great Reflection.” The common refrain across the aforementioned themes is that employees are reevaluating what’s truly important in their personal and professional lives.

One tool to better understand the employee’s engagement is conducting an employee engagement survey. The Town, via an independent vendor - Polco, conducted the anonymous employee survey. The survey captured employees’ opinions of the Quality of Community, Quality of Governance, Employee Engagement, Workplace Essentials, Organizational Climate, Employee Development, Equity & Inclusion and Internal Support Services. A total of 90 completed surveys were obtained, providing an overall response rate of 56%. Because the survey was intended to be taken by all employees, no traditional margin of error was calculated. However, because not all employees responded, Polco recommended using plus or minus five percentage points as the “range of uncertainty” around any given percent reported as a whole. The highlights, as summarized by Polco, are below:

Summary Highlights

Most Hopkinton employees are satisfied with their jobs, feel positively about working for Hopkinton, and plan to stay working for the Town.

About 9 in 10 employees strongly or somewhat agreed that they had good friends at work and planned on working for the Town a year from now, while about 8 in 10 employees indicated that they gain satisfaction from their current job responsibilities.

Around three-quarters agreed that they felt positively challenged in their current job, satisfied with their job overall, and that they had the opportunity to do what they do best each day at work. About 7 in 10 were very or somewhat likely to recommend working for the Town of Hopkinton to others, and a similar proportion agreed that they felt positively about working for the Town overall. Finally, about 6 in 10 agreed that the Town's mission and vision made them feel their job is important.

A focus on employee development is an opportunity to increase employee engagement.

Roughly two-thirds of employees strongly or somewhat agreed that they saw a career path for themselves at the Town. Further, when looking at which organizational characteristics were most highly correlated with employee engagement, opportunities to develop a career path was one of the top key drivers. When asked about opportunities for employee development in Hopkinton, about 6 in 10 employees felt that the Town did an excellent or good job supporting continual learning and having available opportunities for employees to develop knowledge and skills. The accuracy of performance evaluations and clarity of staff roles and responsibilities were favorably reviewed by about half of respondents.

When asked to consider their supervisors' performance as related to employee development, about 7 in 10 agreed that their supervisors do an excellent or good job of providing opportunities for employees to learn and grow. Similarly, about 6 in 10 felt that supervisors were successful at applying discipline fairly and consistently, working together with employees to set goals, communicating expectations of employees, and providing specific, constructive feedback that helps improve employee performance. Promoting activities to increase employee engagement can help organizations ensure their employees want to remain for years to come.

Employee trust in overall leadership could be improved.

Although three-quarters of employees felt the overall quality of services provided by the Town of Hopkinton was excellent or good, only half favorably rated the Town for generally acting in the best interest of the community. Roughly 4 in 10 employees gave positive scores to their overall confidence in Hopkinton government and to the overall direction that Hopkinton is taking. About 7 in 10 of employees felt very or moderately confident in their supervisor, half felt confident in senior staff/leadership, and 3 in 10 said the same for the leadership of Council/elected officials.

A safe, respectful, and inclusive work environment is a cornerstone of the Town of Hopkinton.

Employees gave high marks to the quality of work being done by their work group (84% excellent or good), and this success is likely fueled by a positive work environment. Virtually all employees praised the Town for maintaining a work environment that is free from drug or

alcohol abuse. Maintaining a work environment that is free of violence or harassment garnered excellent or good reviews from about 8 in 10. Roughly three-quarters of respondents also rated the Town favorably for protecting employees from health and safety hazards on the job.

When it came to fostering inclusivity in the workplace, about three-quarters agreed that the Town of Hopkinton does an excellent or good job at providing a safe and secure environment for employees of all backgrounds and valuing employees from diverse backgrounds, and slightly lower proportions said the same for the Town respecting individual cultural beliefs and values (71%) and demonstrating respect for employees of different cultures and belief systems (69%). Further, at least 6 in 10 positively rated the Town on promoting workforce diversity, attracting employees from diverse backgrounds, and recruiting diverse people into positions of organizational leadership.

We are guardians of good work!

Many town employees took the opportunity to become Dementia-Friendly trained provided by Hopkinton resident Sam Docknevich this past year. This training is invaluable in guiding employees as we work with the most vulnerable Seniors and Hopkinton's prized population.



Pictured left: Sam Docknevich, Maria Casey, Ayako Barnum, Nicole Levay, Laurie St. John, Renee Chen, John Neas, Beryl Wagner, Kristin Merrill, Cobi Wallace & Mary Zeinieh.

Pictured right: Sam Docknevich, Reka Au, Jessica Lewerenz, Bill Miller, Tom Poirier, Meaghan Deraad and Susan Sadeghi.



PERSONNEL COMMITTEE

The Personnel Committee (PC) is an advisory committee charged with providing guidance, feedback and advice working collaboratively with the Town Manager and Human Resources

Director on matters regarding Town employees. The Town Manager and HR Director greatly value each of their individual areas of HR expertise.

This year, the Committee met three times and continued discussing Diversity, Equity, Inclusion and Belonging; Benefits Enhancements, such as pet insurance & legal services; the Employee Engagement Survey; Verbal Judo Customer Service Training for all employees; the Compensation Schedule review; improving the employee experience; and recruitment and selection which continues at a fast pace. A special thank you to Barbara Kessler who stepped down. At the time of this writing, there is an open seat on the Personnel Committee. If you have expertise in the human resources field/industry and are interested in getting involved, please go to <https://hopkintonma.granicus.com/boards/forms/560/apply/> to complete the “Online Volunteer Form” via the Town Manager’s Office. The Select Board are the appointing authority.

The Town Manager and HR Director sincerely appreciate the dedicated committee and time that the committee gives back to this community through their service.

Committee Members: Patricia Duarte, Chair; Patricia Sinacole; Barbara Kessler; Christine Lambert; Nelicia Bowen & Barbara Kessler, resigned

INSPECTIONAL SERVICES

During 2023 construction remained steady, with the majority of projects being done on existing residential properties.

Ongoing residential development started and/or continued at The Trails at Legacy Farms, Chamberlain/Whalen Subdivision, Whisper Way, Connelly Farms and Turkey Ridge developments.

The Inspectional Services Department consisted of a full-time Director, a part-time Inspector of Buildings, a part-time Plumbing and Gas Inspector, a part-time Electrical Inspector and Administrative support staff this past year. We send our greatest appreciation and thanks to Mike Shepard who retired at the end of November 2023 after over 11 years of service in his second employment with the Department.

The Inspectional Services staff continues to pursue educational training to keep up-to-date with changes in codes and construction techniques to maintain certification levels.

The Department continues to maintain safety and service as our highest priority and we look forward to serving the community in the next year.

Respectfully submitted,

Charles E. Kadlik
Director of Municipal Inspections
Zoning Enforcement Officer

BUILDING REPORT

In accordance with applications filed in this office for the period starting January 1, 2023 and ending December 31, 2023, building construction in the Town of Hopkinton for the past year is as follows:

New: Commercial Buildings

Permits Issued: 3
Estimated Value: \$2,414,036.00
Fees Collected: \$24,140.00

Alterations To Same

Permits Issued: 107
Estimated Value: \$29,451,934.00
Fees Collected: \$232,398.00

New: Residential Buildings

Permits Issued: 38
Estimated Value: \$16,274,302.00
Fees Collected: \$162,747.00

Alterations To Same

Permits Issued: 1228
Estimated Value: \$36,324,226.00
Fees Collected: \$346,087.00

New: Misc. Structures

Permits Issued: 91
Estimated Value: \$5,656,252.00
Fees Collected: \$45,023.00

Wrecking

Permits Issued: 9
Estimated Value: \$453,391.00
Fees Collected: \$4,414.00

Certificates of Compliance, Use & Occupancy: 1097

Certificate of Inspection: 41

Fees Collected: \$1,240.00

Building:

Total Permits Issued 2023: 1476
Total Estimated Value: \$90,574,141.00
Total Fees Collected \$814,809.00

GAS/PLUMBING REPORT- 7/1/22 - 6/30/23

Deposits: \$73,785.00
Payroll: \$46,200.00
Expenses: \$637.56

WIRING REPORT- 7/1/22 - 6/30/23

Deposits: \$148,715.12
Payroll: \$63,030.00
Expenses: \$1,061.77

LAKE MASPENOCK WEED MANAGEMENT AND CONTROL ADVISORY CITIZEN INPUT GROUP

In June of 2015, the Hopkinton Select Board charged five volunteer residents with researching and creating a plan to control aquatic weed growth in Lake Maspenock. The Citizen Input Group (CIG) formulated and presented its initial five year Plan to the Director of the DPW and the Select Board voted to approve the initial Plan on December 10, 2016.

Since 2015, the CIG has held over forty public meetings and hearings, performed annual Spring and Fall lake surveys and has worked closely with a Certified Lake Limnologist to monitor aquatic weed growth. The CIG makes recommendations to the DPW Director. In 2021, the CIG submitted a new five year plan for consideration by the Select Board.

In 2022, the CIG concluded that due to uncooperative weather conditions, the annual winter lake drawdown was becoming increasingly ineffective at controlling aquatic weed growth, particularly in the shallower basin between Sandy Beach and the West Main Street causeway. As a result, the DPW, at the CIG's recommendation, obtained Conservation Commission approval of other "tools" to employ (such as, for example, limited herbicide treatment and mechanical harvesting) should certain conditions be satisfied. In order to employ any of these additional tools, DPW is required to return to the Conservation Commission and demonstrate that the conditions precedent for any particular tool to be employed are met.

The 2022-2023 winter lake drawdown again proved to be ineffective at controlling weed growth due to continued uncooperative weather conditions. In the Fall of 2023, after numerous meetings open to the public and extensive discussion of available options, the CIG voted to

recommend that the DPW obtain Conservation Commission approval for limited herbicide treatment with application contemplated for late Spring 2024. It is anticipated that the DPW will seek such approval during the first few months of 2024.

Respectfully submitted Joseph H. Baldiga, Chairman

HOPKINTON MARATHON COMMITTEE

It All Starts Here!

HISTORY/CHARGE

Since 1924, when the start line was moved from Ashland to Hopkinton to accommodate the course increase to 26 miles and 385 yards, to comply with the new Olympic standard, the Town of Hopkinton has welcomed runners to the start line.

Now in its 44th year, the Hopkinton Marathon Committee (HMC) was established in 1979 to work in collaboration with the Boston Athletic Association (B.A.A.) Today members are known as the stewards of the start for their dedication and service in coordinating race logistics and expenses related to Hopkinton, while protecting the town's interests and well-being. We have seen the B.A.A.'s marathon field grow from 7,927 athletes in 1979 to now over 30,000 participants (62 Hopkinton runners). The committee takes great pride in representing Hopkinton making sure the town shines while welcoming athletes from over 122 countries and all 50 states to the start line.

The committee is comprised of 12 volunteers appointed by the Select Board and up to 9 member representatives from the Police Department, Fire Department, DPW, School Facilities Department, Parks & Recreation Commission, and Board of Health.

In recognition of One Boston Day on Saturday April 15th the committee invited residents and community leaders to join them on the starting line at 2:49pm for a Moment of Silence to honor the victims and all those impacted by the bombings at the finish line 10 years ago. Many of us demonstrated the spirit of resiliency and strength through simple acts of kindness throughout our community honoring the victims and those affected by the tragedy in 2013.



David Ortiz, three-time World Series champion and Red Sox Hall of Famer served as Boston Marathon Grand Marshal leading athletes from Hopkinton to Boston. We all recall the impassioned Boston Strong comments he made at Fenway ten years ago.



Grand Marshal David "Big Papi" Ortiz

Our public safety and emergency medical service officials are dedicated professionals who spend months working with federal, state, and local agencies to ensure a safe race. We thank Hopkinton Fire, Police, and Communication's departments for all their outstanding work!

Hopkinton Highway Department/DPW had some challenges but the preparations and clean up were seamless showing how much pride the DPW staff takes in making our town look great on race weekend and race day. The town was cleaned up in record time again this year!

The Hopkinton School department provides one of the key elements of the marathon; use of school buildings and grounds for runners, charity runners, Hopkinton runners, vendors, tents etc. The Buildings & Grounds department coordinates all the scheduling and management of this enormous effort.

The grandstands/bleachers received a major upgrade this year with professional staging to maximize space on Cookie's Corner/triangle including ADA accessible seating. This provided improved spectator viewing and accessibility for all thanks to the B.A.A.

This year an impressive 52,000 lbs. of clothing were collected by the Donated Clothing Collection team which will be donated to the Big Brothers Big Sisters organization.

The five Invitational Entries awarded to our committee netted \$32,996. We thank all our runners who did a fantastic job raising funds for the various charities.

The Hopkinton Marathon Committee's "It All Start Here" iconic sign remains one of the most sought-after locations where runners and spectators alike look to take a photo to highlight their marathon experience. The sign's significance has attracted worldwide attention and everyone visiting Hopkinton makes sure their first stop is having their picture taken in front of the sign!

The HMC has had the privilege of selecting official starters for the later waves since 2006. Joseph Bennett, Hopkinton Police Chief, was honored to start Wave 2. Jamie Stewart, retired 36-year Hopkinton DPW employee, proudly started Wave 3. Abbie Rosenberg, Founder and Executive Director of Hopkinton Mental Health Collaborative, was excited to start Wave 4. We thank Jim Danahy for his photographs below.



Wave 2 Starter Chief Bennett Wave 3 Starter Jamie Stewart Wave 4 Starter Abbie Rosenberg

The HMC and the B.A.A. honored three local veterans on the starter's platform in recognition of their years of service on Patriots' Day. This year's honorees were Muriel Kramer, U.S. Air Force, Brennan Grimley, U.S. Army, Tyler Staback, U.S. Marine Corp., and Peter Redding, U.S. Army. General James McConville, 40th Chief of Staff of the Army recognized the four veterans.



(L-R: Muriel Kramer, Peter Redding, General McConville, Brennan Grimley, Tyler Staback)

GOALS

Looking forward to 2024, we are excited to start planning for a special marathon milestone, the 100th start of the Boston Marathon in Hopkinton (1924-2024). We look forward to working with the B.A.A. to continue to enhance the start area to include more community involvement by adding more local vendors on the Common during marathon weekend.

It's a privilege to work with the HMC team. I admire their dedication and professionalism while always putting Hopkinton first and having a positive impact in our community!

HMC members include; Joseph Bennett- Chief of Police, Jean Cann-Secretary, Press Communications, Alex Danahy – Wheelchair and Para Athletes, Gary Daugherty, Jr. Fire Deputy Chief, Jane Goodman - Public Safety, Craig Gormley - Vice Chair, Information Kiosks Coordinator, Jonathan Lewitus - Parks & Recreation Commission Representative, Tab Kadlik - Dell/EMC Parking & Bus Shuttle South Street, Jacques Leduc - Race Announcer, Bob

Levenson - Start Race Marshals, Mike Mansir - Highway Manager, DPW Representative, Bob McGuire - Start VIP Seating, Bill Miller - Fire Chief & Emergency Management, Adam Munroe - Professional Athletes, Tim Persson - Director of Buildings & Grounds Hopkinton Public Schools, Judy Pitasi - Donated Clothing Collection Program, Chuck Wallace - Public Safety - Start Line & Start VIP Seating, Dottie Ferriter-Wallace Chair & B.A.A. Liaison - Starters Platform & Start VIP Seating. Mary Jo LaFreniere – Select Board Liaison.

We thank Fire Chief Bill Miller for his many years of service to Hopkinton. He will be missed! We applaud the B.A.A. for orchestrating another great race and supporting Hopkinton! The committee looks to continue working with the town departments, B.A.A., Select Board, Town Managers' office, and community organizations in 2024.

Respectfully submitted,

Dorothy Ferriter-Wallace

Hopkinton Marathon Committee, Chair

HOPKINTON MARATHON FUND COMMITTEE

Charge:

The Hopkinton Marathon Fund Committee shall make recommendations to the Select Board regarding expenditures from the Boston Athletic Association (BAA) Gift Account after all Marathon related expenses have been approved, processed, and paid. The Committee strives to support as many organizations, groups, and teams, as possible. Recommendations will have an emphasis on activities with an athletic or recreational purpose or contribute to the overall health and wellness of Hopkinton residents.

Overview and History:

The first meeting of the **Hopkinton Marathon Fund Committee (HMFC)** took place on September 24, 1986. The Committee met to propose ideas for allocating a \$15,000 gift to the Town from the Boston Athletic Association (BAA). Most of the money went into the Town of Hopkinton general fund until 1987 when the Select Board directed the Marathon Fund Committee to disburse funds left over from any race related expenses as outlined and approved by its sister Committee, the **Hopkinton Marathon Committee (HMC)**.

The **HMC** is responsible for coordinating all aspects and logistics for the start of the Boston Marathon. The Committee has the charge of forecasting all race related expenses including budget development and the approval of those expenses, which are then processed and approved by the Select Board. The HMC works very closely with the BAA to ensure all matters and issues related to the start of the Marathon are coordinated through the Committee, as directed.

Once the Marathon-related expenses have been paid there are funds which remain in the Town's BAA Gift Account and are the funds the **HMFC** recommends for distribution. It is the BAA's continued desire that such funds be allocated to local youth and community programs.



Since 1986, the number of qualified groups benefiting from the fund continues to grow and includes: the Hopkinton School system's Soccer, Baseball, Football, Hockey, Lacrosse, and Swim teams; the Skateboard Club; Cross-Country Ski Team; the Friends of



Hopkinton Family Day; and Little League and Babe Ruth Baseball. **In 2023** the Committee supported funding for: the Hopkinton Senior Center; Post-Prom activities for High School Juniors and Seniors; Scholarships for Graduating Student Athletes; the Cross Country and Track Teams at both the Middle and the High School; the Hopkinton Police Association Fishing Derby; and the Hopkinton Center for the Arts.



HOPKINTON MARATHON FUND SCHOLARSHIP APPLICATION

Eligibility: Hopkinton Resident/High School Graduating Senior

Accepted to a 2- or 4-year college/university.

Lettered in at least one varsity sport in high school.

Awards: Six, Fifteen Hundred Dollar (\$1,500) Scholarships

Of Particular Note - Scholarships:

Since its inception and with the support of the BAA, the Committee has placed a priority on awarding annual scholarships to graduating high school seniors who are Hopkinton residents. The scholarship program has been especially gratifying and has served to be an important measure and demonstration of community support. In 2023, the Committee awarded six scholarships to graduating seniors. The application announcement is widely publicized through multiple sources including local media outlets and the School Department. Completed applications are submitted to, and processed by, the Town Manager's Office. The process is also outlined on the Committee's web page and requirements for eligibility is as follows:

- Applicants must be attending a 2- or 4-year college or university.
- Have earned at least one high school varsity letter for outstanding athletic distinction.
- Have demonstrated a willingness to give the applicant's best effort in academics and outstanding extracurricular activities

Funding Guidelines:

- Funding requests may include purchases for materials, equipment, or services.
- The Committee has discretion to approve funding for perennial programs such as fitness programs for the Hopkinton Senior Center.
- The Committee will consider and may recommend requests from other, private entities that engage in youth and community program(s); if the Committee agrees the funding will provide a clear and direct benefit to the Town's athletic or recreational objectives, but for which funds are not available through Town-operated activities.

Request Procedure:

As described on the Town's website, funds are distributed on a first come, first serve basis, The Committee responds to every request it receives and will confirm in writing the date, time, and place of the meeting. Any group interested in funding should:

- Contact HMFC with an agenda request to present at an upcoming meeting. This may be done via the Town website or the Town Manager's Office.
- Prepare a proposal describing the specific item(s) for which funding is being sought and include (*if necessary*) any background or historical information about the group.
- Gather and present three current vendor bids for the respective product or service, if possible, to obtain.

If the HMFC endorses a group's request for funds, the Committee will forward its recommendation to the Select Board for approval. Once written approval has been received from the Select Board:

- The requesting group is informed and can proceed with the purchase.
- The invoice is submitted to the Marathon Fund Committee.
- A Request for Payment is completed and must be co-signed by Committee members.
- The Request for Payment is submitted to the Town accountant for payment.

Open Meeting Law and Public Records Law: The HMFC is a "public body" as defined in the *Open Meeting Law*. As such, the Committee shall comply with all the requirements of the *Open Meeting Law*, including providing notice of meetings, conducting open/public discussion (except as is permitted under the limited exceptions), and keeping minutes. The Committee shall make documents available to the public, as prescribed by the *Public Records Law*.

THANK YOU!

The Hopkinton Marathon Fund Committee has had the honor and pleasure of being able to provide some financial support and assistance to countless Hopkinton based organizations and residents for 38 years. We thank the Town of Hopkinton for its on-going support, and in 2024 we look forward to continuing to serve the Community in broad, inclusive, fun, and healthy ways.

Respectfully Submitted,
Carole A. Nathan, Chairperson
Colleen Charleston, Secretary
Mary Jo LaFreniere, Select Board Liaison
Nancy Cavanaugh, Hopkinton School Committee Representative
Ravi Dasari, Parks and Recreation Commission Representative
Chuck Wallace, Hopkinton Marathon Committee Representative

OPEN SPACE PRESERVATION COMMISSION

The Hopkinton Open Space Preservation Commission, the first such in the State, brought to fruition by the foresight and efforts of John Coolidge, Jeffrey Doherty, Andre Navez, George Blum, and Representative Barbara Gardner, was established by an act of the Massachusetts Legislature in 1999.

Its charge is identifying parcels of land available for acquisition that will enrich the quality of life for Hopkinton residents by providing land for passive recreation, such as hiking, horseback riding, cycling and other non-motorized activities, as well as protection, preservation and restoration of our woodlands, wetlands, water resources and scenic views. The Commission works with property owners, or their agents, to determine the best means of acquisition (i.e., purchase, donations, or placement of conservation restrictions on development).

The Open Space Preservation Commission consists of five members including one member each from the Planning Board, the Conservation Commission, the Select Board, and two at-large members.

Commission Members:

Ed Harrow, Chair, Conservation Commission)
Muriel Kramer, Select Board Chair
Steven Levandosky, At-large (also member of the CPC)
Jane Moran, Planning Board (also a member of the UCTC)
Nancy Peters, At-large

Highlights from the Commission's accomplishments in 2023:

The Whitehall Conservation Area:

- As expected, we had the same firm back to continue the process of eradicating the knotweed. Also, as expected, there was less this year than last. Hopefully one more treatment will eliminate it.

- And, as expected we had the Whitehall Conservation Area meadow mowed twice in our continuing attempt to discourage invasive bittersweet, multiflora rose, barberry and glossy buckthorn.
- The effort to protect the sugar maple at the Wood Street entrance to the property continues, wood chips were spread through the parking area to help protect the roots of the tree, and we agreed to have pruning and cabling work done to reinforce the limbs.



(Whitehall Conservation Area)

Property acquisition:

- OSPC has been hard at work, behind the scenes, in continuing efforts to acquire more parcels in different areas of Town.
- At Hopkinton's last Annual Town Meeting Article 24 B was passed, starting the process of acquiring a parcel between Fruit St and the Hopkinton Ranger Station. Like many desirable things, this has proven to be an incredibly complicated purchase. With a 1902 deed that starts, "At the White Oak tree..." we should have known. We expect resolution in the near future.
- We are optimistic that we will have at least one article on the 2024 ATM to acquire another parcel.
- We were also the unexpectant recipient of a parcel associated with the Turkey Ridge subdivision at last year's ATM. This parcel will necessitate invasive plant remediation and a dump cleanup.

The Open Space Preservation Commission has 'oversight' of:

- The Conservation Commission properties, totaling over 50 acres, behind the Hughes Property. Surveying of those properties' boundaries will be finished this year.

Website work will continue under the oversight of Linda Chuss and Scott Lewis of Lewis Studios, both of whom have been involved in creating the website for the Hopkinton Trails Committee.

Visits to our properties continue to increase, and we will continue our efforts to make our properties more 'user friendly'.



Encroachments

- In conjunction with Town Counsel and HALT, OSPC continues working to resolve encroachments onto OSPC properties with the abutting landowners.

Coming up for 2023

- In conjunction with Norman Khumalo, the Select Board, and the CPC, OSPC is investigating the potential acquisition of several properties in Town. We look forward to your enthusiastic support in this quest
- Our house-keeping projects:
 - Continue the invasive plant removal process
 - Resolve remaining encroachment issues
 - Improve signage at our trailheads, parking areas, and upon the trails themselves
 - Work with John Gelcich and the Planning Board to update the Open Space and Recreation Plan
 - Adding more Open Space related materials and links to the Town webpage

The OSPC invites the public to both attend our meetings, typically the first Thursday of the month, and to walk our properties and get involved in our efforts to preserve the remaining open lands in Hopkinton.

Lastly, my great appreciation for our 'Kitchen Cabinet', in no particular order, Chuck Dauchy, Barry Rosenbloom, Morrie Gasser, Jim Ciriello, and David Goldman. Additionally, Sudbury Valley Trustees for their wise and patient guidance, and for Shannon Isaacs, our Administrative

Assistant, who continually picks up loose pieces and magically assembles them in the correct order. The OSPC is greatly in her debt.

And finally, to Nancy Peters, who has served Hopkinton on this Commission since its founding in 1999. This year marks her 25th year on the OSPC; a role defined in her faithful, insightful, and indispensable service to the Commission since its founding. This year will be her 25th year on this Commission.



(Bridge construction at Cameron Woods)

PARKS & RECREATION DEPARTMENT

Objective:

The objective of the Hopkinton Parks & Recreation Department is to provide active, healthy, engaging, programs, services, and facilities for the entire Hopkinton community. This objective aligns us with the overall town vision to promote a healthy, vibrant, inclusive, and welcoming community.

2023 Accomplishments:

2023 proved to be a successful year for the Parks and Recreation Department. To meet the demand of the Hopkinton community, we succeeded in offering a wide variety of programming. These include but are not limited to: Youth and adult athletic clinics and leagues, several STEM (Science, Technology, Engineering, Math) programs, a variety of education and enrichment programs such as Etiquette workshops, and Interview Prep workshops for teens, and new this year was Buildwave where participants combined their passion for gaming and engineering.

Parks and Recreation in collaboration with community volunteers was successful in launching the first annual Skate Jam. The event provided an opportunity for all community members regardless of age or ability the opportunity to learn and participate in skateboarding, skating, and BMX biking. The event welcomed over 50 participants ages 6 up to 50+. The event also served as a vessel to promote the new Skate Park at EMC being constructed in 2024.

Parks and Recreation collaborated with the Hopkinton Senior Center to run a successful multigenerational program, where participants formed teams of all ages to participate in the annual “It’s a Puzzler” jigsaw puzzle challenge. We had 15 teams participate, and we look to increase that number in 2024!

As always our summer Playground Group continues to be a staple of the Parks and Recreation community, and had another successful summer. In addition, we were proud to run another summer season at Sandy Beach where town residents were able to come and enjoy the beautiful Lake Maspenock.

We received overwhelmingly positive feedback on the holiday lights in the Town Common, and we were thrilled to provide that beautiful service with some additional features this past winter!

Last but not least we are proud to announce that the construction of the new pickleball and tennis courts at Fruit Street has begun. We are anticipating an opening in May of 2024!

Annual goals for 2024:

1. Create and implement a strategic plan for the operation of the Parks & Recreation Department for the next 5 years.
2. Work toward completion of all pending projects including but not limited to the Removal and installation of new cricket carpet at Fruit St; Fruit St Pickleball/Tennis courts; Skate park at EMC Park; Install a new shade structure at the Fruit St dog park; Install additional security cameras at Fruit St and Sandy Beach. The installation of a new boat ramp and dock at Sandy Beach. Lastly, to begin planning and developing the Pyne Field renovation and repairs.
3. Establish written plans to collaborate and work together with other town departments to provide the best facilities and services possible for the entire community.

In addition, the Parks and Recreation Department will emphasize staff and volunteer development, training, and retention. To provide the best programs and services for the Hopkinton community we need to have well-trained, motivated staff and volunteers who can carry out the necessary day-to-day responsibilities.

Key Metrics:

Year	2020	2021	2022	2023
Total Registrations	3,782	2,342	4,903	4,913
Youth Sports Programs	2,290	1,361	3,077	3,010
Playground Groups	347	199	455	628
Education/Enrichment/ Adult	1,145	782	1,371	1,275



PERMANENT BUILDING COMMITTEE

The Permanent Building Committee (PBC) continued its efforts to review the future of the Center School site. We have also added Elmwood School to our review now that it has been confirmed that a new elementary school will be built off Hayden Rowe Street. Both sites are suitable for many of the uses and needs identified by town departments as well as the public at several outreach meetings hosted by PBC over the past year. We can confirm that any public use of these sites is expected to be expensive given the age of the school buildings and the hazardous materials that must be mitigated. This is consistent with the conclusions of the school building committee's review of these sites for new school construction.

In an effort to provide taxpayers with as much information as possible with respect to costs and value, we did issue a Request for Proposal (RFP) for private development of Center School. The RFP was tailored for a mixed-use development which would consist of some commercial space and some residential units and rehabilitating the 1928 school building. This development mix was based on public outreach and Master Plan Goals for revitalizing the downtown. Only two developers expressed interest. As of the writing of this report, the RFPs are still under review.

Our next step is to create a blueprint and schedule for Town Meeting to consider with respect to the long term re-development of Elmwood and Center school sites.

The PBC would like to thank our Town Engineer, Dave Daltorio, for his support, advice and daily efforts in maintaining the Town's numerous facility investments.

In addition, we thank Town Manager Norman Khumalo for his efforts in supporting the PBC over the years and wish him the best in his future endeavors.

Respectfully submitted,
Permanent Building Committee

PLANNING BOARD

The responsibilities of the Planning Board are established by state law and by Town bylaws. They include preparing a Master Plan for the Town, recommending designation of scenic roads and administering the Scenic Roads regulations, review of and action on subdivision and approval-not-required (ANR) plans pursuant to Massachusetts General Laws Ch. 41, adoption of Subdivision Rules and Regulations for the Town, review of and action on plans pursuant to several zoning bylaws including Open Space and Landscape Preservation Development (OSLPD), Commercial Solar Photovoltaic Installations, Garden Apartments in Residential Districts, Open Space Mixed Use Development Overlay District (OSMUD), Inclusionary Zoning Site Plan Review, Neighborhood Mixed Use (NMU) District, Off-Street Parking, Hotel Overlay District and Common Driveways. The Board also issues Earth Removal and Stormwater Management Permits and develops and holds public hearings on proposed zoning articles and presents them to Town Meeting for adoption.

In 2023, the Planning Board approved the following applications:

Approval-Not-Required (ANR) Plans Endorsed: 5 applications, resulting in a net decrease of 2 new building lots

Definitive Subdivision Plans Approved:

- Whisper Way - Amended Definitive Subdivision Plan and OSLPD Special Permit/Concept Plan to address reconfiguration of open space and location of access easement to adjacent land

Site Plan Review - Major Projects Approved:

- The Trails - Amended OSMUD Site Plan to address stormwater management system changes, sidewalks, and trailhead parking lot
- 86R Elm Street - Construction of a new ±8,544 sf commercial building
- 87 Hayden Rowe - Construction of a new two-story, ±12,576 sf office building, parking, and associated site work

Site Plan Review - Minor Projects Approved:

- 97E East Main Street - Construction of new ± 2,340 sf barn-style operations building
- 17 Pratt Way - Construction of a new pickleball/tennis facility, parking, and associated site work
- 35 Parkwood Drive - Installation of mechanical equipment and emergency generator

Special Permits Granted:

- 17, 0, 0 Wilson Street - Amendment to address landscaping and screening modifications

Stormwater Management Permits Issued:

- 86R Elm Street - Construction of a new ±8,544 sf commercial building
- 85R, 87 Hayden Rowe - Construction of a new two-story, ±12,576 sf office building, parking, and associated site work

Earth Removal Permits Issued:

- 253, 0 Lumber Street - New permit for existing granite quarrying operation

Scenic Road Permits Issued:

- 28 Ash Street - Modification of existing stone wall

Zoning Changes

In 2023, at the recommendation of the Zoning Advisory Committee (ZAC) the Planning Board at submitted several articles into the warrant for changes to the Zoning Bylaws; all were adopted the May 2023 annual town meeting.

- An amendment to the Zoning Bylaws to require electric vehicle or electric vehicle-ready parking spaces in new or altered parking lots
- An amendment to the Inclusionary Zoning Bylaw (f/k/a Flexible Community Development Bylaw) to modify requirements related to affordable housing
- An amendment to the Zoning Bylaws to explicitly exempt rooftop solar from Site Plan Requirements

Board members represented the Planning Board on the Zoning Advisory Committee, Community Preservation Committee, Open Space Preservation Commission, and the Trails Coordination and Management Committee.

Mary Larson-Marlowe, Fran DeYoung, Paul Ostrander, and Navdeep Arora left the Board this year, and the Board thanks them for their time and contributions during their tenure. Matthew Wronka, Michael King, Vikasith Pratty, and Parker Happ were welcomed to the Board.

The Board would also like to thank members of the public for their participation and input at the meetings. This input improves the process and is very valuable to the members during deliberations and in reaching decisions.

Gary Trendel, Chair

Robert Benson, Vice Chair

Elyse Barrett-Mihajloski

Jane Moran

Ron Prierer

Matthew Wronka

Michael King

Vikasith Pratty

Parker Happ

POLICE DEPARTMENT



Many challenges and opportunities presented themselves in 2023. One of the most visible was the devastation caused by multiple hvac and sprinkler pipe breaks during the deep freeze in February. These breaks resulted in significant damage to the building on all three floors. The repairs are mostly complete now thanks to the dedicated work of the Facilities Department under the leadership of Dave Daltorio. Thanks to all of the department members for their patience as the station was rebuilt. This challenge among others demonstrated the resilience of the staff and organization as a whole.

Mission Statement

“The members of the Hopkinton Police Department will serve as partners with our citizens to maintain a safe and peaceful community, committing ourselves to the preservation of life, protection of property, safeguarding of individual liberties, and accomplishing this with integrity and professionalism.”

Vision Statement

Through innovative action and ongoing performance improvement, we are committed to providing excellence in public service, continuing to strengthen our relationships within our community and building upon the public trust, while striving to maintain our excellence through employee development, continuous training, and quality leadership.

Values Statement

We, as members of the Hopkinton Police Department, are responsible for protecting lives and property. We serve with professional pride and we want the inhabitants of the Town of Hopkinton to share in this pride. The law enforcement profession is difficult and demands dedication far beyond most other professions. For this reason, we ascribe to the following traits and values to be the foundation of our commitment to public service, safety and security.



Detective Bureau - The Bureau is responsible for criminal intelligence for the purpose of identifying criminal patterns or trend development, identification of suspects and criminal enterprises, and to identify officer safety issues. Our goal is to take a leadership position in the prevention and prosecution of criminal activity while enhancing public safety and improving the quality of life in the Town of Hopkinton. Community collaboration and communication will afford

enhanced opportunities to meet this goal. Goals and objectives for this division include an emphasis on crime reduction, information sharing and community partnerships focusing on problem-solving within our town. We can best serve our community through collaborative efforts and resources, therefore allowing our investigators to serve with the utmost professionalism, integrity, dedication and commitment.

School Resource Officer Program - We have partnered with the Hopkinton Public Schools since July 1999 to provide an on campus presence. Currently, we have 1 full time SRO in our schools that cover K-12. The SRO helps enhance school security and provides law enforcement education and counseling to the student body. School Resource Officers act as a resource to teachers, parents, and students by providing direction or advice on law related issues. The goal of the SRO Program is to bridge the gap between police officers and young people, increasing positive attitudes towards law enforcement. Officer Santoro teaches new staff the ALICE active shooter program, helps with bus evacuations, fire drills, and lock down drills. In October Det. Sgt. Scott van Raalten and SRO Matthew Santoro organized a half-day event on the town common with the support of downtown businesses and members of the department. This event was a great success.

Traffic Safety - Traffic safety continues to be a high priority in our community. Throughout the year, the team worked diligently to respond to and mitigate many traffic complaints. We also looked at road designs and other options to assist in safe traffic flow. 2023 was a challenging year as we worked with the Select Board and Human Resources to interview, onboard and appoint nearly 80 Traffic Constables. Payroll and Accounting also played key roles. Traffic Constables are empowered to ensure the safety of the crews working in and around the roads and to control the smooth and safe flow of traffic around these construction sites. Traffic Constables have completed training and are familiar with the appropriate policies and procedures related to their job description.

Records Department Hopkinton Police Department uploads all crash reports to www.crashdocs.org. This portal provides a convenient way for residents and insurance companies to access crash reports. In 2023 the department processed 513 requests for records. These requests were filled BY Administrative Manager Susan Schuler beyond the requirements of the law in keeping with the high level of transparency that is expected of your Police Department.

Giving Back to the Community - The members of the Hopkinton Police Association continue to raise awareness and money for many worthy causes. Members of the Police Department also once again participated in the Senior Citizen's Dinner at the Hopkinton Senior Center. This event allowed us to give back to the senior community and serve them a catered lunch from T.J's food and spirits. Officers and their families were allowed to interact and serve these valuable members of our community.



Association members also host two other events, the Special Olympics Basketball Game and the Annual Fishing Derby. The Olympics basketball game is always a

huge success. Though the Olympic Athletes are undefeated, there's always next year. The Annual Fishing Derby is another fantastic event where members and their families come together and enjoy time outdoors with the younger members of the community.



This year Det. Sgt. van Raalten, SRO's Santoro, Officer Ekross and Officer Staback participated in Shop With A Cop at the Walmart in Framingham. Over 520 families joined metrowest police officers to bring some joy for the holidays.



A great deal of work was done collaboratively with the Fire and Communications Departments in partnership with Eversource Gas to enhance the awareness, training and response capabilities at the Liquid Natural Gas facility. A tabletop exercise and simulated drill were developed and conducted. This work increased departmental awareness and tested response capabilities in a controlled environment. We are pleased with the program and will continue to work on the takeaways. The commitment to work together on public safety was clearly demonstrated amongst all involved and this commitment will continue to drive this group forward.

The members of the Hopkinton Police Department are looking forward to 2024 and through innovative action and ongoing performance improvement, we are committed to providing excellence in public service, continuing to strengthen our relationships within the community and building upon the public trust, while striving to maintain our excellence through employee development, continuous training, and quality leadership.

As the town celebrates the growth of the community in both size and diversity the Police Department will work tirelessly in its commitment to serve Everyone - Always.

Respectfully Submitted,

Joseph E. Bennett III

Joseph E. Bennett III

Chief of Police

Hopkinton Police Department Employees 2023

Chief	Joseph Bennett	Admin Manager	Susan Schuler
Sergeants	Scott van Raalten	Timothy Brennan	Aaron O'Neil
	Matthew McNeil	William Burchard	Arthur Schofield
Detective	Gregg Deboer	SRO	Matthew Santoro

Patrol	Robert Ekross	Cody Normandin	Shannon Beloin
Matt Latour	Sean Mckeon	Brennan Grimley	Nicholas Saletnick
Tyler Staback	Augusto Diaz	Nicholas Walker	Noah Buentello
Brian Ziniti	K9's	Hula	Gracie

209A Related	18	Fraud	188	Psychological	76
209A Violation	410	House Checks	117	Radar Log	33
Abandoned MV	4	Illegal Dumping	117	Rec/Found Property	68
Admin Function/Fleet	243	Investigation/HIDTA	27	Ref. Prev. Incident #	319
Alarm	479	Larceny	14	Remove Youths	16
Ambulance Call	1260	Licensing / Permitting	76	Repossess MV	9
Animal Calls	255	Lockout	132	Road Haz/Tree/Wire	272
Arrest	5	Lost Property	58	Safekeep Property	4
Assault/Fight	16	Missing/Runaway	12	Serve Court Paper	96
Assist	985	Mv Comp. Application	7	Sex Offense	2
B&E/Commercial	25	MV Crash	368	Stolen MV/Plate	6
Bolo	2	MV Check	447	Stolen Property	33
Building Check	85	MV Written Warning	341	Suicide Attempt	2
CEMLEC	9	MV Written Warning	341	Suspicious Activity	290
Check 911 Call	206	MV Stop	1951	Threats	25
Citizen Complaint	51	Noise Complaint	103	Tow MV	2
Civil Dispute	36	Notification	4	Traffic Complaint	100
Community Relations	208	On Duty Training	4	Traffic Detail	2
Court	70	OUI Accident Arrest	7	Traffic Enforcement	95
Custody Dispute	8	Parking Complaint	55	Trespassing	6
Death Investigation	12	Parking Violation	45	Vandalism	29
Deliver Message	5	Person Check	269	Vehicle Complaint	220
Disturb/Harass	98	Preserve Peace	5	Violation Bylaw	6
Domestic/Fam Trouble	88	Property Checks	3675	Weapon Violation	1
Driving Under Influence	25	Protective Custody	3		

Integrity – Professionalism – Advocacy & Empathy – Efficiency - Pride

PUBLIC LIBRARY

The Hopkinton Public Library's mission is to inspire exploration, discovery, and engagement as we enrich and strengthen the social network of our diverse community.

2023 Accomplishments and News

We are pleased to have filled the four key supervisory positions at the Library that the town so graciously voted for in our FY23 budget. Allison Keaney was hired as the Circulation & Technical Services Supervisor. In this role, Allison is responsible for all Circulation staff and substitutes, as well as cataloging. Danielle Cook was promoted from Adult Services Librarian to Reference & Technology Supervisor. Daniel Boudreau, was hired to replace Danielle as the Adult Services Librarian. Andrea Colibri was promoted to Youth Services Supervisor. In her new role, Andrea provides the overall vision for both Children's and Young Adult Services. The Children's Librarian position vacated by Andrea, was filled by Carly Moniz. Lastly, Jessica ("Jak") Miller was promoted to the newly created position of Assistant Director. These new positions put us in a position to provide structure in library leadership, as well as the ability to address some of the community's expressed needs and wants. We are looking forward to being able to provide some Sunday hours starting sometime in 2024. Plans are also underway for a makerspace, where patrons can come to create in a variety of ways.

We planned and executed our first One Book|One Hopkinton event from September through November of 2023, urging everyone to read *Digging to America* by Anne Tyler. The program included not only book discussions but also a variety of programming for all ages around the themes of the book, which include holding on to one's own heritage while trying to assimilate into a new culture; family dynamics, adoption, and aging. Some programming examples include a Kathak dancer, a Chinese acrobat, and a coffeehouse featuring French Canadian singer, Josse Vachon. In total, twenty-eight programs were attended by 836 people. Funding for these programs was provided by the Hopkinton Public Library Foundation, a "Talk Story" grant from the American Library Association, and a Hopkinton Cultural Council grant. Thank you to everyone that helped plan programs, presented them, attended them, read the book, and funded our first ever One Book program.

We continued to partner with Senior Services to offer a Memory Café at the Senior Center on Mayhew Street. We collaborated with Youth and Family Services to offer suicide prevention workshops, and with the Town Nurse to offer Narcan training. The YMCA continued to collaborate with our Children's Department to offer a parent/child playgroup.

Our collaboration with the Red Cross to offer blood drives at the library was very successful. We held eleven blood drives and collected 52 gallons of blood, with the potential to save 1,248 lives.

The Library stepped up our outreach efforts in 2023. Our Children's Librarian visited local preschools, adding the Michael Lisnow Respite Center to her monthly stops. Our Adult

Services Librarian began visiting the Senior Center and Hopkinton senior living facilities, signing our elderly citizens up for library cards, bringing books and other materials for borrowing, and offering free Talking Book machines and tapes through our collaboration with the Worcester Center for the Talking Book. Andrea Colibri participated in the Monster Mash held by the HCA.

In keeping with Hopkinton's commitment to Diversity, Equity, Inclusion and Belonging, we continued to take the information gathered from the Diversity Audit of our collection to fill in materials by and about underrepresented groups. We applied for and won a \$20,000 Library Services and Technology grant through the Massachusetts Board of Library Commissioners titled "Access for All." We will use the funds to have a Diversity Audit of our building done in 2024. With the findings from that audit, we will move forward to make our building, programs, and collection more accessible to those with physical and neurological disabilities.

The Friends of the Hopkinton Library continued to sponsor English Language Learning Circles. With a large increase in attendance, they added a second session this year. Participants came from over thirteen different countries. English was practiced in a non-judgemental setting, and friendships were forged. The Friends also sponsored two lifelong learning programs; one on classical music and one on showtunes. In addition to these programs, the Friends once again provided us with our Adventure passes, and funded most of our program offerings as well as attendance at professional conferences for staff. Much thanks to the Friends.

I would be remiss if I did not also thank the Hopkinton Public Library Foundation who gave \$10,000 to our Library of Things, which circulates non-traditional library materials. The HPLF also funded our monthly Music & Movement program for the wee ones, and four Early Release Day Gaming Programs, which were attended by 1/3 of all Middle School students! Much thanks to the Foundation for their continued support.

2024 Strategic Priorities

- Connecting to our community
- Providing access to education, arts, culture, and knowledge
- Creating an inclusive, welcoming, and safe environment for all
- Striving to deliver an exceptional, customer-focused user experience, *and*
- Stewarding and obtaining resources to accomplish strategic priorities.

Specifically, we look to:

- Provide access to materials and information in a variety of formats so that patrons can interact with information for both personal growth and pleasure in the way that best suits them.
- Reduce wait times, tailoring material selection to meet current customer needs.
- Schedule diverse programming that meets the cultural, recreational and informational needs of our patrons.
- Make the Library and our services a welcome place for those that are differently abled.
- Open some Sunday hours through the school year.
- Increase our collaboration and partnerships with town and community groups

2023 Metrics

- The Library building was open to the public for 2,863.5 hours, including 40 Saturdays. 82,725 people came through our doors, a total of 25,176 more people than in 2022.
- 1,153 new library cards were registered.
- We had a total of 53,366 items in our physical collection and 139,103 items in our downloadable collection as of June 30, 2023.
- Our event rooms were used 362 times by town and community groups reaching 4,628 people. Our quiet study rooms were used 2,040 times.
- 2,127 public computer sessions were held. Our website was visited 77,271 times over the course of the year. The Library provided 85,274 wireless sessions.
- Library staff answered 4,605 reference questions in person and via phone, e-mail, chat and social media.
- We offered 541 events, both physical and virtual - for children, teens, and adults, with a total of —8,949 people attending.
- 141 volunteers gave 1,260 hours to help us shelve materials, run events, and complete other small tasks.



Respectfully submitted,
Nanci Milone Hill
Library Director

PUBLIC LIBRARY BOARD OF TRUSTEES

The Hopkinton Public Library's Board of Trustees is a five-member elected board responsible for overseeing the library for the benefit of the community. Each member is elected to a 3-year term. Working closely with the library Director, the trustees are responsible for establishing library policies and plans, assisting the Director in finalizing the library's budget, strategic planning, goals and objectives, and conducting public relations. The board meets at the Hopkinton Public Library at 7:00 pm on the third Monday of each month, from September

through June, and other times as needed. All meetings conform to the Open Meeting Law and are posted with the town. The public is welcomed to join our meetings.

Working with our library Director, Nanci Hill, among other things, the Board focused on helping with policy language and implementation, reviewing the library's annual budget, approving necessary library closures or delayed openings for staff professional development. The Board has enjoyed supporting the Director and seeing the genuine care that the library staff has in their roles and in being a valuable resource to our community. We especially appreciated seeing the continuing growth of library staff members with internal promotions for open positions.

As noted in prior years, development and training remains a focus for the Board. The Board has continued to educate itself to remain a strong advocate for the Hopkinton Public Library by better familiarizing itself with various aspects of the library's operations and needs. A couple of Board members were able to attend new trustee orientations held by the Massachusetts Board of Library Commissioners this past year and as a Board, plan to continue such efforts by joining the Massachusetts Library Trustees Association for added resources.

The Trustees, Friends of The Hopkinton Public Library and the Hopkinton Public Library Foundation came together in March to discuss each group's goals and plans for the remainder of the year and ways in which the groups can support each other. These joint meetings are great opportunities to discuss the needs or desires of the library in serving our community and how the groups can supplement or fund programming for the benefit of our community. The Trustees will continue to work closely with and in support of the Friends of the Hopkinton Public Library and the Hopkinton Public Library Foundation through participation in their events and with public relations support. The Board looks forward to continuing to partake in their events such as Book Sales and Touch-A-Truck.

Some highlights of the Board's actions and accomplishments in 2023 included:

In April, the Board approved its Statement on Censorship for publishing, condemning censorship and emphasizing the Board's position that "intellectual freedom is a right for all..." and that "... no individual or group has the right to restrict access to others." This statement was also an important point for the library during Banned and Challenged Books week in October.

In May, the Board participated in Hopkinton 101, which was held in the gymnasium of the high school. As done in prior years, the Trustees, the Library, Friends of the Library, and the Hopkinton Public Library Foundation all hosted individual booths to showcase the different entities affiliated with and operating in support of the library. We provided a tri-fold pamphlet to help townspeople understand these different entities, their goals, and how to get involved. We wish to thank Danielle Cook, now in her role as Reference and Technology Supervisor, for once again planning and executing this wonderful community event. A picture of the Board's informative table is included below.



In August, Board members Jessica McCaffrey and Susan Porter participated in the Hopkinton Public Library's first One Book/One Hopkinton event. After reading *Digging to America* by Anne Tyler, Jessica and Susan joined Nanci Hill, library Director, and a few other town residents to discuss the book's themes. This discussion was taped at HCAM-TV.

In November, a couple of the Trustees joined the Hopkinton Department Heads' "All Hands" meeting. The Board has always found the "All Hands" meeting to be highly informative and valuable in sharing insight into town departments which is relevant to our continued development.

In December, the Trustees once again offered cider, doughnuts, and muffins to patrons at the library during the Holiday Stroll. The Holiday Stroll is a wonderful opportunity to see just how much of an asset our library is to the community. We very much enjoyed interacting with a number of patrons and even learning how to assemble winter candy sleds using a Kit-Kat bar! A couple photos from the Holiday Stroll are included below.



Respectfully submitted:

Jessica McCaffrey, Chair

Warren Carter

Anne Beauchamp

Susan Porter

Vice Chair; Liaison to the Hopkinton Public Library Foundation

Recording Secretary

Liaison to the Friends of the Hopkinton Public Library

PUBLIC SAFETY COMMUNICATIONS

METRICS	2023	2022	2021
Total Incidents Logged	16,871	15,059	16,956
Calls Received via the 911 System	3692	3,383	3,307
911 Emergency Calls Received	3496	3,180	3,074
911 Calls from Cellular Phones	72%	72%	66%
911 Calls from Landlines	28%	28%	34%
Total Abandoned 911 Calls	120	129	156
Average Answer Time	3 seconds	3 seconds	3 seconds
Average Call Duration	1 min. 50 sec	1min. 54 sec.	1 min. 56 sec.

The purpose of the Hopkinton Public Safety Communications Department is to be the vital link between the community and public safety responders. Our vision is to provide and maintain high class emergency services with courtesy, compassion and efficiency to save lives. The dispatchers work tirelessly behind the scenes to help make Hopkinton a safe community.

In 2023, we were met with some staffing changes. Dispatcher Nicole Corsi resigned from her full time position and remained as a per diem dispatcher. Per diem Dispatcher Aline Matos took the opportunity to transition to a full time position. Per diem dispatchers Benjamin Campbell and Ryan Reilly resigned from their positions. I'd like to thank them for their years of service they provided to the Town of Hopkinton.

Our current staff is listed below. Some of them have been with the Town for many years and we hope they all stay with us for many years to come.

Full Time Communications Staff:

Evan Brooks	16 years of service*, 18 years total
Brenda Stanley	6 years of service
Kevin Riess	6 years of service
Kiley Davis	6 years of service
Robert Savolt	3 years of service

Shannon Casey	2 years of service, 3.5 years total
Carmen Cifuentes	1 year of service, 2.5 years total
Aline Matos	9 months of service, 1.5 years total

Per Diem Communications Staff:

Steven Iadarola	23 years of service*, 27 years total
Jane Rathburn-Goodman	17 years of service*, 32 years total
Nicole Corsi	1 year of service*, 9 years total
Kimberley Walker	1.5 years of service

*Denotes years of service in their current role. They have worked in other capacities (full time or part time dispatchers and auxiliary police) prior to their current role or they may have left employment and returned.

We continue to work to upgrade our public safety radio infrastructure. This year we were able to complete the evaluation of our current infrastructure. We met with the vendor several times, completed site visits to all radio sites, and participated in interviews with the vendor. A preliminary report has been completed and we continue to work with our vendor to prepare for the next step in fiscal year 2025.

We were fortunate to attend some great training sessions in 2023. A couple of the highlights included a communications symposium hosted by UMass LifeFlight in Worcester, MA. Those who attended were able to learn a lot about the operations of LifeFlight such as, how to request the aircraft for one of our incidents, the operations of their dispatch center and procedures their dispatchers must follow, and great mapping resources to be able to give the team at UMass the most accurate location information when we are requesting a response. The highlight of the day was the tour of the aircraft itself! Our dispatchers got to see the aircraft up close, climb in and get a feel for the small space the flight medic and flight nurse are working in. (Photo: Dispatchers Brenda Stanley and Rob Savolt during the aircraft tour)



In May we were invited to participate in a full scale drill with the LNG facility here in Town. Similar to the live burn fire training, dispatchers were used as role players for the Fire Alarm portion of the exercise. It was a great training and collaboration between all of Hopkinton's public safety departments, the LNG plant and Eversource employees and our mutual aid partners.

Additionally, we were able to train with the Hopkinton Fire Department at a training facility in Auburn, MA designed to allow firefighters live burning training. We participated in a role playing training where the dispatchers acted as the Fire Alarm operator while the firefighters extinguish fires. This training is so invaluable to our team as it gives us practice with the most realistic circumstances, such as the firefighters talking with their masks on. A training like this also allows the dispatchers to see what the firefighters are doing on scene and give them an understanding of some of the requests coming from the incident commander.

We even had a little extra fun and one of the dispatchers put on the fire gear to get a real feel of what it feels like to wear all that gear and how heavy and bulky it is. (Photo: Dispatcher Aline Matos dressed in full fire gear)



As we begin 2024, we continue to strive to do our part to maintain Hopkinton as a safe community. During 2024 the goals for the Communications Department are:

- Complete the radio infrastructure evaluation
- Prepare for the Capital Improvement funding request
- Complete a department assessment to determine where we can improve in order to provide higher class service to our Town.

We look forward to what 2024 has in store for us and are excited for what is to come. We will always be here for you! Call on us day or night and we'll get you the help you need.

Respectfully submitted,

Meaghan DeRaad

Communications Director



(Photo right: In the Communications Center. Back row L-R: Dispatchers Nicole Corsi, Robert Savolt, Carmen Cifuentes, Director Meaghan DeRaad, and Dispatcher Evan Brooks. Front Row L-R: Dispatchers Shannon Casey and Kimberley Walker. A small luncheon was held for Dispatchers Corsi's last full time shift.)

SCHOOL COMMITTEE

The School Committee provides direction and oversight to the Hopkinton Public Schools and works collaboratively with the District's Administration, other town committees and departments, various stakeholders, and the community, to support the schools in meeting the needs of our students. The Committee is charged by statute with adopting a budget that supports the mission and goals of the schools and with setting and reviewing policies in the context of our school values and the applicable laws and guidelines established by the Commonwealth of Massachusetts, the Department of Education, and the Massachusetts Association of School Committees. In addition, we are responsible for the hiring and annual evaluation of the Superintendent.

As has been the case for the past several years, addressing student enrollment growth continued to be a focus for the Committee in 2023. As a District, we started 2023 with 4,184 students and ended the year ahead of projections, with 4,225 students. In addition to ensuring our staffing meets the needs of our learners, work has continued on ensuring that our buildings will be able to accommodate continued growth going forward.

Over the course of 2023, the School Committee met 33 times. Individual members met regularly with their liaison and working group assignments.

Some highlights of the year include:

-In January, the School Committee voted for the new Elmwood School replacement building to become a 2nd-4th grade school, allowing for increased capacity upstream as Hopkins will shift to a 5th-6th grade school and the Middle School will become a 7th-8th grade school. The space at the Middle School vacated by the 6th grade moving to Hopkins will allow the Middle School to potentially absorb some capacity challenges down the road for both the Middle and High Schools. It also allows the town to receive increased MSBA funding for the project as it now includes costs for building an additional grade which would not have otherwise received MSBA funding.

-In May, the School Committee brought forward an operating budget of \$59,932,752 which passed the Annual Town Meeting vote with broad support. While the budget process for FY24 was more challenging than some years, and reductions were needed from the original budget, the budget passed was designed to meet the needs of all of our learners while holding our fiduciary responsibility to the town.

-The 4 classroom addition to Marathon School opened in November, alleviating capacity concerns for our youngest learners

-In November, at the Special Town Meeting and again at the Special Town Election, voters approved the Elmwood School replacement project

-The School Committee launched its regular review of the Bullying Prevention and Intervention Plan

-Construction work began on solar canopies over portions of both the bus parking and Middle School parking lots. Under the power purchase agreements, these projects cost no money to the District to build and will offset energy costs for the District for years to come.

-The Hopkins School addition continued to work on feasibility and design and the School Committee anticipates bringing forward plans and cost for the addition at the May 2024 Annual Town Meeting.

As of the end of 2023, the FY25 budget was well underway and close to meeting targets set by the Select Board. The budget process is lengthy for the schools and begins in the early fall and continues up until the Annual Town Meeting in May and the Committee seeks the input of our community members along the way.

We were fortunate to have actively involved student representatives working with the Committee again this year. Class of 2023 then senior, Robert Litscher, for the first half of 2023 and Class of 2024 senior, Jack Ianelli, for the second half of 2023. Having student voices at the table increases the Committee's understanding of student perspectives and allows us to hear regular student body updates from the students.

Respectfully submitted,

The Hopkinton School Committee:

Nancy Cavanaugh, Chair

Amanda Fargiano, Vice Chair

Adam Munroe

Lori Nickerson

Susan Stephenson

SUPERINTENDENT OF SCHOOLS

For the Superintendent of Schools, the Assistant Superintendent for Finance and Operations, and the Director of Facilities, the year 2023 was one consumed with building projects. While prior school additions of both modular and stick-built classrooms had kept pace with enrollment increases, enrollments were still projected to increase by 22.2% overall (based on a ten-year average) through FY 2032.

In an effort to be fiscally responsible and to effectively address the schools' physical plant needs, the District hired Perkins Eastman to conduct a System Wide Study of all five buildings and their as-built as well as planned-for enrollments. The System Wide Study led to a proposed

project at the Hopkins School, a 28,000 square foot addition that would be built concurrently with the Elmwood Project and transform the Hopkins School from a grade 4-5 school to a grade 5-6 lower middle school. A vote on the capital project funding for Hopkins will take place in May of 2024 at Hopkinton's Annual Town Meeting.

At the same time, in partnership with the Massachusetts Building Authority (MSBA) the Elmwood Elementary School Building Committee, with Vertex Companies as our Owner's Project Manager (OPM) and Perkins Eastman as our designers, worked feverishly on the replacement School. Touted as one of the few net zero energy schools in the Commonwealth, the new grade 2-4 building would eventually house about 1,200 students in 54 general education classrooms. The project, with a price tag of \$158,422,394 of which the cost to the town, after reimbursements, would be \$91.2M, was approved at a Special Town Meeting on November 13, 2023 and approved for funding at the ballot referendum on November 28, 2023, for which the School Department is incredibly grateful to the town. The Elmwood replacement school, which at this time is still unnamed, is projected to open in 2027, if not late 2026, should the construction timeline prove ambitious.

While the ESBC concentrated on Elmwood, construction concluded at Marathon, and a four-classroom, stick-built addition was ready for occupancy in October of 2023. These four classrooms would address the already-in-our-schools enrollment growth, which increased in the period between 2018--when Marathon opened--and the present day. The four new classrooms allowed the art room, the music room, and the Family Resource Center to return to their original purposes, as general education classes moved out of those spaces.

In spite of the flurry of construction activity, the educators District wide were getting the job done in our classrooms. Massachusetts Comprehensive Assessment System (MCAS) scores in the spring of 2023 ranked Hopkinton among the top districts in the state. Clearly our teachers were prepared to teach and, reciprocally, our students were ready to learn. The District, supported by the FY24 budget, ensured that children got what they needed, which included English Instruction for Speakers of Other Languages (ESOL), Special Education services, Social Emotional and Behavioral learning (SEL-B), and support for children whose families reported financial needs.

In the spring of 2023, Hopkinton's Annual May Town Meeting was held in the Middle School Auditorium. In collaboration with other town departments, elected officials, and town boards, the School District worked to gain approval of a \$59,937,752 FY24 budget at the Annual Town Meeting. The School District budget was once again supported by a Special Education Stabilization Fund of \$1,094,024, thereby reducing the Schools' operating budget and accommodating unexpected numbers of out-of-district special education students. In planning the FY24 budget, the School District aligned spending with the School District's Strategic Plan, the needs of students in our classrooms, and key initiatives identified in each building's School Improvement Plan. Central office administrators, building principals, and other department heads conducted a multi-step, rigorous review of the budget. These district leaders articulated

budget priorities in a transparent, data-driven manner while maintaining and promoting a PK-12 vision of instructional excellence. Our administrators and district leaders must be commended for their collaborative efforts and their focus on continuous improvement.

The FY24 budget accomplished the following goals:

- Approach all FY24 budgeting stressing fiscal responsibility.
- Maintain Hopkinton’s exceptional educational and extracurricular programs.
- Offer curriculum and instruction that meet the needs of ALL learners, which includes academic, behavioral, mental health, special education, social-emotional, and ESOL needs.
- Accommodate enrollment growth.
- Support the School Improvement Plans.

Personnel increases in the FY24 budget were related to enrollment growth and instructional needs, indicated by various learning metrics.

In addition to the general budget, Town Meeting also supported the following capital articles related to the school district. The May 2023 town meeting approved the following FY24 capital articles:

Technology District Wide	\$75,000
Hopkins Addition Feasibility Study	\$3,000,000
HVAC District Wide	\$1,506,259

As we enter into the 2024 school year, I pledge to maintain the highest standards for teaching and learning as well as for the development of the whole child. I am honored to serve as your superintendent and gratefully acknowledge the generous support of the community.

Respectfully submitted,
Carol Ann Cavanaugh, PhD
Superintendent of Schools

MARATHON ELEMENTARY SCHOOL- Lauren Dubeau Principal

Marathon Elementary School provides high-quality early childhood education for Hopkinton’s youngest learners in PreSchool, Kindergarten, and First Grade. Our school opened the 2018-2019 school year at 129 Hayden Rowe Street.



As of October 1, 2023, 669 students were enrolled at Marathon School. Our student body was composed of 96 preschoolers, 272 kindergarteners, and 301 first grade students.

We have 6 PreK classrooms with 8 programs to meet the needs of our youngest students. K & 1 class sizes averaged 19-22 students per class.



In the fall of 2023, the Marathon addition project was completed. Four new classrooms provided much needed space and restored the art and music rooms as well as the family resource room and full use of the library. We are grateful for the town’s support.



Toby, a certified therapy dog, worked with Adjustment Counselor Mr. Lohwater. He provided comfort and affection on a daily basis to many at Marathon.



School Guidance Counselor Kelly Pickens retired in June and Custodian Art Cote retired in September. We wished them well as they began the next chapters of life.

Marathon welcomed many new staff members in 2023. These included Assistant Principal Eric Mitchell; PreSchool Director Shannon Overdahl; Nurse Amanda Jesse, Adjustment Counselors Justin Lohwater and Jaime Smith; PreSchool teacher Jessica Cecchi; Kindergarten teacher Sarah Bennett; First Grade teachers Samantha Avola and Katie Hadfield; Speech and Language Pathologist Meredith Auscavitch; Team Chair Jennifer Shanahan; ESOL Teacher Tara Barrows; Paraprofessionals in various roles PreK - 1: Megha Bhawsar, Molly Cappucci, Chantel Doiron, Taylor Fedele, Mayura Gavade, Sonika Gupta, Sherin Kuriakose, Hannah Lit, Sue Loughlin, Cyan Mastroianni, Julie Poole, Kat Skarpos, and Michelle Urquhart; and Custodian Yonuel Romero. Each educator brings their own expertise in working with young children and wonderful strengths to share with Marathon School students and staff.

Assistant Principal Eric Mitchell and PBIS Coaches Tammy McGee and Sandy Maynard led efforts to further PBIS implementation at Marathon (Positive Behavioral Interventions and Supports). The goal of PBIS is to set up clear, consistent behavior expectations so that each student knows exactly what is expected of them in every situation in school.



A focus this year was to increase schoolwide expectations during lunch. K & 1 classrooms have a Cubby Time jar. Each time a child earns a Cubby stamp in the Cafeteria, a pom pom is added to the jar when they return to the classroom. Classes earn Cubby Time, extra play time with special items sponsored by the HPTO.

At Marathon, we are continuous learners. Therefore, we promoted the academic as well as social emotional growth of our students. Our School Goals focused on Social-Emotional Learning, Culturally Sustaining Practices, and Written Language Literacy.






The South Asian Circle of Hopkinton (SACH) began the 2023-2024 year with a powerful presentation to our staff in August.

Staff continuously reviewed student growth and performance, resulting in instruction to meet individual needs. We have a dynamic staff of directors, teachers, specialists, and paraprofessionals who actively and positively impact student progress.

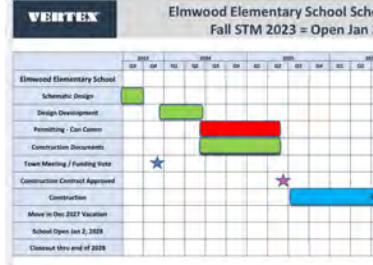
We were fortunate to have strong community groups that supported Marathon Elementary School in an ongoing manner. These include: The Hopkinton Parent Teacher Organization (HPTO), Special Education Parent Advisory Council (SEPAC), English Learner Parent Advisory Council (ELPAC) and the Hopkinton Education Foundation (HEF).

These groups remain key supporters of the work to provide enhanced experiences for our students as well as support the Marathon Community. Below, Johnny the K sponsored by the HPTO, leads songs about character education, environmental conservation, cultural diversity, positive behavior and self-esteem.



<p>Who We Are Elmwood School houses all second- and third-grade students attending Hopkinton Public Schools.</p>  <p>As of October 2023, 639 students were enrolled at Elmwood School.</p> <p>There are fourteen second-grade classrooms with 313 students and fifteen third-grade classrooms with 326 students.</p> <p>The Grade 2 average class size is 22.3, while the Grade 3 average class size is 21.7 students.</p> <p>New Elmwood Project We are proud and grateful to the Hopkinton community for supporting our new building project through votes at Special Town Meeting and on the ballot this past November!</p>	<p>Professional Learning and Development</p>  <p>As a district, we started the school year with the message 'All Really Can Mean All', and we are embracing this here at Elmwood. All students and families are valued, and we strive to meet the individual and collective academic, social, and emotional needs of our students. This year, our Elementary School Improvement Plan focuses on two priority goal areas: Social/Emotional Learning and Culturally and Linguistically Sustaining Practices and Written Language.</p> <p>Along with staff throughout the district, teaching staff was introduced to the CRIOP (Culturally Responsive Instruction Observation Protocol) and are reflecting on how to implement elements and</p>	<p>Observation Checklist) study through Yale University, and continue to expand PBIS within our school community and our work with students. This includes a new initiative to support positive and expected behaviors while riding the bus, as the elementary schools have launched a Superstar Rider program, with students earning tickets and recognition for showing expected behaviors while riding.</p>  <p>We have an amazing, dedicated, and professional staff and look forward to ongoing learning and growth as we strive to provide a positive and joyful school experience for all of our students!</p>
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We are excited to continue our planning and look forward to building a new school to benefit the students of Hopkinton for years to come!



pillars into our instructional planning and practice. We also have four staff members participating in the SELOC (Social Emotional Learning

Welcoming New Staff!
For 2023-2024 we are excited to welcome the following new educators to Elmwood!

- Jeremy Barnes, Teaching Assistant w/ ABA
- David Brauning, Principal
- Carol Duval, Learning Specialist
- Melissa Gove, Teaching Assistant w/ ABA
- Devin Gross, Teaching Assistant
- Valene Hickey, Literacy Tutor
- Sandy Jenoski, Grade 3 Teacher
- Hailey Johnson, BCBA
- Shannon Keith, LTS Learning Specialist
- Beverly Kessler, Teaching Assistant w/ ABA

<ul style="list-style-type: none"> • <u>Aimee Maglione</u>, Teaching Assistant w/ ABA • <u>Tim Maloney</u>, Teaching Assistant w/ ABA • <u>Jeanne Martin</u>, Math Tutor • <u>Leslie Negri</u>, LTS Grade 2 Teacher • <u>Carly Noyes</u>, LTS Grade 2 Teacher • <u>Cassie Pearsall</u>, ESOL Teacher • <u>Amanda Sinatra</u>, Teaching Assistant w/ ABA • <u>Amy Thompson</u>, Teaching Assistant w/ ABA • <u>Kerry Trippi</u>, Math Tutor • <u>Shane Tynan</u>, Teaching Assistant • <u>Mary Grace</u> <u>Zehnpfennig</u>, Grade 3 Teacher 		
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EDWARD HOPKINS SCHOOL-Matthew Cotter, Principal

Hopkins' total enrollment of 677 students as of October 2023 year, represented 328 fourth graders and 349 fifth graders. Hopkins School operated with 30 homeroom classes, which consisted of fourteen fourth grade classrooms and sixteen fifth grade classrooms. Hopkins Elementary added two additional homerooms from the prior year to accommodate a growing student population. Hopkins maintained its team system, giving the school a "neighborhood feel." Glacier, Sequoia, and Zion represent the fourth grade. Acadia, Bryce, Denali, and the newly added Yellowstone makeup grade five. In May of 2023 fourth grade students completed a National Parks research project. Students created persuasive presentations and voted for their favorite park to represent the newest fifth grade team, which was overwhelming Yellowstone. Team Yellowstone made its debut at the start of the 2023 school year.




In addition to engaging core instruction in Reading, Writing, Math, Science, and Social Studies, students participated in a well-rounded offering of Physical Education, Health, Art, General Music, and Library. This year our fourth grade chorus expanded to over 120 students! Our fifth grade students continue to access chorus, orchestra and band. The 5th grade chorus, band, and orchestra performed beautifully at the Hopkins Winter Concert in January.

