

**HOPKINTON**  
**MASSACHUSETTS**

**ANNUAL**  
**TOWN REPORT**  
**2019**



## **ABOUT THE COVER**

**The pages in the Annual Town Report present more than just charts and summaries. The facts and figures that hold our town together and keep it moving forward are produced by a committed group of volunteers who work alongside our town employees. Our volunteers have given their time—hours and days and weeks—on behalf of every resident of Hopkinton. Many of the pages in this report are only possible because of the dedication of our volunteers; each page represents time they have given away from their families and their own self-interest. As you turn these pages, remember that this work was done on your behalf, with the goal of making your life in Hopkinton always better tomorrow.**

## **THE TOWN'S TRIBUTE TO VOLUNTEERS:**

Each year we proudly dedicate this page with gratitude and with much appreciation to all elected and appointed volunteers who serve on Town Boards and Committees. There's no better way to give back to your community than to volunteer on a board or committee. Please consider offering your time by volunteering.

This year, we would especially like to honor long-time volunteer and member of the Board of Selectmen for many years, Mary Catherine Pratt. Mary was well-known by many in Town, as she devoted many hours to the community. She will be greatly missed.

Town Boards and Committees are listed on the Town of Hopkinton's website at [www.hopkintonma.gov](http://www.hopkintonma.gov). Detailed information and vacancies are listed on the website at [https://www.hopkintonma.gov/departments/boards\\_and\\_committees/](https://www.hopkintonma.gov/departments/boards_and_committees/) or you may contact the Town Manager's office with any questions. Please be sure to check out the website showing a complete description of each Board and Committee, along with membership details and vacancy information. Whether you have just recently moved to Town or you just find that you may have some free time on your hands – please consider volunteering!

In recent years, the Town Manager's Office has developed a Volunteer Recognition Team where any resident can nominate someone they feel has gone above and beyond and should be recognized. If you know someone who has gone "above and beyond" please consider nominating them to the Team. Nomination forms can be found here:

<http://www.hopkintonma.gov/index.php>

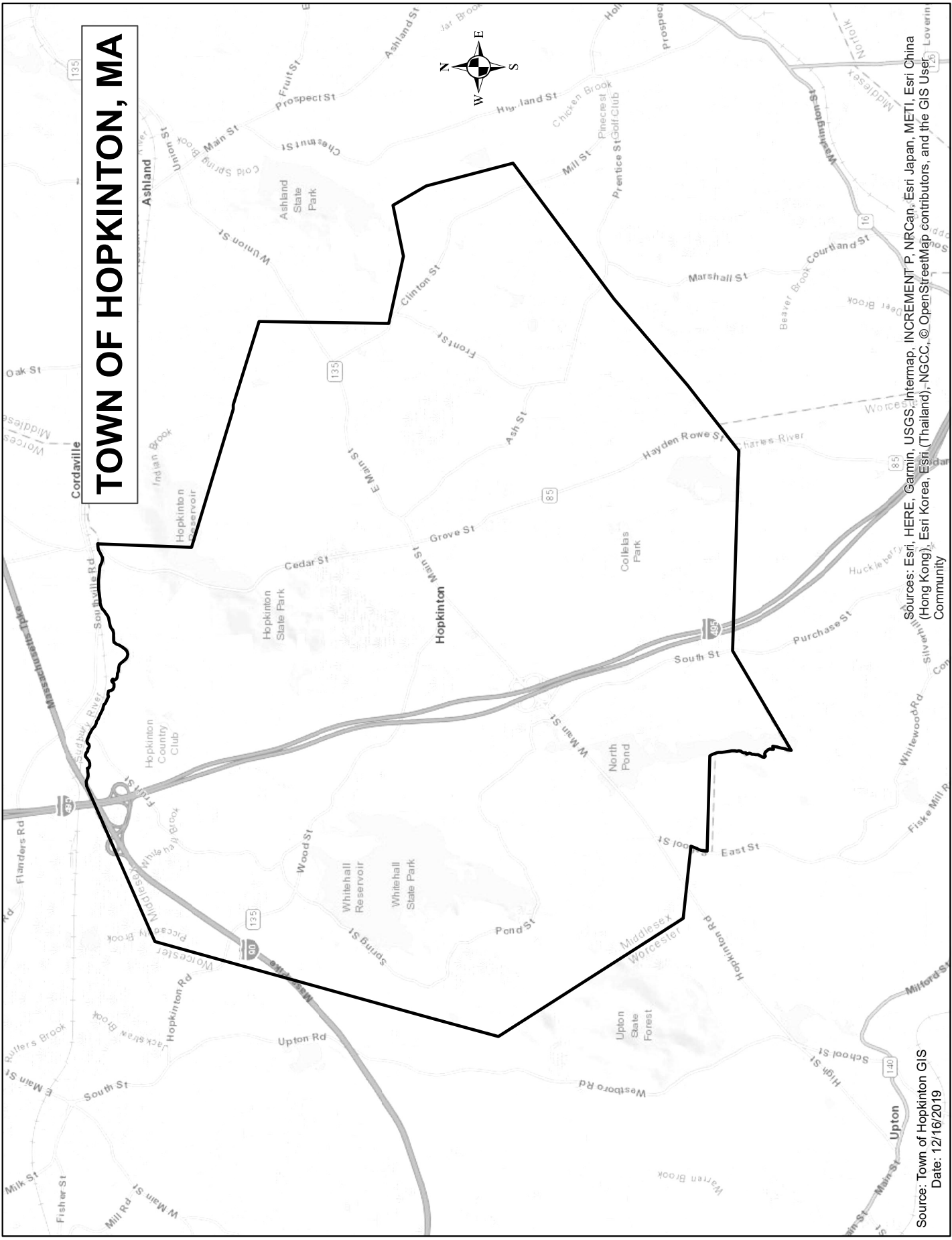
Again, thank you to all residents in the Town of Hopkinton who volunteer time to making a difference and adding expertise to a caring community.

**COMMUNITY PROFILE & MAP  
TOWN OF HOPKINTON, MA**

**2019 QUICK FACTS**

Incorporated:	December 13, 1715
Type of Government:	Select Board Town Manager Open Town Meeting
County:	Middlesex
Land Area:	28 sq. miles
Public Road Miles:	118 (approximately)
Total Population:	17,829
Registered Voters as of 12/31/2019:	12,135
Total Single Family Units:	4,450
Total Condo Units:	1,293
Total Households:	6,500 +/-
Average Single Family Home Value:	\$599,500
Tax Rate (2019):	\$17.17
Average Single Family Tax Bill (2019)	\$10,295
Website:	<a href="http://www.hopkintonma.gov">www.hopkintonma.gov</a>
Town Hall Hours:	Monday 8 a.m. to 4:30 p.m. Tuesday 8 a.m. to 7:00 p.m. Wednesday 8 a.m. to 4:30 p.m. Thursday 8 a.m. to 4:30 p.m. Friday 8 a.m. to 2:00 p.m.

# TOWN OF HOPKINTON, MA



Sources: Esri, HERE, Garmin, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community

Source: Town of Hopkinton GIS  
Date: 12/16/2019

**“WHERE DO I GO FOR” .....**

Absentee Ballot	<i>Town Clerk’s Office</i>
Abutter’s List	<i>Assessor’s Office</i>
Birth Certificate	<i>Town Clerk’s Office</i>
Boat Passes	<i>Parks &amp; Recreation</i>
Building Permit	<i>Building Department</i>
Schedule Burial/purchase/sell plot	<i>Cemetery Department</i>
Burning Permit	<i>Fire Department</i>
Business Certificate	<i>Town Clerk’s Office</i>
Death Certificate	<i>Town Clerk’s Office</i>
Dog License	<i>Town Clerk’s Office</i>
Electrical Permit	<i>Building Department</i>
Food Permit	<i>Board of Health</i>
Fire Arms License	<i>Police Department</i>
Gas/Plumbing Permit	<i>Building Department</i>
Marriage License/Certificate	<i>Town Clerk’s Office</i>
Municipal Lien Certificate	<i>Treasurer’s Office</i>
Insurance Claims	<i>Select Board Office</i>
Motor Vehicle Abatement	<i>Assessor’s Office</i>
Occupancy Certificate	<i>Building Department</i>
Parade Permit/Licenses	<i>Select Board Office</i>

Pay Excise Tax	<i>Treasurer's Office</i>
Pay Water/Sewer Bill	<i>Treasurer's Office</i>
Property Record Card	<i>Assessor's Office</i>
Raffle/Bazaar Permit	<i>Town Clerk's Office</i>
Pay Real Estate Tax	<i>Treasurer's Office</i>
Register to Vote	<i>Town Clerk's Office</i>
Senior Retiree Benefits	<i>Human Resource Department</i>
Septic System	<i>Board of Health</i>
Tax Abatement	<i>Assessor's Office</i>
Trash/Recycling	<i>Department of Public Works</i>
Tree Warden	<i>Department of Public Works</i>
Water/Sewer Questions	<i>Water Department</i>
Zoning Verification	<i>Building Department</i>

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**TOWN OF HOPKINTON, MA**  
**Boards & Commissions**  
**RECORDS AND STATUS AS OF 12/31/2019**

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**AFFORDABLE HOUSING TRUST FUND BOARD**

The purpose of the Hopkinton Affordable Housing Trust is to provide for the creation and preservation of affordable housing in Hopkinton for the benefit of low-and moderate-income households. More information regarding the Powers and Duties of the Hopkinton Affordable Housing Trust is available on the Town's website at [www.hopkinton.org](http://www.hopkinton.org), to the Town Clerk's Office and then under Hopkinton Bylaws. For more information regarding this Hopkinton Affordable Housing Trust Fund Board, please contact Elaine Lazarus, Assistant Town Manager, at 508-497-9700 or [elainel@hopkintonma.gov](mailto:elainel@hopkintonma.gov).

\*\*\*There are 5 official member positions

		Term Start	Term End
John Morris	Member	07/01/2019	06/30/2020
Beth Malloy	Member	06/28/2019	06/30/2021
Amman Haidri	Member	06/28/2019	06/30/2021
Irfan Nasrullah	Member	06/21/2018	06/30/2020
Vacant	Member		

## **APPROPRIATION COMMITTEE**

There shall be an Appropriation Committee of five registered voters of sound business experience or good judgment, who shall serve without pay and who shall consider any and all questions involving the expenditure of money, for the purpose of making reports or recommendations thereon to the Town. The Finance Director shall serve on the Appropriation Committee ex officio, as a sixth non-voting member.

		Term Start	Term End
Michael Manning	Member	07/09/2018	06/30/2021
Wayne Pacheco	Member	07/01/2017	06/3/2020
Shahidul Mannan	Member	08/13/2019	06/30/2022
Todd Cestari	Member	06/09/2018	06/30/2020
Vacant	Member		
Timothy O'Leary	Ex Officio	01/15/2019	Indefinite

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## **BOARD OF APPEALS**

The Board of Appeals shall have the following statutory powers under MGL c. 40A: Appeals. To hear and decide appeals by any person aggrieved by any order or decision of the Director of Municipal Inspections or other administrative official in violation of any provision of MGL c. 40A or of this Chapter.

Special permits. Pursuant to MGL c. 40A, § 9, to hear and decide applications for special permits for which express provision is made in this Chapter; also, for special permits for uses accessory to an activity permitted as a matter of right which is necessary in connection with scientific research or scientific development or related production, whether or not the accessory use is on the same parcel as the permitted use, provided that the Board finds that such accessory use does not substantially derogate from the public good.

Variations. Pursuant to MGL c. 40A, § 14, to hear and decide petitions for use and dimensional variations as set forth in MGL c. 40A, § 10. Use variations permit a use of land other than a use expressly permitted in a particular district. Dimensional variations authorize deviations from restrictions dealing with such matters as setbacks, frontage and lot size. If the rights authorized by a variation are not exercised within one year of the date of the grant of such variation, such rights shall lapse, unless otherwise extended by the Board of Appeals pursuant to MGL c. 40A.

		Term Start	Term End
Mark Hyman	Chair	07/01/2018	06/30/2023
Ria McNamara	Associate Member	08/13/2019	06/30/2022
Walter Garland	Associate Member	07/01/2018	06/30/2023
Rory Warren	Member	12/21/2017	06/30/2022
John Savignano	Member	12/21/2017	06/30/2022
Smriti Choudhury	Associate Member	09/24/2019	06/30/2021
Margaret Shaw	Member	07/01/2018	06/30/2023
Michael DiMascio	Member	06/14/2016	06/13/2021
Jerry Tuite	Associate Member	09/15/2015	06/30/2020

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## **BOARD OF ASSESSORS**

The Board of Assessors shall perform the functions and duties required by the general laws for Boards of Assessors except the duties which are performed by the Principal Assessor as established by this Charter in Section 5-4.

		Term Start	Term End
Lya Battle-Rafferty	Chair	06/01/2017	05/31/2020
Lesley Ficarri	Member	06/01/2015	05/17/2021
Gunajit Medhi	Member	05/21/2019	05/16/2022

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## **BOARD OF HEALTH**

The Board of Health shall make reasonable health regulations and shall enforce the laws relating to public health, the provisions of the state code relating to public health, and all local health regulations. The board shall have all of the other powers and duties, which have been given to Boards of Health by general laws, by charter, by bylaw or by other Town Meeting vote.

		Term Start	Term End
Elizabeth Whittemore	Chair	05/15/2017	05/14/2020
Mike King	Vice Chair	05/15/2017	05/17/2021
Richard Jacobs	Member	05/20/2019	05/16/2022

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## **BOARD OF REGISTRARS OF VOTERS**

The chief duty of the Board of Registrars is to register voters. The Board is obliged to hold late registrations no later than 8:00 P.M. on the twentieth day preceding any election or town meeting. Registrars are obliged to sign or use a signature facsimile stamp to complete the certification of signatures on petitions and nomination papers.

		Term Start	Term End
Janine Wheeler-Ristaino	Member	01/30/2018	02/28/2020
Veda Kerr	Member	02/12/2019	02/02/2022
Brian Karp	Member	04/25/2018	02/01/2021
Connor Degan	Member	05/20/2019	05/16/2022

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## **CAPITAL IMPROVEMENT COMMITTEE**

The Committee shall ascertain annually what capital expenditures will be required by the Town during the subsequent ten fiscal years. In making its determinations, the Committee shall consult with such officers of the Commonwealth of Massachusetts and of the Town and its various boards and committees, as in its discretion it shall deem appropriate and beneficial. Department heads and chairpersons of all boards, commissions and committees of the town, whether elected or appointed, shall submit to the Committee, not later than the third Monday of November of each year, recommendations and statements for capital expenditures for the subsequent ten fiscal years. Recommendations for the subsequent five fiscal years will include operating cost estimates as deemed necessary by the Committee.

		Term Start	Term End
Alton Chen	Chair	07/01/2018	06/30/2023
Matthew Kizner	Member	07/31/2019	06/30/2024
Nate Oram	Member	07/01/2017	06/30/2022
Devin Callinan	Member	04/04/2019	04/04/2024
Ramya Kumaraswamy	Member	06/19/2018	06/18/2023

## **CEMETERY COMMISSION**

The Town of Hopkinton maintains seven cemeteries:

- Mt. Auburn Cemetery - Mt. Auburn St.
- Evergreen Cemetery - Wood St.
- Main St. Cemetery - Main St.
- East Main St. Cemetery (aka Valentine Tombs, aka Episcopal Cemetery) - East Main St.
- East Hopkinton Cemetery - Clinton St.
- Granite St. Cemetery - Granite St.
- Bear Hill Cemetery - Pond St.

[https://www.hopkintonma.gov/departments/department\\_of\\_public\\_works/cemetery\\_records\\_and\\_information.php](https://www.hopkintonma.gov/departments/department_of_public_works/cemetery_records_and_information.php)

		Term Start	Term End
Claire Wright	Chair	05/19/2017	05/18/2020
Thomas Pratt	Co-Chair	05/23/2018	05/17/2021
John D Palmer	Member	05/20/2019	05/16/2022

## **COMMISSIONERS OF TRUST FUNDS**

Whenever any officer of the commonwealth, or of a county, city or town, makes a payment of public money to the treasurer of a city or town in the commonwealth, he shall furnish at the same time to the auditor of such city or town, or to the town accountant, if there is no auditor, a written statement of the amount of the payment, and the date and purpose thereof.

		Term Start	Term End
Janine LeBlanc	Member	05/23/2018	05/17/2021
Sue Kurys	Member	05/20/2019	05/16/2022
Vacant	Member		
Muriel Kramer	Member	05/19/2017	05/18/2020

## COMMUNITY PRESERVATION COMMITTEE

Hopkinton Community Preservation Committee (CPC) was established to identify the Town's needs, capabilities and resources with regard to community preservation. The CPC considers proposals made by groups and individuals to ensure they meet the criteria of the law, benefit the community, and are financially feasible. The Committee then makes recommendations to Annual Town Meeting. The CPC may include in its recommendations a request to set aside for later spending funds for specific purposes that are consistent with community preservation, but for which sufficient revenues are not immediately available.

9 Member Board: 3 At-Large; Permanent Representatives: Conservation Commission, Historical Commission, Planning Board, Parks & Recreation Commission, Housing Authority, Open Space Preservation Commission. At-Large serve 3-year staggered terms; permanent positions serve 1-year terms.

MGL 44B; Town bylaw Chapter 5 Section 23

		Term Start	Term End
Henry Kunicki	Chair, At Large	06/27/2017	06/26/2020
Rebekah Hoffman	Member, Housing Auth.	06/26/2019	06/30/2020
Gary Trendel	Member, Planning Board	09/10/2019	06/30/2022
Alfred Rogers	Member, At Large	07/10/2018	07/09/2021
Ken Weismantel	Member, At Large	09/10/2019	06/30/2022
Eric Sonnett	Member, Historical Com.	12/06/2017	06/30/2020
Jim Ciriello	Member, Conservation	07/24/2019	07/23/2022
Dan Terry	Member, Parks & Rec.		08/31/2021
Vacant	Member, OSPC		

## CONSERVATION COMMISSION

The Commission is the permitting authority specifically charged with the promotion and development of Hopkinton's natural resources, and the protection of wetland resource areas. The primary activity of the Commission is the administration of the Wetlands Protection Act (MGL 131, §40) and the Hopkinton Wetlands Protection Bylaw. The Commission also engages in planning, helping to acquire and manage open space, and encouraging and monitoring Conservation and Agricultural Preservation Restrictions.

		Term Start	Term End
Jeff Barnes	Chair	07/01/2018	06/30/2021
Melissa Recos	Co-Vice Chair	07/09/2019	06/30/2022
Kerry Reed	Co-Vice Chair	07/01/2018	06/30/2021
Janine LeBlanc	Member	07/02/2018	07/01/2021
Edwin Harrow	Member	06/28/2019	06/30/2022
Jim Ciriello	Member	07/09/2019	07/08/2022
Carl Barker-Hook	Member	07/01/2017	06/30/2020

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## CONSTABLES

		Term Start	Term End
Francis D'Urso	Elected Constable	07/01/2018	05/17/2021
Michael A. Hayes	Elected Constable	05/20/2019	05/16/2022
Edward Mills	Elected Constable	07/03/2017	05/16/2020
Nelson Goldin	Special Constable	07/03/2017	06/30/2020
Scott Gonfrade	Special Constable	07/01/2018	06/30/2021
William Pickett	Special Constable	07/03/2017	06/30/2020

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## COUNCIL ON AGING

The Board of Selectmen shall appoint a Council on Aging for the purpose of coordinating or carrying out programs designed to meet the problems of the elderly in cooperation with programs of the Commission on Aging established under MGL c. 6, 73.

		Term Start	Term End
Nancy Drawe	Member	08/07/2018	06/30/2021
John Palitsch	Member	06/28/2019	06/30/2022
John Gardner	Associate Member	07/10/2018	07/09/2021
Marilyn Palmer	Member	07/10/2018	06/30/2021
Don Wolf	Member	06/28/2019	06/30/2022
Eunice Inman	Member	06/23/2017	06/22/2020
Donna Deneen	Member	06/23/2017	06/22/2020
Carole Slaman	Associate Member	08/07/2018	06/30/2021
Megan Carvalho	Member	08/07/2018	08/06/2021

## CULTURAL COUNCIL

Originally established as the Hopkinton Arts Lottery Council, under legislation enacted in 1979, this statute was replaced, in 1992, by M.G.L. Ch. 10, sec. 52-58. The purpose, under both statutes, has been to administer the distribution of funds provided by State Lottery, for a variety of cultural purposes. The Council may also conduct other activities to promote and encourage the arts.

<https://twitter.com/HopkCulturalCou>

<https://www.facebook.com/hopkintonculturalcouncil>



		Term Start	Term End
Meena Kaushik	Chair	07/09/2019	06/30/2022
Ilana Casady	Member	01/29//2019	01/29/2022
Darlene Hayes	Member	11/07/2017	11/17/2020
Andrea Wilk	Member	07/01/2019	06/30/2022
Tom Phelan	Member	07/01/2017	06/30/2020
Sterling Worrell	Member	07/01/2018	06/30/2021
Amy Groves	Member	01/29/2019	01/29/2022
Don Wolf	Member	07/01/2019	06/30/2022
Jonathan Metzger	Member	12/19/2017	12/19/2020
Richard Jacobs	Member	12/19/2017	12/19/2020
Laura Stacey	Member	12/19/2017	12/19/2020

## DESIGN REVIEW BOARD

The Design Review Board shall review applications for site plan review submitted pursuant to Article XX. It shall evaluate such requests based on design criteria in this article. Its written findings shall be advisory to the Planning Board and shall be submitted to the Planning Board and the applicant along with any recommendations and conditions. Such findings shall contain explanation and rationale as appropriate.

		Term Start	Term End
Jeffrey Doherty	Chair	08/16/2019	07/31/2020
Ria McNamara	Member	08/16/2019	07/31/2020
Joe Regan	Alternate Member	08/16/2019	07/31/2020
Amy Ritterbusch	Member	08/16/2019	07/31/2020
Jeanette Thomson	Member	08/16/2019	07/31/2020
Sue Ellen Stoddard	Member	08/16/2019	07/31/2020
Deborah Fein-Brug	Member	08/16/2019	07/31/2020

## **ELEMENTARY SCHOOL BUILDING COMMITTEE**

Purpose: The SBC shall be formed in accordance with the provisions of the Town's Charter and Bylaws for the purpose of developing, evaluating and, if appropriate, advancing an elementary school building project worthy of the Town of Hopkinton, generally monitoring the Massachusetts School Building Authority (MSBA) School Building Grant Application process and advising the Board of Selectmen during the construction of an MSBA Approved Project.

Mission: To facilitate the development of a proposed solution to the operational and educational constraints of Center School that will be supported by the voters of Hopkinton, as well as the MSBA.

		Term Start	Term End
Joe Markey	Chair	07/01/2019	06/30/2029
Vacant	Appropriation Rep.		
Margaret Tyler	School Rep. - Alternate	07/01/2019	06/30/2029
Mike Shepard	Vice-Chair	07/01/2019	06/30/2029
John Weaver	Community Member	07/01/2019	06/30/2029
Lauren Dubeau	School Principal	07/01/2019	06/30/2029
Norman Khumalo	Town Manager	07/01/2019	06/30/2029
Dave Daltorio	Town Engineer	07/01/2019	06/30/2029
Rob Nickerson	Clerk	07/01/2019	06/30/2029
Carol Cavanaugh	School Superintendent	06/14/2018	06/13/2020
Brendan Tedstone	Member	06/07/2018	06/06/2020
Susan Rothermich	School Finance Officer	06/25/2018	06/24/2020
Jennifer Devlin	School Rep.	06/25/2018	06/24/2020

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## **GROWTH STUDY COMMITTEE**

		Term Start	Term End
Amy Ritterbusch	Chair	08/12/2019	08/11/2029
Fran DeYoung	Member	08/12/2019	08/11/2029
Muriel Kramer	Clerk	08/12/2019	08/11/2029
Fin Perry	Vice-Chair	08/12/2019	08/11/2029
Tim Brennan	Member	08/12/2019	08/11/2029
Wilson St. Pierre	Associate Member	08/12/2019	08/11/2029
David Wheeler	Associate Member	08/12/2019	08/11/2029
Chuck Joseph	Member	08/12/2019	08/11/2029
Michelle Murdock	Member	08/12/2019	08/11/2029

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## **HCAM BOARD OF DIRECTORS**

		Term Start	Term End
Michelle Murdock	Member	06/21/2017	06/30/2020

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## **HISTORICAL COMMISSION**

M.G.L. authorizes the establishment of an historical commission for the preservation, protection and development of the historical or archaeological assets of such city or town. Projects entrusted to the Commission include conducting research for places of historic or archaeological value, assisting cooperatively with others engaged in such research, and carrying out other initiatives for the purpose of protecting and preserving such places.

		Term Start	Term End
Michael Roughan	Chair	07/10/2018	06/30/2021
Nanda Barker-Hook	Member	06/28/2019	06/30/2022
John Pavlov	Treasurer	05/12/2017	05/11/2020
Beth Watson	Member	06/28/2019	06/30/2022
Nancy Stevenson	Secretary	06/23/2017	06/22/2020
Christine Remby	Member	06/28/2019	06/30/2022
James Haskins	Associate Member	10/30/2018	06/30/2020
Eric Sonnett	Member	07/04/2017	07/03/2020

## **HOPKINTON HISTORIC DISTRICT COMMISSION**

The Hopkinton Center Historic District was established by the townspeople in 1979, consisting primarily of properties surrounding the Town Common, the Common itself, and properties along the south side of Main Street, ending near the corner of Grove Street. A small portion of East Main Street is also included. In recent years, Center School and the Town Hall have been added to the district. The Hopkinton Center Historic District Commission is the reviewing authority responsible for regulating design within the Hopkinton Center Historic District.

Historic Districts in Massachusetts have three major purposes, as stated in Ch. 40C of Massachusetts General Law: 1.) To preserve and protect the distinctive characteristics of buildings and places significant to the history of the Commonwealth and its cities and towns; 2.) To maintain and improve the settings of those buildings and places; 3.) To encourage new designs compatible with existing buildings in the district.

Staff Liaison: Elaine Lazarus [elaine1@hopkintonma.gov](mailto:elaine1@hopkintonma.gov)

[https://www.hopkintonma.gov/departments/land\\_use\\_department/HHDC.php](https://www.hopkintonma.gov/departments/land_use_department/HHDC.php)

		Term Start	Term End
Amy Ritterbusch	Chair	06/23/2017	06/22/2020
Maryanne Chambers	Historical Society Rep.	07/02/2018	07/01/2021
Beth Watson	Member	12/01/2017	06/30/2020
Beth Kelly	Vice-Chair	07/01/2018	06/30/2021
Muneeza Nasrullah	Member	08/13/2019	06/30/2022
Melanie Smith	At Large Member	08/13/2019	06/30/2022
Jeanette Thomson	Bos Society of Architects	07/01/2018	06/30/2021

## **HOUSING AUTHORITY**

The Hopkinton Housing Authority shall conduct studies of the housing needs of the community and shall provide programs to make available housing for families of low income and for elderly persons of low income. The Hopkinton Housing Authority shall have such other powers and duties as are assigned to housing authorities by general law.

		Term Start	Term End
Marilyn Palmer	Chair	07/01/2019	05/30/2021
Rebekah Hoffman	Vice-Chair	05/31/2017	05/30/2022
Connor Degan	Treasurer	06/01/2018	05/29/2020
Nancy Kelleigh	Member	05/16/2019	06/30/2021
Warren Johnson	Member	05/21/2019	05/20/2024

## **IRVINE-TODARO PROPERTIES ADVISORY GROUP**

CHARGE: The Irvine Todaro Properties Advisory Group shall work with the Director of Land Use, Planning and Permitting as follows:

1. Make recommendations to the Board of Selectmen regarding the design of an interactive public process;
2. Guide creation of a Master Plan for the Todaro/Irvine parcels;
3. Engage the Board of Selectmen throughout the process to ensure that the Master Plan reflects the community's aspirations;
4. Provide assessment of the broader neighborhood context, the aforementioned uses and other uses appropriate for the site, quality of life and visual characteristics valued by the community; create a Master Plan for the parcels;
5. Gather input from a broad base of citizens by reaching out to the community through a community visioning workshop, and by conducting focus groups and surveys;
6. Conduct public education and outreach on the Master Plan process.

		Term Start	Term End
Alton Chen	Chair	01/05/2016	01/04/2026
Nancy Richards-Cavanaugh	Member	06/21/2016	06/20/2026
Daniel Terry	Member	06/21/2016	06/20/2026
John Coutinho	Member	06/21/2016	06/20/2026
Patrick Sansonetti	Member	06/21/2016	06/20/2026
Donna McKenna	Member	06/21/2016	06/20/2026
Eric Sonnett	Member	11/03/2015	11/02/2025

## **LAKE MASPENOCK DAM ADVISORY GROUP**

The Lake Maspenock Dam Committee was established by the Board of Selectmen to insure for the maintenance and care of the Dam.

		Term Start	Term End
Melissa Recos	Member	12/21/2017	04/02/2020
Robert Dobinski	Member	04/02/2013	04/01/2023
Mark Sexton	Member	03/11/2014	03/10/2024
Mike Riley	Member	02/05/2013	02/04/2023
Evan Lowell	Member	02/26/2013	02/25/2023
Frank Holland	Member	02/26/2013	02/25/2023
David Gibbs	Member	02/05/2013	02/04/2023

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## **LAKE MASPENOCK WEED MANAGEMENT & CONTROL ADVISORY GROUP**

Pursuant to the powers granted to the Board of Selectmen by Section 3-2 of the Town Charter, the Board of Selectmen hereby charges the Lake Maspenock Weed Management and Control Citizens Input Group (Citizen Input Group) as follows:

**COMPOSITION:** The Citizen Input Group shall consist of five (5) full members appointed by the Board of Selectmen. All members shall serve at the pleasure of the Board of Selectmen and shall be Hopkinton residents. Specifically the membership shall be as follows:

Full Members:

- One resident of the area in the vicinity of Lake Maspenock who has a background in weed management and control;
- One designee from the Conservation Commission;
- One designee from the Parks & Recreation Commission; and
- Two at-large members.

**CHARGE:** The Citizen Input Group shall make recommendations to the Director of Public Works regarding measures to facilitate effective public participation in the formulation of the Comprehensive Weed Management and Control plan (The Plan) at Lake Maspenock.

The Advisory Group may make recommendations regarding the following:

Coordinating, consulting and providing methods and means for seeking public input, energizing public interest and support in the formulation of The Plan;

Facilitating meetings and helping organize efforts towards ensuring effective public participation at the

meetings and that public input is valued;

Optimizing public buy-in to The Plan;

Formulating methods and means of increasing public awareness about the benefits, risks and ecological impacts of The Plan.

QUALIFICATIONS: Energy, commitment, available time, communication skills and ability to bring people together.

		Term Start	Term End
Cynthia Esthimer	Chair	07/14/2015	07/13/2025
Jaime Goncalves	Vice Chair	07/14/2015	07/13/2025
Jeff Barnes	Member	08/11/2015	08/10/2025
Drew Logan	Member	07/14/2015	07/13/2025
Eric Sonnett	Member	08/11/2015	08/10/2025

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## **LIBRARY TRUSTEES BOARD**

The Hopkinton Public Library's Board of Trustees is a five-member elected board responsible for overseeing the library for the benefit of the community. Working closely with the library director, members are responsible for establishing library policies and plans, determining the final budget and conducting public relations. The board meets on the third Thursday, from September through June.

		Term Start	Term End
Susan Porter	Chair	05/20/2019	05/16/2022
Margaret Wiggin	Co-Chair	05/19/2017	05/18/2020
Stanley Pulnick	Member	05/23/2018	05/17/2021
June Harris	Secretary	05/19/2017	05/18/2020
Janice Barry	Member	05/20/2019	05/16/2022

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## MARATHON COMMITTEE

		Term Start	Term End
Dorothy Ferriter-Wallace	Chair	06/29/2018	06/28/2020
Robert McGuire	Member	07/31/2017	06/30/2020
Tim Persson	School Facilities Liaison	06/24/2019	06/30/2020
Amy Markovich	Parks Rec Liaison	06/24/2019	06/30/2020
Alexander Danahy	Member	07/10/2018	06/30/2021
Craig Gormley	Member	06/29/2018	06/30/2021
Jean Cann	Member	04/05/2018	04/04/2021
Joseph Bennett	HPD Liaison	07/01/2019	06/30/2020
Charles Wallace	Member	07/10/2018	06/30/2021
Stephen Slaman	HFD Liaison	07/01/2019	06/30/2020
Adam Munroe	Member	07/09/2019	06/30/2022
Michael Mansir	DPW Liaison	07/01/2019	06/30/2022
Robert Levenson	Member	06/23/2018	06/22/2020
Tab Kadlik	Member	07/09/2019	06/30/2022
Jane Goodman	Member	07/10/2018	06/30/2021
William Miller	HFD Liaison	07/01/2019	06/30/2020
John Porter	HPD Liaison	07/01/2019	06/30/2020
Judith Pitasi	Member	06/19/2018	06/30/2021
Ed Lee	HPD Liaison	07/01/2019	06/30/22020
Jacques LeDuc	Member	06/29/2018	06/30/2021



## MARATHON FUND COMMITTEE

The Marathon Fund Committee was established in 1986 to make recommendations to the Board of Selectmen regarding use of the annual gift to the Town by the Boston Athletic Association related to the Boston Marathon. After allocating moneys to various expenses the Town incurs related to public safety and logistics for the race, the remaining dollars are allocated by the Marathon Fund Committee for student-athlete scholarships for Hopkinton high school seniors, as well as to fund grants to various needy community groups in support of recreation, athletics, and community.

		Term Start	Term End
Carole Nathan	Chair	07/03/2019	06/30/2022
Meenakshi Bharath	Member	09/26/2018	06/30/2021
Amy Markovich	Member	07/01/2019	06/30/2022
John Coutinho	Select Board Liaison	12/21/2017	06/30/2020
Colleen Charleston	Secretary	07/09/2019	06/30/2022

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## OPEN SPACE PRESERVATION COMMISSION

The commission's goal is to acquire and protect land from development, to help preserve the rural character of Hopkinton. The commission evaluates undeveloped land, ranking parcels according to several criteria: overall size, wildlife habitat, plant species, watershed protection, recreation potential and proximity to other protected land. The development potential also is evaluated, in order to assess the value of the land, as well as the costs of town services if it is developed.

		Term Start	Term End
Brendan Tedstone	Member	06/23/2016	06/22/2021
Nancy Peters	Member	06/19/2017	06/18/2022
Jane Moran	Planning Board Rep.	10/08/2019	06/30/2024
Edwin Harrow	Conservation Rep.	09/11/2014	11/17/2020
Vacant			

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## **PARKS AND RECREATION COMMISSION**

		Term Start	Term End
Daniel Terry	Chair	05/23/2018	05/17/2021
Robert Dobinski	Member	05/23/2018	05/17/2021
Amy Markovich	Member	05/19/2017	05/18/2020
Cynthia Esthimer	Member	05/20/2019	05/16/2022
Laura Hanson	Member	05/18/2018	05/31/2020

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## **PERMANENT BUILDING COMMITTEE**

This committee's primary responsibility is to provide an efficient, professional mechanism for overseeing the design, construction, reconstruction, alteration or enlargement of buildings or other facilities owned by the Town or undertaken on land-owned, leased or operated by the Town. Committee Membership includes an architect, engineer, an individual who is primarily engaged in the construction business, and an individual with legal, accounting or finance experience.