Hopkins Elementary welcomed several new staff this school year with the addition of two new homerooms. Ms. Mary McMahon, Ms. Paula Gibson, and Mr. Jim Montalto joined our fourth grade team in August. Ms. Michaela Sellers joined our fifth grade team. Hopkins also welcomed a new Assistant Principal, Mrs. Tanya Lamoureux.



Hopkins Elementary School continues to foster a close school community. Even with the expansion of homerooms the classroom teachers and administration continue to put an emphasis on building strong classroom communities. Classrooms successfully implemented PBIS incentive plans, while many homeroom teachers continued their training in Tier 1 Restorative Justice, a mediation and community building model that values and promotes student voice. Hopkins also continues to implement the core beliefs of Responsive Classroom, which was developed around four key domains- Engaging Academics, Positive Community, Effective Management, and Developmentally Responsive Teaching. With these strategies in place, each homeroom develops their own "family" where teachers and students work together to develop classroom expectations.

HOPKINTON MIDDLE SCHOOL, Matt Lefebvre, Principal



Hopkinton Middle School is home to all Hopkinton Students in grades 6, 7, and 8.

As of December 2023, 965 students were enrolled at Hopkinton Middle School.

Grade 6 - 310 students
Grade 7- 338 students
Grade 8- 317 students



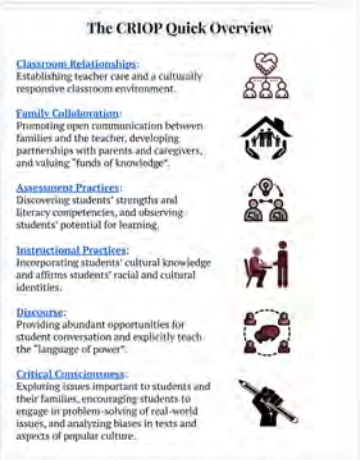
The HMS Drama Club presented two plays in 2023. *Charlotte's Web* in March, and most recently *Stuart Little* in December.




This Fall saw another successful running of the HMS Hiller 5K. Congratulations to all 175 students who participated, and thanks to Ms. Pinto for organizing the event!




Staff professional development this year focused on two pillars of the CRIOP, a Culturally Responsive Instruction Observation Protocol. Pillar I examines practices designed to build Classroom Relationships, and Pillar IV looks at Instructional Practices.



Two clubs reflect HMS's interest in building peer mentoring relationships with Hopkinton High School. Changes to our Robotics program have allowed this to occur, and our newly organized Cello club provides an opportunity for middle school musicians to work with high school mentors.



We welcomed a talented group of educators this year: School Secretary April Rivera, Long-Term Sub Caroline Mikhail, Math Teacher Stephanie Doty, ELA Teacher Victoria Cady, Social Studies Teacher Corey Mills, School Counselor Jules Cueroni, Special Educator Nicole Smith, Special Education Team Chair Erin Fraclose, PE Teacher Jake Enos, Art Teacher Samantha Condon, Paraprofessionals Stacey March, Madison Hartland-Jewell, Jackie Clark, Nicholas Hur, and Sky Avalos



HOPKINTON HIGH SCHOOL, Evan Bishop, Principal

Hopkinton High School houses all 9th, 10th, 11th & 12th grade students attending Hopkinton Public Schools. We also are home to our 18 - 22 year old program.



As of October 2023, 1238 students were enrolled at Hopkinton High School, which is an increase of over 25 students from October 2022.



The School Improvement Goals (SIP) for the High School in 2023 focused on relationships, instruction and assessment all through the lens of being culturally responsive.

Hopkinton High School hosted the 35th annual Science and Engineering Fair in March 2023. This was the first time hosting an in-person fair since 2020, showcasing the original research of 103 students (49 projects).

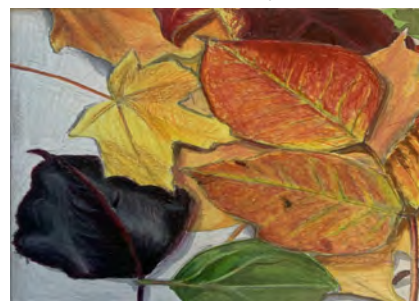


Twelve projects from the High School Fair were chosen to participate at the Worcester Regional Fair. Seven projects continued on to the State Fair and 4 won awards at the State level. Sophomore/Junior Team of Rylee Blair, Disha Mudenur and Dylan Striek qualified to compete at the International Science Fair in Dallas Texas for their project, ***Electrolytic Extraction of Dawsonite from Ocean Water: Efficient Saltwater Mineral Recovery through Electrolysis*** and earned a 3rd Award in Earth and Environmental Science.

Science Fair Director Kristen Murphy was also awarded the Massachusetts Science Fair Teacher of the Year Prize.



HHS was recognized with an outstanding 23 state level awards. In the Massachusetts competition, Hopkinton students earned 2 Gold Keys, 9 Silver Keys, and 12 Honorable Mentions. Gold Key award-winning works were exhibited at the Massachusetts Scholastic Art and Writing Awards regional exhibition at Tufts University.





Both our Girls & Boys Soccer teams made historic runs all the way to the MIAA State Semi-Finals this past November.



And our Varsity Unified Track & Field Team added yet another State Championship banner to the Athletic Center!



In May 2023, 541 students took a total of 1243 AP exams, in 25 different subject areas and 91% of these exams received a passing score of three, four or five. Lastly, 95% of the Class of 2023 are pursuing further education, with 94% attending a 4-year college or university. In addition, 248 students earned the designation of 2023 AP Scholar by the College Board in recognition of their exceptional achievement on the (AP) exams.



And congratulations to the 316 talented Hillers who made up the Class of 2023 on a wonderful commencement ceremony and four years at HHS. Go Hillers!

In the Spring semester, the HHS Visual Arts Department held another successful “Annual Night for the Arts”. Work was on display from over 20+ visual arts electives and over 600 student artists.



The 18th edition of HopArt Magazine was released to the public during the opening reception.



The High School Drama program staged a successful performance of *Mean Girls* on 3 straight sold-out evenings!

STUDENT SERVICES

Abigail Hanscom, Director

The Year 2023

The past year was a busy one for the Student Services Department. As we approached the halfway point of the school year, the Department continued its work to focus instruction and support on student needs, using data to measure growth while also providing professional development to special education teachers, related service providers, and paraprofessionals. The Student Services Department includes special education faculty and staff, school nurses, psychologists, guidance and adjustment counselors, and supports a variety of student services and program locations. Some key themes for the year included:

Transition of Leadership and Staffing Changes

The Department experienced many staffing changes in all roles/departments in the past year. Dr. Karen Zaleski, Hopkinton's Director of Student Services for many years, moved on to become the Superintendent of the Weston Public Schools. Abby Hanscom joined the District in July 2023 as the new Director, coming from the Westwood Public Schools where she had been the Director previously. Additionally, the District completed the restructuring of the Department to now include grade K-5 and 6-12 Directors of Special Education Curriculum, Instruction and Assessment. Beth Callahan (K-5) and Nicole Murray (6-12) have been working closely with special education teachers and related service providers to focus the District's work on student performance data, progress monitoring, and high quality, systematic instruction. Hopkinton Public Schools also benefit from the hard work and leadership of Team Chairs at each building who facilitate the special education Team Meeting process. Our District is lucky to have the consistent leadership and hard work of Shannon Overdahl as the Preschool Director, Jen Shanahan as the Marathon Elementary School/Elmwood Elementary School Team Chair, Maura Kovalski Hollenbeck as the Elmwood Elementary School/Hopkins Elementary School Team Chair, Erin Fraclose as the HMS Team Chair, and Mike Donohue as the HHS Team Chair. These positions are critical to the success of the Department, and the District is pleased to have had all leadership staff in place for the full year and looks forward to continued work to refine and build connections between the buildings and levels of the District. The District also welcomed two new staff to coordinate and administer the Extended School Year (ESY) summer programming for the summer of 2024. HHS/HMS Board Certified Behavior Analyst Kim Goodwin and Elmwood Special Education Teacher Ashley Smerlas are working assiduously to plan and prepare for summer programming and are already in communication with all the schools and staff members to prepare for the coming summer's programming.

Staff Training and Support

A major focus for the Student Services Department this year has been building connections and support for staff. Monthly meetings with Speech and Language, Occupational Therapy, Physical Therapy and Counseling Staff are in place to build communication and collaboration PreK - 12. The District has also invested significantly in professional development for staff this year as the process of rolling out the new Massachusetts Individualized Education Program (IEP) document

for September 2024 will take an all-hands-on-deck approach. Another important continuing effort has been to increase the number of staff members who are trained and using research based reading interventions for the remediation of reading disabilities as part of a student's school program. Finally, the District is reviewing and in the process of purchasing math instructional materials for grades 6 -12 for use by secondary special education teachers that strongly align with the Massachusetts Curriculum Frameworks. These materials allow students who need significant support and modification of their instructional materials to access higher level math concepts and increase math performance in the middle and high school grades.

Parent Outreach and Communication

Since the summer of 2023, the District has continued to work to increase and evolve parent communication. A new newsletter has been implemented and increased frequency of formal and informal parent communication and meeting opportunities are in place. The goal for the remainder of the school year is to build on these efforts and provide multiple formats for parents to provide feedback, increase the membership and attendance of the formal Parent advisory council, the HPS Special Education Parent Advisory Council (SEPAC), and continue to communicate proactively about District activities to seek community input and perspective.

Budget Development

The fall of 2023 saw the development of the FY 2025 Student Services budget which was presented publicly in November. The Department is looking to add three very important special education teaching positions (one at Elmwood School and two at HMS) to respond to the growth in student numbers and the continued evolution of our middle school special education programming to meet student needs.

New IEP and Civil Rights Audit

As we look forward to the 2024 - 2025 school year, two major initiatives will take center stage. The Student Services Department will begin the implementation of the "New IEP" document for September 2024 and will work through the school year as each of our 600+ students have their Annual Review to move every student over to the new document. Finally, every three years the District engages in a year of self study and preparation for being audited by the Massachusetts Department of Elementary and Secondary Education (MADESE). That process will begin in the spring of '24, and the District will complete a comprehensive audit process throughout 2024 targeting key Civil Rights indicators from the Federal and State laws and Massachusetts regulations.

The Student Services Department in Hopkinton is a wonderful place to work and belong. We thank the community for its support and investment over many years so we can continue to improve and build our programming on behalf of the children of Hopkinton.

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE
(KEEFE REGIONAL TECHNICAL SCHOOL)

This annual report is prepared by Superintendent /Director, Jonathan Evans, and composed on behalf of the members of the School Committee of the **South Middlesex Regional Vocational Technical School District** and submitted after review and approval by the full Committee in compliance with the provisions of the Agreement among the City of Framingham and Towns of Ashland, Holliston, Hopkinton and Natick.

This report reviews the major items with which the Committee was concerned during the year. It is a representative account of matters solely within the policy making authority of the Committee and also of matters which the Superintendent/Director brought before the Committee for information and consultation. For greater detail and discussion, the reader should read the extended minutes of Committee meetings and the attachments thereto which are available on the district website.

In addition to serving as a public high school, the South Middlesex Regional Vocational Technical School District provides continuing education opportunities for adults through the Keefe at Night program as well as Summer Discover, a summer program for area youth.

The Committee reorganized on June 13, 2023 with officers elected unanimously to the following positions:

Chair: Edward Burman (Ashland)
Vice-Chair: Sarah Commerford (Holliston)
Secretary: Maria Martinez (Framingham)
Assistant Treasurer: Barry Sims (Holliston)

Staff members working on behalf of the District and School Committee are Karen Ward, **Recording Secretary** and William Hurley, **Treasurer**.

The balance of this report presents a summary of the discussions and actions of the Committee on a number of the important matters brought before the Committee for advice or action.

Community Engagement

Last year our CTE program areas participated in several projects throughout the district and member municipalities. Similar learning opportunities were also created on our campus as programs made improvements throughout the school grounds.

Design & Visual Communications

Morse Institute Library Outdoor Reading Room - This collaboration with Metal Fabrication, Design & Visual Communication and Carpentry produced an artistic outdoor structure for community members to enjoy.

Carpentry

Nyanza Healing Garden Ashland -

Students designed and built a memorial bench for the garden.

Horticulture

Natick Community Organic Farm - Weekly tasks to grow vegetables and flowers to help sustain the operation

Framingham Fire Department - Landscaping project for a future fireman's memorial

Keefe Tech Turf Project - The students removed the grass from our existing athletic field and used machines to re-grade and apply new Turf to make the field playable. We were able to host games in the fall of 2023 thanks to their efforts.

Electrical

Keefe Tech Light Post Repairs

The students were able to repair and replace the lights along the school parking lot.

Town of Ashland DPW

Grade 11 and 12 students wired a 100-amp underground service for the town's construction trailer at the DPW site.

Keefe Tech Internet Improvements- The students in electrical ran CAT-6 wiring in several parts of the building.

Administration

In 2023, Jonathan Evans completed his tenth year in the role of Superintendent Director, with 28 years of service to the district.

The School Committee completed its periodic evaluation of the Superintendent using the DESE rubric and provided a rating of Proficient Approaching Exemplary. The complete record of this evaluation is a public document that will be available at the South Middlesex Regional School District Superintendent's Office.

School Improvement Plan

The School Improvement Plan for the 2023-2024 school year includes the following objectives:

1) The CTE faculty will intertwine the theoretical and conceptual learning with the active, authentic learning in the construction cluster, 2) Increase the effectiveness and integration of the BRYT program into the larger school community, 3) Decrease the number of out of school suspensions through creative re-engagement with students in the learning process, with a special emphasis of finding alternative consequences for underrepresented populations, 4)

Implement the full transition from iPass to the new learning management system, PowerSchool for all aspects of school business.

The Professional Development Program included a series of workshops on Positive Psychology, the Science of Happiness. The information centered on how happiness can give you the advantage in your career, personal life, and relationships. Faculty learned about and experienced practical, science-based strategies that can increase productivity, joy, happiness, and wellbeing. The professional development was led by Pam Garramone.

Handbook

With review by the School Council, updates to the Handbook were made. A section on plagiarism and cheating was updated to account for the new technology, artificial intelligence (AI), the food and drink policy was updated, and a section on the Debate Club was added. Two new sections, Continuation of Educational Service Plan and Physical Restraint Policy were updated in accordance with legal requirements.

The Budget Process

In 2023, the district was able to utilize grant funding totaling \$1,487,861, through the Elementary and Secondary School Emergency Relief Fund (ESSER II & ESSER III) to purchase items such as Chromebooks for students, and support for mental health initiatives to address learning loss challenges students have faced due to the pandemic. Funding was also utilized to build a four (4) classroom modular structure.

In 2023, the Superintendent continued the practice of communicating early in the budget process with the financial officers of the member municipalities to develop mutual awareness of both municipal budget constraints and the efforts of the Committee to manage the school efficiently and effectively while recognizing those limitations. The Committee continued to consider reductions in the preliminary budget and the budget of \$24,159,019 as submitted to the member municipalities for FY24, was approved by all.

In December of 2023 the Budget Sub-Committee members Ed Burman, Rick Gallagher, Michele Burns, Barry Sims, Jaime Shepard and Ed Carr began the FY25 budget development process.

Auditor's Report

The FY23 annual audit by the independent accounting firm of Roselli, Clark & Associates is underway and will be preparing the financial statements for committee review.

Enrollment, Recruiting and Student Retention

Keefe Regional Technical School is a school of application. Maintaining a healthy enrollment of students for our day school operation is essential for our overall operational success. The

Superintendent has indicated that he believes that the quality and rigor of our school programs and the safety and culture of our school environment will lead to our success in attracting students and their families to Keefe Regional Technical School. The Superintendent has emphasized that the administration, faculty, and support staff must work together to ensure that Keefe Regional Technical School continues to be recognized by our community as a career and technical school of high quality.

As a district, we were pleased to welcome 8th grade students onto our campus in November 2023 for our Showcase Days. Students had the opportunity to explore different Career and Technical Programs and learn about everything Keefe Tech has to offer. Interested students had the opportunity to bring their families back to our Career Night Open House at the end of November. All 16 Career and Technical Programs were represented at this event, as well as our academic departments and all other aspects of our school programming. We continued to have an excellent turnout of prospective students and their families at this event and appreciate the relationships we have with our sending communities to support students accessing our school as an option.

We are pleased to report that we have maintained full enrollment, with 875 students on October 1, 2023.

Buildings and Grounds

Keefe Regional Technical School has been occupied continuously since September 1973. The facility is used not only during the school day and year but also evenings, weekends, and during the summer months. Facility upgrades that were completed in 2023 include replacement of refrigeration units in the student cafeteria kitchen, upgrades/repairs to turf areas of the football field, replacement of carpeting in various common areas, plumbing and electrical upgrades, expansion of the video surveillance system, construction of a storage shed for the Horticulture Program, replacement of several exterior glass window panels in hallways, classrooms, and in the cafeteria, construction and occupancy of a modular building (four classrooms) to alleviate overcrowding in academic classrooms, repair/upgrade of gym bleachers, installation of informational banners on exterior light posts, replacement of the main water shut-off valve and backflow device, refinishing of gym and stage floors, replacement of partitions in two student restrooms, plumbing and electrical upgrades, replacement/repair of mechanical and control components of the building HVAC system through participation in an Improving Ventilation and Air Quality (IVAQ) Grant, purchasing additional furniture for classrooms and student cafeteria to accommodate increased student enrollment, painting exterior building panels and various interior areas, renovation of the Culinary Program East Side Dining Room, replacement of the sound system in the gym, upgrades/repairs to the auditorium sound, lighting, and projection systems, and the purchase of two 14 passenger vans.

Student Achievement

Keefe Technical High School is pleased to share several noteworthy updates pertaining to student achievements. We take great pride in announcing that 51 seniors in grade 12 have been conferred the John and Abigail Adams Scholarship for the 2023-2024 academic year. This merit-based program offers full tuition coverage for undergraduate studies at any Massachusetts state college or university.

Furthermore, Keefe Tech served as the host for the Seal of Biliteracy examination for students in grades 11 and 12. Among the 63 exams administered, 27 students successfully attained the Seal of Biliteracy, while 22 students distinguished themselves by achieving the Seal of Biliteracy with Distinction.

Keefe Tech received notification from the Department of Elementary and Secondary Education (DESE) and the CollegeBoard® regarding student participation and outcomes from state and national examinations. The ACCESS scores reflect consistent growth in language proficiency among our English as a Second Language (ESL) students, with a total of 19 students demonstrating proficiency and successfully transitioning out of the English Language Learner (ELL) Program.

Moreover, Keefe Tech facilitated 85 Advanced Placement (AP) exams for students in grades 11 and 12, spanning seven academic disciplines. Notably, there has been significant improvement in the "mean scores" from the AP exams, particularly in two of the seven content areas, compared to the preceding school year.

The Massachusetts SkillsUSA District III Leadership and Skills Conference was held online March 1, 2023. Keefe Tech. students earned a total of 26 medals at the District Conference: 10 gold, 11 silver and 5 bronze. Keefe Tech. sent 17 competitors, 19 delegates and one state officer candidate to the Massachusetts SkillsUSA State Leadership and Skills Conference. Keefe Tech. earned the Chapter of Excellence award. While one student was named state officer for 2024.

Horticulture and Landscape Management had one student qualify for the National Future Farmers of America (FFA) Conference based on their performance at the state level. On October 31, 2023, the student and advisor traveled to Indianapolis Indiana to compete in the 2023 National Conference event. The student earned a bronze medal in Extemporaneous Public Speaking at the event.

The State Business Professionals of America competition was held at the Sheraton Tara in Framingham and Keefe Tech took home 14 gold medals, 11 silver medals, 13 bronze medals. A group of 18 Keefe students advanced to the National competition in Anaheim California where our software engineering team received the best in show award and were ranked in the top 10 nationally. The BPA team also had 5 individual medalists at the event.

General Advisory Board

The Program Advisory Committee meeting for the spring of 2023 was held on May 11, 2023. All of the committee members were updated in their program areas about student competitions, cooperative education placements, curriculum, and Perkins purchases. Each program was allocated time to present budget and equipment requests as part of their meeting.

The fall Program Advisory Committee meeting for the 2023-24 School year took place on Thursday October 12, 2023. During this meeting programs elected their new chairperson, reviewed Perkins indicators, were updated on student program enrollment, and allocated time for budget recommendations and five-year equipment planning.

Respectfully submitted,
Jonathan Evans
Superintendent-Director

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE

ASHLAND

Edward Burman - Chairman
William N. Gaine, Jr.

FRAMINGHAM

Michele Burns
Linda Fobes
Sara Hamerla
Maria Martinez
A.J. Mulvey
Rick Gallagher
Brandon Ward

HOLLISTON

Sarah Commerford
Barry Sims

HOPKINTON

Ruth Knowles
Jaime Shepard

NATICK

Edward Carr
Henry Haugland

SUSTAINABLE GREEN COMMITTEE

PURPOSE – The Sustainable Green Committee provides citizen leadership and practical solutions in promoting sustainable and environmentally responsible practices in the Town of Hopkinton that will reduce greenhouse gas emissions, save money and energy.

CURRENT MEMBERS – Peggy Barton, Linda Chuss (Secretary), Christine Coffman, Carol Esler, Paul Gallagher, Amy Groves (Vice Chair), Diane Hayward (Treasurer), Deena Baker-Nel, Ella Nel (Youth Member), Ken Parker, Geoff Rowland (Chair), Nicole Simpson, Donald Sutherland, Amit Tandon, and Poorvi Tikoo. Liaisons are Shahidul Mannan (Select Board), Amanda Fargiano (School Committee), and Laura Hanson (Parks and Recreation Commission).

OUR APPROACH – Starting in 2023, we established eight subcommittees to focus expertise and foster momentum. Each subcommittee has goals, with the full committee reviewing progress and voting on key decisions. This annual report reflects the subcommittee structure. Also starting in 2023, we were pleased to be able to work with Julia Chun, the town’s project manager with responsibility for sustainability.

2023 PRIMARY OBJECTIVES

- **Climate Action Plan (CAP)** – Hold community forums to gather feedback, complete initial version of CAP, present Net Zero Resolution for approval, and begin implementation.
- **Municipal Aggregation Plan/Green Energy** – Assist in background research to support staff vendor choice process.
- **Sustainability Staff Member** – Work closely with the town’s proposed staff member.
- **Buildings** – Promote Mass Save, heat pumps, and solar options.
- **Transportation** – Help educate consumers, town departments, and businesses on EVs; support zoning re: the EV Charger proposal.
- **Environment** – Promote organic lawns and native plants/pollinators.
- **Zero Waste** – Offer a recycling/reuse event. Work with the DPW to improve the town’s recycling quality and explore composting. Educate the community on responsible buying.
- **Outreach** – Share information through groups in town and revamp the look of hopgreen.org.

2023 KEY RESULTS

Climate Action Plan – We completed, released, and obtained feedback on a first draft of the Climate Action Plan (CAP), a comprehensive document that captures rationale for reducing emissions, reports the town’s current status (including the greenhouse gas inventory – an assessment of emissions levels), and proposes means to reduce harmful emissions to zero by 2045. A major step towards this aim was passage of the Net Zero Resolution article at Town Meeting, which our committee cosponsored with the Select Board.

Hopkinton Net Zero Resolution – Article 46
Annual Town Meeting 2023

WHAT: Commitment for Hopkinton to reach net zero carbon emissions by **2045** with incremental milestones in 2030 and 2037

WHY: To pursue local action to address the urgent crisis of climate change

HOW:

- Climate Action Plan with a Greenhouse Gas Inventory and annual tracking
- Town boards and departments submit plans in 2024 for emissions reductions
- Net zero commitments considered during budget decisions

2017: Baseline Emissions Data

2023: Net Zero Resolution & Climate Action Plan

2030: 50% Reduction

2037: 75% Reduction

2045: Net Zero Emissions

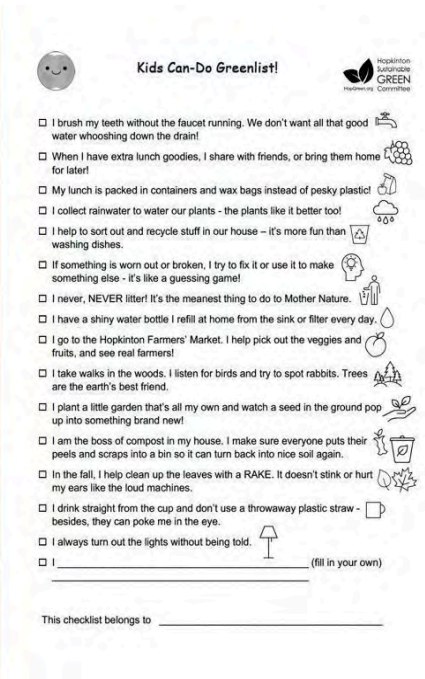
Municipal Aggregation Plan / Green Energy – In this area, we worked with Julia Chun to move the municipal aggregation project forward. The recommended vendor was approved by the Select Board in December. Under the plan, the town will negotiate energy purchases at group rates for the municipality, residents, and businesses, and will aim to offer more sustainable energy sources.

Buildings – An important effort was preparing an article for November Special Town Meeting to adopt the Specialized Energy Code so as to ensure new residential and commercial construction aligns with net zero emission targets and prepares for the transition away from fossil fuels; the article did not pass. With Mass Save partners at community events, we encouraged residents to attain free home energy audits. We sponsored a heat pump event and one member trained to become a heat pump coach. Regarding the Elmwood School replacement, we influenced HVAC decisions and endorsed the project, especially for its sustainability.

Transportation – Most of our focus was educating residents about electric vehicles (EVs). We showed EVs at events and owners shared their experiences. Materials we prepared about EVs helped convey benefits, practices, and options. We created software that determined the percentage of EV, PHEV, and hybrid vehicles in Hopkinton increased from 3% in 2017 to 7% in 2023. As for EV charging, we provided support for the adoption of an article at Town Meeting to add chargers in parking lots and provided support for installing chargers at the high school. Information about high environmental impact of air travel and mitigation options was prepared and shared, as were materials about public transportation alternatives to personal vehicles.

Environment – Our student member prepared an assessment of the positive impact of the forested areas in town on greenhouse gas emissions. The subcommittee compiled and shared resources for the public about organic lawns and gardens and the use of native, pollinator friendly plants, including an eco-friendly checklist. We also investigated options for safely addressing invasive plants in Lake Maspenock and learned about sustainable farming practices

at a tour of Long Life Farm. Our committee endorsed US Representative Jim McGovern's HR.5085 legislation to protect children from toxic pesticides.



Zero Waste – This working group’s efforts focused on educating residents about Hopkinton’s high per household trash output and ways to reduce waste through better buying and disposal decisions. A highlight was Recycling Day, where approximately 190 residents brought old electronics and other items for proper disposition, and SGC volunteers educated participants about composting. We supported the composting initiative in the high school cafeteria and continue to help broaden composting efforts across all schools. We created checklists for sustainable living for residents, for children, and for holding sustainable events. We toured Harvey’s recycling transfer station and the Black Earth composting facility.

Outreach – We held five events to share sustainability messages with the public: Recycling Day, EV Expo, Climate Action Plan forum, Mass Save and Heat Pump forum, and the “Eco Friendly Living in Hopkinton” talk for the Women’s Club speaker series. We also staffed booths at community events to reach a greater population: Hop101, Garden Club Plant Sale, Farmer’s Market, and Polyarts. Our website, hopgreen.org, was updated with time sensitive information such as the Net Zero Resolution and with new materials for each area of sustainability, like a sustainability checklist for the workplace. Our bi-monthly newsletter was emailed to hundreds of subscribers, while many more followed our posts on social media and read about our efforts in local news publications. We assessed our outreach approach and identified areas with higher relative effectiveness. An especially rewarding aspect was working with an increasing number of volunteers and community groups.



2024 GOALS

- Support Julia Chun’s efforts related to sustainability, including Climate Action Plan community events and encouraging non-toxic lawn and garden care
- Submit the specialized energy code for the Annual Town Meeting and work with relevant groups to educate the public
- Continue to advocate for EVs, chargers and more sustainable transportation in the town
- Educate and offer residents ways to reduce their waste stream
- Investigate PFAS in products, work with the Board of Health on a town PFAS product ban, promote non-toxic practices, and provide related resources to schools and daycares
- Utilize existing events and media, and increase partnership with key community groups to promote sustainability

TAX RELIEF COMMITTEE

At Town Meeting in 1998, Hopkinton voted to adopt a new provision of Massachusetts General Law, Chapter 60, Section 3D, thereby creating the Hopkinton Tax Relief Committee for “the purpose of defraying the real estate taxes of elderly and disabled persons of low income.”

The committee strives to help our most vulnerable homeowners afford to remain in their homes in the face of Hopkinton’s rising property taxes. Qualified applicants receive aid in the form of tax credits that offset a small portion of their property tax bill. Over the last five years, the committee has made over 100 awards.

In 2023, the committee provided aid to 22 homeowners in need. The typical recipient lives on a gross annual income of \$32,000, is 78 years old, and lives alone. In 2023, taxes averaged about 20% of their income. Most awardees have contributed for decades to building our sense of community and our outstanding school system. Today they place a low burden on our services and infrastructure.

The Tax Relief Fund is entirely dependent on donations from residents, businesses and other organizations, and is not included in the town budget. Property tax bills include an insert requesting voluntary donations and the town website provides instructions for making donations at other times of the year.

The committee's goals for 2024 include increasing the number of qualified applicants, particularly those with a disability, and meeting the challenge of aggressively increasing the fund balance in anticipation of greater need in the near future.

We are grateful for the community's support of this important program. It is a true demonstration of Hopkinton's commitment to ensuring a diverse and inclusive community.

Susan Kurys, Chair

Lucia Lopez, Clerk

Khwaja Ehsan, Member

Lesley Ficarri, Board of Assessors

Charles Paquette, Acting Treasurer

TECHNOLOGY DEPARTMENT

The Hopkinton Technology Department is charged with developing a global Information Technology vision for the Town. This includes planning, budgeting, implementation, and the day to day management and support of all information technology infrastructure and staff. The Information Technology Department supports technology platforms and systems for Town Hall, Police, Fire, Communications, Department of Public Works, Parks & Recreation, Library, and Senior Center.

The Hopkinton Technology Department supports the use of technology to advance the Town's goals: communication, transparency, efficiency, and service. The IT Department's strategic objectives are: transparency, collaboration, enhanced operations and training, security and resiliency, and project portfolio management.

The IT Department leverages technology to expand diversity, equity, and inclusion through open access to information, including all employees in systems access and training opportunities, and by deploying and managing transparency and civic engagement tools.

For 2023, the Information Technology department was staffed by four full-time employees: Director, Network Systems Administrator, Data & Applications Support Specialist, and an IT Support Specialist. In 2023 our enhanced summer internship program successfully hosted three interns, offering them valuable exposure to a professional IT setting. These interns engaged in meaningful projects, including auditing inventory, digitizing records, and preparing new hardware. They played a role in advancing Hopkinton's Windows 11 migration and the implementation of the new Electronic Document Management System (EDMS). Additionally, they gained experience with providing support in daily troubleshooting and maintenance tasks.

The IT Department supports over 200 employees as well as over 250 additional board and committee members. We support almost 700 devices, and dozens of different applications or software packages. In 2023, we responded to an average of more than 100 support requests on a monthly basis. This is in addition to project work and ongoing care and maintenance of systems and infrastructure.

The Hopkinton Technology Department completed many tasks and projects in 2023. A few highlights include:

- Launched a new electronic document management system (EDMS), which was partially funded by \$60,000 with a grant from the [Massachusetts Community Compact IT Grant Program](#). This competitive grant program is focused on driving innovation and transformation at the local level via investments in technology. The EDMS launched with over 7,000 public meeting agendas and minutes, alongside more than 14,000 cemetery and burial records, as well as Annual Town Reports dating back to 1927.
- IT has conducted a preliminary review of paper records across the Town Hall, Fire and Police Departments, as well as at additional offsite storage locations. The next phase involves seeking funding through the FY25 budget process to digitize remaining paper town records. An essential part of this project is collaborating with all departments to identify key records and maintain their native digital format, avoiding unnecessary printing and re-scanning.
- Went live with a redesigned website in early 2023. The new site featured a consistent look and feel across departments, and was completed with much feedback from residents and staff.
- Hopkinton Geographic Information Systems (GIS) assisted many departments in creating maps and providing GIS related partnerships that include working with a number of town vendors.
- Facilitated the continuation of Hopkinton's cybersecurity awareness program for staff. This includes new, enhanced, and ongoing training for every employee. Hopkinton is actively participating in the Cyber Resilient Massachusetts, Municipal Cybersecurity Sub-working group. We're collaborating with the Massachusetts Executive Office of Technology Services and Security (EOTSS) and the Massachusetts Interlocal Insurance Association (MIIA) to define technical requirements for improved and enhanced cybersecurity initiatives. Hopkinton also made a number of improvements to anti-virus, infrastructure, and other cybersecurity initiatives that improved the town's cybersecurity posture.
- Made significant progress in relocating core infrastructure from Town Hall to the Police Department's datacenter. This will enhance network reliability and responsiveness, and the last stages of this project will be completed in conjunction with the undergrounding of cabling as part of the Main Street Corridor Project.
- Additional security camera upgrades at a number of town buildings.

Give us a follow - this is one of the best ways to stay up to date on all things Hopkinton!

<https://twitter.com/HopkintonMA>

<https://www.facebook.com/hopkintonma.gov>

Hopkinton has a number of email listservs to help you keep in touch with what is happening. You can [click here](#) to be taken to a form where you can sign up for many of Hopkinton's email notification groups at once. In 2023 Hopkinton saw over 1,700 additions to our email notice groups - which is by far the largest number in any single year since we released this all-in-one form in 2021.

In 2024, the Department's key opportunities include further leveraging Hopkinton's investment in the Electronic Document Management System (EDMS) through ongoing digitization of paper records. Additionally, the implementation of a new public-facing Geographic Information System (GIS) will enhance integration with the town's backend systems and provide a foundation for a future standardized E-permitting system. A continued emphasis on cybersecurity, featuring regular awareness training for all employees, will also be a priority.

The Information Technology department would like to once again thank the residents of Hopkinton for their continued support and investments in technology that allow us to work with boards, committees, and other town employees to ensure we have resilient systems allowing all those who touch technology to work most effectively and efficiently. We look forward to continuing to serve you in 2024.

Respectfully Submitted,
Joshua Grossetti
Director of Information Technology

TOWN CLERK'S OFFICE

This report will provide a glimpse of the work we do to best serve residents as well as the accomplishments of the Town Clerk's Office in 2023. We appreciate the support of you, our residents, as we all continue to do our best to serve you and the community's interests in the Town Clerk's Office.

Education & Excellence:

We continue to attend educational conferences to review reforms in the laws surrounding elections, record management, vital records, as well as what changes and challenges we have to look forward to in 2024. In 2023 we attended dozens of virtual seminars hosted by the state, particularly regarding changes to election law, vital record management, election security, and digital public records. This year Nicole, our Assistant Town Clerk, also completed her first year of the New England Municipal Clerks Institute which brings her one step closer to her certification. We look forward to continuing our standard of continuous learning to be the best we can be for the community that we serve.

Right:: Nicole poses with her poster for NEMCI that shows Hopkinton and what makes it special ahead of showing it to the other New England clerks.



2023 Town Meeting and Elections:

Election officials across the Commonwealth and the Nation have been unfairly scrutinized due to unsubstantiated claims of election fraud and many continue to face threats to their lives as well as attempts to undermine the process. In the face of all of this, our registrars, election workers, and the staff in our office continue to coordinate with federal, state, and local agencies to ensure that you and your vote are secure as you practice your civic duties. We will continue to proudly serve the community and invite anyone to join us for the open processes by which we prepare for elections and test the machines that tabulate our votes. Our office is immensely thankful for our outstanding election staff, without whom our seamless democratic process would not be possible. Our election staff continues to operate with professionalism in their dedicated service to this community. The election staff conducted the Annual Town Meeting & Annual Town Election in May as well as a Special Town Meeting and Special Town Election that took place in November and December, respectively. The results of the 2023 Elections and Town Meetings are available in this Annual Town Report.

We also had the opportunity to partner with the Town Manager's office and the Moderator to introduce electronic voting to Town Meeting with great success at our Special Town Meeting in November where I also had the privilege to serve as the acting presiding officer. Electronic voting truly takes our time-honored tradition of Town Meeting into the modern era. This system solves three of the largest hurdles with open town meetings: the time it takes to conduct voting, the lack of privacy while voting, and the pressures of herd voting. All of these issues discourage participation in an institution of self-governance and this system addresses each while still ensuring the spirit of Town Meeting is preserved. Our voters were able to see how the system worked and felt confident that their votes were recorded accurately, confidentially, and

un-influenced by those around them. The team from Meridia was amazing to work with and made sure we are aware of all of the best practices and challenges of other communities, ensuring we could understand and educate the public on this new method of voting. We look forward to continuing using this voting system in future meetings.



Left: Remotes for the Meridia Electronic Voting System used at the November Special Town Meeting

Dog License Renewals:

In 2023 we issued 2,144 dog licenses in Town. The new program has and will continue to significantly improve processing by this office and ease of use for residents. Dog license renewal forms are still attached to the Street Listing form along with a QR code to license online. Additionally, those who provide us with an email address will now get an easy link in January of each year for renewal. Our goal is to make this just one more way to license your dogs, but folks are always welcome to continue licensing in person and by mail if they prefer. Collection of emails will also allow us to help remind residents as we get closer to the end of the regular licensing period if we still don't have their renewal. This process has decreased the number of residents that have to pay penalties each year and makes it easier both for dog owners to stay in compliance with the law and for this office to conduct this mandated function. We process and send out dog licenses between January 1st and April 1st. Dog licenses are issued only with proof of the dog receiving a rabies vaccination and dogs must be licensed after reaching six months of age in accordance with provisions of §147A of Chapter 140 of the Massachusetts General Laws.

Open & Transparent Local Government:

The Town Clerk has the responsibility of ensuring that the Open Meeting Law is observed with the posting of all town meeting agendas at least 48 hours prior to any open meetings. The notice of the public meeting is required to be posted at two locations available to the public; one of which has to be accessible to the public 24 hours a day. This is achieved through the acceptance by the Select Board of Town meeting notices on the Town's website. The binder located outside of the Town Clerk's Office serves as the primary posting location.

Following the expiration of an executive order from Governor Baker allowing public bodies to meet remotely, the legislature passed a temporary measure so long as the public still had virtual access to the proceedings. When it expired, the General Court extended it as law so that boards and committees could continue to conduct their business transparently while not increasing risk to members or residents who may have increased risk.

Register of Vital Statistics:

The Town Clerk is also the Registrar of vital records and ensures access to these records for residents who need them. Our vital records go back to the early 1700's. Every year we review the number of new records and this year we saw a decrease in births and marriages and a slight increase in deaths from 2022. Below is a report of the Town's Register of Vital statistics as of December 31, 2023:

Births	143
Marriage Intentions	55
Marriages	50
Deaths	120

Furthermore:

I would also like to extend my most sincere thanks to those workers in the Senior Tax Credit Program as well as a number of dedicated volunteers, my Assistant Town Clerk, Nicole Levay-O'Brien and our Administrative Assistant, Mary Zeinieh for all of their hard work in 2023. Our department operates as a close-knit team to support the organization and our residents; these individuals are vital to the success of this department and we are all fortunate to have their support.

It is this office's goal to continue excellent communication and assistance to residents through our webpage including the town bylaws, Town Meeting and election results, voter information, and various online forms. We always invite you to stop by the office for assistance and more information on what is going on in your town government.

I am so grateful to be able to serve you all as my friends and neighbors. It is you all that make this community such a great place to live and I am honored to serve as your representative in the Town Hall and encourage anyone to reach out when they need assistance.

***Sincerely,
Connor B. Degan, CMMC
Your Town Clerk***

TRAIL COORDINATION AND MANAGEMENT COMMITTEE (TCMC; Trails Committee)

Current members:

Linda Chuss, Krisanne Connell, Charles Dauchy, Francis DeYoung, Peter LaGoy, and Janine LeBlanc

The Hopkinton Trail Coordination and Management Committee (Trails Committee; TCMC) was established to be advisory to the Board of Selectmen and serve as an “umbrella” over the various trail entities, to coordinate trail planning, management and maintenance, and to facilitate communication with town residents regarding trails.

In 2023, the Trails Committee:

- Put together a Trail Explorers event at the Hopkinton Library focused on introducing families to Hopkinton’s trails and trail-related activities. Continued the outreach through several family-friendly walks on town trails, including with library programs.
- Continued work on adding bridges and boardwalks on trails throughout town, often in conjunction with Eagle Scout projects. Trails addressed included Berry Acres (Scout project), along the Cranberry Bog Trail behind Center School (Scout project and volunteer day effort), in the Peppercorn Hill area, and on the Hughes Farm trail. Guided a Scout project based on community choice funding proposed by the Trails Club to add fitness equipment along Center Trail.
- Funded regular mowing of trails on the Pratt Farm meadows and the Fruit Street town land and cleanup of Echo Trail, Center Trail, and Hughes Trail and worked towards developing a maintenance plan for these areas and for town trails.
- In cooperation with the Trails Club, conducted monthly volunteer workdays on the first Saturday of each month. Work done included trail reroutes at Cameron Woods and along the Cranberry Bog Trail behind Center School, annual maintenance cleanup on Echo and Center Trails, and invasives removal by the Center Trail parking area
- Used Community Preservation Act (CPA) funds to design and start construction on the shared use path (SUP) connecting Center Trail to the Chamberlain Street extension.
- Worked on establishing a trails website for the town.
- Based on the experience gained from the first 3 years of operations, revised our charge and sent to the Select Board for review.

The committee’s work on the development and maintenance of trails is consistent with the town’s overall vision of promoting a healthy community.

Liisa Jackson resigned in 2023 and we thank her for her service.

In 2024, the Trails Committee plans to continue physically developing trails, and adding signage both at trailheads and along trails, and along roadways to ensure town residents feel safe using trails and to help identify trail locations. A shed at the Hughes Farm property is being repaired and will be used for storage. The Trails Committee will continue to work with other groups in

town, including the new Disabilities Commission to ensure trails are, to the extent possible, usable by all residents. The committee is also continuing to work on community outreach regarding trails, and has taken up the task of improving the interaction between dogs and other trail users.

The Trails Explorer Event at the library had well over 100 visitors explore trail information.



**HOPKINTON
TRAIL EXPLORERS
EVENT**

**Wed. Apr. 26
Drop in: 4 to 6:30
Library Event Room**

*Find out about all the
FUN for kids on our trails!*

Free Activities~Prizes~Info

hopkintonma.gov/trails

**Hosted by Trails Committee (TCMC) and Hopkinton Library
Participating Groups: Trails Club~Mass Audubon~Parks & Rec
Hopkinton Area Land Trust~Wildwood Learning Ctr
NE Mountain Biking~Upper Charles Trail Comm~YMCA~And more!**

Picture of rerouted trail near entrance to Cameron Woods; our January workday project



The goats that attended the trail walk at the Hughes Farm Trail sponsored by the Library and Trails Club were a big hit with the kids.



UPPER CHARLES TRAIL COMMITTEE

The Upper Charles Trail Committee (UCTC) is charged with developing the Upper Charles Trail in Hopkinton from the Milford Town Line to the Ashland Town Line. The Committee's responsibilities include, but are not limited to, planning, designing, permitting, property rights acquisition, and construction of the Trail and associated infrastructure. Per the Committee's charge, the Trail shall include the Hopkinton Center Trail. The Committee shall identify, apply for and receive any State, Federal or private grants which may become available for the accomplishment of its mission. The Committee may also request and advocate for Community Preservation Act funds. The Committee shall also consider whether to establish a Friends of the Hopkinton Upper Charles Trail 501(c)(3) non-profit organization that encourages the proper use and care of the Trail, raises and expends funds for Trail maintenance and improvements, and oversees the Trail and reports improper uses.

In 2023 we continued to analyze trail connections and potential alignments along the proposed 8-mile route. The Town does not own much of the abandoned rail bed, and the Committee has decided to plan the trail on Town-owned Open Space, where possible, and seek private property easements for other areas. The Committee over the past several years have worked closely with Hopkinton's town engineer as well as the Town's engineering consultant VHB, to produce pre-feasibility studies for segments of the entire potential trail.

In addition, there is an effort to link the out local Hopkinton Charles Trail into a national whole eastern seaboard trail already known as the Eastern Greenway Trail which links many trails into an existing trail route called the Greenway. It is an effort to link the many trails so one could travel from Maine to Florida on bike paths which already has staff and funding. A local committee was formed to guide the path though Framingham, Ashland, Holliston, Sherborn and Hopkinton and a member our committee joined in 2023. The completed Greenway will bring hikers and bikers into our Town.

After the Committee voted unanimously to support an ENF (environmental notification form) which is required by the state guidelines. A public hearing was held where concerns over one section (a small section of Hayden Rowe) caused concerns and effectively dominated our attention for most of the year.

The Committee voted to spend the remainder of the MA Trails Grant money that was awarded to us to continue to engineer the Irvine-Todaro property from EMC Park through the buffer zone that surround Town property and exit at 147 Hayden Rowe which the committee referred to as Section 6.

The Committee decided to place the Hayden Rowe parcel on hold until the Town decided how a new school in the area will impact this same Hayden Rowe section. The Trails Coordination and Management Committee took the lead on engineering and planning for an alternate trail that would avoid and crossing of Hayden Rowe using CPC funds and became known as the Western Alternative. With this plan in effect the UCTC stopped discussing Hayden Rowe and

then started to discuss Segment 1, which is the segment that travels from Hopkinton State Park to East Main St, which would take us to the Town Common.

At the ATM held May 1, 2023, a Citizens Petition was voted on and passed that requested the Select board consider disbanding the UCTC and have it put under the authority of the Trails coordination and Management Committee. The Select Board at a following meeting voted the following language:

“The Select Board voted to direct the Town staff to be thinking the two committee structure with reformatted structures and Charges that accommodate the information the Board is receiving from Town residents, to reinstate the Upper Charles Trail Committee for the purposes of engaging in these conversations about what has been accomplished and what is still in front of them and how the Committee envisions the Charge, and to take a position that the Select Board does not support a trail along Hayden Rowe as it was presented unless a future Town Meeting changes this vision. (5-0).”

As of this writing this meeting has not happened and the UCTC is in a state of abeyance.

Respectfully Submitted,
Chair, Jane Moran
Upper Charles Trail Committee

VETERANS CELEBRATION COMMITTEE

The Veteran's Celebration Committee is appointed by the SelectBoard and meets at various times during the year to plan and organize the annual Memorial Day ceremonies and related activities. Beginning with the flagging of the veteran's graves by our volunteer citizens a few days before the holiday, the town DPW continues preparation by cleaning and sprucing up our cemeteries. In anticipation of the day's ceremonies, all the publicly displayed American Flags are lowered to half-staff to show respect for all those military veterans we have lost. At noon, when our ceremonies have ended, all the flags are raised to their usual height to show gratitude to our living veterans.

Beginning at 9:45 AM the local American Legion Post 202 holds observances at three of the town's main cemeteries, followed by the final gathering at the town Gazebo. At each location, prayers are recited, Taps are played, wreaths are laid, and a rifle salute is performed by the OLD Guard New England. Contributors of prayers and remarks this past year included Rev. Laurel Coolbaugh, Rev. David Melvin, Father Richard Cannon, and Muriel Kramer. Our Master of Ceremonies was Scout Troop 11 member Sarah Brennan. Always an important participant continues to be the much appreciated and very talented Hopkinton High School Band, directed by Mr. Craig Hay. The ceremony this past year was highlighted by the unveiling of the new granite World War II monument placed on the common near the location of the original wooden monument. Much of the credit for this monument is owed to American Legion member William Hamilton, who spent years on this project, making sure every Hopkinton WWII veteran was

listed. At the dedication, 101 year old veteran Russ Phipps of Winter Street, placed an American flag at the base of the structure. The ceremony concluded, as usual, with the playing of our National Anthem while Scotty Mackin and Sarah Whalen raised the American Flag on the common. Finally, everyone was invited to St John's Parish hall for lunch and conversation.

The Committee is also charged with organizing a veterans appreciation dinner on Veterans Day each year and invites all Hopkinton Veterans[via postcards] to a meal served to them to thank all for their service. This 2023 dinner was catered and held at St. John's Parish Hall, The committee is grateful for the use of the Hall , and for all the additional help from the Hopkinton Scouts.

Respectfully submitted,
Mike Whalen, Chairman

VETERANS GRAVE OFFICER



Every city and town in the Commonwealth of Massachusetts is required to appoint a Veterans Grave Officer to a term not to exceed five years. As of 2024, this will be my 15th year in this role that is charged with the maintenance and care of the veteran's graves in our community. The care of these gravesites includes cleaning of weeds and other unseemly growth [sometimes trees] and the raising and repairing of sunken and broken stones and markers. Gravestone repair and cleaning is a very rewarding experience, especially at a gravesite that has been neglected for generations. This labor of love, that I have embraced, leads me to identify and take whatever action is necessary to restore every veteran's gravestone to its original state, and thereafter, maintain its condition as a matter of respect and pride for all our citizens.

Hopkinton's history could be written just by spending time in our cemeteries, as many veterans' gravestones tell a story of life, death, occupations, and family. Future generations of those researching their heritage will certainly appreciate finding a stone marker that has been cared for. Over the years, many local Scouts have become involved with enhancing the appearance of our cemeteries and veteran's gravesites. This has included marking the graves of Gold Star Mothers, placing patriotic markers, planting flowers, and flagging our cemeteries every Memorial Day. As the most visible duty of the Veteran's Grave Officer is to recognize and cause an American Flag to be placed next to every marker or



stone that bears the name of a U.S. Veteran, our town is blessed to have so many citizens participating in this effort. As Always, a special thanks to the American Legion Post 202, the Hopkinton Scouts, and the Shepard Family, as this solemn task is certainly appreciated , and comforting to the families who mourn and are left to remember the precious lives of their heroes. I am extremely honored to hold this position
Michael Whalen

DEPARTMENT OF WEIGHTS AND MEASURES

The Hopkinton Department of Weights and Measures enforces Massachusetts General Laws, town by-laws, state and local regulations relating to the accuracy of weighing and measuring devices that weigh, measure, and count commodities offered for sale to the public. This includes gas pumps, scales, oil trucks, scanners, item pricing and unit pricing (in food stores or food departments). To ensure that equity and fairness prevails in the marketplace the department enforces all laws relating to the accuracy of weighing and measuring devices used by local businesses. To accomplish this, the department inspects and seals or condemns the devices tested. Additionally the department may inspect prepackaged foods and merchandise to assure compliance with weight, measurement, and count requirements and for proper labeling as to weight, measure, and extended prices. The department investigates complaints on weighing and measuring devices not complying with legal standards. The department also investigates complaints for short measure of firewood delivered to homes (consumers) to assure compliance with proper measurement (128 cubic feet) based on what the consumer has purchased. Oil trucks may be inspected to assure that their meters are properly sealed and the correct fuel oil delivery slip is prepared. If violations are found based on inspections or complaints, the department may issue civil citations or engage in criminal actions.

The Weights and Measures Inspector continues to serve as a member of the National Conference on Weights and Measures *Cannabis* Task Group. This committee is dedicated to the development of uniform models for voluntary adoption by the states in this rapid developing industry. These laws and regulations range from the basic weights and measures law to specific laws and regulations for states which have legalized the sale of *Cannabis*. These model laws and regulations are published in *Handbook 130, Uniform Laws and Regulations* .Additionally, the L&R Committee addresses test procedures for verifying the actual net quantity contained in packages offered for sale. These standards are published in *Handbook 133*.

During 2023 the Hopkinton Department of Weights and Measures continued inspecting weighing and measuring devices located in the town and sealed or condemned them. A condemned device cannot legally be used in trade until it is repaired or replaced. It is marked with a red condemned tag which can only be removed by the Sealer of Weights and Measures. Also inspected were gasoline pumps, scanners, pharmacy, and jewelry scales through scales in food stores to large truck scales to scales used for package weighing (FEDEX, postage, or UPS type scales).

A special effort was continued this year to assure that gasoline dispensers are secure from skimming devices. These illegal devices facilitate the theft of identity and credit/debit card information. Stations managers are advised what to look out for to prevent these fraudulent activities. Inspections were conducted throughout the year. No instances of skimmers were found in Hopkinton.

For the year 2023 twenty inspections took place, Eighteen devices were adjusted. Over one hundred thirty devices were inspected, adjusted, and sealed. No devices not meeting legal standards were condemned. One item pricing inspection was completed. Two Price Verification [scanning] inspections were performed and all met or exceeded the 98% accuracy standard. No complaints were received during 2023. Over \$14 million was saved Commonwealth wide (Division of Standards 2018 Annual Report covering all state and local inspections). As new businesses opened in Hopkinton they were visited to educate management and assure compliance with the various laws and regulations governing weights and measures. The department of Weights and Measures will continue to meet its statutory objective by conducting required inspections and educating consumers and merchants on the importance to both of *“EQUITY IN THE MARKETPLACE.”*

Louis Sakin, Sealer of Weights and Measures

WOODVILLE HISTORIC DISTRICT COMMISSION



In 2005, Town Meeting voted to establish the Woodville Historic District, recognizing Woodville as an asset to the Town with significant historic heritage and appearance. The Woodville Historic District Commission (WHDC) promotes the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history of Hopkinton. The Commission is dedicated to working collaboratively with residents to support their efforts to update and improve their property while maintaining the unique character of our historic village.

The 7-seat Woodville Historic District Commission includes residents of the District and representatives of local and regional organizations. Commission members are available to answer questions from Woodville residents to help them understand their responsibilities as historic district property owners.

The Commission provided guidance and approval for five projects in 2023. Among the approved projects was new fencing at 259 Wood Street (pictured). The owners needed a fence that would provide for their dogs' safety and complement their historic home. It was determined that the owner's plan for a split-rail fence backed by welded black wire met the needs for their dogs' safety and was appropriate for areas within view from the street.

The Sanctuary at Woodville (pictured) sought to update their signage by replacing their temporary sign with a permanent solution. The updated sign is made up of aluminum composite panels that overlay the existing roadside sign. Working within the original sign specifications allowed for a simple and elegant solution that will be part of Woodville for years to come.



Collaborating with Woodville historic property owners is a rewarding and satisfying task for the WHDC. A challenge the Commission continues to face is when work is done on properties without appropriate review or permitting. The Commission looks forward to continuing its efforts to work with residents to preserve, for future generations, Woodville's unique, historic character and a visible link to its past.

Sean Davan, Chair
Paul Larter, Vice Chair
Tina Berlad
John Cardillo
Craig Nation
Sharon O'Reilly
Nancy Peters

YOUTH AND FAMILY SERVICES

MISSION:

To provide access to comprehensive social services for youth and families and to enhance behavioral health for the entire Hopkinton community

VISION:

Hopkinton will be a town in which all people are valued, where behavioral health is a high priority, and residents have a place to turn when they need help.

STAFF: *Contact us at 508.497.9781*

- **Social work staff:**

Dawn Alcott-Miller, LICSW
HYFS Director, Full-time;
dalcott@hopkintonma.gov

Colleen Souza, LICSW
Youth Services Social Worker/Case
Manager Mon-Thurs;
csouza@hopkintonma.gov

Holly Morand, MSW, DBH
Resource Counselor/ Case Manager,
Full-time,
hmorand@hopkintonma.gov

Sarah Randall, LICSW,
Per Diem Social worker
Social Worker/Program Coordinator

- **Prevention Staff:**

Lauren Mayer, MA
MassCALL3 Part B Coordinator,
Full-time
lmayer@hopkintonma.gov

Cassandra Bigness, MPH
Drug-Free Communities Grant
Coordinator, Full-time,
cbigness@hopkintonma.gov

- **HOP Prevention Interns**

Anna Noroian, 11th grade - Part-time
anoroian@hopkintonma.gov

Neha Ninan, 11th grade - Part-time
nninan@hopkintonma.gov

Emily Evans, 10th grade - Part-time
eevans@hopkintonma.gov

ACCOMPLISHMENTS in 2023:

1. Established a community crisis response team for continued work to establish a town wide community crisis response action plan
2. Created and implemented a monthly newsletter
3. Expanded programs to include a variety of participatory, educational, and responsive opportunities

GOALS FOR THE COMING YEAR:

1. Formalize the youth voice in all programs that serve youth by FY2025
2. Launch a new intake and referral process to streamline access to resources, services, and programs
3. Conduct a new needs assessment to gather data about the behavioral health needs of residents to support and guide the work of the region.

SERVICES:

We help by providing clinical counseling, referrals, case management, behavioral health educational workshops and programs in collaboration with community partners, and prevention programming. [Follow HYFS on Facebook](#) to learn about events and resources. Reach out to us at contacthyfs@hopkintonma.gov

- **Project Just Because** is the non-profit agency that holds Hopkinton’s Food Pantry. HYFS holds a contract with PJB to enhance Hopkinton’s food security programs to include perishable offerings. <http://projectjustbecause.org/>;
- **INTERFACE Referral Service** helps residents connect to outpatient care. For questions or to start an intake: **1.888.244.6843**. <https://interface.williamjames.edu/community/hopkinton>;
- **Mindwise Behavioral Health Screenings** are confidential and free simple screenings available online to help assess behavioral health from general wellness, to depression, anxiety, substance use, and more. <http://screening.mentalhealthscreening.org/HYFS>

METRICS:

<i>2023 Hopkinton Youth and Family - By the numbers</i>	
Events Hosted	76
Event Attendees	2933
Post-Event Satisfaction of Attendees	100%
Partner Referral/Referee Organizations	96
Approximate Referrals to Partner Programs/ Organizations	588*
HYFS Staff Trainings Attended	182
New Intakes	196
Interface Mental Health Referrals (Report Period: 06/01/22-5/31/23)	129

* Due to software updates, actual number will be available in our 2024 Annual Report

PROGRAMS

HYFS hosted a diverse array of training programs in 2023 including: Psychological First Aid, Question Persuade Refer (QPR), Mental Health Collaborative-Mental Health Literacy trainings for young adults, older adults, parents, and high school seniors, SOS Program Support to HMS, Hosted the Indieflix movie *Angst* with Dr. Cora Bruener, Self Care Summer Series, Active Bystander Training, the film *My Ascension*, Social Justice Parenting, First Responder Suicide Prevention/Toxic Stress Management along with many programs offered through HOP (see below)

COLLABORATION - Collaborations are formed to enhance the lives of youth and families and to promote wellbeing. These partnerships include and are not limited to: Hopkinton Center for the Arts, Project Just Because, Hopkinton Emergency Fund, St. Vincent DePaul, Salvation Army, Hopkinton Women’s Club, South Asian Circle of Hopkinton, Hopkinton Community Partnership, Hopkinton Houses of Worship; Hopkinton Freedom Team, Hopkinton Senior Center, Hopkinton Public Library, Hopkinton Fire Department, Hopkinton Public Schools, Hopkinton Public Health, Hopkinton Parks & Recreation and Hopkinton Human Resources Department.

PRIMARY PREVENTION



Hopkinton Organizing for Prevention (HOP)

HOP is the community substance misuse prevention coalition and is coordinated through HYFS. ***HOP's Mission is to provide substance abuse prevention resources, education, and support for the purpose of promoting well-being and resilience for youth and all Hopkinton community members.*** HOP's membership includes youth, parents, clergy, police fire, public health, schools, school committee, business organizations, media outlets, youth serving agencies, pediatric health professionals, people in recovery, and family members touched by addiction. HOP has an active presence in the school community, frequently hosting informational tables at high school lunches, parent nights, and via collaborations with student groups. HOP has hosted/attended the following events in 2023: Trip to Washington DC-CADCA with 3 staff and 3 students; hosted the *Intersection of Suicide and Opioids* for HOP members, school staff and first responders; collaborated with public health dept to offer 8 *Narcan trainings*; started a podcast project; youth hosted a PhotoVoice project; 2 screenings of *Screenagers Under the Influence*; supported and attended Hopkinton's Pride Parade; HOP Night at the Movies, *The Super Mario Bros.*; Youth summer Resiliency Training; new HPS student Ice cream social; HHS open house; Celebration of Recovery and Garden of Hope; Youth DEI workshop; 12 sector focus groups. HOP was excited to host the MegaBrain at HHS in collaboration with the Neuroscience club and Anatomy class - the MegaBrain is a giant blow up brain and walk through display that educates about regions of the brain impacted by substance use. HOP collaborated with the HOSA club to support their efforts in communicating how alcohol impacts behavior and the brain. [Follow HOP on Facebook](#) and [Instagram](#).