		Term Start	Term End
Dan McIntyre	Chair	08/16/2017	06/30/2020
Robert Scott	Member	06/28/2019	06/30/2022
Mark Gates	Member	08/12/2017	06/30/2020
David Godfroy	Member	08/07/2018	06/30/2021
Michael DiMascio	Member	06/28/2019	06/30/2022

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## **PERSONNEL COMMITTEE**

The Personnel Committee's responsibilities are outlined in Town Bylaw Chapter 33. Specifically, the Personnel Committee shall work with the Town Manager and the Human Resources Director to provide guidance, feedback and advice on matters regarding Town employees.

		Term Start	Term End
Patricia Duarte	Chair	07/01/2018	06/30/2021
Patricia Sinicole	Member	06/28/2019	06/30/2022
Garry Russell	Member	07/01/2017	06/30/2020
Kathleen Laflash	Member	06/22/2018	06/21/2021
Vacant	Member		

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## **PLANNING BOARD**

The Planning Board consists of nine members, elected for five-year terms on a rotating basis. The Board's duties include adopting a Master Plan for the Town (the current Master Plan was most recently updated in 2017), conducting studies, and, when necessary, preparing plans of the resources, possibilities and needs of the Town for submission to the Board of Selectmen for their consideration. The Planning Board serves as the local authority for the Subdivision Control Law; adopting Rules and Regulations governing the subdivision of land in the Town of Hopkinton; reviewing all preliminary and definitive plan submissions, and endorsing approval-not-required plans. The board also drafts and submits zoning amendments for consideration by the Town. When a zoning amendment has been put forward by any entity, the Planning Board holds the public hearing and also reports its recommendation to Town Meeting.

[https://www.hopkintonma.gov/departments/land\\_use\\_department/planning\\_board/index.php](https://www.hopkintonma.gov/departments/land_use_department/planning_board/index.php)

		Term Start	Term End
Muriel Kramer	Chair	05/15/2017	05/14/2022
Mary Larson-Marlowe	Member	05/23/2018	05/17/2021
Gary Trendel	Vice Chair	06/03/2019	05/20/2024
Amy Ritterbusch	Member	05/15/2017	05/14/2022
Jane Moran	Member	09/10/2019	06/30/2020
Francis D’Urso	Member	05/18/2015	05/17/2020
Deborah Fein-Brug	Member	05/23/2018	05/17/2021
David Paul	Member	05/15/2016	05/14/2021
Robert C Benson	Member	05/20/2019	05/17/2021

## **PRATT FARM MASTER PLAN TEAM**

The Pratt Farm Master Plan Team may work with a Consultant as follows:

1. Make recommendations to the Board of Selectmen regarding the design of an interactive public process;
2. Guide creation of a Blueprint and Written Statement for the Pratt Farm;
3. Engage the Board of Selectmen throughout the process to ensure that the uses in the blueprint and written statement reflect the community’s aspirations including but not limited to a well site, community assisted agriculture, scout lodge and associated driveway access and off-street parking facilities, appropriate buffer zones, and trails and community day uses;
4. Provide an assessment of the aforementioned uses and other uses appropriate for the site, quality of life and visual characteristics valued by the community; create a Written Statement and Blueprint for the parcel;
5. Reach out to the community through charrettes, focus groups, and surveys; and
6. Conduct public education and outreach on the master plan process.

		Term Start	Term End
Brian Herr	Chair	10/20/2015	10/19/2025
George Bradbury	Vice-Chair	10/20/2015	10/19/2025
James Murphy	Clerk	10/20/2015	10/19/2025
Eric Carty	Member	11/17/2015	11/16/2025
Barry Rosenbloom	Member	11/03/2015	11/02/2025

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## **SCHOOL COMMITTEE**

The powers of the School Committee shall include, but are not intended to be limited to the following: To appoint a superintendent, and other officers as allowed by the general laws, to fix compensation and to define their duties, make rules concerning their tenure of office and to discharge them, to make all reasonable policies consistent with M.G.L.A. or Department of Education regulations for the administration and management of the public school system and for the conduct of its own business and affairs and to adopt a budget.

		Term Start	Term End
Meenakshi Bharath	Chair	05/17/2017	05/16/2020
Nancy Richard-Cavanaugh	Vice-Chair	05/20/2019	05/16/2022
Amanda Fargiano	Member	05/23/2018	05/17/2021
Margaret Tyler	Member	05/23/2018	05/17/2021
Jennifer Devlin	Member	05/17/2017	05/16/2020

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## **SELECT BOARD**

The Select Board shall serve as the chief policy making agency of the Town, shall be responsible for the formulation and promulgation of policy to be followed by all Town Agencies serving under it and shall, in conjunction with other elected Town officers and multiple member bodies, develop and promulgate policy guidelines designed to bring all Town Agencies into harmony.

		Term Start	Term End
Brendan Tedstone	Chair	05/31/2019	05/16/2022
John Coutinho	Member	06/01/2017	05/31/2020
Brian Herr	Member	05/23/2018	05/17/2021
Irfan Nasrullah	Member	05/23/2018	05/17/2021
Mary Jo LaFreniere	Member	05/20/2019	05/16/2022

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## **TAX RELIEF COMMITTEE**

The Tax Relief Committee was organized to provide assistance to residents of Hopkinton who need assistance in keeping up with the ever increasing property taxes that accompany the growth of our desirable town. Through an application process administered by the Committee members, eligible applicants are awarded up to a maximum of \$500,00 per calendar year in support of their property tax bills. The goal of the Committee is to keep Hopkinton residents in their homes when fixed incomes or disabilities prevent them affording the town in which they own homes and live.

		Term Start	Term End
John L. Palmer	Chair	07/20/2017	07/19/2020
Sue Kurys	Member	07/20/2017	07/19/2020
John Morris	Member	06/28/2019	06/30/2022
David Rolinski	Member	07/21/2017	07/20/2020
Vacant	Member		

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## **TRAIL COORDINATION AND MANAGEMENT COMMITTEE**

The TCMC will serve as a reference point for trails groups and the public, foster a user-friendly and open/transparent process, establish branding, promotion and public education, foster community engagement, and achieve sustainability. The TCMC will support and facilitate a coordinated approach to trail planning and management, comply with town plans, rules and regulations, and ensure the implementation of Town Meeting votes, adopted plans, regulations, regulatory decisions and board/committee actions.

		Term Start	Term End
Peter LaGoy	Chair	02/26/2019	06/30/2021
Jamie Wronka	Member	07/09/2019	06/30/2022
Daniel Terry	Member	04/09/2019	06/30/2020
David Paul	Member	08/13/2019	06/30/2022
Charles Dauchy	Member	02/26/2019	06/30/2022
Kenneth Parker	Member	07/09/2019	06/30/2022
Vacant	Member		

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## **TRUSTEES OF THE SCHOOL FUND**

		Term Start	Term End
Deborah Finnerty	Chair	05/30/2019	05/29/2022
Elizabeth Haesy-Getchell	Secretary	05/30/2019	05/29/2022
Julie Franks	Treasurer	05/30/2019	05/29/2022
Erin Graziano	Member	05/30/2019	05/29/2022
Kathryn Tighe	Member	05/30/2019	05/29/2022
Kim Niemi	Member	05/30/2019	05/29/2022
Carly Grant	Member	05/30/2019	05/29/2022

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## UPPER CHARLES TRAIL COMMITTEE

Educate the residents of the town and develop the Upper Charles Trail in Hopkinton, from the Milford Town line to the Ashland Town line, which shall include the Hopkinton Center Trail. The Committee's responsibilities shall include, but shall not be limited to, planning, design, permitting, property rights acquisition and construction of the Trail and associated infrastructure.

<http://uctc.hopkintonma.gov/>

		Term Start	Term End
Jane Moran	Chair	06/28/2019	06/30/2022
Eric Sonnett	Vice-Chair	07/10/2018	06/30/2021
Eli Post	Member	07/03/2017	06/30/2020
Brian Fitzgerald	Alternate Member	07/09/2019	06/30/2022
Jim Ciriello	Member	08/07/2018	06/30/2020
John Coutinho	Member	06/28/2019	06/30/2022
Cynthia Esthimer	Member	08/13/2019	06/30/2021
Bob Snyder	Member	06/23/2017	06/22/2020
Kenneth Parker	Member	07/10/2018	06/30/2021
Barry Rosenbloom	Member	06/28/2019	06/30/2022
Vacant	Alternate Member		

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## **VETERANS CELEBRATION COMMITTEE**

This Committee was established to remember and honor our fallen Vets with an Annual Memorial Day Remembrance Celebration and to honor our local veterans with an annual Veteran's Day dinner.

		Term Start	Term End
Michael Whalen	Chair	06/23/2017	06/22/2020
Nancy Drawe	Member	07/01/2017	06/30/2020
James Mirabile	Member	08/13/2019	06/30/2022
Linda Muri	Member	10/17/2018	06/30/2021
Rebecca Canty	Member	01/01/2019	06/30/2021
Patrick Atwell	Member	06/19/2018	06/30/2021
Seldon MacNeil	Member	06/30/2018	06/30/2021

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## **VETERANS GRAVE OFFICER**

		Term Start	Term End
Michael Whalen	Officer	10/08/2019	06/30/2024

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## WOODVILLE HISTORIC DISTRICT COMMISSION

The Woodville Historic District was created by Town Meeting in May of 2005 to preserve and protect the unique heritage of the Village of Woodville.

<http://forms.hopkintonma.gov/land/historic>

		Term Start	Term End
Sean Davan	Chair	07/09/2019	06/30/2022
Paul Larter	Vice-Chair	06/23/2017	06/22/2020
Tina Berlad	Member	07/09/2019	06/30/2022
Alan Connell	Liaison	01/16/2018	06/30/2020
Craig Nation	Member	07/01/2018	06/30/2021
Nancy Peters	Member	07/02/2018	06/30/2021

## YOUTH COMMISSION

**PURPOSE:** The Hopkinton Youth Commission is charged with identifying the emerging and ongoing needs of Hopkinton's youth and families. The Commission is responsible for creating community-wide opportunities that support long term well-being of all youth. Programs and activities supported by the Youth Commission shall promote an overall benefit to all youth and families. The Hopkinton Youth Commission should be creative, resourceful and seek collaboration with a range of partners to improve the wellbeing of all Hopkinton Youth.

**CHARGE:** The Youth Commission's activities and programs will include but not be limited to:

1. Work in conjunction with the Board of Selectmen, Town Manager and all Hopkinton Town Departments that interact with youth and families; including but not limited to Youth Services Department, Parks and Recreation Department, Police Department, Hopkinton Public Library, Hopkinton Senior Services and Hopkinton Public School District.
2. Promote community education regarding youth and family issues.
3. Support programs and activities which raise awareness and encourage healthy adolescent development.
4. Collaborate with other organizations whose goals are aligned with those of the Hopkinton Youth Commission.
5. Develop recommendations for the Board of Selectmen regarding programs, projects and policies benefiting youth and families.
6. Set annual goals in conjunction with the Youth Services Department.

**COMPOSITION:** The Hopkinton Youth Commission shall have seven (7) voting members who are Hopkinton residents and appointed by the Board of Selectmen for staggered three-year terms. The Hopkinton Youth Commission will also have the following non-voting members: Police Officer who regularly works with youth, two student representatives (one each from the Middle and High Schools), and liaisons from the Youth Services Department, School Committee, Parks and Recreation Department, and the Board of Selectmen. In addition, the Commission may, from time to time, designate any number of

auxiliary members who have accepted leadership roles in connection with one or more of the Commission’s programs or projects or goals. Auxiliary members are invited to participate actively in Commission deliberations, and are encouraged to seek appointment as voting or associate members when opportunities arise.

		Term Start	Term End
Dawn Ronan	Chair	06/28/2019	06/30/2022
Natalie Langlois	Member	06/20/2017	06/30/2020
Tracey Ferencsik	Member	06/28/2019	06/30/2022
Caitlin Tirrell	Member	12/18/2018	06/30/2021
Vacant	Member	06/28/2019	06/30/2022
Stacia Fredrich	Associate Member	07/10/2018	06/30/2021
Alyndra Canty	Member	07/10/2018	06/30/2021

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## ZONING ADVISORY COMMITTEE

Its purpose is to review and develop proposals for zoning bylaw and zoning map amendments, and make recommendations to the Planning Board.

		Term Start	Term End
Ria McNamara	Zoning Board Rep.	09/02/2019	08/31/2020
Ted Barker-Hook	Conservation Rep.	09/02/2019	08/31/2020
Ron Foisy	Chamber Commerce Rep	09/02/2019	08/31/2020
Madhumitha Chandasekar	At Large (4)	08/31/2018	08/30/2020
Sundar Sivaraman	At Large (2)	09/10/2019	06/30/2021
Mary Larson-Marlowe	Chair	09/02/2019	08/31/2020
John Coutinho	At Large (1)	09/02/2019	08/31/2020
Elyse Barret-Mihajloski	At Large (3)	08/31/2018	08/30/2020
Carol DeVeuve	At Large (5)	08/31/2018	08/28/2020

<b>TOWN OF HOPKINTON, MA</b>	
<b>Town Departments &amp; Services:</b>	
Assessors	(508) 497-9720
Building Inspector. Director of Municipal Inspections/Zoning Enforcement Officer	(508) 497-9745
Cemetery Office	(508) 497-9742
Clerk, Town (Notary Public-by appt. Justice of the Peace	(508) 497-9710
Conservation Commission	(508) 497-9757
Department of Public Works/Recycling	(508) 497-9740
Emergencies (Police, Fire, EMS)	911
Finance Department	(508) 497-9715
Fire Department	(508) 497-2323
Health Department	(508) 497-9725
Highway Department	(508) 497-9768
Housing Authority	(508) 435-6022
Human Resources	(508) 497-9769
Hopkinton Public Library	(508) 497-9777
IT Department	(508) 497-9756
Land Use, Planning & Permitting (Building Permits)	(508) 497-9745
Library	(508) 497-9777
Parks & Recreation	(508) 497-9750
Planning Board	(508) 497-9755
Police Department	(508) 497-3401
Procurement & Grants	(508) 625-3497
Recycling	(508) 983-1023
Sealer of Weights & Measures	(508) 259-5833
School Department - Business Office	(508) 497-9382
School Department - Superintendent's Office	(508) 417-9360
Marathon Elementary School	(508) 497-9875
Elmwood School	(508) 497-9860
Hopkins School	(508) 497-9824
Middle School	(508) 497-9830
High School	(508) 497-9820
Athletic Department	(508) 497-9845
Special Education	(508) 497-9850
Senior Center/Council on Aging	(508) 497-9730
Sewer Department	(508) 497-9760
Tax Collector/Treasurer	(508) 497-9715
Town Clerk & Registrar	(508) 497-9710
Town Engineer - Facilities	(508) 497-9738
Town Manager/Select Board	(508) 497-9701
Tree Warden	(508) 497-9740
Veteran's Services	(508) 429-0629
Voter Registration (Town Clerk's Office)	(508) 497-9710

Water Department	(508) 497-9765
Youth & Family Services	(508) 497-9781
<b>Utilities &amp; Other Useful Numbers:</b>	
Central Mosquito Control Program	(508) 393-3055
Street Light Out	(800) 544-4876
HCAM TV	(508) 435-7877
NSTAR Emergency Service/Outage Information	(800) 592-2000
E. L. Harvey - Missed Trash Pickup/schedule bulk item pickup	(800) 321-3002
Post Office, Town of Hopkinton	(800) 275-8777
<b>Federal/State Officials:</b>	
Governor Charlie Baker (R)	(617) 725-4005
State House Room 280	
Boston, MA 02133	
U. S. Senator Edward J. Markey (D)	(202) 224-4543
1 Bowdoin Square	
Boston, MA 02114	
U.S. Senator Elizabeth Warren (D)	(617) 565-3170
2400 JFK Federal Building	
15 New Sudbury Street	
Boston, MA 02203	
U. S. Congressman Joseph P. Kennedy III (D) 4th District	(508) 431-1110
8 North Main Street	
Attleboro, MA 02703	
State Senator Karen Spilka (D) 2nd Middlesex and Norfolk District	(617) 722-1640
State House	
Room 332	
Boston, MA 02133	
Stae Representative Carolyn Dykema (D) 8th Middlesex District	(617) 722-2680
State House	
Room 473F	
Boston, MA 02133	
<b>Websites:</b>	
Town of Hopkinton	<a href="https://www.hopkintonma.gov/">https://www.hopkintonma.gov/</a>
Massachusetts State Government	<a href="https://www.mass.gov/">https://www.mass.gov/</a>
United States Government	<a href="https://www.usa.gov/">https://www.usa.gov/</a>

## SELECT BOARD / OFFICE OF THE TOWN MANAGER

### Metrics:

Number of Select Board meetings	27
Number of licenses or permits issued	84
Total valuation of real property and personal property at risk	\$246M
Claims filed under workers compensation	9
Number of days lost due to injury	20
Total number of insurance claims	47
Operating cost as a percentage of total operating budget	0.5%



***Standing back row: Select Board members John Coutinho, Brendan Tedstone, Irfan Nasrullah, Brian Herr. Front Row: Eagle Scouts Ryan Canfield, Andrew D'Alleva, Ethan Ritterbusch, and Select Board member Mary Jo LaFreniere.***

The Select Board and Norman Khumalo, Town Manager, respectfully submit the 2019 Annual Report of the Town of Hopkinton.

The Board would like to recognize the loss of the following Hopkinton citizens who willingly served the community in both professional and volunteer capacities. Sincerest condolences are shared with all families and friends of the deceased, and our fondest appreciation for the many contributions made to move Hopkinton toward being the town it is today:

- Michael A. Fredette
- Phillip J. Schiloski
- Mary Catherine Pratt
- Dr. Cathy MacLeod



- Barbara A. Sullivan
- Marjorie I. Wright

## **SELECT BOARD COMPOSITION, TERM OF OFFICE**

The Select Board, the Chief Executive Officers of the Town, consists of 5 members elected for terms of 3 years each, so arranged that the term of office of as nearly an equal number of members as is possible shall expire each year. Current members of the Select Board are Brendan Tedstone (Chair), John Coutinho (Vice Chair), Brian Herr, Irfan Nasrullah and Mary Jo LaFreniere.

Select Board member Claire Wright left the Board this year, and the Select Board and the Town Manager thank Ms. Wright for her service and wish her well. The Select Board appreciates her hard work and dedication to the Town.

The Select Board meets regularly throughout the year, and meetings are open to the public. For meeting schedules and agendas, please see the online calendar on the Town website.

The Board appoints the Town Manager, who along with the Assistant Town Manager, is responsible for the administration of the day-to-day operations of the Town. The Board also appoints Town Counsel, the Police Chief, the Fire Chief, and the members of several boards and committees.

## **SELECT BOARD REMEMBRANCE**

The Select Board lost one of its long-time members in 2019, Mary Catherine Pratt. Mary will be greatly missed. This year's Annual Town Report is being dedicated in her memory as recognition for all of her volunteer efforts in the Town of Hopkinton. Mary served as a member of the Board of Selectmen for many years.

## **ACCOMPLISHMENTS**

The Select Board celebrated many accomplishments during the year, including:

### **A. Celebrating Community**

- *Helping Hopkinton Govern:* The Select Board is grateful to all volunteers on town and civic organizations and encourages residents to come forward and to give back to their Town by volunteering. Please go to: <http://hopkintonma.ig2.com/Citizens/Board/Vacant> to check out the latest vacancies or to apply to volunteer on a Town Board/Committee.

- *Volunteer Recognition Program Alumni:* The Select Board continued to recognize the many contributions and volunteer services of residents who were nominated by their peers under the Town's Volunteer Recognition Program.
- The Select Board recognized Sandra Altamura and Ron Clark for their many years of service to the Town on boards and committees; and Denise Kofron who retired from the Hopkinton Public Library after 12 years of service.
- *"Be Prepared" Proclamations:* The Select Board approved 9 Proclamations for Hopkinton Boy Scout Eagle Scouts including: Jordan Hanna, Austin Marques, Jack Brennan, Patrick Barnes, John (Jack) Riley, Ethan Kramer (Troop #4); Ryan Canfield, Andrew D'Alleva and Ethan Ritterbusch (Troop #1).
- The Select Board approved 2 Proclamations for Girl Scouts Emma Bograd and Mallory Peishoff (Troop #72233) who were recipients of the Girl Scout Gold Award.

**B. A Community Well-Managed**

- The Select Board appointed Police Officers Tyler Brabham and Robert Ekross.
- The Select Board confirmed the the Town Manager's appointments of Stephanie Pemberton, Administrative Assistant, Department of Land Use, Planning and Permitting; Jessica Lewerenz, Administrative Benefits Support, Human Resources Department; Kasey Mauro, Public Health Nurse, Health Department; Dawn Alcott Miller, Youth and Family Services Director; Lisa D'Eon, Outreach Coordinator; Ashley Shaheen, Assistant Director of Senior Services; John Gelcich, Principal Planner; Andrea Conboy, Hopkinton Public Library Children's Librarian; and Christopher Heymanns as Treasurer/Collector
- The Select Board accepted the Police Chief's recommendation to promote Joe Bennett to Deputy Chief of Police; and to promote Arthur Schofield and Bill Burchard to the rank of Police Sergeant.
- *Legislative Partnerships and Networking:* The Select Board received legislative updates from the offices of Senator Karen E. Spilka and Representative Carolyn Dykema in April 2019.

**C. Enhancing the Town's Economic Vitality**

The Select Board:

- Guided the Town to retaining its AAA credit rating, reducing the Town's borrowing costs.

- Successfully executed the Marathon Invitational Entry program, increasing local participation by and benefits to Hopkinton civic groups and residents which raised a total of \$327,939 for local civic organizations in 2019, an increase of \$21,320 from 2018.
- Called a Special Town Meeting in February, where it was voted to approve a proposed 10-year Tax Increment Financing (TIF) Agreement between Lykan Bioscience, LLC, Southfield Properties I LLC and the Town of Hopkinton for the property located at 97 South Street. Lykan proposes to hire 125 new employees.
- Authorized a Power Purchase Agreement with Solect Energy for the Marathon Elementary School and approved a Sixth Amendment to the Host Community Agreement between Legacy Farms LLC and the Town.
- Approved the following licenses:

<b><u>LICENSE TYPE</u></b>	<b><u># ISSUED (2019)</u></b>
<b>Parade Permits</b>	<b>15</b>
<b>Special Temporary Alcohol License</b>	<b>10</b>
<b>Farmer's Market</b>	<b>1 *NEW - Little Beehive Farm</b>
<b>Entertainment (One Day Event)</b>	<b>6 includes one Carnival/Sunday License for Fiesta Shows Carnival - HPTA</b>
<b><u>Renewals:</u> Section 12 All Alcohol &amp; Section 12 Wine &amp; Malts</b>	<b>15</b>
<b>Farmer's Pouring Permit</b>	<b>1</b>
<b>Section 15 All Alcohol &amp; Section 15 Wine &amp; Malts</b>	<b>5</b>
<b>Common Victualer</b>	<b>18</b>
<b>Class I &amp; II</b>	<b>5</b>
<b>Municipal Street License</b>	<b>1</b>
<b>Livery/Limo</b>	<b>1</b>
<b>New Licenses Issued - 2019</b>	<b>1, Bittersweet - *New Location</b>

	<b>4, Aramark @ Dell - 4 locations (Common Victualer)</b>
<b>Licenses pending</b>	<b>1Change of Ownership Interest - Startline Brewing Company</b>

**D. Investing in Town Infrastructure**

The Select Board:

- Accepted a \$436,606 donation from the Hopkinton Public Library Foundation.
- Approved a 2% increase in the water rate for FY20 and a 3-tiered sewer rate structure, and voted to apply a \$200 discount per year for those who receive property tax exemptions from the Board of Assessors under clauses of Sections 17, 22, 37 and 41 of the applicable state law.
- Successfully petitioned town meeting to purchase parking in the downtown for municipal and public use.

**E. Financial Management**

The Town voted to approve a Proposition 2 ½ override in the entire amount of excess levy.

In April, Terenzio Volpicelli of Roselli Clark & Associates gave a brief review on the Town’s prior year financial statements; the completion of three significant capital projects (Library, DPW, Marathon Elementary School) and the impact on the adoption of the new OPEB standards and a general review of the Town’s financial condition.

**F. Main Street Corridor Project**

The Select Board is excited that the Main Street Corridor Project will begin in 2020, and is grateful for the community’s support in 2019 as design and permitting progressed successfully. The Board thanks Project Manager Dave Daltorio, Town Engineer, for all his hard work on this project.

**G. Select Board Miscellaneous actions**

The Select Board dissolved the Center School ReUse Advisory Team in January 2019 because it had completed its mission, and thanked the members for their hard work.

The Select Board voted to recommend the issuance of a kennel license to Greyhound Friends with conditions.

Professional support for the Select Board comes from the office of the Town Manager and includes Town Manager Norman Khumalo, Assistant Town Manager Elaine Lazarus, and Executive Assistant Maria Glynn.

The Select Board would like to extend its deepest appreciation to all Town volunteers and employees for their efforts, time and energy during 2019. We ask you to consider honoring those who have served to make Hopkinton the Town it is today. The best way to do so is by volunteering and helping to shape the future of our community to meet our collective goals. Good government requires broad participation, and the best outcomes are always achieved through the voices of many coming together in a constructive manner. All Town residents are welcomed to fill out an application to volunteer at <http://hopkintonma.iqm2.com/Citizens/Board/Vacant> or contact the Town Manager's office at (508) 497-9701 for more information.

Respectfully submitted,

Brendan Tedstone, Chairman  
John Coutinho, Vice-Chairman  
Brian Herr  
Irfan Nasrullah  
Mary Jo LaFreniere



## **HOPKINTON PUBLIC LIBRARY BOARD OF TRUSTEES**

The Hopkinton Public Library's Board of Trustees is a five-member elected board responsible for overseeing the library for the benefit of the community. Working closely with the library director, members are responsible for establishing library policies and plans, assisting the Director in finalizing the budget, strategic planning, goals and objectives, and conducting public relations. The board meets at the Hopkinton Public Library at 7:00 pm on the third Thursday of each month, from September through June, and other times as needed. All meetings conform to the Open Meeting Law, and are posted with the town.

We have been working closely with Library Director Heather Backman to revise and review Library Policies. The Trustees are also working with the Director to develop a Strategic Plan to guide the library. The Trustees have reviewed the Director's FY21 budget proposal, which will be presented to the Hopkinton Select Board.

Several highlights of 2019 include the following.

January brought the retirement of longtime Children's Librarian Denise Kofron. Her departure is a huge loss to the library, but we wish her well in the years ahead. While the position was posted, and interviews took place, the current staff pitched in to ensure that the Children's Room ran smoothly. When Andrea Conboy was hired in May as new Children's Librarian, she was met with great enthusiasm.

In February, the Trustees assisted with the Friends' Mini Golf event in the Library – a very popular program for them!

In March, Trustees took part in the library's hugely popular event, Hopkinton 101. This event brings Hopkinton non-profits into the library to expose the public to their offerings and for them to meet each other with the possibility of working together. The Trustees had a table in the lobby with information about what the Board of Library Trustees is entrusted to do for the library, a poster with the "Faces of the Trustees", bookmarks, a brochure explaining the three

separate library organizations – Trustees, Foundation and Friends, and candy! Also in March, the Board of Trustees began the process of reviewing and revising the Board's Bylaws.

In May during the Town Elections, the Board said goodbye to Mike McNamara, who has been a Library Trustee since the Board became an elected position. He chose not to run for reelection this time. His insight and input has helped lead the Board through the building process, and into our current iteration. We will miss him. In his place, the Board welcomed Janice Barry, who brings talent and enthusiasm to our meetings. The Board Bylaw draft was presented to the Town Manager and Town Council for their review.

September brought the expansion of library hours, which has long been desired by the community. The Board also accepted edits to Bylaws from the Town Manager and Town Council, and the Board voted and accepted them. We now have our Bylaws in place. We reviewed, discussed and gave input on the Director's Goals. We also began discussing the 125<sup>th</sup> Anniversary of the Library in 2020. The Trustees will participate in an ongoing celebration.

At our November meeting, Trustee Margie Wiggin showed the Board a children's book she has written, Changes for Cynthia, Hopkinton's Library Squirrel. She has donated a copy to the library and to each of the Trustees.

December had Board members assisting during the Holiday Stroll by taking family pictures in front of the cheerfully decorated mantle in the library's Ellsworth Room.

Trustees attended many of the expanded programs offered by the library, both as official Trustee representatives and as interested patrons.

The Trustees will continue to work closely with, and support the Friends of the Hopkinton Public Library and the Hopkinton Public Library Foundation by participation in their events, and with public relations support. Trustees took part in, and attended several events, including Book Sales in May and November, Mini Golf, and September's Polyarts Apple Crisp Sale.

To further our collaboration, the three groups have decided to hold quarterly joint meetings, with each group hosting in turn. This way, we will be able to coordinate our support for each other. The next Joint Meeting is scheduled for January 2020 during the Trustees' January meeting.

The Trustees have been kept up to date concerning ongoing staff hiring and development, and implementation of expanded hours of opening as provided for in a previously approved annual library budget.

The library continues to exceed expectations in increases of usage of all aspects of our new library. We celebrate the library's success, and, again, are proud of our involvement.

Our goals for 2020, as previously, are to continue our support for the Library Director, especially with policies relating to the new library. We will also continue to make our Board

more accessible to the public, by attending events and identifying ourselves as Trustees, by taking part in Town Board meetings that pertain to library issues, and by being more present in the library.

Respectfully Submitted,

Janice Barry Secretary  
June Harris Vice-Chair  
Susan Porter Chairperson  
Stan Pulnik  
Margaret Wiggin





## ANIMAL CONTROL

### All Dogs in the Town of Hopkinton must be licensed by April 1, 2020.

You can obtain a dog license at the Town Clerks office or through the Towns Website January 1 – March 31, 2020.

- Any dog that is not licensed by April 1, 2020 will be fined \$25. (with valid rabies vaccination)
- All new dogs to the Town of Hopkinton must be licensed within 30 days.
- All puppies in the Town of Hopkinton must be licensed at 6 months of age.
  - All dogs must have a current rabies vaccination. (fines)
  - All dogs must wear their license/rabies tags (fines)
  - Recommend all puppies have proper identification

Thanks to the residents of Hopkinton for putting the “license tags” on their dogs -- We have been able to match dogs-owners in record time! **IT IS THE LAW.**

Throughout 2019, along with the Town Clerk’s office, we processed many unlicensed dogs. While some of these dogs have passed on or moved, many were licensed and brought up to date. This will be a continuous effort in 2020.

We have had numerous phone calls pertaining to Wildlife. These calls include coyote spotting, foxes, squirrels, skunks, raccoon, deer etc. Please make sure that all chimneys are capped and keep doors and windows closed.

According the Massachusetts State Laws, Massachusetts Fisheries and Wildlife; their job is to protect the wildlife in Massachusetts. We evaluate every wildlife call and take care of the ones we can, especially any animal suspicious of having rabies. Wildlife situations such as: “living in my basement/attic/garage” were forwarded to the proper licenses professionals according to the rules and regulations of the State of Massachusetts. We encourage residents to keep garage doors closed, keep covers on trash cans, do not feed domestic animals outside and do not ever feed wildlife!

Other calls throughout 2018 included missing dogs/stray dogs/missing & stray cats/dog complaints/hit dogs/hit cats/stolen dogs/animal rescues/etc. We responded to these calls either by telephone or by evaluating the situation. We received several “police calls” and many of these were during evening hours. We would like to thank the Hopkinton Police, Fire Department and other outside agencies for their continuous support and assistance.

## **APPROPRIATION COMMITTEE**

Metrics: Review/approval of 28 financial articles; \$112,354,464  
Support for Annual & Special (2) Town Meetings  
Management of Reserve Fund under M.G.L. C. 40 S. 6; \$125,000

Members: Michael Manning, Chair  
Shahidul Mannan  
Todd Cestari  
Wayne Pacheco  
Vacant position (*formerly Rebecca Roback*)  
Ex Officio, Timothy M. O'Leary, Town of Hopkinton Chief Financial Officer

The Town of Hopkinton Appropriation Committee is established in Article 2, Section 2-7 of the Town Charter. Duties of the Committee are also prescribed in the Hopkinton Town Charter, Article 7, Sections 7-2 and 7-3; and in the Hopkinton General Bylaws, Article I Section 5-1:5-6, Article III Section 13-7, and Article VI Section 13-12.

The Appropriation Committee consists of five registered voters of sound business experience or good judgment, appointed by the Select board to consider any an all question involving the expenditure of money. The Committee also has specific responsibility for evaluating and making reports and recommendations to Town Meeting on financial matters.

The Appropriation Committee also has a specific duty to evaluate and report on the proposed Capital Improvement Plan, and has the sole statutory authority to authorize transfers from the \$125,000 fiscal year 2019 appropriation for extraordinary and unforeseen expenditures.

The annual Appropriation Committee report to the May 6, 2019 Annual Town Meeting was a principal work product of the Appropriation Committee. The report includes:

- Sources and uses of funds
- Detailed departmental budgets
- Multi-year forecasting models
- Reviews of tax impact from proposed spending
- Summaries of debt levels
- Future principal and interest payment
- Status of Trust Funds
- Status of Stabilization and Reserve Funds

The Committee would like to thank Ms. Rebecca Roback for her service on the Appropriation Committee

## **BOARD OF APPEALS**

The Board of Appeals is a quasi-judicial administrative board that hears and decides zoning related appeals, applications for special permits, and petitions for variances pursuant to its authority under MGL c. 40A, and applications for affordable housing projects pursuant to its authority under MGL c. 40B. The Board has jurisdiction to hear appeals filed by any person aggrieved by reason of his or her inability to obtain a building permit or enforcement action from the Director of Municipal Inspections, or by any person, including an officer or board of the town, aggrieved by a written order or decision of the Zoning Enforcement Officer, the Planning Board with respect to decisions under site plan review, and the Historical Commission with respect to delays of demolition permits.

The Board of Appeals generally schedules public hearings on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month at 7:00 PM at Town Hall. Additional information regarding the Board of Appeals is available on the Town's web site at [www.Hopkintonma.gov](http://www.Hopkintonma.gov). Persons filing with the Board of Appeals are strongly encouraged to visit the Board's web pages and the "Questions & Answers" section prior to filing any request for relief with the Board.

In 2019, the Board of Appeals issued 22 decisions, and some form of relief was granted in a majority of cases. Decisions granting relief were issued in the following categories – 24 Special Permits (40A), and 1 Variance. One request for relief was denied for a Special Permit.

In accordance with state law, decisions of the Board of Appeals are timely filed with the Town Clerk within 100 days of the initial filing of the request for relief in the case of Appeals and Petitions for Variances, and within 90 days following the close of the public hearing in the case of Applications for 40A Special Permits. Decisions relating to Applications for 40B Comprehensive Special Permits are timely filed with the Town Clerk within 40 days after the close of the public hearing. These deadlines may be extended at the request of the party requesting relief, and on more complex filings this frequently occurs to enable the applicant to file additional pertinent information with the Board. Notwithstanding, public hearings for an overwhelming majority of cases are concluded on the first night.

We wish to thank all Town departments and committees who have assisted the Board during the past year, with special thanks to the employees within the Department of Land Use, Planning and Permitting. We extend special thanks to Elaine Lazarus, the Assistant Town Manager, Charles Kadlik, the Director of Municipal Inspections and Zoning Enforcement Officer, Michael Shepard, the Assistant Building Inspector and Adina Wright and Cobi Wallace, for their continued service and dedicated commitment.

Respectfully submitted,

Mark J. Hyman, Chairman  
Rory Warren, Vice Chairman  
Michael DiMascio  
John Savignano  
Margaret Shaw, Clerk  
Associate Members:  
Gerald Tuite

Walter Garland  
Ria McNamara  
Smriti Choudhury

## **BOARD OF ASSESSORS**

Members: Lya Battle-Rafferty, Chair  
Lesley Ficarri  
Gunajit Medhi, Clerk

The Board of Assessors is established under Section 4-5 of the Town Charter. There shall be a Board of Assessors consisting of three (3) members ***elected*** for a term of three (3) years each, so arranged that the term of office of one (1) member shall expire each year. The Board of Assessors shall have the powers and duties that have been given to Boards of Assessors by the Massachusetts General Laws, by this Charter, by Town Bylaw or by Town Meeting vote.

Every Board Member is required to take the Division of Local Services Course 101: Introduction to Assessment Administration: Law, Procedures and Valuation. That course consists of sections on Assessment Administration, Mass Appraisal, Proposition 2 1/2, Property Tax Classification, Setting the Tax Rate, Property Tax Abatements, Property Tax Exemptions, Personal Property and Motor Vehicle Excise.

The responsibilities of the Board of Assessors include the valuation of all property at full and fair cash value; to administer the abatement program, motor vehicle excise taxes and tax exemption programs; and to address concerns of the resident and property owners expeditiously and courteously.

### **Accomplishments**

- The Board reviewed 53 abatement applications on real estate parcels and personal property accounts for Fiscal Year 2019 with only 9 cases appealed to the Appellate Tax Board
- The Board administered 78 personal exemptions from the real estate tax: 114 exemptions from the Community Preservation Act (CPA) tax surcharge; 3 tax deferrals from the real estate tax; and 54 senior work offs from the real estate tax
- The Board assisted the staff in managing the Fiscal Year 2020 certification year tax rate process and received approval from the Massachusetts Department of Revenue permitting the timely mailing of the actual tax bills

### **Goals**

- Obtain timely approval of the interim year adjustments to the assessed property values from the Massachusetts Department of Revenue and participate with others to insure that Fiscal Year 2020 tax bills are timely mailed
- Management of the tax overlay to accommodate all FY 2020 abatements
- Assist with the cases that are currently on appeal with the Appellate Tax Board

The Board meets usually every other week at posted open meetings, and the board encourages interested residents to attend.

**BOARD OF HEALTH**  
**Report for the year ending December 31, 2019**

The Board of Health is comprised of three elected members who serve overlapping three-year terms. The members include Chairman Elizabeth (Lisa) Whittemore, Vice-Chairman Michael King and member Dr. Richard Jacobs. Mr. Shaun McAuliffe, R.S., has been the Director of the Department since July 31, 2017. On November 5, 2019, the Department hired Kasey Mauro, BSN, to serve as our Public Health Nurse. Mrs. Nidia Ruberti LaRoche is the department's full-time Administrative Assistant. Our part-time Health Agent Bryan Besso, RT(R) is responsible for the Department's environmental services.

The mission of the Health Department is extensive and works under the direction of the Board of Health, below are just a few, and includes:

- promotion of community wellness,
- enforcement of federal, state and local regulations that promote public and environmental health, and
- community education.

Our agency licenses funeral directors and issues burial permits, licenses and inspects food establishments, mobile food trucks, temporary events, caterers, daycares that serve food, schools, pools, beaches, camps, trash and septage haulers, septic systems, septic installers, portable toilets vendors, tattoo practitioners, tobacco establishments and retailers and the installation of wells and septic systems, just to name a few.

**On-Site Sewage Disposal Systems**

The department reviewed 18 engineered plans for subsurface wastewater disposal systems. The Agent witnessed soil testing at over 21 sites for new system construction. A total of 34 septic system permits were issued, 6 permits were issued for the abandonment of systems and 25 permits were issued for component repairs to existing septic systems. A total of 96 Building Permit Applications were reviewed. Septic installer's licenses were issued to 37 individuals and 35 Septage and Trash Hauler permits were issued to firms that transport sewage and trash in the municipality. The office conducts inspections on all permits issued to ensure that Title 5 standards and local regulations are met for all on-site sewage disposal systems. Property transfer inspection reports (Title 5) totaled 76 for the year. Failing septic systems are investigated, and corrective action is planned to ensure the protection of public health. A total of 6 failed systems were identified in 2019. Mitigation activities are underway at all of them.

**Community Septic Management Loan Program**

Financial assistance is available to homeowners through a Community Septic Management Loan Program (CSMLP) administered by the department. This loan program was established in 1999 and offers low-interest loans at 2% to Hopkinton residents to correct their failing septic systems. Loan funding is supplied by the Massachusetts Water Pollution Abatement Trust (WPAT) through the Department of Environmental Protection. Any town resident seeking more information about this Loan Program should contact the office at (508) 497-9725.

**BOARD OF HEALTH**  
**Report for the year ending December 31, 2019**

**Water Wells**

Our office reviews private well installation/deepening plans for drinking water and irrigation wells, witnesses the water quantity testing to ensure that an adequate water supply is met, and reviews comprehensive analytical reports for potential contaminants on all new private wells. The agency issued 17 permits for new wells. Prior to the transfer of ownership of the property and if the testing has not been conducted within the last five (5) years, Town regulations require comprehensive water quality testing at homes that are supplied by a private well; copies of test reports should be submitted to the office. The department recommends that residents test their wells *at least* every five years for bacteria and chemicals in order to verify the quality of their drinking water.

**Disease Prevention**

Until Kasey Mauro's hire in November, Salmon Visiting Nurses Association (VNA) of Milford, MA provided professional nursing services to the Town and investigated local cases of reportable communicable diseases. The agency partnered with AFC Urgent Care and offered two flu clinics. One at the Hopkinton Senior Center and the other at St. John's Evangelist Church this past fall. Mrs. Mauro will now provide patient follow-up, complete the Massachusetts Department of Public Health reporting and investigative work associated with all reportable diseases in Hopkinton and administer the Town's vaccination clinics. Kasey will re-establish and manage the Town's Medical Reserve Corp and work with the Director to address the three Focus Areas of our Strategic Agenda.

The Town participates in the Central Massachusetts Mosquito Control Project (CMMCP), a program that monitors mosquito activity, tests for the presence of infected mosquitoes, and performs activities to reduce the mosquito population, such as spraying limited areas, larviciding, reducing mosquito-breeding areas, and responding to resident's complaints. Information for residents on the project is available at [cmmcp@cmmcp.org](mailto:cmmcp@cmmcp.org). The department worked closely with the CMMCP to mitigate the risk to the residents of Hopkinton during the 2019 public health EEE emergency. The Department is actively engaged with the MDPH and CMMCP in preparation for the 2020 mosquito season.

The department will be collaborating with the University of Massachusetts and governmental agencies to educate the public and develop risk reduction strategies to reduce the amount of tick-borne disease within the community. The agency was awarded a grant through the Commonwealth's Municipal Vulnerability Program to provide additional outreach and education to the residents during the 2020 calendar year.

The Health Director is the Burial Agent for the Town. A total of 46 Electronic Burial Permits were issued in 2019. The department utilizes data from the permitting process and from the Department of Public Health to track disease trends within the Town and establish interventions that will improve wellness.

**Food Establishment Permitting and Inspections**

All permanent food establishments are required to be permitted by the department, and must be inspected, at a minimum, two times per year. Temporary food establishments, such as those

**BOARD OF HEALTH**  
**Report for the year ending December 31, 2019**

associated with the Boston Marathon, PolyArts Festival, Family Day and the Farmers Market, are also permitted and inspected. Follow-up inspections occur when violations are noted, and to ensure compliance with the Food Code including the food allergy notice requirements. The office investigates all complaints received regarding food services or food products; a total of 3 complaint inspections were conducted. A total of 112 routine inspections were performed in 2019. At the end of 2019, the department adopted a digital inspection process that will be fully implemented during the 2020 calendar year.

**Recreational Swimming *and* Camps for Children**

All swimming pools must be inspected and permitted by the agency prior to use and permitted 10 pools in 2019.

A comprehensive camp inspection was conducted, and permits issued for the one recreational camp for children that operated in the summer of 2019.

An intern from the office assumed Parks and Recreation's duty for water quality sampling at Sandy Beach at Lake Maspenock. The sampling is completed on a weekly basis during the swimming season. The results of this testing are reviewed by the agency to ensure swimming standards are met. The results are submitted to the Commonwealth of Massachusetts Department of Public Health for annual review.

**Tobacco and Opioid Control**

The department is collaborating with the Youth and Family Services, Hopkinton Organizing for Prevention and the Hopkinton Public Schools to educate the residents and employees of the community on the risks of tobacco and opioid use.

On March 25, 2019, the Board adopted the Commonwealth's Model Regulation Restricting the Sale of Tobacco Products which became effective on July 1, 2019. The MetroWest Health Foundation awarded the Health Department a grant to develop and implement a vaping education program. The program was revised over the Summer of 2019 and has been recognized as a model in the Commonwealth.

**Family Services and Wellness**

The department collaborated with Youth and Family Services and Project Just Because to address family needs within the community. Through this collaboration, Project Just Because is providing perishable food donations to the community. The office will continue working directly with Project Just Because to increase its non-perishable donations within the community. At present, the Project is recognized as a top performing pantry in the Commonwealth, donating over 2,600 pounds of food each month, bridging a significant portion of the need that exists within the community.

**Emergency Preparedness Planning**

The agency is collaborating with the Hopkinton Emergency Management group and member towns in Region 4AB to continually improve upon all-hazards awareness and

**BOARD OF HEALTH**  
**Report for the year ending December 31, 2019**

emergency planning. The department seeks to mobilize volunteers within the town with medical and non-medical backgrounds to support the Medical Reserve Corps.

**Environmental Risk Management**

The department continues to collaborate with Fire Prevention to annually inventory and monitor known environmental risks within the community to protect our air, land and water resources. On January 1, 2019, the Board of Health implemented the single use check-out bag regulation.

**Mercury and Lead Reduction**

A mercury and lead reduction program was established in Town in an effort to remove mercury and lead from the waste stream and to reduce the discharge of mercury and lead pollution into the environment. Residents may bring their mercury-containing thermometers to the office, and exchange them for digital thermometers as part of the mercury recycling efforts. The agency also accepts button cell batteries and old thermostats that contain mercury. Residents should be aware that fluorescent bulbs contain a small amount of mercury that may be reclaimed, and these bulbs cannot be disposed of in the trash. Residents may drop off their used fluorescent bulbs during business hours at the Hopkinton Recycling Center (E.L Harvey), so they can be recycled. We want to express our appreciation to this business for their support in reducing the amount of mercury going into our waste stream.

**Digitalization**

The department, with the help of the IT Manager, created an electronic database management system to manage pumping slip records. Licensed Septage Hauler's must submit to the Department the Commonwealth's Form 4 (Pumping Slip Record) within 14 days of the pumping date. The program was launched in August of 2019. The office continues to seek and research other electronic data management solutions for Title 5 Inspection Reports, Food, Septic and Well Applications in the near future.

**Strategic Agenda**

The Board of Health endeavors to continually improve upon the Town's health and wellness. An analysis of health metrics for the Town was completed and based upon this analysis the Board and Department have established the following three Focus Areas for the subsequent calendar years:

- To understand the environment within Hopkinton and how that may impact residents' health,
- To educate the residents of Hopkinton to optimize healthy behaviors and
- To ensure town infrastructure supports residents' health

**Respectively submitted,**

*Elizabeth (Lisa) Whittemore, Chairman*

*Michale King, Vice Chairman*

*Richard Jacobs, Member*

*Shaun McAuliffe, Health Department Director*



## BOARD OF REGISTRARS

The Board of Registrars, as directed by the State and Federal Election Laws and the Secretary of State, provides the opportunity for the voters of the Town of Hopkinton to have a voice in their local government through participation in the democratic process. The Board of Registrars ensures that all elections conducted by the Town are fair and transparent. The members of the Board of Registrars who are appointed by the Board of Selectmen for three (3) year terms are Veda Kerr, Janine Wheeler-Ristaino, and Brian Karp. The Town Clerk also serves on the Board of Registrars. Board members assist with voter registration and cover extra registration hours, as needed. Although, as in many communities, the day to day Board of Registrars' duties such as the running of elections, voter registrations, changes in voter status, and the annual street listing count are performed by the Town Clerk's office. Though the Registrars are still instrumental in conducting recounts and holding hearings on election related challenges.

There was one election and three town meetings during 2019, including a February 11, 2019 Special Town Meeting; the May 6, 2019 Annual Town Meeting; the May 20, 2019 Annual Town Election; and a December 16, 2019 Special Town Meeting. We in Hopkinton are lucky to have so many dedicated individuals watching over our democratic process and we should all take a chance to thank these individuals for the service they provide the Town. Please contact the Town Clerk's Office if you would be interested in serving as an Election Officer.



All Hopkinton residents who are US citizens, and who have attained the age of 18 by the election date, and have registered to vote by the voter registration deadline are eligible to vote in each election. Residents that are US citizens and between the ages of 16 and 17 may pre-register to vote and will then automatically become registered when they reach the age of 18. All registered voters may vote in person at the polls. They may also vote early within eleven days before a biennial State Election, or by absentee ballot if they meet the eligibility requirements. Voter registration applications are available at the Town Clerk's Office, the Hopkinton Public Library, the Town Clerk's website at [www.hopkintonma.gov](http://www.hopkintonma.gov), or online by visiting the Secretary of State's website at [www.sec.state.ma.us/](http://www.sec.state.ma.us/). Residents are reminded that they may also register to vote at the Registry of Motor Vehicles when changing or updating information.

If you would like to confirm your voting status, please visit the Secretary of State's website: <http://www.sec.state.ma.us/VoterRegistrationSearch/MyVoterRegStatus.aspx>.

A count of Hopkinton residents by Precinct as of December 31, 2019 follows:

Precinct No.	Active	Inactive	Non-Voter	Grand Total
001	2916	490	1931	5337
002	2539	425	1192	4156
003	2563	479	1254	4296
004	2462	388	1255	4105
Grand Total	10480	1782	5632	17894

Respectfully Submitted,

Connor B. Degan  
Town Clerk/Registrar of Voters

## **CAPITAL IMPROVEMENTS COMMITTEE**

Metrics: Review/approval of 18 capital articles; \$15,900,604  
Support for Annual & Special (2) Town Meetings

Members: Alton Chen, Chair  
Nate Oram  
Devin Callanan  
Matthew Kizner  
Ramya Kumaraswamy

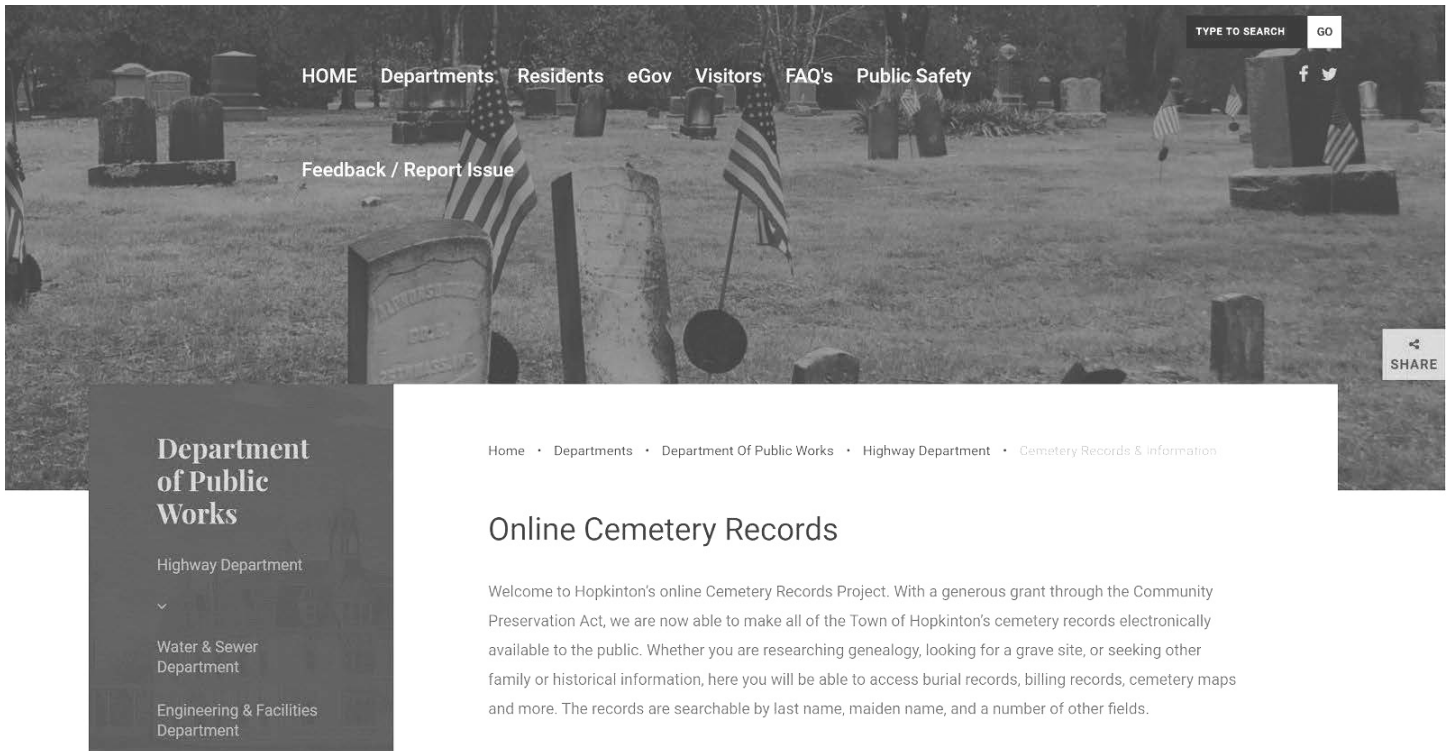
The Town of Hopkinton Capital Improvements Program is established in Article 7, Section 7-3 of the Town Charter. The Capital Improvement Committee is established and its duties are specified in the Town of Hopkinton General Bylaws, Chapter 5, Article 5, Sections 5-18 to 5-21.

The Committee is also charged with providing recommendations to Town Meeting on all capital articles.

Capital improvements include:

- Any acquisition, disposition, lease or transfer of land, buildings, or motor vehicles
- Any acquisition or lease of an item of equipment with a substantial useful life costing \$25,000 or more
- Any construction or improvement of public buildings or infrastructure with a total cost of \$25,000 or more

The Committee also evaluates the ten-year capital expenditure requirements of the Town, in consultation with the Town Manager, Town boards, committees, commissions, and departments.



## CEMETERY COMMISSION

The Hopkinton Cemetery Commission is an elected three member board charged with overseeing the town's cemetery needs. Offering cemetery space and services is an important municipal function which towns are required to provide their citizens under Massachusetts law. The town has sufficient burial space for the present time in the lower section of Mt. Auburn Cemetery. An adjacent 2.5 acre parcel was purchased in 2015 to meet future demands, and the planning process should begin in a few years to ensure that the land is ready to be used when it is needed.

### ***Cemetery Records On-line***

Hopkinton's public cemetery records are now available on-line, thanks to generous funding from the Community Preservation Act for the Cemetery Records Digitization Project. Phase I was carried out in 2016-17 and involved scanning and transferring to digital format, with microfiche backup, all of our vulnerable paper records – some centuries old – into a safer, modern medium that will preserve them for the 21<sup>st</sup> century and beyond. In 2018, Phase II was accomplished, integrating the newly digitized records into a publicly accessible, searchable on-line format available through the Town's website.

This past year in 2019, the Commission presented this new program to the Town, engaging in public information activities to make known this valuable new community resource. Through public presentations, articles and announcements in local media, and answering individual research inquiries, we have worked to inform and assist citizens in using this new tool for public records access. Next year's finishing details will be to add in the recent data generated since the original scanning, and to provide a method for our DPW/Cemetery Dept. personnel to file all future records directly into the on-line system.

Providing the Town's cemetery records in an electronic format is an invaluable resource for personal inquiry, family history, and genealogical research. The records can be accessed on the Town of Hopkinton website, either through the **eGov** tab to **Cemetery Records** or by going to the **Cemetery Commission** website under **Boards and Committees**. Our sincere thanks go to IT Director Josh Grossetti for his patience and perseverance during the development of this new public resource.

**Lot Buy-Back**

A Commission objective is to steward our existing cemetery space and maximize its use. To that end, the Commission has established a lot buy-back program to enable the Town to repurchase from deed holders previously sold cemetery lots that are no longer wanted. In this way, cemetery space is not wasted by being unnecessarily left vacant.

**Other Activities**

The Commission made new provisions in the Cemetery Rules and Regulations to permit stone benches in lieu of headstones within certain conditions.

To learn more about the work of the Cemetery Commission, our site on the town website gives information on our services and projects. Included is a video tour of the town's historic Comey Chapel, with details on how the chapel can be used by the public for small gatherings. The goal of the Cemetery Commission continues to be to provide for the maintenance, improvement, and expansion of our cemeteries and their related activities.

Respectfully submitted,

Claire Wright, *Chairman*  
Thomas Pratt, *Vice Chairman*  
John Palmer, *Clerk*

## **COMMUNITY PRESERVATION COMMITTEE**

### **OVERVIEW**

The Community Preservation Act (Massachusetts General Laws; Chapter 267) was signed into law in 2000. This legislation allows cities and towns to create their own community preservation funds through a surcharge of up to 3% of the local tax levy on real property. In 2001, the citizens of Hopkinton adopted a CPA bylaw and thereby approved a 2% surcharge to their property taxes. Revenue from this surcharge is dedicated for the preservation of open space, historic sites, affordable housing and passive/active outdoor recreation in the Town. Local revenue is supplemented through the state Community Preservation Trust Fund.

Under the provisions of the CPA, a Hopkinton Community Preservation Committee was established to identify the Town's needs, capabilities and resources with regard to community preservation. The CPC considers proposals made by groups and individuals to ensure they meet the criteria of the law benefit the community and are financially feasible. The Committee then makes recommendations to Annual Town Meeting. The CPC may include in its recommendations a request to set aside for later spending funds for specific purposes that are consistent with community preservation, but for which sufficient revenue is not immediately available. The Community Preservation Committee is a nine-member board which includes designees from the Planning Board, Open Space Preservation Committee, Conservation Commission, Historical Commission, Parks and Recreation Commission, the Housing Authority and three At-Large members appointed by the Hopkinton Board of Selectmen. The current Community Preservation Committee members are:

- Chairman and Member-at-Large Henry Kunicki
- Parks and Recreation Commission Representative - DanTerry
- Conservation Commission Representative - Jim Ciriello
- Planning Board Representative – Gary Trendel
- Open Space Conservation Commission Representative - Jeff Doherty
- Housing Authority Representative – Rebecka Hoffman
- Member-at-Large - Alfred Rogers
- Member-at-Large - Ken Weismantel
- Historical Commission Representative and Vice Chair – Eric Sonnett

### **ACCOMPLISHMENTS**

In 2019 the following projects were approved at Town Meeting to carry on the Committee's endless and critical endeavor toward the continuation of preserving our town's historical history in various forms:

- Preservation of Town Records/Town Clerk's Office \$20,000

- Historic Preservation the Preservation of Land Records, with funds being expended based on the age of record, extent of damage and importance of contents
- Historical Society Digitizing Photographs \$3,750
- Historic Preservation the Hopkinton Historical Society is home to some 300+ photos and slide negatives documenting the lives of the people who have come before us: where they lived, worked and went to school. This project would preserve these photos and make them available for the public.
- Headstone Restoration \$10,000 - Historic Preservation - Preservation project to restore the most at risk headstones. This is a continuation of past projects
- Dog Park at Fruit Street \$20,000 - Undesignated Funds and \$130,000 from Undesignated Funds and Passive/Active Recreation \$20,000 for the engineering of a dog park at Fruit Street. The \$130,000 is for the construction of said dog park, funds are contingent on the receipt of a \$250,000 grant from the Stanton Foundation.
- Lacrosse Wall \$25,000 - Passive/Active Recreation Funds are for the design and installation of a Lacrosse wall at Fruit Street Fields
- Irrigation System at Pyne Field \$25,000 - Passive/Active Recreation Funds are for the engineering, materials and installation of an irrigation system at Pyne Field
- Wilson Street Wetland Crossing \$50,000 - Passive/Active Recreation Funds to design a wetland crossing at 0 Wilson Street, to allow the public to access other recreation lands.
- EMC Playground \$260,000 – Undesignated Funds to replace all the existing equipment at the EMC Playground located at 113 Hayden Rowe.

## LOOKING AHEAD

The Community Preservation Committee will continue its mission of identifying preservation needs and projects in the Town of Hopkinton and make funding recommendations to the Board of Selectmen.

Respectfully submitted,

Henry Kunicki, Chairman



## CONSERVATION COMMISSION

The Conservation Commission is required by law to fulfill a number of duties pursuant to the Massachusetts General Laws, the Massachusetts Wetlands Protection Act (WPA), and the Hopkinton Wetland Protection Bylaw (Bylaw).

To fulfill these obligations, the Commission processed applications and conducted public hearings for 77 Notices of Intent, Resource Area Delineations, Requests for Determination, Certificates of Compliance, Enforcements, Emergency Certifications, Extension Permits, and Project Changes during the past year. The Commission also processed 56 Requests for Minor Project Exemptions under the WPA and Bylaw, which improved response time for applicants and freed valuable agenda time for more complex projects.

These filings and activities, plus project site inspections, project reviews, public hearings, communications with the Department of Environmental Protection, and informational meetings with residents and developers, occupied the Commission and its staff during the past year. The Commission meets two to three Tuesday nights per month to meet the requirements of the WPA and Bylaw.

Commission staff also spent time responding to requests for comments from other Town Boards and working with other Town Departments on various town projects and concerns.

Members of the Commission served on the Community Preservation Committee, Lake Maspenock Dam Advisory Group, Lake Maspenock Weed Management Advisory Group, Open Space Preservation Commission, Upper Charles Trail Committee, and the Zoning Advisory Committee.

Major projects reviewed, approved and/or underway by the Commission during 2019 include:

- Commercial Solar Power Array at 147 Lumber Street,
- Commercial Solar Power Array at Cedar Street and Wilson Street,
- Commercial Solar Power Array at 0 Wilson Street
- Commercial Buildings, 1 Lumber Street,
- Eversource Right-of-Way Underground Gas Utility Line Replacement,
- MassDOT, I-495 and I-90 Interchange Soil Borings Testing
- Golden Pond, West Main Street,
- Highland Park IV, Stoney Brook Road,
- Hopkinton Elementary School 129 Hayden Rowe,
- Hopkinton High School Artificial Turf Athletic Fields, 88 & 90 Hayden Rowe,
- LNG Liquefaction Replacement Project, 52 & 55 Wilson Street,
- Maspenock Woods, West Elm Street,
- Pulte Homes at Legacy Farms North,
- The Trails at Legacy Farms North,
- REC Hopkinton, Chamberlain and Whalen Roads,
- Residential Subdivision, 203 Pond Street, and
- Whisper Way Subdivision.



The Commission monitors these major projects, along with other numerous on-going residential and commercial projects of various sizes, on a regular basis, working closely with project engineers, managers, and contractors to ensure they're complying with the requirements and performance standards under the law.

The Commission is committed to protecting our Town's valuable wetland, buffer zone, groundwater and open space resources and ensuring compliance with Federal, State and Hopkinton wetland regulations, our bylaw, low impact development, and best management practices.

The Commission has worked closely with the Department of Public Works relative to the on-going maintenance of town trees, roads and roadway drainage structures within and adjacent to wetland resource areas.

Commission goals include encouraging Low Impact Development initiatives, supporting open space acquisition and stewardship, and continuing efforts to successfully handle all permit applications in a timely manner.

The Commission staff has worked diligently to assist the public with understanding wetland regulations and fulfilling permitting requirements, streamlining the permitting process for applicants, promoting environmental stewardship, educating the public, acting as a liaison to other Town boards and committees, and to provide timely information to the Commission on projects under review in order to hold efficient public meetings.

The Commission thanks the residents of Hopkinton for their water conservation efforts over the past year.

The Commission invites the public to attend our meetings, become involved, volunteer, request Commission presentations to aid in local awareness about wetlands, and to provide comments on any of the projects brought before us. Meeting times and agenda items are posted on the Town's website ([www.hopkintonma.gov](http://www.hopkintonma.gov)) and a link can be found on the Commission's webpage ([http://www.hopkintonma.gov/departments/land\\_use\\_department/conservation\\_commission](http://www.hopkintonma.gov/departments/land_use_department/conservation_commission)) as well as in the Town Clerk's Notebook at Town Hall. All members of the community are welcome and encouraged to attend our meetings or to call the Commission Office at 508-497-9745 with any questions.

Respectfully Submitted by the Hopkinton Conservation Commission,

Jeffrey Barnes, Chair  
Melissa Recos, Co-Vice Chair  
Kerry Reed, Co-Vice Chair  
Carl Theodore Barker-Hook  
James Ciriello  
Edwin Harrow  
Janine LeBlanc

Don MacAdam, Conservation Administrator  
Anna Rogers, Inspections Administrative Assistant

## **HOPKINTON CULTURAL COUNCIL**

### **Mission**

The purpose of the Hopkinton Cultural Council (HCC) is to support public programs in the arts, humanities and interpretive sciences to promote access, education, diversity and excellence for residents of our community. This is accomplished by granting funds received from the Massachusetts Cultural Council (MCC), in accordance with state guidelines, to individuals and organizations that will present their programs in our community or local area.

We fund a variety of programs each year appropriate for diverse age and interest groups. Whenever possible we give priority to Hopkinton artists/organizations and event that take place in Hopkinton.

### **Accomplishments**

For 2020, Hopkinton received \$6,300 in MCC funding. We received a total of 27 applications and were pleased to approve the following for full or partial funding:

- Assabet Valley Mastersingers, May 2020 Concert
- Craig Douglas Hay, Jazz with the Masters
- 26.2 Foundation, Bobbi Gibb Sculpture Project
- Ashley Shaheen, Enrichment Arts Series
- Ashley Shaheen, Senior Center Pottery Class Request (Electric Kiln)
- Hopkinton Center for the Arts, Art Around the World Series
- Hopkinton Garden Club, Hopkinton Garden Club Speaker Series 2019-2020
- Hopkinton Women's Club, HWC Centennial Anniversary
- John Root, Edible Wild Plants Walk
- Marathon Quilt Guild, Marathon Quilt Guild 2020 Quilt Show
- South Asian Circle of Hopkinton, Festival of Colors
- Hopkinton Cultural Council, Art on the Trail

### **Membership**

Our members for 2020 are:

- Sterling Worrell, Chair
- Jonathan Meltzer, Treasurer
- Ilana Casady, Secretary
- Amy Groves, Member
- Andrea Wilk, Member
- Darlene Hayes, Member
- Laura Stacey, Member
- Meena Kaushik, Member
- Richard Jacobs, Member
- Tom Phelan, Member

It is the Council's goal to add new members each year to ensure a wide and diverse perspective. To join us or for more information please contact Sterling Worrell, Chair at [culturalchair@hopkintonma.gov](mailto:culturalchair@hopkintonma.gov).

**For more information**

To find out more about the group or to submit an application for funding (after September 1), please visit <https://www.mass-culture.org/Hopkinton>.

Respectfully submitted,

Amy Groves  
Member, Hopkinton Cultural Council

Sterling Worrell  
Chair, Hopkinton Cultural Council

## DEPARTMENT OF PUBLIC WORKS

Metrics: Paved road lane lengths reclaimed	7,247 feet
Paved road lane lengths milled and overlaid	8,148 feet
Tons of salt applied in extreme weather	5,065
Road salting runs, season	33
Inches of snow removed, season	46"
Number of winter storms	8
Work requests, Water Enterprise	353
Work requests, Sewer Enterprise	175
Work requests, Tree Warden	45
Work requests, Cemetery program	21
Water main breaks repaired	14
Water meters repaired	3
New hydrants installed	12
Existing hydrants replaced	11
Operating cost per 1,000 gallons of water delivered	\$0.028
Operating cost per 1,000 gallons of sewage processed	\$0.134
Tons of solid waste collected	4,264
Tons of recycling materials collected	1,434

The Department of Public Works (DPW) has the unique honor and opportunity to positively impact residents' lives on a daily basis by providing many of the necessary services on which their lives depend and by which their quality of life is improved. The DPW provides well maintained roads and sidewalks to ensure safe travel; it provides clean, potable water for safe drinking, cooking, and cleaning; it provides for the removal and proper treatment of sewerage to protect public health; it collects municipal solid waste and disposes it in a responsible manner; it collects recyclable materials and ensures they are properly recycled; and it keeps the parks and cemeteries mowed and beautifully maintained for all to enjoy. All of these responsibilities are carried out by the DPW Team which is experienced, hardworking, and dedicated to the Community.

The DPW is comprised of the Administrative Division, the Highway Division, and the Water and Sewer Divisions. The DPW is also responsible for Solid Waste and Recycling; maintenance of

Cemeteries and Parks; and the Tree Warden. More information about the DPW can be found on our webpage at <http://www.hopkintonma.gov/home/government/departments/dpw>.

## **Report from the Director**

Mike Fredette, the Water Division Foreman, passed on December 30, 2019. Mike was dedicated to serving Hopkinton residents for more than 33 years. Mike's passing was a great loss and his passion for serving the public, his willingness to help others in need, and his ever-present smile will not be able to be replaced.