Hopkinton Youth Commission (HYC) - The HYC is a 7 member Select Board appointed commission that plays an important role in guiding the work of HYFS. Members provide community insight and program support to HYFS and in turn HYFS acts as the town staff support to the commission and partners with the HYC on their projects. The HYC ended the year with full membership of two adult members and five youth and a full complement of liaisons from youth engaging town departments. Their work this year focused on mental health and

volunteerism. They hosted a workshop in April on the benefits of volunteerism on mental health for the community and created a website to connect volunteers with opportunities to



Appointed and Elected Boards & Commissions
As of 12/31/2023

Affordable Housing Trust Fund Board

		Term Start	Term End
Irfan Nasrullah	Member	7/1/2022	6/30/2024
Jack Nealon	Member	7/1/2022	6/30/2025
Lucia V Lopez	Member	07/11/2023	6/30/2026
Khwaja H Ehsan	Member	7/1/2022	6/30/2025
Miao Chen	Member	7/1/2022	6/30/2024

Appropriation Committee

		Term Start	Term End
Caroline Lu	Member	7/1/2022	6/30/2025
Bill F. Flannery	Member	7/1/2022	6/30/2025
Jean Bertschmann	Member	07/1/2023	6/30/2026
Michael Manning	Chair	10/12/2021	6/30/2024
Vacant			
Vacant			

Board of Appeals

		Term Start	Term End
John Coutinho	Chair, Clerk	7/1/2020	6/30/2025
John Mosher	Associate Member	7/1/2022	6/30/2025
Michael DiMascio	Member	7/1/2021	6/30/2026
James Burton	Member	11/9/2021	6/30/2024
Michael Riley	Member	7/1/2022	6/30/2027
Shawn M Masterson	Associate Member	12/19/2023	6/30/2026
Michael Heaton	Associate Member	9/5/2023	6/30/2027
Daniel Hunt	Associate Member	9/5/2023	6/30/2028
Arnold E. Cohen	Associate Member	7/1/2022	6/30/2027

Board of Assessors

		Term Start	Term End
Lesley Ficcarì	Chair	5/18/2021	5/20/2024
Peter Mimmo	Secretary	7/1/2022	6/1/2025
Adam Munroe	Member	5/16/2023	5/18/2026

Board of Health

		Term Start	Term End
Nasiba Mannan	Member	5/16/2023	5/18/2026
Richard Jacobs	Chair	6/1/2022	6/1/2025
Regina Miloslavsky	Member	6/1/2021	5/20/2024

Board of Registrars of Voters

		Term Start	Term End
Connor Degan	Town Clerk	5/17/2022	5/18/2025
Doris Early	Member	3/28/2023	2/1/2026
Ken Weismantel	Member	11/7/2023	2/1/2025
Joe Brusso	Member	4/25/2023	2/1/2024

Capital Improvement Committee

		Term Start	Term End
Mark Logan	Member	7/12/22	6/30/2027
Mohammed Haider	Member	7/1/2023	6/30/2026
Devin Calinan	Member	4/4/2019	4/4/2024
Matthew T. Kizner	Chair	6/30/2019	6/30/2024
Daniel Eversole	Member	7/1/2023	6/30/2026
Vacant			

Cemetery Commission

		Term Start	Term End
Thomas Pratt	Chair	5/18/2021	5/20/2024

Kyla B. McSweeney	Member	6/1/2022	6/1/2025
Linda Kimball	Member	6/1/2022	6/1/2024

Commissioners of Trust Funds

		Term Start	Term End
Susan Kurys	Member	6/1/2022	6/1/2025
Mary Duggan	Member	5/16/2023	5/18/2026
Melissa Hayes	Member	6/1/2021	5/20/2024

Community Preservation Committee

		Term Start	Term End
Ken Weismantel	Chair, At-Large Member	7/1/2022	6/30/2025
Darlene Hayes	Housing Authority Representative	6/21/2022	6/30/2025
Steve P. Levandosky	Open Space Preservation Commission Representative	6/21/2022	6/20/2025
Mary Larson-Marlowe	Planning Board Representative	7/21/2022	6/30/2025
Jim Ciriello	Conservation Commission Representative	7/24/2022	6/30/2025
Daniel Terry	Parks & Recreation Commission Representative	6/15/2021	6/30/2024
Eric Sonnett	Historical Commission Representative	6/15/2021	6/30/2024
Christopher J. Alicandro	At-Large Member	7/1/2020	6/30/2023
Alfred W. Rogers Jr.	At-Large Member	7/1/2021	6/30/2024

Commission on Disability

		Term Start	Term End
Holly Morand	Chair	7/11/2023	6/30/2026
Alex T Danahy	Vice Chair	7/11/2023	6/30/2026
Nancy Drawe	Member	7/11/2023	6/30/2026
Michael Dimascio	Member	7/11/2023	6/30/2025
Nancy Cavanaugh	Member	7/11/2023	6/30/2025

Amy Ritterbusch	Member	7/11/2023	6/30/2024
Praveen Hariharan	Member	10/10/2023	6/30/2024

Conservation Commission

		Term Start	Term End
Jeffrey Barnes	Chair	7/1/2021	6/30/2024
Melissa Recos	Co-Vice Chair	6/21/2022	6/30/2025
Matthew Moyen	Member	9/5/2023	6/30/2024
Edwin Harrow	Member	7/1/2022	6/30/2025
Jim Ciriello	Member	7/12/2022	6/30/2025
Carl T. Barker-Hook	Member	7/1/2023	6/30/2026
Janine LeBlanc	Member	7/1/2021	6/30/2024

Council on Aging

		Term Start	Term End
Don Wolf	Member	6/21/2022	6/30/2025
John Palitsch	Member	6/21/2022	6/30/2025
Samuel J. Docknevich	Member	7/1/2023	6/30/2026
Kenna Sullivan	Member	7/1/2023	6/30/2026
Nancy L. Drawe	Chair	7/6/2021	6/30/2024
Gale L. Levine	Member	7/1/2021	6/30/2024
Paula K Haas	Member	2/14/2023	6/30/2024
Sandra J. Story	Associate Member	11/9/2021	6/30/2024
Stacey Schmidt	Associate Member	7/1/2022	6/30/2025

Cultural Council

		Term Start	Term End
Ilana Casady	Chair	1/25/2022	1/29/2025
Amy Groves	Member	1/25/2022	1/29/2025
John Cardillo	Member	7/1/2022	6/30/2025

Keerthika Deepala	Member	12/20/2022	12/20/2025
Christine Enos	Member	3/10/2023	3/10/2026
Darlene Hayes	Member	11/17/2020	11/17/2023
Sheila Frackleton	Member	9/5/2023	9/5/2026
Katie M. Pierce	Member	12/15/2020	12/15/2023
Nicole Mousad	Member	9/5/2023	9/5/2026
Jonathan Meltzer	Member	12/19/2020	12/19/2023
Laura A. Stacey	Member	12/15/2020	12/19/2023
Xue Yang	Member	6/15/2021	6/30/2024
Mari Jae Benning	Member	9/13/2022	9/13/2025

Design Review Board

		Term Start	Term End
Jeffrey Doherty	Chair	9/1/2023	8/31/2024
Jeanette Thomson	Vice Chair	9/1/2023	8/31/2024
Sue-Ellen Stoddard	Member	9/1/2023	8/31/2024
Curtis L. Smithson	Member	9/1/2023	8/31/2024
Vacant			
Vacant			
Vacant			

Elementary School Building Committee No. 2

Member terms: Life of Project

<u>Voting Members:</u>	<u>Non Voting Members</u>
Bill F. Flannery	Carol Cavanaugh
Joe Markey	Anne Carver
Tiffany Ostrander	Norman Khumalo
Jagrut Jathal	Susan Rothermich
Mike Shepard	Tim Persson
Jonathan Graziano	

Shahidul H Mannan	
Lya Battle-Rafferty (School Committee Alternate)	

HCAM Board of Directors (Town representative)

		Term Start	Term End
Michelle Murdock	Member	7/21/2020	6/30/2023

Historical Commission

		Term Start	Term End
Michael Roughan	Chair	7/1/2021	6/30/2024
Scott Knous	Member	7/11/2023	6/30/2026
Khwaja Ehsan	Member	7/1/2022	6/30/2025
Stacy E. Spies	Member	7/1/2022	6/30/2025
Nanda Barker-Hook	Member	7/1/2022	6/30/2025
Eric Sonnett	Member	7/11/2023	6/30/2026
Nancy L. Stevenson	Member	7/11/2023	6/30/2026
Anna Dorcey	Associate Member	7/11/2023	6/30/2026
Brian Colella	Associate Member	7/11/2023	6/30/2026

Hopkinton Historic District Commission

		Term Start	Term End
Stacy E. Spies	Chair	7/1/2023	6/30/2026
Beth E. Watson	Member	7/1/2023	6/30/2026
Amy Ritterbusch	Member	7/1/2023	6/30/2026
Patrick M. Fagan	Member	11/9/2021	6/30/2024
Suzanne Green	Member	2/14/2023	6/30/2025
Vacant			
Vacant			

Housing Authority

		Term Start	Term End

Nancy L. Drawe	Chair	7/1/2021	6/30/2026
John Morris	Vice Chair	5/31/2021	5/18/2026
Beth Malloy	Member	8/1/2023	5/20/2024
Ilana Casady	Member	5/16/2023	5/20/2024
Joseph S Tobin	Governor's Appointee	1/12/2022	6/30/2026

Irvine Todaro Properties Advisory Group

		Term Start	Term End
Eric Sonnett	Member	11/3/2015	Life of Project
Daniel Terry	Member	6/21/2016	Life of Project
Donna McKenna	Member	6/21/2016	Life of Project
Nancy Richards-Cavanaugh	Member	6/21/2016	Life of Project
Patrick Sansonetti	Member	6/21/2016	Life of Project
Irfan Nasrullah	Member	6/21/2022	Life of Project
Alton Chen	Member	1/5/2016	Life of Project

Lake Maspenock Dam Advisory Group

		Term Start	Term End
Mark Sexton	Member	3/11/2014	3/10/2024
Vacant	Member		
Vacant	Member		
Vacant	Member		
Vacant	Member		
Vacant	Member		
Vacant	Member		

Lake Maspenock Weed Management & Control Advisory Group

		Term Start	Term End
Drew Logan	Clerk	7/14/2015	7/13/2025
Eric Sonnett	Member	8/11/2015	8/10/2025

Jeffrey Barnes	Member	8/11/2015	8/10/2025
Joseph Baldiga	Chair	7/14/2015	7/13/2025
Paula Garland	Member	7/12/2022	N/A

Library Trustees Board

		Term Start	Term End
Susan Porter	Chair	6/1/2022	7/1/2025
David Dollenmayer	Member	6/1/2022	6/1/2025
Warren Carter	Member	5/16/2023	5/18/2026
Anne Beauchamp	Member	6/1/2022	7/1/2024
Jessica McCaffrey	Member	5/16/2023	5/18/2026

Marathon Committee

		Term Start	Term End
Dorothy Ferriter-Wallace	Chair	7/1/2023	6/30/2026
Robert McGuire	Member	7/1/2023	6/30/2026
Alexander Danahy	Member	9/7/2021	6/30/2024
Craig Gormley	Member	7/1/2021	6/30/2024
Jean Cann	Member	7/1/2021	6/30/2024
Charles Wallace	Member	7/1/2021	6/30/2024
Adam Munroe	Member	7/1/2022	6/30/2025
Robert Levenson	Member	7/1/2023	6/30/2026
Tab Kadlik	Member	7/1/2022	6/30/2025
Jane Goodman	Member	7/1/2021	6/30/2024
Judith Pitasi	Member	7/1/2021	6/30/2024
Jacques Leduc	Member	7/1/2021	6/30/2024
Tim Persson	School Facilities Liaison	6/21/2023	6/30/2024
Joseph Benett	Police Dept. Liaison	6/21/2023	6/30/2024
Garry Daugherty Jr.	Fire Dept. Liaison	6/21/2023	6/30/2024
Michael Mansir	DPW Liaison	6/21/2023	6/30/2024

Marathon Fund Committee

		Term Start	Term End
Carole Nathan	Chair	7/1/2022	6/30/2025
Colleen Charleston	Secretary	7/1/2022	6/30/2025
Charles Wallace	Marathon Committee Rep.	7/1/2021	6/30/2024
Liisa Jackson	Parks & Recreation Commission Rep.	7/1/2021	6/30/2024
Meg Tyler	School Committee Rep.	7/1/2021	6/30/2024

Open Space Preservation Commission

		Term Start	Term End
Edwin Harrow	Chair	2/23/2021	6/30/2025
Nancy Peters	Member	7/1/2022	6/30/2027
Steve P. Levandosky	Member	1/7/2020	6/30/2024
Jane Moran	Member	10/8/2019	6/30/2024
Irfan Nasrullah	Member	7/1/2022	6/30/2025

Parks and Recreation Commission

		Term Start	Term End
Daniel Terry	Chair	5/18/2021	5/20/2024
Cynthia Esthimer	Member	6/1/2022	6/1/2025
Ravi Dasari	Member	5/16/2023	5/19/2026
Laura Hanson	Member	6/29/2023	5/18/2026
Amy O'Donnell	Member	7/9/2021	5/20/2024

Permanent Building Committee

		Term Start	Term End
Dan McIntyre	Chair	7/1/2023	6/30/2026
Robert Scott	Member	7/1/2022	6/30/2025
Michael DiMascio	Member	7/1/2022	6/30/2025
Curtis L. Smithson	Member	7/1/2023	6/30/2026

David A. Godfroy	Member	7/1/2021	6/30/2024
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Personnel Committee

		Term Start	Term End
Patricia Duarte	Chair	7/1/2021	6/30/2024
Patricia Sinicole	Member	7/1/2022	6/30/2025
Christine Lambert	Member	12/6/2023	6/30/2026
Nelicia Bowen	Member	7/6/2021	6/30/2024
Vacant			

Planning Board

		Term Start	Term End
Gary Trendel	Chair	6/3/2019	5/20/2024
Ron Priefer	Member	5/31/2022	5/31/2027
Vikasith Pratty	Member	5/16/2023	5/18/2026
Matthew Wronka	Member	5/16/2023	5/18/2028
Mike King	Member	5/16/2023	5/18/2028
Jane Moran	Member	6/29/2020	5/19/2025
Maria Elyse Barrett Mihajloski	Member	5/31/2022	5/31/2027
Robert C. Benson	Member	5/18/2021	5/18/2026
Vacant			

Pratt Farm Master Plan Team

		Term Start	Term End
Muriel Kramer	Member	7/1/2021	Life of Project
George Bradbury	Member	10/20/2015	Life of Project
James Murphy	Member	10/20/2015	Life of Project
Barry Rosenbloom	Member	11/3/2015	Life of Project
Eric Carty	Member	11/17/2015	Life of Project

School Committee

		Term Start	Term End
Nancy Richard-Cavanaugh	Chair	6/1/2022	6/01/2025
Amanda Fargiano	Vice Chair	5/18/2021	5/20/2024
Lori Nickerson	Member	6/01/2022	5/20/2024
Adam Munroe	Member	5/16/2023	5/18/2026
Susan Stephenson	Member	5/16/2023	5/18/2026

Select Board

		Term Start	Term End
Muriel Kramer	Chair	5/22/2021	5/20/2024
Shahidul Mannan	Vice Chair	5/17/2022	5/18/2025
Mary Jo LaFreniere	Member	5/17/2022	5/17/2025
Irfan Nasrullah	Member	5/22/2021	5/20/2024
Amy Ritterbusch	Member	5/16/2023	5/18/2026

Sustainable Green Committee

		Term Start	Term End
Diane Hayward	Member	3/28/2023	6/30/2025
Amy E. Groves	Secretary	7/1/2023	6/30/2026
Amit Tandon	Member	7/1/2023	6/30/2026
Paul M. Gallagher	Member	7/1/2023	6/30/2026
Christine Coffman	Member	7/1/2023	6/30/2026
Donald Sutherland	Member	7/1/2023	6/30/2026
Geoffrey Rowland	Member	7/1/2023	6/30/2026
Deena Baker-Nel	Member	7/1/2023	6/30/2026
Peggy A. Barton	Member	7/1/2023	6/30/2026
Poorvi Tikkoo	Member	10/17/2023	6/30/2026
Carol Ester	Member	10/17/2023	6/30/2026
Mary Beth M Lavoie	Member	9/13/2022	6/30/2024
Nicole T Simpson	Member	7/1/2022	6/30/2025

Kenneth Parker	Member	7/9/2021	6/30/2024
Linda Chuss	Member	11/9/2021	6/30/2024
Ella Nel	Youth Member	1/11/2023	6/30/2024

Tax Relief Committee

		Term Start	Term End
Susan Kurys	Chair	7/1/2023	6/30/2026
Khwaja Ehsan	Member	7/1/2022	6/30/2025
Lucia Lopez	Member	7/1/2023	6/30/2026
Lesley Ficarri	Board of Assessors Rep	8/5/2022	8/5/2025
Charles Paquette	Treasurer/Collector	7/1/2023	6/30/2024

Trail Coordination and Management Committee

		Term Start	Term End
Peter LaGoy	Chair	7/1/2021	6/30/2024
Krisanne Connell	Member	7/1/2022	6/30/2025
Linda Chuss	Member	7/1/2022	6/30/2025
Charles Dauchy	Member	7/1/2022	6/30/2025
Janine LeBlanc	Member	10/19/2021	6/30/2024
Vacant			
Vacant			

Trustees of the School Fund

		Term Start	Term End
Vacant			
Vacant			
Vacant			
Vacant			
Vacant			
Vacant			

Vacant			
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Upper Charles Trail Committee

		Term Start	Term End
Jane Moran	Chair	7/1/2022	6/30/2025
Scott F Knous	Member	7/1/2022	6/30/2025
Irfan Nasrullah	BOS-Member	7/1/2022	6/30/2025
Timothy Ritterbusch	Alternate	3/28/2023	6/30/2025
Eric Sonnett	Member	7/1/2021	6/30/2024
Kenneth Parker	Member	7/1/2021	6/30/2024
Jamie Wronka	Alternate	9/13/2022	6/30/2025
Vacant			
Vacant			
Vacant			
Vacant			

Veterans Celebration Committee

		Term Start	Term End
Michael Whalen	Chair	10/17/2023	6/30/2026
Jennifer Donahue	Member	4/5/2022	6/30/2025
James Mirable	Member	6/21/2022	6/30/2025
Nasiba Mannan	Member	11/9/2021	6/30/2024
John Cardillo	Member	10/10/2023	6/30/2026
Steven C. Jackson	Member	7/1/2021	6/30/2024
Randall Kramer	Member	12/20/2022	6/30/2025
Vacant			

Woodville Historic District Commission

		Term Start	Term End
Sean Davan	Chair	7/1/2022	6/30/2025

Tina Berlad	Member	7/1/2022	6/30/2025
Sharon O'Reilly	Member	7/1/2023	6/30/2026
Paul Larter	Vice Chair	7/1/2023	6/30/2026
Craig Nation	Member	7/1/2021	6/30/2024
Nancy Peters	Member	7/1/2021	6/30/2024
John Cardillo	Member	6/21/2022	6/30/2025

Youth Commission

		Term Start	Term End
Evanya Mathur	High School Student Rep	3/1/2022	N/A
Joshua Jones	Middle School Rep	4/5/2022	N/A
Priya Vasudevan	Member	7/1/2022	6/30/2025
Will Schofield	Member	10/17/2023	6/30/2025
Eva Bennet	Chair	7/1/2021	6/30/2024
Qingxu (Thomas) Pan	Member	10/10/2023	6/30/2026
Tiana Liu	Member	7/1/2023	6/30/2026
Asha Sherring	Member	7/1/2022	6/30/2025
Vacant			

Zoning Advisory Committee

		Term Start	Term End
Nisha Nanaware-Kharade	Member	9/1/2022	8/31/2024
Rachel Rossin	Member	9/1/2022	8/31/2024
Madhumitha Chandrasekar	Member	9/1/2022	8/31/2024
Vacant			
Vacant			
Vacant			
Vacant			
Vacant			
Vacant			

Officials
As of December 31, 2023

Constables

		Term Start	Term End
Michael A. Hayes	Elected Constable	6/1/2022	6/1/2025
John Cardillo	Elected Constable	5/16/2023	5/18/2026
Beth A Malloy	Elected Constable	6/1/2022	6/1/2024
Scott Gonfrade	Special Constable	7/1/2021	6/30/2024
William Pickett	Special Constable	7/1/2023	6/30/2026
Barry Sims	Special Constable	7/1/2021	6/30/2024
Jon Pollack	Special Constable	9/13/2022	6/30/2025

Fence Viewer - Edwin Harrow

Town Moderator - Ellen Rutter

Veterans Grave Officer - Michael Whalen



**TOWN OF HOPKINTON
COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE TOWN CLERK
CONNOR B. DEGAN, TOWN CLERK
18 MAIN STREET, HOPKINTON, MA 01748
ANNUAL TOWN MEETING
MONDAY, MAY 1, 2023
RETURN OF THE WARRANT**

The Annual Town Meeting convened at 7:00 P.M. on Monday, May 1st, 2023, at the Hopkinton Middle School Auditorium, 88 Hayden Rowe. The meeting was called to order by the Town Moderator, Ms. Ellen Rutter at 7:17 P.M. at such time that a quorum was determined to be present. The Hopkinton Scouts then presented the colors and proceeded to lead the hall in the Pledge of Allegiance. Ms. Rutter then made the **motion** to nominate and appoint Mr. Connor B. Degan and Ms. Lisa Whittemore as Deputy Town Moderators for the Annual Town Meeting. The motion was seconded.

Passed by: Voice Vote Unanimous (05-01-2023)

Ms. Rutter then gave the directives of the meeting and the bounds of the Hall. Counters were assigned under the direction of Ms. Whittemore. Connor B. Degan, Town Clerk, then read the call and return of the warrant.

Ms. Amy Ritterbusch, on behalf of the Select Board, made the **motion** to adjourn the Annual Town Meeting after the consideration of the article under discussion at 11:00 P.M. to continue to subsequent nights until all business on the warrant has been concluded.

Passed by: Voice Vote Unanimous (05-01-2023)

Ms. Ritterbusch, on behalf of the Select Board, made the **motion** to take articles 20, 21, 41, 42, 43, 44, & 45 out of order and hear on them in that order, prior to article 1; as these articles will require the input of Mr. John Westerling, the former Director of Public Works, to speak to and answer any questions. It was explained that this was the only time that he could come back and commit the time to answering questions that might come up regarding said articles.

Passed by: Voice Vote Unanimous (05-01-2023)

At this time the Moderator explained that to streamline the Annual Town Meeting, we will use a Consent Agenda. The Consent Agenda allows a single vote to pass a group of noncontroversial items, that is, articles on which all parties agree. Work on some Articles is incomplete, and the sponsors ask for a vote of "No Action." For other articles, the action is noncontroversial, and we foresee no debate.

The procedures for how we would proceed were laid out as follows:

1. After the motion is made, the Moderator will call out the numbers of the consent agenda articles individually. Any voter who would like to ask a question about one of the articles or wishes to debate one of the articles should step up to the mic and say the word "hold" when the Moderator calls the article number.
2. Next, the Moderator will inquire whether the request is for a question or debate. Suppose the purpose of the request is to ask a question. In that case, the Moderator will attempt to obtain a satisfactory answer quickly.
3. However, suppose the purpose is to hold the article for debate. In that case, the article will be removed from the Consent Agenda and restored to its original place in the Warrant to be moved, debated, and voted on in the usual manner.
4. It is hoped that voters will remove articles from the Consent Agenda only in cases of genuine concern.
5. After removing the debatable articles on the Consent Agenda, the Moderator will request a motion to take the requested actions on the remaining articles on the Consent Agenda.

Motion (Select Board): *We move that the Town accept the consent agenda procedure and take action by unanimous consent on the articles listed on the Consent Agenda as proposed in the Consent Agenda handout.*

- **Article 2: FY 2023 Supplemental Appropriations and Transfers (ACTION)**
 - *Rationale: routine transfer to cover snow and ice costs funded from free cash.*
 - **Motion as presented:** *We move that the Town vote to (1) transfer the sum of \$425,462 (FOUR HUNDRED TWENTY FIVE THOUSAND FOUR HUNDRED SIXTY TWO DOLLARS) from Certified Free Cash to the Fiscal Year 2023 Snow and Ice Removal Budget.*
- **Article 3: Unpaid Bills from Previous Fiscal Years (ACTION)**
 - *Rationale: Town is required by law to pay prior tax year bills by law. Bills will be paid out of free cash.*
 - **Motion as presented:** *We move that the Town vote to transfer from Certified Free Cash the sum of \$28,497.45 (TWENTY EIGHT THOUSAND FOUR HUNDRED NINETY SEVEN DOLLARS AND FORTY FIVE CENTS) for the following bills incurred in a previous year, in accordance with the provisions of Chapter 44, Section 64 of the Massachusetts General Laws, as follows:*

Department	Vendor	Amount
Town Manager	Miyares & Harrington LLP	\$ 12,438.50
Public Works	Hiller's Pizza	\$ 107.95
Police	Waterlogic	\$ 382.20

Trail Coordination & Management Committee	Michael C. Boelsen	\$ 1,200.00
Facilities	Scott's Landscaping, Inc.	\$ 333.00
Facilities	Hopkinton Business Center LLC	\$ 1,473.50
Facilities	Radiant Cleaning	\$ 5,470.92
Facilities, Engineering	Gatehouse Media	\$ 484.84
Recycling Center	Chase/Harris Portable Toilets	\$ 267.00
Employee Benefits	Middlesex County Retirement	\$ 4,967.54
Town Clerk / Public Works	Hopkinton Police Department	\$ 1,372.00
	TOTAL	\$ 28,497.45

- **Article 8: Chapter 90 Highway Funds (ACTION)**
 - Town Meeting action is for transparency and not required by law.
 - **Motion as presented:** We move that the Town vote to appropriate \$638,003.18 (SIX HUNDRED THIRTY EIGHT THOUSAND THREE DOLLARS AND EIGHTEEN CENTS) from the proceeds due to the Town pursuant to Chapter 90 of the Massachusetts General Laws for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges, the acquisition of easements and other interests in real property related to the laying out of ways, and other related costs, which qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.
- **Article 9: Transfer to Other Post-Employment Benefits Liability Trust Fund (ACTION)**
 - Funding complies with actuarial schedule and is from free cash.
 - **Motion as presented:** We move that the Town vote to appropriate \$832,850 (EIGHT HUNDRED THIRTY TWO THOUSAND EIGHT HUNDRED FIFTY DOLLARS) from Certified Free Cash to be credited to the Other Post-Employment Benefits Liability Trust Fund.
- **Article 10: Transfer to the General Stabilization Fund (ACTION)**
 - Funding ensures compliance with Town Financial policies and is from free cash.
 - **Motion as presented:** We move that the Town vote to transfer from Certified Free Cash the sum of \$700,000 (SEVEN HUNDRED THOUSAND DOLLARS) for the purpose of increasing the General Stabilization Fund, said sums to be used, upon further appropriation, for any lawful purpose.
- **Article 11: Transfer to the School Special Education Reserve Fund (ACTION)**
 - Funding implements prior Town Meeting direction and is from free cash.
 - **Motion as presented:** We move that the Town vote to appropriate the sum of \$1,094,024 (ONE MILLION NINETY FOUR THOUSAND TWENTY FOUR DOLLARS) for the purpose of increasing the School Special Education Reserve Fund, said sums to be used, upon further appropriation, for any lawful purpose.
- **Article 24 Community Preservation Recommendations - Motion 3 (NO ACTION)**
 - No action is required as negotiations for these parcels have not concluded.

- *Motion as presented:* We move that the Town take no action on items C, F, G and O.
- **Article 30: Housekeeping - Delete Definition (ACTION)**
 - Housekeeping item.
 - I move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 30 of the 2023 Annual Town Meeting Warrant.
- **Article 37: Accept Gift of Land - Turkey Ridge Subdivision (ACTION)**
 - Accepting a gift agreed to through Planning Board approval of a subdivision.
 - *Motion as presented:* We move that the Town vote to authorize the Select Board to acquire, by gift, a fee interest in certain parcels of land, consisting of 10.22 acres of land as shown as “Parcel B” and “Parcel C” on a plan entitled “Definitive Residential Subdivision Turkey Ridge” prepared by J.D. Marquedant & Associates, Inc. and dated June 11, 2021, revised November 12, 2021, a copy of which is available for inspection at the Office of the Town Clerk. Said land to be under the jurisdiction of the Open Space Preservation Commission.
- **Article 39: Fruit Street Lease (NO ACTION)**
 - No action is required as the Select Board has already been given authority to lease this land by the 2017 ATM.
 - *Motion as presented:* I move that the Town take no action on Article 39.

The motion received a second.

The Moderator began reading the numbers, articles 24 & 30 were called to be held, the Moderator asked for the reason and it was stated that it was for an inquiry. Anne Mattina of Eastview Road stepped forward with an inquiry regarding article 24 asking if town meeting would have a chance to look at the numbers and discuss it or if we would have to accept it as is? Ms. Ritterbusch clarified that the motion seeking a vote by consent is only the motion listed as “motion 3” in the “Warrant Articles and Motions” document and that all of those items were being moved as “no action” as negotiations were not complete in time to provide a number for town meeting to discuss and vote on. The inquiry was satisfied. No one stepped forward for inquiry on article 30 and it was added back to the warrant to be debated in the original order of the warrant.

On the motion to accept the consent agenda procedure and vote on Articles 2, 3, 8, 9, 10, 11, 24, 37, & 39 by consent (excluding article 30):

Passed by: Voice Vote, Clear Majority Declared (05-01-2023)

ARTICLE 20: Roadway Paving - Pratt Way and Cemeteries: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the reconstruction and paving of Pratt Way and the roadways within Evergreen and Mount Auburn Cemeteries, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.

Appropriation Committee recommends Approval.
Capital Improvements Committee recommends
Approval.

Motion: (Appropriation Committee) *We move that the Town vote to appropriate \$480,000 (FOUR HUNDRED EIGHTY THOUSAND DOLLARS) for the reconstruction and paving of Pratt Way and the roadways within Evergreen and Mount Auburn Cemeteries, including any and all costs, fees, and expenses related to the same; and for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Select Board, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds and notes of the Town therefor; provided, however, that any borrowing authorized thereunder shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote; said sum to be spent under the direction of the Town Manager.*

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 21: Water Department Vehicle Replacement: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the replacement of one superduty dump truck; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.
Appropriation Committee recommends Approval.
Capital Improvements Committee recommends
Approval.

Motion: (Appropriation Committee) *We move that the Town vote to appropriate \$285,000 (TWO HUNDRED EIGHTY FIVE THOUSAND DOLLARS) from the Water Enterprise Fund Retained Earnings for the replacement of one superduty dump truck; said sum to be spent under the direction of the Town Manager.*

Passed by: Voice Vote, Clear Majority Declared (05-01-2023)

ARTICLE 41: Drainage Easement, 77 South Street: To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise, an easement located at 77 South Street as shown on the Condominium Site Plan recorded with the Middlesex South District Registry of Deeds as Plan No. 657 of 2022, entitled “Condominium Site Plan - Bevleo Business Park Condominium,” prepared by Control Point Associates, Inc., dated September 22, 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being

a portion of property shown on Assessors' Map R27 7 B, and said easement to be used for the operation, maintenance, repair, inspection, and replacement of the Stormwater Basin with appurtenant utilities, including but not limited to piping, outlet(s), headwall and riprap collectively the "Drainage Structure").

Pass any vote or take any action relative thereto.

Select Board recommends Approval.
Capital Improvements Committee recommends Approval.
Appropriation Committee recommends Approval.

Motion: (Select Board) We move that the Town vote to authorize the Select Board to acquire, by gift, an easement located at 77 South Street as shown on the Condominium Site Plan recorded with the Middlesex South District Registry of Deeds as Plan No. 657 of 2022, entitled "Condominium Site Plan - Beveleo Business Park Condominium," prepared by Control Point Associates, Inc., dated September 22, 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Assessors' Map R27 7 B, and said easement to be used for the operation, maintenance, repair, inspection, and replacement of the Stormwater Basin with appurtenant utilities, including but not limited to piping, outlet(s), headwall and riprap collectively the "Drainage Structure").

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 42: Drainage Easement, 20 Downey Place: To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise, an easement located at 20 Downey Place as shown "Proposed 20' Wide Easement Area = 2,000 ± sq ft." on a plan entitled "Sketch Plan of Proposed Drainage Easement in Hopkinton Massachusetts", prepared by VHB, Inc. and dated April 3, 2023, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Assessors' Map L36 51 0, and said easement to be used for installing and maintaining drainage infrastructure.

Pass any vote or take any action relative thereto.

Select Board recommends Approval.
Capital Improvements Committee recommends Approval.
Appropriation Committee recommends Approval.

Motion: (Select Board) We move that the Town vote to authorize the Select Board to acquire, by gift, an easement located at 20 Downey Place as shown as "Proposed 20' Wide Easement Area = 2,000 ± sq ft." on a plan entitled "Sketch Plan of Proposed Drainage Easement in Hopkinton Massachusetts", prepared by VHB, Inc. and dated April 3, 2023, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on

Assessors' Map L36 51 0, and said easement to be used for installing and maintaining drainage infrastructure.

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 43: Home Rule Petition for Special State Legislation to Authorize Taking of Easements in Milford for Lake Maspenock Dam Repairs: To see if the Town will vote to authorize the Select Board to petition the Massachusetts General Court for special legislation, as set forth below, authorizing the Select Board to acquire by eminent domain such temporary and permanent easements on land in the Town of Milford as are required for the repair and maintenance of the Lake Maspenock Dam, which is owned and maintained by the Town of Hopkinton but is situated in the Town of Milford; provided, however, that the General Court may reasonably vary the form and substance of this requested legislation within the scope of the general public objectives of this petition:

An Act Authorizing the Town of Hopkinton to Take by Eminent Domain Certain Easements in the Town of Milford for the Repair and Maintenance of the Lake Maspenock Dam

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. The Town of Hopkinton may take and hold, by and subject to the provisions of Chapter 79 of the General Laws, certain easements on land situated in the Town of Milford, described with particularity in the following Section 2, that are necessary for the repair and maintenance of the Lake Maspenock Dam, acquired by the Town of Hopkinton from the Milford Water Company, a statutory corporation incorporated pursuant to Chapter 77 of the Acts of 1881.

Section 2. The Town of Hopkinton may take and hold permanent and temporary easements on land in the Town of Milford, situated off Pine Island Road, and identified, at the time of this act's passage, as Milford Assessors' Parcels numbered 10-0-3, 10-0-4, and 10-0-5.

Section 3. This act shall take effect upon its passage.

Pass any vote or take any action relative thereto.

Select Board recommends Approval.

Motion: (Select Board) *We move that the Town vote to authorize and request the Select Board to petition the General Court of the Commonwealth, on behalf of the Town, for passage of special legislation substantially as provided below; provided, however, that the General Court may make clerical or editorial changes of form only to said legislation, unless the Select Board votes to approve amendments thereto; and provided further that the Select Board is hereby authorized to approve amendments that shall be within the scope of the general public objectives of said petition:*

***An Act Authorizing the Town of Hopkinton to Take by Eminent Domain
Certain Easements in the Town of Milford for the Repair and Maintenance of
the Lake Maspenock Dam***

*Be it enacted by the Senate and House of Representatives in General Court
assembled, and by the authority of the same, as follows:*

*Section 1. The Town of Hopkinton may take and hold, by and subject to the
provisions of Chapter 79 of the General Laws, certain easements on land situated
in the Town of Milford, described with particularity in the following Section 2,
that are necessary for the repair and maintenance of the Lake Maspenock Dam,
acquired by the Town of Hopkinton from the Milford Water Company, a statutory
corporation incorporated pursuant to Chapter 77 of the Acts of 1881.*

*Section 2. The Town of Hopkinton may take and hold permanent and temporary
easements on land in the Town of Milford, situated off Pine Island Road, and
identified, at the time of this act's passage, as Milford Assessors' Parcels
numbered 10-0-3, 10-0-4, and 10-0-5.*

Section 3. This act shall take effect upon its passage.

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 44: Easements for Lake Maspenock Dam Repairs: To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise, easements located as follows:

1. 32 Pine Island Road as shown as "Map 10 Lot 3, 32 Pine Island Road, N/F William F. Sweeney Jr., Plan BK 54773 PG 171" on a plan entitled "Lake Maspenock Dam Left Downstream Wall Repair", prepared by PARE Corporation and dated September 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Milford Assessors' Map 10 Lot 3;
2. Rear North Pond Terrace as shown as "Map 10 Lot 5, Rear North Pond Terrace, N/F William F. Sweeney Jr., C/O Catherine A. Sweeney & Ruth Geringer, Plan BK 54773 PG 171" on a plan entitled "Lake Maspenock Dam left Downstream Wall Repair", prepared by PARE Corporation and dated September 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Milford Assessors' Map 10 Lot 5;

Said permanent access easements to be used for future dam repairs for the Lake Maspenock Dam.

Pass any vote or take any action relative thereto.

Select Board recommends Approval.

Capital Improvements Committee recommends Approval.
Appropriation Committee recommends Approval.

Motion: (Select Board) We move that the Town vote to authorize the Select Board to acquire, by gift, an easement located 32 Pine Island Road as shown as “Map 10 Lot 3, 32 Pine Island Road, N/F William F. Sweeney Jr., Plan BK 54773 PG 171” on a plan entitled “Lake Maspenock Dam Left Downstream Wall Repair”, prepared by PARE Corporation and dated September 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Milford Assessors’ Map 10 Lot 3 and Rear North Pond Terrace as shown as “Map 10 Lot 5, Rear North Pond Terrace, N/F William F. Sweeney Jr., C/O Catherine A. Sweeney & Ruth Geringer, Plan BK 54773 PG 171” on a plan entitled “Lake Maspenock Dam left Downstream Wall Repair”, prepared by PARE Corporation and dated September 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Milford Assessors’ Map 10 Lot 5 copies of which are available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Milford Assessors’ Maps Map 10 Lot 3 and Map 10 Lot 5, said easements to be used for future dam repairs for the Lake Maspenock Dam.

Passed by: Simple Majority, Yes 336 - No 77 (05-01-2023)

ARTICLE 45: Temporary Easement for Lake Maspenock Dam Repairs: To see if the Town will take a temporary easement of 2,883 square feet on a piece of land by eminent domain identified on the Milford Assessors maps as Map 10 Lot 4, Rear North Pond Terrace, N/F Heirs of William H. Casey, Plan Book 2667 Page 557 on a plan entitled “Lake Maspenock Dam Left Downstream Wall Repair”, prepared by PARE Corporation and dated September 2022, a copy of which is available for inspection at the Office of the Town Clerk.

Pass any vote or take any action relative thereto.

Select Board recommends Approval.
Capital Improvements Committee recommends Approval.
Appropriation Committee recommends Approval.

Motion: (Select Board) We move that the Town vote to authorize the Select Board to acquire, by gift, a temporary easement of 2,883 square feet on a piece of land by eminent domain as shown as “Lake Maspenock Dam Left Downstream Wall Repair”, prepared by PARE Corporation and dated September 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Assessors’ Map 10 Lot 4, Rear North Pond Road Terrace, N/F Heirs of William H. Casey, Plan Book 2667 Page 557, and said easement to be used for future dam repairs for the Lake Maspenock Dam.

Passed by: Voice Vote, Clear Majority Declared (05-01-2023)

ARTICLE 1: Acceptance of Town Reports: To hear the Reports of Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.

Motion (Select Board): *We move that the Town accept the Reports of Town Officers, Boards and Committees.*

Presentation by Daniel Terry, chair of the Permanent Building Committee, to discuss the growing need for space in the community and how current buildings might be invested in to create long-term benefits to the Town. He requested that residents attend an upcoming forum on space needs for the community.

Another presentation was given by Jon Graziano and Michael Shepherd of the Elementary School Building Committee on the current stage of the planning for the solution to growth and overcrowding in the Elmwood School. They showed a current plan and informed the meeting that they intend to have an action item ready for the Town by the end of the calendar year.

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 4: Set the Salary of Elected Officials: To see if the Town will vote to fix the salary or compensation of all the elected officials of the Town in accordance with Chapter 41, Section 108, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.

Appropriation Committee recommends Approval.

Motion (Appropriation Committee): *We move that the Town vote to fix the salary of the elected Town Clerk for the Fiscal Year beginning July 1, 2023, at \$81,791.44 (EIGHTY ONE THOUSAND SEVEN HUNDRED NINETY ONE DOLLARS AND FORTY FOUR CENTS).*

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 5: Fiscal Year 2024 Operating Budget: To hear and act on reports and recommendations of the Appropriation Committee and to see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the operation and maintenance of Town Departments for the fiscal year beginning on July 1, 2023, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.

Appropriation Committee recommends Approval.

Motion (Appropriation Committee): *We move that the Town vote to appropriate:*

- \$108,589,950 to the General Fund; and
- \$233,430 to the Community Preservation Fund; and
- \$2,091,498 to the Sewer Enterprise Fund; and
- \$2,361,354 to the Water Enterprise Fund

for a total of \$113,277,232 (ONE HUNDRED THIRTEEN MILLION TWO HUNDRED SEVENTY SEVEN THOUSAND TWO HUNDRED THIRTY TWO DOLLARS) for the purposes itemized and described in the Fiscal Year 2024 Operating Budget of the Town, in the amounts set forth in the Appropriation Committee Report with Recommendations Approved April 18, 2023 the column titled "Appropriation Committee Recommendation" for the Fiscal Year beginning July 1, 2023, in the column titled "Appropriation Committee Recommendation," said sums to be spent under the direction of the respective Town officers, Boards, and Committees, and that amounts appropriated be raised as follows

GENERAL FUND

Transfers from available funds:

<i>Ambulance Receipts Reserved</i>	<i>\$ 550,000</i>
<i>Title V</i>	<i>\$ 64,458</i>
<i>Bond Premiums</i>	<i>\$ 38,185</i>
 <i>Transfers from available funds</i>	 <i>\$ 652,643</i>
 <i>Local Receipts, Intergovernmental Revenue and Tax Levy</i>	 <i>\$ 107,937,307</i>
 GENERAL FUND	 \$ 108,589,950

COMMUNITY PRESERVATION FUND

Transfers from available funds, as recommended by the Community Preservation Committee:

CPC Undesignated Fund Balance *\$ 233,430*

COMMUNITY PRESERVATION FUND **\$ 233,430**

SEWER ENTERPRISE FUND

FY2023 Sewer Enterprise Fund Revenue

SEWER ENTERPRISE SOURCES OF FUNDS **\$ 2,091,498**

Indirect Costs to be raised from the FY2023 Sewer Enterprise

<i>Fund revenues, appropriated in the General Fund</i>	\$ 334,113
<i>SEWER ENTERPRISE BUDGET</i>	\$ 2,425,611
<i>WATER ENTERPRISE FUND</i>	
<i>FY2023 Water Enterprise Revenue</i>	
<i>WATER ENTERPRISE SOURCES OF FUNDS</i>	\$ 2,361,354
<i>Indirect costs to be raised from the FY2023 Water Enterprise Fund revenues, appropriated in the General Fund</i>	\$ 445,962
<i>WATER ENTERPRISE BUDGET</i>	\$ 2,807,316

Mr. Michael Manning, chair of the Appropriation Committee, gave a presentation on the complete operating budget. Discussing the estimated tax impact, increase in user fees for water and sewer enterprise funds due to the impact of contaminants in municipal water and the steps that are being taken for mitigation, and possible leveling off in future revenues as it may impact flexibility in building our operating budget in subsequent fiscal years. He warned about maintaining a cautious and prudent approach with the potential tax impact in Hopkinton, especially regarding the future capital plan. Mr. Manning shared that the process included hours of detailed meetings and hearings with the public, citizen volunteers, and professional staff to ensure the comprehensive recommendations were fiscally responsible while taking into account the needs of our growing community. The full recommendations of the Appropriation Committee are available in the Appropriation Committee Report.

Dr. Carol Cavanaugh, Superintendent of Schools, and Susan Rothermich, Finance Director of the School Department, presented on the portion of the budget that was being appropriated for the Hopkinton Public Schools. Dr. Cavanaugh explained the implications of the continued growth in enrollment rates and the issues that it was presenting to overcrowding in the schools, as well as the increase in cost of special education, and the increase in students whose needs have to be addressed by private schools whose tuition is increasing. The goal will be growing the amount of space for future years and ensuring that the funding is provided to support this continued trend of growth in student enrollment.

Questions and concerns were primarily around the school budget. The department was lauded for their efforts in creating a top class school district; with questions and concerns regarding the increase in certain costs including private school tuition, as well as the impact that this budget will have on the Town's seniors who do not use this resource but are facing significant financial impact.

Subsidiary Motion (Michael Torosian, Colonial Ave): *I move that we end debate on Article 5.*

Subsidiary Motion Passed by: Voice Vote Unanimous (05-01-2023)

Main Motion Passed by: Voice Vote Unanimous (05-01-2023)

At this time, Ms. Rutter, the Moderator, announced that she was going to step down for a brief period and have Deputy Moderator & Town Clerk, Connor B. Degan, serve as acting Moderator in her absence.

ARTICLE 6: FY 2024 Revolving Funds Spending Limits: To see if the Town will vote to establish the limit on the total amount that may be expended from each revolving fund established by Article VI of Chapter 13 of the General Bylaws pursuant to Section 53E½ of Chapter 44 of the *Massachusetts General Laws* for the fiscal year beginning July 1, 2023.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.

Appropriation Committee recommends Approval.

Motion (Appropriation Committee): *We move that the Town vote to establish the limit on the total amount that may be expended from each revolving fund established by Article VI of Chapter 13 of the General Bylaws pursuant to Section 53E½ of Chapter 44 of the Massachusetts General Laws for the Fiscal Year beginning July 1, 2023, as follows:*

<u>Revolving Fund</u>	<u>Spending Limit for the Fiscal Year 2024</u>
Building Department	\$500,000
Part-Time Wire Inspector	\$100,000
Part-Time Plumbing Inspector	\$100,000
Hazardous Materials	\$20,000
Conservation Commission	\$200,000
Library	\$10,000
Public Safety	\$5,000
Planning Board	\$100,000
Open Space Preservation Commission	\$10,000
Youth and Family Services Department	\$4,000
Zoning Board of Appeals	\$50,000
Department of Public Works (Expenses of operation of the Highway Division.)	\$8,000

<u>Revolving Fund</u>	<u>Spending Limit for the Fiscal Year 2024</u>
Department of Public Works (Expenses of operation of Recycling Center)	\$15,000
Department of Public Works (To purchase Overflow Trash bags and to meet expenses of Waste Collection and Disposal)	\$8,000
Cemetery Commission	\$3,500
Cemetery Lot Fund	\$10,000
School Department 1:1 Laptop Initiative	\$475,000
Fingerprinting Fund	\$500
Senior Center Programs Fund	\$75,000
Police Department	\$12,500
Parks and Recreation	\$130,000
Shared Housing Services Office	\$125,000

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 7: PEG Access and Cable Related Fund Revolving Account Funding: To see if the Town will vote to appropriate a sum or sums of money from the PEG Access and Cable Related Fund Revolving Account, established pursuant to General Laws chapter 44, §53F¾, to support public, educational, or governmental access cable television services.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.

Appropriation Committee recommends Approval.

Motion (Appropriation Committee): *We move that the Town vote to transfer \$221,000 (TWO HUNDRED TWENTY ONE THOUSAND DOLLARS) from the PEG Access and Cable Related Fund Revolving Account for the purposes specified in Article 7 of the Warrant.*

Passed by: Voice Vote Unanimous (05-01-2023)

At this time, Mr. Degan, acting Moderator, announced that the Moderator had returned and he would step down to allow the Moderator continue to serve as presiding officer.

ARTICLE 12: Establish Capital Stabilization Account for South Middlesex Regional Vocational Technical School District: To see if the Town will vote to authorize the South Middlesex Regional Vocational Technical School (aka Keefe Regional Technical School) District Committee to establish a Capital Stabilization Account for the South Middlesex Regional Vocational Technical School (aka Keefe Regional Technical School) District, pursuant to General Laws chapter 71, §16G½.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.
Appropriation Committee recommends Approval.

Motion (Appropriation Committee): *We move that the Town vote to authorize the South Middlesex Regional Vocational Technical School (aka Keefe Regional Technical School) District Committee to establish a Capital Stabilization Account for the South Middlesex Regional Vocational Technical School (aka Keefe Regional Technical School) District, pursuant to General Laws Chapter 71, §16G½.*

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 13: PILOT Agreement, Wilson Street Solar Farm: To see if the Town will vote in accordance with Chapter 59, Section 5, Clause forty-fifth of the *Massachusetts General Laws*, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Select Board, with GHTJA04 LLC, for a period of twenty-five (25) years, whereby GHTJA04 LLC will pay the Town a sum of monies per year relative to a portion of land located at 17 Wilson Street, shown as Assessors' Maps U12 1 A, U12 2 A, U11 30 0 and U11 26 B, and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 1.8 megawatts, said PILOT Agreement being on file in the Town Clerk's Office, and further to allow the Select Board or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.

Pass any vote or take any act relative thereto.

Select Board recommends Approval
Appropriation Committee recommends Approval.

Motion: (Select Board) *We move that the Town vote in accordance with Chapter 59, Section 5, Clause forty-fifth of the Massachusetts General Laws, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Select Board, with GHTJA04 LLC, for a period of twenty-five (25) years, whereby GHTJA04 LLC will pay the Town a sum of monies per year relative to a portion of land located at 17 Wilson Street, shown as Assessors' Map Maps U12 1 A, U12 2 A, U11 30 0 and U11 26 B, and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 1.8 megawatts, said PILOT*

Agreement being on file in the Town Clerk's Office, and further to allow the Select Board or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 14: Pay-As-You-Go Capital Expenses: To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the Capital Stabilization Fund, or otherwise provide a sum or sums of money to fund the following Pay-As-You-Go capital purchases and projects:

<i>Item</i>	<i>Purchase or Product</i>	<i>To be spent under the direction of</i>
1	End User Computer Hardware Renewal Refresh	Town Manager
2	Security Cameras at Police Department, Town Hall	Town Manager
3	Network Switching and WiFi Upgrades	Town Manager
4	Police Department Vehicle Replacement - Three Cruisers	Town Manager
5	Fire Department Vehicle Replacement for 2011 Chevy Tahoe	Town Manager
6	Fire Department Vehicle Replacement for 2011 F-250 Pickup with Plow	Town Manager
7	Fire Department Breathing Air Fill Station	Town Manager
8	School Systemwide Wireless Technology Upgrade	School Superintendent
9	EMC Park Drainage Remediation	Town Manager
10	Drainage Improvement - Wood Street	Town Manager
11	Drainage Improvement - Downey Place	Town Manager
12	Replace 2005 Caterpillar 928 Loader	Town Manager
13	Replace 2005 Caterpillar 420 Backhoe	Town Manager

<u>Item</u>	<u>Purchase or Product</u>	<u>To be spent under the direction of</u>
14	Participatory Budget Items: Flashing Traffic Beacon for Crosswalk at the corner of Grove St. and Pleasant St.; Installation of Electric Vehicle Charging Stations; Fitness Station along Center Trail, Free CPR and First Aid Classes; Tree planting, stone wall work and turf work at the Hughes Farm Property at 192 Hayden Rowe	Town Manager

Pass any vote or take any act relative thereto.

Select Board recommends Approval.
Appropriation Committee recommends Approval.
Capital Improvements Committee recommends Approval (made no recommendation on item 14).

Motion: (Appropriation Committee) *We move that the Town vote to transfer from Certified Free Cash (or from available funds) \$1,897,613 (ONE MILLION EIGHT HUNDRED NINETY SEVEN THOUSAND SIX HUNDRED THIRTEEN DOLLARS) for the following capital purchases and projects, to be expended in the specified amounts and under the specified direction as set forth as follows:*

<u>Item</u>	<u>Purchase or Product</u>	<u>Department</u>	<u>Amount</u>	<u>To be spent under the direction of</u>
1	End User Computer Hardware Renewal Refresh	Technology Department	\$92,851	Town Manager
2	Security Cameras at Police Department, Town Hall	Technology Department	\$54,350	Town Manager
3	Network Switching and WiFi Upgrades	Technology Department	\$38,170	Town Manager
4	Police Department Vehicle Replacement - Three Cruisers	Police Department	\$205,000	Town Manager
5	Fire Department Vehicle Replacement for 2011 Chevy Tahoe	Fire Department	\$70,000	Town Manager
6	Fire Department Vehicle Replacement for 2011 F-250 Pickup with Plow	Fire Department	\$90,000	Town Manager

<u>Item</u>	<u>Purchase or Product</u>	<u>Department</u>	<u>Amount</u>	<u>To be spent under the direction of</u>
7	Fire Department Breathing Air Fill Station	Fire Department	\$89,242	Town Manager
8	School Systemwide Wireless Technology Upgrade	School Department	\$75,000	School Superintendent
9	EMC Park Drainage Remediation	Facilities Department	\$225,000	Town Manager
10	Drainage Improvement - Wood Street	Department of Public Works	\$348,000	Town Manager
11	Drainage Improvement - Downey Place	Department of Public Works	\$75,000	Town Manager
12	Replace 2005 Caterpillar 928 Loader	Department of Public Works	\$240,000	Town Manager
13	Replace 2005 Caterpillar 420 Backhoe	Department of Public Works	\$195,000	Town Manager

14	Participatory Budget Items: Flashing Traffic Beacon for Crosswalk at the corner of Grove St. and Pleasant St.; Installation of Electric Vehicle Charging Stations; Fitness Station along Center Trail, Free CPR and First Aid Classes; Tree planting, stone wall work and turf work at the	Town Manager's Office	\$100,000	Town Manager
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<u>Item</u>	<u>Purchase or Product</u>	<u>Department</u>	<u>Amount</u>	<u>To be spent under the direction of</u>
	Hughes Farm Property at 192 Hayden Rowe			

Passed by: Voice Vote, Clear Majority Declared (05-01-2023)

ARTICLE 15: Chestnut Street Sidewalk: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the design, engineering, permitting, and construction of a new sidewalk on Chestnut St. from Wild Road to Smith Road, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.
 Appropriation Committee recommends Approval.
 Capital Improvements Committee recommends Approval.

Motion: (Appropriation Committee) *We move that the Town vote to appropriate the sum of \$514,250 (FIVE HUNDRED FOURTEEN THOUSAND TWO HUNDRED FIFTY DOLLARS) for the design, engineering, permitting, and construction of a new sidewalk on Chestnut St. from Wild Road to Smith Road, including any and all costs, fees, and expenses related to the same; and for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Select Board, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds and notes of the Town therefor; provided, however, that any borrowing authorized thereunder shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote; said sum to be spent under the direction of the Town Manager.*

Passed by: 2/3 Majority, Yes 357 - No 6 (05-01-2023)

ARTICLE 16: Sidewalk from EMC Park to Blueberry Lane: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the design, engineering, permitting, and construction of a new sidewalk between EMC Park and Fitch Avenue, connecting to Blueberry Lane, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.
Appropriation Committee recommends Approval.
Capital Improvements Committee recommends
Approval.

Motion: (Appropriation Committee) *We move that the Town vote to appropriate the sum of \$187,000 (ONE HUNDRED EIGHTY SEVEN THOUSAND DOLLARS) for the design, engineering, permitting, and construction of a new sidewalk between EMC Park and Fitch Avenue, connecting to Blueberry Lane, including any and all costs, fees, and expenses related to the same; and for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Select Board, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds and notes of the Town therefor; provided, however, that any borrowing authorized thereunder shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote; said sum to be spent under the direction of the Town Manager.*

Passed by: ⅔ Majority, Declared by Moderator (05-01-2023)

ARTICLE 17: Fire Station 2 Architectural and Engineering Design: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for architectural and engineering design for Fire Station 2, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.
Appropriation Committee recommends Approval.
Capital Improvements Committee recommends
Approval.

Motion: (Appropriation Committee) *We move that the Town vote to appropriate the sum of \$70,000 (SEVENTY THOUSAND DOLLARS) for architectural and engineering design for Fire Station 2, including any and all costs, fees, and expenses related to the same; and for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Select Board, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds and notes of the Town therefor; provided, however, that any borrowing authorized thereunder shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote; said sum to be spent under the direction of the Town Manager.*

Passed by: 2/3 Majority, Yes 355 - No 16 (05-01-2023)

ARTICLE 18: Hopkinton Public School HVAC Renewal Work: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the Hopkinton Public School HVAC renewal work, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.
Appropriation Committee recommends Approval.
Capital Improvements Committee recommends Approval.

Motion: (Appropriation Committee) *We move that the Town vote to raise and appropriate the sum of \$1,506,259 (ONE MILLION FIVE HUNDRED SIX THOUSAND TWO HUNDRED FIFTY NINE DOLLARS) for Hopkinton Public School HVAC renewal work, including any and all costs, fees, and expenses related to the same; and for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Select Board, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds and notes of the Town therefor; provided, however, that any borrowing authorized thereunder shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote; said sum to be spent under the direction of the School Committee.*

Passed by: 2/3 Majority, Yes 323 - No 10 (05-01-2023)

ARTICLE 19: Hopkins School Addition: To see if the Town will vote to raise and appropriate, transfer from available funds including but not limited to the School Department Stabilization Fund, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the Hopkins School Addition project, including any planning, design, engineering, construction, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.
Appropriation Committee recommends Approval.
Capital Improvements Committee recommends Approval.

Motion: (Appropriation Committee) *We move that the Town vote to raise and*

appropriate a total sum of \$3,000,000 (THREE MILLION DOLLARS) for the Hopkins School Addition project, including any planning, design, engineering, construction, including any and all costs, fees, and expenses related to the same; and, for the purpose of meeting said appropriation to:

(1) transfer the sum of \$2,200,000 (TWO MILLION TWO HUNDRED THOUSAND DOLLARS) from the School Department Stabilization Fund; and

(2) authorize the Town Treasurer, with the approval of the Select Board, to borrow the sum of \$800,000 (EIGHT HUNDRED THOUSAND DOLLARS) in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds and notes of the Town therefor; provided, however, that any borrowing authorized thereunder shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote;

said total sum to be spent under the direction of the School Committee.

Passed by: $\frac{2}{3}$ Majority, Yes 275 - No 65 (05-01-2023)

ARTICLE 22: School Curriculum, Equipment, and Services Contracts: To see if the Town will vote to authorize the Superintendent of Schools, or a designee thereof, to enter into a contract or contracts for Digital Curriculum (educational programs, educational courses, educational curricula in any media including online textbooks, educational software, newspapers, serials, periodicals, audiovisual materials or software maintenance), Technology Equipment and property Lease, and School Bus Transportation, for a term or terms in excess of three years but not to exceed six years, including any extension or renewal thereof or option under an existing contract, upon such terms and conditions determined by the Superintendent or designee to be in the best interests of the Town; provided, however, that, prior to executing a contract for a term in excess of three years, the Superintendent or designee shall certify in writing to the School Committee that such longer term will enable the Town to secure more favorable terms, considering price, expected useful life and any other relevant factors, that would otherwise be available under a contract with a three-year term.

Pass any vote or take any act relative thereto.

School Committee recommends Approval.

Appropriation Committee recommends Approval.

Motion: (School Committee) *We move, pursuant to G.L. c.30B, §12(b), to authorize the Superintendent of Schools, or a designee thereof, to enter into a contract or contracts for Digital Curriculum (educational programs, educational courses, educational curricula in any media including online textbooks, educational software, newspapers, serials, periodicals, audiovisual materials or software maintenance), Technology Equipment and property Lease, and School Bus Transportation, for a term or terms in excess of three years but not to exceed six years, including any extension or renewal thereof or option under an existing*

contract, upon such terms and conditions determined by the Superintendent or designee to be in the best interests of the Town; provided, however, that, prior to executing a contract for a term in excess of three years, the Superintendent or designee shall certify in writing to the School Committee that such longer term will enable the Town to secure more favorable terms, considering price, expected useful life and any other relevant factors, that would otherwise be available under a contract with a three-year term.

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 23: Community Preservation Funds: To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues a sum or sums of money, in the amounts recommended by the Community Preservation Committee and not to exceed 5% of the estimated annual revenues for Fiscal Year 2024, for committee administrative expenses and other expenses in the fiscal year beginning on July 1, 2023, with each item to be considered a separate appropriation.

Pass any vote or take any act relative thereto.

Select Board recommends Approval.
Appropriation Committee recommends Approval.
Community Preservation Committee recommends Approval.

Motion (Appropriation Committee): *We move that the Town vote to reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for Committee sponsored projects and expenses in the Fiscal Year 2024, with each item to be considered a separate reservation:*

*From the Fiscal Year 2024 estimate revenues for Recreation Reserve
\$212,131 (TWO HUNDRED TWELVE THOUSAND ONE HUNDRED THIRTY ONE DOLLARS)*

*From the Fiscal Year 2024 estimated revenues for Historic Resources Reserve
\$212,131 (TWO HUNDRED TWELVE THOUSAND ONE HUNDRED THIRTY ONE DOLLARS)*

*From the Fiscal Year 2024 estimated revenues for Community Housing Reserve
\$212,131 (TWO HUNDRED TWELVE THOUSAND ONE HUNDRED THIRTY ONE DOLLARS)*

*From the Fiscal Year 2024 estimated revenues for Open Space Reserve
\$212,131 (TWO HUNDRED TWELVE THOUSAND ONE HUNDRED THIRTY ONE DOLLARS)*

From the Fiscal Year 2024 estimated revenues for Budgeted Reserve

\$1,076,476 (ONE MILLION SEVENTY SIX THOUSAND FOUR HUNDRED SEVENTY SIX DOLLARS)

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 24: Community Preservation Recommendations: To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Community Preservation budget for Fiscal Year 2024; and further, to reserve for future appropriation a sum of money from the Community Preservation Fund for open space, historic resources, community housing, recreation and budgeted reserve purposes; and, further to appropriate from the Community Preservation Fund, a sum or sums of money for the following Community Preservation projects or purposes, including the acquisition of interests in land, all as recommended by the Community Preservation Committee, and to authorize the Town Manager, Town Clerk, Trail Coordination and Management Committee, Open Space Preservation Commission, Upper Charles Trail Committee, Hopkinton Housing Authority and the Parks and Recreation Commission to enter into all agreements and execute any and all instruments necessary to acquire, convey or accept, as the case may be, appropriate historic preservation for historic resources and conservation restrictions for open space, in accordance with General Laws chapter 184, to comply with the requirements of General Laws chapter 44B, §12 for the same:

- A. A sum or sums of money from funds reserved for Historical Preservation for Restoration of Historical Records, not including digitization of the same. Funded from the Historical Preservation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Clerk and the Community Preservation Committee.
- B. A sum or sums of money from funds reserved for Open Space/Undesignated Reserve for the land purchase of the Jenner Property, parcel R12 9 0. Located between Saddle Hill and Cedar Street. Funded from Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.
- C. A sum or sums of money from funds reserved for Open Space/Undesignated Reserve for the land purchase of Connelly Land (R34 26 B and U26 7 0). Funded from Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.
- D. A sum or sums of money from funds reserved from the Open Space Reserve for the Boundary Marking of 9 parcels. Funded from the Open Space Reserve with the

- following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Open Space Preservation Commission and the Community Preservation Committee.
- E. A sum or sums of money from funds reserved for Open Space Reserve for Trailhead Parking on Ash Street. Funded from the Open Space Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.
 - F. A sum or sums of money for funds reserved for Open Space/Undesignated Reserve for the land purchase NSTAR Parcel R23 73 A (approximately 5.99 acres) and R23 73 B (approximately 1 acre). Funded from Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.
 - G. A sum or sums of money for funds reserved for Open Space/Undesignated Reserve for the land purchase NSTAR Parcel R23 100 0 (approximately 9.9 acres). Funded from the Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.
 - H. A sum or sums of money from funds reserved for Recreation Funds for Trail Bridges and Boardwalks. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2025 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.
 - I. A sum or sums of money from funds reserved for Recreation Funds for Additional Shade Structures and benches at the Dog Park. Funded from the Recreation Reserve with the following conditions: That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Parks and Recreation Commission and the Community Preservation Committee.
 - J. A sum or sums of money from funds reserved from Undesignated Reserve for the Design, Construction bid documents, construction, and parking for a Cricket Pitch and Little League baseball field at Pyne Field. Funded from Undesignated Reserve with the following conditions: 1. That the grant expires on July 1, 2025 unless extended by the Community Preservation Committee. 2. Grant be spent under the

direction of the Parks and Recreation Commission and the Community Preservation Committee.

- K. A sum or sums of money from funds reserved for Recreation Funds for Additional Security Cameras at Sandy Beach and Fruit Street Athletic Fields. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Parks and Recreation Commission and the Community Preservation Committee.
- L. A sum or sums of money from funds reserved for Community Housing Reserve for the creation of ADA compliant seating areas, which will include shading structures, a covered bus shelter and walkways at the Housing Authority. Funded from the Community Housing Reserve with the following conditions: 1. That the grant expires on July 1, 2025 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Hopkinton Housing Authority and the Community Preservation Committee.
- M. A sum or sums of money funded from Recreation Reserve for Preliminary Engineering including wetlands assessment, topographical evaluation, and trail mapping of the town-owned portions and abutting properties of the Western Route Trail. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. The Trail Coordination and Management Committee gets written statement from private property owners for permission to walk the site, determine wetlands, and survey the land for future trail locations and expressing willingness to enter into discussions on the town purchasing an easement or land for the future trail. 3. Grant be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.
- N. A sum or sums of money funded from Recreation Reserve for Preliminary Engineering including wetlands assessment, topographical evaluation, and trail mapping of Segment One. Funded from Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Upper Charles Trail Committee and the Community Preservation Committee.
- O. A sum or sums of money from funds reserved for Open Space/Undesignated Reserve for the land purchase of the McDonough property, parcel R10 15 0. Funded from Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.

Pass any vote or take any act relative thereto.

Select Board recommends Approval of Motion #1 & #2; No Action on Motion #3.

Appropriation Committee recommends Approval of Motion #1 & #2; No Action on Motion #3.

Capital Improvements Committee recommends Approval of Motion #1 & #2; No Action on Motion #3.

Community Preservation Committee recommends Approval.

Motion #1 - Non-Land Purchase Articles: (Community Preservation

Committee) *We move that the Town vote, pursuant to Chapter 44B of the Massachusetts General Laws, to accept the report and recommendations of the Community Preservation Committee on the Fiscal Year 2024 Community Preservation budget, and to appropriate the following sums from Community Preservation Fund available funds for the following projects:*

- A. *\$40,000 (FORTY THOUSAND DOLLARS) from funds reserved for Historical Preservation for Restoration of Historical Records, not including digitization of the same. Funded from the Historical Preservation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Clerk and the Community Preservation Committee.*
- D. *\$30,000 (THIRTY THOUSAND DOLLARS) from funds reserved from the Open Space Reserve for the Boundary Marking of 9 parcels. Funded from the Open Space Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Open Space Preservation Commission and the Community Preservation Committee.*
- E. *\$5,000 (FIVE THOUSAND DOLLARS) from funds reserved for Open Space Reserve for Trailhead Parking on Ash Street. Funded from the Open Space Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.*
- H. *\$5,000 (FIVE THOUSAND DOLLARS) from funds reserved for Recreation Funds for Trail Bridges and Boardwalks. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2025 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.*
- I. *\$60,000 (SIXTY THOUSAND DOLLARS) from funds reserved for Recreation Funds for Additional Shade Structures and benches at the Dog Park. Funded from the Recreation Reserve with the following conditions: That the grant expires on July 1, 2024 unless extended by the Community Preservation*

Committee. 2. Grant be spent under the direction of the Parks and Recreation Commission and the Community Preservation Committee.

- J. \$1,000,000 (ONE MILLION DOLLARS) from funds reserved from Undesignated Reserve for the Design, Construction bid documents, construction, and parking for a Cricket Pitch and Little League baseball field at Pyne Field. Funded from Undesignated Reserve with the following conditions: 1. That the grant expires on July 1, 2025 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Parks and Recreation Commission and the Community Preservation Committee.*
- K. \$25,000 (TWENTY FIVE THOUSAND DOLLARS) from funds reserved for Recreation Funds for Additional Security Cameras at Sandy Beach and Fruit Street Athletic Fields. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Parks and Recreation Commission and the Community Preservation Committee.*
- L. \$350,000 (THREE HUNDRED FIFTY THOUSAND DOLLARS) from funds reserved for Community Housing Reserve for the creation of ADA compliant seating areas, which will include shading structures, a covered bus shelter and walkways at the Housing Authority. Funded from the Community Housing Reserve with the following conditions: 1. That the grant expires on July 1, 2025 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Hopkinton Housing Authority and the Community Preservation Committee.*
- M. \$40,000 (FORTY THOUSAND DOLLARS) from Recreation Reserve for Preliminary Engineering including wetlands assessment, topographical evaluation, and trail mapping of the town-owned portions and abutting properties of the Western Route Trail. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. The Trail Coordination and Management Committee gets written statement from private property owners for permission to walk the site, determine wetlands, and survey the land for future trail locations and expressing willingness to enter into discussions on the town purchasing an easement or land for the future trail. 3. Grant be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.*
- N. \$48,400 (FORTY EIGHT THOUSAND FOUR HUNDRED DOLLARS) from Recreation Reserve for Preliminary Engineering including wetlands assessment, topographical evaluation, and trail mapping of Segment One. Funded from Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Upper Charles Trail Committee and the Community Preservation Committee.*

Passed by: Voice Vote Unanimous (05-01-2023)

Motion #2 - Land Purchase Articles: (Community Preservation Committee)

We move that the Town vote, pursuant to Chapter 44B of the Massachusetts General Laws, to accept the report and recommendations of the Community Preservation Committee on the Fiscal Year 2024 Community Preservation budget, and to appropriate the following sums from Community Preservation Fund available funds for the following projects:

- B. \$150,000 (ONE HUNDRED FIFTY THOUSAND DOLLARS) from funds reserved for Open Space Reserve for the land purchase of the Jenner Property (Rice Woods), parcel R12 9 0 located between Saddle Hill Road and Cedar Street. Funded from Open Space Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant to be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Grant includes all legal, administrative and survey costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.*

Passed by: Voice Vote Unanimous (05-01-2023)

ARTICLE 25: Inclusionary Development Bylaw: To see if the Town will vote to amend Article XI, Flexible Community Development Bylaw, of the Zoning Bylaws, as follows:

1. By changing the name of the Bylaw from “Flexible Community Development Bylaw” to “Inclusionary Development Bylaw”;
2. By amending the text of said Bylaw, with bolded text being inserted into said Bylaw and text containing a strikethrough being eliminated from said Bylaw as follows:

§ 210-57. Purpose and Intent.

The purpose of this Article is to increase the inventory of affordable housing in Hopkinton. It is intended that the affordable housing units that result from this Article be considered as Local Initiative Program (LIP) units, in compliance with the requirements for the same as specified by the Department of Housing and Community Development (DHCD) and that said units shall count toward the Town’s requirements under G.L. c.40B sec. 20-23. Each affordable unit created in accordance with this Article shall have limitations governing its resale to preserve the long-term affordability of the unit and to ensure its continued availability for affordable income households.

§ 210-58. Applicability.

- A. In all zoning districts, the inclusionary housing provisions of this section shall apply to the following uses, hereafter called the “development”:

(1) Any project that results in a net increase of **five (5)**~~ten (10)~~ or more dwelling units, whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or non-residential space, with the exception of Article XIII A, Village Housing Development projects; and

(2) Any division and/or subdivision of land held in common ownership as of the effective date of this Article, or anytime thereafter, into **five (5)**~~ten (10)~~ or more dwelling units.

§ 210-59. Administration.

~~A development shall require the grant of a Special Permit from the Planning Board. A Special Permit shall be granted if the proposal meets the requirements of this Chapter. If a development requires a Special Permit pursuant to any other provision of this Chapter, a separate Special Permit shall not be required. The Planning Board shall prepare and, after a public hearing, adopt and file regulations with the Town Clerk, which may be amended from time to time, and shall include submission requirements, timelines, procedures and provisions necessary to implement this Article.~~

§ 210-60. Mandatory Provision of Affordable Units.

A. In each applicable development, **10% of the total units**~~one dwelling unit~~ shall be established as ~~an affordable housing units for every ten (10) dwelling units in the development, in any one or combination of methods provided for below. Where fractional units are the result, the number of affordable units shall be rounded up to the nearest whole number. For example, in developments of 12 units, two affordable units shall be created (1.2 units rounded up to 2 units); in developments of 17 units, two affordable units shall be created (1.7 units rounded up to 2 units); and so on. For example, in a development of 10 to 19 units, 1 unit shall be affordable; in developments of 20 to 29 units, 2 units shall be affordable; and so on. The use of a combination of methods shall be approved by the Planning Board.~~ **Affordable dwelling units shall be constructed or rehabilitated on the development locus.**

B. **The Planning Board may grant a Special Permit to allow for the construction or rehabilitation of a dwelling unit on a locus different than the development, or allow for a payment-in-lieu of construction or rehabilitation of a dwelling unit. Such Special Permit may be issued only where the Planning Board makes a specific finding that there will be a significant net benefit to achieving the Town's affordable housing objectives as a result of allowing the construction or rehabilitation of a dwelling unit on a different locus than the development, or a payment-in-lieu.**

~~(1) Constructed or rehabilitated on the development locus; or~~

~~(2) Constructed or rehabilitated on a locus different than the development; or~~

~~(3) An equivalent fees-in-lieu of payment may be made.~~

~~B. For every affordable unit required, one additional market rate dwelling unit may be added to the total number of dwelling units in the development. For example, in a development of 20 units, two affordable units are required and the number of market rate units may be increased by two, for a total of 22 units.~~

~~C. The Planning Board may allow a reduction in the dimensional requirements, including minimum lot area, frontage or setback requirements, applicable to the proposed development in order to accommodate the additional units on the site and to locate them within the areas most suitable for development. Such authorization for reduction shall be included in the special permit.~~

§ 210-61. Provisions Applicable to Affordable Housing Units On- and Off-Site.

A. All affordable units created, constructed or rehabilitated under this Article shall be situated within the development so as not to be in less desirable locations than market rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, as the market-rate units.

B. Affordable housing units shall be integrated with the rest of the development and shall be compatible in design, appearance, construction, and quality of materials with other units. Interior features and mechanical systems of affordable units shall conform to the same specifications as apply to market-rate units.

C. Affordable housing units shall be provided coincident to the development of market-rate units.

D. The deeds to the affordable housing units sold to income eligible buyers shall contain a restriction against renting or leasing of said unit(s) during the period for which the housing unit(s) contains a restriction on affordability, **unless a written waiver is explicitly allowed by consent of the Town and the Commonwealth.**

E. **All affordable units created, constructed or rehabilitated under this article shall hold a legal use restriction that runs with the land, is recorded at the Registry of Deeds, provides for affordability in perpetuity, identifies the Subsidizing Agency and monitoring agent, if applicable, and restricts occupancy to income-eligible households, as defined by the Department of Housing and Community Development.**

EF. The applicant shall comply with the mandatory set-asides and accompanying restrictions on affordability, including the execution of an acceptable deed rider.

FG. **If the Planning Board grants a Special Permit that allows for off-site units,** ~~the location of the off-site units to be provided~~ shall be approved by the Planning Board, and shall be provided coincident to the development of the market-rate units or in accordance with an alternate schedule approved by the Planning Board. Exercise of this option shall not result in the destruction or demolition of existing structures, unless the Planning Board determines that: 1) such destruction or demolition is not detrimental to the neighborhood; and 2) where the proposed destruction or demolition of existing housing units is proposed, is consistent with the overall housing goals of the Town. When the

Historic Preservation Bylaw (Chapter 125 of the Bylaws of the Town of Hopkinton) applies to the structure, the Planning Board shall consult with the Historical Commission before making a determination.

§ 210-62. Fees-in-Lieu-of Affordable Housing Unit Provision.

A. **The Planning Board may authorize an applicant, as a condition for the grant of a Special Permit to** contribute funds to the Town of Hopkinton Affordable Housing Trust Fund ~~or Hopkinton Community Housing Task Force, Inc. (CHTF)~~ to be used for the development of affordable housing in lieu of constructing and offering affordable units within the locus of the proposed development or at an off-site locus **only if allowed by the Planning Board through the grant of a Special Permit.**

(1) Calculation of fee-in-lieu-of units. For each affordable unit not constructed or provided through one or a combination of the methods specified in this Article, the fee shall be an amount equal to the purchase price of a three-bedroom home that is affordable to a qualified affordable housing unit purchaser, as contained in the LIP guidelines regardless of what type of dwelling units are proposed, approved or constructed in the development.

(2) Schedule of fees-in-lieu-of-units payments. Fees-in-lieu-of-units payments shall be made according to a schedule agreed upon by the Planning Board and the applicant.

§ 210-63. Conflict with Other Bylaws.

The provisions of this Article shall be considered supplemental of existing zoning bylaws. To the extent that a conflict exists between this bylaw and others, the more restrictive bylaw, or provisions therein, shall apply.

Pass any vote or take any act relative thereto.

Planning Board recommends Approval.

Motion (Planning Board): *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 25 of the 2023 Annual Town Meeting Warrant.*

Subsidiary Motion (Stacy Spies, Alexander Rd.): *I move that we end debate on Article 25.*

The motion received a second.

Subsidiary Motion Passed by: Voice Vote Unanimous (05-01-2023)

Main Motion Passed by: ⅔ Majority, Yes 287 - No 9 (05-01-2023)

At this point, per the motion made at the start of the meeting, we **adjourned** this session of the

meeting at 11:06 PM on May 1st, 2023 and set to **reconvene** at 7:00 PM on May 2nd, 2023.

The Annual Town Meeting **reconvened** at 7:00 PM on May 2nd, 2023 and Town Moderator, Ellen Rutter, subsequently called the meeting to order at 7:07 PM, once a quorum was determined to be present.

ARTICLE 26: Electric Vehicle Parking Spaces: To see if the Town will vote to amend the text of Zoning Bylaw, Article XVIII, Supplementary Regulations, by inserting a new Section 210-124.1, Electric Vehicle Parking, as follows:

§ 210-124.1 Electric Vehicle Parking.

A. Purpose

The sale of electric vehicles continues to grow in Massachusetts and opportunities for charging of these electric vehicles needs to be widespread to accommodate this mode shift. The purpose of this bylaw is to support this mode shift to electric vehicles and encourage ongoing efforts to reduce the impact of fossil fuels on the environment and work towards carbon neutrality by introducing opportunities for EV charging on parking areas with 5 spots or more. It is not the intent of this bylaw to open a private parking area for public use.

B. Administration

The Planning Board shall prepare and, after a public hearing, adopt and file regulations with the Town Clerk, which may be amended from time to time, and shall include technical requirements of the EV-Ready and EVSE-installed infrastructure, procedures, and provisions necessary to implement this Article.

Definitions

ELECTRIC VEHICLE (EV): Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets and that operates exclusively on electrical energy from an off-board source that is stored in the vehicle's batteries, producing zero tailpipe emissions or pollution when stationary or operating.

PLUG-IN HYBRID ELECTRIC VEHICLE (PHEV): A hybrid electric vehicle whose battery can be recharged by plugging it into an external source of electric power, as well as by its on-board engine and generator.

ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE): Equipment for the purpose of transferring electric energy to a battery or other energy storage device in an electric vehicle.

EV INLET: The EV inlet is located on the EV and consists of an electrical connection port that, when combined with the connector, can provide conductive charging and information exchange.

CONNECTOR: A connector is a device that, by insertion into an EV inlet, establishes an electrical connection to the EV for the purpose of information exchange and charging.

EV-READY: EV-Ready shall mean providing conduit, infrastructure, and a viable pathway for adequate electric connection sufficient to support a charging level set forth by the Planning Board in its regulations.

EVSE-INSTALLED: "EVSE-Installed" shall, at a minimum, mean an installed EVSE within a minimum charging level as set forth by the Planning Board in its regulations.