2019 was a year of successes and challenges for the DPW. The DPW was involved in many exciting, important capital projects, including:

- Cedar Street Water Main Replacement
- Fruit Street Well Blending Project
- Main Street Reconstruction Project in Association with the MassDOT
- Asset Management Grant Planning
- Hazard Mitigation Grant

The following reports from Division Managers highlight many other successes of the DPW. None of these successes would have been possible without the full support of the entire Municipal Team. I thank the Select Board and the Town Manager, Norman Khumalo, for their leadership and direction. I thank the Administrative Manager, Judi Regan; the Highway Division Manager, Mike Mansir; the Water/Sewer Division Manager, Eric Carty; and the Administrative Assistant, Kimberly Benitich, for their hard work, support, and dedication. I thank the other dedicated, hardworking members of the DPW Team who serve this community every day. I thank the Town Engineer, Dave Daltorio; and all of the staff at the Town Hall for their support of all that the DPW accomplishes. Finally, and most importantly, I thank the residents of Hopkinton for their support and for allowing the DPW to serve this community's Public Works needs.

Sincerely,  
John K. Westerling, MPA  
Your Director of Public Works

## **Water Division**

The Water Division Team is responsible for maintaining 8 pumping stations, 3 water tanks, 770 fire hydrants and 76 miles of water main. Approximately 65% of the town is serviced by municipal water. The department is on call 24 hours a day, 365 days a year.

Last year we pumped over 392,349,177 gallons of water. Over 6,000 water meters were read, monthly water samples were collected throughout town and tested for bacteria. We are also mandated by the State and Federal governments to test for a wide variety of other contaminants in the water. All of our testing meets the State and Federal guidelines. The annual Consumer Confidence Report was again distributed explaining our water sources, the water treatment and the water test results.

The Water Division staff had another busy year responding to numerous breaks with challenging repairs and flooding events. With another very busy year with new construction, many inspections and markouts were performed. Emergency and routine markouts for the gas company saw a very large increase. The major road projects on Main Street, West Main and South Street kept crews extremely busy with markouts and repairs.

The blending facility at Fruit Street is nearing completion and upgrades to wells 4 and 5, off Alprilla Farm Road will follow. The Water Division added a new valve exercising trailer and program to ensure water can be shut off during emergencies, reducing lost water and customer outages. The Division worked with the IT Department to map hydrant locations for GPS and GIS maps that will help assist asset inventory and provide the Fire Department with pertinent emergency response data.

An aggressive water meter replacement program was undertaken to change out meters to ensure timely and accurate readings with the town meter reading equipment.

The Cedar Street water main, which has experienced numerous breaks over the years, was replaced with a new 12" ductile line.

We would also like to recognize all of the other town departments that we work with on a daily basis and thank them for their support and help throughout the year, in particular, the Sewer and Highway Divisions.

The Water Division is committed to continued employee training and education. We will look to continue in house improvements to the system, meter change outs and upgrades to the meter reading software.

Thank you also to, Mike Fredette, Jed Fennueff, Mat Gogan, Shawn McDonald and Dan Bates for their continued service and dedication to the town.

Sincerely,  
Eric J. Carty  
Water/Sewer Manager

## **Sewer Division**

The Sewer Division Team is responsible for checking 8 pumping stations along with over 40 miles of sewer pipe. Approximately 40% of the town is serviced by municipal sewer. Daily inspections of the stations are conducted to ensure proper operation. The department is on call 24 hours a day, 365 days a year and responds to numerous emergency calls throughout the year.

Wastewater flows to the town of Westborough for 2019 totaled 91,402,000 gallons. Flows to the Hopkinton wastewater treatment facility were 18,793,973. All of the sewer pump station wet wells were cleaned twice to ensure proper operation. Sewer lines in known trouble areas were checked to ensure proper flow.

The Sewer Division staff had another busy year responding to numerous emergency alarms due to pump issues, power outages and flooding events. With another very busy year of new

construction, many inspections and markouts were performed. Emergency and routine markouts for the gas company saw a very large increase. The major road projects on Main Street, West Main and South Street kept crews extremely busy with markouts and repairs.

Additional alarms were added to the Wood Street sewer pump station to report failed check valves and minor upgrades were performed on the West Main Street sewer pump station. Personnel underwent several new trainings along with multiple classes for license recertification.

An inflow and infiltration program was undertaken to locate extraneous flow into the system. Metering took place in the spring to identify areas of high flows and smoke testing was performed in the fall. New camera and detection equipment was purchased to help better detect and prevent issues.

The Sewer Division looks to continue removing Inflow and Infiltration (I/I), making in house improvements to the sewer system, and continue education and training.

Special recognition should also be made to all the other town departments for their continued help and support to the Sewer Division throughout the year, in particular the Water and Highway Divisions.

A special thanks goes out to Al Lombardi and Jeff Pyne for their continued service and dedication to the town.

Regards,  
Eric J. Carty  
Water/Sewer Manager

## **Highway Division**

The Highway Department has many responsibilities to the town and its citizens. Some of which include pavement management; drainage system maintenance and repair; storm water management; street sweeping; cemetery maintenance; parks and recreation property maintenance; plowing and salting roads, sidewalks, schools and town owned buildings; vehicle and equipment maintenance for several town departments; and much more.

The town had another successful year hosting the Boston Marathon. DPW crews spent countless hours and did a tremendous job preparing for and cleaning up after the event.

On October 17<sup>th</sup> a high-wind storm called a “Bomb Cyclone” hit Hopkinton. Although not the worst storm we have had by far, it did cause many trees and limbs to come down. At one point we had five roads closed. Highway employees spent many hours cutting, clearing and cleaning streets.

Due to storm water regulations, Highway Division employees spent additional time sweeping streets for a second time during the year in areas that are required under the EPS’s storm water permit.

With the help of the “Keep Massachusetts Beautiful” organization and employees from Dell EMC, 77 bags of trash and many other miscellaneous discarded items were removed from the sides of five streets. The DPW is grateful for their volunteer service to the Community.

Beginning on December 1<sup>st</sup> and lasting through December 3<sup>rd</sup>, the first winter storm hit dropping 16” of snow on Hopkinton. DPW crews spent several days plowing, salting and removing snow from the center of town and town owned parking lots.

We had a very successful year with the Pavement Management Plan completing nearly 1.2 million dollars in road repairs.

Highway Division employees replaced and upgraded signs throughout town with new reflective signs. This work is part of our annual sign replacement program to stay compliant with Federal regulations.

I would like to thank Highway Division employees Phil Schiloski, Gerard Berthelette, Jamie Stewart, Chuck Moore, Dave Armstrong, John Bernier, Chris Dagg, Pat McDonnell, Ray Shehata, Pat Canastar, Joe Arena Paul McLaughlin, Collin Barry and Brandon Carty for all of their hard work and dedication. Thank you to Eric Carty and all of the members of the Water & Sewer Divisions for their help throughout the year. I also would like to thank Judi Regan and Kim Benitich for their administrative support to the Highway Division.

The Highway Division’s goal is to be committed to providing the highest level of service possible to the town and its residents and continue to provide employee training and education and look for ways to become more efficient in all of our day to day operations.

Sincerely,  
Mike Mansir  
Highway Manager

### **Tree Warden**

The Tree Warden is responsible for the care, maintenance, and removal of public shade trees and the enforcement of all provisions of law for their preservation, according to Massachusetts General Laws Chapter 87. Essentially, it is the Tree Warden’s responsibility to protect town trees and to remove town trees that are a safety hazard.

There are times when this requires cooperation with utility companies to identify trees that are endangering overhead wires and allowing them to be removed by the utility which benefits both parties.

The Tree Warden assisted Town Departments throughout the year, worked with the engineers and MassDOT on the selection of shade trees for the Main Street reconstruction project, and with the Parks and Recreation and Cemetery Commissions for trees on their properties. As always, the Highway and Water/Sewer Divisions were willing and ready to offer any assistance they could.

Sincerely,  
  
John Westerling  
Mass Qualified Tree Warden



## **DESIGN REVIEW BOARD**

The Design Review Board was established by a vote of Town Meeting in May, 1994. Its purpose is to provide a detailed review of uses and structures having a substantial impact on the Town, enhance the natural and aesthetic qualities of the Town, preserve the value of land and buildings, and to protect and preserve the historic and cultural aspects and heritage of the Town. The Design Review Board members are appointed annually by the Planning Board.

The Design Review Board reviews applications for Major and Minor Project Site Plan Review that are submitted to the Planning Board, and makes recommendations to the Planning Board and the applicant. The Board reviews plans in conjunction with design criteria established in the Zoning Bylaw and intends to work with applicants to design projects that enhance and contribute to the Town. The Board also reviews applications for permanent signs and makes recommendations to the applicant and the Director of Municipal Inspections.

In 2019 the Design Review Board reviewed 4 applications for permanent signs and the following applications for Site Plan Review:

- 76 Main Street
- Maspenock Woods – Proposed Changes to Units 21-24, 5 West Elm Street
- Chesmore Funeral Home
- The Trails (Legacy Farms)
- Hopkinton Innovation Park - 97-99 South Street
- 27 Lumber Street - Hopkinton Tennis Club

Respectfully submitted,

Jeffrey Doherty, Chair  
Jeanette Thomson  
Sue Ellen Stoddard  
Ria McNamara  
Amy Ritterbusch

*Alternate Members:*

Deb Fein-Brug  
Joe Regan

## **ENGINEERING/FACILITIES DEPARTMENT**

Metrics: Number of facilities managed	14
Square footage of facilities managed	210,530
Custodial cost per square foot	\$0.60

The mission of the Engineering/Facilities Department is to manage Town capital design and construction projects as well as providing engineering support to all other Town Departments and providing all facilities needs and requirements for all Town buildings. The Department coordinates with other Town Departments on all facility improvements and with the IT Department for development of the Town GIS Program. The Department continues to assist and oversee implementation of energy efficiency projects, tracking town building energy use and meeting all Green Community Designation requirements. Engineering assistance is provided to all departments and boards/committees for capital and non-capital projects including procurement and selection of design services and construction contracts, day-day oversight of design and construction contracts. The Department is responsible for maintaining town assets and providing a safe and healthy environment for the public and all town staff.

Responsibilities include participation with all building committees as required or requested from project development through construction and as direct staff support for the Permanent Building Committee. The Department assists all boards/committees and departments in designer selection, bidding, value-engineering, contractor selection, and provide in-house Clerk-of-Works/Owner's Project Management services as needed for Town Capital Projects. The Department is responsible for annual maintenance contracts for Town Hall, DPW, Police, Fire, Library and the Senior Center including but not limited to generators, elevators, fire service, burglar and fire alarms, custodial services. The Department is responsible for after-hours response for all Town building and department needs.

The Department Director is the Town Engineer/Facilities Director. The Director reports directly to the Town Manager including bi-weekly meetings to provide updates of ongoing projects and Department initiatives. The Town Manager provides beneficial guidance and advice on delivering successful capital projects, managing an efficient department and for providing exceptional service to the public and town staff.

Accomplishments during FY19 include; Continued development of the Main Street Corridor Project to realign 85/135 intersection, include a two-way bike lane and design undergrounding of utilities; operate and maintain the new Library and DPW buildings through their construction warranty periods; continued as non-voting member of the Hopkinton Elementary School Building Committee; incorporate operation and maintenance of Center School into Town Facilities; initiated funding requests for replacement of Police Station Cell Floors, Town Hall Elevator Controls Replacement, Renovations for Town Hall Basement and Feasibility Study for Center School.

Respectfully submitted,

David T. Daltorio, P.E.  
Town Engineer/Facilities Director

## **FINANCE DEPARTMENT**

Metrics: Bond Rating: Standard and Poors AAA

2019 Operating Budget: \$85,252,501; 2.0% of Town Property Valuation

7/1/2019 General Fund Debt: \$74,319,277; 87.2% of 2019 Operating Budget

7/1/2019 Stabilization Reserves: \$3,819,871; 4.5% of 2019 Operating Budget

2019 Cost of Finance Dept: \$1,0705,809; and 1.2% of 2019 General Fund Budget

Funding level, public employee pension plan obligation, as of 1/1/18: 66.9%

Funding level, public employee retiree health obligation, as of 7/1/19: 11.2%

The Town of Hopkinton Finance Department coordinates financial functions for the Town, including support to the Town Manager for budget preparation, capital planning, and financial analysis; as well as the functions of the Town Treasurer and Collector, the Assessor's property valuation and property tax rate work, the Town Accountant's financial recordkeeping and audit program, and management of the payroll function for Town departments.

Town finances are healthy. We enjoy the highest rating for creditworthiness, a AAA rating, which allows us to borrow for construction and improvement of facilities and the acquisition of major capital assets at the lowest possible rates. In our December, 2019 borrowing to support Hopkinton Public Schools construction and improvements and other Town improvements and equipment, we obtained \$9.3 million in long-term financing at an average effective interest rate of 1.86%. With our current debt load for capital projects and equipment of \$100.5 million for the General Fund and all the enterprise funds, we are at 52% of the maximum debt level of \$193 million set for us by statute.

Our Town's tax base is not heavily diversified, with 84% of all taxable valuation resting on the residential component of property ownership. Our industrial tax base contributes 8%, commercial properties contribute 4%, and taxable business equipment supports the final 4% of our property tax revenue.

Budgets have grown rapidly over the past several years as the Town has expanded its population, added to and enhanced its housing stock, and added some commercial properties. Revenue from this new growth in the tax base has supported increased spending, including substantial increases in spending for the outstanding Hopkinton Public Schools.

All elements of the Finance Department have displayed an aggressive commitment to transparency and outreach, across lines of business. Specific examples include informative budgetary information, tax collection outreach, and outreach on tax exemption opportunities through in-person presentations, mailed reminders, press releases, and social media.

Key 2019 accomplishments include:

- Analytical support for the 2019 Town Meeting and two Special Town Meetings

- Progress on documenting business processes through SOPs
- Improvements to reporting of performance metrics across departments
- Defense of property tax bills under appeal for the Eversource LNG facility
- Capture of additional taxable business property in the tax base
- Expanded use of payroll automation modules in the MUNIS software suite
- Analytical support for a new low-income senior sewer user rate
- Analytical support for stabilization of the Sewer Enterprise Fund
- Analytical support for expanded veteran and low income tax relief
- Collaboration with Hopkinton Public Schools on long-term facilities needs
- Analytical support for the Hopkinton Growth Committee
- Achieved successful Financial Statement audits
- Collected/resolved most long-overdue personal property tax bills
- Completed low-rate borrowing on \$9.3 million in approved capital projects

As we continue in this period of growth, two principal financial challenges face the Town. First, we will be challenged to align the growth in costs for education, public safety, infrastructure and other services with the growth in revenue we gain from an expanding tax base. Achieving that alignment between expected revenues and expenses in a structurally stable way is essential. Second, requirements for new and improved facilities, almost entirely in the school system infrastructure, will require careful planning, consideration, and execution over the next decade as we manage within our statutory borrowing cap and with eye toward the affordability of debt repayment by our citizens.

In addressing these challenges, we have several strengths. The Finance Department team is highly experienced and very capable; well-able to support informed decisions by the Town Manager, Select Board, other Boards, Committees, and Commissions, and Town Meeting. The Departments responsible for delivering essential services do so in a culture of effectiveness and efficiency. Finally, our highly experienced Town Manager works effectively with an engaged and informed elected and appointed team of community leaders who volunteer countless hours to provide citizen-centric guidance and direction that charts the Town's course.

Thanks and congratulations to our Town Treasurer-Collector, Mr. Michael Connolly, who retired from a long career in public service in July, 2019. Mr. Connolly was replaced by Mr. Christopher Heymanns who comes to the Town after work with several large national and international banks. During the year, our Deputy Assessor, Ms. Ruth Anderson was appointed to the position of Treasurer on the Executive Board of the Massachusetts Association of Assessing Officers, where our Chief Assessor, Mr. John Neas, serves as President-Elect. Mr. Stuart Carter of the Assessing team obtained certification as a Massachusetts Accredited Assessor. We would like to recognize the many years of service Adina DePaolo has given to the Finance Department, and congratulate her on a successful transition to an expanded role with the Town of Hopkinton Land Use Department.

Six of ten Finance team members have one or more active professional licenses or certifications requiring examination, experience, and continuing professional education; and five team members are actively pursuing either initial professional certification or a second complimentary certification. Designations active and currently held by Finance team members include: Certified Public Accountant, Certified Government Financial Manager, Certified Government Audit Professional, Certified Massachusetts Municipal Accountant, Massachusetts Accredited Assessor, Residential Massachusetts Assessor, Commercial Massachusetts Assessor, Certified General Real Estate Appraiser, and Certified Massachusetts Municipal Assistant Treasurer.

Respectfully submitted,

Timothy M. O’Leary, CPA (NM 6947), CGFM, CGAP  
Chief Financial Officer

Mary Shirley  
Payroll Manager

**PROPERTY ASSESSMENT**

Metrics: Taxable real property valuation	\$4,091,762,446
Number of single family homes	4,450
Average single family home valuation	\$632,500
Number of condominium homes	1,293
Average condominium valuation	\$360,900
Number of real estate property tax bills issued	6,848
Total real estate property taxes levied	\$68,813,576
Total Community Preservation Act Tax surcharge	\$1,174,791
Taxable personal property value	\$194,976,280
Number of business personal property tax bills issued	360
Total business personal property taxes levied	\$3,275,602
Number of vehicle excise tax bills issued	18,832
Total vehicle excise tax levied	\$3,506,006

The Assessors’ office performs professional and administrative work to support the responsibilities of the elected Board of Assessors. The Assessor’s Office supports the Board of Assessors in these ways:

- Performing equitable valuations of all real and business personal property within the municipality on a fair cash value basis
- Inspecting property sales, implementing a cyclical property reinspection program, completing and annual property value adjustment analysis, and submitting a triennial certification of property values to the Massachusetts Department of Revenue

- Conducting inspections of building permit properties and determining new growth in the for levy limit
- Computing a proposed annual tax levy and a proposed tax rate.
- Developing a draft Tax Recapitulation Sheet
- Preparing a proposed valuation and commitment list
- Coordinating the tax abatement and exemption application process for Board of Assessors disposition, involving individuals who qualify based on age, income, disability, or military status
- Recommending an annual overlay reserve amount within the tax levy
- Establishing and tracking the fulfillment of betterment charges approved by the Board of Assessors
- Coordinating tax bill absorption of delinquent municipal charges, including water and sewer liens and charges
- Assessing and administering motor vehicle excise taxes

In the coming year, the Assessor's office is focused on the improvement and documentation of business processes, continued support for the Board of Assessors, timely completion and approval of interim year property value adjustments; and on the timely production of fiscal year 2020 tax bills. Additional attention will be paid to the management of the tax overlay account to execute property tax exemptions and abatements, and to the disposition of ongoing cases before the state Appellate Tax Board. We will continue to monitor new construction, both active and planned, and to estimate the associated new growth in property taxes likely to accrue.

Respectfully submitted,

John H. Neas, MAA, RMA, CMA  
Principal Assessor

Ruth T. Anderson, MAA  
Deputy Assessor

Stuart Carter, MAA,  
Administrative Assistant

### **TREASURY & COLLECTIONS**

Metrics: Number of 2019 payments executed	49,577
Dollar value of 2019 collections	\$83,635,916
Number of 2019 tax and utility bills issued	29,840
Amount of debt under management 12/31/19	\$115,487,012
Amount under investment management, 12/31/19	\$10,728,622

The Treasurer/Collector's office is responsible for the billing, collecting, and investing of all of the Town's revenues, including real estate taxes, personal property taxes, motor vehicle excise taxes, water/sewer utility bills, as well as other departmental miscellaneous service charges and fees. The Treasurer is responsible for the forecasting, coordination, and execution of short-term and long-term debt obligations required to fund the Town's capital improvement program.

The Treasurer/Collector's office aims to provide quality customer service while diligently collecting revenue and managing the financial assets of the Town. Billing, collection, investing and borrowing functions are performed within tightly defined standards promulgated in Massachusetts General Laws, and in the associated regulatory framework established by our financial regulator, the Massachusetts Department of Revenue.

Key 2019 accomplishments include:

- The town was awarded a AAA credit rating through Standard & Poor's, the highest rating available
- The successful retirement of temporary borrowing issue of \$9.3 million in bonds to support approved capital projects.
- The completion of collections for most Sewer Enterprise Fund phase 4 and 5 betterment billings
- A 55% reduction in the number of aged personal property tax bills over three years old which were outstanding for collection

In the coming year, the Treasurer/Collector's office is focused on the improvement and documentation of business processes, on timely billing and collection of amounts due the Town, on revising specific policies on risk profile for Town investments, on revising specific practices for cash collection and management, and on issuing a new round of debt associated with Town Meeting actions and associated special election votes.

Respectfully submitted,

Christopher Heymanns  
Town Treasurer/Collector

Diane Hendrickson, CMMAT  
Assistant Treasurer

Stephanie Clifton  
Administrative Assistant

### **ACCOUNTING & AUDITING**

Metrics: Financial Statement Audit Results	Unmodified (clean) opinion
Number of Accounts under Management	6,352
Number of Annual Transactions	65,500

The Town Accountant's Office provides the compliance-assurance and audit functions for the Town and its departments, boards, committees, commissions, and enterprise units. Our responsibility is to protect the fiduciary interests of the Town by ensuring that the financial records are accurately maintained and preserved; that the expenditure of Town funds complies with state regulations and generally accepted accounting principles; that records are maintained in accordance with sound accounting practices and regulatory requirements; and that all financial decisions comply with the regulatory framework established by the Massachusetts Department of Revenue. The Town Accountant also ensures compliance with financial requirements of the Town Charter, Town By-Laws, Town Meeting Actions and the laws of the Commonwealth of Massachusetts.

The Town Accountant's office consists of two full-time employees, the Town Accountant and the Assistant Town Accountant. The most vital element to our success is the empowerment and cooperation of our colleagues who use and support the financial system in operating departments of the Town. With over 65,000 transactions initiated across all Town departments each year, this cooperation is the cornerstone of a successful accounting system managed by two staff members. Frequent, proactive engagement and contact by the Assistant Town Accountant is highly effective in identifying and correcting problems quickly and efficiently.

Key priorities include ensuring the timelines, accuracy and propriety of individual transactions; ensuring compliance with federal, state, and local laws and regulation; guarding against misuse or misappropriation of funds; fully documenting all transactions; and ensuring that all transactions are captured in required financial reports.

The Town Accountant collaborates with the Assessor's Office and the State Department of Revenue to validate and support key processes including compliance reporting for setting the property tax rate, for identifying end of year residual funds ("free cash"). Lastly, the Town Accountant coordinates the completion of the annual independent financial audit and performs internal audits to maintain the integrity of the Town's internal controls as they relate to cash and asset management.

Key 2019 accomplishments include:

- Clean (unmodified) audit of Town financial statements
- All regulatory reporting requirements met or exceeded
- Deployment of additional automation modules in the MUNIS accounting system

In the coming year, the Town Accountant's office is focusing on the improvement and documentation of business processes, continues deployment of unused capabilities within the MUNIS financial management software suite, and on further improving communication and



collaboration with accounting system users across Town departments who are our key stakeholders within the Town enterprise.

Respectfully submitted,

David Nalchajian, CMMA  
Town Accountant

Janet McKay  
Assistant Town Accountant

EE #	Last Name	First Name	Location Description	Position	Base	Longevity	Overtime	Details	Elections	Other	Total
978	GLYNN	MARIA	TOWN MANAGER	EXECUTIVE ASSISTANT	\$61,172.76		\$1,520.62			\$1,176.36	\$63,869.74
130	HOLLAND	GERALDINE	TOWN MANAGER	PARKING HEARING OFFICER	\$1,364.00						\$1,364.00
3987	JEFFERIS	ELIZABETH	TOWN MANAGER	ANIMAL INSP PART TIME	\$2,610.00						\$2,610.00
1026	KADLIK	JULIE	TOWN MANAGER	TEMP ADMIN ASSISTANT	\$310.00						\$310.00
846	KHUMALO	NORMAN	TOWN MANAGER	TOWN MANAGER	\$180,000.11					\$18,224.76	\$198,224.87
188	LAZARUS	ELAINE	TOWN MANAGER	ASSISTANT TOWN MANAGER	\$121,097.35	\$1,250.00					\$122,347.35
4207	MBUGUA	SAMARA	TOWN MANAGER	TEMP ADMIN ASSISTANT	\$603.00						\$603.00
145	PROCTOR	WILLIAM	TOWN MANAGER	ANIMAL CONTROL OFFICER	\$24,555.78						\$24,555.78
281	MACKAY	JANET	FIN DIRECTOR ACCOUNTANT	ASSISTANT TOWN ACCOUNTANT	\$81,271.03	\$750.00				\$5,412.90	\$87,433.93
4234	NALCHAJIAN	DAVID	FIN DIRECTOR ACCOUNTANT	TOWN ACCOUNTANT	\$71,129.13						\$71,129.13
4270	O'LEARY	TIMOTHY	FIN DIRECTOR ACCOUNTANT	CHIEF FINANCIAL OFFICER	\$61,195.21						\$61,195.21
4068	REMIILLARD	WILLIAM	FIN DIRECTOR ACCOUNTANT	PROF. PROJECT SPECIALIST TEMP	\$17,550.00		\$243.75				\$17,793.75
4246	SWEENEY	BENJAMIN	FIN DIRECTOR ACCOUNTANT	PROCUREMENT/GRANT MGR	\$47,307.83						\$47,307.83
4059	ANDERSON	RUTH	ASSESSORS	DEPUTY ASSESSOR	\$78,414.97						\$78,414.97
1088	CARTER	DENNIS	ASSESSORS	ADMINISTRATIVE ASSISTANT	\$48,073.57		\$508.32				\$48,581.89
1076	NEAS	JOHN	ASSESSORS	PRINCIPAL ASSESSOR	\$97,850.20					\$1,881.74	\$99,731.94
3867	CLIFTON	STEPHANIE	TREASURER COLLECTOR	ADMINISTRATIVE ASSISTANT	\$48,828.13		\$35.54				\$48,863.67
3711	CONNOLLY	MICHAEL	TREASURER COLLECTOR	TREASURER	\$87,872.47						\$87,872.47
793	HENDRICKSON	DIANE	TREASURER COLLECTOR	ASSISTANT TREASURER	\$73,399.05	\$350.00					\$73,749.05
702	SHIRLEY	MARYCLAIRE	TREASURER COLLECTOR	PAYROLL MANAGER	\$68,010.35						\$68,010.35
1051	CASEY	MARIA	HUMAN RESOURCES	HUMAN RESOURCES DIRECTOR MUN	\$101,803.00					\$1,957.75	\$103,760.75
4060	MERRILL	KRISTIN	HUMAN RESOURCES	HUMAN RESOURCES GENERALIST	\$62,246.25					\$1,250.00	\$63,496.25
3837	PIMENTAL	LAURIE	HUMAN RESOURCES	ADMIN ASSISTANT HR	\$17,306.75						\$17,306.75
1080	DIABENE	ESTHER	INFORMATION TECHNOLOGY	GIS/DATABASE COORDINATOR	\$62,899.98						\$62,899.98
700	GROSSETTI	JOSHUA	INFORMATION TECHNOLOGY	IT DIRECTOR	\$114,662.68						\$114,662.68
4260	HILL	JASON	INFORMATION TECHNOLOGY	NETWORK SYSTEMS ADMINISTRATOR	\$51,923.10						\$51,923.10
3763	LEDOUX	BENJAMIN	INFORMATION TECHNOLOGY	IT ASSISTANT	\$17,465.88						\$17,465.88
3725	DEGAN	CONNOR	TOWN CLERK	TOWN CLERK ELECTED	\$67,599.48					\$1,200.00	\$68,799.48
4095	THOMAS	LYNN	TOWN CLERK	ASSISTANT TOWN CLERK	\$57,519.66						\$57,519.66
1040	ADELMAN	KAREN	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$347.38		\$347.38
1087	ARNAUT	MARY	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$388.75		\$388.75
938	AUCLAIR	ROBERT	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$718.16		\$718.16
939	AUCLAIR	KATHLEEN	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$763.00		\$763.00
3841	BILODEAU	VERONICA	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$77.00		\$77.00
942	BRACCI	LOUISE	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$77.00		\$77.00
1035	CHARLESTON	COLLEEN	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$662.30		\$662.30
339	CLICK	ANN	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$638.18		\$638.18
1039	CONWAY	SUSAN	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$739.88		\$739.88
833	DENEEN	DONNA	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$330.75		\$330.75
3868	DIBONA	LINDA	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$225.75		\$225.75
703	DINGS	SAMANTHA	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$421.78		\$421.78
834	DRAWE	NANCY	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00				\$836.71		\$836.71

4335 EDWARDS	RALPH	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$222.53		\$222.53
1002 EDWARDS	MARY	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$608.92		\$608.92
892 ELLSWORTH	MARY LOU	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$545.75		\$545.75
861 ELLSWORTH	RUSSELL	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$1,417.78		\$1,417.78
4120 FRACKLETON	JOSEPH	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$605.07		\$605.07
4119 FRACKLETON	SHEILA	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$622.50		\$622.50
1000 GRADIE	GRACE	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$525.62		\$525.62
3838 HOLDEN	LEONARD	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$1,379.31		\$1,379.31
836 MACMILLAN	JENNIFER	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$613.19		\$613.19
896 MCROBERT	MARY	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$92.04		\$92.04
617 MORRISSEY	MARY	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$679.29		\$679.29
4233 MULARSKI	KRISTIN	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$197.12		\$197.12
4232 MULARSKI	DAVID	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$351.62		\$351.62
998 PICARD	BARBARA	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$33.00		\$33.00
3839 PYNE	DOROTHY	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$751.54		\$751.54
1089 SMITH	MELANIE	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$79.75		\$79.75
3842 WOODWARD	MARY	ELECTION & REGISTRATION	ELECTION WORKER	\$0.00					\$285.36		\$285.36
4339 BOURET	KEVIN	LAND USE	ASSISTANT WIRING INSPECTOR	\$1,275.00							\$1,275.00
689 DABRITZ	CHARLES	LAND USE	PLUMBING & GAS INSPECTOR	\$44,524.96							\$44,524.96
713 DEPAOLO	ADINA	LAND USE	ADMINISTRATIVE ASSISTANT	\$55,723.75	\$350.00				\$1,071.61		\$57,145.36
4312 GELCICH	JOHN	LAND USE	PRINCIPAL PLANNER	\$19,730.79							\$19,730.79
61 HICKS	EDWARD	LAND USE	ASSISTANT WIRING INSPECTOR	\$48,549.96							\$48,549.96
991 HUNT	DANIEL	LAND USE	ASST PLUMB & GAS INSPECTOR	\$2,225.00							\$2,225.00
743 KADLIK	CHARLES	LAND USE	DIR OF MUNICIPAL INSPECTIONS	\$92,788.33	\$350.00						\$93,138.33
570 MACADAM	DONALD	LAND USE	CONSERVATION ADMINISTRATOR	\$80,482.11	\$400.00						\$80,882.11
3674 MELNICK	JAMES	LAND USE	ASSISTANT WIRING INSPECTOR	\$4,450.00							\$4,450.00
728 ROGERS	ANNA	LAND USE	ADMINISTRATIVE ASSISTANT	\$56,278.94	\$350.00	\$1,663.85			\$1,082.12		\$59,374.91
648 SAKIN	LOUIS	LAND USE	SEALER OF WEIGHTS & MEASURES	\$3,319.46							\$3,319.46
641 SHEPARD	MICHAEL	LAND USE	ASST BUILDING INSPECTOR	\$30,600.00							\$30,600.00
3772 SOARES	SHANNON	LAND USE	ADMINISTRATIVE ASSISTANT	\$43,619.99	\$110.10						\$43,730.09
394 TRAVAGLINI	LOUIS	LAND USE	ASSISTANT WIRING INSPECTOR	\$475.00							\$475.00
351 WALLACE	JACOBA	LAND USE	ADMINISTRATIVE ASSISTANT	\$55,192.14	\$1,250.00	\$2,902.30			\$1,061.21		\$60,405.65
4109 WILSON	GEORGIA	LAND USE	PRINCIPAL PLANNER	\$35,134.64					\$1,122.02		\$36,256.66
815 ZERESKI	PETER	LAND USE	ASST PLUMB & GAS INSPECTOR	\$2,175.00							\$2,175.00
4051 ASCOYTIA	HUGO	POLICE DEPARTMENT	CUSTODIAN POLICE	\$15,174.50				\$440.00			\$15,614.50
392 BENNETT	JOSEPH	POLICE DEPARTMENT	DEPUTY POLICE CHIEF	\$121,967.99				\$1,251.25	\$5,192.32		\$128,411.56
858 BOOTH	PETER	POLICE DEPARTMENT	POLICE OFFICER	\$82,049.50					\$5,477.45		\$87,526.95
636 BRENNAN	TIMOTHY	POLICE DEPARTMENT	POLICE SERGEANT	\$101,915.18	\$400.00	\$11,506.84	\$11,227.64		\$6,914.51		\$131,964.17
276 BUCKLEY	STEPHEN	POLICE DEPARTMENT	POLICE OFFICER	\$78,230.03	\$750.00	\$1,526.40	\$32,110.00		\$9,301.82		\$121,918.25
635 BURCHARD	WILLIAM	POLICE DEPARTMENT	POLICE SERGEANT	\$79,161.42	\$400.00	\$2,531.77	\$12,968.28		\$10,172.37		\$105,233.84
742 CAMPBELL	JACOB	POLICE DEPARTMENT	POLICE OFFICER	\$6,283.72			\$3,300.00		\$7,937.28		\$17,521.00
1060 CARLSON	ELISE	POLICE DEPARTMENT	POLICE INTERN	\$148.50							\$148.50
468 CLARK	PAUL	POLICE DEPARTMENT	DETAIL OFFICER	\$951.72			\$30,477.50				\$31,429.22