D. Applicability

Construction projects subject to Major Project Site Plan Review pursuant to Article XX, specifically §210-134.C (Major Project) for *construction or enlargement of a parking area containing 25 or more parking spaces* and development projects requiring Minor Project Site Plan Review pursuant to Article XX, specifically §210-134.B (Minor Project) for *construction or enlargement of a parking area containing five or more parking spaces* shall conform to the minimum requirements for EVSE-Installed and/or EV-Ready parking spaces as set forth in this Article; provided, however, that such construction projects for which there is no net increase in the number of parking spaces are not required to conform to the provisions of this Article.

The Planning Board may waive or reduce the requirements for EVSE-Installed or EV-Ready parking spaces only upon a finding that the provision of the required EVSE-Installed or EV-Ready parking spaces would be significantly detrimental to the project, or the layout or orientation of the parking area does not allow for efficient provision of EV-Installed or EV-Ready parking spaces and such layout or orientation cannot be reasonably modified to accommodate the EVSE-Installed or EV-Ready parking spaces.

E. EVSE-Installed and EV-Ready Requirements

- (1) Where EVSE-Installed or EV-Ready parking spaces are required by the Article, the Planning Board shall set forth a minimum acceptable standard for charging level in its regulations.
- (2) The number of EVSE-Installed and/or EV-Ready parking spaces shall be provided as follows:
 - (a) Parking areas with fewer than 5 spaces shall not be required to provide any EVSE-Installed or EV-Ready parking spaces.
 - (b) Parking areas with 5 - 10 spaces shall provide 1 EVSE-Installed parking space or 2 EV-Ready parking spaces.
 - (c) Parking areas with 11 or more parking spaces shall provide 10% of the total spaces as EVSE-Installed parking spaces or 20% of the total spaces as EV-Ready parking spaces.

In any case where the calculation of EVSE-Installed or EV-Ready parking spaces results in a fraction of a space, the number of spaces shall be rounded up to the

next whole number. *For example, a result of 1.7 spaces shall be rounded up to 2 spaces, a result of 3.2 spaces shall be rounded up to 4 spaces, and so on.*

- (3) The EVSE-Installed and EV-Ready parking spaces shall be located within the parking area, and shall be counted toward the parking requirements for the use, in accordance with the requirements of the Zoning Bylaw for off-street parking spaces.

F. Other Requirements

- (1) All EVSE placed and proposed shall be compliant with applicable state and federal law benefitting persons with disabilities, including the Americans with Disabilities Act of 1990 (ADA). All installed EVSE must comply with all requirements specified by the Massachusetts Architectural Access Board.
- (2) EVSE may be installed in standard parking spaces or accessible parking spaces. The installation of an EVSE shall not reduce the size of the parking space to below minimum local zoning requirements for off-street parking spaces.
- (3) An EVSE shall have all relevant parts located within accessible reach, and in a barrier-free access aisle for the user to move freely between the EVSE and the electric vehicle.
- (4) Where EVSE is provided or proposed within an adjacent pedestrian circulation area, such as a sidewalk or accessible route to the building entrance, the chargingit equipment must be located so as not to interfere with accessibility requirements; should not interfere with the minimum pedestrian clearance widths as required by applicable state and federal law benefitting persons with disabilities, including the ADA. Cords, cables, and connector equipment should not extend across the path of travel within the sidewalk or walkway.

Planning Board recommends Approval.
Sustainable Green Committee recommends
Approval.

Motion (Planning Board): *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 26 of the 2023 Annual Town Meeting Warrant.*

Passed by: 2/3 Majority, Declared by Moderator (05-02-2023)

ARTICLE 27: Site Plan Review Rooftop Solar Exemption: To see if the Town will vote ~~at~~ amend the text of Zoning Bylaw Article XX, Site Plan Review, by inserting a new sentence the end of the last paragraph of Section 210-134, Definitions, as indicated by **bold** text as follows:

For the purposes of Site Plan Review, the term “gross floor area” shall mean the sum of the gross horizontal areas of the several floors of a building including all garages, basements and cellars. All dimensions shall be taken from the exterior faces of walls,

including the exterior faces of enclosed porches. **For the purposes of this Article, solar panels, modules, and associated equipment that is located on the rooftop of a building shall not be considered “mechanical equipment” and shall be exempt from the provisions of this article.**

Pass any vote or take any act relative thereto.

Planning Board recommends Approval.

Motion (Planning Board): *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 27 of the 2023 Annual Town Meeting Warrant.*

Motion Passed by: Voice Vote Unanimous (05-02-2023)

ARTICLE 28: Zoning District Change - 2 West Elm Street and 0 West Elm Street: To see if the Town will vote to amend the Zoning Map of the Town of Hopkinton by changing the zoning district of land at 2 West Elm St. shown on Assessors Map R23, Block 45, Lot 0 and 0 West Elm St. shown on Assessors Map R23, Block 46 from Residential B District to Business District.

Pass any vote or take any act relative thereto.

Planning Board recommends Approval.

Motion (Doug Rancourt, Priscilla Rd.): *I move that the Town vote to amend the Zoning Map of the Town of Hopkinton, as set forth in Article 28 of the 2023 Annual Town Meeting Warrant.*

The motion received a second.

Mr. Rancourt gave a brief presentation of the proposed zoning district change where two parcels would be impacted; the property is currently a church. He explained that these parcels are outliers as they are zoned Residential B but all of the other developed parcels at the same intersection are zoned as Business Districts. It was explained that the church is closing and under Residential B the most relevant use would be for housing, further explaining that the parcel is not in an ideal or safe location for residential property due to it being in a busy traffic area but would be ideal for a business use due to the same reason.

The members of the meeting came to explain how this could impact property values and increase safety risks to the residential neighborhood that it abuts. Others explained that they believe that the property should remain a church or another denomination's place of worship. When asked why the Planning Board voted to support approval, the Chair, Gary Trendel responded for the Planning Board's rationale. Mr. Trendel stated that the concerns of maintaining it as a church were a non-issue as places of worship are allowed in all zoning districts and the change would not prohibit this proposed use; he also remarked that the site was relatively good for commercial use due to its location near the highway and close to other major roadways. He also noted that the recommendation was not unanimous and was a 5-2 vote in favor of approval by the Board. Mahmood Haider of Nazneen Circle requested that the Moderator allow Kim Foemmel to speak

as an expert though she is not a resident, Ms. Rutter explained that Ms. Foemmel is not a voter and not entitled to speak, therefore she was not recognized and asked to return to the non-voting section. Another resident stated that changing it to a Business District would increase the value of the land, making it more difficult for it to be sold to a group that wished to keep it as a place of worship.

Subsidiary Motion (Ilana Casady, Eastview Rd.): *I move that we end debate on Article 28.*

The motion received a second.

Subsidiary Motion Passed by: Voice Vote, 2/3 Majority Declared (05-02-2023)

Incidental Motion (Ronny Preiffer, Huckleberry Rd.): *Point of order, the presenter was told that he would be given the chance to answer questions and concerns by meeting members.*

The Moderator explained that she had intended to give him a chance to speak, however, a motion has passed to end debate and we must now go to vote on the main motion.

Main Motion Failed by: Voice Vote, Clearly Not 2/3 (05-02-2023)

ARTICLE 29: Zoning District Change - South Street and Hayward Street: To see if the Town will vote to amend the Zoning Map of the Town of Hopkinton by changing the zoning district of land at:

66 South Street shown on Assessors Map L37, Block 97, Lot 0

68 South Street shown on Assessors Map L37, Block 96, Lot 0

70 South Street shown on Assessors Map L37, Block 95, Lot 0

28 Hayward Street shown on Assessors Map L37, Block 94, Lot 0

30 Hayward Street shown on Assessors Map L37, Block 93, Lot 0

Pine Grove Lane a private 25' wide way from Hayward Street north to 52 South Street shown on Assessors Map R23, Block 65, Lot 0 and Hayward Street south to 74-76 South Street shown on Assessors Map R29, Block 23, Lot A.

From Residential Lake Front District to Rural Business District.

Pass any vote or take any act relative thereto.

Planning Board recommends No Action.

The Moderator requested that the petitioner approach to make the motion, however none of the petitioners stepped forward.

Main Motion (Michael Riley, West Main St.): *I move that the Town take no action on this article.*

The motion received a second.

Subsidiary Motion (Jamie Goncalves, Downey St.): *I move that we end debate.*

The motion received a second.

Subsidiary Motion Passed by: Voice Vote, Unanimous (05-02-2023)

Main Motion Failed by: Voice Vote, Declared by Moderator (05-02-2023)

At this time, the Moderator requested that if someone has a motion to take action on the article they should make it now.

Second Main Motion (Ken Weismantel, Ash St.): *I move that we move the article as presented in the warrant under Article 29.*

The motion received a second.

Subsidiary Motion (Brian Herr, Hayden Rowe): *I move that we end debate.*

Subsidiary Motion Passed by: Voice Vote, Unanimous (05-02-2023)

Second Main Motion Failed by: Voice Vote, Unanimous (05-02-2023)

ARTICLE 30: Housekeeping - Delete Definition: To see if the Town will vote to amend the General Bylaws, Chapter 1 by striking “Article V Definitions” in its entirety and changing Article VI, Administration of Fines for Certain Violations, to Article V, accordingly.

Pass any vote or take any act relative thereto.

Motion (Connor Degan, Town Clerk): *I move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 30 of the 2023 Annual Town Meeting Warrant.*

The motion received a second.

Mr. Degan explained that the purpose of the article is to remove an obsolete reference in our bylaws to our charter. The purpose of this definition was to equate the term “Select Board” in the bylaws with “Board of Selectmen” in the charter, however, with the amendment of the charter to refer to the chief executive as the “Select Board,” this definition was now obsolete and should be removed to avoid confusion.

Motion Passed by: Voice Vote, Unanimous (05-02-2023)

ARTICLE 31: Amend Meeting Minutes Bylaw: To see if the Town will vote to amend the General Bylaws, Section 5-29, "Meeting Minutes," subsection A, by: (1) striking "boards, committees, and commissions" and in its place insert the phrase "multi-member public bodies", (2) striking the phrase "forty (40) calendar days" and inserting in its place "thirty (30) days", and (3) inserting after "later" the phrase "unless the public body finds good cause to exceed these timeframes", so that the amended Section 5-29, subsection A will read as follows:

"Approval of Minutes. All multi-member public bodies of the Town shall approve the minutes of their open session or executive session meetings within thirty (30) days of the meeting, or at its next meeting, whichever is later, unless the public body finds good cause to exceed these timeframes."

Pass any vote or take any act relative thereto.

Motion (Connor Degan, Town Clerk): *I move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 31 of the 2023 Annual Town Meeting Warrant.*

The motion received a second.

Motion Passed by: Voice Vote, Unanimous (05-02-2023)

ARTICLE 32: Amend Leash Law: To see if the Town will vote to amend Article III, Leashing of Dogs, in Chapter 62, Animals, of the General Bylaws as follows:

1. By deleting Section 62-3 "Leashing and curbing required certain hours; exception" in its entirety and inserting in its place, a new Section 62-3 "Leashing and curbing required; exceptions" to read as follows:

No person who owns or keeps a dog or dogs shall allow the same to run free unless said dog is on the owner's or keeper's premises. Any dog not on the premises of its owner or keeper shall be leashed and curbed, provided that the said leashing or curbing shall not apply to hunting, guide, and therapy dogs under direct command of its owner or keeper, or to dogs used in law enforcement.

2. By deleting the text of Section 62-4 in its entirety and replacing it with the text: "Whoever violates this article shall be subject to a fine in the amount of \$50 or the minimum amount permitted by Section 173A of Chapter 140 of the General Laws, whichever is higher."
3. By deleting "\$15" in Section 62-5, Redemption fee, and inserting in its place "\$25".

Pass any vote or take any act relative thereto.

Motion (Select Board): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 32 of the 2023 Annual Town Meeting Warrant.*

Motion (Ronny Preiffer): *I move to amend the motion to include in the second sentence of the new language shown in item 1 after the phrase “owner or keeper” the language “,or in an area designated as a dog park or similar area,” so that the new motion reads substantially as follows:*

1. *By deleting Section 62-3 “Leashing and curbing required certain hours; exception” in its entirety and inserting in its place, a new Section 62-3 “Leashing and curbing required; exceptions” to read as follows:*

No person who owns or keeps a dog or dogs shall allow the same to run free unless said dog is on the owner's or keeper's premises. Any dog not the premises of its owner or keeper, or in an area designated as a dog park or similar area, shall be leashed and curbed, provided that the said leashing or curbing shall not apply to hunting, guide, and therapy dogs under direct command of its owner or keeper, or to dogs used in law enforcement.

2. *By deleting the text of Section 62-4 in its entirety and replacing it with the text: “Whoever violates this article shall be subject to a fine in the amount of \$50 or the minimum amount permitted by Section 173A of Chapter 140 of the General Laws, whichever is higher.”*

3. *By deleting “\$15” in Section 62-5, Redemption fee, and inserting in place “\$25”.*

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Subsidiary Motion (John Cardillo, Winter St.): *I move that we end debate on this amendment to Article 32.*

The motion received a second.

Subsidiary Motion Passed by: Voice Vote, 2/3 Majority Declared (05-02-2023)

Subsidiary Motion (Donald Wilson, Schofield Rd.): *I move that we end debate on Article 32.*

The motion received a second

Subsidiary Motion Passed by: Voice Vote, Unanimous (05-02-2023)

Main Amended Motion Failed by: Voice Vote, Simple Majority (05-02-2023)

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Bylaw ARTICLE 33: Short Term Rental Bylaw: To see if the Town will vote to amend the General Bylaw of the Town of Hopkinton by adopting a new Chapter 164, Short Term Rental Residential Property, as follows:

CHAPTER 164

Short-Term Rental of Residential Property

§164-1 Purpose

The purpose of this Chapter is to establish regulations and a licensing process for the administration and enforcement of the short-term rental of residential property in the Town of Hopkinton. The regulations and the licensing process are designed to protect the health, safety, and welfare of the short-term tenants, the property owner, the residents of the surrounding neighborhood, and the public, and to ensure compliance with applicable Massachusetts General Laws and regulations.

§164-2 Applicability

The rental of residential property to short-term paying guests shall be allowed only in accordance with the requirements of this Bylaw. The provisions of this chapter 164 shall apply to all short term rental units (defined in §164-3) that are rented for more than 7 consecutive or non-consecutive calendar days in any 365-day period. Short term rental units that are rented for 7 or less consecutive or non-consecutive calendar days in any 365-day period shall be exempt from the provisions of this chapter 164.

§164-3 Definitions

DWELLING UNIT – An owner-occupied, tenant-occupied or non-owner-occupied residential property including, but not limited to, a dwelling unit, single-family dwelling unit, condominium, apartment, multi-family dwelling, or a furnished accommodation that is not a: hotel; inn; bed and breakfast establishment; lodging house; or continuing care retirement facility, assisted living facility, nursing home facility, or similar facility.

LICENSE – A license issued by the Select Board for operation of a Short-Term Rental Unit.

OPERATOR – Any person or entity operating a Short-Term Rental Unit. An Operator may be the owner of a Short-Term Rental Unit, or a lessee of a Short-Term Rental Unit with express written permission from the unit's lessor.

SHORT-TERM RENTAL UNIT – Any Dwelling Unit where at least one room or unit is rented to an occupant or sub-occupant; and all accommodations are reserved in advance; provided, however, that a private owner-occupied property shall be considered a single unit if leased and rented as such.

§164-4 General Requirements

The following requirements shall apply to all short term rentals:

- A. No property other than a Dwelling Unit may be operated as a Short-Term Rental Unit.
- B. No non-residential property may be operated as a Short-Term Rental Unit.
- C. No Dwelling Unit may be operated as a Short-Term Rental Unit without a License.

- D. Notwithstanding the issuance of a License, no Dwelling Unit may be used as a Short-Term Rental Unit except in compliance with these General Requirements.
- E. No Dwelling Unit shall be operated as Short-Term Rental Unit if it is designated as affordable or otherwise income-restricted, which are subject to affordability covenants or are otherwise subject to housing or rental assistance under local, state, or federal programs or law.
- F. No Dwelling Unit shall be operated as Short-Term Rental Unit if it is in violation or noncompliance with any provisions of the Building Code, Fire Code, and Board of Health regulations.
- G. No Dwelling Unit shall be operated as Short-Term Rental Unit if the Operator, or owner of the property if different from the Operator, is in arrears for payment of the unit's Town taxes, water, or sewage charges.
- H. No Dwelling Unit shall be operated as Short-Term Rental Unit unless the number of off-street parking spaces for the property on which the unit is located is sufficient to accommodate all guest occupants.
- I. No Dwelling Unit shall be operated as Short-Term Rental Unit if said unit is subject to zoning or other restrictions that prohibit short-term rental use.
- J. Operators shall designate for each Short-Term Rental Unit a person to be the manager of said unit. Managers shall respond within 2 hours to any problem or complaint and within 30 minutes in an emergency.
- K. The maximum occupancy of any short-term rental unit shall be limited to two people per bedroom.
- L. No commercial trash receptacle, including but not limited to a dumpster, may be maintained on the property on which a Short-Term Rental Unit is located for use by the Short-Term Rental Unit occupants for trash disposal. All trash removal for occupants of a Short-Term Rental Unit shall be by regular residential trash removal services, and shall be collected weekly, at a minimum.
- M. Short-Term Rental Units shall be subject to inspection by the Board of Health, Fire Department and the Director of Municipal Inspections.
- N. All Operators shall maintain an up-to-date log of all occupants that occupy any Short-Term Rental Unit. Said log shall contain all occupants' names, ages, and dates of commencement and expiration of each short-term rental period. The log shall be available for inspection by the Board of Health, Fire Department, and the Director of Municipal Inspections.
- O. All Licenses shall be issued to Operators and shall not run with the Short-Term Rental Unit or the property on which the unit is located. All Licenses shall terminate

immediately upon any sale or transfer of ownership of the Short-Term Rental Unit or property on which the Short-Term Rental Unit is located. All Licenses shall terminate if the Operator to whom the license is issued transfers or is no longer in control of said Short-Term Rental Unit or property on which the Short-Term Rental Unit is located; provided, however, that the Select Board may allow the transfer of a license at its sole discretion.

- P. Short-Term Rental Units may only be rented for a minimum of 2 consecutive days and a maximum of 30 consecutive days. No Operator may rent a Short-Term Rental Unit to the same person for more than 30 consecutive days in any 6-month period. Rental durations outside of these minimum and maximum time periods are prohibited.
- Q. Operators shall maintain the structure and property exterior in good condition, including the upkeep of lawns, shrubbery, and other landscape features.
- R. Operators shall furnish each short-term rental occupant with a community information card containing, at a minimum, (i) emergency telephone numbers for the Hopkinton Police Department, Fire Department, and manager designated by the Operator, (ii) a description of the regulations, if any, relative to on-street parking at the address and fines for parking violations, (iii) a description of the Town's trash and recycling requirements, including the date of trash and recycling collection at the address, and (iv) a copy of the Town's noise bylaw.
- S. Operators shall post a sign on the inside of the Short-Term Rental Unit providing information on the location of all fire extinguishers in the unit, and, if applicable, the location of all fire exits and pull fire alarms in the dwelling.
- T. Operators shall retain and make available to the Town, upon written request, records to demonstrate compliance with this Section. The Operator shall retain such records for as long as a Dwelling Unit is offered as a Short-Term Rental Unit.

§164-5 License

Operators shall apply annually to the Select Board for a License for all Short-Term Rental Units. All Licenses will expire on June 30 of each year. The Select Board may adopt regulations, an application form, or other procedures governing the issuance and regulation of Licenses and Operators. Short-Term Rental Units shall be annually recorded in a Short-Term Rental Registry for a fee or fees set by the Select Board.

§164-6 Violations and Penalties

- A. Failure to comply with the requirements of this Bylaw, regulations adopted by the Select Board, conditions of a License, or an order issued by the Board of Health, Fire Department, or Director of Municipal Inspections, shall be subject to the following penalties:

First Violation: \$150

Second violation: \$250

Third and subsequent violations: \$350

Each day that such violation continues shall be deemed to be a separate violation and be subject to the above penalty.

- B. The Select Board may suspend or revoke any License for failure to comply with the requirements of this Bylaw, regulations adopted by the Select Board, conditions of a License, or an order issued by the Board of Health, Fire Department, or Director of Municipal Inspections.
- C. Any person or entity maintaining Short-Term Rental Unit without a License shall be punished by a fine of \$500. Each day that such violation continues shall be deemed to be a separate violation and be subject to the penalty.
- D. In lieu of the penalties set forth in this section, violations may be addressed in accordance with the provisions of M.G.L. c. 40, § 21D, and Ch. 1, Art. II, Noncriminal Disposition, of the General Bylaws of the Town of Hopkinton.

Pass any vote or take any action related thereto.

Motion (Select Board): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 33 of the 2023 Annual Town Meeting Warrant.*

Subsidiary Motion (Parker Happ, Auciello Rd.): *I move that we end debate on Article 33.*

The motion received a second

Subsidiary Motion Passed by: Voice Vote, 2/3 Majority Declared (05-02-2023)

Main Motion Failed by: Voice Vote, Simple Majority (05-02-2023)

Article 34: Gun Club Indoor Shooting: To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton as follows:

Protect “we the people, babies, animals & birds”, from noise pollution. Gun clubs, should practice firing gun shots indoor and stop noise pollution and make the Town of Hopkinton, enjoyable to every citizen, babies, animals & birds.

Pass any vote or take any action relative thereto.

Motion (Seetharaman Ganesan, Revolutionary Way): *I move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 34 of the Annual Town Meeting Warrant.*

The motion received a second.

The Moderator now invited the petitioner to come up and give a short presentation on the proposed bylaw amendment.

The petitioner, Mr. Seetharaman Ganesan of Revolutionary Way, expressed his frustration from when he moved to Hopkinton a few years ago and experienced frequent noise disturbance from the gunfire coming from the nearby gun club. He explained that the noise pollution caused by the frequent outdoor shooting was a risk to the physical and mental health of residents. Mr. Ganesan also expressed his concern for the impact this has on the local wildlife in a heavily wooded area.

At this time the Moderator invited the organized opposition's representative to come forward to present their case.

Mr. Brendan Tedstone of Pleasant Street presented for the opposition. Mr. Tedstone explained that the club that was the primary subject of this debate has been on that site since 1931 and that when the apartments on Revolutionary Way and Constitution Court were being built, the club sent a letter of proximity to the original owners to inform them that they are within a mile of an active shooting range and have done the same with all new subdivisions and new developments that have been developed in close proximity. He also remarked that the hours of operation for gun clubs and shooting ranges are set in Massachusetts General Laws and that the club has shorter hours than allowed. Mr. Tedstone noted that the Town of Northborough had attempted to pass a similar measure that the Attorney General's Office found to not be in compliance with state law. He closed his statement by concluding that even if we pass this measure, it likely will not hold up to scrutiny from the Attorney General's Office.

Subsidiary Motion (Muriel Kramer, North St.): *I move that we end debate on Article 34.*

The motion received a second

Subsidiary Motion Passed by: Voice Vote, Unanimous (05-02-2023)

Main Motion Failed by: Voice Vote, Simple Majority (05-02-2023)

At this time, Ms. Rutter, the Moderator, announced that she was going to step down for a brief period and have Deputy Moderator & Town Clerk, Connor B. Degan, serve as acting Moderator in her absence.

ARTICLE 35: Street Acceptance - Foxhollow Road: To hear the report of the Select Board relative to the laying out of the following named street, under the provisions of General Laws chapter 82, and to see if the Town will vote to accept such street as and for public ways and to authorize the Select Board to acquire by gift, purchase, or eminent domain any land or interest in land necessary for such laying out, and act on all matters relating thereto:

Foxhollow Road, from Pond Street to end.

Pass any vote or take any action relative thereto.

Select Board recommends Approval.
Planning Board recommends Approval.
Capital Improvements Committee recommends
Approval.

Motion (Select Board): *We move that the Town vote to accept the report of the Select Board relative to the laying out and the widening and relocating of Foxhollow Road and, pursuant to Chapter 82 of the Massachusetts General Laws, to accept that street as and for public ways and to authorize the Select Board to acquire by gift, purchase or eminent domain any land or interest in land necessary for the laying out of that street as public ways, conditioned upon the execution, if determined to be in the Town's interests by the Select Board in its sole discretion of an agreement, in a form acceptable to Town Counsel, indemnifying and holding the Town harmless against claims arising from pesticide contamination of land within that public way for a period of ten years from the completion of such acquisition.*

Subsidiary Motion (Mary Arnault, Nicholas Rd.): *I move that we amend the motion to remove the language at the end of the motion stating “, indemnifying and holding the Town harmless against claims arising from pesticide contamination of land within that public way for a period of ten years from the completion of such acquisition” so the new motion reads as follows:*

We move that the Town vote to accept the report of the Select Board relative to the laying out and the widening and relocating of Foxhollow Road and, pursuant to Chapter 82 of the Massachusetts General Laws, to accept that street as and for public ways and to authorize the Select Board to acquire by gift, purchase or eminent domain any land or interest in land necessary for the laying out of that street as public ways, conditioned upon the execution, if determined to be in the Town's interests by the Select Board in its sole discretion of an agreement, in a form acceptable to Town Counsel.

The motion received a second

Subsidiary Motion Fails by: Voice Vote, Simple Majority Declared (05-02-2023)

Motion Passed by: Voice Vote, Unanimous (05-02-2023)

ARTICLE 36: Street Acceptance - Box Mill Road: To hear the report of the Select Board relative to the laying out of the following named street, under the provisions of General Laws chapter 82, and to see if the Town will vote to accept such street as and for public ways and to authorize the Select Board to acquire by gift, purchase, or eminent domain any land or interest in land necessary for such laying out, and act on all matters relating thereto:

Box Mill Road, from Leonard Street to end.

Pass any vote or take any action relative thereto.

Select Board recommends Approval.
Planning Board recommends Approval.
Capital Improvements Committee recommends
Approval.

Motion (Select Board): *We move that the Town vote to accept the report of the Select Board relative to the laying out and the widening and relocating of Box Mill Road and, pursuant to Chapter 82 of the Massachusetts General Laws, to accept that street as and for public ways and to authorize the Select Board to acquire by gift, purchase or eminent domain any land or interest in land necessary for the laying out of that street as public ways, conditioned upon the execution, if determined to be in the Town's interests by the Select Board in its sole discretion of an agreement, in a form acceptable to Town Counsel, indemnifying and holding the Town harmless against claims arising from pesticide contamination of land within that public way for a period of ten years from the completion of such acquisition.*

Motion Passed by: Voice Vote, Unanimous (05-02-2023)

At this time, Mr. Degan, acting Moderator, announced that the Moderator had returned and he would step down to allow the Moderator continue to serve as presiding officer.

ARTICLE 38: Solar Canopy Leases, Middle School and High School: To see if the Town will authorize the Select Board and the School Committee to take the following actions, with respect to parking lot solar canopy facility projects on parcels of land under their custody and control:

1. To authorize a lease of a portion of the parking lot located at 88 Hayden Rowe, for a maximum of thirty (30) years, upon such terms and conditions as are acceptable to the Select Board and School Committee, to a solar energy provider for the purposes of constructing, maintaining, and operating a parking lot solar canopy facility on the property.
2. To authorize a lease of a portion of the parking lot located at 90 Hayden Rowe, for a maximum of thirty (30) years, upon such terms and conditions as are acceptable to the Select Board and School Committee, to a solar energy provider for the purposes of constructing, maintaining, and operating a parking lot solar canopy facility on the property.
3. To authorize the Town to grant easements to Eversource to install, maintain, operate, repair, reinstall, or replace utility pole lines and a substation for three phase power for the parking lot solar canopy facility installations at 88 and 90 Hayden Rowe.

Pass any vote or take any action relative thereto.

Select Board recommends Approval.
Appropriation Committee recommends Approval.

Capital Improvements Committee recommends Approval.

Motion: (Select Board) We move to authorize the Select Board and the School Committee to: 1) authorize a lease of a portion of the parking lot located at 88 Hayden Rowe, for a maximum of thirty (30) years, upon such terms and conditions as are acceptable to the Select Board and School Committee, to a solar energy provider for the purposes of constructing, maintaining, and operating a parking lot solar canopy facility on the property; 2) authorize a lease of a portion of the parking lot located at 90 Hayden Rowe, for a maximum of thirty (30) years, upon such terms and conditions as are acceptable to the Select Board and School Committee, to a solar energy provider for the purposes of constructing, maintaining, and operating a parking lot solar canopy facility on the property; and 3) authorize the Town to grant easements to Eversource to install, maintain, operate, repair, reinstall, or replace utility pole lines and a substation for three phase power for the parking lot solar canopy facility installations at 88 and 90 Hayden Rowe.

Motion Passed by: Voice Vote, Unanimous (05-02-2023)

At this time, Mr. Harrow rose to make a procedural motion

Motion: (Ed Harrow, Spring St.) I move to suspend the rules set forth in § 47-9 of the General Bylaws to reconsider Article 37.

Motion Failed by: Voice Vote, Declared by Moderator (05-02-2023)

ARTICLE 40: Drainage Easement, 14 Hazel Road: To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise, an easement located at 14 Hazel Road as shown as “Proposed Drainage Easement” on a plan entitled “Easement Plan of Land in Hopkinton, Massachusetts”, prepared by VHB, Inc. and dated May, 4, 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Assessors’ Map U22 46 0, and said easement to be used for installing drainage infrastructure from EMC Park to the existing municipal drainage infrastructure in Hazel Road.

Pass any vote or take any action relative thereto.

Select Board recommends Approval.
Capital Improvements Committee recommends Approval.
Appropriation Committee recommends Approval.

Motion: (Select Board) We move that the Town vote to authorize the Select Board to acquire, by gift, an easement located at 14 Hazel Road as shown as “Proposed Drainage Easement” on a plan entitled “Easement Plan of Land in Hopkinton, Massachusetts”, prepared by VHB, Inc. and dated May, 4, 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a

portion of property shown on Assessors' Map U22 46 0, and said easement to be used for installing drainage infrastructure from EMC Park to the existing municipal drainage infrastructure in Hazel Road.

Motion Passed by: Voice Vote, Unanimous (05-02-2023)

ARTICLE 46: Net Zero Resolution: To see if the Town will vote to accept the following Resolution:

WHEREAS, the United Nations Intergovernmental Panel on Climate Change (IPCC) has reiterated its call for ambitious climate action on a global scale to limit warming to within 1.5°C (2.7°F) above pre-industrial temperatures to avoid the worst consequences of climate change, and indicated that such a threshold requires at minimum decreasing carbon pollution by 45% from 2010 levels by 2030 and reaching global net zero carbon emissions by 2050; and

WHEREAS, the goals of the National Climate Task Force include reducing U.S. greenhouse gas emissions 50-52% below 2005 levels by 2030, reaching 100% carbon pollution-free electricity by 2035, and achieving a net zero emissions economy by 2050, and the US Inflation Reduction Act of 2022 makes significant advances toward achieving these goals; and

WHEREAS the Commonwealth of Massachusetts has set a 2050 target date for achieving net zero emissions, and has enacted "An Act driving clean energy and offshore wind" (H.5060) to accelerate fossil fuel independence; and

WHEREAS the residents of Hopkinton have already experienced negative effects of climate change including rising overall temperatures, an increase in extreme weather conditions including flooding and winter storm events, adverse impact on our flora and fauna, an increase in algal blooms in our waterways, an increase in insect-borne illness, and increased exposure to ultraviolet radiation; and

WHEREAS the Town of Hopkinton's Master Plan (2017) called for a strategic plan or policies "to achieve long term sustainability and efficiency in energy and other fields to improve public health and community resiliency"; and

WHEREAS the Town of Hopkinton was among the first Massachusetts municipalities designated as Green Communities and has already completed numerous sustainability projects through the use of Green Communities funding; and

WHEREAS the Town of Hopkinton enjoys numerous sustainability advantages including relatively few large industries, more new construction, and more green space than many other towns and therefore the Town has a responsibility and capability to establish a somewhat earlier net zero target date than 2050; and

WHEREAS the health and safety of all our residents are affected by rising temperatures and extreme weather emergencies but not on an equal basis, with our seniors, children, fixed income residents, non-native speakers, and disabled residents being among the most vulnerable; and

WHEREAS the welfare of future generations depends upon actions taken now and with a sense of urgency;

BE IT THEREFORE RESOLVED [1] that the Town of Hopkinton commits to a net zero goal of 2045 to eliminate or offset all carbon emissions including municipal, commercial, and residential sources with intermediate milestones of 50% emissions reductions by 2030, and 75% emissions reductions by 2037, relative to 2017 baseline levels.

BE IT FURTHER RESOLVED [2] that the Sustainable Green Committee will present to the Select Board in 2023 a Climate Action Plan, including a Greenhouse Gas Inventory, describing the Town's current status and providing recommendations to reach the Town's net zero targets, and that in drafting the document the Committee will seek community input and prioritize social justice and equity.

BE IT FURTHER RESOLVED [3] that all Town boards, committees, and departments deemed appropriate by the Select Board will present to the Board by year end 2024 their plans to align with the Town's net zero targets.

BE IT FURTHER RESOLVED [4] that the Sustainable Green Committee shall present to the Select Board following each calendar year a report describing progress toward the Town's net zero targets, following the targets and methodology set forth in the Climate Action Plan and Greenhouse Gas Inventory, and including areas such as energy, buildings, transportation, environment, waste, and industry.

BE IT FURTHER RESOLVED [5] that Town boards, committees, and staff shall take the Town's net zero targets into consideration, to the extent allowed by law, when making budget requests or recommendations; making procurement decisions concerning design, construction, purchase, renovation, or maintenance of any municipal property; and conducting municipal operations or directing contracted services.

Pass any vote or take any act relative thereto.

Motion: (Select Board): *We move that the Town vote to accept the Net Zero Resolution as set forth in Article 46 of the 2023 Annual Town Meeting Warrant.*

Some residents expressed concern about the expense of implementing this resolution. Town Counsel advised that this article is non-binding and there is no appropriation attached to this Town Meeting action.

Subsidiary Motion: (Brian Herr, Hayden Rowe): *I move that we end debate on Article 46.*

The motion received a second.

Subsidiary Motion Passed by: Voice Vote, 2/3 Majority Declared (05-02-2023)

Motion Passed by: Voice Vote, Simple Majority Declared (05-02-2023)

ARTICLE 47: Abolish Upper Charles Trail Committee and Establish Subcommittee: To see if the Town will, in accordance with Section 6.1 of the Town Charter, vote to direct the Town Manager to abolish the Upper Charles Trail Committee (UCTC) and establish a subcommittee termed the Upper Charles Trail Subcommittee under the direction of the Trails Coordination and Management Committee (TCMC; hereafter to be known as the Hopkinton Trails Committee). This subcommittee shall perform the function of the former UCTC, including 1) establishing at least two possible trail routes for review by the town and selection by the Select Board, and 2) developing this trail using all available funds. The subcommittee shall be comprised of seven (7) members chosen by the Trails Committee and will follow guidance for public communication as previously developed by the TCMC. Funds from this town meeting and from other sources allotted to the UCTC shall be spent under the direction of the Trails Committee and subcommittee for the tasks indicated above and as intended by town meeting. Pass any vote or take any action relative thereto.

Pass any vote or take any act relative thereto.

Motion (Peter Lagoy, Hayden Rowe): *I move the article as written in the Warrant.*

The motion received a second.

Peter Lagoy of Hayden Rowe, lead petitioner, gave a presentation on the article. Mr. Lagoy expressed concern over the transparency of the committee and its unwillingness to heed public input into its process. He recommends that the Town dissolve the committee and restart it as a sub-committee of the Trails Committee to better execute its charge in a way that encourages citizen input.

Jane Moran, Chair of the Upper Charles Trail Committee, presented on why the article should not be supported. She outlined the work that the committee has already accomplished and the concern with starting from scratch with over a decade of work that went into the project so far. She explained that Hopkinton has had a unique challenge compared to other towns that have had this type of trail as many of them owned the former railbeds and were able to use those. Hopkinton did not acquire or maintain those trails after the railroad companies dissolved and they had to find more creative solutions to complete their charge which takes more time to complete.

Upon request for an opinion, Town Counsel, Bryan Bertram, advised that this article and subsequent motion were not binding and should be viewed as a non-binding resolution of Town Meeting.

Mr. Lagoy clarified that he is aware that this is non-binding and wanted it this way to ensure that the Select Board has the latitude to refine the details of how it would be executed. He is hoping this will send a clear message to the Town's administration on how we should move forward with this project.

Subsidiary Motion: (Julia Degan, Hillcrest Dr): *I move that we end debate on Article 47.*

The motion received a second.

Subsidiary Motion Passed by: Voice Vote, 2/3 Majority Declared (05-02-2023)

Motion Passed by: Simple Majority, Yes 158 - No 61 (05-02-2023)

ARTICLE 48: Upper Charles Trail Committee Spending, Segment 7: To see if the Town will vote that no further public funds will be expended by the Upper Charles Trail Committee (UCTC) for work related to establishing a Shared Use Path along that section of Hayden Rowe referred to as Segment 7 in the UCTC's plan entitled "Upper Charles Trail Overall Alignment Schematic 3/14/2022," a section that roughly encompasses the land along Hayden Rowe from 147 Hayden Rowe Street to 192 Hayden Rowe Street. Pass any vote or take any action relative thereto.

Pass any vote or take any act relative thereto.

Motion (Steve Frohbieter, Sanctuary Ln): *We move the article as written in the Warrant.*

The motion received a second.

Steve Frohbieter of Sanctuary Lane, presented the article on behalf of the petitioners. Mr. Frohbieter explained that there has been large and vocal support against installing a multi-use trail along the proposed segment that would run along Hayden Rowe on Route 85. He expressed that town meeting should withdraw the authorization to use funds on this segment so that other areas can be explored before the Town spends any more money on a segment that does not have the support of the community.

Subsidiary Motion: (Brian Herr, Hayden Rowe): *I move that we end debate on Article 48.*

The motion received a second.

Motion Passed by: Voice Vote, Simple Majority Declared (05-02-2023)

Final Motion: (Select Board): *We move that the Annual Town Meeting adjourn until the date of the Annual Town Election, May 15, 2023, held at the Hopkinton Middle School Gymnasium, and further that the Annual Town Meeting shall be dissolved upon the close of the polls on the date of the Annual Town Election.*

Motion Passed by: Voice Vote, Unanimous (05-02-2023)

The Annual Town Meeting of the Town of Hopkinton adjourned at 11:52 PM on May 2nd, 2023
T reconvene at the Annual Town Election at 7:00 AM on May 15th, 2023 to cast ballots for
own officers and ballot initiatives.

Annual Town Election - May 15, 2023

TOTAL - ALL PRECINCTS						
	Ballots { 1475 }					
OFFICE NAME						
SELECT BOARD (1)	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>
	P1	P2	P3	P4	P5	BALLOT
For three years						
Blanks	37	57	58	50	72	274
AMY BURNS RITTERBUSH	172	259	222	196	319	1168
Write In	0	0	0	0	0	0
Scattered	1	4	4	5	6	20
Brendan Tedstone	2	0	0	2	4	8
John Coutinho	1	1	1	2	0	5
TOTAL	213	321	285	255	401	1475
 						
BOARD OF ASSESSORS (1)	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>
	P1	P2	P3	P4	P5	BALLOT
For three years						
Blanks	48	64	74	54	94	334
ADAM R. MUNROE	165	255	209	198	305	1132
Write In	0	0	0	0	0	0
Scattered	0	2	2	3	2	9
TOTAL	213	321	285	255	401	1475
 						
BOARD OF HEALTH (1)	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>
	P1	P2	P3	P4	P5	BALLOT
For three years						
Blanks	39	61	70	59	88	317
NASIBA AZRA MANNAN	174	258	214	193	311	1150
Write In	0	0	0	0	0	0
Scattered	0	2	1	3	2	8
TOTAL	213	321	285	255	401	1475
 						
BOARD OF LIBRARY TRUSTEES (2)	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>
	P1	P2	P3	P4	P5	BALLOT
For three years						
Blanks	112	158	155	142	222	789
JESSICA MICHELLE McCAFFREY	157	245	211	182	297	1092
CARY WARREN CARTER	157	239	204	184	281	1065
Write In	0	0	0	0	0	0
Scattered	0	0	0	2	2	4
TOTAL	426	642	570	510	802	2950

COMMISSIONERS OF TRUST FUNDS (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL P5	TOTAL BALLOT
<u>For three years</u>						
<u>Blanks</u>	<u>42</u>	<u>65</u>	<u>67</u>	<u>61</u>	<u>87</u>	<u>322</u>
<u>MARY E. DUGGAN</u>	<u>171</u>	<u>255</u>	<u>216</u>	<u>193</u>	<u>313</u>	<u>1148</u>
<u>Write In</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Scattered</u>	<u>0</u>	<u>1</u>	<u>2</u>	<u>1</u>	<u>1</u>	<u>5</u>
TOTAL	213	321	285	255	401	1475
CONSTABLE (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL P5	TOTAL BALLOT
<u>For three years</u>						
<u>Blanks</u>	<u>45</u>	<u>63</u>	<u>66</u>	<u>57</u>	<u>87</u>	<u>318</u>
<u>JOHN DAVID CARDILLO</u>	<u>168</u>	<u>256</u>	<u>216</u>	<u>196</u>	<u>311</u>	<u>1147</u>
<u>Write In</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Scattered</u>	<u>0</u>	<u>2</u>	<u>3</u>	<u>2</u>	<u>3</u>	<u>10</u>
TOTAL	213	321	285	255	401	1475
HOUSING AUTHORITY (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL P5	TOTAL BALLOT
<u>For one year</u>						
<u>Blanks</u>	<u>44</u>	<u>67</u>	<u>63</u>	<u>63</u>	<u>94</u>	<u>331</u>
<u>ILANA A. CASADY</u>	<u>169</u>	<u>252</u>	<u>220</u>	<u>189</u>	<u>307</u>	<u>1137</u>
<u>Write In</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Scattered</u>	<u>0</u>	<u>2</u>	<u>2</u>	<u>3</u>	<u>0</u>	<u>7</u>
TOTAL	213	321	285	255	401	1475
COMMISSIONERS OF PARKS AND RECREATION (2)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL P5	TOTAL BALLOT
<u>For three years</u>						
<u>Blanks</u>	<u>104</u>	<u>146</u>	<u>159</u>	<u>133</u>	<u>215</u>	<u>757</u>
<u>LAURA W. HANSON</u>	<u>154</u>	<u>258</u>	<u>211</u>	<u>192</u>	<u>297</u>	<u>1112</u>
<u>RAVI SHANKAR DASARI</u>	<u>168</u>	<u>237</u>	<u>200</u>	<u>180</u>	<u>289</u>	<u>1074</u>
<u>Write In</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Scattered</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>5</u>	<u>1</u>	<u>7</u>
TOTAL	426	642	570	510	802	2950

PLANNING BOARD (2)	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	P1	P2	P3	P4	P5	BALLOT
<u>For five years</u>						
Blanks	105	149	162	134	207	757
MICHAEL JAMES KING	160	255	205	187	300	1107
MATTHEW WRONKA	158	235	198	182	288	1061
<u>Write In</u>	0	0	0	0	0	0
<u>Scattered</u>	3	3	5	7	7	25
TOTAL	426	642	570	510	802	2950
PLANNING BOARD (1)						
	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	P1	P2	P3	P4	P5	BALLOT
<u>For three years</u>						
Blanks	48	86	86	74	96	390
VIKASITH BABU PRATTY	165	233	196	177	303	1074
<u>Write In</u>	0	0	0	0	0	0
<u>Scattered</u>	0	2	3	4	2	11
TOTAL	213	321	285	255	401	1475
PLANNING BOARD (1)						
	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	P1	P2	P3	P4	P5	BALLOT
<u>For two years</u>						
Blanks	47	89	89	72	100	397
NAVDEEP S. ARORA	166	231	195	179	300	1071
<u>Write In</u>	0	0	0	0	0	0
<u>Scattered</u>	0	1	1	4	1	7
TOTAL	213	321	285	255	401	1475
SCHOOL COMMITTEE (2)						
	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	P1	P2	P3	P4	P5	BALLOT
<u>For three years</u>						
Blanks	67	69	79	57	88	360
ASHLEY A. FOGG	100	144	119	97	158	618
ADAM R. MUNROE	131	219	183	184	283	1000
SUSAN MARIE STEPHENSON	125	201	183	162	263	934
<u>Write In</u>	0	0	0	0	0	0
<u>Scattered</u>	3	9	6	10	10	38
TOTAL	426	642	570	510	802	2950
QUESTION # 1						
	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	P1	P2	P3	P4	P5	BALLOT
Blanks	7	15	12	14	18	66
YES	118	170	167	143	279	877
NO	88	136	106	98	104	532
	213	321	285	255	401	1475

QUESTION # 2	<u>TOTAL P1</u>	<u>TOTAL P2</u>	<u>TOTAL P3</u>	<u>TOTAL P4</u>	<u>TOTAL P5</u>	<u>TOTAL BALLOT</u>
<u>Blanks</u>	<u>9</u>	<u>15</u>	<u>11</u>	<u>17</u>	<u>21</u>	<u>73</u>
<u>YES</u>	<u>122</u>	<u>172</u>	<u>166</u>	<u>143</u>	<u>255</u>	<u>858</u>
<u>NO</u>	<u>82</u>	<u>134</u>	<u>108</u>	<u>95</u>	<u>125</u>	<u>544</u>
	<u>213</u>	<u>321</u>	<u>285</u>	<u>255</u>	<u>401</u>	<u>1475</u>
QUESTION # 3	<u>TOTAL P1</u>	<u>TOTAL P2</u>	<u>TOTAL P3</u>	<u>TOTAL P4</u>	<u>TOTAL P5</u>	<u>TOTAL BALLOT</u>
<u>Blanks</u>	<u>9</u>	<u>15</u>	<u>13</u>	<u>12</u>	<u>20</u>	<u>69</u>
<u>YES</u>	<u>131</u>	<u>187</u>	<u>186</u>	<u>172</u>	<u>265</u>	<u>941</u>
<u>NO</u>	<u>73</u>	<u>119</u>	<u>86</u>	<u>71</u>	<u>116</u>	<u>465</u>
	<u>213</u>	<u>321</u>	<u>285</u>	<u>255</u>	<u>401</u>	<u>1475</u>
QUESTION # 4	<u>TOTAL P1</u>	<u>TOTAL P2</u>	<u>TOTAL P3</u>	<u>TOTAL P4</u>	<u>TOTAL P5</u>	<u>TOTAL BALLOT</u>
<u>Blanks</u>	<u>10</u>	<u>14</u>	<u>11</u>	<u>9</u>	<u>15</u>	<u>59</u>
<u>YES</u>	<u>158</u>	<u>225</u>	<u>206</u>	<u>192</u>	<u>307</u>	<u>1088</u>
<u>NO</u>	<u>45</u>	<u>82</u>	<u>68</u>	<u>54</u>	<u>79</u>	<u>328</u>
	<u>213</u>	<u>321</u>	<u>285</u>	<u>255</u>	<u>401</u>	<u>1475</u>
QUESTION # 5	<u>TOTAL P1</u>	<u>TOTAL P2</u>	<u>TOTAL P3</u>	<u>TOTAL P4</u>	<u>TOTAL P5</u>	<u>TOTAL BALLOT</u>
<u>Blanks</u>	<u>9</u>	<u>13</u>	<u>10</u>	<u>11</u>	<u>16</u>	<u>59</u>
<u>YES</u>	<u>152</u>	<u>203</u>	<u>183</u>	<u>178</u>	<u>293</u>	<u>1009</u>
<u>NO</u>	<u>52</u>	<u>105</u>	<u>92</u>	<u>66</u>	<u>92</u>	<u>407</u>
	<u>213</u>	<u>321</u>	<u>285</u>	<u>255</u>	<u>401</u>	<u>1475</u>
QUESTION # 6	<u>TOTAL P1</u>	<u>TOTAL P2</u>	<u>TOTAL P3</u>	<u>TOTAL P4</u>	<u>TOTAL P5</u>	<u>TOTAL BALLOT</u>
<u>Blanks</u>	<u>13</u>	<u>15</u>	<u>15</u>	<u>13</u>	<u>20</u>	<u>76</u>
<u>YES</u>	<u>111</u>	<u>179</u>	<u>160</u>	<u>145</u>	<u>241</u>	<u>836</u>
<u>NO</u>	<u>89</u>	<u>127</u>	<u>110</u>	<u>97</u>	<u>140</u>	<u>563</u>
	<u>213</u>	<u>321</u>	<u>285</u>	<u>255</u>	<u>401</u>	<u>1475</u>

A True Copy Attest:

Connor B. Degan, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
ANNUAL TOWN MEETING WARRANT
MAY 1, 2023**

(Voter Registration Deadline: April 11, 2023)

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs:

To bring in their ballots on May 15, 2023, to an adjourned session of the Annual Town Meeting to be held at the Hopkinton Middle School Gymnasium, for the election of the following Officers:

Offices for the May 15, 2023 Election

Office	# Positions	Length of Term
Select Board	1	3 years
Board of Assessors	1	3 years
Board of Health	1	3 years
Board of Library Trustees	2	3 years
Commissioners of Trust Fund	1	3 years
Constable	1	3 years
Hopkinton Housing Authority**	1	1 year
Parks & Recreation Commission	2	3 years
Planning Board	2	5 years
Planning Board	1	3 years
Planning Board**	1	2 years
School Committee	2	3 years

****UNEXPIRED TERM**

The Middle School is accessible. If accessibility accommodations/modifications are needed, please contact the Town Manager's office at 508-497-9701 by April 27, 2023.

Select Board Chair Amy Ritterbusch 

AND also to vote "Yes" or "No" on the following questions appearing on the ballot:

QUESTIONS

QUESTION 1: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for the design, engineering, permitting, and construction of a new sidewalk on Chestnut St. from Wild Road to Smith Road, including any and all costs, fees, and expenses related to the same?

QUESTION 2: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for the design, engineering, permitting, and construction of a new sidewalk between EMC Park and Fitch Avenue, connecting to Blueberry Lane, including any and all costs, fees, and expenses related to the same?

QUESTION 3: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for the architectural and engineering design for Fire Station 2, including any and all costs, fees, and expenses related to the same?

QUESTION 4: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for the Hopkinton Public School HVAC renewal work including any and all costs, fees, and expenses related to the same?

QUESTION 5: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for the Hopkins School Addition project including any and all costs, fees, and expenses related to the same?

QUESTION 6: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for the reconstruction and paving of Pratt Way and the roadways within Evergreen and Mount Auburn Cemeteries including any and all costs, fees, and expenses related to the same?

For this purpose, the polls will be open from 7:00 a.m. to 8:00 p.m.

AND, further, to meet at the Hopkinton Middle School at 88 Hayden Rowe, on May 1, 2023, at 7:00 p.m., then and there to act upon the following Articles:

REPORTS

Select Board Chair Amy Ritterbusch 
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ARTICLE: 1 Acceptance of Town Reports; Sponsor: Select Board

To hear the Reports of Town Officers, Boards, and Committees.

Pass any vote or take any act relative thereto.

FINANCIAL - FISCAL YEAR 2023

ARTICLE: 2 FY 2023 Supplemental Appropriations and Transfers; Sponsor: Town Manager

To see if the Town will vote to transfer from available funds or otherwise provide a sum or sums of money to supplement operating budgets and various accounts for the fiscal year ending on June 30, 2023.

Pass any vote or take any act relative thereto.

ARTICLE: 3 Unpaid Bills from Prior Fiscal Years; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance with the provisions of General Laws chapter 44, §64.

Pass any vote or take any act relative thereto.

FINANCIAL - FISCAL YEAR 2024

ARTICLE: 4 Set the Salary of Elected Officials; Sponsor: Select Board

To see if the Town will vote to fix the salary or compensation of all the elected officials of the Town in accordance with General Laws chapter 41, §108.

Pass any vote or take any act relative thereto.

ARTICLE: 5 Fiscal Year 2024 Operating Budget; Sponsor: Town Manager

To hear and act on reports and recommendations of the Appropriation Committee and to see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide a sum or sums of money for the operation and maintenance of Town Departments for the fiscal year beginning on July 1, 2023, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards, and Committees.

Pass any vote or take any act relative thereto.

Select Board Chair Amy Ritterbusch 
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ARTICLE: 6 FY 2024 Revolving Funds Spending Limits; Sponsor: Town Manager

To see if the Town will vote to establish the limit on the total amount that may be expended from each revolving fund established by the General Bylaws, Chapter 13, Article VI, pursuant to General Laws chapter 44, §53E½, for the fiscal year beginning on July 1, 2023.

Pass any vote or take any act relative thereto.

ARTICLE: 7 PEG Access and Cable Related Fund Revolving Account Funding; Sponsor: Town Manager

To see if the Town will vote to appropriate a sum or sums of money from the PEG Access and Cable Related Fund Revolving Account, established pursuant to General Laws chapter 44, §53F¾, to support public, educational, or governmental access cable television services.

Pass any vote or take any act relative thereto.

ARTICLE: 8 Chapter 90 Highway Funds; Sponsor: Town Manager

To see if the Town will vote to appropriate a sum or sums of money from the proceeds due to the Town pursuant to General Laws chapter 90 for the purposes of repair, construction, maintenance, and preservation of the Town's roads and bridges, the acquisition of easements and other interests in real property related to the laying out of ways, and other related costs, all which qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 9 Transfer to Other Post-Employment Benefits Liability Trust Fund; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the Other Post-Employment Benefits Liability Fund.

Pass any vote or take any act relative thereto.

ARTICLE: 10 Transfer to the General Stabilization Fund; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the General Stabilization Fund, to be used, upon further appropriation, for any lawful purpose.

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Pass any vote or take any act relative thereto.

ARTICLE: 11 Transfer to the School Special Education Reserve Fund; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the School Special Education Reserve Fund, to be used, without further appropriation, for unanticipated or unbudgeted costs of special education and recovery high school programs, out-of-district tuition, or transportation.

Pass any vote or take any act relative thereto.

ARTICLE: 12 Establish Capital Stabilization Account for South Middlesex Regional Vocational Technical School District; Sponsor: South Middlesex Regional Vocational Technical School District

To see if the Town will vote to authorize the South Middlesex Regional Vocational Technical School (aka Keefe Regional Technical School) District Committee to establish a Capital Stabilization Account for the South Middlesex Regional Vocational Technical School (aka Keefe Regional Technical School) District, pursuant to General Laws chapter 71, §16G½.

Pass any vote or take any act relative thereto.

ARTICLE: 13 PILOT Agreement, Wilson Street Solar Farm; Sponsor: Select Board

To see if the Town will vote in accordance with Chapter 59, Section 5, Clause forty-fifth of the *Massachusetts General Laws*, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Select Board, with GHTJA04 LLC, for a period of twenty-five (25) years, whereby GHTJA04 LLC will pay the Town a sum of monies per year relative to a portion of land located at 17 Wilson Street, shown as Assessors' Maps U12 1 A, U12 2 A, U11 30 0 and U11 26 B, and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 1.8 megawatts, said PILOT Agreement being on file in the Town Clerk's Office, and further to allow the Select Board or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.

Pass any vote or take any act relative thereto.

CAPITAL EXPENSES AND PROJECTS

Select Board Chair Amy Ritterbusch 
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ARTICLE: 14 Pay-As-You-Go Capital Expenses; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the Capital Stabilization Fund, or otherwise provide a sum or sums of money to fund the following Pay-As-You-Go capital purchases and projects:

<i>Item</i>	<i>Purchase or Product</i>	<i>To be spent under the direction of</i>
1	End User Computer Hardware Renewal Refresh	Town Manager
2	Security Cameras at Police Department, Town Hall	Town Manager
3	Network Switching and WiFi Upgrades	Town Manager
4	Police Department Vehicle Replacement - Three Cruisers	Town Manager
5	Fire Department Vehicle Replacement for 2011 Chevy Tahoe	Town Manager
6	Fire Department Vehicle Replacement for 2011 F-250 Pickup with Plow	Town Manager
7	Fire Department Breathing Air Fill Station	Town Manager
8	School Systemwide Wireless Technology Upgrade	School Superintendent
9	EMC Park Drainage Remediation	Town Manager
10	Drainage Improvement - Wood Street	Town Manager
11	Drainage Improvement - Downey Place	Town Manager
12	Replace 2005 Caterpillar 928 Loader	Town Manager
13	Replace 2005 Caterpillar 420 Backhoe	Town Manager
14	Participatory Budget Items: Flashing Traffic Beacon for Crosswalk at the corner of Grove St. and Pleasant St.; Installation of Electric Vehicle Charging Stations; Fitness Station along Center Trail, Free CPR and First Aid Classes; Tree planting, stone wall work and turf work at the	Town Manager

Select Board Chair Amy Ritterbusch 

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	Hughes Farm Property at 192 Hayden Rowe	
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Pass any vote or take any act relative thereto.

ARTICLE: 15 Chestnut Street Sidewalk; Sponsor: Planning Board

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the design, engineering, permitting, and construction of a new sidewalk on Chestnut St. from Wild Road to Smith Road, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 16 Sidewalk from EMC Park to Blueberry Lane; Sponsor: Planning Board

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the design, engineering, permitting, and construction of a new sidewalk between EMC Park and Fitch Avenue, connecting to Blueberry Lane, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 17 Fire Station 2 Architectural and Engineering Design; Sponsor: Fire Chief and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for architectural and engineering design for Fire Station 2, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 18 Hopkinton Public School HVAC Renewal Work; Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the Hopkinton Public School HVAC renewal work, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

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ARTICLE: 19 Hopkins School Addition; Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds including but not limited to the School Department Stabilization Fund, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the Hopkins School Addition project, including any planning, design, engineering, construction, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

ARTICLE: 20 Roadway Paving - Pratt Way and Cemeteries; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the reconstruction and paving of Pratt Way and the roadways within Evergreen and Mount Auburn Cemeteries, including any and all costs, fees, and expenses related to the same; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 21 Water Department Vehicle Replacement; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the replacement of one superduty dump truck; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 22 School Curriculum, Equipment, and Services Contracts; Sponsor: School Committee

To see if the Town will vote to authorize the Superintendent of Schools, or a designee thereof, to enter into a contract or contracts for Digital Curriculum (educational programs, educational courses, educational curricula in any media including online textbooks, educational software, newspapers, serials, periodicals, audiovisual materials or software maintenance), Technology Equipment and property Lease, and School Bus Transportation, for a term or terms in excess of three years but not to exceed six years, including any extension or renewal thereof or option under an existing contract, upon such terms and conditions determined by the Superintendent or designee to be in the best interests of the Town; provided, however, that, prior to executing

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a contract for a term in excess of three years, the Superintendent or designee shall certify in writing to the School Committee that such longer term will enable the Town to secure more favorable terms, considering price, expected useful life and any other relevant factors, that would otherwise be available under a contract with a three-year term.

Pass any vote or take any act relative thereto.

COMMUNITY PRESERVATION FUNDS

ARTICLE: 23 Community Preservation Funds; Sponsor: Community Preservation Committee

To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues a sum or sums of money, in the amounts recommended by the Community Preservation Committee and not to exceed 5% of the estimated annual revenues for Fiscal Year 2024, for committee administrative expenses and other expenses in the fiscal year beginning on July 1, 2023, with each item to be considered a separate appropriation.

Pass any vote or take any act relative thereto.

ARTICLE: 24 Community Preservation Recommendations; Sponsor: Community Preservation Committee

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Community Preservation budget for Fiscal Year 2024; and further, to reserve for future appropriation a sum of money from the Community Preservation Fund for open space, historic resources, community housing, recreation and budgeted reserve purposes; and, further to appropriate from the Community Preservation Fund, a sum or sums of money for the following Community Preservation projects or purposes, including the acquisition of interests in land, all as recommended by the Community Preservation Committee, and to authorize the Town Manager, Town Clerk, Trail Coordination and Management Committee, Open Space Preservation Commission, Upper Charles Trail Committee, Hopkinton Housing Authority and the Parks and Recreation Commission to enter into all agreements and execute any and all instruments necessary to acquire, convey or accept, as the case may be, appropriate historic preservation for historic resources and conservation restrictions for open space, in accordance with General Laws chapter 184, to comply with the requirements of General Laws chapter 44B, §12 for the same:

- A. A sum or sums of money from funds reserved for Historical Preservation for Restoration of Historical Records, not including digitization of the same. Funded from the Historical Preservation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Clerk and the Community Preservation Committee.

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- B. A sum or sums of money from funds reserved for Open Space/Undesignated Reserve for the land purchase of the Jenner Property, parcel R12 9 0. Located between Saddle Hill and Cedar Street. Funded from Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.
- C. A sum or sums of money from funds reserved for Open Space/Undesignated Reserve for the land purchase of Connelly Land (R34 26 B and U26 7 0). Funded from Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.
- D. A sum or sums of money from funds reserved from the Open Space Reserve for the Boundary Marking of 9 parcels. Funded from the Open Space Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Open Space Preservation Commission and the Community Preservation Committee.
- E. A sum or sums of money from funds reserved for Open Space Reserve for Trailhead Parking on Ash Street. Funded from the Open Space Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.
- F. A sum or sums of money for funds reserved for Open Space/Undesignated Reserve for the land purchase NSTAR Parcel R23 73 A (approximately 5.99 acres) and R23 73 B (approximately 1 acre). Funded from Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.

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- G. A sum or sums of money for funds reserved for Open Space/Undesignated Reserve for the land purchase NSTAR Parcel R23 100 0 (approximately 9.9 acres). Funded from the Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.
- H. A sum or sums of money from funds reserved for Recreation Funds for Trail Bridges and Boardwalks. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2025 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.
- I. A sum or sums of money from funds reserved for Recreation Funds for Additional Shade Structures and benches at the Dog Park. Funded from the Recreation Reserve with the following conditions: That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Parks and Recreation Commission and the Community Preservation Committee.
- J. A sum or sums of money from funds reserved from Undesignated Reserve for the Design, Construction bid documents, construction, and parking for a Cricket Pitch and Little League baseball field at Pyne Field. Funded from Undesignated Reserve with the following conditions: 1. That the grant expires on July 1, 2025 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Parks and Recreation Commission and the Community Preservation Committee.
- K. A sum or sums of money from funds reserved for Recreation Funds for Additional Security Cameras at Sandy Beach and Fruit Street Athletic Fields. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Parks and Recreation Commission and the Community Preservation Committee.
- L. A sum or sums of money from funds reserved for Community Housing Reserve for the creation of ADA compliant seating areas, which will include shading structures, a covered bus shelter and walkways at the Housing Authority. Funded from the Community Housing Reserve with the following conditions: 1. That the grant expires on July 1, 2025 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Hopkinton Housing Authority and the Community Preservation Committee.

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- M. A sum or sums of money funded from Recreation Reserve for Preliminary Engineering including wetlands assessment, topographical evaluation, and trail mapping of the town-owned portions and abutting properties of the Western Route Trail. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. The Trail Coordination and Management Committee gets written statement from private property owners for permission to walk the site, determine wetlands, and survey the land for future trail locations and expressing willingness to enter into discussions on the town purchasing an easement or land for the future trail. 3. Grant be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.
- N. A sum or sums of money funded from Recreation Reserve for Preliminary Engineering including wetlands assessment, topographical evaluation, and trail mapping of Segment One. Funded from Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Upper Charles Trail Committee and the Community Preservation Committee.
- O. A sum or sums of money from funds reserved for Open Space/Undesignated Reserve for the land purchase of the McDonough property, parcel R10 15 0. Funded from Open Space/Undesignated Reserve with the following conditions: 1. That the grant expired on July 1, 2024 unless extended by the Community Preservation Committee. 2. Grant be spent under the direction of the Town Manager and the Community Preservation Committee. 3. Price includes all legal costs for the purchase of the land. 4. That a Conservation Restriction be placed on the land within five years and that allows trails to be designed and constructed. 5. Land will be held by the Open Space Preservation Commission.

Pass any vote or take any act relative thereto.

ZONING BYLAW AMENDMENTS

ARTICLE: 25 Inclusionary Development Bylaw; Sponsor: Planning Board

To see if the Town will vote to amend Article XI, Flexible Community Development Bylaw, of the Zoning Bylaws, as follows:

- 1. By changing the name of the Bylaw from “Flexible Community Development Bylaw” to “Inclusionary Development Bylaw”;
- 2. By amending the text of said Bylaw, with bolded text being inserted into said Bylaw and text containing a strikethrough being eliminated from said Bylaw as follows:

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§ 210-57. Purpose and Intent.

The purpose of this Article is to increase the inventory of affordable housing in Hopkinton. It is intended that the affordable housing units that result from this Article be considered as Local Initiative Program (LIP) units, in compliance with the requirements for the same as specified by the Department of Housing and Community Development (DHCD) and that said units shall count toward the Town's requirements under G.L. c.40B sec. 20-23. Each affordable unit created in accordance with this Article shall have limitations governing its resale to preserve the long-term affordability of the unit and to ensure its continued availability for affordable income households.

§ 210-58. Applicability.

A. In all zoning districts, the inclusionary housing provisions of this section shall apply to the following uses, hereafter called the "development":

(1) Any project that results in a net increase of ~~five (5) ten (10)~~ or more dwelling units, whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or non-residential space, with the exception of Article XIII A, Village Housing Development projects; and

(2) Any division and/or subdivision of land held in common ownership as of the effective date of this Article, or anytime thereafter, into ~~five (5) ten (10)~~ or more dwelling units.

§ 210-59. Administration.

~~A development shall require the grant of a Special Permit from the Planning Board. A Special Permit shall be granted if the proposal meets the requirements of this Chapter. If a development requires a Special Permit pursuant to any other provision of this Chapter, a separate Special Permit shall not be required. The Planning Board shall prepare and, after a public hearing, adopt and file regulations with the Town Clerk, which may be amended from time to time, and shall include submission requirements, timelines, procedures and provisions necessary to implement this Article.~~

§ 210-60. Mandatory Provision of Affordable Units.

A. In each applicable development, **10% of the total units one dwelling unit** shall be established as **an affordable housing units for every ten (10) dwelling units in the development,** ~~in any one or combination of methods provided for below.~~ **Where fractional units are the result, the number of affordable units shall be rounded up to the nearest whole number. For example, in developments of 12 units, two affordable units shall be created (1.2 units rounded up to 2 units); in developments of 17 units, two affordable units shall be created (1.7 units rounded up to 2 units); and so on. For example, in a development of 10 to 19 units, 1 unit**

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~~shall be affordable; in developments of 20 to 29 units, 2 units shall be affordable; and so on.—~~
The use of a combination of methods shall be approved by the Planning Board. Affordable dwelling units shall be constructed or rehabilitated on the development locus.

B. The Planning Board may grant a Special Permit to allow for the construction or rehabilitation of a dwelling unit on a locus different than the development, or allow for a payment-in-lieu of construction or rehabilitation of a dwelling unit. Such Special Permit may be issued only where the Planning Board makes a specific finding that there will be a significant net benefit to achieving the Town’s affordable housing objectives as a result of allowing the construction or rehabilitation of a dwelling unit on a different locus than the development, or a payment-in-lieu.

~~(1) Constructed or rehabilitated on the development locus; or~~

~~(2) Constructed or rehabilitated on a locus different than the development; or~~

~~(3) An equivalent fees in lieu of payment may be made.~~

~~B. For every affordable unit required, one additional market rate dwelling unit may be added to the total number of dwelling units in the development. For example, in a development of 20 units, two affordable units are required and the number of market rate units may be increased by two, for a total of 22 units.~~

~~C. The Planning Board may allow a reduction in the dimensional requirements, including minimum lot area, frontage or setback requirements, applicable to the proposed development in order to accommodate the additional units on the site and to locate them within the areas most suitable for development. Such authorization for reduction shall be included in the special permit.~~

§ 210-61. Provisions Applicable to Affordable Housing Units On- and Off-Site.

A. All affordable units created, constructed or rehabilitated under this Article shall be situated within the development so as not to be in less desirable locations than market rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, as the market-rate units.

B. Affordable housing units shall be integrated with the rest of the development and shall be compatible in design, appearance, construction, and quality of materials with other units. Interior features and mechanical systems of affordable units shall conform to the same specifications as apply to market-rate units.

C. Affordable housing units shall be provided coincident to the development of market-rate units.

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D. The deeds to the affordable housing units sold to income eligible buyers shall contain a restriction against renting or leasing of said unit(s) during the period for which the housing unit(s) contains a restriction on affordability, **unless a written waiver is explicitly allowed by consent of the Town and the Commonwealth.**

E. **All affordable units created, constructed or rehabilitated under this article shall hold a legal use restriction that runs with the land, is recorded at the Registry of Deeds, provides for affordability in perpetuity, identifies the Subsidizing Agency and monitoring agent, if applicable, and restricts occupancy to income-eligible households, as defined by the Department of Housing and Community Development.**

EF. The applicant shall comply with the mandatory set-asides and accompanying restrictions on affordability, including the execution of an acceptable deed rider.

FG. **If the Planning Board grants a Special Permit that allows for off-site units, t**~~he~~ location of ~~the~~ off-site units ~~to be provided~~ shall be approved by the Planning Board, and shall be provided coincident to the development of the market-rate units or in accordance with an alternate schedule approved by the Planning Board. Exercise of this option shall not result in the destruction or demolition of existing structures, unless the Planning Board determines that: 1) such destruction or demolition is not detrimental to the neighborhood; and 2) where the proposed destruction or demolition of existing housing units is proposed, is consistent with the overall housing goals of the Town. When the Historic Preservation Bylaw (Chapter 125 of the Bylaws of the Town of Hopkinton) applies to the structure, the Planning Board shall consult with the Historical Commission before making a determination.

§ 210-62. Fees-in-Lieu-of Affordable Housing Unit Provision.

A. **The Planning Board may authorize an applicant, as a condition for the grant of a Special Permit** ~~An applicant may~~ contribute funds to the Town of Hopkinton Affordable Housing Trust Fund ~~or Hopkinton Community Housing Task Force, Inc. (CHTF)~~ to be used for the development of affordable housing in lieu of constructing and offering affordable units within the locus of the proposed development or at an off-site locus **only if allowed by the Planning Board through the grant of a Special Permit.**

(1) Calculation of fee-in-lieu-of units. For each affordable unit not constructed or provided through one or a combination of the methods specified in this Article, the fee shall be an amount equal to the purchase price of a three-bedroom home that is affordable to a qualified affordable housing unit purchaser, as contained in the LIP guidelines regardless of what type of dwelling units are proposed, approved or constructed in the development.

(2) Schedule of fees-in-lieu-of-units payments. Fees-in-lieu-of-units payments shall be made according to a schedule agreed upon by the Planning Board and the applicant.

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§ 210-63. Conflict with Other Bylaws.

The provisions of this Article shall be considered supplemental of existing zoning bylaws. To the extent that a conflict exists between this bylaw and others, the more restrictive bylaw, or provisions therein, shall apply.

Pass any vote or take any act relative thereto.

ARTICLE: 26 Electric Vehicle Parking Spaces; Sponsor: Planning Board

To see if the Town will vote to amend the text of Zoning Bylaw, Article XVIII, Supplementary Regulations, by inserting a new Section 210-124.1, Electric Vehicle Parking, as follows:

§ 210-124.1 Electric Vehicle Parking.

A. Purpose

The sale of electric vehicles continues to grow in Massachusetts and opportunities for charging of these electric vehicles needs to be widespread to accommodate this mode shift. The purpose of this bylaw is to support this mode shift to electric vehicles and encourage ongoing efforts to reduce the impact of fossil fuels on the environment and work towards carbon neutrality by introducing opportunities for EV charging on parking areas with 5 spots or more. It is not the intent of this bylaw to open a private parking area for public use.

B. Administration

The Planning Board shall prepare and, after a public hearing, adopt and file regulations with the Town Clerk, which may be amended from time to time, and shall include technical requirements of the EV-Ready and EVSE-installed infrastructure, procedures, and provisions necessary to implement this Article.

C. Definitions

ELECTRIC VEHICLE (EV): Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets and that operates exclusively on electrical energy from an off-board source that is stored in the vehicle's batteries, producing zero tailpipe emissions or pollution when stationary or operating.

PLUG-IN HYBRID ELECTRIC VEHICLE (PHEV): A hybrid electric vehicle whose battery can be recharged by plugging it into an external source of electric power, as well as by its on-board engine and generator.

ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE): Equipment for the purpose of transferring electric energy to a battery or other energy storage device in an electric vehicle.

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EV INLET: The EV inlet is located on the EV and consists of an electrical connection port that, when combined with the connector, can provide conductive charging and information exchange.

CONNECTOR: A connector is a device that, by insertion into an EV inlet, establishes an electrical connection to the EV for the purpose of information exchange and charging.

EV-READY: EV-Ready shall mean providing conduit, infrastructure, and a viable pathway for adequate electric connection sufficient to support a charging level set forth by the Planning Board in its regulations.

EVSE-INSTALLED: "EVSE-Installed" shall, at a minimum, mean an installed EVSE within a minimum charging level as set forth by the Planning Board in its regulations.

D. Applicability

Construction projects subject to Major Project Site Plan Review pursuant to Article XX, specifically §210-134.C (Major Project) for *construction or enlargement of a parking area containing 25 or more parking spaces* and development projects requiring Minor Project Site Plan Review pursuant to Article XX, specifically §210-134.B (Minor Project) for *construction or enlargement of a parking area containing five or more parking spaces* shall conform to the minimum requirements for EVSE-Installed and/or EV-Ready parking spaces as set forth in this Article; provided, however, that such construction projects for which there is no net increase in the number of parking spaces are not required to conform to the provisions of this Article.

The Planning Board may waive or reduce the requirements for EVSE-Installed or EV-Ready parking spaces only upon a finding that the provision of the required EVSE-Installed or EV-Ready parking spaces would be significantly detrimental to the project, or the layout or orientation of the parking area does not allow for efficient provision of EV-Installed or EV-Ready parking spaces and such layout or orientation cannot be reasonably modified to accommodate the EVSE-Installed or EV-Ready parking spaces.

E. EVSE-Installed and EV-Ready Requirements

- (1) Where EVSE-Installed or EV-Ready parking spaces are required by the Article, the Planning Board shall set forth a minimum acceptable standard for charging level in its regulations.
- (2) The number of EVSE-Installed and/or EV-Ready parking spaces shall be provided as follows:
 - (a) Parking areas with fewer than 5 spaces shall not be required to provide any EVSE-Installed or EV-Ready parking spaces.
 - (b) Parking areas with 5 - 10 spaces shall provide 1 EVSE-Installed parking space or 2 EV-Ready parking spaces.

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- (c) Parking areas with 11 or more parking spaces shall provide 10% of the total spaces as EVSE-Installed parking spaces or 20% of the total spaces as EV-Ready parking spaces.

In any case where the calculation of EVSE-Installed or EV-Ready parking spaces results in a fraction of a space, the number of spaces shall be rounded up to the next whole number. *For example, a result of 1.7 spaces shall be rounded up to 2 spaces, a result of 3.2 spaces shall be rounded up to 4 spaces, and so on.*

- (3) The EVSE-Installed and EV-Ready parking spaces shall be located within the parking area, and shall be counted toward the parking requirements for the use, in accordance with the requirements of the Zoning Bylaw for off-street parking spaces.

F. Other Requirements

- (1) All EVSE placed and proposed shall be compliant with applicable state and federal law benefitting persons with disabilities, including the Americans with Disabilities Act of 1990 (ADA). All installed EVSE must comply with all requirements specified by the Massachusetts Architectural Access Board.
- (2) EVSE may be installed in standard parking spaces or accessible parking spaces. The installation of an EVSE shall not reduce the size of the parking space to below minimum local zoning requirements for off-street parking spaces.
- (3) An EVSE shall have all relevant parts located within accessible reach, and in a barrier-free access aisle for the user to move freely between the EVSE and the electric vehicle.
- (4) Where EVSE is provided or proposed within an adjacent pedestrian circulation area, such as a sidewalk or accessible route to the building entrance, the charging equipment must be located so as not to interfere with accessibility requirements; it should not interfere with the minimum pedestrian clearance widths as required by applicable state and federal law benefitting persons with disabilities, including the ADA. Cords, cables, and connector equipment should not extend across the path of travel within the sidewalk or walkway.

Pass any vote or take any act relative thereto.

ARTICLE: 27 Site Plan Review Rooftop Solar Exemption; Sponsor: Planning Board

To see if the Town will vote to amend the text of Zoning Bylaw Article XX, Site Plan Review, by inserting a new sentence at the end of the last paragraph of Section 210-134, Definitions, as indicated by **bold** text as follows:

For the purposes of Site Plan Review, the term "gross floor area" shall mean the sum of the gross horizontal areas of the several floors of a building including all garages, basements and

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cellars. All dimensions shall be taken from the exterior faces of walls, including the exterior faces of enclosed porches. **For the purposes of this Article, solar panels, modules, and associated equipment that is located on the rooftop of a building shall not be considered “mechanical equipment” and shall be exempt from the provisions of this article.**

Pass any vote or take any action relative thereto.

ARTICLE: 28 Zoning District Change - 2 West Elm Street and 0 West Elm Street; Sponsor: Citizens Petition

To see if the Town will vote to amend the Zoning Map of the Town of Hopkinton by changing the zoning district of land at 2 West Elm St. shown on Assessors Map R23, Block 45, Lot 0 and 0 West Elm St. shown on Assessors Map R23, Block 46 from Residential B District to Business District.

Pass any vote or take any act relative thereto.

ARTICLE: 29 Zoning District Change - South Street and Hayward Street; Sponsor: Citizens Petition

To see if the Town will vote to amend the Zoning Map of the Town of Hopkinton by changing the zoning district of land at:

66 South Street shown on Assessors Map L37, Block 97, Lot 0

68 South Street shown on Assessors Map L37, Block 96, Lot 0

70 South Street shown on Assessors Map L37, Block 95, Lot 0

28 Hayward Street shown on Assessors Map L37, Block 94, Lot 0

30 Hayward Street shown on Assessors Map L37, Block 93, Lot 0

Pine Grove Lane a private 25' wide way from Hayward Street north to 52 South Street shown on Assessors Map R23, Block 65, Lot 0 and Hayward Street south to 74-76 South Street shown on Assessors Map R29, Block 23, Lot A.

From Residential Lake Front District to Rural Business District.

Pass any vote or take any act relative thereto.

GENERAL BYLAW AMENDMENTS

ARTICLE: 30 Housekeeping - Delete Definition; Sponsor: Town Clerk

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To see if the Town will vote to amend the General Bylaws, Chapter 1 by striking "Article V Definitions" in its entirety and changing Article VI, Administration of Fines for Certain Violations, to Article V, accordingly.

Pass any vote or take any other act relative thereto

ARTICLE: 31 Amend Meeting Minutes Bylaw: Sponsor: Town Clerk

To see if the Town will vote to amend the General Bylaws, Section 5-29, "Meeting Minutes," subsection A, by: (1) striking "boards, committees, and commissions" and in its place insert the phrase "multi-member public bodies", (2) striking the phrase "forty (40) calendar days" and inserting in its place "thirty (30) days", and (3) inserting after "later" the phrase "unless the public body finds good cause to exceed these timeframes", so that the amended Section 5-29, subsection A will read as follows:

"Approval of Minutes. All multi-member public bodies of the Town shall approve the minutes of their open session or executive session meetings within thirty (30) days of the meeting, or at its next meeting, whichever is later, unless the public body finds good cause to exceed these timeframes."

Pass any vote or take any act relative thereto.

ARTICLE: 32 Amend Leash Law: Sponsor: Select Board

To see if the Town will vote to amend Article III, Leashing of Dogs, in Chapter 62, Animals, of the General Bylaws as follows:

1. By deleting Section 62-3 "Leashing and curbing required certain hours; exception" in its entirety and inserting in its place, a new Section 62-3 "Leashing and curbing required; exceptions" to read as follows:

No person who owns or keeps a dog or dogs shall allow the same to run free unless said dog is on the owner's or keeper's premises. Any dog not on the premises of its owner or keeper shall be leashed and curbed, provided that the said leashing or curbing shall not apply to hunting, guide, and therapy dogs under direct command of its owner or keeper, or to dogs used in law enforcement.

2. By deleting the text of Section 62-4 in its entirety and replacing it with the text: "Whoever violates this article shall be subject to a fine in the amount of \$50 or the minimum amount permitted by Section 173A of Chapter 140 of the General Laws, whichever is higher."
3. By deleting "\$15" in Section 62-5, Redemption fee, and inserting in its place "\$25".

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Pass any vote or take any act relative thereto.

ARTICLE: 33 Short Term Rental Bylaw: Sponsor: Select Board

To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton by adopting a new Chapter 164, Short Term Rental of Residential Property, as follows:

CHAPTER 164

Short-Term Rental of Residential Property

§164-1 Purpose

The purpose of this Chapter is to establish regulations and a licensing process for the administration and enforcement of the short-term rental of residential property in the Town of Hopkinton. The regulations and the licensing process are designed to protect the health, safety, and welfare of the short-term tenants, the property owner, the residents of the surrounding neighborhood, and the public, and to ensure compliance with applicable Massachusetts General Laws and regulations.

§164-2 Applicability

The rental of residential property to short-term paying guests shall be allowed only in accordance with the requirements of this Bylaw. The provisions of this chapter 164 shall apply to all short term rental units (defined in §164-3) that are rented for more than 7 consecutive or non-consecutive calendar days in any 365-day period. Short term rental units that are rented for 7 or less consecutive or non-consecutive calendar days in any 365-day period shall be exempt from the provisions of this chapter 164.

§164-3 Definitions

DWELLING UNIT – An owner-occupied, tenant-occupied or non-owner-occupied residential property including, but not limited to, a dwelling unit, single-family dwelling unit, condominium, apartment, multi-family dwelling, or a furnished accommodation that is not a: hotel; inn; bed and breakfast establishment; lodging house; or continuing care retirement facility, assisted living facility, nursing home facility, or similar facility.

LICENSE – A license issued by the Select Board for operation of a Short-Term Rental Unit.

OPERATOR – Any person or entity operating a Short-Term Rental Unit. An Operator may be the owner of a Short-Term Rental Unit, or a lessee of a Short-Term Rental Unit with express written permission from the unit's lessor.

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SHORT-TERM RENTAL UNIT – Any Dwelling Unit where at least one room or unit is rented to an occupant or sub-occupant; and all accommodations are reserved in advance; provided, however, that a private owner-occupied property shall be considered a single unit if leased and rented as such.

§164-4 General Requirements

The following requirements shall apply to all short term rentals:

- A. No property other than a Dwelling Unit may be operated as a Short-Term Rental Unit.**
- B. No non-residential property may be operated as a Short-Term Rental Unit.**
- C. No Dwelling Unit may be operated as a Short-Term Rental Unit without a License.**
- D. Notwithstanding the issuance of a License, no Dwelling Unit may be used as a Short-Term Rental Unit except in compliance with these General Requirements.**
- E. No Dwelling Unit shall be operated as Short-Term Rental Unit if it is designated as affordable or otherwise income-restricted, which are subject to affordability covenants or are otherwise subject to housing or rental assistance under local, state, or federal programs or law.**
- F. No Dwelling Unit shall be operated as Short-Term Rental Unit if it is in violation or noncompliance with any provisions of the Building Code, Fire Code, and Board of Health regulations.**
- G. No Dwelling Unit shall be operated as Short-Term Rental Unit if the Operator, or owner of the property if different from the Operator, is in arrears for payment of the unit's Town taxes, water, or sewage charges.**
- H. No Dwelling Unit shall be operated as Short-Term Rental Unit unless the number of off-street parking spaces for the property on which the unit is located is sufficient to accommodate all guest occupants.**
- I. No Dwelling Unit shall be operated as Short-Term Rental Unit if said unit is subject to zoning or other restrictions that prohibit short-term rental use.**
- J. Operators shall designate for each Short-Term Rental Unit a person to be the manager of said unit. Managers shall respond within 2 hours to any problem or complaint and within 30 minutes in an emergency.**

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- K. The maximum occupancy of any short-term rental unit shall be limited to two people per bedroom.
- L. No commercial trash receptacle, including but not limited to a dumpster, may be maintained on the property on which a Short-Term Rental Unit is located for use by the Short-Term Rental Unit occupants for trash disposal. All trash removal for occupants of a Short-Term Rental Unit shall be by regular residential trash removal services, and shall be collected weekly, at a minimum.
- M. Short-Term Rental Units shall be subject to inspection by the Board of Health, Fire Department and the Director of Municipal Inspections.
- N. All Operators shall maintain an up-to-date log of all occupants that occupy any Short-Term Rental Unit. Said log shall contain all occupants' names, ages, and dates of commencement and expiration of each short-term rental period. The log shall be available for inspection by the Board of Health, Fire Department, and the Director of Municipal Inspections.
- O. All Licenses shall be issued to Operators and shall not run with the Short-Term Rental Unit or the property on which the unit is located. All Licenses shall terminate immediately upon any sale or transfer of ownership of the Short-Term Rental Unit or property on which the Short-Term Rental Unit is located. All Licenses shall terminate if the Operator to whom the license is issued transfers or is no longer in control of said Short-Term Rental Unit or property on which the Short-Term Rental Unit is located; provided, however, that the Select Board may allow the transfer of a license at its sole discretion.
- P. Short-Term Rental Units may only be rented for a minimum of 2 consecutive days and a maximum of 30 consecutive days. No Operator may rent a Short-Term Rental Unit to the same person for more than 30 consecutive days in any 6-month period. Rental durations outside of these minimum and maximum time periods are prohibited.
- Q. Operators shall maintain the structure and property exterior in good condition, including the upkeep of lawns, shrubbery, and other landscape features.
- R. Operators shall furnish each short-term rental occupant with a community information card containing, at a minimum, (i) emergency telephone numbers for the Hopkinton Police Department, Fire Department, and manager designated by the Operator, (ii) a description of the regulations, if any, relative to on-street parking at the address and fines for parking violations, (iii) a description of the Town's trash and recycling requirements, including the date of trash and recycling collection at the address, and (iv) a copy of the Town's noise bylaw.

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- S. Operators shall post a sign on the inside of the Short-Term Rental Unit providing information on the location of all fire extinguishers in the unit, and, if applicable, the location of all fire exits and pull fire alarms in the dwelling.
- T. Operators shall retain and make available to the Town, upon written request, records to demonstrate compliance with this Section. The Operator shall retain such records for as long as a Dwelling Unit is offered as a Short-Term Rental Unit.

§164-5 License

Operators shall apply annually to the Select Board for a License for all Short-Term Rental Units. All Licenses will expire on June 30 of each year. The Select Board may adopt regulations, an application form, or other procedures governing the issuance and regulation of Licenses and Operators. Short-Term Rental Units shall be annually recorded in a Short-Term Rental Registry for a fee or fees set by the Select Board.

§164-6 Violations and Penalties

- A. Failure to comply with the requirements of this Bylaw, regulations adopted by the Select Board, conditions of a License, or an order issued by the Board of Health, Fire Department, or Director of Municipal Inspections, shall be subject to the following penalties:

First Violation: \$150
 Second violation: \$250
 Third and subsequent violations: \$350

Each day that such violation continues shall be deemed to be a separate violation and be subject to the above penalty.

- B. The Select Board may suspend or revoke any License for failure to comply with the requirements of this Bylaw, regulations adopted by the Select Board, conditions of a License, or an order issued by the Board of Health, Fire Department, or Director of Municipal Inspections.
- C. Any person or entity maintaining Short-Term Rental Unit without a License shall be punished by a fine of \$500. Each day that such violation continues shall be deemed to be a separate violation and be subject to the penalty.
- D. In lieu of the penalties set forth in this section, violations may be addressed in accordance with the provisions of M.G.L. c. 40, § 21D, and Ch. 1, Art. II, Noncriminal Disposition, of the General Bylaws of the Town of Hopkinton.

Pass any vote or take any action related thereto.

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ARTICLE: 34 Gun Club Indoor Shooting; Sponsor: Citizens Petition

To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton as follows:

Protect “we the people, babies, animals & birds”, from noise pollution. Gun clubs, should practice firing gun shots indoor and stop noise pollution and make the Town of Hopkinton, enjoyable to every citizen, babies, animals & birds.

Pass any vote or take any action relative thereto.

LAND ACQUISITION AND DISPOSITION

ARTICLE: 35 Street Acceptance - Foxhollow Road; Sponsor: Planning Board and Select Board

To hear the report of the Select Board relative to the laying out of the following named street, under the provisions of General Laws chapter 82, and to see if the Town will vote to accept such street as and for public ways and to authorize the Select Board to acquire by gift, purchase, or eminent domain any land or interest in land necessary for such laying out, and act on all matters relating thereto:

Foxhollow Road, from Pond Street to end.

Pass any vote or take any action relative thereto.

ARTICLE: 36 Street Acceptance - Box Mill Road; Sponsor: Planning Board and Select Board

To hear the report of the Select Board relative to the laying out of the following named street, under the provisions of General Laws chapter 82, and to see if the Town will vote to accept such street as and for public ways and to authorize the Select Board to acquire by gift, purchase, or eminent domain any land or interest in land necessary for such laying out, and act on all matters relating thereto:

Box Mill Road, from Leonard Street to end.

Pass any vote or take any action relative thereto.

ARTICLE: 37 Accept Gift of Land - Turkey Ridge Subdivision; Sponsor: Planning Board

To see if the Town will vote to authorize the Select Board to acquire, by gift, a fee interest in certain parcels of land consisting of 10.22 acres in Parcels B and C as shown on a plan entitled “Definitive Residential Subdivision Turkey Ridge” prepared by J.D. Marquedant & Associates, Inc. and dated June 11, 2021, revised November 12, 2021, a copy of which is available for

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inspection at the Office of the Town Clerk, said land being a portion of property located at 35 Lincoln Street and 52 Cedar Street Extension and as shown on Assessors Map as R3 Block 14 Lot 0 and R3 Block 8 Lot 0, and said land to be used for open space purposes.

Pass any vote or take any action relative thereto.

ARTICLE: 38 Solar Canopy Leases, Middle School and High School; Sponsor: Town Manager

To see if the Town will authorize the Select Board and the School Committee to take the following actions, with respect to parking lot solar canopy facility projects on parcels of land under their custody and control:

1. To authorize a lease of a portion of the parking lot located at 88 Hayden Rowe, for a maximum of thirty (30) years, upon such terms and conditions as are acceptable to the Select Board and School Committee, to a solar energy provider for the purposes of constructing, maintaining, and operating a parking lot solar canopy facility on the property.
2. To authorize a lease of a portion of the parking lot located at 90 Hayden Rowe, for a maximum of thirty (30) years, upon such terms and conditions as are acceptable to the Select Board and School Committee, to a solar energy provider for the purposes of constructing, maintaining, and operating a parking lot solar canopy facility on the property.
3. To authorize the Town to grant easements to Eversource to install, maintain, operate, repair, reinstall, or replace utility pole lines and a substation for three phase power for the parking lot solar canopy facility installations at 88 and 90 Hayden Rowe.

Pass any vote or take any action relative thereto.

ARTICLE: 39 Fruit Street Lease; Sponsor: Citizens Petition

To see if the Town will vote to authorize the Select Board to increase the portion of Parcel 8, as depicted on the Fruit Street Master Plan dated March 24, 2015, to be leased to a non-profit philanthropic organization for the benefit of Hopkinton youth and based in the Town of Hopkinton from 5 acres, as adopted by the Town under Article 56 of the 2015 Annual Town Meeting, to the remainder of Parcel 8 not already leased to Baypath Humane Society and to negotiate and enter into a lease agreement with Hopkinton Scout Leaders Association, Inc.

Pass any vote or take any action relative thereto.

ARTICLE: 40 Drainage Easement, 14 Hazel Road; Sponsor: Town Engineer/Facilities Director and Town Manager

Select Board Chair Amy Ritterbusch 
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To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise, an easement located at 14 Hazel Road as shown as "Proposed Drainage Easement" on a plan entitled "Easement Plan of Land in Hopkinton, Massachusetts", prepared by VHB, Inc. and dated May, 4, 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Assessors' Map U22 46 0, and said easement to be used for installing drainage infrastructure from EMC Park to the existing municipal drainage infrastructure in Hazel Road.

Pass any vote or take any action relative thereto.

ARTICLE: 41 Drainage Easement, 77 South Street; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise, an easement located at 77 South Street as shown on the Condominium Site Plan recorded with the Middlesex South District Registry of Deeds as Plan No. 657 of 2022, entitled "Condominium Site Plan - Beveleo Business Park Condominium," prepared by Control Point Associates, Inc., dated September 22, 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Assessors' Map R27 7 B, and said easement to be used for the operation, maintenance, repair, inspection, and replacement of the Stormwater Basin with appurtenant utilities, including but not limited to piping, outlet(s), headwall and riprap collectively the "Drainage Structure").

Pass any vote or take any action relative thereto.

ARTICLE: 42 Drainage Easement, 20 Downey Place; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise, an easement located at 20 Downey Place as shown as "Proposed 20' Wide Easement Area = 2,000 ± sq. ft." on a plan entitled "Sketch Plan of Proposed Drainage Easement in Hopkinton Massachusetts", prepared by VHB, Inc. and dated April 3, 2023, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Assessors' Map L36 51 0, and said easement to be used for installing and maintaining drainage infrastructure.

Pass any vote or take any action relative thereto.

ARTICLE: 43 Home Rule Petition for Special State Legislation to Authorize Taking of Easements in Milford for Lake Maspenock Dam Repairs; Sponsor: Director of Public Works and Town Manager

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To see if the Town will vote to authorize the Select Board to petition the Massachusetts General Court for special legislation, as set forth below, authorizing the Select Board to acquire by eminent domain such temporary and permanent easements on land in the Town of Milford as are required for the repair and maintenance of the Lake Maspenock Dam, which is owned and maintained by the Town of Hopkinton but is situated in the Town of Milford; provided, however, that the General Court may reasonably vary the form and substance of this requested legislation within the scope of the general public objectives of this petition:

An Act Authorizing the Town of Hopkinton to Take by Eminent Domain Certain Easements in the Town of Milford for the Repair and Maintenance of the Lake Maspenock Dam

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. The Town of Hopkinton may take and hold, by and subject to the provisions of Chapter 79 of the General Laws, certain easements on land situated in the Town of Milford, described with particularity in the following Section 2, that are necessary for the repair and maintenance of the Lake Maspenock Dam, acquired by the Town of Hopkinton from the Milford Water Company, a statutory corporation incorporated pursuant to Chapter 77 of the Acts of 1881.

Section 2. The Town of Hopkinton may take and hold permanent and temporary easements on land in the Town of Milford, situated off Pine Island Road, and identified, at the time of this act's passage, as Milford Assessors' Parcels numbered 10-0-3, 10-0-4, and 10-0-5.

Section 3. This act shall take effect upon its passage.

Pass any vote or take any action relative thereto.

ARTICLE: 44 Easements for Lake Maspenock Dam Repairs; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise, easements located as follows:

1. 32 Pine Island Road as shown as "Map 10 Lot 3, 32 Pine Island Road, N/F William F. Sweeney Jr., Plan BK 54773 PG 171" on a plan entitled "Lake Maspenock Dam Left Downstream Wall Repair", prepared by PARE Corporation and dated September 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Milford Assessors' Map 10 Lot 3;
2. Rear North Pond Terrace as shown as "Map 10 Lot 5, Rear North Pond Terrace, N/F William F. Sweeney Jr., C/O Catherine A. Sweeney & Ruth Geringer, Plan BK 54773 PG

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171” on a plan entitled “Lake Maspenock Dam left Downstream Wall Repair”, prepared by PARE Corporation and dated September 2022, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Milford Assessors’ Map 10 Lot 5;

Said permanent access easements to be used for future dam repairs for the Lake Maspenock Dam.

Pass any vote or take any action relative thereto.

**ARTICLE: 45 Temporary Easement for Lake Maspenock Dam Repairs (Eminent Domain);
Sponsor: Director of Public Works and Town Manager**

To see if the Town will take a temporary easement of 2,883 square feet on a piece of land by eminent domain identified on the Milford Assessors maps as Map 10 Lot 4, Rear North Pond Terrace, N/F Heirs of William H. Casey, Plan Book 2667 Page 557 on a plan entitled “Lake Maspenock Dam Left Downstream Wall Repair”, prepared by PARE Corporation and dated September 2022, a copy of which is available for inspection at the Office of the Town Clerk.

Pass any vote or take any action relative thereto.

ADMINISTRATIVE

ARTICLE: 46 Net Zero Resolution; Sponsor: Select Board and Sustainable Green Committee

To see if the Town will vote to accept the following Resolution:

WHEREAS, the United Nations Intergovernmental Panel on Climate Change (IPCC) has reiterated its call for ambitious climate action on a global scale to limit warming to within 1.5°C (2.7°F) above pre-industrial temperatures to avoid the worst consequences of climate change, and indicated that such a threshold requires at minimum decreasing carbon pollution by 45% from 2010 levels by 2030 and reaching global net zero carbon emissions by 2050; and

WHEREAS, the goals of the National Climate Task Force include reducing U.S. greenhouse gas emissions 50-52% below 2005 levels by 2030, reaching 100% carbon pollution-free electricity by 2035, and achieving a net zero emissions economy by 2050, and the US Inflation Reduction Act of 2022 makes significant advances toward achieving these goals; and

WHEREAS the Commonwealth of Massachusetts has set a 2050 target date for achieving net zero emissions, and has enacted “An Act driving clean energy and offshore wind” (H.5060) to accelerate fossil fuel independence; and

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WHEREAS the residents of Hopkinton have already experienced negative effects of climate change including rising overall temperatures, an increase in extreme weather conditions including flooding and winter storm events, adverse impact on our flora and fauna, an increase in algal blooms in our waterways, an increase in insect-borne illness, and increased exposure to ultraviolet radiation; and

WHEREAS the Town of Hopkinton's Master Plan (2017) called for a strategic plan or policies "to achieve long term sustainability and efficiency in energy and other fields to improve public health and community resiliency"; and

WHEREAS the Town of Hopkinton was among the first Massachusetts municipalities designated as Green Communities and has already completed numerous sustainability projects through the use of Green Communities funding; and

WHEREAS the Town of Hopkinton enjoys numerous sustainability advantages including relatively few large industries, more new construction, and more green space than many other towns and therefore the Town has a responsibility and capability to establish a somewhat earlier net zero target date than 2050; and

WHEREAS the health and safety of all our residents are affected by rising temperatures and extreme weather emergencies but not on an equal basis, with our seniors, children, fixed income residents, non-native speakers, and disabled residents being among the most vulnerable; and

WHEREAS the welfare of future generations depends upon actions taken now and with a sense of urgency;

BE IT THEREFORE RESOLVED [1] that the Town of Hopkinton commits to a net zero goal of 2045 to eliminate or offset all carbon emissions including municipal, commercial, and residential sources with intermediate milestones of 50% emissions reductions by 2030, and 75% emissions reductions by 2037, relative to 2017 baseline levels.

BE IT FURTHER RESOLVED [2] that the Sustainable Green Committee will present to the Select Board in 2023 a Climate Action Plan, including a Greenhouse Gas Inventory, describing the Town's current status and providing recommendations to reach the Town's net zero targets, and that in drafting the document the Committee will seek community input and prioritize social justice and equity.

BE IT FURTHER RESOLVED [3] that all Town boards, committees, and departments deemed appropriate by the Select Board will present to the Board by year end 2024 their plans to align with the Town's net zero targets.

BE IT FURTHER RESOLVED [4] that the Sustainable Green Committee shall present to the Select Board following each calendar year a report describing progress toward the Town's net zero targets, following the targets and methodology set forth in the Climate

Select Board Chair Amy Ritterbusch 
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Action Plan and Greenhouse Gas Inventory, and including areas such as energy, buildings, transportation, environment, waste, and industry.

BE IT FURTHER RESOLVED [5] that Town boards, committees, and staff shall take the Town's net zero targets into consideration, to the extent allowed by law, when making budget requests or recommendations; making procurement decisions concerning design, construction, purchase, renovation, or maintenance of any municipal property; and conducting municipal operations or directing contracted services.

Pass any vote or take any act relative thereto.

ARTICLE: 47 Abolish Upper Charles Trail Committee and Establish Subcommittee; Sponsor: Citizens Petition

To see if the Town will, in accordance with Section 6.1 of the Town Charter, vote to direct the Town Manager to abolish the Upper Charles Trail Committee (UCTC) and establish a subcommittee termed the Upper Charles Trail Subcommittee under the direction of the Trails Coordination and Management Committee (TCMC; hereafter to be known as the Hopkinton Trails Committee). This subcommittee shall perform the function of the former UCTC, including 1) establishing at least two possible trail routes for review by the town and selection by the Select Board, and 2) developing this trail using all available funds. The subcommittee shall be comprised of seven (7) members chosen by the Trails Committee and will follow guidance for public communication as previously developed by the TCMC. Funds from this town meeting and from other sources allotted to the UCTC shall be spent under the direction of the Trails Committee and subcommittee for the tasks indicated above and as intended by town meeting. Pass any vote or take any action relative thereto.

Pass any vote or take any act relative thereto.

ARTICLE: 48 Upper Charles Trail Committee Spending, Segment 7; Sponsor: Citizens Petition

To see if the Town will vote that no further public funds will be expended by the Upper Charles Trail Committee (UCTC) for work related to establishing a Shared Use Path along that section of Hayden Rowe referred to as Segment 7 in the UCTC's plan entitled "Upper Charles Trail Overall Alignment Schematic 3/14/2022," a section that roughly encompasses the land along Hayden Rowe from 147 Hayden Rowe Street to 192 Hayden Rowe Street. Pass any vote or take any action relative thereto.


Pass any vote or take any act relative thereto.

HEREOF FAIL NOT, and make the due return of this warrant, with your doings thereon to the Clerk of said Town of Hopkinton, at the time and place aforesaid.

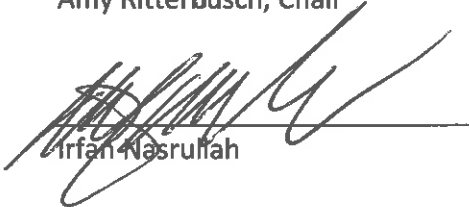
Given under our hands this 11th day of April, 2023.

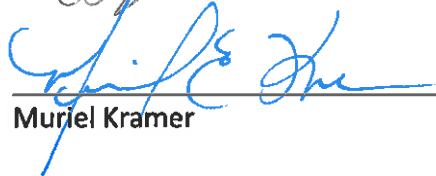
Select Board Chair Amy Ritterbusch AR
Initial

SELECT BOARD
TOWN OF HOPKINTON


Amy Ritterbusch, Chair


Mary Jo LaFreniere, Vice-Chair


Irfan Nasrullah


Muriel Kramer


Shahidul Mannan

A TRUE COPY
ATTEST:


Connor Degan, Town Clerk

DATE: 4/21/23

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN (1) TOWN HALL, (2) ALL POST OFFICES, (3) THE PUBLIC LIBRARY, (4) THE SENIOR CENTER, AND (5) AT LEAST ONE PUBLIC SAFETY BUILDING, AT LEAST EIGHT (8) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.


Constable of Hopkinton

Select Board Chair Amy Ritterbusch 
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COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
SPECIAL TOWN MEETING WARRANT
NOVEMBER 13, 2023

(Voter Registration Deadline: November 3, 2023)

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs:

To bring in their ballots on November 28, 2023, to an adjourned session of the Special Town Meeting to be held at the Hopkinton Middle School Gymnasium, 88 Hayden Rowe, to vote "Yes" or "No" on the following question appearing on the ballot:

QUESTION 1: Shall the Town of Hopkinton be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued in order to design, construct and furnish the new Hopkinton Elmwood Elementary, located on the Hayden Rowe site at 147 Hayden Rowe, for 1195 students in grades 2-4, inclusive of all building, mechanical systems along with associated site work improvements?

For this purpose, the polls will be open from 7:00 a.m. to 8:00 p.m.

AND, further, to meet at the Hopkinton Middle School at 88 Hayden Rowe, on Monday, November 13, 2023, at 7:00 p.m., then and there to act upon the following Articles:

ARTICLE 1: Elmwood Elementary School	<i>Sponsor:</i> Elementary School Building Committee 2
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To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Elementary School Building Committee to design, construct and furnish the new Hopkinton Elmwood Elementary, on the Hayden Rowe site, located at 147 Hayden Rowe, for 1195 students in grades 2-4, inclusive of all building, mechanical systems along with associated site work improvements, and which school facility

The Middle School is accessible. If accommodations/modifications are needed, please contact the Town Manager's office at 508-497-9701 or [complete this form](#) by November 10, 2023.

Select Board Chair Muriel Kramer 
Initial

shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Forty-nine and seven hundredths percent (49.07%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

Pass any vote or take any act relative thereto.

ARTICLE 2: Eliminate Political Caucus, and Local Election Ballots with Printed Political Affiliation for Town Elected Officers	<i>Sponsor: Citizens Petition</i>
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To see if the Town will vote to authorize the Select Board, on behalf of the Town, to petition the General Court for passage of a special law substantially as provided below, to authorize the Legislature to make clerical or editorial changes in form only to the bill, unless the Select Board approves amendments to the bill before enactment by the Legislature, and to authorize the Select Board to approve amendments that shall be within the scope of the general public objectives of this petition.

An act relative to Town elections in the Town of Hopkinton

Section 1. Notwithstanding chapter 53 of the General Laws, or any other general or special law to the contrary, a primary or caucus for the nomination of town officers shall not be held in the Town of Hopkinton. Ballots used at a regular or special town election for the election of town officers shall not have printed thereon a party or political designation or mark, and there shall not be any political designation or mark appended to the name of a candidate for town office.

Section 2. This act shall take effect upon its passage.

Pass any vote or take any act relative thereto.

ARTICLE 3: Adopt the Municipal Opt-in Specialized Stretch Energy Code	<i>Sponsor: Sustainable Green Committee</i>
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To see if the Town will vote to adopt the Municipal Opt-in Specialized Stretch Energy Code, for the purpose of regulating the design and construction of buildings for the effective use of energy and reduction of greenhouse gas emissions, by accepting the provisions of 225 CMR 22, Appendix RC and 225 CMR 23, Appendix CC, with such acceptance to take effect July 1, 2024.

Select Board Chair Muriel Kramer



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Pass any vote or take any act relative thereto.

ARTICLE 4: Municipal Parking *Sponsor: Select Board*

To see if the Town will vote to:

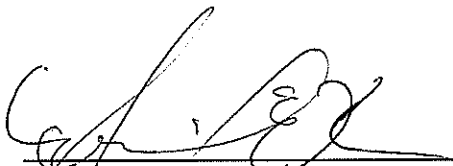
- (1) acquire by gift, purchase, lease, eminent domain or otherwise, an interest in 10 Walcott Street, 14 Main Street and 0 Main Street (Assessors Map parcels U16 143 0, U16 151 0, U16 153 4) for the purpose of providing municipal parking on such terms as the Select Board shall deem to be in the best interests of the Town;
- (2) raise and appropriate, borrow, transfer from available funds or otherwise provide a sum of money for the purpose of such acquisition; and
- (3) accept a gift of construction of the parking lot located at 6 Walcott Street (Assessors Map parcel U16 144 0) connected to the property located at 18 Main Street (Assessors Map parcel U16 149 0) for the purpose of providing municipal parking in the downtown area on such terms as the Select Board shall deem to be in the best interests of the Town.

Pass any vote or take any act relative thereto.

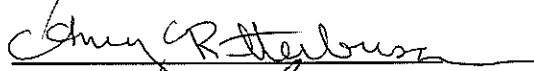
HEREOF FAIL NOT, and make the due return of this warrant, with your doings thereon, to the Clerk of said Town of Hopkinton, at the time and place aforesaid.

Given under our hands this 26th day of October, 2023.

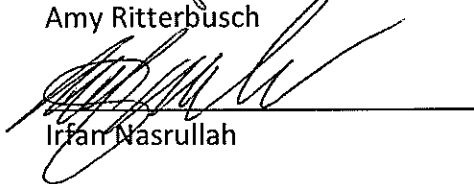
SELECT BOARD
TOWN OF HOPKINTON



Muriel Kramer, Chair



Amy Ritterbusch



Irfan Nasrullah



Shahidul Mannan, Vice-Chair



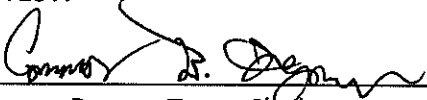
Mary Jo LaFreniere

Select Board Chair Muriel Kramer


Initial

A TRUE COPY

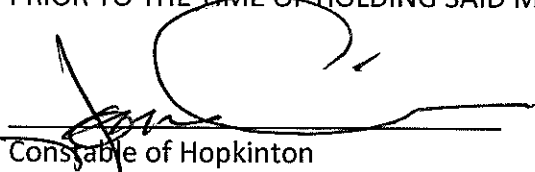
ATTEST:



Connor Degan, Town Clerk

DATE: 10/27/2023

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN THE TOWN HALL, ALL THE POST OFFICES, THE PUBLIC LIBRARY, THE SENIOR CENTER, AND AT LEAST ONE PUBLIC SAFETY BUILDING AT LEAST FOURTEEN (14) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.



Constable of Hopkinton

Select Board Chair Muriel Kramer



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TOWN OF HOPKINTON
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
 June 30, 2023

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Group
	General	Special Revenue	Capital Projects	Sewer	Water	Trust and Agency	General Long-Term Obligations
Assets and Other Debits							
Cash and cash equivalents	23,138,630.05	29,387,552.42	9,683,152.36	2,443,186.30	672,753.15	19,351,070.25	84,676,344.53
Receivables:							
Property taxes	959,900.89						959,900.89
Tax Liens	1,359,107.91						1,359,107.91
Excise taxes	523,656.87						523,656.87
Intergovernmental	-						-
Charges for services and other		922,147.93		3,146,387.99	229,493.50		4,298,029.42
Total receivables	2,842,665.67	922,147.93	-	3,146,387.99	229,493.50		7,140,695.09
Due from other funds							-
Prepaid expenses							-
Other assets	29,049.78						29,049.78
Amounts to be provided for the retirement of general long-term obligations				3,350,646.64	5,057,096.00		73,259,256.84
Total assets	26,010,345.50	30,309,700.35	9,683,152.36	8,940,220.93	5,959,342.65	19,351,070.25	165,105,346.24
Liabilities, Equity and Other Credits							
Warrants and accounts payable	1,075,447.50	147,019.18	197,431.56	63,417.91	77,640.41	142,453.16	1,703,409.72
Guaranty deposits							-
Accrued liabilities:							
Capital lease payable						1,339,566.91	-
Other	80,628.18	2,136.48					1,422,331.57
Due to other funds							-
General obligation bonds and notes payable			4,820,186.00	3,350,646.64	5,057,096.00		78,079,442.84
Deferred revenue	(4,188,390.31)	922,147.93		3,146,387.99	229,493.50		109,639.11
Provision for abatements and exemptions	7,060,264.51						7,060,264.51
Obligation under capital lease							-
Total liabilities	4,027,949.88	1,071,303.59	5,017,617.56	6,560,452.54	5,364,229.91	1,482,020.07	88,375,087.75
Retained earnings				2,351,776.56	302,226.65		2,654,003.21
Fund balances:							
Reserved for:							
Encumbrances and continuing appropriations	1,104,584.65	1,599,790.05		27,991.83	7,886.09		2,740,252.62
Endowment						1,422,870.17	1,422,870.17
Unreserved:							
Designated for special purposes	254,175.53	3,357,548.92				16,446,180.01	20,057,904.46
Designated for subsequent year expenditures	3,430,463.00	2,601,288.00					6,316,751.00
Designated for petty cash	50.00						50.00
Undesignated - deficits	(1,063.36)						(1,063.36)
Undesignated	17,194,185.80	21,679,769.79	4,665,534.80	2,379,768.39	595,112.74	17,869,050.18	43,539,490.39
Total equity and other credits	21,982,395.62	29,238,396.76	4,665,534.80	2,379,768.39	595,112.74	17,869,050.18	76,730,258.49
Contingencies							
Total liabilities, equity and other credits	26,010,345.50	30,309,700.35	9,683,152.36	8,940,220.93	5,959,342.65	19,351,070.25	165,105,346.24

TOWN OF HOPKINTON
REVENUE AND EXPENDITURE REPORT FOR ALL CAPITAL PROJECTS (BONDED)
JUNE 30, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>CARRY OVER</u>	<u>BOND PROCEEDS</u>	<u>GRANTS/ REBATES</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>BALANCE</u>
19B17 Repair Lake Maspenock Dam	421.66	-	-	-	-	421.66
17C19 Fire Station Feasibility Study	65,500.00	-	-	11,600.00	-	53,900.00
2919 Center School Feasibility Study	5.00	-	-	-	-	5.00
17A19 Security Cameras	467.52	-	-	-	-	467.52
16E21 Replace Police Cruisers	12,371.00	-	-	12,371.00	-	-
16F21 Multi Functional Printers	16,000.00	-	-	16,000.00	-	-
16G21 Security Cameras at Police and Fire Stations	8,671.40	-	-	7,538.07	-	1,133.33
16H21 EMC Park Drainage Remediation	269,165.00	-	-	169.78	-	268,995.22
16I21 Replace Fire Department Ambulance	350,621.03	-	-	336,252.00	-	14,369.03
324000 FB Reserved - Subsequent Year Exp	0.90	-	-	-	-	0.90
16L21 Public Works Super Duty Truck, Plow, Equip	96,000.00	-	-	95,394.30	-	605.70
16M21 Public Works Excavator and Trailer	700.00	-	-	-	-	700.00
16N21 Center School Planning Study	51,250.00	-	-	16,270.00	-	34,980.00
19D22 End User Computer Hardware Renewal	66,750.00	-	-	35,954.84	-	30,795.16
19E22 Datacenter Upgrades and Redundancy	58,000.00	-	-	7,310.33	-	50,689.67
19F22 Videoconferencing Updates	22,390.00	-	-	-	-	22,390.00
19G22 Electronic Document Management System	70,000.00	-	-	-	-	70,000.00
19H22 Public Safety Radio System Replacement Study	100,000.00	-	-	76.44	-	99,923.56
19I22 Replace Police Cruisers	180,000.00	-	-	153,577.03	-	26,422.97
19J22 Fire Station Roof/HVAC Replacement	252,000.00	-	-	-	-	252,000.00
19K22 Police Station Roof Replacement	187,000.00	-	-	-	-	187,000.00
19L22 Police Station Mechanical System Upgrades	96,000.00	-	-	18,075.00	-	77,925.00
19M22 Senior Center Dining Facility Expansion - Design	35,000.00	-	-	-	-	35,000.00
19N22 Center School Reuse Design	100,000.00	-	-	-	-	100,000.00
19O22 Street Sweeper Replacement	270,000.00	-	-	270,000.00	-	-
19P22 Sidewalk Replacement, Walcott Street	45,000.00	-	-	-	-	45,000.00
19Q22 Super Duty Pickup/Dumptruck Replacement	86,000.00	-	-	86,000.00	-	-
19R22 Tree Truck Supplemental Funding	100,000.00	-	-	-	-	100,000.00
3002 TOWN PAYGO CAPITAL	2,539,313.51	-	-	1,066,588.79	-	1,472,724.72
1514 Library Construction	19.87	-	-	-	-	19.87
1515 DPW Facility	12,851.06	-	-	-	-	12,851.06
1516 Sidewalk Master Plan	132,888.50	-	-	-	-	132,888.50
1613 Integrated Financial Management System A160513	0.33	-	-	-	-	0.33
1816 Main Fire Station Roof A1	5,004.43	-	-	-	-	5,004.43

<u>ACCOUNT DESCRIPTION</u>	<u>CARRY OVER</u>	<u>BOND PROCEEDS</u>	<u>GRANTS/ REBATES</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>BALANCE</u>
2017 HVAC System Fire Station	448,667.95	-	-	750.00	-	447,917.95
2502 DPW Building A&E A250502	5,256.88	-	-	-	-	5,256.88
2513 ADA Town/Schools A250513	145,900.00	-	-	93,915.97	-	51,984.03
2612 ADAOC Phase VI A260512	5,725.40	-	-	-	-	5,725.40
2018 Main Street Corridor	(9,179.17)	-	-	228,366.99	-	(237,546.16)
2019 Bucket Truck	100,000.00	-	-	-	-	100,000.00
2519 Ladder Truck	13,290.93	-	-	-	-	13,290.93
2619 Public Safety Software	67,526.38	-	-	42,431.00	-	25,095.38
51A19 Town Hall Parking	8,822.98	-	-	-	-	8,822.98
51B19 Municipal Parking	525,311.96	-	-	499,560.00	-	25,751.96
A2021 Police Station Roof	198,859.00	-	-	37,365.00	-	161,494.00
2622 Woodville Fire Station Upgrades	400,000.00	-	-	104,329.59	-	295,670.41
2822 Fruit Street Turf Field Replacement	397,026.25	-	-	1,600,161.23	-	(1,203,134.98)
3022 Lake Maspenock Dam Area Repair Work	400,000.00	-	-	77,414.00	-	322,586.00
3100 CAPITAL PROJECTS FUND	2,857,972.75	-	-	2,684,293.78	-	173,678.97
17H19 Wetlands Order of Condition	35,265.81	-	-	29,872.03	-	5,393.78
17119 Roof Engineering	5,085.60	-	-	-	-	5,085.60
14K18 Walk In Refrigerator	944.67	-	-	-	-	944.67
17N19 Boiler Replacement	154,259.34	-	-	154,259.00	-	0.34
17J19 Kitchen Equipment	1,054.07	-	-	-	-	1,054.07
14N18 External Defibrillator	0.06	-	-	-	-	0.06
17L19 School Capacity Study	11,037.64	-	-	-	-	11,037.64
16A21 District Planning Study	80,000.00	-	-	36,375.00	-	43,625.00
16B21 School Security Camera Upgrades	5,368.81	-	-	-	-	5,368.81
16C21 Data Center Firewall & HS Bell System Upgrade	7,858.47	-	-	7,032.00	-	826.47
16D21 Hopkinton Middle School Boiler, Additional Funding	180,651.15	-	-	180,651.15	-	-
19A22 High School Auditorium Stage and Lighting & Lighting	311,641.75	-	-	311,641.75	-	-
19B22 Districtwide Computer Network Switches	75,000.00	-	-	68,713.28	-	6,286.72
19C22 HS Wetlands Order of Condition	60,000.00	-	-	60,000.00	-	-
4008 SCHOOLS PAYGO CAPITAL	928,167.37	-	-	848,544.21	-	79,623.16
01155 School Building Project	36,821.06	-	-	-	-	36,821.06
2415 School Safety & Security	(406.44)	-	-	-	-	(406.44)
2416 Middle School Auditorium	208.68	-	-	-	-	208.68
2416 Turf Field	19,922.42	-	-	-	-	19,922.42
A2819 Security Cameras School	7,539.95	-	-	-	-	7,539.95
S0319High School Expansion	485,806.12	-	-	17,462.60	-	468,343.52
1921 Middleschool/Hopkins Roof	673,261.67	-	-	267,738.61	-	405,523.06

<u>ACCOUNT DESCRIPTION</u>	<u>CARRY OVER</u>	<u>BOND PROCEEDS</u>	<u>GRANTS/ REBATES</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>BALANCE</u>
1721 Marathon Addition	1,803,658.43			2,821,503.27	850,000.00	(167,844.84)
1821 HVAC Replacement	333,962.00			333,962.00	-	-
Elmwood Feasibility Study	996,885.00		129,596.00	591,556.95	-	534,924.05
2722 HVAC Replacement	0.00			38,790.00	-	(38,790.00)
3200 CAPITAL PROJECTS SCHOOLS	4,357,658.89	-	129,596.00	4,071,013.43	850,000.00	1,266,241.46
1918 Backhoe	4,802.00			-		4,802.00
2521 Inflow Infiltration Investigation	80,000.00			-		80,000.00
2621 Vehicle Replacement	3,594.25			1,539.02		2,055.23
5007 SEWER CAPITAL PAYGO	88,396.25	-	-	1,539.02	-	86,857.23
3300 Undesignated Fund Balance	0.33			-		0.33
0209 WWTF2 Elig Costs A021209	18,123.99			-		18,123.99
0212 Elm Street Sewer Ext S021112	(19,322.70)			-		(19,322.70)
1817 Sewer Flow Metering A1817	39,510.05			-		39,510.05
1908 Sewer Vactor Truck A190508	2,507.50			-		2,507.50
19050 Sewer Truck A8	108.80			-		108.80
3313 Sewer Main Flnds Rd A330513	280,945.91			-		280,945.91
2812 Wood St Pump Station A280	79,272.45			-		79,272.45
2219 Sewer Wastewater Management	(67,619.84)			7,986.66		(75,606.50)
3300 CAPITAL PROJ SEWER ENT FUND	333,526.49	-	-	7,986.66	-	325,539.83
3400 Undesignated Fund Balance	1,892.99			-		1,892.99
1918 Backhoe	4,802.00			-		4,802.00
1819 Valve Maintenance Trailer	20.54			-		20.54
2421 Woody Island Road Water Main Replacement	256,409.91			224,174.39		32,235.52
2321 Aprilla Farm Well	27,756.00			-		27,756.00
2022 Water Tank Cleaning	50,000.00			32,292.60		17,707.40
2122 Vehicle Replacement	60,000.00			60,000.00		-
2322 PFAS Filtration	600,000.00			211,595.01		388,404.99
2422 Fruit Street Well Building Roof	40,000.00			450.00		39,550.00
5408 WATER PAYGO	1,040,881.44	-	-	528,512.00	-	512,369.44
2014 Vactor Truck	217.60			-		217.60
2016 Grove St Water Tank Replacement	(1,000.40)			-		(1,000.40)
2116 Hayden Road Water Main Replacement	(23,690.28)			218.75		(23,909.03)
2316 Biological Filtration	20,211.97			-		20,211.97
3213 Grove Tank Insp A320513	3,953.05			-		3,953.05

<u>ACCOUNT DESCRIPTION</u>	<u>CARRY OVER</u>	<u>BOND PROCEEDS</u>	<u>GRANTS/ REBATES</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>BALANCE</u>
3793 Water Supply Exploration A370593	1,089.75	-	-	-	-	1,089.75
3993 Paint Tank W Main A390593	110.94	-	-	-	-	110.94
2115 Grove St Water Facility Engineering	2,833.03	-	-	-	-	2,833.03
1608 Dump truck A160508	385.00	-	-	-	-	385.00
2311 Service Truck 2 A230511	1,385.00	-	-	-	-	1,385.00
2317 Fruit St Blending Facility A2317	159,405.24	-	-	-	-	159,405.24
1618 H Rowe Water Main Replacement	(463,957.89)	-	-	374,685.48	-	(88,272.41)
1718 Cedar St Water Main Replacement	122,026.87	-	-	-	-	122,026.87
2222 MWRA Connection Design	1,300,000.00	-	-	-	-	1,300,000.00
3400 CAPITAL PROJ WATER ENT FUND	1,122,969.88	-	-	374,904.23	-	748,065.65
0815S INDOOR REC FACILITY FRUIT ST	(48.96)	-	-	-	-	(48.96)
3312 SANDY BEACH RENOV A330512	483.30	-	-	-	-	483.30
3500 CAPITAL PROJECTS PARK & REC ENT FUND	434.34	-	-	-	-	434.34
CHAPTER 90	-	-	681,432.87	681,432.87	-	-
3900 HIGHWAY IMPROVEMENTS FUND	-	-	681,432.87	681,432.87	-	-

TOWN OF HOPKINTON

General Fund (1000)
Budget Basis - Fiscal Year 2023

	ORIGINAL BUDGET	FINAL BUDGET	Expenditures	Continued Appropr/ Encumbrances	Closed to Fund Balance	% Exp
GENERAL GOVERNMENT:						
122 SELECTMEN/ADMINISTRATION Expenses	2,000.00	2,000.00	-		2,000.00	0.00%
123 TOWN MANAGER						
Salaries	479,237.00	481,237.00	452,635.41		28,601.59	94.06%
Expenses	32,300.00	30,300.00	25,169.18		5,130.82	83.07%
131 APPROPRIATION COMMITTEE						
Reserve Fund	125,000.00	125,000.00	-		125,000.00	0.00%
133 ACCOUNTING						
Salaries	223,366.00	223,366.00	207,847.98		15,518.02	93.05%
Expenses	27,000.00	27,000.00	20,863.52		6,136.48	77.27%
135 ADMINISTRATION						
Salaries	648,498.00	648,498.00	633,675.11		14,822.89	97.71%
Expenses	103,785.00	103,785.00	103,309.96		475.04	99.54%
Appraisal Services	171,500.00	226,500.00	167,139.65	55,000.00	4,360.35	98.07%
Tax Title Expenses (Recap)	26,000.00	26,000.00	4,291.00		21,709.00	16.50%
141 ASSESSING						
Salaries	-	2,440.20	2,440.20		-	100.00%
151 TREASURER-COLLECTOR						
Salaries	-	6,212.04	6,212.04		-	100.00%
151 LEGAL SERVICES						
Expenses	283,500.00	283,500.00	222,625.97		60,874.03	78.53%
Prior Year Bill (Art 3)	-	12,438.50			12,438.50	0.00%
152 HUMAN RESOURCES						
Salaries	263,628.00	268,731.34	268,731.34		-	100.00%
Compensation Contingency	575,000.00	391,588.47	-		391,588.47	0.00%
Expenses	124,486.00	124,486.00	59,789.89	297.14	64,398.97	48.27%
155 INFORMATION TECHNOLOGY						
Salaries	349,353.00	358,332.19	358,332.19		-	100.00%
Expenses	673,204.00	673,204.00	628,431.52	44,067.36	705.12	99.90%
161 TOWN CLERK						
Salaries	159,413.00	159,413.00	138,235.41		21,177.59	86.72%
Expenses	10,030.00	10,030.00	7,675.99		2,354.01	76.53%
162 ELECTIONS & REGISTRATION						
Salaries	25,496.00	38,232.82	38,232.82		-	100.00%
Expenses	27,330.00	27,330.00	25,517.73	1,813.00	(0.73)	100.00%
170 LAND USE, PLANNING & PERMITTING						
Salaries	569,832.00	569,832.00	563,806.57		6,025.43	98.94%
Expenses	21,607.00	21,607.00	6,540.09	5,760.00	9,306.91	56.93%
173 OPEN SPACE COMMITTEE						
Expenses	15,000.00	15,000.00	2,044.77		12,955.23	13.63%
177 GREEN COMMITTEE						
Expenses	200.00	200.00	-		200.00	0.00%
187 TRAIL COMMITTEES						
Upper Charles Tr. Comm. Expenses	54,000.00	54,000.00	1,139.09		52,860.91	2.11%
Trails Coord. Mgt. Comm. Expenses	25,000.00	25,000.00	16,459.88	1,200.00	7,340.12	70.64%
Prior Year Bill (Art 3)	-	1,200.00	-	1,200.00	-	100.00%
192 TOWN HALL						
Expenses	8,270.00	8,270.00	6,552.50		1,717.50	79.23%
199 OTHER GENERAL GOVERNMENT						
Public Relations	60,000.00	60,000.00	51,509.50		8,490.50	85.85%
Town Reports	5,000.00	5,000.00	5,135.10		(135.10)	102.70%
Audit	48,000.00	48,000.00	47,000.00		1,000.00	97.92%
Fire Protection/Hydrant Use	247,500.00	247,500.00	247,500.00		-	100.00%
TOTAL GENERAL GOVERNMENT	5,384,535.00	5,305,233.56	4,318,844.41	109,337.50	877,051.65	83.47%

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>Expenditures</u>	<u>Continued Appropriations/Encumbrances</u>	<u>Closed to Fund Balance</u>	<u>% Exp</u>
PUBLIC SAFETY:						
210 POLICE						
Salaries	2,895,989.00	2,895,989.00	2,560,188.21		335,800.79	88.40%
Expenses	199,506.00	199,506.00	148,569.92	16,800.73	34,135.35	82.89%
Auxiliary Police Expenses	3,000.00	3,000.00	-		3,000.00	0.00%
Prior Year Bill (Art 3)	-	382.20		382.20	-	100.00%
214 COMMUNICATIONS						
Salaries	742,595.00	742,595.00	716,807.54		25,787.46	96.53%
Expenses	56,935.00	56,935.00	17,674.99	14,920.68	24,339.33	57.25%
220 FIRE						
Salaries	3,420,174.00	3,280,174.00	3,175,802.78		104,371.22	96.82%
Expenses	309,700.00	449,700.00	442,407.03	2,152.57	5,140.40	98.86%
244 WEIGHTS & MEASURES						
Salaries	3,420.00	3,420.00	3,231.25		188.75	94.48%
Expenses	1,300.00	1,300.00	793.24		506.76	61.02%
292 ANIMAL CONTROL						
Salaries	35,141.00	35,141.00	33,597.00		1,544.00	95.61%
Expenses	6,700.00	6,700.00	3,937.50		2,762.50	58.77%
TOTAL PUBLIC SAFETY	7,674,460.00	7,674,842.20	7,103,009.46	34,256.18	537,576.56	93.00%
EDUCATION:						
300 HOPKINTON PUBLIC SCHOOLS						
	55,522,404.00	55,522,404.00	55,155,963.68	362,982.41	3,457.91	99.99%
841 SO MIDDLESEX REGIONAL TECH SCHOOL						
	585,876.00	583,876.00	583,101.00		775.00	99.87%
TOTAL EDUCATION	56,088,280.00	56,106,280.00	55,739,064.68	362,982.41	4,232.91	99.99%
PUBLIC WORKS:						
410 ENGINEERING & FACILITIES						
Salaries	350,384.00	353,096.82	357,175.47		(4,078.65)	101.16%
Expenses	1,009,464.00	1,009,464.00	906,690.54	88,537.69	14,235.77	98.59%
Prior Year Bill (Art 3)	-	7,762.26	7,277.42		484.84	93.75%
420 DEPARTMENT OF PUBLIC WORKS						
Salaries	544,832.00	562,478.75	562,478.75		-	100.00%
422 HIGHWAY						
Salaries	1,026,600.00	1,026,600.00	822,227.28		204,372.72	80.09%
Expenses	669,200.00	669,200.00	666,299.80	6,524.80	(3,624.60)	100.54%
Sidewalk Maintenance	50,000.00	50,000.00	11,072.17		38,927.83	22.14%
Pavement Management	501,000.00	501,000.00	666,613.67		(165,613.67)	133.06%
Stormwater System	370,000.00	370,000.00	110,176.73	70,467.09	189,356.18	48.82%
Parks & Rec Facility Support	105,000.00	105,000.00	69,601.03		35,398.97	66.29%
Lake Maspenock Weed Control	60,000.00	60,000.00	8,304.36		51,695.64	13.84%
Prior Year Bill (Art 3)	-	1,479.95	1,479.95		-	100.00%
423 SNOW & ICE CONTROL						
Salaries & Expenses	350,000.00	775,462.00	776,525.36		(1,063.36)	100.14%
424 STREET LIGHTING						
Expenses	33,000.00	33,000.00	33,000.00		-	100.00%
426 TRAFFIC CONTROL						
Expenses	25,000.00	25,000.00	23,158.50		1,841.50	92.63%
427 TREE WARDEN						
Salaries	14,354.00	14,354.00	-		14,354.00	0.00%
Expenses	250,000.00	250,000.00	200,600.30	13,350.00	36,049.70	85.58%
429 OTHER STORM CONTROL						
Salaries & Expenses	17,000.00	17,000.00	14,194.06		2,805.94	83.49%

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>Expenditures</u>	<u>Continued Appropriations/Encumbrances</u>	<u>Closed to Fund Balance</u>	<u>% Exp</u>
433 WASTE COLLECTION & DISPOSAL						
Recycling Salaries	10,000.00	10,621.94	10,621.94		-	100.00%
Rubbish Collection/Disposal	484,139.00	539,139.00	484,660.55	72,066.00	(17,587.55)	103.26%
Rubbish Disposal	402,875.00	402,875.00	303,191.49	30,116.63	69,566.88	82.73%
Recycling Expenses	23,000.00	23,000.00	24,222.25		(1,222.25)	105.31%
Recycling Collection/Disposal	232,536.00	432,536.00	345,860.36	85,623.15	1,052.49	99.76%
Household Hazardous Waste	10,000.00	10,000.00	974.00	384.00	8,642.00	13.58%
Prior Year Bill (Art 3)	-	267.00	-		267.00	0.00%
491 CEMETERY COMMISSION						
Expenses	1,200.00	1,200.00	-		1,200.00	0.00%
TOTAL PUBLIC WORKS	6,549,584.00	7,250,536.72	6,406,405.98	367,069.36	477,061.38	93.42%
HUMAN SERVICES:						
511 HEALTH SERVICES						
Salaries	304,926.00	417,329.01	417,329.01		-	100.00%
Expenses	130,750.00	130,750.00	83,360.43		47,389.57	63.76%
541 SENIOR CENTER						
Salaries	436,180.00	436,180.00	431,206.44		4,973.56	98.86%
Expenses	44,955.00	44,955.00	44,780.68		174.32	99.61%
542 YOUTH & FAMILY SERVICES						
Salaries	209,250.00	223,805.42	223,805.42		-	100.00%
Expenses	77,725.00	77,725.00	48,224.17		29,500.83	62.04%
543 VETERANS SERVICES						
District	47,349.00	47,349.00	53,333.81		(5,984.81)	112.64%
Benefits	75,000.00	75,000.00	41,716.21		33,283.79	55.62%
Supplies	1,300.00	1,300.00	1,224.00		76.00	94.15%
TOTAL HUMAN SERVICES	1,327,435.00	1,454,393.43	1,344,980.17	-	109,413.26	92.48%
610 LIBRARY						
Salaries	784,391.00	761,576.12	632,039.82		129,536.30	82.99%
Expenses	45,965.00	68,779.88	68,768.86		11.02	99.98%
620 PEG Access						
Expenses (Article 9)	346,947.00	346,947.00	346,946.00		1.00	100.00%
630 PARKS and RECREATION						
Salaries	167,579.00	167,579.00	167,579.00		-	100.00%
Expenses	22,500.00	22,500.00	22,554.79		(54.79)	100.24%
691 HISTORIC COMMISSION						
Expenses	1,000.00	1,000.00	38.22		961.78	3.82%
692 CELEBRATIONS						
Memorial Day	2,000.00	2,000.00	2,492.88		(492.88)	124.64%
692 CELEBRATIONS						
Hopkinton Day	30,000.00	30,000.00	22,000.00		8,000.00	73.33%
695 HISTORIC DISTRICT COMMISSION						
Expenses	-	-	-		-	#DIV/0!
TOTAL CULTURE & RECREATION	1,400,382.00	1,400,382.00	1,262,419.57	-	137,962.43	90.15%
DEBT SERVICE:						
710 DEBT SERVICE						
Principal	4,820,122.00	4,820,122.00	4,731,083.00		89,039.00	98.15%
Interest	2,253,386.00	2,253,386.00	2,247,637.51		5,748.49	99.74%
S-T Interest	121,479.00	121,479.00	82,801.54		38,677.46	68.16%
TOTAL DEBT SERVICE	7,194,987.00	7,194,987.00	7,061,522.05	-	133,464.95	98.15%

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>Expenditures</u>	<u>Continued Appropriations/Encumbrances</u>	<u>Closed to Fund Balance</u>	<u>% Exp</u>
STATE ASSESSMENTS & CHARGES:						
Mosquito Control Projects	95,672.00	95,672.00	95,672.00	-	-	100.00%
Air Pollution Districts	7,363.00	7,363.00	7,363.00	-	-	100.00%
Metropolitan Area Planning Council	10,477.00	10,477.00	10,477.00	-	-	100.00%
RMV Non-renewal Surcharge	7,780.00	7,780.00	6,160.00	-	1,620.00	79.18%
MBTA	83,587.00	83,587.00	83,587.00	-	-	100.00%
Regional Transit Authority	47,724.00	47,724.00	47,724.00	-	-	100.00%
School Choice Sending	120,662.00	120,662.00	101,429.00	-	19,233.00	84.06%
Charter School Sending	49,158.00	49,158.00	47,745.00	-	1,413.00	97.13%
TOTAL STATE ASSESSMENTS	422,423.00	422,423.00	400,157.00	-	22,266.00	94.73%
EMPLOYEE BENEFITS & INSURANCE:						
910 EMPLOYEE BENEFITS						
Unemployment Insurance	130,488.00	130,488.00	63,665.85	29,056.00	37,766.15	71.06%
Medicare Tax	860,374.00	860,374.00	865,403.73	-	(5,029.73)	100.58%
Life Insurance Premiums	46,024.00	46,024.00	10,118.50	-	35,905.50	21.99%
Health Insurance Premium	9,824,350.00	9,479,350.00	8,830,225.76	28,750.59	620,373.65	93.46%
Middlesex County Retirement	3,142,328.00	3,142,328.00	3,142,328.00	-	-	100.00%
Drug & Alcohol Testing	6,000.00	6,000.00	-	-	6,000.00	0.00%
Blanket Insurance Premiums	843,083.00	870,083.00	882,265.00	4,967.54	(12,182.00)	101.40%
Prior Year Bill (Art 3)	-	4,967.54	-	-	-	100.00%
TOTAL BENEFITS & INSURANCE	14,852,647.00	14,539,614.54	13,794,006.84	62,774.13	682,833.57	95.30%
TOTAL, General Fund	100,894,733.00	101,348,692.45	97,430,410.16	936,419.58	2,981,862.71	97.06%

TOWN OF HOPKINTON - PROPRIETARY FUNDS

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>Expenditures</u>	<u>Continued Appropriations/Encumbrances</u>	<u>Closed to Fund Balance</u>	<u>% Exp</u>
Sewer Fund (6000)						
Budget Basis - Fiscal Year 2023						
Salaries	174,818.00	189,818.00	185,944.99	-	3,873.01	97.96%
Expenses	916,162.00	901,162.00	654,480.92	27,991.83	218,689.25	75.73%
Debt Service	-	-	-	-	-	-
Principal	872,431.00	872,431.00	848,044.47	-	24,386.53	97.20%
Interest	128,889.00	128,889.00	127,268.44	-	1,620.56	98.74%
S-T Interest	-	-	1,806.25	-	(1,806.25)	#DIV/0!
TOTAL SEWER	2,092,300.00	2,092,300.00	1,817,545.07	27,991.83	246,763.10	88.21%
Water Enterprise (6100)						
Budget Basis - Fiscal Year 2023						
Salaries	452,831.00	452,831.00	385,745.89	-	67,085.11	85.19%
Expenses	884,046.00	884,046.00	809,642.06	7,886.09	66,517.85	92.48%
Prior Year Bills (Art 3)	-	-	-	-	-	#DIV/0!
Debt Service	-	-	-	-	-	-
Principal	530,585.00	530,585.00	500,585.00	-	30,000.00	94.35%
Interest	194,803.00	194,803.00	177,103.39	-	17,699.61	90.91%
S-T Interest	-	-	19,125.00	-	(19,125.00)	#DIV/0!
TOTAL WATER	2,062,265.00	2,062,265.00	1,892,201.34	7,886.09	162,177.57	92.14%

*Massachusetts Department of Revenue, Division of Local Services
Bureau of Accounts ~ Automated Statement of Indebtedness*

City/Town/District of : Hopkinton

FY2023

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2022	+ New Debt Issued	- Retirements	= Outstanding June 30, 2023	Interest Paid in FY2023
Buildings	20,078,000.00	0.00	1,442,000.00	18,636,000.00	718,053.25
Departmental Equipment	1,510,000.00	0.00	165,000.00	1,345,000.00	68,575.00
School Buildings	13,742,000.00	0.00	757,000.00	12,985,000.00	432,353.00
School - All Other	2,575,000.00	0.00	500,000.00	2,075,000.00	108,732.50
Sewer	3,905,354.79	0.00	554,708.15	3,350,646.64	82,343.09
Other	0.00	0.00	0.00	0.00	0.00
Land Purchase	7,760,000.00	0.00	695,000.00	7,065,000.00	219,730.00
SUB - TOTAL Inside	\$49,570,354.79	\$0.00	\$4,113,708.15	\$45,456,646.64	\$1,629,786.84