3732	CONDON	ANNE-MARIE	POLICE DEPARTMENT	ADMINISTRATIVE MANAGER	\$59,410.55				\$110.00				\$59,520.55
1047	CORRIDAN	JOHN	POLICE DEPARTMENT	POLICE DETECTIVE	\$66,414.74			\$5,150.88	\$13,002.50			\$12,062.51	\$96,630.63
183	CULLITON	PAUL	POLICE DEPARTMENT	DETAIL OFFICER	\$0.00				\$3,300.00				\$3,300.00
511	DEBOER	GREGG	POLICE DEPARTMENT	POLICE OFFICER	\$79,772.23			\$35,666.88	\$1,100.00			\$8,913.00	\$125,852.11
1078	DEIANA	JAY	POLICE DEPARTMENT	POLICE OFFICER	\$54,970.76			\$4,864.18	\$28,875.50			\$2,128.76	\$90,839.20
3777	FLANNERY	RICHARD	POLICE DEPARTMENT	DETAIL OFFICER	\$0.00				\$29,666.52				\$29,666.52
472	GRIFFIN	THOMAS	POLICE DEPARTMENT	DETAIL OFFICER	\$0.00				\$47,145.02				\$47,145.02
3961	GRIMLEY	BRENNAN	POLICE DEPARTMENT	POLICE INTERN	\$246.00								\$246.00
567	HIGGINS	LINDA	POLICE DEPARTMENT	POLICE OFFICER	\$82,705.74		\$400.00					\$7,003.57	\$90,109.31
1083	HONTZEAS	PANAGIOTIS	POLICE DEPARTMENT	POLICE OFFICER	\$54,042.18			\$11,955.26	\$15,976.00			\$10,551.25	\$92,524.69
993	LEE	EDWARD	POLICE DEPARTMENT	POLICE CHIEF	\$144,200.30								\$144,200.30
3887	LYVER	BRENDON	POLICE DEPARTMENT	POLICE OFFICER	\$64,400.48			\$3,104.58	\$14,350.00			\$1,210.97	\$83,066.03
4074	MCGAFFIGAN	MOIRA	POLICE DEPARTMENT	POLICE OFFICER	\$54,604.64			\$4,951.51	\$12,993.00			\$1,777.31	\$74,326.46
534	MCNEIL	MATTHEW	POLICE DEPARTMENT	POLICE SERGEANT	\$103,383.05		\$400.00	\$13,744.50	\$19,622.02			\$6,963.82	\$144,113.39
791	MORAN	JOHN	POLICE DEPARTMENT	POLICE OFFICER	\$76,141.78		\$350.00					\$5,341.12	\$81,832.90
4108	MORTON	DEREK	POLICE DEPARTMENT	POLICE OFFICER	\$55,812.89			\$4,593.02	\$22,674.00			\$1,168.40	\$84,248.31
4190	MUCCIARONE	PRESTON	POLICE DEPARTMENT	POLICE OFFICER	\$46,004.25			\$1,315.98	\$12,540.00			\$1,654.11	\$61,514.34
482	O'BRIEN	PATRICK	POLICE DEPARTMENT	DETAIL OFFICER	\$0.00				\$19,422.00				\$19,422.00
528	ONEIL	AARON	POLICE DEPARTMENT	POLICE SERGEANT	\$102,701.38		\$400.00	\$8,806.00	\$17,359.58			\$6,544.97	\$135,811.93
4276	PAULHUS	MEGAN	POLICE DEPARTMENT	POLICE INTERN	\$1,818.00								\$1,818.00
4189	POLSELLI	RYAN	POLICE DEPARTMENT	POLICE OFFICER	\$46,109.29			\$4,695.90	\$9,864.00			\$1,753.07	\$62,422.26
353	PORTER	JOHN	POLICE DEPARTMENT	POLICE LIEUTENANT	\$118,698.71				\$7,993.87			\$2,403.84	\$129,096.42
263	POWERS	PHILIP	POLICE DEPARTMENT	POLICE OFFICER	\$69,925.48		\$2,000.00	\$23,850.25	\$21,627.38			\$9,688.71	\$127,091.82
3669	SANCHIONI	BRIAN	POLICE DEPARTMENT	POLICE OFFICER	\$60,254.77			\$17,963.04	\$11,712.00			\$10,000.38	\$99,930.19
3664	SANTORO	MATTHEW	POLICE DEPARTMENT	POLICE OFFICER	\$59,340.11			\$3,232.74	\$4,290.00			\$7,722.63	\$74,585.48
484	SANTUCCI	ROBERT	POLICE DEPARTMENT	DETAIL OFFICER	\$0.00				\$1,320.00				\$1,320.00
992	SCHOFIELD	ARTHUR	POLICE DEPARTMENT	POLICE SERGEANT	\$63,191.13			\$3,587.40	\$25,595.00			\$10,783.20	\$103,156.73
363	SHANE	DAVID	POLICE DEPARTMENT	DETAIL OFFICER	\$0.00				\$7,177.02				\$7,177.02
4094	STICKNEY	BENJAMIN	POLICE DEPARTMENT	POLICE OFFICER	\$58,051.73			\$10,301.00	\$6,921.00			\$2,861.47	\$78,135.20
258	SUTTON	MICHAEL	POLICE DEPARTMENT	DETAIL OFFICER	\$0.00				\$770.00				\$770.00
585	VANRAALTEN	SCOTT	POLICE DEPARTMENT	POLICE SERGEANT	\$98,647.98		\$400.00	\$3,451.00	\$15,085.28			\$4,153.13	\$121,737.39
488	WALLACE	CHARLES	POLICE DEPARTMENT	DETAIL OFFICER	\$0.00				\$16,578.00				\$16,578.00
662	BROOKS	EVAN	DISPATCHERS	PUBLIC SAFETY DISPATCHER	\$13,490.27			\$621.15	\$440.00			\$1,495.96	\$16,047.38
3784	CAMPBELL	BENJAMIN	DISPATCHERS	PER DIEM DISPATCH	\$4,130.00			\$720.00	\$20,493.00				\$25,343.00
1031	CORSI	NICOLE	DISPATCHERS	PUBLIC SAFETY DISPATCHER	\$49,170.78			\$3,989.54	\$220.00			\$3,408.97	\$66,789.29
3971	DAVIS	KILEY	DISPATCHERS	PUBLIC SAFETY DISPATCHER	\$45,889.45			\$7,257.02	\$3,362.00			\$1,947.89	\$88,456.36
516	DERAAD	MEAGHAN	DISPATCHERS	COMMUNICATIONS DIRECTOR	\$58,027.83		\$400.00	\$828.35				\$4,347.74	\$63,603.92
3950	FIRTH	BRITTANY	DISPATCHERS	PER DIEM DISPATCH	\$9,450.00			\$720.00	\$660.00				\$10,830.00
361	GOODMAN	JANE	DISPATCHERS	PER DIEM DISPATCH	\$6,160.00			\$240.00	\$440.00				\$6,840.00
275	IADAROLA	STEVEN	DISPATCHERS	PER DIEM DISPATCH	\$4,290.00				\$440.00				\$4,730.00
1100	JOAQUIN	AMANDA	DISPATCHERS	PER DIEM DISPATCH	\$800.00								\$800.00
277	LITCHFIELD	JOHN	DISPATCHERS	PER DIEM DISPATCH	\$0.00				\$550.00				\$550.00
1101	LUIZ	BRAEDYN	DISPATCHERS	PUBLIC SAFETY DISPATCHER	\$51,128.35			\$1,351.07	\$5,476.00			\$3,165.46	\$61,120.88

3890	MILLER	JESSE	DISPATCHERS	PER DIEM DISPATCH	\$1,240.00				\$1,100.00			\$2,340.00
3977	REILLY	RYAN	DISPATCHERS	PER DIEM DISPATCH	\$5,500.00			\$840.00	\$440.00			\$6,780.00
4107	REMLIARD	BRITNEY	DISPATCHERS	PER DIEM DISPATCH	\$9,020.50			\$600.00				\$9,620.50
3978	RIESS	KEVIN	DISPATCHERS	PUBLIC SAFETY DISPATCHER	\$46,637.83			\$13,121.01	\$10,042.00		\$2,936.79	\$72,737.63
3861	RODAS	CLAUDIA	DISPATCHERS	PER DIEM DISPATCH	\$18,630.00			\$1,830.00	\$3,093.00			\$23,553.00
3976	SITHOLE	FARAI	DISPATCHERS	PUBLIC SAFETY DISPATCHER	\$46,644.64			\$4,355.57	\$17,517.50		\$3,383.91	\$71,901.62
4022	STANLEY	BRENDA	DISPATCHERS	PUBLIC SAFETY DISPATCHER	\$48,930.29			\$3,053.33	\$11,674.00		\$3,306.81	\$66,964.43
1131	VALOVGIN	CYNTHIA	DISPATCHERS	PUBLIC SAFETY DISPATCHER	\$52,601.36			\$13,199.29	\$3,925.00		\$4,642.95	\$74,368.60
562	BAILEY	MATTHEW	FIRE DEPARTMENT	FIRE FIGHTER	\$71,539.88	\$400.00		\$29,658.96			\$4,524.53	\$110,123.37
4071	CAMPBELL	JOSIAH	FIRE DEPARTMENT	FIRE FIGHTER	\$59,986.04			\$6,191.36			\$3,927.88	\$70,105.28
378	CARON	ROBERT	FIRE DEPARTMENT	FIRE FIGHTER DAYS	\$75,369.58	\$351.00		\$11,920.55			\$3,478.56	\$91,119.69
460	CARVER	MARY	FIRE DEPARTMENT	ADMINISTRATIVE MANAGER	\$63,660.12	\$750.00					\$1,224.23	\$65,634.35
467	CLARK	FRANCIS	FIRE DEPARTMENT	FIRE FIGHTER	\$71,766.76	\$2,000.00		\$11,435.33			\$5,133.86	\$90,335.95
208	CLARK	ROBERT	FIRE DEPARTMENT	FIRE FIGHTER	\$69,076.80	\$400.00		\$2,783.22			\$5,516.56	\$77,776.58
48	COLLINS	JAMES	FIRE DEPARTMENT	CALL FIREFIGHTER	\$839.69				\$18,652.00			\$19,491.69
794	CORCORAN	RICHARD	FIRE DEPARTMENT	FIRE FIGHTER	\$72,939.88	\$350.00		\$3,256.34			\$3,366.48	\$79,912.70
686	DANAHY	NICHOLAS	FIRE DEPARTMENT	CALL FIREFIGHTER	\$353.36							\$353.36
492	DAUGHERTY	GARY	FIRE DEPARTMENT	FIRE LIEUTENANT	\$83,617.60	\$350.00		\$52,506.78			\$6,497.32	\$142,971.70
4191	DE RIVERA	JOHN	FIRE DEPARTMENT	FIRE FIGHTER DAYS	\$50,890.35			\$5,691.50			\$2,374.00	\$58,955.85
3764	FINNERAN	PAUL	FIRE DEPARTMENT	FIRE FIGHTER	\$63,744.00			\$12,864.46			\$3,430.00	\$80,038.46
640	FREDERICK	JAMES	FIRE DEPARTMENT	FIRE FIGHTER	\$74,239.88	\$400.00		\$6,254.33			\$3,426.48	\$84,320.69
587	GOSSELIN	JAMES	FIRE DEPARTMENT	FIRE FIGHTER	\$76,669.58	\$400.00		\$13,585.80			\$6,139.56	\$96,794.94
21	GROSS	PATRICK	FIRE DEPARTMENT	FIRE FIGHTER	\$69,076.80	\$400.00		\$22,013.44			\$4,504.36	\$95,994.60
430	HARRIS	CARL	FIRE DEPARTMENT	FIRE LIEUTENANT	\$81,151.72	\$750.00		\$26,029.04			\$3,745.44	\$111,676.20
762	HEALY	TIMOTHY	FIRE DEPARTMENT	FIRE PREVENTION OFFICER	\$82,081.74	\$350.00		\$30,366.10			\$4,933.00	\$117,730.84
4247	ISRAELOFF	MAXWELL	FIRE DEPARTMENT	FIRE FIGHTER DAYS	\$37,510.50			\$2,223.14			\$2,056.60	\$41,790.24
979	JORDAN	SARA	FIRE DEPARTMENT	FIRE FIGHTER	\$73,139.88			\$11,831.65			\$3,366.48	\$88,338.01
654	JURASEK	SCOTT	FIRE DEPARTMENT	FIRE LIEUTENANT	\$78,754.52	\$400.00		\$25,151.74	\$19,948.50		\$4,634.80	\$128,889.56
3968	KRAUSS	JOHN	FIRE DEPARTMENT	FIRE FIGHTER	\$61,988.82			\$18,910.92			\$4,335.82	\$85,235.36
855	KRAUSS	WILLIAM	FIRE DEPARTMENT	FIRE LIEUTENANT	\$82,617.60			\$19,462.70			\$4,758.72	\$106,839.02
530	LEWIS	DOUGLAS	FIRE DEPARTMENT	FIRE FIGHTER	\$69,076.80	\$400.00		\$4,981.50	\$5,696.00		\$3,188.16	\$83,342.46
556	MILLER	WILLIAM	FIRE DEPARTMENT	DEPUTY FIRE CHIEF	\$103,987.35						\$1,999.74	\$105,987.09
566	PIORKOWSKI	KAZIMIERZ	FIRE DEPARTMENT	FIRE FIGHTER	\$73,258.84	\$400.00		\$5,251.22			\$4,366.48	\$83,276.54
588	POIRIER	THOMAS	FIRE DEPARTMENT	FIRE PREVENTION OFFICER	\$82,081.74	\$400.00		\$4,084.30			\$7,788.40	\$94,354.44
459	PRESCOTT	MICHAEL	FIRE DEPARTMENT	FIRE FIGHTER	\$71,506.76	\$750.00		\$7,022.97			\$3,300.36	\$82,580.09
4106	RAHILL	PATRICK	FIRE DEPARTMENT	FIRE FIGHTER	\$59,499.10			\$6,163.69			\$3,417.82	\$69,080.61
589	SEYMOUR	NORMAN	FIRE DEPARTMENT	FIRE FIGHTER	\$72,806.76	\$400.00		\$9,250.73			\$7,860.36	\$90,317.85
1075	SHERIDAN	JOHN	FIRE DEPARTMENT	FIRE LIEUTENANT	\$75,270.35			\$25,033.38			\$3,801.75	\$104,105.48
485	SLAMAN	STEPHEN	FIRE DEPARTMENT	FIRE CHIEF	\$135,528.19							\$135,528.19
3969	SMITH	DANIEL	FIRE DEPARTMENT	FIRE FIGHTER	\$63,325.61			\$11,917.21			\$4,186.86	\$79,429.68
1046	TOROSIAN	MICHAEL	FIRE DEPARTMENT	CALL FIREFIGHTER	\$17.58							\$17.58
871	DALTORIO	DAVID	ENGINEERING AND FACILITIES	TOWN ENG. & FACILITIES DIR	\$114,517.54							\$2,202.26
510	LYNCH	CORNELIUS	ENGINEERING AND FACILITIES	FACILITIES CUSTODIAN	\$14,526.85							\$14,526.85

3795	PICOTTE	STEVEN	ENGINEERING AND FACILITIES	FACILITIES CUSTODIAN	\$47,070.40		\$2,953.24				\$50,023.64
4044	REED	MATTHEW	ENGINEERING AND FACILITIES	FACILITIES MANAGER	\$53,076.25		\$4,271.31				\$57,347.56
4271	SENA	NEY	ENGINEERING AND FACILITIES	RECYCLING ATTENDANT	\$3,410.00						\$3,410.00
3865	BENITICH	KIMBERLEY	DPW ADMINISTRATION	ADMINISTRATIVE ASSISTANT	\$50,884.16		\$3,171.03				\$54,055.19
494	CARTY	ERIC	DPW ADMINISTRATION	WATER SEWER MANAGER	\$94,848.00	\$2,000.00				\$1,824.00	\$98,672.00
555	MANSIR	MICHAEL	DPW ADMINISTRATION	HIGHWAY MANAGER	\$94,848.00	\$400.00					\$95,248.00
857	REGAN	JUDITH	DPW ADMINISTRATION	ADMINISTRATIVE MANAGER	\$64,519.25	\$400.00					\$64,919.25
891	WESTERLING	JOHN	DPW ADMINISTRATION	DPW DIRECTOR	\$115,111.51						\$115,111.51
3659	ALLEN	DONALD	DPW	WATER TECHNICIAN	\$339.55						\$339.55
758	ARENA	JOSEPH	DPW	HEAVY EQUIPMENT OPERATOR	\$53,689.88		\$11,607.47		\$150.00		\$65,447.35
593	ARMSSTRONG	DAVID	DPW	MAINT MECHANIC	\$52,874.47	\$400.00	\$11,663.08				\$64,937.55
4295	BARRY	COLLIN	DPW	HEAVY EQUIPMENT OPERATOR	\$17,445.76		\$4,743.45				\$22,189.21
655	BATES	DANIEL	DPW	WATER TECHNICIAN	\$57,280.68	\$400.00	\$35,359.96		\$165.24		\$93,205.88
816	BERNIER	JOHN	DPW	HEAVY EQUIPMENT OPERATOR	\$56,045.88		\$11,436.39		\$392.46		\$67,874.73
699	BERTHELETTE	GERARD	DPW	ASSISTANT FOREMAN	\$58,824.10	\$350.00	\$19,400.26		\$226.24		\$78,800.60
3860	CANASTAR	PATRICK	DPW	HEAVY EQUIPMENT OPERATOR	\$53,140.79		\$13,423.80		\$150.00		\$66,714.59
4130	CANTY	KYLE	DPW	LABORER DPW SEASONAL	\$3,136.00						\$3,136.00
3663	CARLISLE	MARC	DPW	HEAVY EQUIPMENT OPERATOR	\$22,231.42		\$2,147.02		\$801.99		\$25,180.43
3150	CARTY	BRANDON	DPW	HEAVY EQUIPMENT OPERATOR	\$11,851.19						\$11,851.19
981	DAGG	CHRISTOPHER	DPW	HEAVY EQUIPMENT OPERATOR	\$56,045.89		\$11,708.64		\$150.00		\$67,904.53
908	FENNEUFF	JEDIDIAH	DPW	WATER TECHNICIAN	\$57,280.65		\$34,544.77		\$220.32		\$92,045.74
121	FREDETTE	MICHAEL	DPW	WORKING FOREMAN	\$60,808.48	\$2,000.00	\$21,811.83				\$84,620.31
4343	GALIN	JEFFREY	DPW	LABORER DPW SEASONAL	\$1,811.04						\$1,811.04
598	GOGAN	MATTHEW	DPW	WATER TECHNICIAN	\$57,280.68	\$400.00	\$20,276.48				\$77,957.16
4344	LEE	EDWARD	DPW	LABORER DPW SEASONAL	\$1,811.04						\$1,811.04
3672	LOMBARDI	ALFONSO	DPW	SEWER TECHNICIAN	\$56,561.02		\$21,792.58		\$19.94		\$78,373.54
478	LUKEY	JAMES RUSSELL	DPW	HEAVY EQUIPMENT OPERATOR	\$19,400.51	\$1,250.00	\$788.19		\$5,222.91		\$26,661.61
4178	MCDONALD	SHAWN	DPW	WATER TECHNICIAN	\$47,944.73		\$15,793.86				\$63,738.59
982	MCDONNELL	PATRICK	DPW	HEAVY EQUIPMENT OPERATOR	\$56,045.98		\$11,778.76		\$634.92		\$68,459.66
574	MCLAUGHLIN	PAUL	DPW	HEAVY EQUIPMENT OPERATOR	\$56,045.91	\$400.00	\$7,645.53				\$64,091.44
308	MOORE	CHARLES	DPW	HEAVY EQUIPMENT OPERATOR	\$56,045.93	\$1,250.00	\$12,697.92				\$69,993.85
4129	OLEARY	BRENDAN	DPW	LABORER DPW SEASONAL	\$6,688.64						\$6,688.64
680	PYNE	JEFFREY	DPW	SEWER TECHNICIAN	\$57,280.66	\$350.00	\$19,593.53				\$77,224.19
144	SCHIOSKI	PHILIP	DPW	WORKING FOREMAN	\$60,830.38	\$350.00	\$12,122.44				\$73,302.82
985	SHEHATA	RAYMOND	DPW	ASSISTANT MECHANIC	\$56,046.01		\$12,576.45		\$10.10		\$68,632.56
486	STEWART	JAMES	DPW	HEAVY EQUIPMENT OPERATOR	\$56,045.97	\$2,000.00	\$10,184.97				\$68,230.94
4328	CUEVA	CAROLINE	BOARD OF HEALTH	BOH SUMMER INTERN	\$2,340.00						\$2,340.00
3886	MCAULIFFE	SHAUN	BOARD OF HEALTH	HEALTH DIRECTOR	\$81,679.97						\$81,679.97
988	RUBERTI LAROCHE	NIDIA	BOARD OF HEALTH	ADMINISTRATIVE ASSISTANT	\$53,580.58		\$5,287.69				\$58,868.27
844	ALI	ZAHRA	SENIOR CENTER	FOOD SERVICE WORKER SC	\$6,562.65						\$6,562.65
603	ALESSIO	JUDITH	SENIOR CENTER	ADMINISTRATIVE ASSISTANT	\$50,460.82	\$350.00					\$50,810.82
1050	AYLWARD	MAUREEN	SENIOR CENTER	FOOD SERVICE WORKER SC	\$9,590.75						\$9,590.75
935	BECK	AMY	SENIOR CENTER	SENIOR CENTER DIRECTOR	\$65,298.44				\$3,920.00		\$69,218.44

3796	DENEEN	LISA	SENIOR CENTER	SENIOR CENTER RECEPTIONIST	\$37,880.73					\$37,880.73
4303	DEON	LISA	SENIOR CENTER	SR CTR OUTREACH COORDINATOR	\$11,039.52					\$11,039.52
481	MONGIAT	LOUIS	SENIOR CENTER	SENIOR CENTER VAN DRIVER	\$13,311.00					\$13,311.00
4085	MUNROE	RICHARD	SENIOR CENTER	FOOD SERVICE WORKER SC	\$10,874.50					\$10,874.50
1045	NEWTON	MARK	SENIOR CENTER	FOOD SERVICE WORKER SC	\$3,740.00					\$3,740.00
995	RAUM	JOYCE	SENIOR CENTER	SENIOR CENTER OUTREACH WORKER	\$17,353.08				\$773.49	\$18,126.57
757	ROBINSON	GEORGE	SENIOR CENTER	SENIOR CENTER VAN DRIVER	\$19,320.38					\$19,320.38
4311	SHAHEEN	ASHLEY	SENIOR CENTER	SENIOR CTR ASSISTANT DIRECTOR	\$11,000.76					\$11,000.76
1132	STEWART	SUSAN	SENIOR CENTER	SENIOR CTR VOLUNTEER COORD	\$16,179.81					\$16,179.81
375	TROUPES	MARLENE	SENIOR CENTER	SENIOR CENTER OUTREACH WORKER	\$41,342.53				\$759.60	\$42,102.13
944	WARNER	RUTH	SENIOR CENTER	FOOD SERVICE WORKER SC	\$4,010.50					\$4,010.50
4319	ALCOTT-MILLER	DAWN	YOUTH SERVICES	YOUTH & FAMILY SVCS DIRECTOR	\$16,096.14					\$16,096.14
1096	HILDRETH	DENISE	YOUTH SERVICES	YOUTH & FAMILY SVCS DIRECTOR	\$42,054.89					\$42,054.89
3918	SOUZA	COLLEEN	YOUTH SERVICES	YOUTH & FAMILY SVCS COUNSELOR	\$32,269.24				\$1,200.00	\$33,469.24
3852	AHMAD	MAZ	LIBRARY	JUNIOR LIBRARY ASSISTANT	\$939.31					\$939.31
248	ALEXANDER	TONI	LIBRARY	SENIOR LIBRARY ASSISTANT	\$44,844.80	\$350.00				\$45,194.80
1048	BACKMAN	HEATHER	LIBRARY	LIBRARY DIRECTOR	\$81,007.20					\$81,007.20
867	BAKER FOWLER	NANCY	LIBRARY	NB LIBRARY EMPLOYEE	\$21,642.23					\$21,642.23
3818	BELGER	MAUREEN	LIBRARY	NB LIBRARY EMPLOYEE	\$3,715.58					\$3,715.58
4209	COLANTONIO	RYAN	LIBRARY	SUB LIBRARY ASSISTANT	\$519.00					\$519.00
4196	COMBOY	MICHAEL	LIBRARY	SUBSTITUTE REF LIBRARIAN	\$1,619.42					\$1,619.42
4086	CONBOY	ANDREA	LIBRARY	CHILDREN'S LIBRARIAN	\$7,908.20					\$7,908.20
734	CONNELLY	LINDA	LIBRARY	NB LIBRARY EMPLOYEE	\$21,289.01					\$21,289.01
4275	COOK	DANIELLE	LIBRARY	REF/TECH LIBRARIAN	\$9,051.93					\$9,051.93
715	GALLAGHER	NIA	LIBRARY	NB LIBRARY EMPLOYEE	\$24,794.85					\$24,794.85
818	HUNTER	SARA	LIBRARY	LIBRARY TECHNICIAN	\$45,320.59					\$45,320.59
767	KOFRON	DENISE	LIBRARY	SUB LIBRARY ASSISTANT	\$33,541.92	\$350.00				\$35,091.92
4210	KUVADIA	KHYATI	LIBRARY	SUB LIBRARY ASSISTANT	\$4,097.66				\$2,097.66	\$35,989.58
879	LESUER	CAROL	LIBRARY	NB LIBRARY EMPLOYEE	\$24,479.57					\$24,479.57
4211	MANNAN	RYANN	LIBRARY	SUB LIBRARY ASSISTANT	\$463.50					\$463.50
4072	MCCARTHY	JESSI	LIBRARY	ADULT SERVICES LIBRARIAN	\$54,624.01					\$54,624.01
4235	MCCOOL	SARAH	LIBRARY	REF/TECH LIBRARIAN	\$72.00					\$72.00
983	OLAFSEN	DONNA	LIBRARY	NB LIBRARY EMPLOYEE	\$11,009.83					\$11,009.83
3921	SPEICHER	ANNMARIE	LIBRARY	SUB LIBRARY ASSISTANT	\$23,663.91					\$23,663.91
4208	STORM	UMA	LIBRARY	SUB LIBRARY ASSISTANT	\$3,019.66					\$3,019.66
3705	THIE	ANNE	LIBRARY	YOUNG ADULT LIBRARIAN	\$52,516.01					\$52,516.01
4197	TOMAINO	SARA	LIBRARY	SUBSTITUTE REF LIBRARIAN	\$2,786.26					\$2,786.26
3906	WEBB	KRISTEN	LIBRARY	NB LIBRARY EMPLOYEE	\$9,016.66					\$9,016.66
4152	ALLEN	MARGARET	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$2,491.50					\$2,491.50
3737	ALLEN	WILLIAM	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$3,080.97					\$3,080.97
1049	ALLEN	COLLEEN	PARKS AND RECREATION	PROGRAM COORDINATOR	\$36,996.00					\$36,996.00
4345	ARENA	JOSEPH	PARKS AND RECREATION	PARKING LOT ATTENDANT SEASONAL	\$180.00					\$180.00
3982	BIRD	MATTHEW	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,333.21					\$1,333.21

4147	BOUVIER	JONATHAN	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$907.50					\$907.50
4334	BROWN	MATTHEW	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$444.00					\$444.00
4146	CARRAZZA	CARALINE	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$2,463.00					\$2,463.00
4346	CESTARI	CATHERINE	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$450.00					\$450.00
4340	COUTINHO	ISABELLE	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$180.00					\$180.00
1009	CRONIN	ADAM	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,381.19					\$1,381.19
4158	DOUGHERTY	TYLER	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,270.50					\$1,270.50
1099	DURR	SARAH	PARKS AND RECREATION	HEAD LIFEGUARD SEASONAL	\$2,836.90					\$2,836.90
4139	ESTELLA	CAROLINE	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$2,518.00					\$2,518.00
4149	GAUGHAN	BRIAN	PARKS AND RECREATION	LIFEGUARD SEASONAL	\$1,899.00					\$1,899.00
4347	GRABMEIER	ANGELINE	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$180.00					\$180.00
4142	GROSS	MATTHEW	PARKS AND RECREATION	LIFEGUARD SEASONAL	\$3,240.75					\$3,240.75
1021	GUELF	JOHN	PARKS AND RECREATION	PARKS & REC DIRECTOR	\$74,793.52					\$74,793.52
3759	HALLORAN	CATLYN	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$2,202.62					\$2,202.62
3954	HALLORAN	MEGAN	PARKS AND RECREATION	HEAD COUNSELOR SEASONAL	\$2,462.66					\$2,462.66
4150	HAMBLET	THOMAS	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,687.50					\$1,687.50
4144	HAMLIN	KATHLEEN	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,892.00					\$1,892.00
4151	HART	JAIMIE	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$990.00					\$990.00
1133	HART	JENNIFER	PARKS AND RECREATION	PROGRAM COORDINATOR	\$20,370.00					\$20,370.00
3757	HUEBNER	KATHERINE	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$2,350.93					\$2,350.93
4140	HUEBNER	WILLIAM	PARKS AND RECREATION	LIFEGUARD SEASONAL	\$2,420.70					\$2,420.70
4173	KARP	EMILY	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$110.00					\$110.00
3956	KESTER	RYAN	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$2,129.40					\$2,129.40
3760	LIBERTA	ELIZABETH	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,660.95					\$1,660.95
3957	LOGAN	DANIEL	PARKS AND RECREATION	LIFEGUARD SEASONAL	\$3,217.05					\$3,217.05
3958	MALLOY	COLLEEN	PARKS AND RECREATION	PROGRAM SUPERVISOR SEASONAL	\$1,575.72					\$1,575.72
3413	MAZZONE	ZACHARY	PARKS AND RECREATION	SUMMER PROGRAM DIRECTOR	\$4,960.80					\$4,960.80
4330	MCCLUSKEY	KRISTIN	PARKS AND RECREATION	PARKING LOT ATTENDANT SEASONAL	\$180.00					\$180.00
4138	MICK	DELANEY	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,639.00					\$1,639.00
4145	MORNINGSTAR	LILLIAN	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,210.00					\$1,210.00
4143	MURPHY	BRADY	PARKS AND RECREATION	LIFEGUARD SEASONAL	\$1,751.25					\$1,751.25
3780	MURPHY	CAROLINE	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,853.86					\$1,853.86
4351	NEALON	ANDREW	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$420.00					\$420.00
4341	O'CONNOR	OLIVIA	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$360.00					\$360.00
4137	PUCCI	NATHAN	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,556.50					\$1,556.50
4148	SCHMIDT	JACOB	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$2,070.00					\$2,070.00
3959	SCHMIDT	EMILY	PARKS AND RECREATION	HEAD COUNSELOR SEASONAL	\$2,650.78					\$2,650.78
4352	SCIRE	SAMUEL	PARKS AND RECREATION	PARKING LOT ATTENDANT SEASONAL	\$135.00					\$135.00
4141	TERRY	CURTIS	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$825.00					\$825.00
3960	THISSELL	JULIA	PARKS AND RECREATION	HEAD COUNSELOR SEASONAL	\$3,052.08					\$3,052.08
3985	WEILDING	GABRIELLE	PARKS AND RECREATION	COUNSELOR-SEASONAL	\$1,699.84					\$1,699.84
3988	BRADWAY	CHELSEA	PRESCHOOL	TEACHER	\$90,878.06					\$90,878.06
3617	COLELLA	DEBORAH	PRESCHOOL	PARAPROFESSIONAL_SPED	\$1,778.56					\$1,778.56



2650	CONROY	LYNN	PRESCHOOL	TEACHER					\$80,483.26				\$4,916.87	\$85,400.13
4184	DYKHOFF	SUSAN	PRESCHOOL	PARAPROFESSIONAL_SPED					\$19,482.77					\$19,482.77
3720	FLANDERS	JESSICA	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$397.84					\$397.84
4175	FLUMERE	ELISABETH	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$28,145.41					\$28,145.41
2261	FREEDMAN	MARY LYNN	PRESCHOOL	TEACHER					\$98,333.08				\$5,525.46	\$103,858.54
4188	GROSS	MARIA	PRESCHOOL	PARAPROFESSIONAL_SPED					\$20,688.93					\$20,688.93
3938	HEAL	KATHLEEN	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$32,705.04					\$32,705.04
4039	JOCHIM	DIANNE	PRESCHOOL	PARAPROFESSIONAL_SPED					\$1,350.00					\$1,350.00
3892	KELLY	JENNIFER	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$15,276.25					\$15,276.25
4002	MANTONI	ELIZABETH	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$14,489.12					\$14,489.12
4015	PAK	LAUREL	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$33,450.11					\$33,450.11
3434	PRESEAU	DAWN	PRESCHOOL	PARAPROFESSIONAL_SPED					\$21,496.06					\$21,496.06
4227	RAMSEY	KYLEE	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$17,955.54					\$17,955.54
3606	SACCOCIO	CARLY	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$33,673.93					\$33,673.93
1721	SCHARTNER	KRISTEN	PRESCHOOL	TEACHER					\$95,254.55				\$96.00	\$95,350.55
3619	SULLIVAN	AMY	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$2,090.92					\$2,090.92
1937	SULLIVAN	KIMBERLY	PRESCHOOL	TEACHER					\$87,378.06				\$7,096.00	\$94,474.06
2970	THOMAS	LAUREN	PRESCHOOL	PARAPROFESSIONAL_SPED					\$25,710.69					\$25,710.69
4050	WALSH	STEFANIE	PRESCHOOL	PARAPROFESSIONAL_SPED ABA					\$32,671.82					\$32,671.82
1712	ALLEN	CHRISTINE	MARATHON SCHOOL	TEACHER					\$100,371.29				\$596.00	\$100,967.29
4012	AMERSHEK	RENE	MARATHON SCHOOL	PARAPROFESSIONAL_SPED					\$22,990.41					\$22,990.41
2111	ANDERSON	JUDITH	MARATHON SCHOOL	TEACHER					\$100,603.88				\$96.00	\$100,699.88
4195	ANIELLO	ALICIA	MARATHON SCHOOL	TEACHER					\$41,549.80					\$41,549.80
4166	BARNETT	KENDALL	MARATHON SCHOOL	TEACHER					\$52,871.00					\$52,871.00
3161	BARRY	KATELYN	MARATHON SCHOOL	TEACHER					\$82,554.94				\$12,028.00	\$94,582.94
3381	BEAUREGARD	MEREDITH	MARATHON SCHOOL	TEACHER					\$60,019.09					\$60,019.09
316	BOISVERT	MARK	MARATHON SCHOOL	TEACHER					\$84,892.08	\$1,350.00			\$2,500.00	\$88,742.08
3604	BRESCIA	AMY	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR					\$302.76					\$302.76
1250	BURNS	MAUREEN	MARATHON SCHOOL	NURSE					\$77,908.46				\$428.40	\$78,336.86
4239	CASTILLO	MANDY	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA					\$3,581.80					\$3,581.80
2751	CHAGNON	ALAINA	MARATHON SCHOOL	TEACHER					\$90,910.04				\$96.00	\$91,006.04
4281	CHASE	SAMANTHA	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA					\$3,468.98					\$3,468.98
3786	CONNORS	TIMOTHY	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA					\$37,200.50					\$37,200.50
2079	CONSTANTINE	JANET	MARATHON SCHOOL	TEACHER					\$94,504.25				\$96.00	\$94,600.25
2925	CONSTANTINO	LORI	MARATHON SCHOOL	TEACHER					\$88,123.10				\$3,000.00	\$91,123.10
4291	COOMBS	CHRISTINE	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA					\$12,247.41					\$12,247.41
1579	CULLEN	HEIDI	MARATHON SCHOOL	TEACHER					\$100,603.88					\$100,603.88
3046	DAUPHIN	STEPHANIE	MARATHON SCHOOL	TEACHER					\$69,154.00				\$96.00	\$69,250.00
958	DAVIS	DEBORAH	MARATHON SCHOOL	TEACHER					\$101,506.03	\$850.00			\$3,576.00	\$105,932.03
1071	DENAULT	AMY	MARATHON SCHOOL	TEACHER					\$90,878.06	\$850.00				\$91,728.06
4135	DICKERSON	SHANNON	MARATHON SCHOOL	ASSISTANT PRINCIPAL 210					\$92,106.12					\$92,106.12
4304	DUBE	ELIZABETH	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA					\$7,516.55					\$7,516.55
3283	DUBEAU	LAUREN	MARATHON SCHOOL	PRINCIPAL					\$128,601.23					\$128,601.23