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2022	+ New Debt Issued	- Retirements	= Outstanding June 30, 2023	Interest Paid in FY2023
Airport	0.00			0.00	0.00
Gas/Electric Utility	0.00			0.00	0.00
Hospital	0.00			0.00	0.00
School Buildings	21,720,000.00	0.00	1,225,000.00	20,495,000.00	743,237.50
Sewer	2,069,047.67		168,533.47	1,900,514.20	39,695.62
Solid Waste	0.00			0.00	0.00
Water	5,557,681.00	0.00	500,585.00	5,057,096.00	176,566.52
Other Outside	414,458.00	0.00	64,458.00	350,000.00	0.00
SUB - TOTAL Outside	\$29,761,186.67	\$0.00	\$1,958,576.47	\$27,802,610.20	\$959,499.64

TOTAL Long Term Debt	\$79,331,541.46	\$0.00	\$6,072,284.62	\$73,259,256.84	\$2,589,286.48
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TOWN OF HOPKINTON
REVENUE AND EXPENDITURE REPORT FOR ALL SPECIAL REVENUE FUNDS
JUNE 30, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>INTERGOVTL</u>	<u>RECEIPTS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
NO PROJECT	689,036.95	1,648,002.22	278,518.81	-	1,781,366.95	-	834,191.03
2200 SCHOOL LUNCH REVOLVING FUND	689,036.95	1,648,002.22	278,518.81	-	1,781,366.95	-	834,191.03
UNDESIGNATED FUND BALANCE - CP	3,220,132.95	514,379.00	1,417,331.41	18,723.47	215,128.22	(1,874,635.80)	3,080,802.81
0907 LIBRARY RECORDS RESTOR. A	2,218.01	-	-	-	-	(2,218.01)	-
29E15 MCFARLAND SANGER HOUSE R	14,740.00	-	-	-	-	-	14,740.00
29I15 CEMETERY RECORDS DIGITIZ	8,200.21	-	-	-	-	(8,200.21)	-
31A17 SHARED USE TRAIL	5,875.00	-	-	-	-	(60,000.00)	5,875.00
31E16 RESTORE MCFARLAND HOUSE	60,000.00	-	-	-	-	-	58,463.52
31F16 RESTORE RT 85 STONE BRIDGE	58,463.52	-	-	-	-	-	1,665.12
31F17 THREE BRIDGES RECONSTRUCTION	2,206.20	-	541.08	-	-	-	25,000.00
31G16 CONSTRUCT REC PATH RT 85	25,000.00	-	-	-	-	-	19,903.44
31J16 INSTALL BOAT DOCK SANDY BEACH	19,928.64	-	25.20	-	-	-	2,550.00
26B18 CONSERVATION REST EAST MAIN	2,550.00	-	-	-	-	-	2,500.00
26C18 CONSERVATION REST GRANITE ST	2,500.00	-	-	-	-	-	5,990.00
26D18 CONS REST CENTER TRAIL A26D18	5,990.00	-	-	-	-	-	17,791.97
26E18 CAMERAS A26E18	17,791.97	-	-	-	-	(392.06)	-
31B19 PRESERVE HIST PHOTOS	392.06	-	-	-	-	-	(5,573.52)
31D19 FRUIT ST DOG PARK	40,510.93	-	46,084.45	-	-	-	11,995.48
31D19 DESIGN & ENGINEERING DOG PARK	11,995.48	-	-	-	-	-	25,000.00
31F19 IRRIGATION PYNE FIELD	25,000.00	-	-	-	-	(50,000.00)	-
31G19 WETLAND CROSSING	50,000.00	-	-	-	-	(1,862.27)	10,110.95
12D20 AIKESN PARK TRAIL TO STONE BRIDGE	10,110.95	-	-	-	-	-	-
12F20 HUGHES FARM TRAIL PHASE 2	1,862.27	-	-	-	-	-	(1,955.00)
12I20 SKATE PARK DESIGN	22,855.00	-	24,810.00	-	-	-	60,000.00
12J20 KELLEIGH PROPERTY PURCHASE	60,000.00	-	-	-	-	-	20,000.00
28A21 HISTORIC HEADSTONE RESTORATION	20,000.00	-	-	-	-	-	10,870.14
28B21 ADDITIONAL EMC PLAYGROUND EQUIPMENT	10,870.14	-	-	-	-	-	350,000.00
28C21 EMC SKATE PARK	350,000.00	-	-	-	-	-	40,000.00
28D21 EMC SKATE PARK NETTING	40,000.00	-	-	-	-	(5,979.57)	-
28E21 COVID-19 HOUSING RELIEF	5,979.57	-	-	-	-	-	64,889.24
28F21 CENTER TRAILCHAMBERLAINE CONNECTOR	75,000.00	-	1,684.11	-	-	(9,661.93)	20,315.89
28G21 LACROSSE WALL TURF PREP	22,000.00	-	-	-	-	-	-
28H21 DUNBAR PROPERTY PURCHASE	9,661.93	-	-	-	-	-	23,000.00
32A22 SHARED HOUSING SERVICES	23,000.00	-	-	-	-	-	1,753.56
32B22 HISTORIC RESTORATION OF TOWN RECORDS	20,000.00	-	18,246.44	-	-	-	2,525.98
32C22 DRAINAGE IMPROVEMENTS AT CROSS COUNTRY (18,000.00	-	15,474.02	-	-	-	573.64
32D22 PARKING ON POND STREET FOR CAMERON WOOD	15,000.00	-	14,426.36	-	-	-	50,000.00
32F22 ADDITIONAL SKATEPARK FUNDING	50,000.00	-	-	-	-	-	702,081.99
32G22 PICKLEBALL COURTS	775,000.00	-	72,918.01	-	-	-	49,722.65
32H22 EMC PARK BATHROOM DESIGN FEASIBILITY	50,000.00	-	277.35	-	-	-	10,000.00
32J22 SURVEY & BOUNDARY MARKING CAMERON WOOD	10,000.00	-	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>INTERGOVTL</u>	<u>RECEIPTS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
BUDGETED RESERVE	-						-
FB RES - EXPENDITURES	0.21					1,986,829.79	1,986,830.00
FB RES - OPEN SPACE	1,223,940.64					(9,685.00)	1,214,255.64
FB RES - HISTORIC RESOURCES	681,383.42					211,712.79	893,096.21
FB RES - COMMUNITY HOUSING	998,760.10					(174,685.00)	824,075.10
FB RES - RECREATION	427,344.70					(1,222.73)	426,121.97
2400 COMMUNITY PRESERVATION FUND	8,494,263.90	514,379.00	1,417,331.41	18,723.47	419,726.00	-	10,024,971.78
FEMA SAFER Grant	(50,104.66)	22,560.70					(27,543.96)
CHA22 Cambridge Health Alliance	1,475.76				1,475.76		-
ADF22 Age and Dementia Friendly Grant	(1,292.41)				2,277.82		(3,570.23)
DFC Drug Free Communities	(49,343.23)				92,485.56		(141,828.79)
DFC23 Drug Free Communities	-				2,511.89		(2,511.89)
MHAT Substance Abuse and Mental Health	-				3,521.70		(3,521.70)
SUBAB Substance Abuse Prevention	538.80				31,631.01		(31,092.21)
Coronavirus Emergency Supplement	(80.00)						(80.00)
EMPG 2.1 Formula	(85.24)						(85.24)
BRIC9 FEMA BRIC S	-	52,998.23			5,783.00		47,215.23
2500 FEDERAL GRANTS FUND	(98,890.98)	75,558.93	-	-	139,686.74	-	(163,018.79)
ARP22 IDEA	12,851.99	21.00			12,872.99		-
2022 SPED EARLY CHILDHOOD	(4,250.28)	14,498.00			10,247.72		-
2023 SPED EARLY CHILDHOOD	-	17,333.00			21,583.00		(4,250.00)
2021 SPED IDEA	(2,763.00)						(2,763.00)
2022 SPED IDEA	48,076.50	412,920.00			460,996.50		-
2023 SPED IDEA	-	298,885.00			472,369.14		(173,484.14)
EARP FED	85,331.48	1,018.00			86,349.48		-
115 ESSSER II	(9,108.73)	77,566.00			68,457.27		-
119 ESSSER III	(2,789.66)	204,282.00			216,411.58		(14,919.24)
121 SP PROGRAM IMP REVENUE	2,763.00						2,763.00
2022 TITLE I	5,730.13	76,664.00			86,874.13		(4,480.00)
2023 TITLE I	-	8,831.00			19,683.87		(10,852.87)
2022 TITLE II	4,157.00	6,083.00			40,043.87		(29,803.87)
2023 TITLE II	-	4,170.00					4,170.00
120 2020 TITLE III	(104.00)						(104.00)
2022 Title III	(2,812.42)	30,169.00			29,187.58		(1,831.00)
2023 Title III	-	6,802.00			8,031.21		(1,229.21)
22 TITLE IV	(2,125.00)	4,650.00			2,525.00		-
23 TITLE IV	-	1,000.00			350.00		650.00
2550 FEDERAL EDUCATION GRANTS	134,957.01	1,164,892.00	-	-	1,555,983.34	-	(236,134.33)
200FD 200 FOUNDATION SG	1,500.00						1,500.00

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>INTERGOVTL</u>	<u>RECEIPTS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
ACPSG ACP COMPETITIVE DOER SG	1,208.20	-	-	-	-	-	1,208.20
AED22 AED Grant	1,745.00	-	-	-	-	-	1,745.00
AHREG ASHLAND HOPKINTON REG SG	18,783.80	-	-	-	-	-	18,783.80
AHSSG ARCHITECTURAL HISTORICAL SURVEY	12,500.00	-	-	-	-	-	12,500.00
AHVAC ARPA HVAC FACILITIES	-	-	-	-	30,815.00	-	(30,815.00)
BPSEN BAY PATH SENIORS	1,518.50	-	-	-	-	-	1,518.50
BPVRG BULLET PROOF VEST REIMB	1,602.48	-	-	-	-	-	1,602.48
CDAG ELM ST SEWER	14,230.42	-	-	-	-	-	14,230.42
CDASG COMMUNITY DEVELOPMENT	0.01	-	-	-	-	-	0.01
CCIT COMMUNITY COMPACT	60,000.00	-	-	-	60,000.00	-	-
CLENG CLEAN ENERGY CHOICE SG	45.23	-	-	-	-	-	45.23
CMPTCT COMMUNITY COMPACT	1,857.78	-	-	-	-	-	1,857.78
CRECY CURBSIDE RECYCLING SG	1,660.00	-	-	-	-	-	1,660.00
CULTC CULTURAL COUNCIL SG	6,772.28	8,300.00	-	-	4,960.00	-	10,112.28
DFS23 FIREFIGHTER EQUIPMENT	-	-	-	-	917.10	-	(917.10)
DFSFE FIREFIGHTER EQUIPMENT	-	-	-	-	1,500.00	-	(1,500.00)
DMH23 POLICE	-	-	-	-	290.62	-	(290.62)
EAR23 YOUTH SERVICES	-	25,000.00	-	-	24,524.00	-	476.00
EDI23 COMMUNITY COMPACT	-	44,482.45	-	-	98,851.00	-	(54,368.55)
ELMFM ELMWOOD FARM PROJECT SG	140,000.00	-	-	-	-	-	140,000.00
EMP22 FIRE	-	-	-	-	4,600.00	-	(4,600.00)
EOEAF EOEFA FORMULA SG	18,678.17	44,004.00	-	-	5,891.00	-	56,791.17
EOHED EOHED MASSWORKS INFRASTRUCTURE	(5,000.00)	-	-	-	-	-	(5,000.00)
EOPSS POLICE EOPSS SG	72,155.35	-	-	-	-	-	72,155.35
EQD23 YOUTH SERVICES	-	-	-	-	-	-	-
ERSBU COMMUNITY COMPACT/EARMARK	-	50,000.00	-	-	99,999.98	-	(49,999.98)
ERSCO YOUTH SERVICES	-	-	-	-	90,000.00	-	(90,000.00)
EVSG EARLY VOTING SG	6,041.04	13,549.54	-	-	-	-	19,590.58
EXHRS ELECTION EXTRA HRS SG	18,899.99	3,779.10	-	-	-	-	22,679.09
FSSSG FORCE SOUTH STREET SG	0.01	-	-	-	-	-	0.01
GC 21 GREEN COMMUNITIES	(73,400.47)	-	-	-	(10,008.72)	-	(63,391.75)
GWCC GIRLS WHO CODE CLUB	12.36	-	-	-	-	-	12.36
HOP23 YOUTH SERVICES	-	25,000.00	-	-	12,766.91	-	12,233.09
2018 MASSWORKS	(46,566.47)	-	-	-	(48,700.00)	-	2,133.53
LEED LIBRARY LEED CERTIFICATION	100,000.00	-	-	-	37,283.93	-	62,716.07
LKMAS LAKE MASPEN	-	-	-	-	-	-	-
MBLC MBLC CONSTRUCTION GRANT	7,601.29	-	-	-	-	-	7,601.29
MTR22 MASS TRAILS	-	-	-	-	111,999.90	-	(111,999.90)
PPUBS POLICE PUBLIC SAFETY SG	1,759.89	-	-	-	-	-	1,759.89
SALIB STATE AID TO LIBRARIES S	170,572.57	34,664.65	-	-	83,778.13	-	121,459.09
SASG SUBSTANCE ABUSE STATE GRANT	873.40	-	-	-	-	-	873.40
SAWAR STUDENT AWARENESS FIRE	6,189.07	4,381.00	-	-	2,338.28	-	8,231.79
SENSG SENIOR SAFE SG	2,833.21	2,277.00	-	-	2,260.59	-	2,849.62
THHSG TOWN HALL HISTORIC SG	0.01	-	-	-	-	-	0.01
UCRT UPPER CHARLES RIVER TAIL EXT	932.40	-	-	-	-	-	932.40

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>INTERGOVTL</u>	<u>RECEIPTS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
VETLE VETERANS INTO	4,115.29	-	-	-	-	-	4,115.29
VPPG MA VULNERABILITY	358.13	-	-	-	-	-	358.13
WMEAS WEIGHTS AND MEASURES SG	16,397.78	2,100.00	-	-	-	-	18,497.78
WRAP WINTER RECOVERY	-	353,532.35	-	-	202,362.57	-	151,169.78
91I21 911 INCENTIVE	(16,352.20)	-	-	-	-	-	(16,352.20)
91T21 911 INCENTIVE	4,530.43	-	-	-	-	-	4,530.43
91I22 911 INCENTIVE	40,362.82	11,046.14	-	-	-	-	51,408.96
PSA22 PUBLIC SAFETY GRANT	2,292.12	2,085.71	-	-	-	-	4,377.83
2600 STATE GRANTS FUND	596,709.89	624,201.94	-	-	816,430.29	-	404,481.54
195EQ EARMARK 19	-	36,958.00	-	-	39,993.75	-	(3,035.75)
195MH EARMARK 19	-	37,475.00	-	-	58,540.29	-	(21,065.29)
AS023 STATE GRANT	-	62,058.02	-	-	62,058.02	-	-
C311 SEL C311 ST	-	10,000.00	-	-	98,691.68	-	(88,691.68)
HSM16 2016 HS METROWEST	(0.03)	-	-	-	-	-	(0.03)
SCL21 SAFER SCHOOLS & COMMUNITIES	0.26	-	-	-	-	-	0.26
JFY22 MATH TUTORING	(699.35)	699.35	-	-	-	-	-
2650 STATE EDUCATION GRANTS FUND	(699.12)	147,190.37	-	-	259,283.74	-	(112,792.49)
BPREM BOND PREMIUMS	97,961.15	-	8,533.77	-	-	-	106,494.92
ARRA AMBULANCE REC RES APPRO	860,055.12	-	739,994.83	-	740.81	(550,000.00)	1,049,309.14
CWETL CC WETLANDS REC RES APPR	84,236.44	-	6,793.00	-	13,750.00	-	77,279.44
HGT20 HIGHWAY IMSURANCE REIMB OVER \$150K	2,222.00	-	-	-	-	-	2,222.00
PGT20 PD INSURANCE REIMBURSEMENT	-	-	-	-	24,848.66	-	(24,848.66)
SCLTS SALE OF CEMETERY LOTS	19,871.81	-	4,500.00	-	-	-	24,371.81
SWMEA SELECTMEN WEIGHTS MEASUR	4,150.01	-	-	-	-	-	4,150.01
2700 RECEIPTS RESERVED APPRO	1,068,496.53	-	759,821.60	-	39,339.47	(550,000.00)	1,238,978.66
AF53E DETAIL ADMINISTRATION FEES	21,445.50	-	10,000.00	-	148.36	-	31,297.14
BF53E BUILDING FEES 53E 1/2	1,585,798.46	-	106,079.74	-	120,158.82	-	1,571,719.38
BH53E BOH FEES 53E1/2	-	-	-	-	-	-	-
BH53G BOH CONSULTANTS 53G	18,082.05	-	-	-	-	-	18,082.05
CC53E CONS COMM FEES 53E1/2	50,676.65	-	41,057.75	-	31,469.92	-	60,264.48
CC53G CONS COMM 53G	2,972.50	-	72,652.13	-	46,903.69	-	28,720.94
CE53G CONS COMM EMERALD 53G	255.62	-	-	-	-	-	255.62
COS3E COMEY CHAPEL FEES	50.00	-	-	-	-	-	50.00
CR53I CELEBRATIONS REVOLVING 5	2,994.79	-	-	-	-	-	2,994.79
FCL20 FAC INS REIMB UNDER \$20K	20,249.33	-	-	-	1,325.38	-	18,923.95
FF53E FINGERPRINTING 53E 1/2	350.00	-	70.00	-	-	-	420.00
FH53E FIRE HAZMAT FEES 53E1/2	-	-	7,131.52	-	5,936.52	-	1,195.00
FLT20 FIRE INS REIMB UNDER \$150K	27,514.28	-	-	-	-	-	27,514.28
HLT20 HWY INS REIMB UNDER \$150K	-	-	-	-	-	-	-
HW53E HWY FEES 53E1/2	-	-	7,025.00	-	-	-	7,025.00
HW53G HIGHWAY CONSULTANTS 53G	12,280.00	-	-	-	6,275.39	-	6,004.61

ACCOUNT DESCRIPTION	BEGINNING BALANCE	INTERGOVTL	RECEIPTS	INTEREST	EXPENDED	TRANSFERS IN/(OUT)	ENDING BALANCE
LB53E LIB LOST MAT FINES 53E1/	12.79		2,269.76		2,276.40		6.15
LLT20 LIB INS REIMB UNDER \$150K	71.73		-		-		71.73
LUT20 LAND USE INS REIMB UNDER	654.54		-		-		654.54
OSPRF OPEN SPACE PRES FD REV F	-		-		-		-
PEG ACCESS REVOLVING	-		290,779.54		-		290,779.54
PARKS & REC REVOLVING	-		927,622.64		627,826.04		299,796.60
PB53E PLANNING BOARD FEES 53E1	6,609.58		-		-		6,609.58
PB53G PLANNING BOARD 53G	297,213.23		92,764.87		101,547.42		288,430.68
PF53E POLICE FEES 53E 1/2	13,360.88		-		-		13,360.88
PG53E PLUMBING GAS FEES 53E1/2	245,670.46		73,785.00		46,837.56		272,617.90
PGT20 PD INS REIMB UNDER \$20K	2,169.92		-		-		2,169.92
PR53E FRUIT STREET REVOLVING	14,870.11		139,834.38		13,952.65		140,751.84
RF53E RECYCLING FEES 53E1/2	3,681.65		4,492.50		7,000.00		1,174.15
RR53D RECREATION REVOLVING	10,000.00		-		-		10,000.00
SC53E SENIOR CENTER PROGRAMS	35,444.91		39,050.73		62,055.22		12,440.42
SCL20 SENIOR CENTER INS REIMB UNDER \$150K	2,987.99		-		-		2,987.99
SDRFD SENIOR DISABLED REV FD	24,016.61		3,166.00		15,000.00		12,182.61
SLT20 SEL INS REIMB UNDER \$20K	11,567.44		-		-		11,567.44
SWL20 SEWER INS REIMB UNDER \$2	-		-		-		-
WC53E WCD TRASH BAG FEES 53E1/	15,127.53		12,750.00		24,945.65		2,931.88
WF53E WIRING FEES 53E1/2	262,166.91		148,715.12		64,091.77		346,790.26
ZB53E ZONING BOA FEES 53E1/2	16,898.00		8,250.00		-		25,148.00
ZB53G ZONING BOA CONSULTANTS 5	16,959.61		-		2,319.69		14,639.92
2800 REVOLVING FUNDS	2,722,153.07	-	1,987,496.68	-	1,180,070.48	-	3,529,579.27
ATHLE ATHLETIC REVOLVING HS	717,377.98		383,291.50		408,039.00		692,630.48
BLDG BUILDING USE REVOLVING	473,893.07		206,437.50		257,145.34		423,185.23
BUS BUS FEES REVOLVING	811,005.24		266,020.00		351,102.06		725,923.18
CBS CIRCUIT BREAKER SPED REVOL	657,793.00		1,156,546.00		657,793.67		1,156,545.33
DRAHS DRAMA REVOLVING HS	17,905.46		9,915.43		17,896.56		9,924.33
DRAMS DRAMA REVOLVING MS	16,172.70		25,177.61		9,135.04		32,215.27
LBCTR LOST BOOKS REVOLVING CTR	666.97		84.00		123.48		627.49
LBELM LOST BOOKS REVOLVING ELM	2,385.99		117.51		2,281.99		221.51
LBHOP LOST BOOKS REVOLVING HOP	2,751.44		729.55		2,279.55		1,201.44
LBHS LOST BOOKS REVOLVING HS	7,819.09		521.99		734.50		7,606.58
LBMS LOST BOOKS REVOLVINGMS	2,420.52		-		-		2,420.52
LT53E LAPTOP INIT 53E1/2 HS	287,174.28		245,594.15		257,957.06		274,811.37
PKHS PARKING REVOLVING HS	250,997.50		45,350.00		2,393.98		293,953.52
SLT20 SEL INS REIMB UNDER \$20K	(3,307.29)		-		(8,535.97)		5,228.68
TINTL TUITION INT STUD REVOLVI	844,786.21		212,177.75		401,250.88		655,713.08
TPREK TUITION PRE K REVOLVING	571,347.68		255,750.01		183,602.25		643,495.44
TURF HIGH SCHOOL TURF FIELD USE	134,871.86		46,492.47		13,545.10		167,819.23
2850 REVOLVING FUNDS EDUCATION	4,796,061.70	-	2,854,205.47	-	2,556,744.49	-	5,093,522.68
ACEGA ASSESSORS COMP EQUIP GA	1,210.62		-		-		1,210.62

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>INTERGOVTL</u>	<u>RECEIPTS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
APGA AUXILIARY POLICE GA	3,780.00	-	-	-	-	-	3,780.00
AYFGA HOPKINTON AYF FOOTBALL GIFT	3,639.73	-	-	-	-	-	3,639.73
BAAGA BAA FUNDS GA	155,456.52	140,600.00	-	-	68,611.13	-	227,445.39
BEDGA BOSTON EDISON GA	760.00	-	-	-	-	-	760.00
CCGA CULTURAL COUNCIL	-	1,200.00	-	-	991.81	-	208.19
CKDGA COOKIE KUMLIM DOUGH GA	3,610.00	-	-	-	-	-	3,610.00
CMPGA HOME COMPOSTING BINS GA	1,135.00	-	-	-	-	-	1,135.00
CPCGA COMMUNITY PRESERVATION C	870.10	-	-	-	-	-	870.10
CPGA COMCAST PEG/INET GA	10,717.00	-	-	-	-	-	10,717.00
CTCL CENTER TECH & CIVIC LIFE GRANT	14,354.20	-	-	-	-	-	14,354.20
CTIF COMM TRANSPORTATION IMPROVEMENTS	4,566.65	1,327.10	-	-	-	-	5,893.75
CVGA LABORER GIFT PILOT PAYMENT	3,000.00	-	-	-	-	-	3,000.00
CWTM CHAMBERLAIN/WHALEN TRAFFIC CALMING	10,000.00	-	-	-	-	-	10,000.00
DPRGA DARE PROGRAM GA	6,385.84	-	-	-	-	-	6,385.84
EDAGA ENERGY DESIGN ASSISTANCE	8,618.02	-	-	-	28.49	-	8,589.53
EDTGA EDUCATION AND TRAINING G	147.00	-	-	-	-	-	147.00
EMCGA EMC CORP GA	2,335.00	-	-	-	-	-	2,335.00
EMRGA EMC WEST MAIN ST RAMP GA	14,555.49	-	-	-	-	-	14,555.49
EMSGA EMS GIFT ACCOUNT	9,808.43	-	-	-	(200.00)	-	10,008.43
FDGA FRIENDS DEPOT GIFT ACCOUN	4,614.88	-	-	-	-	-	4,614.88
FDRGA FIRE DEPT RADIOS GA	327.00	-	-	-	-	-	327.00
FDGA2 FIRE GIFT ACCOUNT	11,580.00	-	-	-	4,480.00	-	7,100.00
FDLGA LEGACY FARMS NORTH GIFT	500.00	300.00	-	-	-	-	800.00
FFGA FRIENDS FOUNTAIN GIFT ACC	5,567.02	-	-	-	-	-	5,567.02
FOCGA FRIENDS OF COMMON GA	10,613.30	-	-	-	-	-	10,613.30
FSDGA FARM SITE DISTANCE GA	2,500.00	-	-	-	-	-	2,500.00
22FXG MIIA FLEX (FIRE)	-	5,465.00	-	-	5,465.00	-	-
22FXG MIIA FLEX (FAC.ENG)	-	3,059.99	-	-	3,059.99	-	40.00
GBSGA GEORGE V BROWN SCULPT GA	3,939.00	-	-	-	-	-	3,939.00
2018 LEGACY FARMS DONATION	450,542.78	-	-	-	450,542.78	-	-
HCAIR HOST COMMUNITY AGREEMENT	13,190.00	-	-	-	-	-	13,190.00
HCBGA HEAD OF CHARLES BAL GA	92.92	-	-	-	-	-	92.92
HCCGA HOPKINTON CHAMBER COMM G	618.68	-	-	-	-	-	618.68
HCEGA HOPKINTON COMM ENDOWM GA	80.00	-	-	-	-	-	80.00
HCTGA HIST COMM TREASURES GA	555.92	-	-	-	-	-	555.92
HFDGA HIGGINS FARM DETENTION G	3,000.00	-	-	-	-	-	3,000.00
HLMGA HOPKINTON LIB MOMS CLUB	344.18	-	-	-	241.17	-	103.01
HIMGGA HOPKINTON MARATHON GA	3,900.00	-	-	-	150.00	-	3,750.00
HPLF HOPKINTON LIBRARY FOUNDATION	1,175.00	7,850.00	-	-	4,672.91	-	4,352.09
HSFW HOME FIRE STIPEND	94.94	-	-	-	-	-	94.94
HVCC VETERANS CELEBRATION COMMITTEE	5,000.00	-	-	-	-	-	5,000.00
HYCGA HOPKINTON YOUTH COMM GA	90.70	-	-	-	-	-	90.70
IGGA INEZ E GLOBMAN FUND	4.31	-	-	-	-	-	4.31
IRFGA IRVINE FIRE GIFT ACCOUNT	420.00	200.00	-	-	520.00	-	100.00
JPMGA JOE PRATT MEMORIAL GA	560.00	-	-	-	-	-	560.00

ACCOUNT DESCRIPTION	BEGINNING BALANCE	INTERGOVTL	RECEIPTS	INTEREST	EXPENDED	TRANSFERS IN/(OUT)	ENDING BALANCE
JMFGA JACZUELINE MURRAY GIFT ACCOUNT	290.80	-	-	-	-	-	290.80
K9GA K-9 GIFT ACCOUNT	6,162.08	-	-	-	-	-	6,162.08
K9SFG K-9 PROGRAM STANTON FOUNDATION	138.53	-	-	-	-	-	138.53
LABGA LABORERS DONATIONS (POLICE)	-	-	2,500.00	-	-	-	2,500.00
LABGA LABORERS DONATIONS (EMS)	-	-	2,500.00	-	2,500.00	-	-
LABGA LABORERS DONATIONS (YOUTH SERVICES)	-	-	5,000.00	-	-	-	5,000.00
LBFGA LIBRARY BUILDING FUND GA	141.00	-	-	-	-	-	141.00
LGA LIBRARY GA	7,638.69	1,214.58	-	-	6,508.28	-	2,344.99
MAPCT MAPC TAXICAB GRAB	351.30	-	-	-	351.30	-	-
MEWS HOPKINTON MEWS	929,369.60	-	-	-	106,610.76	-	822,758.84
MCV19 METROWEST HLTH FOUND COVID VACCINE	34,897.50	-	-	-	9,446.46	-	25,451.04
MHVC METROWEST HEALTH FOUND COVID VACCINE	17,442.17	-	-	-	6,916.63	-	10,525.54
MSBFG MIDDLESEX SAVINGS - FIRE	10,000.00	-	-	-	-	-	10,000.00
MSBPG MIDDLESEX SAVINGS - POLICE	1,625.73	-	-	-	-	-	1,625.73
MWFGA METROWEST FOUNDATION	112.44	-	-	-	-	-	112.44
MWHF METROWEST HEALTH FOUNDATN	1,045.89	-	-	-	-	-	1,045.89
OBFGA O'BRIEN FIRE GIFT	47,289.15	-	-	-	2,949.28	-	44,339.87
OBPGA O'BRIEN POLICE GIFT	12,114.41	-	-	-	-	-	12,114.41
OPSGA OFFICER PHIL SCH SAFETY	1,140.42	-	-	-	-	-	1,140.42
PALGA PAUL ANNUNZIATA LIBRARY	9,795.33	-	-	-	-	-	9,795.33
PC35K GA PELOQUIN UNRESTRICTED	34,212.69	-	-	-	-	-	34,212.69
PC4K GA PELOQUIN NUTRITION	1,892.75	-	-	-	324.80	-	1,567.95
PDRGA PELOQUIN DARE GA	3,780.61	-	-	-	-	-	3,780.61
PFGA PELOQUIN FIRE GA	6,167.75	-	-	-	6,135.50	-	32.25
PSHCA LEGACY FARMS PUBLIC SAFETY FACILITY	500,000.00	-	-	-	7,500.00	-	492,500.00
PLGA PELOQUIN LIBRARY GA	15,000.00	-	-	-	10,560.00	-	4,440.00
POLGA POLICE DEPARTMENT GA	24,464.17	-	430.00	-	(333.98)	-	25,228.15
PPGA PELOQUIN POLICE GA	19,710.17	-	-	-	-	-	19,710.17
PRGA PARKS RECREATION GA EXP	8,225.00	-	-	-	-	-	8,225.00
RECH REC HOPKINTON DEVELOPER A	51,995.10	-	556.00	-	-	-	52,551.10
RECWM HOPKINTON LLC WEST MAIN STREET	93,968.00	-	-	-	-	-	93,968.00
RPSGA R PHIPPS MEM SCHOLARS GA	426.67	-	-	-	-	-	426.67
RRGA RICHARD RAHILL GIFT ACCOUNT	149.84	-	-	-	-	-	149.84
SCEGA GA FRIENDS OF COA PROGRAMS	16,130.90	-	-	-	2,878.14	-	13,252.76
SCGA GA SENIOR CENTER	24,061.68	-	5,000.00	-	-	-	29,061.68
SCTRA SENIOR CENTER	-	-	5,000.00	-	(2,692.75)	-	7,692.75
SCVEH SENIOR CENTER	-	-	55,000.00	-	-	-	55,000.00
SFGA STANTON FOUNDATION DOG PARK	4,362.50	-	-	-	-	-	4,362.50
SFGAC STANTON FOUNDATION DOG PARK CONST	4,453.59	-	-	-	-	-	4,453.59
SHHCA SENIOR HOUSING	180,000.00	-	-	-	-	-	180,000.00
SWMGA SEALER WTS MEASURES GA	143.60	-	-	-	-	-	143.60
TFTGA TRACK FIELDS TRAFFIC GA	1,444.65	-	-	-	-	-	1,444.65
TGA TREE GA	1,050.00	-	-	-	-	-	1,050.00
TNHCA TRAIL NETWORK HCA	729,067.60	-	-	-	729,067.60	-	-
TCJWG TRAILS GIFT IMO JW	3,100.00	-	-	-	-	-	3,100.00

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>INTERGOVTL</u>	<u>RECEIPTS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
TRGA TREE REPLICATION GA	5,060.00	-	-	-	-	-	5,060.00
UUHCA UNDERGROUND UTILITIES HCA	750,000.00	-	-	-	749,999.36	-	0.64
VETGA VETERANS MEMORIAL GA	3,450.00	-	5,000.00	-	500.00	-	7,950.00
VMGA VETERANS MEMORIAL GA	448.00	-	150.00	-	-	-	598.00
VPIGA VERIZON PEG/INET GA	1,777.34	-	-	-	-	-	1,777.34
WDHGA WATER HYDRANT GA	432.00	-	-	-	-	-	432.00
WELGA WELLNESS GIFT ACCOUNT	5,000.00	-	-	-	-	-	5,000.00
WHOPB WHITE OAKS PB REL TOWN G	191.44	-	-	-	-	-	191.44
WPGA WETLANDS PROTECTION GA	10,000.00	-	-	-	-	-	10,000.00
2950 OTHER SPECIAL REVENUES FUND	4,353,981.32	-	242,392.67	-	2,177,784.66	-	2,418,589.33
COGA CENTRAL OFFICE GA	144,038.70	-	25,289.11	-	-	-	169,327.81
CTRGA CENTER SCHOOL GA	8,721.27	-	350.40	-	240.00	-	8,831.67
ELMGA ELMWOOD SCHOOL GA	5,622.40	-	5,459.50	-	7,282.83	-	3,799.07
HOPGA HOPKINS SCHOOL GA	41,929.88	-	23,292.19	-	8,411.46	-	56,810.61
HSGA HIGH SCHOOL GA	28,300.32	-	53,000.40	-	68,196.76	-	13,103.96
MSGA MIDDLE SCHOOL GA	35,104.19	-	1,810.40	-	1,079.99	-	35,834.60
PTAGA HOPKINTON PTA GA	56.61	-	-	-	-	-	56.61
2950 OTHER SPEC REV EDUCATION	263,773.37	-	109,202.00	-	85,211.04	-	287,764.33
2920 MHOA COVID-19	3,569.47	-	-	-	-	-	3,569.47
2930 CARES Covid-19	-	-	-	-	56,288.57	-	(56,288.57)
2940 FEMA COVID-19	(29,215.02)	51,336.39	-	-	8,945.59	-	13,175.78
2941 ARPA COVID-19	2,675,258.40	2,760,404.59	-	71,590.17	29,306.37	-	5,477,946.79
2960 SCHOOL COVID-19 GRANTS	30.21	-	-	-	-	-	30.21
2920-2960 COVID-19 GRANTS	2,649,643.06	2,811,740.98	-	71,590.17	94,540.53	-	5,438,433.68
NOPRJ SEPTIC LOAN PROGRAM	397,674.10	-	29,739.10	-	13,500.00	-	413,913.20
UNDESIGNATED FUND BALANCE	130,374.87	-	-	-	-	(64,458.00)	65,916.87
2990 TITLE V SEPTIC LOAN PROG	528,048.97	-	29,739.10	-	13,500.00	(64,458.00)	479,830.07

TOWN OF HOPKINTON
REVENUE AND EXPENDITURE REPORT FOR ALL TRUST FUNDS AND STUDENT ACTIVITIES
JUNE 30, 2023

ACCOUNT DESCRIPTION	CARRY OVER	RECEIPTS	INTEREST	EXPENDED	TRANSFERS		BALANCE
					IN	OUT	
BMLNT B MCGOVERN LIBRARY NT	1,155,012.67	-	-	-	-	-	1,155,012.67
CCCNT CHARLES CLAFLIN COMMON N	1,000.00	-	-	-	-	-	1,000.00
CMCNT COMEY MEM CHAPEL NT	2,100.00	-	-	-	-	-	2,100.00
CMHNT CHAS MARY HOLMAN COMMON	1,500.00	-	-	-	-	-	1,500.00
CPCNT CEM PERPETUAL CARE NT	247,357.50	8,900.00	-	-	-	-	256,257.50
HNT HISTORICAL NT	2,000.00	-	-	-	-	-	2,000.00
MARNT MARY A ROCHE RECOG NT	5,000.00	-	-	-	-	-	5,000.00
8100 NON EXPENDABLE TRUSTS FUND	1,413,970.17	8,900.00	-	-	-	-	1,422,870.17
AHET AFFORDABLE HOUSING ET	3,090,019.42	981,700.00	21,649.42	-	-	-	4,093,368.84
AMDET ANNE M DAVIN ET	3.57	-	-	-	-	-	3.57
BMLNT B MCGOVERN LIBRARY ET	581,139.53	-	60,544.65	69,960.10	-	-	571,724.08
CCNET CHARLES CLAFLIN COMMON E	11,165.20	-	449.97	-	-	-	11,615.17
CMCET COMEY MEMORIAL CHAPEL ET	3,387.40	-	201.22	-	-	-	3,588.62
CMHET CHAS MARY HOLMAN COMMON	4,400.74	-	265.51	-	-	-	4,666.25
COPEP H CARVER MEM OFF PHIL ET	6,543.66	-	66.88	-	-	-	6,610.54
CPCET CEMETERY PERPETUAL CARE	49,601.29	-	10,371.18	-	-	-	59,972.47
CSET CONGALVES SCHOLARSHIP ET	1,998.94	-	-	-	-	-	1,998.94
DSET DICKERMAN SCHOLARSHIP ET	1,241.57	-	3.32	-	-	-	1,244.89
FSET FLOHR MEM SCHOLARSHIP	19,500.52	-	53.24	500.00	-	-	19,053.76
HET HISTORICAL ET	8,775.95	-	110.09	-	-	-	8,886.04
LEET LAW ENFORCEMENT ET	171,625.80	-	62,304.85	9,276.80	-	-	224,653.85
LTSET LEO TOUZJIAN SCHOLARS ET	1,184.56	-	12.09	-	-	-	1,196.65
MARET MARY ROCHE RECOGNITION E	797.21	-	234.45	150.00	-	-	881.66
SBCET SARAH B CROOKS ET	73,198.27	-	9,879.05	-	-	-	83,077.32
STEM STEM EARN ON	-	-	5,000.94	5,000.00	-	-	0.94
TGBET TGB SCHOLARSHIP ET	11.46	-	0.10	-	-	-	11.56
UNLET UNALLOCATED TRUST VARIANCE	1,656.84	-	-	-	-	-	1,656.84
WSET WHITE SCHOLARSHIP ET	3,111.15	-	16.07	500.00	-	-	2,627.22
8200 EXPENDABLE TRUSTS FUND	4,029,363.08	981,700.00	171,163.03	85,386.90	-	-	5,096,839.21
STAB STABILIZATION FUND	3,882,336.12	-	74,942.10	-	-	-	3,957,278.22
8300 STABILIZATION FUND	3,882,336.12	-	74,942.10	-	-	-	3,957,278.22
CAPST CAP STABILIZATION FD	336,850.33	-	6,697.00	-	-	-	343,547.33
8400 CAPITAL STABILIZATION FUND	336,850.33	-	6,697.00	-	-	-	343,547.33
SCHOOL STABILIZATION FUND	3,059,946.60	-	43,492.08	-	-	(850,000.00)	2,253,438.68
8500 SCHOOL STABILIZATION FUND	3,059,946.60	-	43,492.08	-	-	(850,000.00)	2,253,438.68
SPECIAL EDUC STABILIZATION FUND	914,849.00	-	-	1,094,024.00	-	179,175.00	-
8505 SPED STABILIZATION FUND	914,849.00	-	-	1,094,024.00	-	179,175.00	-

<u>ACCOUNT DESCRIPTION</u>	<u>CARRY OVER</u>	<u>RECEIPTS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>BALANCE</u>
CONS CONSERVATION FUND	20,017.81	-	784.07	-	-	20,801.88
8600 CONSERVATION FUND	20,017.81	-	784.07	-	-	20,801.88
OPEB OPEB TRUST FUND	4,360,970.73	-	413,303.96	-	-	4,774,274.69
8700 OPEB TRUST FUND	4,360,970.73	-	413,303.96	-	-	4,774,274.69
SAELM STUDENT ACT ELMWOOD SCHO	7,785.06	15,796.94	-	11,633.30	-	11,948.70
SAHOP STUDENT ACT HOPKINS SCHO	13,114.82	2,977.66	-	4,214.89	-	11,877.59
SAHS STUDENT ACT HIGH SCHOOL	198,895.83	387,275.35	-	300,907.72	-	285,263.46
SAMS STUDENT ACT MIDDLE SCHOOL	109,705.33	210,809.49	-	259,304.76	-	61,210.06
8800 STUDENT ACTIVITIES FUND	329,501.04	616,859.44	-	576,060.67	-	370,299.81

Town of Hopkinton

Cash Receipts

June 30, 2023

Revenue Source Description Collected	Collected	Revenue Source Description Collected	Collected
PERSONAL PROPERTY TAXES 2020	86.62	PENALTIES INTEREST EXC TAXES	23,062.05
PERSONAL PROPERTY TAXES 2021	32.54	PENALTIES INTEREST TAX LIENS	42,402.93
PERSONAL PROPERTY TAXES 2022	40,769.05	PENALTIES INTEREST ASSESSMENTS	119.32
PERSONAL PROPERTY TAXES 2023	6,144,558.23	PENALTIES INTEREST OTHER TAXES	2,239.66
REAL ESTATE TAXES 2008	454.22	PAYMENTS IN LIEU OF TAXES	513,092.37
REAL ESTATE TAXES 2009	482.46	LOSS OF TAXES STATE OWNED LAND	533,565.00
REAL ESTATE TAXES 2010	464.92	ABATE VETS BLIND S SP ELDERLY	58,972.00
REAL ESTATE TAXES 2011	436.65	CHAPTER 70 SCHOOL AID	8,738,584.00
REAL ESTATE TAXES 2012	445.01	VETERANS BENEFITS	23,705.00
REAL ESTATE TAXES 2013	452.05	UNRESTRICTED GEN GVT AID	909,976.00
REAL ESTATE TAXES 2014	460.14	CHARTER TUITION REIMBURSEMENTS	3,243.00
REAL ESTATE TAXES 2015	468.76	COURT FINES	2,220.00
REAL ESTATE TAXES 2016	444.48	MEDICAL ASSISTANCE REIMB SCH	96,928.43
REAL ESTATE TAXES 2017	446.88	MOTOR VEHICLE EXCISE REIMB	35,436.13
REAL ESTATE TAXES 2018	441.09	SHORT TERM RENTALS REIMB	7,676.85
REAL ESTATE TAXES 2019	-37,437.75	SALE OF SURPLUS EQUIPMENT	907.34
REAL ESTATE TAXES 2020	15.46	EARNINGS ON INVESTMENTS	2,252,612.81
REAL ESTATE TAXES 2021	103,259.69	MISC NON RECURRING BUDGET	38,647.95
REAL ESTATE TAXES 2022	636,994.63	MISC-JUDGEMENT AND SETTLEMENTS	45,190.32
REAL ESTATE TAXES 2023	79,815,147.14	MISC SOLAR RENEWABLE ENERGY CS	11,488.25
DEFERRED PROPERTY TAXES	14,195.91	CABLE FRANCHISE FEE	21,725.88
TAX LIENS REDEEMED	133,754.02	COMMON VICTUALER ALL ALCOHOLIC	46,075.00
MOTOR VEHICLE EXCISE 2008	112.50	COMMON VICTUALER WINE MALT	2,300.00
MOTOR VEHICLE EXCISE 2009	0.27	PACKAGE GOODS ALL ALCOHOLIC	16,075.00
MOTOR VEHICLE EXCISE 2011	5.03	PACKAGE GOODS WINE MALT	3,075.00
MOTOR VEHICLE EXCISE 2012	118.75	CLUB ALL ALCOHOLIC	325.00
MOTOR VEHICLE EXCISE 2013	65.00	ONE DAY LIQUOR LICENSE	300.00
MOTOR VEHICLE EXCISE 2014	127.50	COMMON VICTUALLERS LICENSE	750.00
MOTOR VEHICLE EXCISE 2015	197.50	CLASS II LICENSE	400.00
MOTOR VEHICLE EXCISE 2016	82.50	ENTERTAINMENT LICENSE	100.00
MOTOR VEHICLE EXCISE 2017	101.77	FARMER BREWER POURING LICENSE	2,300.00
MOTOR VEHICLE EXCISE 2018	403.75	LIMOUSINE LICENSE	525.00
MOTOR VEHICLE EXCISE 2019	883.16	JOINT POLE HEARING REVENUE	3,150.00
MOTOR VEHICLE EXCISE 2020	5,254.60	OTHER MISC REVENUE	1,497.18
MOTOR VEHICLE EXCISE 2021	34,840.48	SALE OF BOOKS	2,240.00
MOTOR VEHICLE EXCISE 2022	445,782.09	DEMAND FEES	11,640.64
MOTOR VEHICLE EXCISE 2023	2,995,020.52	WARRANT FEES	41,215.54
MOTOR VEHICLE EXCISE PR YRS	228.37	MUNICIPAL LIEN CERTIFICATES	21,175.00
PENALTIES INTEREST PROP TAXES	109,607.59	RETURNED CHECK FEE	175.00

Town of Hopkinton

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Revenue Source Description Collected	Collected	Revenue Source Description Collected	Collected
TREAS COLL FEES	446.00	SCHOOL LUNCH PROG FED THR ST	1,648,002.22
BIRTH CERTIFICATES	6,497.00	SCHOOL LUNCH STUDENT FEES	278,518.81
MARRIAGE CERTIFICATES	2,267.00	Total 2200 Sch Lunch Rev Fund	1,926,521.03
DEATH CERTIFICATES	8,492.00		
DOG LICENSE LATE FEE	14,419.00	PROPERTY TAXES CPA 2019	-757.72
DOG PICKUP FEES	100.00	PROPERTY TAXES CPA 2021	1,858.30
COPY FEES	10.00	PROPERTY TAXES CPA 2022	10,689.46
SALE OF MAPS	25.00	PROPERTY TAXES CPA 2023	1,397,630.80
SALE OF ABSTRACTS	2,010.00	DEFERRED PROPERTY TAXES CPA	146.77
SALE OF REPORTS	1,100.00	TAX LIENS REDEEMED	1,401.04
PUBLIC RECORDS REQUEST FEE	131.55	PENALTIES INT PROP TAXES CPA	1,793.90
DOG LICENSES	24,742.50	PENALTIES INTEREST TAX LIENS	353.96
RAFFLE PERMITS	120.00	COMMUNITY PRES REV STATE SHARE	514,379.00
DBA CERTIFICATES	4,400.00	EARNINGS ON INVESTMENTS	18,723.47
STORAGE PERMITS	1,800.00	Total 2400 Comm Preserv Fund	1,946,218.98
NON CRIMINAL BY LAW FINES	225.00		
NON CRIMINAL BY LAW FINES	31,800.00	SAFER GRANT FEDERAL REV	22,560.70
FILING FEES	10,029.80	BRIC9 FEMA BRIC STORMWATER REVENL	52,998.23
FILING FEES DESIGN REVIEW BOAR	250.00	Total 2500 Federal Grants Fund	75,558.93
ACCIDENT REPORTS	920.00		
OFF DUTY DETAIL ADMIN FEES	30,658.50	SEC22 FY22 EARLY CHILD REVENUE	14,498.00
PEDDLING SOLICITING PERMITS	200.00	SEC23 fy23 EARLY CHILD 262 REVENUE	17,333.00
PARKING FINES	3,745.00	APR22 FY22 IDEA ARP Revenue	21.00
26F INSPECTION FEES	13,190.00	EARP2 FY22 EARP FEDERAL REVENUE	1,018.00
STORAGE PERMITS	4,285.00	SID22 FY22 IDEA 240 REVENUE	412,920.00
SYSTEM SHUTDOWNS PERMITS	4,838.05	SID23 FY23 IDEA 240 REVENUE	298,885.00
MISCELLANEOUS PERMITS	353.28	ES115 2021 ESSER II REVENUE	77,566.00
BUILDING INSPECTION FEES	909,283.50	ES119 ESSER III REVENUE	204,282.00
SEALER WEIGHTS & MEASURES FEES	10,746.00	T322 FY22 TITLE III REVENUE	30,169.00
MISCELLANEOUS DEPT FEES	2,400.00	T323 TITLE III FY23 REVENUE	6,802.00
GRAVE OPENINGS	24,660.00	T122 FY22 TITLE I REVENUE	76,664.00
MISCELLANEOUS DEPT FEES	45,075.00	T123 TITLE I FY23 REVENUE	8,831.00
MISC OTHER DEPT REVENUE	700.00	TI1I2 FY22 TITLE II REVENUE	6,083.00
LIBRARY DEPT FEES	1,189.46	TI123 TITLE II FY23 REVENUE	4,170.00
MISCELLANEOUS DEPT FEES	2,413.06	TIV22 FY22 TITLE IV REVENUE	4,650.00
BOAT PERMITS	765.00	TIV23 TITLE IV FY23 REVENUE	1,000.00
TRANSFERS FROM SPEC REV FUNDS	614,458.00	Total 2550 Federal Ed Grants	1,164,892.00
TRANSFERS FROM ENTER FUNDS	757,383.42		
Total 1000 General Fund	106,500,445.35		

Town of Hopkinton

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Revenue Source Description Collected	Collected	Revenue Source Description Collected	Collected
ED123 ARPA EQUITY & DIVERISTY REV	44,482.45	188FR 188 FRUIT STREET	4,590.00
ERSBU ECO RECV SUPPORT FOR BUS REV	50,000.00	18GRO 18 GROVE STREET	91.25
EVSG EARLY VOTING STATE GRANT	13,549.54	190FR 190 FRUIT STREET	480.00
EXHRSELECTION EXTRA HRS SG REV	3,779.10	19STY 19 STONEY BROOK ROAD	480.00
91I20 MISCELLANEOUS STATE REVENUE	11,046.14	1WDI 1 WOODY ISLAND ROAD	480.00
PSA22 MISCELLANEOUS STATE REVENUE	2,085.71	20DPL 20 DOWNEY PLACE	480.00
SAWAR STUDENT AWARENESS FIRE SG RE'	4,381.00	20WWD 20 WEDGEWOOD	480.00
SENSG SENIOR SAFE GRANT	2,277.00	211WD 211 WOOD STREET	480.00
WMEAS WEIGHTS AND MEASURES SG REV	2,100.00	22WD 22 WOOD STREET	480.00
WRAP WINTER RECOVERY ASSISTANCE	353,532.35	234HR 234 HAYDEN ROWE	480.00
EOEAF EOEAF FORMULA SG REV	44,004.00	242HR 242 HAYDEN ROWE	480.00
EAR23 MISCELLANEOUS STATE REVENUE	25,000.00	25STY 25 STONEY BROOK RD	480.00
HOP23 MISCELLANEOUS STATE REVENUE	25,000.00	27WDI 27 WOODY ISLAND ROAD	600.00
SALIB STATE AID TO LIBRARIES SG REV	34,664.65	33STY 33 STONEY BROOK ROAD	480.00
CULTC CULTURAL COUNCIL SG REV	8,300.00	34STY 34 STONEY BROOK ROAD	480.00
Total 2600 State Grant Fund	624,201.94	35PKW 35 PARKWOOD DRIVE	2,000.00
		35PWH 35 PARKWOOD DR (HARVEY)	640.00
195EQ EARMARK 195 EQUITY REVENUE	36,958.00	37EAS 37 EAST STREET	6,403.00
195MH EARMARK 195 MENTAL HEALTH R	37,475.00	40HUC 40 HUCKLEBERRY	480.00
ASO23 STATE GRANT REVENUE	62,058.02	40RWS 40 ROCKY WOODS ROAD	480.00
C311 SEL C311 STATE REVENUE	10,000.00	42GRW 42 GREENWOOD ROAD	525.00
JFY22JFY REIMBURSEMENT REVENUE	699.35	4CURT 4 CURTIS ROAD	480.00
Total 2650 State Education Grant	147,190.37	4VAL 4 VALENTINE CIRCLE	480.00
		4YALE 4 YALE DRIVE	480.00
TREAS REC RES APP REV	8,533.77	51STY 51 STONEY BROOK ROAD	480.00
CWETL CC WETLANDS REC RES APPROP RI	6,793.00	52WIL 52 WILSON STREET (LNG)	960.00
ARRA AMBULANCE REC RES APPROP REV	739,994.83	55FRU 55 FRUIT STREET	480.00
SCLTS SALE OF CEMETERY LOTS REV	4,500.00	55NML 55 NORTH MILL STREET	480.00
Total 2700 Receipts Reserved Appr	759,821.60	56DOW 56 DOWNEY STREET	1,120.00
		5WELM 5 WEST ELM	480.00
SDRFD SENIOR/DISABLED REV FD REV	3,166.00	60PIN 60 PINE ISLAND ROAD	480.00
OELM 0 ELM STREET	3,550.00	67OAK 67 OAKHURST ROAD	480.00
105SD 105 SADDLE HILL ROAD	480.00	68PIN 68 PINE ISLAND ROAD	480.00
10HLD 10 HIGHLAND STREET	480.00	6LEON 6 LEON'S WAY	480.00
117AH 117 ASH STREET	960.00	71FRA 71 FRANKLAND ROAD	9,700.00
148LU 148 LUMBER STREET	160.00	7WHA 7 WHALEN ROAD	775.00
15PAR 15 PARKER POINT	480.00	80PIN 80 PINE ISLAND ROAD	640.00
16WHA 16 WHALEN ROAD	500.00	84WMA 84 WEST MAIN STREET	47.50
172SP 172 SPRING STREET	480.00	86ELM 86 ELM STREET	1 000 00

Town of Hopkinton

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Revenue Source Description Collected	Collected	Revenue Source Description Collected	Collected
8CLIN 8 CLINTON STREET	480.00	BBC PROGRAM CHARGES	75,439.16
8CURT 8 CURTIS ROAD	480.00	BBM PROGRAM CHARGES	4,235.97
90HRW 90 HAYDEN ROWE	480.00	BBR PROGRAM CHARGES	19,062.82
91SAD 91 SADDLE HILL ROAD	600.00	BBS PROGRAM CHARGES	523.07
9BRDP 9 BRIDLE PATH	480.00	BLDWV BUILDWAVE PROGRAM CHARGE!	1,279.08
9MONT9 MONTANA ROAD	82.50	BR PROGRAM CHARGES	5,087.98
CC53E CONS COMM FEES 53E1/2 REV	41,057.75	BSC PROGRAM CHARGES	1,513.52
CH&WH CHAMBERLAIN ST & WHALEN RD	10,700.00	CCS PROGRAM CHARGES	913.82
MASPW MASPENOCK WOODS	480.00	CHESS CHESS PROGRAM CHARGES	9,386.82
TRAIL THE TRAILS AT LEGACY FARMS	10,687.88	CNC PROGRAM CHARGES	1,480.40
0HRW 0 HAYDEN ROWE	10,000.00	CRAFT PROGRAM CHARGES	2,285.13
203PO 203 POND STREET	2,225.00	CRL PROGRAM CHARGES	6,086.02
253LU 253 LUMBER STREET	500.00	DANCE DANCE PROGRAM CHARGES	2,055.83
28LUM 28 LUMBER STREET	9,950.00	ESA PROGRAM CHARGES	6,352.75
83EMA 83 EAST MAIN STREET	5,750.00	FCAC FC ACADEMY PROGRAM CHARGES	5,613.67
86ELM 86 ELM STREET	8,250.00	FHC PROGRAM CHARGES	11,740.68
87HRW 87 HAYDEN ROWE	2,000.00	FISH PROGRAM CHARGES	2,786.61
CH&WH CHAMBERLAIN ST & WHALEN RD	2,500.00	FR PROGRAM CHARGES	12,297.66
DEERF DEER RIDGE ESTATES	7,500.00	FS53E FRUIT STREET FIELD CHARGES	93,202.51
FRANS FRANKLAND ST SOLAR (69 FRANKL	10,000.00	FUR OTHER FIELD RENTAL CHARGES	16,245.49
OFFLE OFF LEONARD STREET	2,300.00	GOLF PROGRAM CHARGES	4,268.56
PB53G PLANNING BOARD CONS 53G REV	339.87	JK PROGRAM CHARGES	5,487.07
TRAIL THE TRAILS AT LEGACY FARMS	31,450.00	NESP PROGRAM CHARGES	2,693.66
ZB53E ZONING BOA FEES 53E1/2 REV	8,250.00	PGG PROGRAM CHARGES	373,787.67
AF53E DETAIL ADMIN FEES 53E1/2	10,000.00	PHOTO PROGRAM CHARGES	3,151.46
FF53E FINGERPRINTING FUND 53E	70.00	PR53E FRUIT STREET 53E1/2	46,631.87
FH533 FIRE HAZMAT FEES 53E1/2 REV	7,131.52	PUZZL PUZZLE EVENT PROGRAM CHARGE!	166.72
BF53E BUILDING FEES 53E 1/2 REV	106,079.74	RBC PROGRAM CHARGES	6,950.69
PG53E PLUMBING GAS FEES 53E1/2 REV	73,785.00	SBM PROGRAM CHARGES	348.30
WF53E WIRING FEES 53E1/2 REV	148,715.12	SBW PROGRAM CHARGES	133.91
HW53E HWY FEES 53E1/2 ROAD PMT REV	7,025.00	SHOS PROGRAM CHARGES	26,304.14
WC53E WCD TRASH BAG FEES 53E1/2 REV	12,750.00	SHS PROGRAM CHARGES	15,017.92
RF53E RECYCLING FEES 53E1/2 REV	4,492.50	SKP PROGRAM CHARGES	63,646.87
SC53E SEN CTR PROGRAMS FEES 53E1/2	39,050.73	SSS SUPER SOCCER STARS PROG CHARG	2,994.06
LB53E LIB LOST MAT FINES 53E1/2 REV	2,269.76	TFC PROGRAM CHARGES	17,467.43
PEG PEG ACCESS REVENUE	290,779.54	TL PROGRAM CHARGES	12,979.86
PROGRAM CHARGES	171,664.24	TT PROGRAM CHARGES	974.61
ARCH PROGRAM CHARGES	5,812.15	VA PROGRAM CHARGES	1,332.34
AVSC PROGRAM CHARGES	20,616.32	VC PROGRAM CHARGES	72.55

Town of Hopkinton

Cash Receipts

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Revenue Source Description Collected	Collected	Revenue Source Description Collected	Collected
WWFH FIELD HCKY PROGRAM CHARGES	726.00	LGA LIBRARY GA REV	1,214.58
WS WOMENS SOCCER REVENUE	1,695.56	VVETGA ETERANS CELEBRATION GIFT	5,000.00
WTWIZ WATER WIZ PROGRAM CHARGES	4,285.00	CCGA MISC OTHER DEPT REVENUE	1,200.00
YOGA PROGRAM CHARGES	659.07	Total 2900 Other Special Revenues	242,392.67
Total 2800 Revolving Funds	1,987,496.68		
		COVID-19 FEMA FED REV	51,336.39
LBCTR LOST BOOKS CTR REV	84.00	Total 2940 COVID-19 FEMA	51,336.39
LBELM LOST BOOKS ELM REV	117.51		
LBHOP LOST BOOKS HOP REV	729.55	APRA - MUNICIPAL ALLOCATION	2,760,404.59
DRAMS DRAMA REVOLVING MS REV	25,177.61	EARNINGS ON INVESTMENTS	71,590.17
DRAHS DRAMA REVOLVING HS REV	9,915.43	Total 2941 ARPA	2,831,994.76
PKHS PARKING REVOLVING HS REV	45,350.00		
PT53E LAPTOP INIT 53E1/2 HS REV	245,594.15	CTRGA CENTER SCHOOL GA REV	350.40
LBHS LOST BOOKS HS REV	521.99	ELMGA ELMWOOD SCHOOL GA REV	5,459.50
ATHLE ATHLETIC REVOLVING HS REV	383,291.50	HOPGA HOPKINS SCHOOL GA REV	23,292.19
TURF TURF FIELD REVENUE	46,492.47	MSGA MIDDLE SCHOOL GA REV	1,810.40
TINTL TUITION INT STUD REV	212,177.75	HSGA HIGH SCHOOL GA REV	53,000.40
TPREK TUITION PRE K REV	255,750.01	COGA CENTRAL OFFICE GA REV	25,289.11
BUS BUS FEES REV	266,020.00	Total 2950 Other Spec Rev Educ	109,202.00
BLDG BUILDING USE REV	206,437.50		
CBS CIRCUIT BREAKER SPED REV	1,156,546.00	TAX LIENS REDEEMED	11,585.45
Total 2850 Rev Funds Education	2,854,205.47	PENALTIES INTEREST TAX LIENS	2,805.18
		PENALTIES INT UTILITY USAGE	86.45
CTIF COMM TRANSP INFRASTRUCTURE	1,327.10	COMMITTED INTEREST TITLE V	2,531.76
BAAGA BAA FUNDS GA REV	140,600.00	TITLE V LOAN PROGRAM REVENUE	12,730.26
LABGA LABORERS DONATION	2,500.00	Total 2990 Title V Septic Loan Pro	29,739.10
POLGA POLICE DEPARTMENT GA REV	430.00		
FDLGA LEGACY NORTH FD GIFT	300.00	PUBLIC WKS PROJ GRANT REIMB	681,432.87
IRFGA IRVINE FIRE GIFT REV	200.00	Total 3900 Highway Improvment	681,432.87
22FXG 22 MIIA FLEX GRANT FIRE - REV	5,465.00		
LABGA LABORER'S DONATION	2,500.00	TRANSFERS FROM TRUST FUNDS	850,000.00
SS FXG22 MIAA FLEX GRAMT FAC - REV	3,099.99	Total 4030 Marathon Addition	850,000.00
RECH EARNINGS ON INVESTMENTS	556.00		
SCGA SENIOR CENTER GA REV	5,000.00	MISCELLANEOUS STATE REVENUE	129,596.00
SCTRA SENIOR CENTER MED TRANSPORT	5,000.00	Total 4033 Elm Rep	129,596.00
SCVEH SENIOR CENTER VEHICLE PURCHAS	55,000.00		
LABGA LABORER'S DONATION	5,000.00		
VMGA VETERANS MEMORIAL GA REV	150.00		
HPLF HOP PUB LIB FOUND CONTR.&DON/	7,850.00		

Town of Hopkinton

Cash Receipts

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Revenue Source Description Collected	Collected	Revenue Source Description Collected	Collected
CONNECTION FEES	355,286.00	CPCET CEMETERY PERPETUAL CARE ET R	10,371.18
SPECIAL ASSES PHASE 2	180.00	BMLET B MCGOVERN LIBRARY ET REV	60,544.65
SPECIAL ASSESS PHASE 6	409,016.44	SBCET SARAH B CROOKS ET REV	9,879.05
COMMITTED INTEREST PHASE 2	25.20	CCCET CHARLES CLAFLIN COMMON ET R	449.97
COMMITTED INTEREST PHASE 6	118,389.07	CMHET CHAS MARY HOLMAN COMMON	265.51
PENALTIES INT UTILITY USAGE	8,145.34	HET HISTORICAL ET REV	110.09
UTILITY USAGE CHARGES SEWER	1,870,095.28	Total 8200 Expendable Trust Funds	1,152,863.03
UTILITY USAGE ADDED TO TAXES	76,619.89		
Total 6000 Sewer Enterprise Fund	2,837,757.22	STABILIZATION FUND EARN INV	74,942.10
		Total 8300 Stabilization Fund	74,942.10
TAX LIENS REDEEMED	282.41		
PENALTIES INTEREST TAX LIENS	10.78	CAP STABILIZATION FD EARN INV	6,697.00
PENALTIES & INTEREST UTILITY U	7,229.79	Total 8400 Capital Stabilization Fund	6,697.00
UTILITY USAGE CHARGES WATER	1,809,099.54		
UTILITY USAGE ADDED TO TAXES	36,836.03	EARNINGS ON INVESTMENTS	43,492.08
HYDRANT RENTAL	247,500.00	Total 8500 School Stabilization	43,492.08
CONNECTION FEES	201,484.40		
MISCELLANEOUS UTILITY FEES	9,486.15	TRANSFERS FROM GENERAL FUND	179,175.00
Total 6100 Water Enterprise Fund	2,311,929.10	Total 8505 SPED Stabilization	179,175.00
CPCNT CEM PERPETUAL CARE NT REV	8,900.00	CONSERVATION FUND EARNINGS INV	784.07
Total 8100 Non Expendable Trust Fund	8,900.00	Total 8600 Conservation Fund	784.07
AHET AFFORDABLE HOUSING PAYMENTS	981,700.00	OPEB TRUST FUND EARNINGS INV	413,303.96
AHET AFFORDABLE HOUSING ET REV	21,649.42	Total 8700 OPEB Trust Fund	413,303.96
COPET H CARVER MEM OFF PHIL ET REV	66.88		
LEET LAW ENFORCEMENT ET REV	62,304.85	STUDENT ACT ELM REVENUE	15,796.94
DSET DICKERMAN SCHOLARSHIP ET REV	3.32	STUDENT ACT HOP REVENUE	2,977.66
FSET FLOHR MEM SCHOLARSHIP REV	53.24	STUDENT ACT HS REVENUE	387,275.35
LTSET LEO TOUZJIAN SCHOLARS ET REV	12.09	STUDENT ACT MS REVENUE	210,809.49
MARET MARY ROCHE RECOGNITION ET RE	234.45	Total 8800 Student Activities Fund	616,859.44
STEM STEM EARN ON INVEST	5,000.94		
TGBET TGB SCHOLARSHIP ET REV	0.10		
WSET WHITE SCHOLARSHIP ET REV	16.07		
CMCET COMEY MEMORIAL CHAPEL ET RE	201.22		

FY 2023 EMPLOYEE SALARIES

Emp#	Employee Last Name	Employee First Name	Emp#	Emploc Position	Location	Base	Overtime	Longevity	DeTail	Election	Other	Grand Total
21	GROSS	PATRICK	A	FIREFIGHTER	FIRE DEPARTMENT	\$ 78,738.37	\$ 12,520.27	\$ 750.00			\$ 11,288.79	\$ 103,297.43
38	DICKERT	HAROLD	A	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$ 14,640.00						\$ 14,640.00
48	COLLINS	JAMES	J	CALL FIREFIGHTER	FIRE DEPARTMENT	\$ 1,021.50			\$ 6,077.50			\$ 7,099.00
145	PROCTOR	WILLIAM	J	ANIMAL CONTROL OFFICER	TOWN MANAGER	\$ 29,945.01					\$ 140.86	\$ 29,485.87
188	LAZARUS	ELAINE	C	ASSISTANT TOWN MANAGER	TOWN MANAGER	\$ 143,663.64		\$ 2,000.00			\$ 677.65	\$ 146,341.29
248	ALEXANDER	TONI	D	ELECTION WORKER	ELECTION & REGISTRATION					\$ 187.50		\$ 187.50
263	POWERS	PHILIP	D	TRAFFIC CONSTABLE	PD CONSTABLES	\$ 6,557.11			\$ 66,452.00			\$ 66,452.00
275	ADAROLA	STEPHEN	D	PER DIEM DISPATCH	PD CONSTABLES				\$ 631.72		\$ 2.69	\$ 7,191.52
276	BUCKLEY	STEPHEN	D	TRAFFIC CONSTABLE	PD CONSTABLES				\$ 16,056.00			\$ 16,056.00
308	MOORE	CHARLES	W	HEAVY EQUIPMENT OPERATOR	DPW	\$ 62,764.32	\$ 8,138.70	\$ 2,000.00			\$ 494.08	\$ 73,397.10
321	BIERI	KATHY	J	FOOD SERVICES WORKER	HIGH SCHOOL	\$ 21,514.93		\$ 500.00			\$ 2,537.50	\$ 24,552.43
339	CLICK	ANN	J	ANIMAL CONTROL OFFICER	TOWN MANAGER						\$ 397.50	\$ 397.50
351	WALLACE	JACOBA	M	ANIMAL CONTROL OFFICER	TOWN MANAGER	\$ 133,197.78	\$ 533.86	\$ 2,000.00			\$ 787.54	\$ 136,519.18
353	PORTER	JOHN	J	DEPUTY POLICE CHIEF	POLICE DEPARTMENT	\$ 50,187.51					\$ 31,070.96	\$ 81,258.47
361	GOODMAN	JANE	R	PER DIEM DISPATCH	DISPATCHERS	\$ 4,120.31			\$ 496.00		\$ 7.84	\$ 4,624.15
378	CARON	ROBERT	E	FIREFIGHTER	FIRE DEPARTMENT	\$ 86,200.74	\$ 2,787.78	\$ 400.00	\$ 34,740.00		\$ 4,265.08	\$ 128,393.60
392	BENNETT	JOSEPH	E	POLICE CHIEF	POLICE DEPARTMENT	\$ 175,034.19					\$ 2,357.90	\$ 177,392.09
462	THOMPSON	MARTHA	D	NURSE	MIDDLE SCHOOL						\$ 6,465.00	\$ 6,465.00
468	CLARK	PAUL	K	PD CONSTABLES	PD CONSTABLES				\$ 16,460.00			\$ 16,460.00
472	GRIFFIN	THOMAS	L	TRAFFIC CONSTABLE	PD CONSTABLES				\$ 51,428.00			\$ 51,428.00
482	O'BRIEN	PATRICK	E	TRAFFIC CONSTABLE	PD CONSTABLES				\$ 47,936.00			\$ 47,936.00
488	WALLACE	CHARLES	F	TRAFFIC CONSTABLE	PD CONSTABLES				\$ 23,401.00			\$ 23,401.00
492	DAUGHERTY	GARY	T	DEPUTY FIRE CHIEF	FIRE DEPARTMENT	\$ 124,547.04		\$ 2,000.00			\$ 1,237.67	\$ 125,784.71
494	CARTY	ERIC	A	WATER SEWER MANAGER	DPW ADMINISTRATION	\$ 111,916.00					\$ 518.13	\$ 114,434.13
510	LYNCH	CORNELIUS	P	CUSTODIAN PTNB	ENGINEERING AND FACILITIES	\$ 3,037.20						\$ 3,037.20
511	DEBOER	GREGG	A	POLICE OFFICER	POLICE DEPARTMENT	\$ 126,498.06		\$ 750.00	\$ 11,758.70		\$ 7,306.70	\$ 146,314.46
516	DERAAD	MEAGHAN	L	COMMUNICATIONS DIRECTOR	DISPATCHERS	\$ 88,450.62					\$ 1,093.02	\$ 89,543.64
528	O'NEIL	AARON	R	POLICE SERGEANT	POLICE DEPARTMENT	\$ 142,857.86	\$ 1,415.25	\$ 750.00			\$ 15,495.09	\$ 160,518.20
530	LEWIS	DOUGLAS	C	FIREFIGHTER	FIRE DEPARTMENT	\$ 77,955.23	\$ 1,473.02	\$ 750.00	\$ 7,192.00		\$ 8,874.94	\$ 96,245.19
534	MONEIL	MATTHEW	S	POLICE SERGEANT	POLICE DEPARTMENT	\$ 150,327.55	\$ 1,603.00	\$ 750.00	\$ 10,450.58		\$ 5,274.67	\$ 168,405.80
542	TORTORELLA	CARA	C	TEACHER	HOPKINS SCHOOL	\$ 72,077.96						\$ 72,077.96
555	MANSIR	MICHAEL	A	HIGHWAY MANAGER	DPW ADMINISTRATION	\$ 110,379.47		\$ 750.00			\$ 520.65	\$ 111,650.12
556	MILLER	WILLIAM	R	FIRE CHIEF	FIRE DEPARTMENT	\$ 74,519.57					\$ 15,036.34	\$ 89,555.91
562	BAILEY	MATTHEW	R	FIREFIGHTER	FIRE DEPARTMENT	\$ 103,277.45	\$ 32,104.12	\$ 750.00			\$ 3,136.01	\$ 139,267.58
566	PIORKOWSKI	KAZIMIERZ	R	FIREFIGHTER	FIRE DEPARTMENT	\$ 86,200.74	\$ 3,524.77	\$ 750.00			\$ 5,887.54	\$ 96,363.05
585	VANRAALTEN	SCOTT	H	POLICE SERGEANT	POLICE DEPARTMENT	\$ 125,951.54	\$ 1,236.15	\$ 750.00	\$ 744.00		\$ 8,780.55	\$ 137,462.24
587	GOSELIN	JAMES	A	FIREFIGHTER	FIRE DEPARTMENT	\$ 88,344.47	\$ 20,587.26	\$ 750.00			\$ 6,583.82	\$ 116,265.55
588	POIRIER	THOMAS	J	FIREFIGHTER	FIRE DEPARTMENT	\$ 95,553.07	\$ 6,396.55	\$ 750.00			\$ 12,285.24	\$ 114,984.86
598	GOGAN	MATTHEW	J	WORKING FOREPERSON	DPW	\$ 67,693.68	\$ 17,446.32	\$ 750.00			\$ 527.52	\$ 86,417.52
609	FAHEY	JAQUELYNE	E	SR-VET TAX CREDIT VOL.	SR-VET CREDIT VOLUNTEER	\$ 1,500.00				\$ 360.00		\$ 1,500.00
617	MORRISSEY	MARY	E	ELECTION WORKER	ELECTION WORKER	\$ 110,549.68	\$ 45,816.78	\$ 750.00	\$ 4,911.12		\$ 8,629.95	\$ 170,657.53
635	BURCHARD	WILLIAM	L	POLICE SERGEANT	POLICE SERGEANT	\$ 42,433.44	\$ 16,250.43	\$ 750.00	\$ 4,412.60		\$ 76,162.61	\$ 139,259.08
636	BRENNAN	TIMOTHY	J	POLICE SERGEANT	POLICE SERGEANT	\$ 88,703.68	\$ 6,453.52	\$ 750.00			\$ 5,776.95	\$ 101,684.15
640	FREDERICK	JAMES	D	FIREFIGHTER	FIREFIGHTER	\$ 33,828.75						\$ 33,828.75
641	SHEPARD	MICHAEL	W	ASST BUILDING INSPECTOR	ASST BUILDING INSPECTOR	\$ 1,500.00						\$ 1,500.00
647	PLUCKER	JOYCE	I	SR-VET TAX CREDIT VOL.	SR-VET CREDIT VOLUNTEER	\$ 3,525.00						\$ 3,525.00
648	SAKIN	LOUIS	H	SEALER OF WEIGHTS & MEASURES	LAND USE = BUILDING DEPT	\$ 92,096.29	\$ 22,199.00	\$ 750.00	\$ 30,725.69		\$ 9,669.70	\$ 155,440.68
654	JURASEK	SCOTT	T	FIREFIGHTER	FIRE	\$ 64,271.52	\$ 42,598.61	\$ 750.00			\$ 503.84	\$ 108,123.97
655	BATES	DANIEL	T	WATER TECHNICIAN	DPW	\$ 57,928.33	\$ 2,993.29				\$ 6,629.57	\$ 67,551.19
662	BROOKS	EVAN	W	PUBLIC SAFETY DISPATCHER	DISPATCHERS	\$ 11,947.86						\$ 11,947.86
680	CATTON	KATHLEEN	M	10 MONTH SEC/OTHER SUPPORT	SPED SYSTEM WIDE	\$ 64,012.56	\$ 35,074.37	\$ 400.00			\$ 503.84	\$ 99,990.77
680	PYNE	JEFFREY	P	SEWER TECHNICIAN	DPW	\$ 44,051.63						\$ 44,051.63
689	DABRITZ	CHARLES	P	PLUMBING & GAS INSPECTOR	LAND USE	\$ 130,225.58					\$ 1,609.25	\$ 131,834.83
700	GROSSETTI	JOSHUA	R	IT DIRECTOR	INFORMATION TECHNOLOGY	\$ 107,701.35	\$ 1,157.46	\$ 400.00	\$ 1,350.00		\$ 2,902.75	\$ 78,362.19
702	SHIRLEY	MARYCLAIRE	E	PAYROLL MANAGER	TREASURER COLLECTOR	\$ 38,830.83					\$ 2,561.25	\$ 39,031.73
706	HAY	CRAIG	D	TEACHER	HIGH SCHOOL	\$ 65,824.90	\$ 1,157.46	\$ 400.00			\$ 200.90	\$ 69,943.61
713	DEPAOLO	ADINA	R	ADMINISTRATIVE ASSISTANT	LAND USE	\$ 11,286.46						\$ 11,286.46
715	GALLAGHER	NIA	E	LIBRARY RPTA	LIBRARY	\$ 116,314.46		\$ 1,350.00			\$ 14,273.62	\$ 131,938.08
722	WHITE	ROBERT	A	TEACHER	HOPKINS SCHOOL	\$ 72,652.71	\$ 3,264.02	\$ 400.00			\$ 266.51	\$ 76,583.24
723	VERRA	KEITH	A	TEACHER	MIDDLE SCHOOL	\$ 13,890.05						\$ 13,890.05
728	ROGERS	ANNA	E	E & I SVCS COORDINATOR	LAND USE	\$ 107,982.49		\$ 400.00			\$ 509.35	\$ 108,891.84
734	CONNELLY	LINDA	E	LIBRARY RPT NO BENEFITS	LIBRARY							\$ 0.00
743	KADLIK	CHARLES	E	DIR OF MUNICIPAL INSPECTIONS	LAND USE							\$ 0.00

1276 MARTIN	A	TEACHER	ELMWOOD SCHOOL	\$	81,096.26					\$	400.00	\$	81,496.26
1277 ALTAVILLA	A	TEACHER	ELMWOOD SCHOOL	\$	111,286.46					\$	500.00	\$	113,136.46
1292 WILLIAMSON	E	TEACHER	MARATHON SCHOOL	\$	111,286.46					\$	(670.24)	\$	111,466.22
1302 FLANNERY	A	COACH NON REG EMPLOYEE	ATHLETICS	\$	5,028.00							\$	5,028.00
1335 ELDER	A	TEACHER	HIGH SCHOOL	\$	82,324.61							\$	84,964.74
1361 TREMBLAY	A	TEACHER	HOPKINS SCHOOL	\$	108,964.77							\$	113,070.77
1397 SAVAGE	M	TEACHER	HOPKINS SCHOOL	\$	96,931.16							\$	99,222.04
1403 WORRELL	N	TEACHER	HIGH SCHOOL	\$	111,286.46							\$	114,611.46
1420 GOLDEN	R	TEACHER	HIGH SCHOOL	\$	116,330.79							\$	117,680.79
1422 WILKIE	E	TEACHER	HOPKINS SCHOOL	\$	107,701.35							\$	108,551.35
1423 HOMAN	L	TEACHER	MARATHON SCHOOL	\$	111,286.46							\$	112,328.46
1431 DONAHUE	A	TEACHER	HIGH SCHOOL	\$	108,129.03							\$	130,624.80
1448 KENDALL	A	CROSSING GUARD	SYSTEM WIDE	\$	16,764.61							\$	16,764.61
1459 SANFORD	G	TEACHER	MARATHON SCHOOL	\$	96,934.21							\$	97,784.21
1512 ATWOOD	E	TEACHER	HIGH SCHOOL	\$	111,286.46							\$	111,286.46
1529 PERRY	T	TEACHER	HIGH SCHOOL	\$	111,286.46							\$	111,286.46
1536 MCNALLY	M	TEACHER	BUILDINGS AND GROUNDS	\$	52,850.92							\$	55,695.12
1553 MAZUR	M	TEACHER	MIDDLE SCHOOL	\$	111,286.46							\$	115,386.46
1554 DAIGNEAULT	C	TEACHER	MIDDLE SCHOOL	\$	111,286.46							\$	200.00
1558 SHAUGHNESSY	G	TEACHER	MIDDLE SCHOOL	\$	111,286.46							\$	122,177.84
1567 SIEGEL	M	TEACHER	HIGH SCHOOL	\$	111,286.46							\$	116,264.46
1573 FLEMING	M	TEACHER	HOPKINS SCHOOL	\$	55,643.23							\$	112,136.46
1662 DUNN	R	TEACHER	HOPKINS SCHOOL	\$	26,235.90							\$	56,749.23
1665 LEVERGOOD	E	CUSTODIAN	ELMWOOD SCHOOL	\$	49,708.72							\$	26,558.30
1706 CASEY	F	PARAPROFESSIONAL_SPED	ELMWOOD SCHOOL	\$	17,451.36							\$	51,756.03
1712 ALLEN	M	TEACHER	MIDDLE SCHOOL	\$	106,377.48							\$	17,451.36
1721 SCHARTNER	M	TEACHER	MARATHON SCHOOL	\$	111,286.46							\$	111,277.48
1731 KAUFMAN	E	TEACHER	ELMWOOD SCHOOL	\$	107,701.35							\$	112,136.46
1742 GRADY	K	DAILY SUBSTITUTE	HOPKINS SCHOOL	\$	111,286.46							\$	109,551.35
1743 FRIBERG	D	MAINTENANCE SUPERVISOR	SUBS SYSTEM WIDE	\$	4,480.00							\$	112,456.46
1748 RYDER	A	TEACHER	BUILDINGS AND GROUNDS	\$	60,731.20							\$	4,480.00
1750 PAQUETTE	M	TEACHER	MARATHON SCHOOL	\$	96,934.21							\$	62,846.52
1753 ESDALE	A	TEACHER	MIDDLE SCHOOL	\$	111,286.46							\$	97,777.75
1767 MACDONALD	L	TEACHER	HOPKINS SCHOOL	\$	105,103.32							\$	112,136.46
1770 O'SHAUGHNESSY	L	TEACHER	MARATHON SCHOOL	\$	55,643.23							\$	105,703.40
1772 MCBRIDE	J	10 MONTH SEC/OTHER SUPPORT	ELMWOOD SCHOOL	\$	72,077.96							\$	57,363.06
1782 THIEL	R	PARAPROFESSIONAL_SPED	MIDDLE SCHOOL	\$	813.45							\$	72,077.96
1784 BOISVERT	M	HEAD CUSTODIAN	MIDDLE SCHOOL	\$	30,546.02							\$	813.45
1789 CARR	M	EXECUTIVE SECRETARY_HOURLY	MIDDLE SCHOOL	\$	59,307.20							\$	30,546.02
1800 BLACK	J	PARAPROFESSIONAL_SPED	SYSTEM WIDE	\$	68,659.03							\$	69,957.50
1803 WEBB	M	PARAPROFESSIONAL_SPED	MARATHON SCHOOL	\$	30,579.62							\$	69,957.50
1804 GROSSO	M	PARAPROFESSIONAL_SPED	MARATHON SCHOOL	\$	59,307.20							\$	30,579.62
1815 STEIN	S	TEACHER	HOPKINS SCHOOL	\$	5,660.21							\$	30,579.62
1892 ELLAM	B	TEACHER	ELMWOOD SCHOOL	\$	104,123.04							\$	22.80
1909 SANTOS	N	TEACHER	HIGH SCHOOL	\$	111,286.46							\$	66,390.21
1914 FUMAROLA	N	TEACHER	HOPKINS SCHOOL	\$	96,934.21							\$	29,976.88
1925 SPINKS	A	TEACHER	HIGH SCHOOL	\$	111,286.46							\$	105,473.04
1937 SULLIVAN	A	TEACHER	HOPKINS SCHOOL	\$	104,123.04							\$	119,944.62
1938 LEVINSKY	E	TEACHER	HIGH SCHOOL	\$	104,123.04							\$	111,208.02
1939 CLARK	E	TEACHER	HOPKINS SCHOOL	\$	101,161.81							\$	98,040.21
1945 MAZUR	L	TEACHER	MIDDLE SCHOOL	\$	74,302.16							\$	114,166.46
1950 HOOKER	M	TEACHER	HIGH SCHOOL	\$	100,527.79							\$	109,473.04
1953 JORDAN	M	TEACHER	HOPKINS SCHOOL	\$	111,286.46							\$	104,973.04
1956 NOFSINGER	M	TEACHER	MARATHON SCHOOL	\$	100,921.93							\$	101,161.81
1957 VON ROSENWINGE	M	TEACHER	HIGH SCHOOL	\$	111,286.46							\$	85,802.16
1958 WILANDER	M	TEACHER	HIGH SCHOOL	\$	111,286.46							\$	101,377.79
1987 PLUNKETT	M	10 MONTH SEC/OTHER SUPPORT	SPED SYSTEM WIDE	\$	4,291.58							\$	112,136.46
2073 GAUS	M	TEACHER	ELMWOOD SCHOOL	\$	96,934.21							\$	101,247.23
2078 COLLINS	F	TEACHER	HIGH SCHOOL	\$	110,583.75							\$	127,210.46
2079 CONSTANTINE	A	TEACHER	PRE-SCHOOL	\$	108,684.01							\$	113,620.46
2081 FARRELL	J	TEACHER	MARATHON SCHOOL	\$	104,123.04							\$	113,620.46
2087 STREFLING	J	TEACHER	ENGLISH LANGUAGE LEARNERS	\$	62,782.36							\$	4,291.58
				\$								\$	8,250.00
				\$								\$	115,683.75
				\$								\$	110,814.77
				\$								\$	104,973.04
				\$								\$	62,782.36

3162 KOURIS	CHRISTINE	M	TEACHER	MIDDLE SCHOOL	\$	100,527.79	\$	100,527.79	
3164 PEARSON	KRISTEN	I	TEACHER	MARATHON SCHOOL	\$	111,564.49	\$	400.00	\$ 111,964.49
3172 PELOQUIN	ALYSSA	R	TEACHER	MARATHON SCHOOL	\$	94,460.82	\$	1,000.00	\$ 95,460.82
3175 ZWILLINGER	JESSICA	M	TEACHER	MIDDLE SCHOOL	\$	36,275.03	\$	334.21	\$ 36,609.24
3178 ELDER	MEGAN	P	TEACHER	MIDDLE SCHOOL	\$	108,325.96	\$		\$ 108,325.96
3180 FITEK	REGINA	A	PARAPROFESSIONAL_SPED ABA	ELMWOOD SCHOOL	\$	37,748.69	\$	288.10	\$ 38,046.79
3185 THEIS	LAURA	S	ASSISTANT PRINCIPAL 12 MONTH	HIGH SCHOOL	\$	117,749.97	\$	500.00	\$ 118,249.97
3199 CARRAI	DANIEL	J	PARAPROFESSIONAL_SPED	HIGH SCHOOL	\$	28,370.50	\$	7,528.00	\$ 35,898.50
3206 CAMERON	CATHERINE	J	PARAPROFESSIONAL_REGULAR	HOPKINS SCHOOL	\$	25,181.09	\$	1,554.41	\$ 26,735.50
3209 DOTY	STEPHANIE	J	TEACHER	TECHNOLOGY	\$	111,286.46	\$		\$ 111,286.46
3213 DA SILVA	ANTONIO	A	CUSTODIAN	MIDDLE SCHOOL	\$	34,066.40	\$	2,734.81	\$ 36,801.21
3235 REYNOLDS	KATHLEEN	M	PARAPROFESSIONAL_SPED ABA	HOPKINS SCHOOL	\$	38,735.73	\$		\$ 38,735.73
3264 PANDIAN	INPAKALA	S	TEACHER	MIDDLE SCHOOL	\$	98,058.07	\$	320.00	\$ 98,378.07
3272 PORZIO	MARGARITA	S	TEACHER	MIDDLE SCHOOL	\$	80,100.71	\$	1,500.00	\$ 81,600.71
3283 DUBEAU	LAUREN	A	PRINCIPAL	MARATHON SCHOOL	\$	145,317.51	\$		\$ 145,317.51
3292 BENBENEK	ANN	M	ASSISTANT PRINCIPAL 12 MONTH	MIDDLE SCHOOL	\$	123,727.50	\$		\$ 123,727.50
3293 CARVER	ANNE	M	PRINCIPAL	ELMWOOD SCHOOL	\$	39,219.96	\$		\$ 39,219.96
3294 CHOQUET	RYAN	M	TECHNICIAN	TECHNOLOGY	\$	64,390.80	\$	103.50	\$ 64,494.30
3296 YODER	MARGARET	A	PARAPROFESSIONAL_RBT CERTIFIED	MARATHON SCHOOL	\$	42,466.40	\$		\$ 42,466.40
3297 PRESCOTT	BRIAN	M	TEACHER	HIGH SCHOOL	\$	108,433.82	\$	185.00	\$ 108,618.82
3298 HEDGES	JENNIFER	E	TEACHER	HIGH SCHOOL	\$	101,135.53	\$	500.00	\$ 101,635.53
3299 ROBINSON	NICOLE	L	TEACHER	ELMWOOD SCHOOL	\$	111,286.46	\$	550.00	\$ 111,836.46
3301 BROUEN	CHRISTINE	E	TEACHER	MIDDLE SCHOOL	\$	100,527.79	\$	1,140.00	\$ 101,667.79
3302 BRUCE	JESSICA	L	TEACHER	MIDDLE SCHOOL	\$	90,310.56	\$	5,315.19	\$ 95,625.75
3303 CALNAN	MARIEL	L	TEACHER	HOPKINS SCHOOL	\$	100,527.79	\$		\$ 100,527.79
3304 FOURNIER	KIRSTEN	E	TEACHER	MIDDLE SCHOOL	\$	111,286.46	\$	1,030.00	\$ 112,316.46
3305 BROBERG	KYLIE	K	TEACHER	MIDDLE SCHOOL	\$	59,837.62	\$	550.00	\$ 60,387.62
3306 KERLS	RACHEL	E	TEACHER	HOPKINS SCHOOL	\$	63,823.42	\$		\$ 63,823.42
3312 ABBARAJU	RENUKA	L	TEACHER	ELMWOOD SCHOOL	\$	-	\$		\$ -
3315 WALLNER	TRACI	L	TEACHER	HOPKINS SCHOOL	\$	-	\$		\$ -
3319 GOVONI	LORELLE	C	TEACHER	HIGH SCHOOL	\$	-	\$		\$ -
3327 NOBLETT	PATRICIA	M	TEACHER	HIGH SCHOOL	\$	107,701.35	\$	1,000.00	\$ 108,701.35
3329 ZAMBUTO	MARY	H	TEACHER	ELMWOOD SCHOOL	\$	82,379.84	\$	280.08	\$ 82,659.92
3332 FINN	MICHAEL	A	TEACHER	HIGH SCHOOL	\$	100,959.76	\$	3,600.00	\$ 104,559.76
3349 LOCKWOOD	ANN MARIE	A	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	-	\$		\$ -
3353 O'BRIEN	PATRICK	K	TRAFFIC CONSTABLE	PD CONSTABLES	\$	88,309.63	\$	6,656.81	\$ 94,966.44
3368 WAUTERS	LAURA	A	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	980.00	\$		\$ 980.00
3377 MERRILL	CHRISTOPHER	M	FOOD SERVICE WORKER	HIGH SCHOOL	\$	12,744.27	\$	514.34	\$ 13,258.61
3379 GONCALVES	ALFREDO	M	CUSTODIAN	HIGH SCHOOL	\$	49,646.40	\$	619.20	\$ 50,265.60
3381 BEAUREGARD	MEREDITH	L	TEACHER	MARATHON SCHOOL	\$	80,100.71	\$		\$ 80,100.71
3390 NEWTON	BETH	K	TEACHER	ELMWOOD SCHOOL	\$	94,974.03	\$	4,692.00	\$ 99,666.03
3391 POMINVILLE	JUSTIN	M	ASSISTANT PRINCIPAL 12 MONTH	HIGH SCHOOL	\$	133,020.03	\$	500.00	\$ 133,520.03
3394 ALLEN	PATRICIA	C	TEACHER	MIDDLE SCHOOL	\$	68,804.66	\$	1,525.00	\$ 70,329.66
3402 MEEHAN	WILLIAM	F	TEACHER	MIDDLE SCHOOL	\$	67,438.32	\$		\$ 67,438.32
3403 MULVEY	BRETT	F	TEACHER	HIGH SCHOOL	\$	93,905.45	\$		\$ 93,905.45
3404 KING	BRYAN	J	TEACHER	HIGH SCHOOL	\$	77,029.61	\$	\$ 1,350.00	\$ 78,379.61
3405 PINTO	DEBRA	A	TEACHER	MIDDLE SCHOOL	\$	111,286.46	\$	\$ 1,100.00	\$ 112,386.46
3406 GRECO	ADELAIDE	R	TEACHER	HIGH SCHOOL	\$	111,286.46	\$	\$ 1,100.00	\$ 112,386.46
3416 LESSARD	JANE	E	TEACHER	MIDDLE SCHOOL	\$	98,566.02	\$		\$ 98,566.02
3427 THORNTON-GENOVA	ADRIANA	K	TEACHER	HIGH SCHOOL	\$	96,934.21	\$	27,044.93	\$ 123,979.14
3428 HILBRUNNER	KERRY	S	TEACHER	MIDDLE SCHOOL	\$	97,548.04	\$	5,000.00	\$ 102,548.04
3429 MURPHY	RENEE	S	TEACHER	HIGH SCHOOL	\$	95,957.71	\$	1,820.00	\$ 97,777.71
3437 GLAZIER	KRISTEN	B	TEACHER	HIGH SCHOOL	\$	105,722.10	\$	281.08	\$ 106,003.18
3439 GRIFFEY	JANE	H	PARAPROFESSIONAL SPED	ELMWOOD SCHOOL	\$	25,531.20	\$	5,246.80	\$ 30,778.00
3440 OLES	JENNIFER	P	TEACHER	HIGH SCHOOL	\$	102,464.62	\$	284.10	\$ 102,748.72
3442 LABB	SHANNON	M	TEACHER	MIDDLE SCHOOL	\$	96,934.21	\$	595.00	\$ 97,529.21
3443 KAHN	MOLLY	J	TEACHER	ELMWOOD SCHOOL	\$	63,881.47	\$	192.00	\$ 64,073.47
3444 CLABBERS	JULIE	L	TEACHER	MARATHON SCHOOL	\$	96,934.21	\$	(152.52)	\$ 96,781.69
3446 SPIEGEL	KAITLIN	T	TEACHER	SPED SYSTEM WIDE	\$	63,135.45	\$		\$ 63,135.45
3453 KOPEC	STEVEN	M	TEACHER	HIGH SCHOOL	\$	105,383.40	\$	7,903.00	\$ 113,286.40
3454 BIELLO	LEO	J	CUSTODIAN	BUILDINGS AND GROUNDS	\$	22,540.22	\$	123.33	\$ 22,663.55
3456 KERN	VANESSA	A	ASSISTANT PRINCIPAL 12 MONTH	HOPKINS SCHOOL	\$	69,009.98	\$	8,029.06	\$ 77,039.04
3457 POND	REBECCA	E	TEACHER	MARATHON SCHOOL	\$	88,129.10	\$	3,642.67	\$ 91,771.77
	JENNIFER	M	TEACHER	HIGH SCHOOL	\$	96,934.21	\$	3,370.00	\$ 100,304.21

3460 ENOS	CHRISTINE	M	TEACHER	HIGH SCHOOL	\$	98,566.02	\$	5,155.00	\$	103,721.02
3461 KIRSHENBAUM	LAURA	M	TEACHER	MIDDLE SCHOOL	\$	107,701.35	\$	4,550.00	\$	112,251.35
3462 CADORET	KATHERINE	L	TEACHER	HOPKINS SCHOOL	\$	104,910.27	\$	160.00	\$	105,070.27
3463 HARRIS	SAMANTHA	R	TEACHER	MIDDLE SCHOOL	\$	111,286.46	\$		\$	111,286.46
3464 MACDONALD	CATLIN	A	TEACHER	HOPKINS SCHOOL	\$	100,527.79	\$	200.00	\$	100,727.79
3466 CAFARELLA	ALLISON	R	12 MO SECRETARY/OTHER SUPPORT	SYSTEM WIDE	\$	65,996.28	\$	2,186.24	\$	68,182.52
3468 BORGES	AMY	B	TEACHER	MIDDLE SCHOOL	\$	111,286.46	\$	1,617.09	\$	112,903.55
3471 PACIFIC	TIMOTHY	J	TEACHER	HIGH SCHOOL	\$	67,098.15	\$		\$	67,098.15
3472 PRATT	KRISTEN	M	PARAPROFESSIONAL SPED ABA	HIGH SCHOOL	\$	26,931.10	\$	481.15	\$	27,412.25
3474 TENAGLIA	CHRISTINA	A	TEACHER	ELMWOOD SCHOOL	\$	51,837.59	\$		\$	51,837.59
3475 TABAKIN	ROSEMARY	A	10 MONTH SEC/OTHER SUPPORT	MARATHON SCHOOL	\$	45,439.48	\$		\$	45,439.48
3480 MCLAUGHLIN	CATHERINE	M	FOOD SERVICE WORKER	HIGH SCHOOL	\$	23,897.02	\$	528.01	\$	24,425.03
3485 SMITH	THOMAS	E	PARAPROFESSIONAL REGULAR	HIGH SCHOOL	\$	19,300.00	\$		\$	19,300.00
3488 ZEIGLER	DEVORAH	L	CAMPUS AIDE 10 MONTH	HIGH SCHOOL	\$	37,058.06	\$		\$	37,058.06
3494 FELIX	MEGAN	L	TEACHER	HOPKINS SCHOOL	\$	90,874.82	\$	250.00	\$	90,874.82
3499 CHATTEN	LAURA	E	10 MONTH SEC/OTHER SUPPORT	MIDDLE SCHOOL	\$	41,043.62	\$		\$	41,043.62
3501 SQUATRITO	STACEY	A	PARAPROFESSIONAL RBT CERTIFIED	ELMWOOD SCHOOL	\$	16,130.29	\$		\$	16,130.29
3507 LIPOCKY	JOANNE	M	12 MO SECRETARY/OTHER SUPPORT	ELMWOOD SCHOOL	\$	65,948.17	\$	430.16	\$	66,378.33
3515 FLEMING	ROBERT	E	MAINTENANCE WORKER	BUILDINGS AND GROUNDS	\$	52,750.40	\$	2,192.31	\$	55,218.18
3518 CANN	JEAN	E	COACH NON REG EMPLOYEE	ATHLETICS	\$	22,987.00	\$		\$	22,987.00
3534 MERLONI-DALOIA	JILL	M	PARAPROFESSIONAL SPED	HIGH SCHOOL	\$	29,865.67	\$	110.70	\$	29,976.37
3554 CUNHA	MANUEL	J	CUSTODIAN	HIGH SCHOOL	\$	49,521.76	\$	319.20	\$	53,174.48
3555 STEEN	MOLLY	S	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	1,128.57	\$		\$	1,128.57
3560 FRASER	CHRISTOPHER	R	COACH NON REG EMPLOYEE	ATHLETICS	\$	2,000.00	\$	2,000.00	\$	2,000.00
3564 COTE	ARTHUR	J	CUSTODIAN	MARATHON SCHOOL	\$	34,856.88	\$	2,917.14	\$	40,470.09
3565 ZALESKI	KAREN	J	STUDENT SERVICES DIRECTOR	SPED SYSTEM WIDE	\$	78,000.00	\$	7,387.50	\$	85,387.50
3569 SCOTT	DOUGLAS	M	TEA	HIGH SCHOOL	\$	111,286.46	\$	10,563.07	\$	121,849.53
3573 SANDERSON	KELLY	E	TEACHER	ELMWOOD SCHOOL	\$	86,308.00	\$		\$	86,308.00
3574 KAMBOURIS	CHRISTINA	E	TEACHER	MIDDLE SCHOOL	\$	87,283.76	\$	1,000.00	\$	88,283.76
3575 DAVAN	SEAN	P	TEACHER	HOPKINS SCHOOL	\$	105,103.32	\$		\$	105,103.32
3576 BRENNAN	SABRINA	T	TEACHER	MIDDLE SCHOOL	\$	111,286.46	\$	500.00	\$	111,786.46
3577 DONOHUE	VICTORIA	E	TEACHER	HIGH SCHOOL	\$	108,325.91	\$	570.00	\$	108,895.91
3579 AUDET	CARLY	L	TEACHER	HOPKINS SCHOOL	\$	104,123.04	\$		\$	104,123.04
3581 BARKIN	JESSICA	E	TEACHER	HOPKINS SCHOOL	\$	96,839.70	\$		\$	96,839.70
3585 STANTON	STEPHANIE	E	TEACHER	MARATHON SCHOOL	\$	43,987.41	\$	200.00	\$	43,987.41
3587 VOLANT	MALORIE	S	TEACHER	MARATHON SCHOOL	\$	84,203.76	\$	6,412.00	\$	90,615.76
3588 COOK	NICOLE	E	TEACHER	HOPKINS SCHOOL	\$	77,987.16	\$		\$	77,987.16
3593 MAW	CRISTY	L	TEACHER	HOPKINS SCHOOL	\$	93,956.34	\$		\$	93,956.34
3596 MCDONOUGH	LAUREN	R	TEACHER	MIDDLE SCHOOL	\$	98,566.02	\$	500.00	\$	99,066.02
3597 LUCY	VICTORIA	M	TEACHER	MARATHON SCHOOL	\$	97,379.31	\$		\$	97,379.31
3599 L'ESPERANCE	HEATHER	G	PARAPROFESSIONAL SPED	MARATHON SCHOOL	\$	29,696.71	\$		\$	29,696.71
3605 SMITH	CARLY	J	PARAPROFESSIONAL REGULAR	MARATHON SCHOOL	\$	26,402.44	\$	167.50	\$	26,569.94
3606 SACCOCCIO	CAROL	S	PARAPROFESSIONAL SPED ABA	MARATHON SCHOOL	\$	38,720.81	\$	105.00	\$	38,825.81
3630 MORIN	KIMBERLEY	A	PARAPROFESSIONAL SPED	ELMWOOD SCHOOL	\$	26,499.89	\$	248.30	\$	26,748.19
3631 MARET	JENNIFER	A	PARAPROFESSIONAL RBT CERTIFIED	MARATHON SCHOOL	\$	41,985.15	\$	210.00	\$	42,195.15
3633 BRODEUR	MICHELLE	A	EXECUTIVE SECRETARY_HOURLY	SYSTEM WIDE	\$	71,933.68	\$	1,077.17	\$	73,410.85
3636 KRESKO	CAROL	A	EXECUTIVE SECRETARY_HOURLY	SPED SYSTEM WIDE	\$	17,964.85	\$	(257.04)	\$	17,707.81
3637 SWEETAPPLE	EMMA	M	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	8,620.00	\$		\$	8,620.00
3646 WARD	PILAR	F	TEACHER	HIGH SCHOOL	\$	97,918.83	\$		\$	97,918.83
3653 SNYDER	ROBERT	W	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	980.00	\$		\$	980.00
3664 SANTORO	MATTHEW	F	POLICE OFFICER	POLICE DEPARTMENT	\$	86,713.23	\$	1,375.00	\$	107,415.81
3672 LOMBARDI JR	ALFONSO	J	SEWER TECHNICIAN	DPW	\$	64,516.40	\$	8,153.31	\$	94,499.64
3681 BANKS	CHRISTOPHER	J	COACH NON REG EMPLOYEE	ATHLETICS	\$	2,000.00	\$		\$	2,000.00
3684 SCHOOLS	CHANTEL	L	TEACHER	MARATHON SCHOOL	\$	104,123.04	\$	3,720.00	\$	107,843.04
3686 ZOTOS	ELENA	M	PARAPROFESSIONAL SPED ABA	MARATHON SCHOOL	\$	41,327.21	\$	157.50	\$	41,484.71
3687 CLICK	SHELLEY	A	10 MONTH SEC/OTHER SUPPORT	MIDDLE SCHOOL	\$	9,185.63	\$		\$	9,185.63
3697 CAVANAUGH	CAROL	A	SUPERINTENDENT	SYSTEM WIDE	\$	220,106.51	\$	4,300.00	\$	224,406.51
3699 DONELAN	PATRICIA	A	FOOD SERVICE WORKER	HOPKINS SCHOOL	\$	24,054.91	\$	463.98	\$	24,518.89
3725 DEGAN	CONNOR	B	TOWN CLERK ELECTED	TOWN CLERK	\$	80,645.55	\$		\$	80,645.55
3730 GUSTAVSON	RANDI	C	DATA SYSTEMS ANALYST	TECHNOLOGY	\$	74,834.00	\$	1,147.86	\$	75,981.86
3763 LEDOUX	BENJAMIN	J	IT SUPPORT SPECIALIST	INFORMATION TECHNOLOGY	\$	54,840.09	\$	595.39	\$	56,407.51
3764 FINNERAN	PAUL	M	FIRE FIGHTER	FIRE DEPARTMENT	\$	83,814.85	\$	5,122.17	\$	112,424.38
3772 ISAACS	SHANNON	M	ADMINISTRATIVE ASSISTANT	LAND USE	\$	55,760.00	\$	243.60	\$	56,480.98
3775 STEVENSON	RACHEL	L	TEACHER	MIDDLE SCHOOL	\$	100,527.79	\$	550.00	\$	101,077.79

3776 THOMAS-WAGAR	GEORGETTE	EXECUTIVE SECRETARY_HOURLY	SYSTEM WIDE	\$	75,510.07	\$	982.00	\$	75,510.07
3777 FLANNERY	RICHARD	TRAFFIC CONSTABLE	PD CONSTABLES	\$	3,449.55	\$	67.86	\$	982.00
3784 CAMPBELL	BENJAMIN	TRAFFIC CONSTABLE	PD CONSTABLES	\$	39,674.03	\$		\$	4,960.00
3786 CONNORS	TIMOTHY	PARAPROFESSIONAL SPED ABA	ELMWOOD SCHOOL	\$	104,731.54	\$		\$	883.28
3789 KRAMER	MOLLY	TEACHER	HOPKINS SCHOOL	\$	88,309.63	\$		\$	3,220.00
3790 SANBORN	EMILY	TESA	ELMWOOD SCHOOL	\$	72,553.62	\$		\$	2,190.20
3793 SMERLAS	ASHLEY	RECEPTIONIST SENIOR CENTER	ELMWOOD SCHOOL	\$	49,844.82	\$		\$	235.10
3796 DENEEN	LISA	TEACHER	SENIOR CENTER	\$	101,978.05	\$		\$	741.26
3798 COUTO	ANDREW	TEACHER	HIGH SCHOOL	\$	87,283.76	\$		\$	192.00
3804 GOWER	RHIAN	TEACHER	SPED SYSTEM WIDE	\$	31,960.25	\$		\$	146.13
3805 PRANSKY	TAMARA	TEACHER	MIDDLE SCHOOL	\$	66,707.85	\$		\$	1,005.01
3807 DOIRON	TAYLOR	TEACHER	HOPKINS SCHOOL	\$	87,283.76	\$		\$	12,031.69
3810 MCCORVEY	LIANE	TEACHER	HOPKINS SCHOOL	\$	80.00	\$		\$	80.00
3819 KEOHANE	MEGHAN	PARAPROFESSIONAL SPED ABA	HIGH SCHOOL	\$	12,031.69	\$		\$	71,929.90
3820 PATTEN	BRITTANY	INTERPRETER/TRANSLATOR	ENGLISH LANGUAGE LEARNERS	\$	69,543.18	\$	2,386.72	\$	594.17
3821 COX	MAEGAN	EXECUTIVE SECRETARY_HOURLY	SYSTEM WIDE	\$		\$		\$	236.25
3838 HOLDEN	LEONARD	ELECTION WORKER	ELECTION & REGISTRATION	\$		\$		\$	120.00
3841 BILODEAU	VERONICA	ELECTION WORKER	ELECTION & REGISTRATION	\$		\$		\$	120.00
3842 WOODWARD	MARY	ELECTION WORKER	ELECTION & REGISTRATION	\$		\$		\$	120.00
3843 REGAN	KELLY	10 MONTH SEC/OTHER SUPPORT	HIGH SCHOOL	\$	45,708.41	\$		\$	48,708.41
3846 MEYER	ANDREW	PARAPROFESSIONAL SPED	HIGH SCHOOL	\$	29,653.85	\$		\$	29,653.85
3850 DAILEY	PAMELA	FOOD SERVICE WORKER	HOPKINS SCHOOL	\$	30,229.00	\$		\$	644.41
3854 SYLVESTER	KAREN	PARAPROFESSIONAL SPED	HIGH SCHOOL	\$	29,881.84	\$		\$	29,881.84
3855 MORIARTY	DEBORAH	E/LA DIRECTOR	CURRICULUM	\$	121,799.99	\$		\$	6,400.35
3860 CANASTAR	PATRICK	HEAVY EQUIPMENT OPERATOR	DPW	\$	63,258.40	\$	14,794.76	\$	78,053.16
3862 FERNSEBNER	TARA	E/LA DIRECTOR	CURRICULUM	\$	19,176.24	\$		\$	140.26
3863 RIVERA	LUIS	CUSTODIAN	MIDDLE SCHOOL	\$	42,581.10	\$	6,095.92	\$	19,316.50
3865 BENITICH	KIMBERLEY	ADMINISTRATIVE ASSISTANT	DPW	\$	58,873.65	\$	810.22	\$	402.37
3867 CLIFTON	STEPHANIE	ASSISTANT TOWN ACCOUNTANT	FIN DIRECTOR ACCOUNTANT	\$	23,822.02	\$		\$	298.53
3889 SHANAHAN	DENISE	EXECUTIVE SECRETARY_HOURLY	SPED SYSTEM WIDE	\$	38,061.11	\$		\$	3,218.10
3892 KELLY	JENNIFER	PARAPROFESSIONAL SPED ABA	PRE-SCHOOL	\$	6,132.26	\$		\$	1,018.76
3897 MINGACE	WILLIAM	TEACHER	MIDDLE SCHOOL	\$	77,494.65	\$		\$	6,132.26
3903 CONNER	MICHAEL	DAILY SUBSTITUTE	SYSTEM WIDE	\$	1,090.00	\$		\$	1,090.00
3917 GOODWIN	KIMBERLY	TEACHER	HIGH SCHOOL	\$	88,373.44	\$		\$	3,972.53
3918 SOUZA	COLLEEN	YOUTH AND FAMILY SERVICES COUNSELOR	YOUTH SERVICES	\$	59,216.00	\$		\$	277.58
3921 SPEICHER	ANNMARIE	LIBRARY RPT NO BENEFITS	LIBRARY	\$	24,436.26	\$		\$	24,436.26
3922 WELBY	MANDY	PARAPROFESSIONAL REGULAR	MARATHON SCHOOL	\$	25,010.75	\$		\$	25,185.75
3924 BISALLON	JANE	PARAPROFESSIONAL SPED ABA	MIDDLE SCHOOL	\$	38,994.08	\$		\$	38,994.08
3929 ROTHERMICH	SUSAN	BUSINESS MANAGER	SYSTEM WIDE	\$	162,500.00	\$		\$	162,500.00
3930 MIKKILINENI	SMITHA	PARAPROFESSIONAL REGULAR	ELMWOOD SCHOOL	\$	23,965.73	\$		\$	25,171.53
3932 CALKINS	LYNORA	COACH NON REG EMPLOYEE	ATHLETICS	\$	6,465.00	\$		\$	6,465.00
3945 SUDDAPALLI	JYOTHI	PARAPROFESSIONAL REGULAR	MARATHON SCHOOL	\$	25,594.08	\$		\$	25,839.88
3949 PERSSON	TIMOTHY	BUILDING & GROUNDS DIRECTOR	BUILDINGS AND GROUNDS	\$	115,174.93	\$		\$	115,174.93
3950 FIRTH	BRITTANY	POLICE OFFICER	POLICE DEPARTMENT	\$	30,399.54	\$	822.17	\$	35,099.94
3960 THISSELL	JULIA	PROGRAM SUPERVISOR SEASONAL	PARKS AND RECREATION	\$	7,835.10	\$		\$	7,835.10
3961 GRIMLEY	BRENNAN	POLICE OFFICER	POLICE DEPARTMENT	\$	70,231.70	\$	17,285.67	\$	4,079.35
3968 KRAUSS	JOHN	FIREFIGHTER	FIRE DEPARTMENT	\$	93,719.57	\$	19,356.24	\$	6,948.22
3969 SMITH	DANIEL	FIREFIGHTER	FIRE DEPARTMENT	\$	86,992.27	\$	5,940.64	\$	6,948.57
3971 DAVIS	KILEY	PUBLIC SAFETY DISPATCHER	DISPATCHERS	\$	61,319.08	\$	7,025.46	\$	4,259.70
3972 ROSENDALE	KATHRYN	TEACHER	ELMWOOD SCHOOL	\$	87,794.82	\$		\$	1,000.00
3973 ZANINI	CONNOR	TEACHER	ELMWOOD SCHOOL	\$	89,802.51	\$		\$	5,352.92
3977 REILLY	RYAN	TRAFFIC CONSTABLE	PD CONSTABLES	\$	4,565.32	\$		\$	4,565.32
3978 RIESS	KEVIN	PUBLIC SAFETY DISPATCHER	DISPATCHERS	\$	54,112.89	\$	23,336.03	\$	15,829.41
3986 MCAULIFFE	SHAUN	HEALTH SERVICES DIRECTOR	BOARD OF HEALTH	\$	104,889.71	\$		\$	104,190.33
3987 JEFFERIS	ELIZABETH	ANIMAL INSP PART TIME	TOWN MANAGER	\$	4,018.25	\$		\$	494.78
3988 STEELE	CHELSEA	TEACHER	PRE-SCHOOL	\$	109,619.33	\$		\$	9.74
3990 BREEN	SAMANTHA	TEACHER	HIGH SCHOOL	\$	88,815.79	\$		\$	(209.29)
3993 LALLY	BENJAMIN	TEACHER	HIGH SCHOOL	\$	107,701.35	\$		\$	5,352.00
3995 PARDEE	LAUREN	TEACHER	HOPKINS SCHOOL	\$	83,531.83	\$		\$	1,576.00
3996 COLLINS	DANIEL	TEACHER	HIGH SCHOOL	\$	96,934.21	\$		\$	384.06
3998 PASSIER	LAUREN	TEACHER	MIDDLE SCHOOL	\$	14,172.50	\$		\$	19,489.46
4001 COZZENS	JAMES	TEACHER	HIGH SCHOOL	\$	69,290.47	\$	302.09	\$	1,100.00
4005 BROWN	EMILY	EXECUTIVE SECRETARY_HOURLY	SYSTEM WIDE	\$		\$		\$	69,592.56
4011 PALMER	MEGAN	PARAPROFESSIONAL SPED	MARATHON SCHOOL	\$	151.98	\$		\$	151.98

4012	AMERSHEK	RENE	L	PARAPROFESSIONAL SPED	MARATHON SCHOOL	\$	29,564.14		\$	29,564.14
4018	FERRERA-BURGESS	JAMIE		TEACHER	MARATHON SCHOOL	\$	48,467.15		\$	48,467.15
4020	ORLOFF	JOELLE		DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	1,830.00		\$	1,830.00
4022	STANLEY	BRENDA	L	PUBLIC SAFETY DISPATCHER	DISPATCHERS	\$	62,989.41	\$	4,162.34	92,457.03
4023	RAVESI	CHERYL	A	FOOD SERVICE WORKER	HOPKINS SCHOOL	\$	7,780.46	\$	363.29	8,143.75
4029	ZUCKER	LEE		SR-VET TAX CREDIT VOLUNTER		\$	1,500.00		\$	1,500.00
4032	CARR	GRETCHEN	T	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	4,420.00		\$	4,420.00
4035	DOLAN	DEREK		PARAPROFESSIONAL SPED ABA	ELMWOOD SCHOOL	\$	41,145.88		\$	41,145.88
4036	LIPA	HEATHER	L	TEACHER	ELMWOOD SCHOOL	\$	111,286.46		\$	113,876.46
4037	FOLEY	ANDREW		COACH NON REG EMPLOYEE	ATHLETICS	\$	2,514.00		\$	2,514.00
4038	FOSTER	ALLISON	G	TEACHER	MIDDLE SCHOOL	\$	76,458.25		\$	81,788.79
4040	BROWN	MELISSA	A	PARAPROFESSIONAL SPED ABA	MIDDLE SCHOOL	\$	36,088.48		\$	36,088.48
4044	REED	MATTHEW	D	FACILITIES MANAGER	ENGINEERING AND FACILITIES	\$	50,004.80		\$	53,610.92
4050	WALSH	STEFANIE	J	PARAPROFESSIONAL SPED ABA	PRE-SCHOOL	\$	36,544.11		\$	36,544.11
4060	MERRILL	KRISTIN	A	HUMAN RESOURCES GENERALIST5	HUMAN RESOURCES	\$	71,874.01		\$	72,712.09
4069	BHOGOJU	ANU RADHA		PARAPROFESSIONAL SPED	HIGH SCHOOL	\$	29,404.23		\$	29,404.23
4071	CAMPBELL	JOSHIAH	A	FIREFIGHTER	FIRE DEPARTMENT	\$	83,416.80	\$	8,841.36	96,685.81
4074	HARDY	JUDITH		DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	12,740.00		\$	12,740.00
4083	KARNER	JESSICA	S	TEACHER	HIGH SCHOOL	\$	67,278.84		\$	78,976.46
4085	WUNROE	RICHARD	W	FOOD SERVICE WORKER SC	SENIOR CENTER	\$	6,757.24		\$	6,757.24
4086	COLIBRI	ANDREA	M	LIBRARY FULL TIME BEN ELIGIBLE	LIBRARY	\$	68,018.81		\$	69,527.51
4087	LOGAN	TRACY		DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	3,361.00		\$	3,361.00
4090	MONTALTO	JAMES		TEACHER	HOPKINS SCHOOL	\$	34,353.64		\$	34,353.64
4091	MANKARIOUS	CELINE		LOMG TERM SUBSTITUTE	MARATHON SCHOOL	\$	12,836.39		\$	12,836.39
4092	MICK	AMY	E	COACH NON REG EMPLOYEE	ATHLETICS	\$	16,522.00		\$	16,522.00
4096	OSBORNE	MEGHAN	A	TEACHER	HOPKINS SCHOOL	\$	62,746.88		\$	63,289.80
4104	MERRULLO	JOSEPH		DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	8,400.00		\$	8,400.00
4105	STATHAKIS	MEGHAN		TEACHER	MARATHON SCHOOL	\$	94,460.82		\$	97,610.82
4106	RAHILL	PATRICK	L	FIREFIGHTER	FIRE DEPARTMENT	\$	86,315.60	\$	15,449.01	111,578.39
4129	O'LEARY	JONELE		PARAPROFESSIONAL SPED	HOPKINS SCHOOL	\$	28,268.31		\$	28,653.31
4132	CONDAKES	BRENDAN		WORKING FOREPERSON	DPW	\$	65,459.20	\$	16,456.31	83,336.31
4135	DICKERSON	MICHELLE		FOOD SERVICE WORKER	SYSTEM WIDE	\$	75,285.96		\$	75,285.96
4143	MURPHY	SHANNON		ASSISTANT PRINCIPAL 10 MONTH	MARATHON SCHOOL	\$	54,547.48		\$	55,308.36
4156	GIGARJIAN	BRADY	P	LIFE GUARD SEASONAL	PARKS AND RECREATION	\$	2,779.50		\$	2,779.50
4162	RICCIUTI	NICHOLAS		MAINTENANCE WORKER	BUILDINGS AND GROUNDS	\$	53,004.70	\$	3,721.88	56,726.58
4165	CORMIER	KELEIGH		TEACHER	ELMWOOD SCHOOL	\$	90,874.82		\$	90,874.82
4167	ACTON	COLLEEN	E	TEACHER	MARATHON SCHOOL	\$	111,286.46		\$	119,375.96
4168	COLLINS	CARA		TEACHER	ELMWOOD SCHOOL	\$	81,120.80		\$	81,120.80
4169	HINES	WILLIAM		TEACHER	HIGH SCHOOL	\$	75,476.36		\$	75,476.36
4170	SMITH-CAFFREY	JENNIFER		TEACHER	ELMWOOD SCHOOL	\$	111,286.46		\$	111,286.46
4178	MCDONALD	RACHEL		TEACHER	MARATHON SCHOOL	\$	71,879.44		\$	71,879.44
4182	BUSSONE	SHAWN	A	WATER TECHNICIAN	DPW	\$	64,516.40	\$	14,189.91	78,706.31
4188	GROSS	JANET		FOOD SERVICE WORKER	MIDDLE SCHOOL	\$	4,770.25		\$	4,791.99
4191	DE RIVERA	MARIA	H	PARAPROFESSIONAL SPED	PRE-SCHOOL	\$	27,745.62		\$	27,873.12
4195	ANELLO	JOHN		FIREFIGHTER	FIRE DEPARTMENT	\$	86,565.37	\$	11,563.12	104,878.39
4201	GAUDETTE	ALICIA		TEACHER	MARATHON SCHOOL	\$	67,234.53		\$	67,234.53
4204	DUPONT	THOMAS		COACH NON REG EMPLOYEE	ATHLETICS	\$	9,338.00		\$	9,338.00
4213	PHILLIPS	CHANEY		PARAPROFESSIONAL SPED ABA	HIGH SCHOOL	\$	44,078.12	\$	21.29	50,429.90
4214	HUDSON	CONNOR		COACH NON REG EMPLOYEE	ATHLETICS	\$	5,028.00		\$	5,028.00
4216	AULDS	D'ARYL		CUSTODIAN	HOPKINS SCHOOL	\$	49,318.40		\$	59,246.94
4222	BORGHANI	SCOTT		TECHNOLOGY CENTER MANAGER	TECHNOLOGY	\$	71,833.92		\$	72,229.92
4224	NIEWIERA	MELISSA		DIALY SUBSTITUTE	SYSTEM WIDE	\$	5,620.00		\$	5,620.00
4226	KIM	GISELE		TEACHER	MARATHON SCHOOL	\$	111,286.46		\$	111,334.46
4227	RAMSEY	SANDRA		FOOD SERVICE WORKER	MIDDLE SCHOOL	\$	986.46		\$	990.21
4232	MULARSKI	SOYOUNG		PARAPROFESSIONAL SPED ABA	HOPKINS SCHOOL	\$	81,632.66		\$	84,626.66
4238	MASON	KYLEE		ELECTION WORKER	PRE-SCHOOL	\$	36,744.02		\$	37,494.02
4240	RICHARDSON	DONNA		TEACHER	ELECTION & REGISTRATION	\$	93.75		\$	93.75
4241	BHATIA	GAIL		DIALY SUBSTITUTE	MARATHON SCHOOL	\$	55,643.23		\$	57,336.43
4242	HEBERT	GURPREET		DIALY SUBSTITUTE	SYSTEM WIDE	\$	280.00		\$	280.00
4245	LALLY	MARGARET		MISCELLANEOUS EMPLOYEE	SYSTEM WIDE	\$	850.00		\$	850.00
4246	SWEENEY	JOAN		FOOD SERVICE WORKER	MIDDLE SCHOOL	\$	36,757.00		\$	36,757.00
4247	ISRAELOFF	BENJAMIN	F	FINANCE CONSULTANT	MARATHON SCHOOL	\$	12,216.47		\$	12,683.64
		MAXWELL	J	FIREFIGHTER	FINANCE DIRECTOR ACCOUNTANT	\$	960.00		\$	960.00
					FIRE DEPARTMENT	\$	84,527.95	\$	6,710.72	95,534.16
						\$	18,236.49	\$	7,068.79	

4251 DEMORE	RACHEL	COACH NON REG EMPLOYEE	ATHLETICS	\$	6,023.00	\$	6,023.00
4253 EKSTROM	LAURIE	FOOD SERVICE WORKER	MIDDLE SCHOOL	\$	13,662.37	\$	359.76
4255 CHALLINOR	MASON	TEACHER	HIGH SCHOOL	\$	71,879.44	\$	3,550.00
4256 BARRY	DANIEL	COACH NON REG EMPLOYEE	ATHLETICS	\$	5,028.00	\$	5,028.00
4257 BILLETTER	MARJORIE	TEACHER	HIGH SCHOOL	\$	68,804.66	\$	2,788.52
4260 HILL	JASON	NETWORK SYSTEMS ADMINISTRATOR	INFORMATION TECHNOLOGY	\$	103,466.65	\$	488.05
4264 DEIANA	KAREN	FOOD SERVICE WORKER	MIDDLE SCHOOL	\$	14,401.48	\$	442.09
4269 SHEPARD	TERESA	MAINTENANCE WORKER	BUILDINGS AND GROUNDS	\$	52,747.42	\$	603.12
4270 OLEARY	TIMOTHY	FINANCE PROJ SPECIALIST	FIN DIRECTOR ACCOUNTANT	\$	105,258.87	\$	335.86
4271 SENA	NEY	FACILITIES CUSTODIAN	ENGINEERING AND FACILITIES	\$	51,770.37	\$	244.20
4272 REMBY	CHRISTINE	PARAPROFESSIONAL SPED ABA	HIGH SCHOOL	\$	37,883.72	\$	54.08
4275 COOK	DANIELLE	LIBRARY FULL TIME BEN ELIGIBLE	LIBRARY	\$	67,069.15	\$	125.06
4278 KARB	MEGAN	PARAPROFESSIONAL SPED ABA	MARATHON SCHOOL	\$	38,518.66	\$	82.50
4287 SMITH	COLGAN	TEACHER	ELMWOOD SCHOOL	\$	78,797.07	\$	(111.41)
4295 BARRY	MOLLIN	WORKING FOREPERSON	DPW	\$	66,362.88	\$	517.12
4296 SABLES	KAYLA	12 MO SECRETARY/OTHER SUPPORT	HIGH SCHOOL	\$	20,141.55	\$	21,290.24
4298 MARKEY	BERNADETTE	DIALY SUBSTITUTE	SYSTEM WIDE	\$	7,350.00	\$	985.96
4301 GALLANT	THERESA	COACH NON REG EMPLOYEE	ATHLETICS	\$	2,000.00	\$	2,000.00
4304 LEONE	ELIZABETH	PARAPROFESSIONAL SPED ABA	PRE-SCHOOL	\$	21,796.93	\$	57.50
4305 ROY	KIMBERLY	A TEACHER	MARATHON SCHOOL	\$	66,988.55	\$	66,988.55
4306 BELL	ASHLEY	R TEACHER	HIGH SCHOOL	\$	111,286.46	\$	7,263.07
4309 FORD	KAREN	A TEACHER	MIDDLE SCHOOL	\$	97,546.04	\$	97,546.04
4312 GELOICH	JOHN	PRINCIPAL PLANNER	LAND USE	\$	107,784.86	\$	1,008.43
4314 CARON	DANIELLE	M TEACHER	MIDDLE SCHOOL	\$	91,891.84	\$	500.00
4315 WHYTE	MARIO	A PARAPROFESSIONAL SPED ABA	MIDDLE SCHOOL	\$	41,579.36	\$	41,579.36
4317 CABRERA	FRANCISCO	CUSTODIAN	ELMWOOD SCHOOL	\$	49,894.00	\$	548.66
4318 BAILEY-JONES	LAUREN	TEACHER	MIDDLE SCHOOL	\$	51,837.59	\$	550.00
4319 ALCOTT-MILLER	DAWN	S YOUTH AND FAMILY SERVICES DIRECTOR	YOUTH SERVICES	\$	105,570.20	\$	497.98
4321 LEVITT	DOUGLAS	N TEACHER	HIGH SCHOOL	\$	72,393.09	\$	3,875.00
4325 GALSTER	JENNA	W TEACHER	HIGH SCHOOL	\$	111,286.46	\$	111,286.46
4327 WALKOWICZ	MELISSA	N TEACHER	HOPKINS SCHOOL	\$	90,874.82	\$	640.00
4329 FYFFE	JOHN	R MAINTENANCE WORKER	BUILDINGS AND GROUNDS	\$	52,825.79	\$	675.66
4330 MCCLUSKEY	KRISTIN	C HEAD COUNSELOR SEASONAL	PARKS AND RECREATION	\$	5,490.16	\$	446.50
4335 EDWARDS	RALPH	G ELECTION WORKER	ELECTION & REGISTRATION	\$	4,190.16	\$	79.56
4336 PADULA	JOHN	R TEACHER	TECHNOLOGY	\$	111,286.46	\$	111,286.46
4337 COLEMAN	RACHEL	H TEACHER	HOPKINS SCHOOL	\$	86,309.28	\$	421.05
4339 BOURRET	KEVIN	F WIRING INSPECTOR	LAND USE = BUILDING DEPT	\$	65,861.63	\$	65,861.63
4349 DITTAMI	KATHLEEN	M 12 MO SECRETARY/OTHER SUPPORT	MIDDLE SCHOOL	\$	65,884.00	\$	65,884.00
4352 SCIRE	SAMUEL	D LIFE GUARD SEASONAL	PARKS AND RECREATION	\$	588.60	\$	588.60
4353 YAZDI	MICHELLE	L TEACHER	MARATHON SCHOOL	\$	56,442.42	\$	538.27
4354 THOMPSON	JULIE ANN	K NURSE	MIDDLE SCHOOL	\$	91,668.71	\$	3,589.65
4355 LEEDBERG	LESLIE	A TEACHER	ELMWOOD SCHOOL	\$	81,120.80	\$	81,120.80
4361 CARUSO	AMY	K 10 MONTH SEC/OTHER SUPPORT	HIGH SCHOOL	\$	19,471.25	\$	19,471.25
4363 EKROSS	ROBERT	C POLICE OFFICER	POLICE DEPARTMENT	\$	87,430.24	\$	3,600.24
4364 COOK	LAUREN	D TEACHER	ELMWOOD SCHOOL	\$	111,286.46	\$	111,286.46
4365 POWER	CORINNE	A PARAPROFESSIONAL SPED ABA	PRE-SCHOOL	\$	19,164.72	\$	55.00
4366 MAGIER	AMANDA	B ATHLETIC TRAINER	ATHLETICS	\$	55,456.75	\$	55,456.75
4367 MURPHY	JULIANNE	T TEACHER	MARATHON SCHOOL	\$	84,104.42	\$	83,036.21
4368 TOMASZ	ANNE	G TEACHER	HIGH SCHOOL	\$	87,283.76	\$	87,283.76
4371 GOODELL	COURTNEY	M PARAPROFESSIONAL SPED ABA	ELMWOOD SCHOOL	\$	22,070.70	\$	22,070.70
4372 LEKAS	LISA	M PARAPROFESSIONAL RBT CERTIFIED	MARATHON SCHOOL	\$	42,496.16	\$	42,496.16
4375 MCGEE	TAMMY	A TEACHER	MARATHON SCHOOL	\$	104,123.04	\$	349.80
4391 HERVOL	KATELYN	A PARAPROFESSIONAL REGULAR	HIGH SCHOOL	\$	17,834.79	\$	4,717.44
4394 FLATLEY	CAROLINE	M PARAPROFESSIONAL SPED	MARATHON SCHOOL	\$	1,341.20	\$	1,341.20
4395 SULLIVAN	KAYLA	M DAILY SUBSTITUTE	SYSTEM WIDE	\$	114.29	\$	114.29
4397 MURDOCK	MICHELLE	A PROF-PROJECT SPECIALIST TEMP	ENGINEERING AND FACILITIES - POLICE DEPT	\$	20,408.33	\$	20,603.33
4399 KUMBHAM	SHILPA	R PARAPROFESSIONAL SPED	MARATHON SCHOOL	\$	19,469.33	\$	19,644.83
4408 PARENTEAU	TAYLOR	E PARAPROFESSIONAL RBT CERTIFIED	PRE-SCHOOL	\$	34,417.27	\$	34,569.77
4409 MILLER	ALANNAH	S LIBRARY TEMP	LIBRARY	\$	1,445.76	\$	1,449.00
4411 MCDERMOTT	LINDSAY	S LONG TERM SUBSTITUTE	MARATHON SCHOOL	\$	42,310.19	\$	42,310.19
4415 CORLUSS	MICHELLE	S TEACHER	HOPKINS SCHOOL	\$	65,725.40	\$	65,725.40
4423 KEEFE	STEPHEN	M PERMANENT BUILDING SUBSTITUTE	HIGH SCHOOL	\$	28,851.03	\$	1,161.32
4424 LONG	KRISTINA	M PARAPROFESSIONAL RBT CERTIFIED	MARATHON SCHOOL	\$	41,504.84	\$	157.50
4427 SAINI	ROOP	K TEACHER	HIGH SCHOOL	\$	73,369.01	\$	575.00
				\$	446.50	\$	446.50
				\$	13,653.48	\$	9,067.50
				\$	195.00	\$	195.00

4431 KUTURU	ANITHA	DAILY SUBSTITUTE	SYSTEM WIDE	\$	6,090.00		\$	6,090.00
4432 PEMBERTON	STEPHANIE	ADMINISTRATIVE ASSISTANT	LAND USE	\$	35,694.93	\$ 1,335.14	\$	2,150.11
4433 BLAISDELL	STEPHEN	TEACHER	MARATHON SCHOOL	\$	85,228.27		\$	39,180.18
4434 WEBBER	KRISTEN	COACH NON REG EMPLOYEE	ATHLETICS	\$	8,620.00		\$	8,620.00
4437 DENEEN	DONNA	RECEPTIONIST SENIOR CENTER	SENIOR CENTER	\$	1,500.00		\$	1,500.00
4439 BRACKETT	RICHARD	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4441 MAURO	KASEY	TEMP PER DIEM COVID NURSE	BOARD OF HEALTH	\$	11,710.64		\$	11,710.64
4445 THORVALDSEN	KERYN	TEACHER	ELMWOOD SCHOOL	\$	82,477.52		\$	83,091.95
4447 DUTTA	VASUDHA	EXECUTIVE ASSISTANT	TOWN MANAGER	\$	67,967.21	\$ 72.13	\$	68,359.40
4454 CURRAN	LYNN	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,047.75		\$	1,047.75
4456 PELLEGRINI	GAIL	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4459 RATCHUP	ANITA	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4460 DOUCETTE	PATRICIA	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4463 POTENZA	VIRGINIA	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,455.00		\$	1,455.00
4466 HANLON	JENNA	PARAPROFESSIONAL SPED ABA	HIGH SCHOOL	\$	40,320.20		\$	40,616.66
4469 PENDLETON	PAIGE	PARAPROFESSIONAL SPED ABA	HIGH SCHOOL	\$	8,062.76		\$	9,037.35
4471 GAUDETTE	ALLYSON	FIREFIGHTER	FIRE DEPARTMENT	\$	73,465.06		\$	73,465.06
4472 DEMONT	RICHARD	DAILY SUBSTITUTE	SYSTEM WIDE	\$	4,410.00		\$	4,410.00
4474 JOSE	NEENU	PARAPROFESSIONAL REGULAR	MARATHON SCHOOL	\$	35,844.53		\$	36,152.93
4476 HOUDE	GERTRUDE	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4478 FRACKLETON	SHEILA	ELECTION WORKER	ELECTION & REGISTRATION	\$	1,468.13		\$	1,468.13
4479 DANAHY	DALE	ONCALL FIREFIGHTER	FIRE DEPARTMENT	\$	421.50		\$	421.50
4480 BILODEAU	VERONICA	ELECTION WORKER	ELECTION & REGISTRATION	\$	1,500.00		\$	1,500.00
4481 LINDQUIST	MARGARET	ELECTION WORKER	ELECTION & REGISTRATION	\$	600.00	\$ 600.00	\$	1,200.00
4483 SWENSON	ELIZABETH	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	675.00		\$	675.00
4485 MCLEOD	MARY	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4487 WARDEN	JEAN	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	692.25		\$	692.25
4491 SANBORN	MITCHELL	MISCELLANEOUS EMPLOYEE	PARKS AND RECREATION	\$	1,045.00		\$	1,045.00
4493 DECAROLIS	CATHERINE	FOOD SERVICE WORKER	SENIOR CENTER	\$	6,332.33	\$ 27.38	\$	6,359.71
4496 ROSSE	DIANE	DAILY SUBSTITUTE	SYSTEM WIDE	\$	1,400.00		\$	1,400.00
4503 CARSON	KIMBERLY	OUTREACH COORDINATOR	SENIOR CENTER	\$	44,088.24	\$ 207.45	\$	44,295.69
4507 ANSELMO	LISA	TEACHER	MARATHON SCHOOL	\$	108,543.63	\$ 651.14	\$	109,194.77
4512 WISE	ARTHUR	CROSSING GUARD	SYSTEM WIDE	\$	8,016.30		\$	8,016.30
4516 CHENELLE	CAILIN	LIBRARY RPT NO BENEFITS	LIBRARY	\$	3,603.99		\$	3,603.99
4518 BLACK	PATRICIA	PARAPROFESSIONAL SPED ABA	PRE-SCHOOL	\$	34,586.64		\$	34,816.64
4526 ANDERSON	DIANNE	ELECTION WORKER	ELECTION & REGISTRATION	\$	1,475.25		\$	1,475.25
4527 BURKE	MARY	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4528 ARNAUT	MARY	ELECTION WORKER	ELECTION & REGISTRATION	\$	1,500.00		\$	1,500.00
4529 GRADIE	GRACE	ELECTION WORKER	ELECTION & REGISTRATION	\$	1,500.00		\$	1,500.00
4531 MECAGNI	CAROL	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4532 NELSON	JOANNE	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4533 SLAMAN	CAROLE	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00		\$	1,500.00
4535 KELLER	ANNA	TEACHER	MIDDLE SCHOOL	\$	65,725.40		\$	66,207.54
4539 WARD	SHAYNE	FIREFIGHTER	FIRE DEPARTMENT	\$	80,171.59	\$ 12,767.91	\$	98,064.45
4546 NORMANDIN	CODY	POLICE OFFICER	POLICE DEPARTMENT	\$	84,225.32	\$ 42,669.06	\$	142,271.02
4547 WRIGHT	NATHAN	POLICE OFFICER	POLICE DEPARTMENT	\$	7,800.02		\$	7,800.02
4548 CUKER	JENNIFER	E/LA DIRECTOR	CURRICULUM	\$	115,900.07		\$	115,900.07
4554 MURPHY	DECLAN	LIFE GUARD SEASONAL	PARKS AND RECREATION	\$	2,485.20		\$	2,485.20
4556 LUCE	SOPIA	HEAD COUNSELOR SEASONAL	PARKS AND RECREATION	\$	3,597.88	\$ 13.26	\$	3,611.14
4558 AUSLANDER	BRADY	HEAD COUNSELOR SEASONAL	PARKS AND RECREATION	\$	4,158.89		\$	4,252.04
4560 FRASER	MORGAN	COUNSELOR SEASONAL	PARKS AND RECREATION	\$	3,445.12	\$ 64.13	\$	3,509.25
4562 BACON	BRAD	PARAPROFESSIONAL REGULAR	MARATHON SCHOOL	\$	25,462.84		\$	25,644.44
4563 BATORE	JENNIFER	TEACHER	HIGH SCHOOL	\$	87,794.82		\$	87,794.82
4564 CHURCH	JORDAN	TEACHER	MIDDLE SCHOOL	\$	65,725.40		\$	65,725.40
4566 COUGHLIN	JESSICA	TEACHER	HOPKINS SCHOOL	\$	77,587.26		\$	79,887.26
4567 DANG	SU HONG	TEACHER	HIGH SCHOOL	\$	41,865.05		\$	41,865.05
4568 ERICSON	NATALIE	TEACHER	ENGLISH LANGUAGE LEARNERS	\$	37,542.46		\$	37,542.46
4569 EVEN	CAROLINE	TEACHER	ELMWOOD SCHOOL	\$	70,586.15		\$	70,586.15
4570 GADSON	CHRISTINA	TEACHER	MARATHON SCHOOL	\$	102,118.47		\$	102,399.31
4571 GORMAN	DEBORAH	TEACHER	HIGH SCHOOL	\$	66,771.91		\$	68,421.91
4572 JENSEN	KATHERINE	TEACHER	MARATHON SCHOOL	\$	66,567.50		\$	66,988.55
4576 KRAUS	KASEY	TEACHER	MIDDLE SCHOOL	\$	62,130.91		\$	62,130.91
4577 MCCARTHY	CHRISTINE	TEACHER	ELMWOOD SCHOOL	\$	89,517.05		\$	89,517.05
4578 MORRISON	RACHEL	TEACHER	ELMWOOD SCHOOL	\$	70,637.27		\$	70,778.15