1430	FARQUHARSON	NINA	MARATHON SCHOOL	TEACHER																\$100,603.88	\$2,500.00	\$103,103.88	
2081	FARRELL	ELIZABETH	MARATHON SCHOOL	TEACHER																	\$90,878.06	\$4,000.00	\$94,878.06
1586	FERGUSON	COLETTE	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR																	\$23,476.80		\$23,476.80
1263	FERGUSON	SUSAN	MARATHON SCHOOL	TEACHER																	\$100,603.88	\$850.00	\$101,453.88
4018	FERREIRA-BURGESS	JAIIME	MARATHON SCHOOL	TEACHER																	\$80,566.23		\$80,566.23
730	FIORANTINO	NANCY	MARATHON SCHOOL	TEACHER																	\$100,603.88	\$1,350.00	\$101,953.88
1573	FLEMING	MARY ANNE	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR																	\$23,424.91		\$23,424.91
2416	FORNACIARI	JANICE	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR																	\$310.32		\$310.32
2777	GLEASON	KIRSTEN	MARATHON SCHOOL	TEACHER																	\$77,929.02	\$64.00	\$77,993.02
4016	GRAUTSKI	ARISSA	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR																	\$278.28		\$278.28
2516	HAMILTON	CHRISTINE	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR																	\$23,552.43		\$23,552.43
639	HARRIS	MAUREEN	MARATHON SCHOOL	TEACHER																	\$100,603.88	\$1,100.00	\$101,703.88
1423	HOMAN	STACEY	MARATHON SCHOOL	TEACHER																	\$100,603.88	\$96.00	\$100,699.88
3813	HOWELL	SARA	MARATHON SCHOOL	TEACHER																	\$72,816.12		\$72,816.12
2593	JADAROLA	JUNE	MARATHON SCHOOL	FOOD SERVICES WORKER																	\$20,189.97	\$300.00	\$20,489.97
724	JACOB	LINDA	MARATHON SCHOOL	TEACHER																	\$0.00	\$2,500.00	\$2,500.00
3443	KAHN	JULIE	MARATHON SCHOOL	TEACHER																	\$87,427.29		\$87,427.29
862	KANE	JENNIFER	MARATHON SCHOOL	TEACHER																	\$93,594.95	\$650.00	\$94,244.95
4278	KARB	MEGAN	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA																	\$15,117.46		\$15,117.46
1861	KNIAGER	CONCETTA	MARATHON SCHOOL	12 MONTH SECRETARY																	\$54,413.24	\$800.00	\$55,213.24
4245	LALLY	JOAN	MARATHON SCHOOL	FOOD SERVICES WORKER																	\$5,102.85		\$5,102.85
3456	LEARY	REBECCA	MARATHON SCHOOL	TEACHER																	\$63,544.00		\$63,544.00
2866	LEARNER	LAURA	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR																	\$22,834.85		\$22,834.85
3599	LESPEANCE	VICTORIA	MARATHON SCHOOL	PARAPROFESSIONAL_SPED																	\$23,200.18		\$23,200.18
3597	LUCY	KAREN	MARATHON SCHOOL	TEACHER																	\$40,742.60	\$572.69	\$41,315.29
1767	MACDONALD	MORIAH	MARATHON SCHOOL	TEACHER																	\$50,301.94	\$603.47	\$50,905.41
3631	MARET	JENNIFER	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA																	\$35,562.64		\$35,562.64
4238	MASON	DONNA	MARATHON SCHOOL	TEACHER																	\$33,878.28		\$33,878.28
2638	MAYNARD	SANDY	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA																	\$35,118.52	\$507.00	\$35,625.52
2767	MELLO	SUSAN	MARATHON SCHOOL	TEACHER																	\$49,184.70	\$649.84	\$49,834.54
132	MINKLE	MARGARET	MARATHON SCHOOL	FOOD SERVICES WORKER																	\$29,966.72	\$500.00	\$30,466.72
1034	MORAN	WENDY	MARATHON SCHOOL	TEACHER																	\$72,158.32	\$650.00	\$72,808.32
2861	NAUGHTON	MICHELLE	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR																	\$22,443.90		\$22,443.90
1956	NOFSINGER	DANIELLE	MARATHON SCHOOL	TEACHER																	\$91,285.39		\$91,285.39
2810	NORTON	DANIEL	MARATHON SCHOOL	TEACHER																	\$77,765.23	\$8,992.00	\$86,757.23
4096	OSBORNE	MEGHAN	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA																	\$33,777.98		\$33,777.98
4011	PALMER	MEGAN	MARATHON SCHOOL	PARAPROFESSIONAL_SPED																	\$22,852.29		\$22,852.29
3164	PEARSON	KRISTEN	MARATHON SCHOOL	TEACHER																	\$84,873.88	\$96.00	\$84,969.88
3172	PELOQUIN	ALYSSA	MARATHON SCHOOL	TEACHER																	\$69,661.88		\$69,661.88
3808	PERKOSKI	LAURA	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA																	\$21,419.51		\$21,419.51
2379	PICKENS	KELLY	MARATHON SCHOOL	TEACHER																	\$100,603.88	\$253.73	\$100,857.61
2665	ROBERTS	JANICE	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR																	\$20,775.81		\$20,775.81
2454	ROBINSON	CATHERINE	MARATHON SCHOOL	TEACHER																	\$97,305.38	\$3,000.00	\$100,305.38

1748	RYDER	BETH	MARATHON SCHOOL	TEACHER				\$78,867.10				\$78,867.10
1459	SANFORD	TIMOTHY	MARATHON SCHOOL	TEACHER				\$87,629.88				\$87,629.88
3605	SMITH	HEATHER	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR				\$22,919.19				\$22,919.19
4170	SMITH-CAFFREY	RACHEL	MARATHON SCHOOL	TEACHER				\$52,871.00				\$52,871.00
3585	STANTON	STEPHANIE	MARATHON SCHOOL	TEACHER				\$63,996.92				\$63,996.92
2254	STONE	MVAH	MARATHON SCHOOL	TEACHER				\$87,427.29			\$96.00	\$87,523.29
3945	SUDDAPALLI	JYOTHI	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR				\$20,720.24				\$20,720.24
3475	TABAKIN	ROSEMARY	MARATHON SCHOOL	10 MONTH SECRETARY				\$29,957.85				\$29,957.85
3587	VOLENT	MALORIE	MARATHON SCHOOL	TEACHER				\$60,769.02				\$60,769.02
131	VORCE	AUDREY	MARATHON SCHOOL	FOOD SERVICES WORKER				\$5,526.70			\$350.00	\$5,876.70
4171	VOUGHT	CALLY	MARATHON SCHOOL	TEACHER				\$8,862.31			\$405.34	\$9,267.65
1997	VUMBACA	JEANNE	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA				\$467.46				\$467.46
3922	WELBY	MANDY	MARATHON SCHOOL	PARAPROFESSIONAL_REGULAR				\$21,856.86				\$21,856.86
1292	WILLIAMSON	REBECCA	MARATHON SCHOOL	TEACHER				\$100,582.74			\$96.00	\$100,678.74
3296	YODER	MARGARET	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA				\$34,859.50				\$34,859.50
3686	ZOTOS	ELENA	MARATHON SCHOOL	PARAPROFESSIONAL_SPED ABA				\$37,536.37				\$37,536.37
3312	ABBARAJU	RENUKA	ELMWOOD SCHOOL	TEACHER				\$82,091.10			\$1,275.00	\$83,366.10
1277	ALTAVILLA	ANNE-MARIE	ELMWOOD SCHOOL	TEACHER			\$1,100.00	\$100,603.88			\$576.00	\$102,279.88
4192	BACON	JERILYN	ELMWOOD SCHOOL	FOOD SERVICES WORKER				\$336.33				\$336.33
4	BAGLEY	SUSAN	ELMWOOD SCHOOL	TEACHER			\$1,350.00	\$100,603.88				\$101,953.88
1043	BAIN	KATHRYN	ELMWOOD SCHOOL	NURSE				\$70,784.94			\$5,685.02	\$76,469.96
1928	BASILE	CHRISTINE	ELMWOOD SCHOOL	TEACHER				\$100,603.88			\$868.00	\$101,471.88
3629	BECKWITH	STACEY	ELMWOOD SCHOOL	TEACHER				\$87,629.88				\$87,629.88
3202	BRUCE	JESSICA	ELMWOOD SCHOOL	TEACHER				\$78,398.06				\$78,398.06
2331	CALLAHAN	BETH	ELMWOOD SCHOOL	TEACHER				\$105,072.34			\$5,288.00	\$110,360.34
3395	CARMODY	REGAN	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED ABA				\$34,981.26			\$103.88	\$35,085.14
3293	CARVER	ANNE	ELMWOOD SCHOOL	PRINCIPAL				\$115,353.92				\$115,353.92
3372	CARVER	CAROLYN	ELMWOOD SCHOOL	TEACHER				\$37,918.83			\$225.00	\$38,143.83
2594	CHAGNON	CONNIE	ELMWOOD SCHOOL	TEACHER				\$100,102.68			\$4,171.86	\$104,274.54
4322	CHUNDURU	HIMA	ELMWOOD SCHOOL	PARAPROFESSIONAL_REGULAR				\$440.00				\$440.00
2752	CONROY	KRISTIN	ELMWOOD SCHOOL	TEACHER				\$93,702.96			\$1,625.00	\$95,327.96
3923	COOK	ELENA	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED ABA				\$445.32			\$68.04	\$513.36
3650	DAILEY	PAMELA	ELMWOOD SCHOOL	FOOD SERVICES WORKER				\$16,655.26				\$16,655.26
4035	DOLAN	DEREK	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED ABA				\$35,045.99			\$25.97	\$35,071.96
4187	DUBE	DARCIE	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED ABA				\$27,658.22				\$27,658.22
4263	FAATH	JODI	ELMWOOD SCHOOL	FOOD SERVICES WORKER				\$328.29				\$328.29
1961	FOISY	BARBARA	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED ABA				\$36,232.04				\$36,232.04
4201	GAUDETTE	CHANEY	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED				\$20,868.62				\$20,868.62
2073	GAUS	BONNIE	ELMWOOD SCHOOL	TEACHER				\$74,485.58			\$368.02	\$74,853.60
3604	GOWER	RHIAN	ELMWOOD SCHOOL	TEACHER				\$69,610.44				\$69,610.44
4179	GROVER	LINDSAY	ELMWOOD SCHOOL	TEACHER				\$26,435.50				\$26,435.50
3788	HALLORAN	LAURA	ELMWOOD SCHOOL	TEACHER				\$69,952.56				\$69,952.56
2762	HAMMER	AMY	ELMWOOD SCHOOL	TEACHER				\$90,878.06				\$90,878.06

4047	IACOVELLI	DEANNA	ELMWOOD SCHOOL	PARAPROFESSIONAL_REGULAR	\$278.28					\$278.28				\$250.00		\$278.28
2302	JUFFRAS	ANN MARIE	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED	\$26,622.80					\$26,622.80				\$250.00		\$26,872.80
4128	JUMA	BATUL	ELMWOOD SCHOOL	FOOD SERVICES WORKER	\$4,530.05					\$4,530.05						\$4,530.05
1028	KEANE	THOMAS	ELMWOOD SCHOOL	TEACHER	\$90,878.06				\$850.00					\$9,619.00		\$101,347.06
3134	KELLY	ANITA	ELMWOOD SCHOOL	TEACHER	\$94,129.10											\$94,129.10
3442	LABB	MOLLY	ELMWOOD SCHOOL	TEACHER	\$72,539.35									\$3,000.00		\$75,539.35
4014	LANGER	STEPHANIE	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED_ABA	\$37,510.22									\$395.40		\$37,905.62
1665	LEVERGOOD	FRAN	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED	\$26,012.66									\$910.00		\$26,922.66
3507	LIPOCKY	JOANNE	ELMWOOD SCHOOL	12 MONTH SECRETARY	\$54,308.81											\$54,308.81
3241	MACDONALD	DEBORA	ELMWOOD SCHOOL	FOOD SERVICES WORKER	\$1,380.90											\$1,380.90
2887	MACK	LAUREN	ELMWOOD SCHOOL	TEACHER	\$100,603.88									\$3,160.00		\$103,763.88
2799	MARTEL	CYNTHIA	ELMWOOD SCHOOL	PARAPROFESSIONAL_REGULAR	\$1,882.06									\$240.00		\$2,122.06
1276	MARTIN	JEANNE	ELMWOOD SCHOOL	TEACHER	\$100,603.88	\$1,350.00								\$1,000.00		\$102,953.88
2240	MARZILLI	BRIDGET	ELMWOOD SCHOOL	TEACHER	\$100,603.88									\$3,256.00		\$103,859.88
3723	MCCANN	AIDAN	ELMWOOD SCHOOL	ASSISTANT PRINCIPAL 210	\$90,783.75									\$5,350.00		\$96,133.75
2766	MCCARTHY-GILL	JAN	ELMWOOD SCHOOL	TEACHER	\$89,884.86									\$256.00		\$90,140.86
2245	MCGOVERN	DENISE	ELMWOOD SCHOOL	TEACHER	\$0.00											\$0.00
4285	MCLAUGHLIN	LISA	ELMWOOD SCHOOL	TEACHER	\$33,410.39											\$33,410.39
2532	MORAN	SHELLY	ELMWOOD SCHOOL	TEACHER	\$60,362.38											\$60,362.38
3630	MORIN	KIMBERLEY	ELMWOOD SCHOOL	PARAPROFESSIONAL_REGULAR	\$19,111.81									\$4,606.88		\$64,969.26
2234	MORTARELLI	KRISTY	ELMWOOD SCHOOL	TEACHER	\$96,471.96											\$96,471.96
3514	MULVEY	JOSEPH	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED_ABA	\$37,419.14									\$263.60		\$37,682.74
2808	NAPOLITANO	SUSAN	ELMWOOD SCHOOL	10 MONTH SECRETARY	\$36,656.10											\$36,656.10
3390	NEWTON	BETH	ELMWOOD SCHOOL	TEACHER	\$63,996.92									\$224.00		\$64,220.92
1722	NORBY	DIANE	ELMWOOD SCHOOL	TEACHER	\$100,603.88											\$100,603.88
2400	O'MALLEY	LAURA	ELMWOOD SCHOOL	TEACHER	\$90,878.06									\$3,320.00		\$94,198.06
4169	ORMEROD	JENNIFER	ELMWOOD SCHOOL	TEACHER	\$81,170.96											\$81,170.96
1770	O'SHAUGHNESSY	DENA	ELMWOOD SCHOOL	TEACHER	\$90,448.02											\$90,448.02
2274	PAIGE	JULIA	ELMWOOD SCHOOL	TEACHER	\$100,603.88									\$3,000.00		\$103,603.88
4009	PAPAYANNOPOULOS	CATHERINE	ELMWOOD SCHOOL	TEACHER	\$0.00											\$0.00
3820	PATTEN	BRITTANY	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED_ABA	\$26,853.04									\$176.00		\$27,029.04
1204	PRIOR	LESLIE	ELMWOOD SCHOOL	TEACHER	\$100,603.88	\$850.00								\$3,576.00		\$105,029.88
4162	RICCIUTI	KELEIGH	ELMWOOD SCHOOL	TEACHER	\$66,422.02											\$66,422.02
4237	ROBBINS	MELISSA	ELMWOOD SCHOOL	FOOD SERVICES WORKER	\$944.78											\$944.78
3299	ROBINSON	NICOLE	ELMWOOD SCHOOL	TEACHER	\$84,873.88									\$1,568.40		\$86,442.28
3972	ROSENDALE	KATHRYN	ELMWOOD SCHOOL	TEACHER	\$63,996.92									\$1,500.00		\$65,496.92
4167	SALZBERG	CARA	ELMWOOD SCHOOL	TEACHER	\$57,976.10									\$1,425.00		\$59,401.10
3573	SANDERSON	KELLY	ELMWOOD SCHOOL	TEACHER	\$70,040.88									\$1,500.00		\$71,540.88
2301	SEATER	JESSICA	ELMWOOD SCHOOL	TEACHER	\$100,603.88											\$100,603.88
4176	SHEN	PATRICIA	ELMWOOD SCHOOL	TEACHER	\$31,998.46											\$31,998.46
3793	SMERLAS	ASHLEY	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED_ABA	\$37,427.14									\$282.69		\$37,709.83
2291	SMITH	LYNDA	ELMWOOD SCHOOL	PARAPROFESSIONAL_SPED	\$27,312.82											\$27,312.82
4287	SMITH	MEGAN	ELMWOOD SCHOOL	LONG TERM SUBSTITUTE	\$13,265.90											\$13,265.90

2553 SPERONI	NANCI	ELMWOOD SCHOOL	FOOD SERVICES WORKER	\$27,892.86	\$300.00	\$346.56			\$350.00	\$28,889.42
2803 STARING	KERRI	ELMWOOD SCHOOL	TEACHER	\$33,599.94					\$570.94	\$34,170.88
1815 STEIN	RONA	ELMWOOD SCHOOL	TEACHER	\$93,614.73						\$93,614.73
3526 SULLIVAN	ELIZABETH	ELMWOOD SCHOOL	FOOD SERVICES WORKER	\$79.92						\$79.92
3078 SWEENEY	CHRISTOPHER	ELMWOOD SCHOOL	TEACHER	\$56,376.32						\$56,376.32
3474 TENAGLIA	CHRISTINA	ELMWOOD SCHOOL	TEACHER	\$61,834.31					\$160.00	\$61,994.31
3790 TRZASKOS	EMILY	ELMWOOD SCHOOL	TEACHER	\$64,111.62					\$320.00	\$64,431.62
2656 WIGGIN	MARGARET	ELMWOOD SCHOOL	PARAPROFESSIONAL_REGULAR	\$302.76						\$302.76
2940 WINTERS	MEAGHAN	ELMWOOD SCHOOL	TEACHER	\$89,419.71					\$4,000.00	\$93,419.71
3329 ZAMBUTO	MARY	ELMWOOD SCHOOL	TEACHER	\$76,066.12						\$76,066.12
3579 AUDET	CARLY	HOPKINS SCHOOL	TEACHER	\$77,929.02						\$77,929.02
3767 BABSON	JULIE	HOPKINS SCHOOL	ASSISTANT PRINCIPAL_210	\$94,706.25						\$94,706.25
3581 BARKIN	JESSICA	HOPKINS SCHOOL	TEACHER	\$60,108.36					\$510.55	\$60,618.91
2838 BERNSTEIN	DAVID	HOPKINS SCHOOL	TEACHER	\$90,238.91						\$90,238.91
3454 BILELLO	VANESSA	HOPKINS SCHOOL	PRINCIPAL	\$115,353.92						\$115,353.92
4111 BLANCHARD	JONELE	HOPKINS SCHOOL	PARAPROFESSIONAL_REGULAR	\$9,515.00						\$9,515.00
1251 BURNS	MARY-LOU	HOPKINS SCHOOL	TEACHER	\$100,603.88	\$650.00					\$101,453.88
3462 CADRET	KATHERINE	HOPKINS SCHOOL	TEACHER	\$78,071.43						\$78,071.43
3303 CALVAN	MARIE	HOPKINS SCHOOL	TEACHER	\$84,892.08					\$1,068.00	\$85,960.08
3206 CAMERON	CATHERINE	HOPKINS SCHOOL	PARAPROFESSIONAL_REGULAR	\$22,394.43						\$22,394.43
3832 CANTY	ALYNDRA	HOPKINS SCHOOL	PARAPROFESSIONAL_SPED_ABA	\$31,244.85						\$31,244.85
3444 CLABBERS	KAITLIN	HOPKINS SCHOOL	TEACHER	\$76,151.56						\$76,151.56
1939 CLARK	MARIE	HOPKINS SCHOOL	TEACHER	\$75,599.94						\$75,599.94
3745 COGRAN	MICHAELA	HOPKINS SCHOOL	TEACHER	\$69,517.50					\$128.00	\$69,645.50
3588 COOK	NICOLE	HOPKINS SCHOOL	TEACHER	\$55,793.92						\$55,793.92
3575 DAVAN	SEAN	HOPKINS SCHOOL	TEACHER	\$90,878.06						\$90,878.06
2999 DAVIDSHOFER	MARY	HOPKINS SCHOOL	TEACHER	\$75,409.27					\$440.00	\$75,849.27
1546 DIAMOND	PATRICIA	HOPKINS SCHOOL	TEACHER	\$0.00						\$0.00
3699 DONELAN	PATRICIA	HOPKINS SCHOOL	FOOD SERVICES WORKER	\$10,093.25					\$350.00	\$10,443.25
1753 ESDALE	JESSICA	HOPKINS SCHOOL	TEACHER	\$94,129.10					\$3,000.00	\$97,129.10
2404 FABRICANT	SUSAN	HOPKINS SCHOOL	PARAPROFESSIONAL_SPED	\$26,792.52						\$26,792.52
1041 FELDMAN	REBECCA	HOPKINS SCHOOL	TEACHER	\$99,504.38						\$99,504.38
785 FOX	SARAH	HOPKINS SCHOOL	TEACHER	\$100,603.88	\$1,100.00				\$320.00	\$102,023.88
1914 FUMAROLA	KRISTIN	HOPKINS SCHOOL	TEACHER	\$87,151.03						\$87,151.03
1804 GROSSO	KATHLEEN	HOPKINS SCHOOL	PARAPROFESSIONAL_SPED	\$6,615.45						\$6,615.45
1953 JORDAN	JENNIFER	HOPKINS SCHOOL	TEACHER	\$100,603.88					\$3,000.00	\$103,603.88
2077 KASAKOFF	JODI	HOPKINS SCHOOL	PARAPROFESSIONAL_SPED_ABA	\$33,980.16						\$33,980.16
1731 KAUFMAN	JILLIAN	HOPKINS SCHOOL	TEACHER	\$100,603.88						\$100,603.88
3306 KERLS	RACHEL	HOPKINS SCHOOL	TEACHER	\$71,621.98						\$71,621.98
2334 KESSLER	JEANNE	HOPKINS SCHOOL	PARAPROFESSIONAL_SPED	\$353.88						\$353.88
4025 KISUJA	SUADA	HOPKINS SCHOOL	MISCELLANEOUS EMPLOYEE	\$44.00						\$44.00
3789 KRAMER	MOLLY	HOPKINS SCHOOL	TEACHER	\$57,791.56						\$57,791.56
4236 LACASSE	ELIZABETH	HOPKINS SCHOOL	LONG TERM SUBSTITUTE	\$10,127.31						\$10,127.31

1286	LAW	DEANNA	HOPKINS SCHOOL	TEACHER						\$97,362.98	\$850.00					\$3,320.00	\$101,552.98
2191	LENTONI	PAMELA	HOPKINS SCHOOL	FOOD SERVICES WORKER						\$19,334.56	\$300.00						\$19,634.56
3807	LEVY	TAYLOR	HOPKINS SCHOOL	PARAPROFESSIONAL_SPED ABA						\$35,602.20							\$35,602.20
1938	LEWINSKY	KATHLEEN	HOPKINS SCHOOL	TEACHER						\$94,129.10							\$94,129.10
3464	MACDONALD	CAITLIN	HOPKINS SCHOOL	TEACHER						\$87,629.88						\$300.00	\$87,929.88
3117	MACPHERSON	CHRISTOPHER	HOPKINS SCHOOL	TEACHER						\$84,892.08						\$8,245.00	\$93,137.08
3894	MANN	MARY	HOPKINS SCHOOL	LONG TERM SUBSTITUTE						\$9,045.00							\$9,045.00
3593	MAW	CRISTY	HOPKINS SCHOOL	TEACHER						\$72,816.12							\$72,816.12
3810	MCCORVEY	LIANE	HOPKINS SCHOOL	TEACHER						\$46,130.44							\$46,130.44
3494	MC HUGH	MEGAN	HOPKINS SCHOOL	TEACHER						\$63,544.00							\$63,544.00
4090	MONTALTO	JAMES	HOPKINS SCHOOL	PARAPROFESSIONAL_REGULAR						\$11,080.26							\$11,080.26
4004	MONTGOMERY	MARSHA	HOPKINS SCHOOL	PARAPROFESSIONAL_REGULAR						\$278.28							\$278.28
2193	MOTYKA	MOIRA	HOPKINS SCHOOL	TEACHER						\$52,871.00							\$52,871.00
3895	PARDEE	LAUREN	HOPKINS SCHOOL	TEACHER						\$51,945.92							\$51,945.92
784	PENDLETON	PAMELA	HOPKINS SCHOOL	TEACHER						\$100,603.88	\$1,100.00						\$101,703.88
3883	PEPPERSACK	ALANA	HOPKINS SCHOOL	PARAPROFESSIONAL_SPED ABA						\$39,314.87							\$39,314.87
2664	PHILLIPS	KELLY	HOPKINS SCHOOL	TEACHER						\$65,131.22						\$446.10	\$65,577.32
2632	PIQUARD	KIMBERLY	HOPKINS SCHOOL	12 MONTH SECRETARY						\$54,308.81	\$700.00						\$55,008.81
2647	PIRES	APRIL	HOPKINS SCHOOL	TEACHER						\$97,362.98							\$97,362.98
3702	PLUMB	KATE	HOPKINS SCHOOL	PARAPROFESSIONAL_SPED ABA						\$27,731.57							\$27,731.57
2919	RASMUSSEN	ERIN	HOPKINS SCHOOL	TEACHER						\$72,816.12						\$3,000.00	\$75,816.12
4023	RAVESI	CHERYL	HOPKINS SCHOOL	FOOD SERVICES WORKER						\$8,124.41						\$350.00	\$8,474.41
3825	REARDON	COLLEEN	HOPKINS SCHOOL	PARAPROFESSIONAL_REGULAR						\$22,348.29							\$22,348.29
3235	REYNOLDS	KATHLEEN	HOPKINS SCHOOL	10 MONTH SECRETARY						\$37,629.12							\$37,629.12
2637	RIZZARDI	CAITLIN	HOPKINS SCHOOL	TEACHER						\$96,471.96						\$3,320.00	\$99,791.96
399	SANTUCCI	FRANCES	HOPKINS SCHOOL	FOOD SERVICES WORKER						\$29,446.89	\$500.00					\$350.00	\$30,296.89
2937	SAUNDERS	MEGHAN	HOPKINS SCHOOL	TEACHER						\$96,471.96						\$3,000.00	\$99,471.96
1397	SAVAGE	JORDANA	HOPKINS SCHOOL	TEACHER						\$90,556.42						\$1,008.95	\$91,565.37
4202	SELMAN	MICHELLE	HOPKINS SCHOOL	FOOD SERVICES WORKER						\$12,977.53							\$12,977.53
2219	SHEA	JAYNE	HOPKINS SCHOOL	TEACHER						\$96,830.94						\$1,524.06	\$98,355.00
1567	SIEGEL	RACHEL	HOPKINS SCHOOL	TEACHER						\$40,241.50						\$982.22	\$41,223.72
2853	STARZYK	SUZANNE	HOPKINS SCHOOL	PARAPROFESSIONAL_SPED ABA						\$25,015.62							\$25,015.62
3555	STEEN	MOLLY	HOPKINS SCHOOL	NURSE						\$78,398.06						\$658.03	\$79,056.09
2383	STEFANCIK	JANENE	HOPKINS SCHOOL	TEACHER						\$108,641.01						\$128.00	\$108,769.01
2513	SULLIVAN	CHRISTINE	HOPKINS SCHOOL	TEACHER						\$93,836.12							\$93,836.12
2398	TAYLOR	TREVOR	HOPKINS SCHOOL	TEACHER						\$87,629.88							\$87,629.88
542	TORTORELLA	CARA	HOPKINS SCHOOL	TEACHER						\$100,603.88	\$1,100.00					\$3,576.00	\$105,279.88
1361	TREMBLAY	MARIBETH	HOPKINS SCHOOL	TEACHER						\$97,362.98							\$97,362.98
3315	WALLNER	TRACI	HOPKINS SCHOOL	TEACHER						\$45,619.49							\$45,619.49
722	WHITE	ROBERT	HOPKINS SCHOOL	TEACHER						\$97,362.98	\$1,100.00						\$98,462.98
1422	WILKIE	KELLY	HOPKINS SCHOOL	TEACHER						\$94,129.10							\$94,129.10
3052	ABATE	REBECCA	MIDDLE SCHOOL	TEACHER						\$77,069.46						\$7,087.00	\$84,156.46
3394	ALLEN	PATRICIA	MIDDLE SCHOOL	TEACHER						\$4,645.00						\$500.00	\$5,145.00

2248	ANUSAUSKAS	CATHERINE	MIDDLE SCHOOL	TEACHER		\$93,790.69			\$5,326.00	\$99,116.69
4113	ARCARO-MCPHEE	RENA	MIDDLE SCHOOL	LONG TERM SUBSTITUTE		\$18,772.50			\$192.00	\$18,964.50
2228	ARIENTI	DEBBY	MIDDLE SCHOOL	TEACHER		\$94,129.10			\$2,891.83	\$97,020.93
1826	BALBOA	RITA	MIDDLE SCHOOL	12 MONTH SECRETARY		\$54,230.47	\$400.00			\$54,630.47
3292	BENBENEK	ANN	MIDDLE SCHOOL	ASSISTANT PRINCIPAL 12 MONTH		\$105,249.02				\$105,249.02
3924	BISAILLON	JANE	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED ABA		\$33,685.18			\$502.20	\$34,187.38
1800	BLACK	REBECCA	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED		\$27,626.28			\$1,449.63	\$29,075.91
3468	BORGES	AMY	MIDDLE SCHOOL	TEACHER		\$93,702.96				\$93,702.96
3717	BRAINARD	CHRIS	MIDDLE SCHOOL	PLAY MUSICIAN		\$0.00			\$525.00	\$525.00
2504	BRENNAN	MARK	MIDDLE SCHOOL	TEACHER		\$87,629.88				\$87,629.88
3576	BRENNAN	SABRINA	MIDDLE SCHOOL	TEACHER		\$96,471.96			\$1,600.00	\$98,071.96
3305	BROBERG	KYLIE	MIDDLE SCHOOL	TEACHER		\$80,701.92			\$1,481.00	\$82,182.92
461	BROOKS	LINDA	MIDDLE SCHOOL	TEACHER		\$84,892.08	\$1,350.00		\$3,352.00	\$89,594.08
4040	BROWN	MELISSA	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED		\$7,650.00			\$810.00	\$8,460.00
3301	BROWN	CHRISTINE	MIDDLE SCHOOL	TEACHER		\$77,765.24			\$3,889.64	\$81,654.88
3030	BRUMMETT	KATHARINE	MIDDLE SCHOOL	TEACHER		\$75,599.94			\$384.00	\$75,983.94
2182	BURKE	KELLY	MIDDLE SCHOOL	NURSE		\$78,398.06			\$1,862.11	\$80,260.17
4182	BUSSONE	JANET	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$9,154.48				\$9,154.48
4183	CALDERAZZO	LISA	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$3,737.89				\$3,737.89
2386	CALLAGHAN	KRISTI	MIDDLE SCHOOL	TEACHER		\$94,129.10				\$94,129.10
1706	CASEY	JAMES	MIDDLE SCHOOL	TEACHER		\$94,129.10			\$3,320.00	\$97,449.10
3499	CHATTEN	LAURA	MIDDLE SCHOOL	10 MONTH SECRETARY		\$24,398.09				\$24,398.09
3800	CHEN	IJEN	MIDDLE SCHOOL	TEACHER		\$54,539.94			\$1,156.51	\$55,696.45
3455	CHENEY	MALCOLM	MIDDLE SCHOOL	TEACHER		\$0.00				\$0.00
1137	CONNER	CAROLYN	MIDDLE SCHOOL	TEACHER		\$104,514.76	\$860.00		\$2,980.00	\$108,344.76
3589	COPPOLA	SAMANTHA	MIDDLE SCHOOL	TEACHER		\$62,881.28				\$62,881.28
1554	DAIGNEAULT	SARAH	MIDDLE SCHOOL	TEACHER		\$100,603.88			\$5,575.00	\$106,178.88
1787	DEBRIAE	MIRIAM	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$111.71			\$350.00	\$461.71
4264	DEIANA	KAREN	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$5,446.63				\$5,446.63
4307	DINEEN	RAYMOND	MIDDLE SCHOOL	PLAY MUSICIAN		\$0.00			\$525.00	\$525.00
3816	DIPALMA	ERIN	MIDDLE SCHOOL	TEACHER		\$37,255.46				\$37,255.46
2409	DODGE	JEREMY	MIDDLE SCHOOL	TEACHER		\$87,151.03			\$2,900.00	\$90,051.03
2272	ECONOMO	ELIZABETH	MIDDLE SCHOOL	TEACHER		\$94,129.10			\$5,075.00	\$99,204.10
3178	ELDER	MEGAN	MIDDLE SCHOOL	TEACHER		\$78,852.02			\$248.00	\$79,100.02
2874	FLZOW	JAYNE	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$4,938.68			\$350.00	\$5,288.68
4076	FINKLE	LAUREN	MIDDLE SCHOOL	LONG TERM SUBSTITUTE		\$750.90			\$150.00	\$750.90
1189	FRASER	SUSAN	MIDDLE SCHOOL	TEACHER		\$77,929.02				\$78,079.02
4200	GAGNE	SHARON	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$7,815.06				\$7,815.06
3360	GALLAGHER	TRACY	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED ABA		\$37,101.27			\$334.92	\$37,436.19
1742	GRADY	MARYELLEN	MIDDLE SCHOOL	TEACHER		\$90,878.06				\$90,878.06
3463	HARRIS	SAMANTHA	MIDDLE SCHOOL	TEACHER		\$96,471.96			\$1,140.00	\$97,611.96
2390	HAYES	MICHAEL	MIDDLE SCHOOL	TEACHER		\$87,629.88				\$87,629.88
4000	HILE	SALLY ANN	MIDDLE SCHOOL	TEACHER		\$69,082.49				\$69,082.49