4585 GONCALVES	DANIELLE	I	TEACHER	MARATHON SCHOOL	\$	58,864.90			\$	58,864.90
4587 DIESTEL	SHEILA	M	TEACHER	PRE-SCHOOL	\$	70,545.87			\$	71,031.90
4588 CUERONI	JULIANA	R	TEACHER	MIDDLE SCHOOL	\$	14,440.26			\$	14,440.26
4589 LEVEILLE	SARA	L	TEACHER	HIGH SCHOOL	\$	45,850.36			\$	45,850.36
4590 BURNELL	CANDACE	L	NURSE	MARATHON SCHOOL	\$	68,693.33			\$	72,521.47
4592 GIBBONS	LINDSAY	E	TEACHER	HOPKINS SCHOOL	\$	69,318.23			\$	69,318.23
4594 KHUSHALANI	VANITA	K	PARAPROFESSIONAL REGULAR	HOPKINS SCHOOL	\$	14,728.13			\$	15,093.13
4595 PINO	KIERSTA	M	TEACHER	HOPKINS SCHOOL	\$	68,804.66			\$	68,804.66
4598 PHANEUF	WILLIAM	F	COACH NON REG EMPLOYEE	ATHLETICS	\$	8,465.00			\$	8,465.00
4599 DESROSIER	PAIGE	M	TECHNICIAN	SYSTEM WIDE	\$	59,775.20	\$	395.96	\$	60,171.16
4602 SAVOLT	ROBERT	W	PUBLIC SAFETY DISPATCHER	DISPATCHERS	\$	59,738.25	\$	43,931.57	\$	116,683.62
4608 TUCCIO	LEANNE	M	FOOD SERVICEWORKER	ELMWOOD SCHOOL	\$	33,075.45			\$	33,562.21
4611 BRUCATO	SUSAN	J	NURSE ASSISTANT	HOPKINS SCHOOL	\$	43,679.74			\$	43,679.74
4612 TETREAULT	KARLY	A	PARAPROFESSIONAL SPED ABA	ELMWOOD SCHOOL	\$	12,747.12			\$	12,747.12
4615 LYONS	TARA	A	TEACHER	HOPKINS SCHOOL	\$	38,205.52			\$	38,205.52
4617 GALLAGHER	CAMERON	R	PARAPROFESSIONAL REGULAR	HIGH SCHOOL	\$	25,024.01			\$	25,024.01
4623 TINEGA	RITA	M	PARAPROFESSIONAL REGULAR	HIGH SCHOOL	\$	15,344.55			\$	16,844.55
4626 BILLETTER	KATHRYN	E	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	1,960.00		\$	1,500.00	1,960.00
4628 ABBARAJU	MOHITA	F	PARAPROFESSIONAL REGULAR	ELMWOOD SCHOOL	\$	14,742.19			\$	15,761.29
4634 THACKER	MICHAEL	F	COACH NON REG EMPLOYEE	ATHLETICS	\$	5,687.00			\$	5,687.00
4635 PERRY	ALEXANDER	E	COACH NON REG EMPLOYEE	ATHLETICS	\$	4,358.00			\$	4,358.00
4636 YURKEVICIUS	LAURA	E	COACH NON REG EMPLOYEE	ATHLETICS	\$	5,747.00			\$	5,747.00
4637 BOUSQUET	DAMON	A	TECHNICIAN	SYSTEM WIDE	\$	16,914.00	\$	972.56	\$	17,886.56
4639 CARTER	JENNIFER	E	PARAPROFESSIONAL SPED	HOPKINS SCHOOL	\$	13,489.10			\$	13,489.10
4643 FORBES	SUSAN	L	LONG TERM SUBSTITUTE	ELMWOOD SCHOOL	\$	704.55			\$	704.55
4646 PAYONE	MATTHEW	A	PARAPROFESSIONAL SPED ABA	SPED SYSTEM WIDE	\$	6,732.96			\$	6,732.96
4653 KELLY	CYNTHIA	R	PARAPROFESSIONAL SPED ABA	MARATHON SCHOOL	\$	29,610.53			\$	29,806.23
4654 SHEA	JOHN	P	FIREFIGHTER	FIRE DEPARTMENT	\$	77,958.62	\$	17,343.00	\$	123,965.92
4658 CIFUENTES	CARMEN	Y	PUBLIC SAFETY DISPATCHER	DISPATCHERS	\$	52,869.77	\$	10,912.00	\$	82,715.85
4659 PALMER	DIANA	L	SENIOR CTR HEAD CHEF	SENIOR CENTER	\$	23,908.57			\$	24,046.75
4664 HAYES	SCOTT	F	COACH NON REG EMPLOYEE	ATHLETICS	\$	8,620.00			\$	8,620.00
4667 MUANYA	EMILIA	F	TEMP PER DIEM COVID NURSE	BOARD OF HEALTH	\$	50,789.13			\$	50,789.13
4669 MURPHY	HANNAH	R	DAILY SUBSTITUTE/ESY SUMMER PROGRAM	PARKS AND RECREATION	\$	5,169.51			\$	5,169.51
4671 PUCCI	MIKAYLA	R	TEACHER	HIGH SCHOOL	\$	66,567.50			\$	84,593.55
4673 LEVINE	GALE	T	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00			\$	1,500.00
4674 ALMY	SALLY	T	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,275.75			\$	1,275.75
4675 CERAMICOLI	SUSAN	R	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00			\$	1,500.00
4676 LAFRENIERE	MARY	J	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00			\$	1,500.00
4677 LALLY	KATHLEEN	A	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,170.38			\$	1,170.38
4678 SCHLEYER	RUSSELL	L	SR-VET TAX CREDIT VOL.	SR-VET TAX CREDIT VOLUNTER	\$	1,500.00			\$	1,500.00
4680 VERRA	GRACE	L	DAILY SUBSTITUTE	MARATHON SCHOOL	\$	2,240.00			\$	2,240.00
4683 CASASSA	ARLENE	S	ELECTION WORKER	ELECTION & REGISTRATION	\$	1,500.00			\$	1,500.00
4687 TIGHE	KATHRYN	S	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	8,400.00			\$	8,400.00
4694 CASEY	SHANNON	L	PUBLIC SAFETY DISPATCHER	DISPATCHERS	\$	55,813.17	\$	6,502.09	\$	73,367.48
4698 MORSE	JACK	W	PARAPROFESSIONAL REGULAR	HIGH SCHOOL	\$	23,870.87			\$	23,870.87
4700 BOUCHER	KYLE	J	WATER TECHNICIAN	DPW	\$	60,968.62	\$	14,363.75	\$	77,008.95
4702 KASPER	SUN-MEE	E	PARAPROFESSIONAL RBT CERTIFIED	ELMWOOD SCHOOL	\$	42,021.65			\$	42,021.65
4703 OBIKA	KELECHI	B	HEALTH SERVICES AGENT	BOARD OF HEALTH	\$	75,437.66			\$	75,793.51
4707 CHEN	RENEE	H	DEPUTY ASSESSORS	ASSESSORS	\$	64,061.05			\$	64,325.78
4709 DELLELO	LAUREN	K	MASS CALL B COORDINATOR	YOUTH SERVICES	\$	45,180.97			\$	45,334.74
4710 CARDOSO	PATRICIA	S	FOOD SERVICE WORKER	MARATHON SCHOOL	\$	24,147.54			\$	24,590.90
4711 CUNNINGHAM	JASON	K	CUSTODIAN	HOPKINS SCHOOL	\$	49,459.44	\$	1,642.00	\$	51,657.95
4713 GROSS	ELIZABETH	R	DAILY SUBSTITUTE	SYSTEM WIDE	\$	280.00			\$	280.00
4716 PATTERSON	KERI	E	TEACHER	ELMWOOD SCHOOL	\$	59,624.27			\$	59,624.27
4717 CIARAMICOLI	KIMBERLY	E	CONSERVATION ADMINISTRATOR	LAND USE	\$	94,886.79			\$	95,334.37
4725 MICK	DECLAN	D	COUNSELOR SEASONAL	PARKS AND RECREATION	\$	1,937.88	\$	299.91	\$	2,237.79
4726 GRECO	MICHAEL	F	TEACHER	HIGH SCHOOL	\$	9,687.15			\$	9,687.15
4727 KEANE	THOMAS	V	TEACHER	ELMWOOD SCHOOL	\$	14,601.60			\$	14,601.60
4731 HARDENBROOK	KYLIE	R	COUNSELOR SEASONAL	PARKS AND RECREATION	\$	2,945.27	\$	922.80	\$	3,868.07
4736 BANKS	CHRISTOPHER	J	COACH NON REG EMPLOYEE	ATHLETICS	\$	3,774.56			\$	3,774.56
4737 ROMANKO	GREGORY	J	TEACHER	ELMWOOD SCHOOL	\$	2,111.20			\$	2,111.20
4739 GOLDEN	JOHN	R	PARKING LOT ATTENDANT SEASONAL	PARKS AND RECREATION	\$	5,041.28			\$	5,041.28
4741 CANN	JEAN	E	COACH NON REG EMPLOYEE	ATHLETICS	\$	7,142.40			\$	7,142.40
4742 WILLAR	BRIAN	M	SUMMER COACH SEASONAL	PARKS AND RECREATION	\$	2,427.88			\$	2,427.88

4743 GAUDETTE	A	CHANEY	A	PARAPROFESSIONAL SPED ABA	\$	3,777.12	\$	3,777.12
4749 SANBORN	A	MARK	A	TEACHER	\$	2,533.44	\$	2,533.44
4750 HYMAN	S	ZACHARY	J	HEAD COUNSELOR SEASONAL	\$	1,596.00	\$	1,596.00
4751 FOSSBENDER	J	MACKENZIE	S	SUMMER BBAL SEASONAL	\$	1,137.92	\$	1,137.92
4752 BUCKLEY	P	JOSEPH	P	HEAD COUNSELOR SEASONAL	\$	3,762.30	\$	259.90
4753 POWERS	M	KATHERINE	B	HEAD COUNSELOR SEASONAL	\$	313.50	\$	313.50
4756 TUMBLETON	AUTUMN	AUTUMN	M	SUMMER TRACK SEASONAL	\$	349.22	\$	349.22
4757 SOUZA	L	MAURA	E	SUMMER TRACK SEASONAL	\$	192.38	\$	192.38
4761 JONES	E	SHELBY	K	SUMMER TRACK SEASONAL	\$	233.20	\$	233.20
4762 JONES	OLIVIA	OLIVIA	K	SUMMER TRACK SEASONAL	\$	264.74	\$	264.74
4770 MILLER	L	JESSICA	L	LIBRARY FULLTIME BEN ELIGIBLE	\$	52,689.28	\$	54,156.84
4771 BONETTI	F	PAULA	F	LIBRARY TEMP	\$	5,724.94	\$	188.10
4772 KOVEN	JULIE	JULIE	S	LIBRARY TEMP	\$	1,770.87	\$	1,770.87
4775 DACOSTA	M	CHRISTIE	M	12 MO SECRETARY/OTHER SUPPORT	\$	60,532.42	\$	60,657.62
4777 FARRAR	M	KATHRYN	J	TEACHER	\$	77,277.94	\$	77,277.94
4780 LAVENDER	ANDREW	ANDREW	J	TEACHER	\$	69,829.73	\$	69,829.73
4781 HISTEN	SAVANNAH	SAVANNAH	O	TEACHER	\$	91,386.29	\$	92,886.29
4782 MOVITZ	BROOKE	BROOKE	M	PARAPROFESSIONAL SPED	\$	16,037.28	\$	16,037.28
4783 LUCK	ALEXANDRA	ALEXANDRA	C	TEACHER	\$	79,403.50	\$	81,645.69
4785 ROACH	ELIZABETH	ELIZABETH	V	TEACHER	\$	81,632.66	\$	82,632.66
4786 RICHARD	DARREN	DARREN	L	PARAPROFESSIONAL SPED	\$	14,751.69	\$	14,841.69
4787 SALVUCCI	KARA	KARA	J	TEACHER	\$	78,047.35	\$	78,047.35
4788 SUGRUE	CLAIRE	CLAIRE	M	TEACHER	\$	67,785.49	\$	67,785.49
4791 SATTERTHWAITE	ANNA	ANNA	K	TEACHER	\$	65,319.03	\$	65,319.03
4792 CARUSO	LISA	LISA	M	NURSE	\$	82,175.67	\$	88,202.79
4794 WUZZY	BREE	BREE	E	10 MONTH SEC/OTHER SUPPORT	\$	34,379.52	\$	34,379.52
4795 DORFMAN	CONNOR	CONNOR	T	SUMMER TRACK SEASONAL	\$	270.00	\$	270.00
4798 KESTER	ANNE	ANNE	E	COUNSELOR SEASONAL	\$	2,591.53	\$	2,591.53
4800 FERREIRA	LUCAS	LUCAS	E	DATA APP SUPP SPECIALIST	\$	75,483.90	\$	75,839.95
4801 MCKAMY	DIANE	DIANE	J	LIBRARY TEMP	\$	8,323.40	\$	8,445.38
4802 CAMPBELL	MARK	MARK	D	12 MO SECRETARY/OTHER SUPPORT	\$	66,156.68	\$	66,156.68
4803 KAMRA	SHALLU	SHALLU	M	PARAPROFESSIONAL SPED ABA	\$	28,934.78	\$	28,970.78
4809 BLACKNEY	KAREN	KAREN	M	PARAPROFESSIONAL SPED ABA	\$	12,598.48	\$	12,598.48
4810 SHEPARD	JONATHAN	JONATHAN	S	WIRING INSPECTOR HOURLY	\$	810.00	\$	810.00
4812 HANSON	CYRUS	CYRUS	W	LIFEGUARD SEASONAL	\$	4,303.10	\$	196.20
4815 CARSON	NATHAN	NATHAN	A	COUNSELOR SEASONAL	\$	3,508.18	\$	3,601.93
4819 JOY	EMERSON	EMERSON	R	SUMMER SEASONAL	\$	180.04	\$	180.04
4826 FRASER	COURTNEY	COURTNEY	G	LIFE GUARD SEASONAL	\$	3,491.26	\$	69.21
4827 ARENA	JAYMIE	JAYMIE	L	COUNSELOR SEASONAL	\$	3,172.58	\$	46.15
4829 GILL	ASHER	ASHER	S	PARAPROFESSIONAL SPED ABA	\$	40,393.13	\$	40,393.13
4830 JUNGHANSS	GWENDOLYN	GWENDOLYN	S	LIBRARY TEMP	\$	3,206.00	\$	3,269.36
4832 PANTERA	MATTHEW	MATTHEW	S	SUMMER BBAL SEASONAL	\$	1,722.56	\$	1,722.56
4834 RAHAIM	CALEB	CALEB	E	COUNSELOR SEASONAL	\$	3,514.33	\$	3,514.33
4835 KASPER	NATHANIEL	NATHANIEL	R	HEAD COUNSELOR SEASONAL	\$	990.08	\$	990.08
4837 CHEVALIER	KRISTYN	KRISTYN	M	TEACHER	\$	97,548.04	\$	101,262.23
4843 MORRISSEY	PATRICK	PATRICK	J	COACH NON REG EMPLOYEE	\$	5,028.00	\$	5,028.00
4844 PUTNAM	KATIE	KATIE	E	12 MO SECRETARY/OTHER SUPPORT	\$	54,638.80	\$	55,733.20
4846 MIGNEAULT	JESSICA	JESSICA	L	SENIOR SERVICES ASSISTANT DIRECTOR	\$	64,163.33	\$	64,463.61
4847 BURLEY	CARLA	CARLA	J	DIR OF SOCIAL EMOTIONAL SERVICES	\$	116,686.00	\$	116,686.00
4849 JAZZEROWSKI	DONALD	DONALD	N	FACILITIES CUSTODIAN	\$	49,495.44	\$	6,540.44
4850 BEGG	MICHAEL	MICHAEL	R	PARAPROFESSIONAL SPED ABA	\$	41,600.48	\$	515.30
4852 RIOS	MARIA	MARIA	L	ADMINISTRATIVE ASSISTANT	\$	84,641.83	\$	84,641.83
4853 HEIM	ALEXANDRA	ALEXANDRA	T	PARAPROFESSIONAL SPED ABA	\$	39,074.99	\$	39,415.67
4855 JORDAN-CAFFREY	JACKLYN	JACKLYN	K	PARAPROFESSIONAL REGULAR	\$	25,444.07	\$	25,571.57
4856 CARTER	SIMONE	SIMONE	L	PUBLIC HEALTH NURSE	\$	94,776.50	\$	95,927.14
4857 SCHNEIDERMAN	JULIA	JULIA	E	SENIOR CENTER OUTREACH WORKER	\$	42,639.63	\$	42,824.28
4859 GARGE	MADHAVI	MADHAVI	L	PARAPROFESSIONAL REGULAR	\$	19,234.03	\$	19,332.33
4860 WOELLER	ALLISON	ALLISON	J	TEACHER	\$	14,886.73	\$	14,886.73
4861 CARMIGNANI	JODI	JODI	M	FOOD SERVICE WORKER	\$	28,374.92	\$	28,374.92
4862 HILL	ERICA	ERICA	M	FOOD SERVICE WORKER	\$	13,619.54	\$	14,034.92
4864 L'ESPERANCE	JULIA	JULIA	M	PARAPROFESSIONAL SPED	\$	16,223.04	\$	16,223.04
4866 LEAHY	KEVIN	KEVIN	T	TEACHER	\$	100,527.79	\$	100,527.79
4869 DESROCHERS	KATELYN	KATELYN	E	PARAPROFESSIONAL REGULAR	\$	23,809.74	\$	23,943.14
4870 PONTREMOLI	CAROL	CAROL	J	FOOD SERVICE WORKER	\$	19,273.00	\$	256.68

4873 MARQUEZ	YANIRA	M	PARAPROFESSIONAL SPED ABA	\$	38,942.93		\$	340.68	\$	39,283.61	
4875 STANLEY	SAMANTHA	O	PARAPROFESSIONAL SPED	\$	26,510.13		\$	160.98	\$	26,671.11	
4879 MATOS	ALINE	J	PUBLIC SAFETY DISPATCHER	\$	42,958.46	\$	5,952.00	\$	1,079.17	\$	55,461.11
4881 SHEA	MAURA	O	LIBRARY RPTA	\$	34,154.16	\$	5,471.48	\$	91.82	\$	34,245.98
4882 FERREIRA	TRACY	L	CAMPUS AIDE 10 MO	\$	34,755.96			\$		\$	34,755.96
4884 SERRANO-PAGAN	BETMARIE	J	PARAPROFESSIONAL SPED ABA	\$	25,421.34			\$		\$	25,421.34
4886 NICHOLS	AMANDA	A	TEACHER	\$	78,891.01			\$	421.83	\$	79,312.84
4888 CATANZARO	ELIZABETH	A	DAILY SUB	\$	33,087.56	\$	72.06	\$	204.42	\$	33,159.62
4894 SADEGHI	SUSAN	F	ADMIN ASSIT.	\$	49,467.27	\$	1,078.27	\$		\$	50,749.96
4895 ABRAMHAM	HEATHER	F	PARAPROFESSIONAL	\$	35,578.07			\$	3,626.98	\$	39,205.05
4896 COGGINS	JESSE	O	PARAPROFESSIONAL	\$	22,382.52	\$	63.88	\$	1,348.54	\$	23,794.94
4897 MERCADO	GIOVANNY	L	CUSTODIAN	\$	841.20			\$		\$	841.20
4898 MATHIEU	KERRY	O	10 MO SEC OTHER	\$	19,099.59			\$		\$	19,099.59
4899 COTOIA	KRISTIN	R	FOOD SERVICES WORKER	\$	25,642.11			\$	568.50	\$	26,210.61
4902 ST JOHN	LAURIE	M	ADMIN ASSIT.	\$	49,779.03	\$	881.60	\$		\$	50,865.05
4903 RINGER	DENISE	A	FOOD SERVICES WORKER	\$	20,101.33			\$	76.50	\$	20,177.83
4905 WARREN	KRISTIN	A	PARAPROFESSIONAL SPED ABA	\$	41,399.47			\$		\$	41,399.47
4909 WEBB	DIANNA	L	FOOD SERVICES WORKER	\$	11,451.09			\$		\$	12,048.40
4912 FENERTY	MARYANNE	C	LT SUB	\$	13,551.53			\$	597.31	\$	13,551.53
4913 WESIAH	JESSICA	N	PARAPROFESSIONAL RBT	\$	39,800.79			\$	40.00	\$	39,840.79
4914 BELOIN	SHANNON	K	POLICE OFFICER	\$	85,433.84	\$	10,408.06	\$		\$	100,305.90
4919 COOPRIDER	KAREN	M	SENIOR CENTER VAN DRIVER PER DIEM	\$	15,738.07			\$	61.93	\$	15,800.00
4921 TROUPES	MARLENE	M	SR VET CREDIT VOLUNTEER	\$	1,500.00			\$		\$	1,500.00
4924 HADLEY	BETHANY	J	SOCIAL WORKER	\$	96,934.31			\$		\$	96,934.31
4925 SHABAN	TYLER	G	PARAPROFESSIONAL SPED ABA	\$	30,588.44			\$		\$	30,588.44
4927 STORY	LYNN	G	SR VET CREDIT VOLUNTEER	\$	1,500.00			\$		\$	1,500.00
4929 DACEY	ALLISON	W	DAILY SUB	\$	580.00			\$		\$	580.00
4930 GROUT	NICHOLAS	J	COACH NON REG EMPLOYEE	\$	8,620.00			\$		\$	8,620.00
4931 ALLESSIO	JUDITH	J	SR VET CREDIT VOLUNTEER	\$	1,500.00			\$		\$	1,500.00
4932 MENARD	MELISSA	L	FOOD SERVICES WORKER	\$	14,163.03			\$	55.25	\$	14,218.28
4933 MARUSA	HEATHER	J	DAILY SUB	\$	2,540.00			\$		\$	2,540.00
4937 MATO	SHAWN	J	COACH NON REG EMPLOYEE	\$	6,465.00			\$		\$	6,465.00
4939 DENHAM	JASMIN	I	NURSE	\$	40,171.74			\$		\$	40,171.74
4940 LINDQUIST	MARGARET	F	ELECTION WORKER	\$	1,472.44			\$		\$	1,472.44
4941 EDWARDS	MARY	E	ELECTION WORKER	\$	1,500.00			\$		\$	1,500.00
4942 XU	YINGYING	L	INTERP. TRANSLATOR	\$	400.00			\$		\$	400.00
4943 RICHARDS	KRISTEN	F	INTERP. TRANSLATOR	\$	111,286.46			\$	834.03	\$	112,120.49
4944 SA	LUIS	N	TEACHER	\$	770.00			\$		\$	770.00
4945 LEIBEL	ABIGAIL	P	TEACHER	\$	65,725.40			\$		\$	65,725.40
4946 SIMPSON	MARY	P	TEACHER	\$	59,624.27			\$		\$	59,624.27
4948 WOODWARD	MARGARET	J	ELECTION WORKER	\$	1,500.00			\$		\$	1,500.00
4949 TOCE	MARGARET	J	FOOD SERVICES WORKER	\$	10,289.17			\$	278.83	\$	10,568.00
4950 TARANTO	JARROD	R	FIRE FIGHTER	\$	66,110.70	\$	3,837.21	\$	8,170.69	\$	76,218.60
4951 GENDY	NADIN	J	INTERP. TRANSLATOR	\$	796.25			\$		\$	796.25
4952 FARAG	SAMAR	J	INTERP. TRANSLATOR	\$	3,990.00			\$		\$	3,990.00
4953 SCHMIDT	FARY	S	INTERP. TRANSLATOR	\$	351.50			\$		\$	351.50
4954 ABASKHAROUN	CHERRY	S	INTERP. TRANSLATOR	\$	35.10			\$		\$	35.10
4956 ZOLA	LEEZA	M	INTERP. TRANSLATOR	\$	689.60			\$		\$	689.60
4959 FLORES	PETER	M	LIBRARY FULL TIME BEN ELIGIBLE	\$	1,520.00			\$		\$	1,520.00
4960 HILL	NANCI	L	CUSTODIAN	\$	112,644.32			\$	518.65	\$	113,162.97
4961 MORALES	HENRY	A	DAILY SUB	\$	44,104.32	\$	5,353.15	\$	86.79	\$	49,544.26
4964 FELDMAN	BRYNIN	C	INTERP. TRANSLATOR	\$	2,740.00			\$		\$	2,740.00
4965 LYNCH	JOHN	R	DAILY SUB	\$	315.00			\$		\$	315.00
4966 CONSTANTINE	GABRIELLE	C	COACH	\$	2,180.00			\$		\$	2,180.00
4967 D'ALLEVA	ANDREW	A	TEACHER	\$	1,915.50			\$		\$	1,915.50
4968 LOCKWOOD	RENEE	J	DAILY SUB	\$	104,123.04			\$		\$	104,123.04
4974 BIGNESS	CASSANDRA	R	DAILY SUB	\$	67,813.83			\$	284.61	\$	67,898.44
4976 COTTER	MATTHEW	B	PRINCIPAL	\$	117,499.98			\$		\$	117,499.98
4978 ANNENBERG	JULIA	M	DAILY SUB	\$	1,260.00			\$		\$	1,260.00
4981 DUPLESSIS	DAWN	M	ADMIN ASSIT.	\$	6,180.03			\$		\$	7,132.78
4983 PAGE	KARIN	D	TEACHER	\$	78,455.78			\$		\$	78,455.78
4986 KIRBY	KATHERINE	S	TEACHER	\$	67,976.95			\$	2,414.00	\$	70,390.95
4987 OLBRY	MARIA	R	GRANT FUNDED TUTOR	\$	28,875.00			\$		\$	28,875.00
4989 STANLEY	CRAIG	R	DAILY SUBS	\$	280.00			\$		\$	280.00

4992 LATOUR	MATTHEW	F	POLICE OFFICER	POLICE DEPARTMENT	\$	81,707.06	\$	16,137.74	\$	7,936.00	\$	2,955.94	\$	108,736.74
4993 GILBERT	ROBERT	P	ELECTION WORKER	ELECTION AND REGISTRATION	\$	120.00								120.00
4996 GUSTAVSON	LUKE	A	TECHICIAN	SYSTEM WIDE	\$	55,195.37	\$	119.49	\$		\$	325.00	\$	55,639.86
5001 KIMBALL	LINDA	M	TEST PROCTOR	HIGH SCHOOL	\$	427.00								427.00
5002 SAID	JANNA	C	GRANT FUNDED TUTOR	MARATHON SCHOOL	\$	18,864.90								18,864.90
5003 JOSE	PINKY	C	TEST PROCTOR	HIGH SCHOOL	\$	1,152.90								1,152.90
5004 OTTINGER	TINA	L	ELECTION WORKER	ELECTION AND REGISTRATION	\$	1,110.20								1,110.20
5005 DEMCHENKO	ANNA	L	PARAPROFESSIONAL REG	HOPKINS SCHOOL	\$	23,859.00								24,266.50
5009 SCHULER	SUSAN	P	ADMIN MANAGER	POLICE DEPARTMENT	\$	63,482.65								63,893.34
5010 MCKEON	SEAN	P	POLICE OFFICER	POLICE DEPARTMENT	\$	78,176.34	\$	6,245.76	\$	4,340.00	\$	3,523.08	\$	92,285.18
5014 EMERY	JOYCE	F	ADMIN MANAGER	FIRE DEPT.	\$	63,287.20								63,494.24
5016 BRATOS	NICOLE	A	INSP OF CONST. UT & PERMITTING	FACILITIES	\$	73,217.44	\$	770.97	\$		\$	375.45	\$	74,363.86
5017 CHECKOSKY	DIANE	C	TEST PROCTOR	HIGH SCHOOL	\$	533.75								533.75
5018 SALETNIK	NICHOLAS	M	POLICE OFFICER	POLICE DEPARTMENT	\$	76,844.34	\$	18,173.90	\$	10,023.68	\$	2,837.80	\$	107,879.72
5020 DONAHUE	NICOLE	M	ASSIST TOWN CLERK	TOWN CLERK	\$	62,941.54								63,376.48
5021 PROVOST	JENNIFER	L	TEACHER	ELMWOOD SCHOOL	\$	104,731.54								105,371.54
5022 STEPHENSON	JACKIE	L	PARAPROFESSIONAL SPED	PRE-SCHOOL	\$	26,311.61								26,303.22
5023 MARZI	RACHEL	L	LIBRARY RPT	LIBRARY	\$	9,242.12								9,385.91
5026 PILES	MICHELLE	L	DAILY SUB	SUBS SYSTEM WIDE	\$	3,360.00								3,360.00
5027 HOADLEY	OLIVIA	M	DAILY SUB	SUBS SYSTEM WIDE	\$	2,800.00								2,800.00
5028 METCALF	MAXWELL	T	FIRE FIGHTER	FIRE DEPT.	\$	73,012.50	\$	11,915.08	\$	666.00	\$	4,449.24	\$	90,042.82
5030 KAZLAUSKAS	TRAVIS	G	FIRE FIGHTER	FIRE DEPT.	\$	73,218.79	\$	23,452.81	\$	7,936.00	\$	4,741.91	\$	108,349.51
5031 PILES	KATHERINE	W	LIBRARY RPT	LIBRARY	\$	29,004.52								29,399.96
5032 ZIEVE	ARMANDO	W	DAILY SUB	SUBS SYSTEM WIDE	\$	1,960.00								1,960.00
5033 SCOTT	MELISSA	E	LIBRARY TEMP	LIBRARY	\$	3,358.70								3,360.15
5034 ARABATZIS	ROXANNE	D	LIBRARY TEMP	LIBRARY	\$	4,199.02								4,219.34
5039 DELOREY	DESPINA	P	SCHOOL HOURLY ATH SUB	SYSTEM WIDE	\$	753.75								753.75
5040 SIGLIN	AARON	M	LIFE GUARD	PARKS & REC	\$	4,005.75	\$	392.40	\$		\$	(8.39)	\$	4,398.15
5042 KAYAN	AVA	G	LIFE GUARD	PARKS & REC	\$	3,139.20								3,139.20
5043 MORIN	JAMES	M	LIFE GUARD	PARKS & REC	\$	2,182.73								2,182.73
5044 BROWN	DYLAN	R	DAILY SUB	SUBS SYSTEM WIDE	\$	840.00								840.00
5045 WALKER	NICHOLAS	G	DAILY SUB	SUBS SYSTEM WIDE	\$	140.00								140.00
5046 GOLDBERG	KIMBERLEY	A	PER DIEM DISPATCH	DISPATCHERS	\$	19,652.41	\$	4,670.59	\$	9,054.00	\$	27.44	\$	33,404.44
5047 BESSO	ROBYN	K	BOH COORD SR CENTER	SR CENTER	\$	22,805.49								22,866.98
5048 MATSON	BRIAN	M	ELA DIRECTOR CURR	BOARD OF HEALTH	\$	57,205.49								57,558.71
5051 KELLEY	JULIE	A	SUMMER TRACK SEASONAL	CURRICULUM	\$	112,000.07								112,000.07
5052 FLANAGAN	AMANDA	M	SUMMER BBAL SEASONAL	PARKS & REC	\$	3,360.53	\$	230.70	\$		\$		\$	3,591.23
5053 FLANAGAN	BETHEL	M	SUMMER TRACK SEASONAL	PARKS & REC	\$	399.00								399.00
5054 JOHNSON	ABAGAIL	K	SUMMER TRACK SEASONAL	PARKS & REC	\$	180.04								180.04
5055 ROLEKE	STEPHANIE	R	SUMMER TRACK SEASONAL	PARKS & REC	\$	220.75								220.75
5056 O'BRIEN	CAROLINE	L	SEASONAL COUNSELOR	PARKS & REC	\$	1,042.00								1,042.00
5060 IANELLI	ELISE	M	SEASONAL COUNSELOR	PARKS & REC	\$	2,464.65	\$	230.70	\$		\$		\$	2,695.35
5061 KANE	JACK	T	SUMMER BBAL SEASONAL	PARKS & REC	\$	399.00								399.00
5063 DELUCA	CAROLINE	C	HEAD COUNSELOR	PARKS & REC	\$	676.88								676.88
5064 CONSTANTINE	ANTHONY	T	SUMMER BBAL SEASONAL	PARKS & REC	\$	769.00								769.00
5065 REYNOSO	EMILY	A	ESY SUMMER PROGRAM	SPED SYSTEM WIDE	\$	5,858.89								5,858.89
5066 TEDSTONE	DAURYS	L	HEAVY EQUIPMENT OPERATOR	DPW	\$	49,094.05	\$	9,125.84	\$		\$	77.63	\$	58,297.52
5067 CANALES	NICOLE	J	SEASONAL COUNSELOR	PARKS & REC	\$	2,714.57								2,714.57
5068 FLORES	JACKSON	L	SUMMER BBAL SEASONAL	PARKS & REC	\$	1,690.92								1,690.92
5069 FINNEGAN	MARIANNA	S	SUMMER TRACK SEASONAL	PARKS & REC	\$	127.72								127.72
5070 SCOTT	KATE	A	SEASONAL HEAD COUNSELOR	PARKS & REC	\$	399.00								399.00
5072 BEATTIE	BENJAMIN	M	SUMMER TRACK SEASONAL	PARKS & REC	\$	341.63								341.63
5073 SRODAWA	ASHLEY	T	SEASONAL COUNSELOR	PARKS & REC	\$	2,629.98								2,629.98
5074 GARRON	ELYSE	C	SUMMER TRACK SEASONAL	PARKS & REC	\$	318.46								318.46
5076 DAVIES	JAKE	T	SEASONAL COUNSELOR	PARKS & REC	\$	2,406.97								2,406.97
5078 CAVANAUGH	ELENA	L	SUMMER BBAL SEASONAL	PARKS & REC	\$	740.75								740.75
5079 SCARDINO	BRIDGID	C	HEAD COUNSELOR	PARKS & REC	\$	299.25								299.25
5082 MOSHER	MICHAEL	A	SEASONAL COUNSELOR	PARKS & REC	\$	3,006.79								3,006.79
5084 LABROAD	LAURA	A	ASSIST. SUPERINTENDANT	PARKS & REC	\$	2,683.81								2,683.81
5085 LEFEBVRE	JEFFREY	T	PRINCIPAL	SYSTEM WIDE	\$	152,624.94								152,624.94
5086 TYNAN	MATTHEW	J	ASSIST. PRINCIPAL 10 MON.	MIDDLE SCHOOL	\$	142,800.06								142,800.06
5089 STEWART	MICHELLE	D	POLICE OFFICER	ELMWOOD SCHOOL	\$	111,180.03								111,180.03
5090 STABACK	ALEXANDER	F	POLICE OFFICER	POLICE DEPARTMENT	\$	11,064.92	\$	4,254.39	\$	2,976.00	\$	14,067.52	\$	32,362.83
	TYLER	F	POLICE OFFICER	POLICE DEPARTMENT	\$	76,408.23	\$	7,918.77	\$	12,601.36	\$		\$	96,928.36

5091 NASH	PATRICK	ASSIST, PRINCIPAL 10 MON.	\$	113,849.97	\$	113,849.97
5092 RANDALL	SARAH	Y&F COUNS. TEMP	\$	52,828.74	\$	52,828.74
5093 LEIGHTON	LISA	NURSE	\$	99,478.83	\$	99,478.83
5094 ADHIKARI	JUNUPA	PARA PROFESSIONAL SPED ABA	\$	16,661.15	\$	16,661.15
5095 ARSENAULT	KERRI	10 MON. SCC / OTHER SUPPORT	\$	15,412.69	\$	15,412.69
5096 BAKER	JODILYN	TEACHER	\$	96,934.21	\$	96,934.21
5097 BORER	TRACEY	CROSSING GUARD HRLY.	\$	5,365.00	\$	5,365.00
5098 CARREIRO	GABRIELLA	TEACHER	\$	65,725.40	\$	65,725.40
5099 FREMEAUX	LYNNE	PARA PROFESSIONAL SPED ABA	\$	40,580.67	\$	40,580.67
5100 GRAU DE ARCIERI	OLGALEXANDRA	TEACHER	\$	90,903.76	\$	90,903.76
5101 FLYNN	CATHERINE	TEACHER	\$	72,393.09	\$	72,393.09
5102 HARDY	LAURA	TEACHER	\$	41,004.05	\$	41,004.05
5103 HELLERSTEIN	CRISTINE	PARA PROFESSIONAL SPED ABA	\$	111,286.46	\$	111,286.46
5104 HENDLER	ABBY	TEACHER	\$	96,934.21	\$	96,934.21
5105 HOFFEY	SHAUNA	TEACHER	\$	100,527.79	\$	100,527.79
5106 COGLIANESE	ERIN	PARA PROFESSIONAL SPED	\$	28,758.03	\$	28,758.03
5107 HANLON	BARRETT	PARA PROFESSIONAL SPED ABA	\$	48,460.32	\$	48,460.32
5108 KOSHIVAKI	STACY	TEACHER	\$	84,713.46	\$	84,713.46
5109 LEGER	PAIGE	PARA PROFESSIONAL SPED ABA	\$	22,293.25	\$	22,293.25
5110 LUSTER	VALERIE	GRANT FUNDED TUTOR	\$	39,225.00	\$	39,225.00
5111 MACOMBER	ALEXANDER	TEACHER	\$	105,700.72	\$	105,700.72
5112 MARTIN	SHELLY	TEACHER	\$	23,694.25	\$	23,694.25
5113 MERCER	CORRIE	PARA PROFESSIONAL SPED	\$	89,057.97	\$	89,057.97
5114 PALMER	MELANIE	TEACHER	\$	111,649.98	\$	111,649.98
5115 OVERDAHL	SHANNON	PRE-SCHOOL DIRECTOR	\$	11,649.98	\$	11,649.98
5116 BLONDHEIM	KATHERINE	NURSE	\$	23,649.58	\$	23,649.58
5117 MCKENZIE	LAURA	COACH NON REG EMPLOYEE	\$	82,159.36	\$	82,159.36
5118 PARAS	JAMES	TEACHER	\$	84,203.76	\$	84,203.76
5119 PRITZKER	SYDNEY	TEACHER	\$	88,309.63	\$	88,309.63
5120 RUTIGLIANO	VICTORIA	PARA PROFESSIONAL REG.	\$	14,139.00	\$	14,139.00
5121 SINGH	RENU	TEACHER	\$	89,325.05	\$	89,325.05
5122 WALCOTT	AMELIA	TEACHER	\$	68,804.66	\$	68,804.66
5123 WARNER	MELISSA	TEACHER	\$	93,956.34	\$	93,956.34
5124 WASELUK	RYAN	TEACHER	\$	66,749.44	\$	66,749.44
5125 WU	LAN	TEACHER	\$	58,160.56	\$	58,160.56
5126 VALENCIA	ALLISON	COACH NON REG EMPLOYEE	\$	9,338.00	\$	9,338.00
5127 DELLELO	LAUREN	MASS CALL B COORDINATOR	\$	8,811.00	\$	8,811.00
5128 GAY	REBECCA	TEACHER	\$	96,934.21	\$	96,934.21
5129 MACARTHUR	WENDY	TEACHER	\$	34,182.00	\$	34,182.00
5130 ENNIS	ROBYN	TEACHER	\$	27,780.90	\$	27,780.90
5131 ELLARD	SHAYE	PARA PROFESSIONAL SPED	\$	47,540.00	\$	47,540.00
5132 AVOLA	SAMANTHA	TEACHER	\$	55,616.39	\$	55,616.39
5133 KANE	RAYMOND	TEACHER	\$	72,077.96	\$	72,077.96
5134 HEHIR	EMILY	FOOD SERVICES WORKER	\$	10,059.95	\$	10,059.95
5135 MASONIS	KAITLYN	PARA PROFESSIONAL SPED ABA	\$	36,774.83	\$	36,774.83
5136 SHANAHAN	JENNIFER	TEACHER	\$	97,074.87	\$	97,074.87
5138 ROSSILLO	ALYSSA	PARA PROFESSIONAL SPED	\$	16,209.21	\$	16,209.21
5139 MACLEAN	DEVIN	PARA PROFESSIONAL SPED ABA	\$	38,704.65	\$	38,704.65
5140 CLARK	JACQUELINE	PARA PROFESSIONAL SPED	\$	29,427.97	\$	29,427.97
5141 KHODJA	LYNDA	FOOD SERVICES WORKER	\$	19,565.67	\$	19,565.67
5143 FITZGERALD	JOHANNA	PARA PROFESSIONAL RBT CERT.	\$	22,925.23	\$	22,925.23
5144 TAYLOR	EMILY	PARA PROFESSIONAL SPED	\$	12,995.76	\$	12,995.76
5145 DIORIO	MARY	PARA PROFESSIONAL SPED	\$	23,374.07	\$	23,374.07
5146 TYLER	URIEL	PARA PROFESSIONAL SPED ABA	\$	40,985.66	\$	40,985.66
5147 KRINSKY	BARBARA	PARA PROFESSIONAL SPED	\$	3,793.83	\$	3,793.83
5148 SAYLES	CONOR	FIRE FIGHTER	\$	71,710.55	\$	71,710.55
5149 JONES	LAURA	TEACHER	\$	37,185.67	\$	37,185.67
5152 GALLEN	JESSICA	10 MO. SCC / OTHER SUPPORT	\$	45,690.00	\$	45,690.00
5156 CAPLAN	JUDITH	SR-VET TAX CREDIT VOL.	\$	1,429.13	\$	1,429.13
5157 PATEL	RAMILA	PARA PROFESSIONAL REG.	\$	1,429.13	\$	1,429.13
5159 KIMBALL	LINDA	TEST PROCTOR	\$	24,923.84	\$	24,923.84
5161 SOUCY	CHERYL	SR-VET TAX CREDIT VOL.	\$	1,500.00	\$	1,500.00
5165 RIDEOUT	MARK	DAILY SUB	\$	700.00	\$	700.00
5168 FREIBERG	STEPHEN	MAINTENANCE MECHANIC	\$	65,321.44	\$	65,321.44
			\$	442.50	\$	442.50
			\$	8,939.08	\$	8,939.08
			\$	262.93	\$	262.93
			\$	352.57	\$	352.57
			\$	45,690.00	\$	45,690.00
			\$	1,429.13	\$	1,429.13
			\$	26,098.34	\$	26,098.34
			\$	442.50	\$	442.50
			\$	1,500.00	\$	1,500.00
			\$	700.00	\$	700.00
			\$	70,663.05	\$	70,663.05

5324 FOSTER	KELLY	MO / SECRETARY OTHER	HIGH SCHOOL	\$	29,444.76	\$	29,444.76
5325 WATSON	EMILY	LIFE GUARD	PARKS & REC	\$	1,571.10	\$	1,571.10
5326 LIND	REX	SEASONAL LABORER	DPW	\$	5,755.31	\$	5,755.31
5327 MORRISSEY	GARRET	SEASONAL LABORER	DPW	\$	5,936.00	\$	5,936.00
5328 MAJUKT	JOSEPH	SEASONAL LABORER	DPW	\$	7,480.99	\$	7,480.99
5329 ASSIM	LINDA	ADMIN ASSIT.	LAND USE	\$	25,920.00	\$	26,040.00
5330 ANDRADE	RICARDO	INTERIM ATHLETIC DIRECTOR	ATHLETICS	\$	59,499.96	\$	59,499.96
5331 HASSETT	GARY	TRAFFIC CONSTABLE	PD CONSTABLES	\$	6,396.00	\$	6,396.00
5333 RIVARD	BRUCE	TRAFFIC CONSTABLE	PD CONSTABLES	\$	11,376.00	\$	11,376.00
5335 GORDON	ALAN	TRAFFIC CONSTABLE	PD CONSTABLES	\$	4,464.00	\$	4,464.00
5338 STANLEY	CRAIG	TRAFFIC CONSTABLE	PD CONSTABLES	\$	8,714.00	\$	8,714.00
5339 LENZA	MICHAEL	DAILY SUB	SUBS SYSTEM WIDE	\$	1,660.00	\$	1,660.00
5340 LEARY	WILLIAM	TRAFFIC CONSTABLE	PD CONSTABLES	\$	13,660.00	\$	13,660.00
5341 BROWN	JAMES	TRAFFIC CONSTABLE	PD CONSTABLES	\$	4,775.00	\$	4,775.00
5342 THAYER	GERALD	TRAFFIC CONSTABLE	PD CONSTABLES	\$	14,182.00	\$	14,182.00
5343 HAINES	DARLENE	TRAFFIC CONSTABLE	PD CONSTABLES	\$	2,471.00	\$	2,471.00
5344 CUNNINGHAM	MICHAEL	TRAFFIC CONSTABLE	PD CONSTABLES	\$	8,720.00	\$	8,720.00
5345 RUSSELL	JENNIFER	TEACHER	HIGH SCHOOL	\$	35,417.79	\$	35,417.79
5346 PEARSALL	CASSIE	TEACHER	ELMWOOD SCHOOL	\$	33,806.43	\$	33,806.43
5347 LOHWATER	MICHAEL	J TEACHER	MARATHON SCHOOL	\$	33,084.72	\$	33,084.72
5348 ENOS	JAKE	J TEACHER	MIDDLE SCHOOL	\$	19,158.93	\$	19,158.93
5349 BADE	CHLOE	A TEACHER	HIGH SCHOOL	\$	31,451.85	\$	31,451.85
5350 ZEHNFENNIG	MARY	G TEACHER	ELMWOOD SCHOOL	\$	30,371.22	\$	30,371.22
5351 NEMER	AIDAN	C TEACHER	PD CONSTABLES	\$	5,995.00	\$	5,995.00
5352 PIGNATARO	VINCENT	G TRAFFIC CONSTABLE	PD CONSTABLES	\$	10,594.00	\$	10,594.00
5354 RIBAUDO	PETER	M TRAFFIC CONSTABLE	PD CONSTABLES	\$	2,480.00	\$	2,480.00
5356 ADAMS	CHRISTOPHER	B TRAFFIC CONSTABLE	PD CONSTABLES	\$	9,617.00	\$	9,617.00
5359 HARRINGTON	JOHN	R TRAFFIC CONSTABLE	PD CONSTABLES	\$	5,456.00	\$	5,456.00
5360 JONES	MICHAEL	F TRAFFIC CONSTABLE	PD CONSTABLES	\$	1,981.00	\$	1,981.00
5361 SWARTZ	ALYSSA	J TRAFFIC CONSTABLE	PD CONSTABLES	\$	496.00	\$	496.00
5363 SHERIDAN	PATRICK	R TRAFFIC CONSTABLE	PD CONSTABLES	\$	1,488.00	\$	1,488.00
5364 JOHNSON	JEFFREY	E TRAFFIC CONSTABLE	PD CONSTABLES	\$	11,503.00	\$	11,503.00
5366 CONSTANT	DAWON	R CUSTODIAN	HIGH SCHOOL	\$	20,924.85	\$	20,924.85
5367 HANSCOM	ABIGAIL	C STUDENT SERVICES DIRECTOR	SPED SYSTEM WIDE	\$	80,000.05	\$	80,000.05
5368 GREEN	PATRICIA	M CROSSING GUARD	BUSINESS OFFICE	\$	4,503.40	\$	4,503.40
5371 KINNEY	MICHELLE	E DAILY SUB	SYSTEM WIDE	\$	10,723.00	\$	10,723.00
5373 GOLDEN	JACK	L PARKING LOT ATTENDANT	PARKS & REC	\$	2,032.50	\$	2,032.50
5374 CLARKE	ALEXANDRA	C CONSELOR SEASONAL	PARKS & REC	\$	1,691.25	\$	1,691.25
5375 CANN	NOAH	W CONSELOR SEASONAL	PARKS & REC	\$	2,197.50	\$	2,197.50
5376 CARRAZZA	JOSEPH	G CONSELOR SEASONAL	PARKS & REC	\$	2,505.00	\$	2,505.00
5377 MICK	FINLEY	C CONSELOR SEASONAL	PARKS & REC	\$	3,330.00	\$	3,330.00
5378 TEDSTONE	ELLA	M CONSELOR SEASONAL	PARKS & REC	\$	3,307.50	\$	3,307.50
5379 BEAUDETTE	BRIAN	M FIRE FIGHTER	FIRE DEPT.	\$	35,331.31	\$	41,957.41
5380 LAMOUREUX	TANYA	M ASSISTANT PRINCIPAL 10-MO	HOPKINS SCHOOL	\$	56,449.95	\$	56,449.95
5381 BARROS	MASON	E SUMMER TRACK SEASONAL	PARKS & REC	\$	150.00	\$	150.00
5383 BOOTHROYD	LUKE	G SUMMER TRACK SEASONAL	PARKS & REC	\$	270.00	\$	270.00
5384 BURDULIS	MEAGHAN	L SUMMER TRACK SEASONAL	PARKS & REC	\$	165.00	\$	165.00
5385 CHO	CONNOR	H SUMMER BBALL SEASONAL	PARKS & REC	\$	750.00	\$	750.00
5386 CLICK	R'YAN	S SUMMER BBALL SEASONAL	PARKS & REC	\$	750.00	\$	750.00
5387 DESROCHERS	JACK	W SUMMER TRACK SEASONAL	PARKS & REC	\$	300.00	\$	300.00
5388 HOPKINS	JOSEPHINE	A SUMMER TRACK SEASONAL	PARKS & REC	\$	285.00	\$	285.00
5389 KING	EMERSON	M SUMMER BBALL SEASONAL	PARKS & REC	\$	750.00	\$	750.00
5391 KORBEY	CALLI	N SUMMER BBALL SEASONAL	PARKS AND REC	\$	2,092.80	\$	2,092.80
5392 MELON	FRANCISCO	C SUMMER TRACK SEASONAL	PARKS & REC	\$	289.95	\$	289.95
5393 RESTEGHINI	TEAGAN	E SUMMER BBALL SEASONAL	PARKS & REC	\$	450.00	\$	450.00
5394 SCOTT	GAVIN	J SUMMER TRACK SEASONAL	PARKS & REC	\$	330.00	\$	330.00
5395 SOUZA	KEIRA	O SUMMER TRACK SEASONAL	PARKS & REC	\$	120.00	\$	120.00
5396 TUMBLETON	CHLOE	M SUMMER TRACK SEASONAL	PARKS & REC	\$	210.00	\$	210.00
5397 ENGEL-CHATTEN	THOMAS	S SUMMER BBALL SEASONAL	PARKS & REC	\$	1,260.00	\$	1,260.00
5398 JONES	JOSHUA	A SUMMER TRACK SEASONAL	PARKS & REC	\$	157.50	\$	157.50
5399 CALLERY	ASHLEY	B SUMMER TRACK SEASONAL	PARKS & REC	\$	120.00	\$	120.00
5400 NGUYEN	NATALIE	F SUMMER TRACK SEASONAL	PARKS & REC	\$	270.00	\$	270.00
5401 HERNANDEZ	ZYANYA	TEACHER	HIGH SCHOOL	\$	21,744.36	\$	23,064.36
5402 CECCHI	JESSICA	A TEACHER	PRE-SCHOOL	\$	31,816.08	\$	31,816.08
				\$	1,320.00	\$	
				\$	4,784.16	\$	
				\$	231.33	\$	

5403 MURPHY	MICHAELA	E	TEACHER	HOPKINS SCHOOL	\$	33,084.72		\$	33,084.72		\$	33,084.72
5404 HAGSTROM	ANDREW	J	SUMMER CONSTODIAN STAFF	SYSTEM WIDE	\$	3,512.32		\$	3,512.32		\$	3,512.32
5405 MILLARD	TAYLOR	C	CONSELOR SEASONAL	PARKS & REC	\$	2,497.50		\$	2,497.50		\$	2,497.50
5407 MITCHELL	ERIC	J	ASSISTANT PRINCIPAL 10-MO	MARATHON SCHOOL	\$	55,999.99	78.75	\$	55,999.99		\$	55,999.99
5408 WU	JOYCE	J	TEACHER	HIGH SCHOOL	\$	33,984.00		\$	33,984.00		\$	33,984.00
5409 JENOSKI	SANDRA	L	TEACHER	ELMWOOD SCHOOL	\$	35,417.79		\$	35,417.79		\$	35,417.79
5410 BELBIN	EDWARD	L	TRAFFIC CONSTABLE	PD CONSTABLES	\$	6,448.00		\$	6,448.00		\$	6,448.00
5411 CAPPUCCIO	JUSTIN	E	TRAFFIC CONSTABLE	PD CONSTABLES	\$	1,231.00		\$	1,231.00		\$	1,231.00
5412 GOGAN	JEFFREY	F	TRAFFIC CONSTABLE	PD CONSTABLES	\$	8,060.00		\$	8,060.00		\$	8,060.00
5413 HAINES	BARRY	R	TRAFFIC CONSTABLE	PD CONSTABLES	\$	744.00		\$	744.00		\$	744.00
5414 JOHNSON	ROBERT	A	TRAFFIC CONSTABLE	PD CONSTABLES	\$	839.00		\$	839.00		\$	839.00
5415 KENDALL	NATHAN	R	TRAFFIC CONSTABLE	PD CONSTABLES	\$	1,133.00		\$	1,133.00		\$	1,133.00
5417 KASPRZAK	AMANDA	M	TRAFFIC CONSTABLE	PD CONSTABLES	\$	2,924.00		\$	2,924.00		\$	2,924.00
5418 MCLAUGHLIN	MICHAEL	B	TRAFFIC CONSTABLE	PD CONSTABLES	\$	4,553.00		\$	4,553.00		\$	4,553.00
5419 MITCHELL	MATTHEW	A	TRAFFIC CONSTABLE	PD CONSTABLES	\$	496.00		\$	496.00		\$	496.00
5420 PACIFIC	TRAVIS	L	TRAFFIC CONSTABLE	PD CONSTABLES	\$	4,836.00		\$	4,836.00		\$	4,836.00
5421 RODRIGUEZ	GEYSIANE	C	TRAFFIC CONSTABLE	PD CONSTABLES	\$	8,754.00		\$	8,754.00		\$	8,754.00
5422 DELOREY	TYLER	D	LIFE GUARD	PARKS & REC	\$	2,260.91		\$	2,260.91		\$	2,260.91
5423 GARNEAU	LAUREN	M	TEACHER	HIGH SCHOOL	\$	20,605.50		\$	20,605.50		\$	20,605.50
5424 BELLOMO	VICTORIA	G	TEACHER	HIGH SCHOOL	\$	24,941.43		\$	24,941.43		\$	24,941.43
5425 BARROWS	TARA	M	TEACHER	HOPKINS SCHOOL	\$	34,151.85		\$	34,151.85		\$	34,151.85
5426 GIBSON	PAULA	J	TEACHER	HOPKINS SCHOOL	\$	34,151.85		\$	34,151.85		\$	34,151.85
5427 BENNETT	SARAH	J	TEACHER	MARATHON SCHOOL	\$	22,773.42		\$	22,773.42		\$	22,773.42
5428 COWERN LILL	STEPHANIE	A	PARAPROFESSIONAL	HIGH SCHOOL	\$	12,169.48		\$	12,169.48		\$	12,169.48
5429 CADY	VICTORIA	B	TEACHER	MIDDLE SCHOOL	\$	22,773.42		\$	22,773.42		\$	22,773.42
5430 DYSON	AMBYRE	C	TEACHER	MARATHON SCHOOL	\$	7,790.00		\$	7,790.00		\$	7,790.00
5431 BARTKUS	KELLY	G	PARAPROFESSIONAL	ELMWOOD	\$	1,691.47		\$	1,691.47		\$	1,691.47
5432 BARNES	JEREMY	C	PARAPROFESSIONAL	ELMWOOD	\$	14,841.04		\$	14,841.04		\$	14,841.04
5433 REED	KERRY	A	PUBLIC WORKS DIRECTOR	DPW	\$	58,750.03		\$	58,750.03		\$	58,937.53
5434 GOVE	MELISSA	F	PARAPROFESSIONAL	HIGH SCHOOL	\$	14,360.74		\$	14,360.74		\$	14,360.74
5435 HEHIR	DANIEL	J	TRAFFIC CONSTABLE	PD CONSTABLE	\$	1,488.00		\$	1,488.00		\$	1,488.00
5436 CHUN	JULIA	J	S.E.D.E PROJECT MGR	TOWN MANAGER	\$	36,346.18		\$	36,346.18		\$	36,426.95
5437 HALEY	SHAWN	N	LIFE GUARD SEASONAL	PARKS & RECREATION	\$	1,403.60		\$	1,403.60		\$	1,403.60
5438 POOLE	JULIANNE	V	PARAPROFESSIONAL	MARATHON SCHOOL	\$	12,581.06		\$	12,581.06		\$	12,581.06
5439 RIVERA	APRIL	M	10-MO SECCOTHER SUPPORT	MIDDLE SCHOOL	\$	20,010.01		\$	20,010.01		\$	20,010.01
5440 DUJNIC-BJORK	JESSICA	A	CAMPUS AID 10-MO	MIDDLE SCHOOL	\$	15,189.07		\$	15,189.07		\$	15,189.07
5441 FRACLOSE	ERIN	E	TEACHER	MIDDLE SCHOOL	\$	35,702.64		\$	35,702.64		\$	40,196.96
5442 WRIGHT	KATHYLEEN	P	LONG TERM SUBSTITUTE	HIGH SCHOOL	\$	10,827.14		\$	10,827.14		\$	10,827.14
5445 BUSANNAGARI	VIDHUR	J	IT INTERN	IT	\$	1,072.00		\$	1,072.00		\$	1,072.00
5446 KAZANJIAN	BENNETT	A	IT INTERN	IT	\$	2,673.25		\$	2,673.25		\$	2,673.25
5447 VIJAY	CHARAN	R	IT INTERN	IT	\$	335.50		\$	335.50		\$	335.50
5448 BUENTELLO	NOAH	D	POLICE OFFICER	POLICE DEPARTMENT	\$	24,566.25	1,960.26	\$	24,566.25		\$	27,975.15
5449 TRIPPI	KERRY	A	GRANT FUNDED TUTOR	ELMWOOD	\$	8,369.69		\$	8,369.69		\$	8,369.69
5450 RUHSINGHANI	POONAM	A	ASSISTANT TOWN ACCOUNTANT	ACCOUNTANT	\$	24,231.41		\$	24,231.41		\$	24,231.41
5451 KOTAGIRI	KAMALA	L	PARAPROFESSIONAL	HOPKINS SCHOOL	\$	10,437.66		\$	10,437.66		\$	10,677.66
5452 POPE	RACHEL	T	PARAPROFESSIONAL	PRE-SCHOOL	\$	4,063.95		\$	4,063.95		\$	4,063.95
5453 JAMES	JAQUAN	A	ASSISTANT ATHLETIC DIRECTOR	ATHLETICS	\$	17,204.00		\$	17,204.00		\$	17,204.00
5454 COLBERT	CASEY	A	COACH NON-REG	ATHLETICS	\$	4,023.00		\$	4,023.00		\$	4,023.00
5455 BOSS	HAYLEY	A	PARAPROFESSIONAL	ELMWOOD	\$	1,598.81		\$	1,598.81		\$	1,598.81
5456 NOYES	CARLY	R	LONG TERM SUBSTITUTE	ELMWOOD	\$	21,359.00		\$	21,359.00		\$	21,359.00
5457 MURRAY	NICOLE	H	SPED DIRECTOR OF CURRIC INSTRUCTOR	SPED SYSTEM WIDE	\$	46,753.29		\$	46,753.29		\$	46,753.29
5458 MIKHAIL	CAROLINE	M	TEACHER	MIDDLE SCHOOL	\$	29,283.21		\$	29,283.21		\$	29,283.21
5460 HART	EILEEN	G	PARAPROFESSIONAL	HOPKINS SCHOOL	\$	11,695.46		\$	11,695.46		\$	11,695.46
5461 MAGLIONE	AIMEE	R	PARAPROFESSIONAL	MIDDLE SCHOOL	\$	14,419.66		\$	14,419.66		\$	14,419.66
5462 RODRIGUEZ	ELIZARDO	T	CUSTODIAN	BUILDING & GROUNDS	\$	14,488.32	563.38	\$	14,488.32		\$	15,051.70
5464 LOUGHLIN	SUSAN	M	PARAPROFESSIONAL	MARATHON SCHOOL	\$	1,544.04		\$	1,544.04		\$	1,544.04
5465 MARQUES DE OLIVEIR	JOANA	C	CUSTODIAN	BUILDING & GROUNDS	\$	14,786.73		\$	14,786.73		\$	14,786.73
5467 BEIL	ROBERT	E	CUSTODIAN	BUILDING & GROUNDS	\$	13,500.48	262.40	\$	13,500.48		\$	13,762.88
5468 HUR	NICHOLAS	S	PARAPROFESSIONAL	MIDDLE SCHOOL	\$	10,858.93		\$	10,858.93		\$	10,858.93
5469 TRIPP	OLIVIA	L	LONG TERM SUBSTITUTE	MIDDLE SCHOOL	\$	14,606.80		\$	14,606.80		\$	14,606.80
5470 KENNEY	KELLIE	F	FOOD SERVICES WORKER	HOPKINS SCHOOL	\$	5,226.53		\$	5,226.53		\$	5,325.17
5473 COULOMBE	BENJAMIN	D	PERMANENT BUILDING SUB	MIDDLE SCHOOL	\$	12,619.20		\$	12,619.20		\$	12,991.00
5474 WOMAHON	MARY	F	TEACHER	HOPKINS SCHOOL	\$	30,549.42		\$	30,549.42		\$	31,052.66
5475 O'GLISHEN	HAYLEY	P	PARAPROFESSIONAL	HIGH SCHOOL	\$	16,736.88		\$	16,736.88		\$	16,861.80
								\$	503.24		\$	
											\$	122.92

5476 MULDERIG	KIMBERLY	A	PARAPROFESSIONAL	HOPKINS SCHOOL	\$	5,122.07	\$	125.00	\$	5,247.07
5477 HOLLAND	LISA	M	FOOD SERVICES WORKER	FOOD SERVICE	\$	5,525.42	\$	69.25	\$	5,594.67
5480 DICARLO	JOHANNA	S	MISC. EMPLOYEE	ATHLETICS	\$	2,450.00				2,450.00
5482 MASTROIANNI	CYAN	S	PARAPROFESSIONAL	PRE-SCHOOL	\$	13,480.88				13,480.88
5483 ELDER	KIMBERLY	L	EXECUTIVE SECARARY	SPED SYSTEM WIDE	\$	20,531.20				20,531.20
5484 DADAGIAN	SAMUEL	J	SUMMER BBALL SEASONAL	PARKS & RECREATION	\$	750.00				750.00
5485 HAYWARD	DIANE	M	ELECTION WORKER	ELECTION & REGISTRATION			\$	326.25	\$	326.25
5486 SINATRA	AMANDA	M	PARAPROFESSIONAL	ELMWOOD	\$	12,990.46				12,990.46
5489 GUPTA	SONIKA	M	PARAPROFESSIONAL	MARATHON SCHOOL	\$	14,212.12				14,212.12
5490 BARRY MOILANEN	DONNA	L	TEACHER	HOPKINS SCHOOL	\$	17,330.80				17,330.80
5491 SKARPOS	AKATERINA	L	PARAPROFESSIONAL	PRE-SCHOOL	\$	12,192.16				12,192.16
5492 MCLAUGHLIN	NICOLE	C	FOOD SERVICES WORKER	FOOD SERVICE	\$	5,029.25		\$	319.50	5,348.75
5493 ONSI	THOMAS	E	COACH NON-REG	ATHLETICS	\$	3,352.00				3,352.00
5494 GROSS	DEVIN	C	PARAPROFESSIONAL	ELMWOOD	\$	8,013.41				8,013.41
5495 CONNELL	KRISANNE	N	DAILY SUBSTITUTE	ELMWOOD	\$	770.00				770.00
5496 DEMICHELE	CAROL	D	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	1,120.00				1,120.00
5497 DUVAL	CAROLYN	N	TEACHER	ELMWOOD	\$	19,300.65				19,300.65
5498 NOROIAN	ANNA	V	HOPS YS INTER	YOUTH SERVICES	\$	307.50				307.50
5499 NINAN	NEHA	E	HOPS YS INTER	YOUTH SERVICES	\$	165.00				165.00
5500 EVANS	EMILY	J	HOPS YS INTER	YOUTH SERVICES	\$	390.15				390.15
5501 KESSLER	BEVERLY	A	PARAPROFESSIONAL	ELMWOOD	\$	11,445.94				11,445.94
5502 MACDONALD	CHRISTINE	C	FOOD SERVICES WORKER	FOOD SERVICE	\$	2,090.69				2,090.69
5503 TYNAN	SHANE	M	PARAPROFESSIONAL	ELMWOOD	\$	7,893.24				7,893.24
5504 COTE	SAMUEL	D	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	3,640.00		\$	20.00	3,640.00
5505 PREFONTAINE	DANIEL	R	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	140.00				140.00
5506 BLACK	KYLEE	M	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	140.00				140.00
5507 LEWITUS	JONATHAN	M	PARKS & REC DIRECTOR	PARKS & RECREATION	\$	26,767.94				26,767.94
5508 MALONEY	TIMOTHY	P	PARAPROFESSIONAL	ELMWOOD	\$	11,534.50				11,534.50
5509 PEREZ	JOSELYN	Z	PARAPROFESSIONAL	HOPKINS SCHOOL	\$	10,839.20				10,839.20
5510 KEITH	SHANNON	R	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	9,245.80				9,245.80
5512 AUSCAVITCH	MEREDITH	K	TEACHER	MARATHON SCHOOL	\$	21,382.15				21,382.15
5513 AHMED	MARIA	M	PARAPROFESSIONAL	HIGH SCHOOL	\$	6,839.55				6,839.55
5516 ROBUSTELLI	HANNAH	L	PARAPROFESSIONAL	HIGH SCHOOL	\$	6,676.02				6,676.02
5514 LIT	KIMBERLY	C	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	3,080.00				3,080.00
5515 HAROUN RASHEED	FAHMEEDHA	H	DAILY SUBSTITUTE	SUBS SYSTEM WIDE	\$	3,780.00				3,780.00
5517 SOLIMAN	DALIA	H	FOOD SERVICES WORKER	FOOD SERVICE	\$	2,990.89		\$	50.93	3,041.82
5519 BOUDREAU	DANIEL	J	LIBRARY FULL TIME	LIBRARY	\$	13,838.40				13,838.40
5520 ANDRADE	MEGHAN	E	HOME & HOSPITAL TUTOR	TEMP EMPLOYEE	\$	157.50		\$	167.70	325.20
5521 JONES	MARCIA	J	TEACHER	SUBS SYSTEM WIDE	\$	14,409.50				14,409.50
5522 MARQUES	HENRIQUE	P	INTERPERTER TRANSLATOR	ENGLISH LANG. LEARNER	\$	360.00				360.00
5523 CALISTO	DIANNA	P	INTERPERTER TRANSLATOR	ENGLISH LANG. LEARNER	\$	200.00				200.00
5524 SAFAEE	NAYANE	A	INTERPERTER TRANSLATOR	ENGLISH LANG. LEARNER	\$	1,030.00				1,030.00
5525 MCKAY	NITA	L	PARAPROFESSIONAL	FOOD SERVICE	\$	7,632.94		\$	101.00	7,733.94
5527 HARTLAND-JEWELL	MADISON	L	PARAPROFESSIONAL	MIDDLE SCHOOL	\$	7,448.63				7,448.63
5528 FEDELE	TAYLOR	K	PARAPROFESSIONAL	MARATHON SCHOOL	\$	6,845.37				6,845.37
5533 O'LEARY	ANGELA	R	AUDIO VISUAL TECH	TECHNOLOGY	\$	402.50				402.50
5534 ZINITI	BRIAN	M	POLICE DEPT.	POLICE DEPARTMENT	\$	8,353.41		\$	134.25	8,487.66
5535 ANDREWS	JANET	M	PARAPROFESSIONAL	HOPKINS SCHOOL	\$	4,466.86				4,466.86
5536 DOIRON	CHANTEL	R	PARAPROFESSIONAL	MARATHON SCHOOL	\$	5,422.78				5,422.78
5537 LIT	ELIZABETH	M	PARAPROFESSIONAL	HIGH SCHOOL	\$	5,189.58				5,189.58
5539 SAXENA	PREETI	P	PARAPROFESSIONAL	HOPKINS SCHOOL	\$	3,481.66				3,481.66
5540 THOMPSON	AMY	J	PARAPROFESSIONAL	ELMWOOD	\$	4,881.21				4,881.21
5541 MORAND	HOLLY	L	RES/OUNS CASE WORKERS	YOUTH SERVICES	\$	8,307.69				8,307.69
5542 THURMAN	RANDOLF	N	PARAPROFESSIONAL	HIGH SCHOOL	\$	2,804.01				2,804.01
5543 TAFT	BRIANNA	N	POLICE INTERN	POLICE DEPARTMENT	\$	202.50				202.50
5544 MCKEON	MAUREEN	N	PROCUREMENT / GRANT MANAGER	FIN DIRECTOR ACCOUNTANT	\$	8,134.00				8,134.00
5545 VELARDI	LISA	M	FOOD SERVICES WORKER	FOOD SERVICE	\$	472.82				472.82
5546 SMITH	JAIME	E	TEACHER	MARATHON SCHOOL	\$	4,700.55				4,700.55
5547 ASTILL	KENNETH	J	LONG TERM SUBSTITUTE	HIGH SCHOOL	\$	5,236.40				5,236.40
5549 SMITH	NICOLE	R	LONG TERM SUBSTITUTE	HIGH SCHOOL	\$	3,856.02				3,856.02
5551 KAHARI	PETER	G	TEACHER	MIDDLE SCHOOL	\$	6,100.00				6,100.00
5552 DICENZO	GREGORY	A	PROFESSIONAL PROJ SPECIALIST	TREASURER COLLECTOR / PAYROLL	\$	600.00				600.00
5555 ELFMAN	ANDREW	J	CROSSING GUARD	BUSINESS OFFICE / TRANSPORTATION	\$	500.00		\$	500.00	500.00
5556 DOUGLAS	NATHAN	J	COCURRIC NON REG EMP	HIGH SCHOOL	\$	2,311.20				2,311.20

Not Alone But Together

By Roselyn Jeun, August 2023

In this piece, I combined my appreciation of ocean life and inspirational words from a childhood icon of mine who is linked to my current profession as an optometrist. I've always liked the idea of interactive art so I submitted my original drawing without the child silhouette. The empty space was to encourage someone to stand there and pose for a photo. However, once the mural was on the fence, I found the empty space to be too empty! So I added the child and the big red heart to invoke kindness and love. Don't hesitate to come stand in front of the painted child and have your photo taken! Share it and spread this positive message!

We are similar to the ocean animals, being all different sizes, shapes and colours. As they share the same waters, we share the same community. The timeless quote from Helen Keller, "Alone we can do so little, Together we can do so much" aligns with the theme of cultural diversity. We come from different backgrounds and experiences. Some find themselves in the minority or may feel alone. But don't despair because no matter who we are, when we gather together toward a common goal, we can contribute our unique talents for the good of our community. Think about all we can accomplish when we are united!

I hope that my mural brings smiles, inspires positivity and leads to constructive discussions about our community.



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