4049	JOHANSSON	LILLIANA	MIDDLE SCHOOL	TEACHER		\$0.00				\$0.00
3665	JOHNSON	SHARON	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED		\$26,880.81				\$26,880.81
3674	KAMBOURIS	CHRISTINA	MIDDLE SCHOOL	TEACHER		\$66,786.98				\$1,750.00 \$68,536.98
2374	KEARNEY	JEFFREY	MIDDLE SCHOOL	TEACHER		\$100,603.88				\$1,500.00 \$102,103.88
2825	KELLER	ALAN	MIDDLE SCHOOL	PRINCIPAL		\$144,422.98				\$144,422.98
2520	KENNALLY	JENNIFER	MIDDLE SCHOOL	TEACHER		\$97,362.98				\$97,362.98
2842	KIRSHENBAUM	SHANNON	MIDDLE SCHOOL	TEACHER		\$87,664.98				\$1,500.00 \$89,164.98
3105	KIRSHENBAUM	MARYFRANCES	MIDDLE SCHOOL	TEACHER		\$78,568.52				\$4,416.00 \$82,984.52
3461	KIRSHENBAUM	LAURA	MIDDLE SCHOOL	TEACHER		\$97,362.98				\$4,916.00 \$102,278.98
3162	KOURIS	CHRISTINE	MIDDLE SCHOOL	TEACHER		\$87,629.88				\$568.00 \$88,197.88
3948	LAPE	MANDEE	MIDDLE SCHOOL	ASSISTANT PRINCIPAL 210		\$82,013.58				\$82,013.58
2931	LEBLANC	BRUCE	MIDDLE SCHOOL	TEACHER		\$90,878.06				\$650.00 \$91,528.06
3650	MACOMBER	CLAIRE	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED ABA		\$37,496.39				\$262.43 \$37,758.82
3441	MASCIA	JOSEPH	MIDDLE SCHOOL	TEACHER		\$67,246.92				\$67,246.92
3106	MASCIA	KRISTIN	MIDDLE SCHOOL	TEACHER		\$96,471.96				\$3,440.00 \$99,911.96
1547	MASON	CATHERINE	MIDDLE SCHOOL	TEACHER		\$100,603.88				\$100,603.88
4308	MAXWELL	TIMOTHY	MIDDLE SCHOOL	PLAY MUSICIAN		\$0.00				\$525.00 \$525.00
1553	MAZUR	KELLY-ANNE	MIDDLE SCHOOL	TEACHER		\$100,603.88				\$9,655.00 \$110,258.88
1945	MAZUR	DANIEL	MIDDLE SCHOOL	TEACHER		\$100,603.88				\$22,752.99 \$123,356.87
1772	MCBRIDE	LORI	MIDDLE SCHOOL	10 MONTH SECRETARY		\$36,948.60	\$800.00	\$58.50		\$37,807.10
3809	MCCAFFREY	BRITTANY	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED		\$26,406.76				\$26,406.76
3611	MCDDED	KAREN	MIDDLE SCHOOL	TEACHER		\$94,129.10				\$427.00 \$94,556.10
3596	MCDONOUGH	LAUREN	MIDDLE SCHOOL	TEACHER		\$66,879.41				\$2,480.00 \$69,359.41
3067	MCKENZIE	LAURA	MIDDLE SCHOOL	COACH		\$0.00				\$5,309.00 \$5,309.00
2263	MCLEAN	MONICA	MIDDLE SCHOOL	TEACHER		\$94,129.10				\$4,000.00 \$98,129.10
1536	MCNALLY	DAWN	MIDDLE SCHOOL	TEACHER		\$100,603.88				\$3,750.00 \$104,353.88
3402	MEEHAN	WILLIAM	MIDDLE SCHOOL	TEACHER		\$93,621.08	\$1,100.00			\$4,064.14 \$98,785.22
3897	MINGACE	WILLIAM	MIDDLE SCHOOL	TEACHER		\$41,101.06				\$41,101.06
2635	NIELSEN	LISA	MIDDLE SCHOOL	TEACHER		\$97,362.98				\$4,100.00 \$101,462.98
4224	NIWIERA	SANDRA	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$23,468.71		\$23.28		\$23,491.99
1435	NOBLE	KARYN	MIDDLE SCHOOL	TEACHER		\$100,603.88				\$100,603.88
2259	O'CONNELL	CAMERAN	MIDDLE SCHOOL	TEACHER		\$93,614.73				\$1,172.00 \$94,786.73
2535	O'CONNELL	MATTHEW	MIDDLE SCHOOL	TEACHER		\$100,054.13				\$4,448.00 \$104,502.13
4310	OGULNICK	DAVID	MIDDLE SCHOOL	PLAY MUSICIAN		\$0.00				\$450.00 \$450.00
3440	OLES	SHANNON	MIDDLE SCHOOL	TEACHER		\$80,701.92				\$1,520.00 \$82,221.92
3050	OTOOLE	KATHERINE	MIDDLE SCHOOL	TEACHER		\$75,303.28				\$900.00 \$76,203.28
3264	PANDIAN	INPAKALA	MIDDLE SCHOOL	TEACHER		\$72,479.08				\$438.00 \$72,917.08
1750	PAQUETTE	RICHARD	MIDDLE SCHOOL	TEACHER		\$100,603.88				\$5,140.00 \$105,743.88
4225	PARKER	PAULA	MIDDLE SCHOOL	TEACHER		\$70,870.17				\$70,870.17
2246	PARKER	JOHN	MIDDLE SCHOOL	TEACHER		\$87,629.88				\$8,809.00 \$96,438.88
3543	PARRY	DEBORA	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$105.23				\$105.23
3998	PASSIER	LAUREN	MIDDLE SCHOOL	TEACHER		\$80,701.92				\$256.00 \$80,957.92
3405	PINTO	DEBRA	MIDDLE SCHOOL	TEACHER		\$100,054.13	\$850.00			\$100,904.13



1129	PLACE	STACEY	MIDDLE SCHOOL	TEACHER		\$97,362.98	\$850.00			\$1,150.00	\$99,362.98
4007	POOLMAN	LISA	MIDDLE SCHOOL	NURSE		\$0.00					\$0.00
4038	PORTER	ALLISON	MIDDLE SCHOOL	TEACHER		\$52,871.00				\$5,000.00	\$57,871.00
3272	PORZIO	MARGARITA	MIDDLE SCHOOL	TEACHER		\$60,297.90				\$1,320.00	\$61,617.90
3997	POWER	COURTNEY	MIDDLE SCHOOL	TEACHER		\$0.00					\$0.00
3805	PRANSKY	TAMARA	MIDDLE SCHOOL	TEACHER		\$60,741.01				\$272.00	\$61,013.01
2103	PURDY	DAVID	MIDDLE SCHOOL	TEACHER		\$94,129.10				\$2,675.00	\$96,804.10
3791	PUZZO	AMANDA	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED ABA		\$35,309.20				\$26.36	\$35,335.56
2236	RICHARDS	ANDREA	MIDDLE SCHOOL	TEACHER		\$100,603.88					\$100,603.88
2675	ROCKWOOD	CHARLES	MIDDLE SCHOOL	TEACHER		\$84,667.08				\$6,185.00	\$90,852.08
1909	SANTOS	KRISTEN	MIDDLE SCHOOL	TEACHER		\$100,603.88				\$3,000.00	\$103,603.88
3339	SENNA	CALIE	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$9,997.04					\$9,997.04
3416	SHERWILL	JANE	MIDDLE SCHOOL	TEACHER		\$80,061.40					\$80,061.40
3036	SIEDLECKI	MICHAEL	MIDDLE SCHOOL	TEACHER		\$94,129.10				\$3,075.00	\$97,204.10
2786	SLOAN	NOREEN	MIDDLE SCHOOL	TEACHER		\$100,603.88					\$100,603.88
4177	SMITH	CAITLIN	MIDDLE SCHOOL	TEACHER		\$21,013.09					\$21,013.09
2772	SNYDER	STEPHANIE	MIDDLE SCHOOL	TEACHER		\$93,228.98				\$8,129.00	\$101,357.98
4181	STAMERIS	CHRISTINE	MIDDLE SCHOOL	TEACHER		\$77,929.02					\$77,929.02
3459	STERLING	SARA	MIDDLE SCHOOL	TEACHER		\$0.00					\$0.00
3775	STEVENSON	RACHEL	MIDDLE SCHOOL	TEACHER		\$90,878.06				\$320.00	\$91,198.06
4297	STRANDGAARD	JENNIFER	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED ABA		\$10,049.02					\$10,049.02
1782	THIEL	LAURA	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED		\$27,489.51				\$540.00	\$28,029.51
4126	THOMSON	ERIKA	MIDDLE SCHOOL	SHORT TERM SUBSTITUTE		\$300.00					\$300.00
3427	THORNTON-GENOVA	KERRY	MIDDLE SCHOOL	TEACHER		\$76,066.12				\$320.00	\$76,386.12
1266	VERRA	MARY	MIDDLE SCHOOL	TEACHER		\$93,614.73				\$1,000.00	\$94,614.73
723	VERRA	KEITH	MIDDLE SCHOOL	TEACHER		\$99,511.17	\$1,100.00			\$16,562.61	\$117,173.78
4186	WALKER	GAYLE	MIDDLE SCHOOL	FOOD SERVICES WORKER		\$18,762.48					\$18,762.48
2382	WEISS	MEGAN	MIDDLE SCHOOL	TEACHER		\$0.00					\$0.00
4315	WHYTE	MARIO	MIDDLE SCHOOL	PARAPROFESSIONAL_SPED ABA		\$5,759.66					\$5,759.66
3175	ZWILLINGER	JESSICA	MIDDLE SCHOOL	TEACHER		\$79,310.92				\$5,997.00	\$85,307.92
2748	JALLBERRY-YERARDI	SHANNON	HIGH SCHOOL	TEACHER		\$91,448.02				\$9,582.00	\$101,030.02
1512	ATWOOD	SUSAN	HIGH SCHOOL	TEACHER		\$100,603.88					\$100,603.88
3028	BACON	JESSICA	HIGH SCHOOL	TEACHER		\$91,692.99				\$1,500.00	\$93,192.99
2399	BALINSKAS	CAROLYN	HIGH SCHOOL	TEACHER		\$97,362.98				\$710.00	\$98,072.98
3681	BANKS	CHRISTOPHER	HIGH SCHOOL	COACH		\$0.00					\$6,184.00
2987	BELCHER	CHARLEEN	HIGH SCHOOL	PARAPROFESSIONAL_REGULAR		\$22,848.36				\$1,460.00	\$24,308.36
4069	BHOGOJU	ANU RADHA	HIGH SCHOOL	PARAPROFESSIONAL_SPED		\$20,412.77				\$301.00	\$20,713.77
321	BIERI	KATHY	HIGH SCHOOL	FOOD SERVICES WORKER		\$20,817.62	\$500.00			\$350.00	\$21,667.62
4257	BILLETER	MARJORIE	HIGH SCHOOL	TEACHER		\$3,820.00					\$3,820.00
2375	BISHOP	EVAN	HIGH SCHOOL	PRINCIPAL		\$145,846.15					\$145,846.15
4125	BOGRAD	KAREN	HIGH SCHOOL	MISCELLANEOUS EMPLOYEE		\$0.00				\$480.00	\$480.00
4250	BOYD	CHRISTOPHER	HIGH SCHOOL	PLAY MUSICIAN		\$0.00				\$525.00	\$525.00
2634	BRAYER	MARY ANN	HIGH SCHOOL	LONG TERM SUBSTITUTE		\$11,298.40					\$11,298.40

3990	BREEN	SAMANTHA	HIGH SCHOOL	TEACHER				\$58,433.96				\$2,570.00	\$61,003.96
3029	BRODY	ISAAC	HIGH SCHOOL	TEACHER				\$90,878.06				\$7,250.00	\$98,128.06
2630	BUFFUM	DAVID	HIGH SCHOOL	TEACHER				\$100,603.88				\$9,895.48	\$110,499.36
3801	BURKE	CAITLIN	HIGH SCHOOL	TEACHER				\$68,647.02				\$1,890.00	\$70,537.02
1990	CAMPBELL	KATHY	HIGH SCHOOL	TEACHER				\$90,878.06				\$500.00	\$91,378.06
4255	CHALLINOR	MASON	HIGH SCHOOL	TEACHER				\$26,002.20					\$26,002.20
4061	COCHRAN	BONNIE	HIGH SCHOOL	PLAY MUSICIAN				\$0.00				\$525.00	\$525.00
2078	COLLINS	CHARLES	HIGH SCHOOL	TEACHER				\$90,878.06				\$3,770.00	\$94,648.06
4168	COLLINS	WILLIAM	HIGH SCHOOL	TEACHER				\$52,871.00				\$7,220.00	\$60,091.00
3996	COLLINS	DANIEL	HIGH SCHOOL	TEACHER				\$55,793.92				\$11,064.00	\$66,857.92
4165	CORMIER	COLLEEN	HIGH SCHOOL	TEACHER				\$94,129.10					\$94,129.10
3798	COUTO	ANDREW	HIGH SCHOOL	TEACHER				\$76,066.12				\$756.00	\$76,822.12
4001	COZZENS	JAMES	HIGH SCHOOL	TEACHER				\$10,389.08				\$1,000.00	\$11,389.08
2754	CRISAFULLI	CARLA	HIGH SCHOOL	TEACHER				\$100,603.88				\$7,128.88	\$107,732.76
4206	CURRY	KATHRYN	HIGH SCHOOL	LONG TERM SUBSTITUTE				\$10,342.30					\$10,342.30
3482	DALESIO	KATHLEEN	HIGH SCHOOL	FOOD SERVICES WORKER				\$9,934.28					\$9,934.28
1431	DONAHUE	MICHAEL	HIGH SCHOOL	TEACHER				\$93,738.32				\$20,448.72	\$114,187.04
3571	DONOHUE	VICTORIA	HIGH SCHOOL	TEACHER				\$75,599.94					\$75,599.94
3962	DORAN	SARAH	HIGH SCHOOL	ADMINISTRATIVE AST. HOURLY				\$38,098.93		\$444.51		\$1,493.25	\$40,036.69
4253	EKSTROM	LAURIE	HIGH SCHOOL	FOOD SERVICES WORKER				\$3,567.52					\$3,567.52
1335	ELDER	CHERYL	HIGH SCHOOL	TEACHER				\$99,517.96				\$7,808.97	\$107,326.93
1892	ELLAM	SARAH	HIGH SCHOOL	TEACHER				\$97,362.98				\$7,364.41	\$104,727.39
4212	ELLIOTT	HANNAH	HIGH SCHOOL	PARAPROFESSIONAL_REGULAR				\$16,399.16					\$16,399.16
2949	EMERSON	JEANETTE	HIGH SCHOOL	ATHLETIC TRAINER				\$0.00				\$3,037.50	\$3,037.50
3460	ENOS	CHRISTINE	HIGH SCHOOL	TEACHER				\$73,889.26				\$2,350.00	\$76,239.26
2197	FAIRBANKS	JENNIFER	HIGH SCHOOL	TEACHER				\$94,129.10				\$6,497.00	\$100,626.10
4003	FENG	XI	HIGH SCHOOL	TEACHER				\$22,542.62				\$64.00	\$22,606.62
3862	FERNSEBNER	TARA	HIGH SCHOOL	FOOD SERVICES WORKER				\$11,431.70					\$11,431.70
1622	FERRIS	KERRY	HIGH SCHOOL	PARAPROFESSIONAL_SPED				\$9,962.17				\$330.00	\$10,292.17
3332	FINN	MICHAEL	HIGH SCHOOL	TEACHER				\$69,578.08				\$5,918.00	\$75,496.08
2511	FLANAGAN	MICHAEL	HIGH SCHOOL	TEACHER				\$92,855.89				\$7,252.67	\$100,108.56
4037	FOLEY	ANDREW	HIGH SCHOOL	LONG TERM SUBSTITUTE				\$750.90					\$750.90
3304	FOURNIER	KIRSTEN	HIGH SCHOOL	TEACHER				\$95,944.79				\$1,000.00	\$96,944.79
2257	FRANCHOCK	MICHAEL	HIGH SCHOOL	TEACHER				\$94,129.10				\$356.09	\$94,485.19
4180	FRASER	EMILY	HIGH SCHOOL	TEACHER				\$46,666.28					\$46,666.28
2996	FREY	ANDREW	HIGH SCHOOL	TEACHER				\$84,892.08					\$84,892.08
4228	GANDOLFI	PAULIE	HIGH SCHOOL	10 MONTH SECRETARY				\$17,664.03				\$2,000.00	\$19,664.03
1135	GATES	KENNETH	HIGH SCHOOL	TEACHER				\$78,398.06		\$850.00		\$6,997.00	\$86,245.06
2244	GIANINO	COLLEEN	HIGH SCHOOL	TEACHER				\$100,603.88				\$7,378.88	\$107,982.76
1420	GOLDEN	JOHN	HIGH SCHOOL	TEACHER				\$87,629.88				\$12,896.00	\$100,525.88
907	GOMES	JANE	HIGH SCHOOL	TEACHER				\$100,603.88		\$850.00		\$500.00	\$101,953.88
2626	GONZALEZ	ANTHONY	HIGH SCHOOL	TEACHER				\$100,603.88				\$5,497.00	\$106,100.88
3319	GOVONI	LORELLE	HIGH SCHOOL	TEACHER				\$97,362.98				\$9,576.70	\$106,939.68

2143	GRABMEIER	MARJORIE	HIGH SCHOOL	COACH	\$0.00					\$8,245.00	\$8,245.00
1513	GRAEBER	MICHAEL	HIGH SCHOOL	TEACHER	\$97,362.98					\$500.00	\$97,862.98
2292	GRECO	MICHAEL	HIGH SCHOOL	TEACHER	\$90,878.06					\$9,869.00	\$100,747.06
3406	GRECO	ADELAIDE	HIGH SCHOOL	TEACHER	\$97,889.07	\$850.00				\$23,891.91	\$122,630.98
3439	GRIFFEY	JENNIFER	HIGH SCHOOL	TEACHER	\$84,873.88					\$1,000.00	\$85,873.88
1094	GRILLI	CINDY	HIGH SCHOOL	10 MONTH SECRETARY	\$36,562.50	\$750.00	\$263.25			\$234.00	\$37,809.75
2514	HAAS	ALFRED	HIGH SCHOOL	TEACHER	\$97,362.98					\$1,000.00	\$98,362.98
2636	HALL	JAIIME	HIGH SCHOOL	TEACHER	\$94,129.10					\$320.00	\$94,449.10
2384	HAMILTON	MICHAEL	HIGH SCHOOL	TEACHER	\$100,603.88					\$100,603.88	\$100,603.88
3113	HANDRICK	DAVID	HIGH SCHOOL	PLAY MUSICIAN	\$0.00					\$525.00	\$525.00
2444	HANNA	JOSHUA	HIGH SCHOOL	ASSISTANT PRINCIPAL 12 MONTH	\$111,883.19						\$111,883.19
2479	HARROD	RICHELLE	HIGH SCHOOL	TEACHER	\$50,373.70					\$572.18	\$50,945.88
706	HAY	CRAIG	HIGH SCHOOL	TEACHER	\$95,766.87	\$1,100.00				\$10,076.41	\$106,943.28
1650	HAYES	DEBORAH	HIGH SCHOOL	PARAPROFESSIONAL_SPED ABA	\$11,882.31						\$11,882.31
4163	HENRY	KATHERINE	HIGH SCHOOL	ATHLETIC TRAINER	\$49,141.00						\$49,141.00
2473	HESSE	KATHARINE	HIGH SCHOOL	PARAPROFESSIONAL_SPED	\$27,723.90					\$250.00	\$27,973.90
3285	HIBBERT	KATHRYN	HIGH SCHOOL	TEACHER	\$94,363.57					\$234.47	\$94,598.04
3428	HILBRUNNER	RENEE	HIGH SCHOOL	TEACHER	\$70,494.06					\$1,000.00	\$71,494.06
1278	HOAGLAND	NADINE	HIGH SCHOOL	12 MONTH SECRETARY	\$8,355.20	\$400.00				\$861.63	\$9,616.83
1950	HOOKER	MICHAEL	HIGH SCHOOL	TEACHER	\$90,878.06					\$320.00	\$91,198.06
4229	JONES	LAURA	HIGH SCHOOL	SHORT TERM SUBSTITUTE	\$2,700.00						\$2,700.00
2376	JOYCE	TIMOTHY	HIGH SCHOOL	TEACHER	\$100,603.88					\$5,309.00	\$105,912.88
4083	KARNER	JESSICA	HIGH SCHOOL	MISCELLANEOUS EMPLOYEE	\$0.00					\$480.00	\$480.00
2881	KELLENBERGER	KRIS	HIGH SCHOOL	TEACHER	\$69,568.84					\$1,000.00	\$70,568.84
3819	KEOHANE	MEGHAN	HIGH SCHOOL	PARAPROFESSIONAL_SPED ABA	\$27,708.65					\$70.13	\$27,778.78
2731	KING	DEIRDRE	HIGH SCHOOL	TEACHER	\$108,103.94						\$108,103.94
3404	KING	BRYAN	HIGH SCHOOL	TEACHER	\$100,603.88	\$850.00					\$101,453.88
4066	KRUEGER	ELIZABETH	HIGH SCHOOL	MISCELLANEOUS EMPLOYEE	\$0.00					\$280.00	\$280.00
3993	LALLY	BENJAMIN	HIGH SCHOOL	TEACHER	\$97,362.98					\$820.00	\$98,182.98
2132	LANE	CYNTHIA	HIGH SCHOOL	TEACHER	\$85,467.33					\$5,570.00	\$91,037.33
3426	LEBEL	ADRIANA	HIGH SCHOOL	TEACHER	\$78,398.06					\$320.00	\$78,718.06
3853	LEVITRE	SAMANTHA	HIGH SCHOOL	PARAPROFESSIONAL_REGULAR	\$21,181.61		\$75.69			\$817.50	\$22,074.80
4058	LIBBY	JEFFREY	HIGH SCHOOL	COACH	\$0.00					\$6,596.00	\$6,596.00
2933	LINDER	DENISE	HIGH SCHOOL	TEACHER	\$0.00						\$0.00
2825	LONGORIA	ANDREW	HIGH SCHOOL	TEACHER	\$100,603.88					\$2,500.00	\$103,103.88
3047	LYONS	LIZA	HIGH SCHOOL	TEACHER	\$106,350.38					\$10,485.30	\$116,835.68
1971	MAGNUSON	TAMI	HIGH SCHOOL	PARAPROFESSIONAL_SPED	\$26,997.39						\$26,997.39
2125	MAILLET	DIANE	HIGH SCHOOL	TEACHER	\$100,603.88					\$160.00	\$100,763.88
873	MANNING	ELIZABETH	HIGH SCHOOL	TEACHER	\$97,362.98	\$850.00				\$2,820.00	\$101,032.98
3298	MARTELL	JENNIFER	HIGH SCHOOL	TEACHER	\$76,066.12					\$4,777.00	\$80,843.12
2526	MARTIN	MARIE THERESE	HIGH SCHOOL	TEACHER	\$90,878.06					\$3,320.00	\$94,198.06
1411	MCCAILL	CATHERINE	HIGH SCHOOL	TEACHER	\$100,603.88						\$100,603.88
3480	MCLAUGHLIN	CATHERINE	HIGH SCHOOL	FOOD SERVICES WORKER	\$6,898.85						\$6,898.85

4010	MCMAHON	HEATHER	HIGH SCHOOL	FOOD SERVICES WORKER	\$34,033.36					\$136.02				\$34,169.38
3534	MERLONI-DALOIA	JILL	HIGH SCHOOL	PARAPROFESSIONAL_REGULAR	\$6,075.00								\$270.00	\$6,345.00
3377	MERRILL	CHRISTOPHER	HIGH SCHOOL	FOOD SERVICES WORKER	\$3,047.18									\$3,047.18
3048	MEYER	SHARI	HIGH SCHOOL	TEACHER	\$82,091.10								\$1,435.37	\$83,526.47
2405	MILLER	MICHAEL	HIGH SCHOOL	TEACHER	\$97,362.98								\$11,377.00	\$108,739.98
2885	MILLS	COREY	HIGH SCHOOL	PARAPROFESSIONAL_SPED	\$0.00								\$4,809.00	\$4,809.00
3165	MIRACLE	MARILYN	HIGH SCHOOL	TEACHER	\$97,362.98								\$7,076.41	\$104,439.39
3811	MIVILLE	COURTNEY	HIGH SCHOOL	TEACHER	\$0.00									\$0.00
3183	MUELLER	SHU-LIN	HIGH SCHOOL	TEACHER	\$81,170.96									\$81,170.96
3403	MULVEY	BRETT	HIGH SCHOOL	TEACHER	\$84,892.08	\$1,100.00								\$85,992.08
2572	MURDOCK	JANE	HIGH SCHOOL	PARAPROFESSIONAL_REGULAR	\$260.71									\$260.71
2280	MURPHY	TIMOTHY	HIGH SCHOOL	TEACHER	\$93,614.73									\$93,614.73
753	MURPHY	SUSAN	HIGH SCHOOL	TEACHER	\$94,129.10	\$1,100.00								\$95,229.10
3429	MURPHY	KRISTEN	HIGH SCHOOL	TEACHER	\$75,599.94								\$1,000.00	\$76,599.94
2855	MURRAY	KIELY	HIGH SCHOOL	TEACHER	\$89,958.84								\$5,866.76	\$95,825.60
4193	NAYLOR	LAUREN	HIGH SCHOOL	SHORT TERM SUBSTITUTE	\$300.00									\$300.00
3327	NOBLETT	PATRICIA	HIGH SCHOOL	TEACHER	\$87,199.06								\$800.00	\$87,999.06
860	NORTON	JANE	HIGH SCHOOL	TEACHER	\$100,603.88	\$850.00							\$4,500.00	\$105,953.88
4088	O'BRIEN	PATRICK	HIGH SCHOOL	COACH	\$0.00								\$6,184.00	\$6,184.00
3353	O'BRIEN	PATRICK	HIGH SCHOOL	TEACHER	\$60,592.25								\$9,245.42	\$69,837.67
2241	ODIERNA	MICHELE	HIGH SCHOOL	TEACHER	\$100,603.88									\$100,603.88
2768	O'LOUGHLIN	CONSTANCE	HIGH SCHOOL	10 MONTH SECRETARY	\$45,953.60					\$969.34			\$69.71	\$46,992.65
3471	PACIFIC	TIMOTHY	HIGH SCHOOL	PARAPROFESSIONAL_SPED ABA	\$37,759.08								\$6,632.66	\$44,391.74
2769	PATTERSON	SARAH	HIGH SCHOOL	NURSE	\$84,715.81								\$2,448.01	\$87,163.82
4124	PAWELA	MARY	HIGH SCHOOL	MISCELLANEOUS EMPLOYEE	\$0.00								\$160.00	\$160.00
2846	PETRUSKA	ELIZABETH	HIGH SCHOOL	TEACHER	\$83,352.38								\$570.00	\$83,922.38
1987	PLUNKETT	DONNA	HIGH SCHOOL	10 MONTH SECRETARY	\$36,306.27	\$700.00				\$8.78			\$280.80	\$37,295.85
1485	POLANSKY	LAUREN	HIGH SCHOOL	TEACHER	\$98,404.88									\$98,404.88
3391	POMINVILLE	JUSTIN	HIGH SCHOOL	ASSISTANT PRINCIPAL 12 MONTH	\$109,688.56									\$109,688.56
3457	POND	JENNIFER	HIGH SCHOOL	TEACHER	\$87,629.88								\$2,500.00	\$90,129.88
3472	PRATT	KRISTEN	HIGH SCHOOL	PARAPROFESSIONAL_SPED ABA	\$37,988.73								\$3,103.47	\$41,092.20
3297	PRESOTT	BRIAN	HIGH SCHOOL	TEACHER	\$70,040.88								\$21,713.00	\$91,753.88
4065	RACICOT	DEBORAH	HIGH SCHOOL	MISCELLANEOUS EMPLOYEE	\$0.00								\$120.00	\$120.00
4123	RAJENDRAN	VENNIS	HIGH SCHOOL	MISCELLANEOUS EMPLOYEE	\$0.00								\$480.00	\$480.00
3983	RENAUD	KAREN	HIGH SCHOOL	TEACHER	\$100,603.88								\$8,652.88	\$109,256.76
1964	ROBERTS	MAXINE	HIGH SCHOOL	TEACHER	\$23,639.19									\$23,639.19
4172	RONNQUIST	JOSEPHINE	HIGH SCHOOL	TEACHER	\$48,238.32								\$1,006.19	\$49,244.51
4296	SABLES	KAYLA	HIGH SCHOOL	ADMINISTRATIVE AST_HOURLY	\$14,118.00					\$234.17				\$14,352.17
2495	SANBORN	MARK	HIGH SCHOOL	TEACHER	\$63,996.92								\$17,723.00	\$81,719.92
2233	SAWYER	GARRETT	HIGH SCHOOL	TEACHER	\$100,603.88								\$8,932.00	\$109,535.88
3569	SCOTT	DOUGLAS	HIGH SCHOOL	TEACHER	\$97,362.98								\$9,876.41	\$107,239.39
1558	SHAUGHNESSY	NANCY	HIGH SCHOOL	TEACHER	\$100,603.88									\$100,603.88
876	SHEA	CHRISTOPHER	HIGH SCHOOL	TEACHER	\$94,129.10	\$850.00								\$94,979.10

2273	SHIRE	CHARLOTTE	HIGH SCHOOL	TEACHER		\$97,117.42			\$800.00	\$97,917.42
2429	SILBERMAN	MELISSA	HIGH SCHOOL	PARAPROFESSIONAL_SPED		\$28,419.20		\$46.04	\$4,337.44	\$32,802.68
788	SIMONES	STEPHEN	HIGH SCHOOL	TEACHER		\$84,892.08	\$1,100.00		\$8,932.00	\$94,924.08
3485	SMITH	THOMAS	HIGH SCHOOL	PARAPROFESSIONAL_REGULAR		\$11,610.00				\$11,610.00
2542	SMITH	JENNIFER	HIGH SCHOOL	TEACHER		\$100,603.88			\$1,256.00	\$101,859.88
3446	SPIEGEL	STEVEN	HIGH SCHOOL	TEACHER		\$83,956.08			\$6,559.00	\$90,515.08
1925	SPINKS	BETHANY	HIGH SCHOOL	TEACHER		\$100,603.88			\$2,026.00	\$102,629.88
2105	SULLIVAN	MICHAEL	HIGH SCHOOL	TEACHER		\$94,129.10			\$5,500.00	\$99,629.10
3854	SYLVESTER	KAREN	HIGH SCHOOL	PARAPROFESSIONAL_SPED		\$12,212.99				\$12,212.99
1849	TERRY	KAREN	HIGH SCHOOL	COACH		\$0.00			\$5,497.00	\$5,497.00
3185	THEIS	LAURA	HIGH SCHOOL	TEACHER		\$75,599.94			\$2,500.00	\$78,099.94
829	THOMPSON	JO ANN	HIGH SCHOOL	TEACHER		\$100,603.88	\$850.00		\$530.00	\$101,983.88
462	THOMPSON	MARTHA	HIGH SCHOOL	COACH		\$0.00			\$6,184.00	\$6,184.00
4084	TOROSIAN	ALEXIS	HIGH SCHOOL	PARAPROFESSIONAL_SPED		\$11,906.93			\$1,641.00	\$13,547.93
1190	UMINA	DIANA	HIGH SCHOOL	PARAPROFESSIONAL_SPED		\$26,749.51			\$362.50	\$27,112.01
1957	VON ROSENWINGE	VALERIE	HIGH SCHOOL	TEACHER		\$97,362.98			\$11,000.00	\$108,362.98
4220	WEBB	HANNAH	HIGH SCHOOL	SHORT TERM SUBSTITUTE		\$2,400.00			\$120.00	\$2,520.00
2974	WEBB	MICHAEL	HIGH SCHOOL	PARAPROFESSIONAL_SPED		\$29,099.99			\$17,720.00	\$46,819.99
3525	WEBSTER	KATHRYN	HIGH SCHOOL	FOOD SERVICES WORKER		\$9,201.93				\$9,201.93
2939	WETTERLOW	ERICA	HIGH SCHOOL	TEACHER		\$90,910.04			\$1,325.00	\$92,235.04
2806	WHITE	MAURA	HIGH SCHOOL	ATHLETIC TRAINER		\$0.00			\$1,125.00	\$1,125.00
1958	WILANDER	MIKE	HIGH SCHOOL	TEACHER		\$100,603.88			\$750.00	\$101,353.88
2653	WILLIAMS	SARA	HIGH SCHOOL	TEACHER		\$97,362.98			\$2,500.00	\$99,862.98
3583	WINNER	LISA	HIGH SCHOOL	TEACHER		\$75,137.92			\$432.00	\$75,569.92
1403	WORRELL	STERLING	HIGH SCHOOL	TEACHER		\$100,603.88			\$2,070.00	\$102,673.88
3357	WRENN	BRYAN	HIGH SCHOOL	PLAY MUSICIAN		\$0.00			\$525.00	\$525.00
2544	WURSTER	KRISTEN	HIGH SCHOOL	TEACHER		\$100,060.92			\$7,234.01	\$107,294.93
3973	ZANINI	CONNOR	HIGH SCHOOL	TEACHER		\$55,183.96			\$3,306.00	\$58,489.96
3488	ZEIGLER	DEVORAH	HIGH SCHOOL	10 MONTH SECRETARY		\$25,298.24				\$25,298.24
4063	BROWN	KIBBE	SPED SYSTEM WIDE	MISCELLANEOUS EMPLOYEE		\$450.00			\$16,920.00	\$17,370.00
667	CATTON	KATHLEEN	SPED SYSTEM WIDE	10 MONTH SECRETARY		\$12,355.20				\$12,355.20
3484	DAVIS	KIMBERLY	SPED SYSTEM WIDE	TEACHER		\$58,433.96			\$245.62	\$58,679.58
3917	GOODWIN	KIMBERLY	SPED SYSTEM WIDE	TEACHER		\$52,785.60			\$792.28	\$53,577.88
3636	KRESCO	CAROL	SPED SYSTEM WIDE	ADMINISTRATIVE AST_HOURLY		\$56,472.00				\$56,472.00
3991	NYBERG	DEIRDRE	SPED SYSTEM WIDE	TEACHER		\$66,970.53			\$832.63	\$67,803.16
3014	PULSELLI	LIDIA	SPED SYSTEM WIDE	12 MONTH SECRETARY		\$43,444.55				\$43,444.55
3843	REGAN	KELLY	SPED SYSTEM WIDE	10 MONTH SECRETARY		\$16,686.95				\$16,686.95
3310	SCHROEDER	JENNIFER	SPED SYSTEM WIDE	10 MONTH SECRETARY		\$13,689.00				\$13,689.00
3680	SHADE	RUSSELL	SPED SYSTEM WIDE	TEACHER		\$68,571.98			\$816.82	\$69,388.80
3889	SHANAHAN	DENISE	SPED SYSTEM WIDE	10 MONTH SECRETARY		\$10,287.16				\$10,287.16
2264	TERRANOVA	LAURA	SPED SYSTEM WIDE	TEACHER		\$94,129.10				\$94,129.10
3565	ZALESKI	KAREN	SPED SYSTEM WIDE	STUDENT SERVICES DIRECTOR		\$135,434.62				\$135,434.62
4157	CARDIN	AMY	SPED ESY	ESY SUMMER PROGRAM		\$4,907.39				\$4,907.39

2651	SEXTON	DEBORAH	SPED ESY	ESY SUMMER PROGRAM	\$2,165.35							\$2,165.35
4284	AUCOIN	BRIAN	BUILDINGS AND GROUNDS	CUSTODIAN	\$5,416.60							\$5,416.60
2814	BASTARACHE	JAMES	BUILDINGS AND GROUNDS	CUSTODIAN	\$44,198.20	\$200.00	\$10,003.62					\$54,401.82
2326	BENOIT	ANDRE	BUILDINGS AND GROUNDS	HEAD CUSTODIAN	\$44,536.40	\$400.00	\$4,996.19					\$49,932.59
1784	BOISVERT	NORMAND	BUILDINGS AND GROUNDS	HEAD CUSTODIAN	\$52,203.49	\$600.00	\$5,755.99				\$300.00	\$58,859.48
4317	CABRERA	FRANCISCO	BUILDINGS AND GROUNDS	CUSTODIAN	\$4,486.88							\$4,486.88
2871	CARR	EDWARD	BUILDINGS AND GROUNDS	MAINTENANCE WORKER	\$46,453.31		\$2,339.16					\$48,792.47
3564	COTE	ARTHUR	BUILDINGS AND GROUNDS	CUSTODIAN	\$44,274.40		\$8,550.61				\$300.00	\$53,125.01
3554	CUNHA	MANUEL	BUILDINGS AND GROUNDS	CUSTODIAN	\$44,574.40		\$2,957.35					\$47,531.75
3213	DA SILVA	ANTONIO	BUILDINGS AND GROUNDS	CUSTODIAN	\$44,274.40		\$4,773.55				\$300.00	\$49,347.95
1662	DUNN	REGINALD	BUILDINGS AND GROUNDS	CUSTODIAN	\$43,974.40	\$600.00					\$300.00	\$44,874.40
2574	FILHO	JOSE	BUILDINGS AND GROUNDS	CUSTODIAN	\$0.00						\$1,783.40	\$1,783.40
1302	FLANNERY	EUGENE	BUILDINGS AND GROUNDS	HEAD CUSTODIAN	\$35,088.32	\$300.00	\$4,017.29				\$2,080.94	\$41,486.55
3515	FLEMING	ROBERT	BUILDINGS AND GROUNDS	MAINTENANCE WORKER	\$46,971.00		\$2,650.36					\$49,621.36
1743	FRIBERG	DONALD	BUILDINGS AND GROUNDS	MAINTENANCE SUPERVISOR	\$53,771.20	\$600.00	\$5,803.08				\$300.00	\$60,474.28
4329	FYFFE	JOHN	BUILDINGS AND GROUNDS	MAINTENANCE WORKER	\$2,571.60							\$2,571.60
4156	GIGARJIAN	NICHOLAS	BUILDINGS AND GROUNDS	MAINTENANCE WORKER	\$46,756.80		\$3,383.80					\$50,140.60
3828	GLEBUS	RALPH	BUILDINGS AND GROUNDS	MAINTENANCE WORKER	\$6,049.05							\$6,049.05
3379	GONCALVES	ALFREDO	BUILDINGS AND GROUNDS	CUSTODIAN	\$43,566.88		\$4,074.84				\$300.00	\$47,941.72
1764	KEANE	LAWRENCE	BUILDINGS AND GROUNDS	HEAD CUSTODIAN	\$43,795.89	\$300.00	\$3,855.86				\$5,446.31	\$53,398.06
2449	KING	RICHARD	BUILDINGS AND GROUNDS	MAINTENANCE WORKER	\$47,036.80	\$400.00	\$1,203.63					\$48,640.43
2867	KISER	DAVID	BUILDINGS AND GROUNDS	CUSTODIAN	\$44,574.40		\$3,493.11					\$48,067.51
3453	KOPEC	LEO	BUILDINGS AND GROUNDS	CUSTODIAN	\$36,391.44		\$57.87				\$150.00	\$36,599.31
4134	KYLE	JANET	BUILDINGS AND GROUNDS	10 MONTH SECRETARY	\$18,433.66							\$18,433.66
1529	PERRY	DAVID	BUILDINGS AND GROUNDS	MAINTENANCE WORKER	\$46,936.80	\$600.00	\$1,714.61					\$49,251.41
3949	PERSSON	TIMOTHY	BUILDINGS AND GROUNDS	BUILDINGS & GROUNDS DIRECTOR	\$87,620.15							\$87,620.15
4213	PHILLIPS	DARYL	BUILDINGS AND GROUNDS	CUSTODIAN	\$28,196.00		\$4,952.86					\$33,148.86
3863	RIVERA	LUIS	BUILDINGS AND GROUNDS	CUSTODIAN	\$44,574.41		\$1,848.34					\$46,422.75
2834	SANBORN	LOUISE	BUILDINGS AND GROUNDS	12 MONTH SECRETARY	\$54,188.80		\$117.50				\$1,460.00	\$55,766.30
4155	SHAQJA	IRLAND	BUILDINGS AND GROUNDS	CUSTODIAN	\$38,680.00		\$1,392.50				\$1,482.22	\$41,554.72
4269	SHEPARD	THERESA	BUILDINGS AND GROUNDS	MAINTENANCE WORKER	\$17,984.40		\$1,830.56					\$19,814.96
2913	SMITH	STEVEN	BUILDINGS AND GROUNDS	HEAD CUSTODIAN	\$45,400.00		\$6,011.52					\$51,411.52
3062	TREMBLAY	KATHLEEN	BUILDINGS AND GROUNDS	CUSTODIAN	\$44,574.41		\$498.25					\$45,072.66
1803	WEBB	JEAN	BUILDINGS AND GROUNDS	HEAD CUSTODIAN	\$51,525.45	\$600.00	\$5,971.59					\$58,097.04
1113	WRIGHT	PAUL	BUILDINGS AND GROUNDS	HEAD CUSTODIAN	\$52,830.05	\$800.00	\$6,452.80				\$300.00	\$60,382.85
3477	ZECCO	MICHAEL	BUILDINGS AND GROUNDS	MAINTENANCE WORKER	\$12,717.60							\$12,717.60
4132	BABIN	MICHÈLE	FOOD SERVICE	FOOD SERVICES DIRECTOR	\$75,072.23							\$75,072.23
4185	SKELLY	SHARON	FOOD SERVICE	10 MONTH SECRETARY	\$5,343.99							\$5,343.99
4205	ANDERSON	BRANDON	ATHLETICS	COACH NON REG EMPLOYEE	\$0.00						\$2,474.00	\$2,474.00
2142	BANNON	JOAN	ATHLETICS	COACH NON REG EMPLOYEE	\$0.00						\$8,932.00	\$8,932.00
4256	BARRY	DANIEL	ATHLETICS	COACH	\$0.00						\$4,809.00	\$4,809.00
3524	BLISS	RICHARD	ATHLETICS	COACH NON REG EMPLOYEE	\$0.00						\$7,194.00	\$7,194.00
2463	BRAINERD	JAMES	ATHLETICS	COACH NON REG EMPLOYEE	\$0.00						\$4,809.00	\$4,809.00

3932	CALKINS	LYNORA	ATHLETICS	COACH		\$0.00				\$6,184.00	\$6,184.00
3518	CANN	JEAN	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$22,087.00	\$22,087.00
4204	DUPONT	CONNOR	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$4,809.00	\$4,809.00
3360	FRASER	CHRISTOPHER	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$4,809.00	\$4,809.00
4301	GALLANT	THERESA	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$4,809.00	\$4,809.00
2971	GIRARD	JAMES	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$10,306.00	\$10,306.00
4203	HUGHES	DAVID	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$4,809.00	\$4,809.00
4024	LIND	PAIGE	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$3,527.00	\$3,527.00
3639	MACLEAN	DONALD	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$6,184.00	\$6,184.00
4092	MICK	AMY	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$7,513.00	\$7,513.00
4067	MURPHY	CHRISTOPHER	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$4,809.00	\$4,809.00
2339	NELSON	TIMOTHY	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$7,558.00	\$7,558.00
4159	POILLUCCI	ASHLEY	ATHLETICS	COACH		\$0.00				\$7,695.00	\$7,695.00
3905	SCHLUSSSEL	NANCY	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$6,184.00	\$6,184.00
4199	SKIBA	THOMAS	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$2,749.00	\$2,749.00
3392	SWANTON	DAVID	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$10,993.00	\$10,993.00
4161	SYGROVE	WAYNE	ATHLETICS	COACH		\$0.00				\$8,932.00	\$8,932.00
4033	THOMAS	DEBORAH	ATHLETICS	COACH NON REG EMPLOYEE		\$0.00				\$3,527.00	\$3,527.00
3855	MORIARTY	DEBORAH	CURRICULUM	ELEMENTARY ELA DIRECTOR		\$91,091.42				\$3,320.00	\$94,411.42
4154	PARSON	JENNIFER	CURRICULUM	ASSISTANT SUPERINTENDENT		\$140,161.65					\$140,161.65
4153	BADGER	CARLTON	TECHNOLOGY	TECHNICIAN		\$42,910.22		\$695.93			\$43,606.15
2539	BARTLEY	NILI	TECHNOLOGY	TEACHER		\$0.00					\$0.00
2852	CARTY	LISA	TECHNOLOGY	DATA APPLICATION MANAGER		\$56,534.42		\$611.55			\$57,145.97
3294	CHOQUET	RYAN	TECHNOLOGY	TECHNICIAN		\$53,440.08		\$500.76			\$53,940.84
3821	COX	MAEGAN	TECHNOLOGY	ADMINISTRATIVE AST_HOURLY		\$58,011.26					\$58,011.26
3209	DOTY	STEPHANIE	TECHNOLOGY	TEACHER		\$100,603.88				\$320.00	\$100,923.88
2911	GHOSH	ASHOKE	TECHNOLOGY	TECHNOLOGY DIRECTOR		\$132,009.71					\$132,009.71
3730	GUSTAVSON	RANDI	TECHNOLOGY	TECHNOLOGY CENTER MANAGER		\$60,737.61		\$439.97			\$61,177.58
895	HENDERSON	LINDA	TECHNOLOGY	DATA APPLICATION MANAGER		\$92,125.39	\$1,500.00				\$93,625.39
3436	HOE	CHRISTAL	TECHNOLOGY	TEACHER		\$94,129.10				\$416.00	\$94,545.10
4214	HUDSON	SCOTT	TECHNOLOGY	TECHNICIAN		\$37,694.16		\$336.56			\$38,030.72
3741	KUKLES	ELLA	TECHNOLOGY	TECHNICIAN		\$34,316.29		\$111.58			\$34,427.87
3017	PORCELLA	CHAPIN	TECHNOLOGY	NETWORK MANAGER		\$84,314.38					\$84,314.38
2573	RODRIGUEZ	JOANNE	TECHNOLOGY	12 MONTH SECRETARY		\$2,099.20				\$793.60	\$2,892.80
3445	WOLF	MICHAEL	TECHNOLOGY	TECHNICIAN		\$8,301.98					\$8,301.98
4222	BORGHANI	GISELE	ENGLISH LANGUAGE LEARNERS	TEACHER		\$65,412.80				\$128.00	\$65,540.80
4254	COELHO	IRENE	ENGLISH LANGUAGE LEARNERS	MISCELLANEOUS EMPLOYEE		\$11,785.20					\$11,785.20
4226	KIM	SOYOUNG	ENGLISH LANGUAGE LEARNERS	TEACHER		\$44,065.00					\$44,065.00
3111	KIMBALL	JILL	ENGLISH LANGUAGE LEARNERS	TEACHER		\$97,362.98				\$7,480.00	\$104,842.98
4036	LIPA	HEATHER	ENGLISH LANGUAGE LEARNERS	TEACHER		\$100,603.88				\$288.00	\$100,891.88
2840	MOY	KATE	ENGLISH LANGUAGE LEARNERS	TEACHER		\$81,065.75				\$96.00	\$81,161.75
3684	SCHOOLS	CHANTEL	ENGLISH LANGUAGE LEARNERS	TEACHER		\$90,878.06				\$160.00	\$91,038.06
4105	STATHAKIS	MEGHAN	ENGLISH LANGUAGE LEARNERS	TEACHER		\$70,040.88					\$70,040.88

2087	STREFLING	SUZANNE	ENGLISH LANGUAGE LEARNERS	TEACHER	\$87,151.03					\$87,151.03
3646	WARD	PILAR	ENGLISH LANGUAGE LEARNERS	TEACHER	\$87,629.88				\$480.00	\$88,109.88
1705	BARTOLOMEO	DEBRA	SYSTEM WIDE	ADMINISTRATIVE AST_SALARY	\$74,720.88	\$800.00				\$75,520.88
3633	BRODEUR	MICHELLE	SYSTEM WIDE	ADMINISTRATIVE AST_HOURLY	\$60,756.87	\$700.00				\$61,456.87
4005	BROWN	EMILY	SYSTEM WIDE	ADMINISTRATIVE AST_HOURLY	\$56,472.09					\$56,472.09
3878	CARL	SHANNAN	SYSTEM WIDE	MISCELLANEOUS EMPLOYEE	\$0.00				\$1,550.00	\$1,550.00
3425	CARNICELLI	AIMEE	SYSTEM WIDE	ADMINISTRATIVE AST_HOURLY	\$37,073.55					\$37,073.55
1789	CARR	LAURA	SYSTEM WIDE	ADMINISTRATIVE AST_HOURLY	\$55,494.40	\$800.00				\$56,294.40
3697	CAVANAUGH	CAROL	SYSTEM WIDE	SUPERINTENDENT	\$180,346.23					\$180,346.23
4316	COTTER	EMILY	SYSTEM WIDE	DAILY SUBSTITUTE	\$80.00					\$80.00
3661	DALY	RACHEL	SYSTEM WIDE	MISCELLANEOUS EMPLOYEE	\$0.00				\$375.00	\$375.00
3396	DIBONA	PAUL	SYSTEM WIDE	CROSSING GUARD	\$24,985.81					\$24,985.81
4174	FARRELL	TIFFANY	SYSTEM WIDE	DAILY SUBSTITUTE	\$40,917.10					\$40,917.10
2435	FITZPATRICK	MARY ANN	SYSTEM WIDE	ADMINISTRATIVE AST_HOURLY	\$56,988.48					\$56,988.48
1448	KENDALL	LESLIE	SYSTEM WIDE	CROSSING GUARD	\$6,737.67					\$6,737.67
2960	KILIULIS	JANE	SYSTEM WIDE	FOOD SERVICES WORKER	\$106.05				\$350.00	\$456.05
382	LECHTANSKI	VALERIE	SYSTEM WIDE	DAILY SUBSTITUTE	\$102,802.88	\$1,350.00			\$7,129.39	\$111,282.27
4048	MANN	AIMEE	SYSTEM WIDE	TEACHER	\$0.00					\$0.00
2800	MCCLURE	SUE	SYSTEM WIDE	ADMINISTRATIVE AST_HOURLY	\$3,375.00					\$3,375.00
3131	OLSON	KATHRYN	SYSTEM WIDE	SUBSTITUTE COORDINATOR	\$14,275.71					\$14,275.71
1070	PULNIK	KIMBERLY	SYSTEM WIDE	HUMAN RESOURCES DIRECTOR SCH	\$132,043.56					\$132,043.56
4136	RODDY	JILLIAN	SYSTEM WIDE	ESY SUMMER PROGRAM	\$3,442.79					\$3,442.79
3929	ROTHERMICH	SUSAN	SYSTEM WIDE	BUSINESS MANAGER	\$138,534.77					\$138,534.77
4305	ROY	KIMBERLY	SYSTEM WIDE	DAILY SUBSTITUTE	\$4,755.70					\$4,755.70
1062	SHEELEN	JANEEN	SYSTEM WIDE	DAILY SUBSTITUTE	\$8,516.84	\$750.00			\$1,052.10	\$10,318.94
3551	SLOOK	LAURA	SYSTEM WIDE	DAILY SUBSTITUTE	\$54,926.90					\$54,926.90
3776	THOMAS-WAGAR	GEORGETTE	SYSTEM WIDE	ADMINISTRATIVE AST_HOURLY	\$58,011.23		\$10.46			\$58,021.69
2	ALEXANDROWICZ	JEAN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$3,150.00					\$3,150.00
3947	ALKASS	RAND	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$160.00					\$160.00
4323	ALLARD	LAUREN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE NURSE	\$125.00					\$125.00
4216	AULDS	MELISSA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$11,320.00					\$11,320.00
3914	BEAUREGARD JR	RAYMOND	SUBS SYSTEM WIDE	SHORT TERM SUBSTITUTE	\$300.00					\$300.00
4268	BERTSCHMANN	SARAH	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$80.00					\$80.00
4241	BHATIA	GURPREET	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,040.00					\$1,040.00
4217	BIANCHI	PATRICIA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,360.00					\$1,360.00
3616	BLAKE	EMILY	SUBS SYSTEM WIDE	DAILY SUBSTITUTE NURSE	\$250.00					\$250.00
2587	BLAKE	JENNIFER	SUBS SYSTEM WIDE	DAILY SUBSTITUTE NURSE	\$4,562.50					\$4,562.50
4026	BOND	SARAH	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$3,560.00					\$3,560.00
3870	BOOTHROYD	ANITA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$480.00					\$480.00
4324	BOULTBEE	SAMANTHA	SUBS SYSTEM WIDE	CAFE SUB HOURLY	\$281.29					\$281.29
4102	BREEN	MEGHAN	SUBS SYSTEM WIDE	CAFE SUB HOURLY	\$1,088.48					\$1,088.48
3731	BRENNAN	JAMES	SUBS SYSTEM WIDE	CAFE SUB HOURLY	\$657.98					\$657.98
3635	CAO	SHAO	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$160.00					\$160.00



4221	CAPPADONA	STEPHANIE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$80.00					\$80.00
3989	CAPUZZIELLO	CASSIE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$2,585.00					\$2,585.00
4032	CARR	GRETCHEN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$3,870.00					\$3,870.00
1029	CASASSA	ARLENE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$80.00					\$80.00
3727	CHIN	CHIA CHI	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$0.00				\$840.00	\$840.00
4259	CHINTALA	KALYANI	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$3,065.00					\$3,065.00
4017	COLLINS	KARISSA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$315.00					\$315.00
3903	CONNER	MICHAEL	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$0.00				\$1,430.00	\$1,430.00
4053	DABBALA	SWAPNA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$10,385.00					\$10,385.00
2609	DECAROLIS	JOHN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,440.00					\$1,440.00
4251	DEMORE	RACHEL	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$880.00					\$880.00
3634	DENNIS	JOSEPH	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$530.00					\$530.00
3785	DEWOLFE	NANCY	SUBS SYSTEM WIDE	CAFE SUB HOURLY	\$94.72					\$94.72
38	DICKERT	HAROLD	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$19,265.00					\$19,265.00
326	DICOSTANZA	PATRICIA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$3,465.00					\$3,465.00
4215	DOYLE	BRIAN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$80.00					\$80.00
4054	FILES	BARBARA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE NURSE	\$2,312.50					\$2,312.50
4266	GOLDBERG	REBEKAH	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$560.00					\$560.00
4320	GRAM	MICHAEL	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$400.00					\$400.00
388	GREEN	SUSAN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$2,520.00					\$2,520.00
2761	GRILLY	DEVON	SUBS SYSTEM WIDE	LONG TERM SUBSTITUTE	\$500.60					\$500.60
3884	GUNDY	CHRISTOPHER	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$80.00					\$80.00
2787	HAGAN	JEANNINE	SUBS SYSTEM WIDE	SHORT TERM SUBSTITUTE	\$8,070.00					\$8,070.00
4091	HANNA	CELINE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$8,460.00					\$8,460.00
4081	HARDY	JUDITH	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$9,780.00					\$9,780.00
4242	HEBERT	MARGARET	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,640.00					\$1,640.00
4293	HERLIHY	ELIZABETH	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$680.00					\$680.00
2328	HILL	LORI	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,755.00					\$1,755.00
2155	HOFFMAN	REBEKA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$23,040.94	\$53.69			\$548.78	\$23,643.41
4243	HUDSON	CONNOR	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$960.00					\$960.00
3513	KALEN	KIM	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$2,240.00					\$2,240.00
4267	KEEFE	ERIN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$240.00					\$240.00
3322	KOOPMAN	SUSAN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,440.00					\$1,440.00
4244	KUVADIA	KHYATI	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,480.00					\$1,480.00
4300	LARTER	JUSTINE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$360.00					\$360.00
3944	LENTONI	KATHRYN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$480.00					\$480.00
4087	LOGAN	TRACY	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$880.00					\$880.00
4294	MACLEAN	DONNA	SUBS SYSTEM WIDE	CAFE SUB HOURLY	\$137.59					\$137.59
3874	MAFFEI	AMANDA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$280.00					\$280.00
4298	MARKEY	BERNADETTE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$2,560.00					\$2,560.00
2826	MARTONE	CAROLYN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE NURSE	\$3,625.00					\$3,625.00
3864	MAZUR	JAY	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,350.00					\$1,350.00
4117	MCCOOL	CHARLES	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$5,030.00					\$5,030.00

4283	MEEK	JOANNA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,080.00					\$1,080.00
4104	MERRULLO	JOSEPH	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$10,055.00					\$10,055.00
3930	MIKKILINENI	SMITHA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$4,950.00					\$4,950.00
4110	MISHRA	NIDHI	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$2,000.00					\$2,000.00
2139	MUNGER	LYDIA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$23,709.90					\$23,709.90
4265	MURDOCK	TRAVIS	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$2,160.00					\$2,160.00
3656	MURDOCK	STEPHANIE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$12,935.00					\$12,935.00
4292	MURPHY	SHANNON	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$720.00					\$720.00
4326	O'CONNOR	MARY ALICE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE NURSE	\$125.00					\$125.00
4020	ORLOFF	JOELLE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$6,945.11					\$6,945.11
2995	PAOLUCCI	SELINA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,080.00					\$1,080.00
2187	PELGRIN	MARY	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,890.00					\$1,890.00
3774	PICKHOLZ	LEAH	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$7,200.00					\$7,200.00
3065	POOVAKAD	LAURA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$810.00				\$5,134.00	\$5,944.00
89	PORTER	ELLENORE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$810.00					\$810.00
4290	PORTOCARRERO-HEISLER	KARIN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$80.00					\$80.00
4272	REMBY	CHRISTINE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$4,880.00					\$4,880.00
1641	REYNOLDS	BETH-ANN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$0.00				\$9,618.00	\$9,618.00
4240	RICHARDSON	GAIL	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,840.00					\$1,840.00
4198	ROBERTS	JEAN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,280.00					\$1,280.00
4258	SAMANT	ALKA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$3,965.00					\$3,965.00
3927	SCHWARTZ	MICHAEL	SUBS SYSTEM WIDE	SHORT TERM SUBSTITUTE	\$300.00					\$300.00
3709	SHEA	JEROME	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,600.00					\$1,600.00
3373	SIDDIQUA	AISHA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$3,375.00					\$3,375.00
3261	SIEGFRIED	AMY	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$405.00					\$405.00
4299	SINHA	NISHA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,680.00					\$1,680.00
3653	SNYDER	ROBERT	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,400.00					\$1,400.00
4079	SPAVENTO	CHRISTINE	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$3,185.00					\$3,185.00
3875	SPENCER	MONICA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$3,735.00					\$3,735.00
3501	SQUATRITO	STACEY	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$17,665.03					\$17,665.03
3637	SWEETAPPLE	EMMA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$0.00				\$4,764.00	\$4,764.00
3407	TANGREDI	PAULA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,530.00					\$1,530.00
3845	TIRRELL	JOHN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$1,120.00					\$1,120.00
3831	TITUS	JOAN	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$135.00					\$135.00
4313	VARNER	BETH	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$320.00					\$320.00
4274	VIENNEAU	AMY	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$240.00					\$240.00
3879	WARREN	EMILY	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$0.00				\$450.00	\$450.00
3368	WAUTERS	LAURA	SUBS SYSTEM WIDE	DAILY SUBSTITUTE	\$5,085.00					\$5,085.00
1732	WELDON	ELIZABETH	SUBS SYSTEM WIDE	SHORT TERM SUBSTITUTE	\$8,350.00					\$8,350.00

TOWN OF HOPKINTON  
**Cash Receipts**  
 June 30, 2019

<b>Revenue Source Description</b>	<b>Collected</b>	<b>Revenue Source Description</b>	<b>Collected</b>
<b>GENERAL FUND</b>			
PERSONAL PROPERTY TAXES 2008		PENALTIES INTEREST OTHER TAXES	64.90
PERSONAL PROPERTY TAXES 2009		PAYMENTS IN LIEU OF TAXES	351,803.49
PERSONAL PROPERTY TAXES 2010		DEFERRED PROPERTY TAXES	535.10
PERSONAL PROPERTY TAXES 2011		TAX LIENS REDEEMED	239,799.96
PERSONAL PROPERTY TAXES 2012		LICENSES PERMITS BUDGET	-
PERSONAL PROPERTY TAXES 2013		LOSS OF TAXES STATE OWNED LAND	310,677.00
PERSONAL PROPERTY TAXES 2014		ABATE VETS BLIND S SP ELDERLY	11,044.00
PERSONAL PROPERTY TAXES 2015		CHAPTER 70 SCHOOL AID	6,839,156.00
PERSONAL PROPERTY TAXES 2016		SCHOOL TRANSP CH 71	5,504.00
PERSONAL PROPERTY TAXES 2017		SCHOOL CONST MSBA	1,487,086.00
PERSONAL PROPERTY TAXES 2018		VETERANS BENEFITS	13,540.00
PERSONAL PROPERTY TAXES 2019		UNRESTRICTED GEN GVT AID	812,229.00
REAL ESTATE TAXES 2013		CHARTER TUITION REIMBURSEMENTS	33,860.00
REAL ESTATE TAXES 2014		MEDICAL ASSISTANCE REIMB SCH	44,957.74
REAL ESTATE TAXES 2015		MOTOR VEHICLE EXCISE REIMB	82,223.39
REAL ESTATE TAXES 2016		MISC NON RECURRING BUDGET	129,074.11
REAL ESTATE TAXES 2017		COURT FINES	10,470.00
REAL ESTATE TAXES 2018		FEES BUDGET	-
REAL ESTATE TAXES 2019		MEDICAID REIMBURSEMENT	-
MOTOR VEHICLE EXCISE 2012		SALE OF SURPLUS EQUIPMENT	1,100.00
MOTOR VEHICLE EXCISE 2013		EARNINGS ON INVESTMENTS	596,827.46
MOTOR VEHICLE EXCISE 2014		MISC SOLAR RENEWABLE ENERGY CS	3,333.44
MOTOR VEHICLE EXCISE 2015		COMMON VICTUALER ALL ALCOHOLIC	51,200.00
MOTOR VEHICLE EXCISE 2016		COMMON VICTUALER WINE MALT	9,000.00
MOTOR VEHICLE EXCISE 2017		PACKAGE GOODS ALL ALCOHOLIC	5,000.00
MOTOR VEHICLE EXCISE 2018		PACKAGE GOODS WINE MALT	4,000.00
MOTOR VEHICLE EXCISE 2019		CLUB ALL ALCOHOLIC	1,300.00
MOTOR VEHICLE EXCISE PR YRS		FARMERS MARKET LIQUOR LICENSE	2,050.00
PEN INT TAXES EXC BUDGET		ONE DAY LIQUOR LICENSE	650.00
PENALTIES INTEREST PROP TAXES		COMMON VICTUALERS LICENSE	850.00
PENALTIES INTEREST EXC TAXES		CLASS II LICENSE	700.00
PENALTIES INTEREST TAX LIENS		ENTERTAINMENT LICENSE	150.00
PENALTIES INTEREST ASSESSMENTS		TAXI LICENSE	625.00
		JOINT POLE HEARING REVENUE	400.00

TOWN OF HOPKINTON  
**Cash Receipts**  
 June 30, 2019

<b>Revenue Source Description</b>	<b>Collected</b>	<b>Revenue Source Description</b>	<b>Collected</b>
CABLE FRANCHISE FEE	46,995.71	STORAGE PERMITS	3,602.50
RENTAL	2,021.62	TANK TRUCK PERMITS	120.00
OTHER MISC REVENUE	2,000.00	UNDERGRND STOR TANK INST PMTS	1,200.00
FLAMMABLE LIQ STORAGE AMEND	200.00	TRANSFER TANK PERMITS	830.00
SALE OF BOOKS	1,950.00	UNDERGRND STOR TANK REM PMTS	300.00
DEMAND FEES	18,330.68	SYSTEM SHUTDOWNS PERMITS	3,950.00
WARRANT FEES	38,220.50	MISCELLANEOUS PERMITS	5.00
MUNICIPAL LIEN CERTIFICATES	29,900.00	26F INSPECTION FEES	7,485.00
RETURNED CHECK FEE	575.00	OIL BURNER INSPECTION FEES	2,325.00
TREAS COLL FEES	492.00	OCCUPANCY INSPECTION FEES	27,910.00
DOG LICENSES	22,739.00	MISCELLANEOUS DEPT FEES	5.00
RAFFLE PERMITS	60.00	BUILDING INSPECTION FEES	364,876.25
DBA CERTIFICATES	3,270.00	SEALER WEIGHTS & MEASURES FEES	6,580.00
STORAGE PERMITS	1,600.00	GRAVE OPENINGS	23,245.00
BIRTH CERTIFICATES	7,191.00	MISCELLANEOUS DEPT FEES	49,805.00
MARRIAGE CERTIFICATES	2,022.00	LIBRARY DEPT FEES	874.00
DEATH CERTIFICATES	6,024.00	<b>Total Fund 1000 General Fund</b>	<b>83,635,915.53</b>
DOG LICENSE LATE FEE	7,405.00		
DOG PICKUP FEES	463.00	SCHOOL LUNCH PROG FED THR ST	138,523.08
COPY FEES	34.35	SCHOOL LUNCH STUDENT FEES	865,001.67
SALE OF BOOKS	220.00	SCH LUNCH EARNINGS INVESTMENTS	465.71
SALE OF ABSTRACTS	2,260.00	<b>Total Fund 2200 School Food Service</b>	<b>1,003,990.46</b>
SALE OF REPORTS	186.65		
MISCELLANEOUS DEPT FEES	55.00	PENALTIES INT PROP TAXES CPA	1,095.37
NON CRIMINAL BY LAW FINES	300.00	PENALTIES INTEREST TAX LIENS	251.40
FILING FEES	9,879.00	PROPERTY TAXES CPA 2014	1.14
FILING FEES DESIGN REVIEW BOAR	200.00	PROPERTY TAXES CPA 2017	425.44
PISTOL PERMITS	5,750.00	PROPERTY TAXES CPA 2018	8,039.61
PEDDLING SOLICITING PERMITS	260.00	PROPERTY TAXES CPA 2019	1,092,577.58
PARKING FINES	5,420.00	TAX LIENS REDEEMED	1,712.08
ACCIDENT REPORTS	1,075.00	COMMUNITY PRES REV STATE SHARE	191,038.00
FIREARMS ID CARDS	212.50	EARNINGS ON INVESTMENTS	63,189.11
OFF DUTY DETAIL ADMIN FEES	46,300.75	<b>Total Fund 2400 Community Preservation</b>	<b>1,358,329.73</b>
POLICE BY LAW FINES	1,550.00		

TOWN OF HOPKINTON  
**Cash Receipts**  
 June 30, 2019

<b>Revenue Source Description</b>	<b>Collected</b>	<b>Revenue Source Description</b>	<b>Collected</b>
2017 SP EARLY CHILDHOOD REV	21,629.00	PLANNING BOARD FEES 53E1/2 REV	139,175.57
2017 94-142 TRANSITION REVENUE	721,371.00	ZONING BOA FEES 53E1/2 REV	5,200.00
2019 EARLY GRADE LIT PRO-REV	123,652.00	DETAIL ADMIN FEES 53E1/2	10,695.93
<b>Total Fund 2550 Federal Educational Grants</b>	<b>866,652.00</b>	FINGERPRINTING FUND 53E	-
MBLC CONSTRUCTION GRANT REV	-	FIRE HAZMAT FEES 53E1/2 REV	19,933.87
COMMUNITY COMPACT SG REV	-	FIRE INS REIMB UNDER \$20K REV	3,622.88
EARLY VOTING STATE GRANT	6,674.56	EMERG MED SVCS FEES 53E1/2 REV	14,136.00
UPPER CHARLES RIVER TRAIL SG	-	BUILDING FEES 53E 1/2 REV	182,741.00
MISCELLANEOUS STATE REVENUE	2,036.53	PLUMBING GAS FEES 53E1/2 REV	-
EMERGENCY PLANNING SG REV	10,329.00	PLUMBING GAS FEES 53E1/2 REV	67,420.00
WEIGHTS AND MEASURES SG REV	2,975.00	WIRING FEES 53E1/2 REV	64,578.00
ACP COMPETITIVE DOER SG REV	-	FAC INS REIMB UNDER \$150K REV	70,250.91
EOEA FORMULA SG REV	48,196.00	HWY FEES 53E1/2 ROAD PMT REV	5,975.00
SUBSTANCE ABUSE ST GRANT FY19	75,000.00	HWY INS REIMB UNDER \$150K REV	-
GIRLS WHO CODE CLUB LIBRARY SG	17,181.49	HIGHWAY CONSULTANTS 53G	90,000.00
ARCHITECTURAL HIST SURVEY SG	12,500.00	WCD TRASH BAG FEES 53E1/2 REV	12,000.00
CULTURAL COUNCIL SG REV	5,104.98	RECYCLING FEES 53E1/2 REV	1,226.00
<b>Total Fund 2600 State Grants</b>	<b>179,997.56</b>	COMEY CHAPEL FEES 53E1/2 REV	50.00
2014 MS METROWEST REV	73,125.00	SEN CTR PROGRAMS FEES 53E1/2	44,125.00
2014 ACADEMIC SUP ST GRANT REV	75,000.00	INS REIMBURSEMENT UNDER \$150K	2,987.99
<b>Total Fund 2650 State Education Grants</b>	<b>148,125.00</b>	LIB LOST MAT FINES 53E1/2 REV	10,242.51
TREAS REC RES APP REV	1,961.55	RECREATION REVOLVING 53D REV	-
CC WETLANDS REC RES APPROP REV	8,845.00	<b>Total Fund 2800 Revolving Funds</b>	<b>813,897.52</b>
AMBULANCE REC RES APPROP REV	1,131,326.97	LOST BOOKS CTR REV	174.00
SCH LEGACY-REC RESERVED-REV	500,000.00	LOST BOOKS ELM REV	137.24
HWY INS REIMB OVER \$20K REV	89,228.29	LOST BOOKS HOP REV	315.38
SALE OF CEMETERY LOTS REV	1,875.00	DRAMA REVOLVING MS REV	19,850.64
<b>Total Fund 2700 Receipts Reserved&amp;Insurance Recovery</b>	<b>1,733,236.81</b>	LOST BOOKS MS REV	496.27
SENIOR/DISABLED REV FD REV	23,201.86	DRAMA REVOLVING HS REV	58,798.18
CONS COMM FEES 53E1/2 REV	46,335.00	LAPTOP INIT 53E1/2 HS REV	271,658.01
		LOST BOOKS HS REV	2,080.48
		ATHLETIC REVOLVING HS REV	361,855.00
		TURF FIELD REVENUE	14,445.00

TOWN OF HOPKINTON  
**Cash Receipts**  
 June 30, 2019

<b>Revenue Source Description</b>	<b>Collected</b>	<b>Revenue Source Description</b>	<b>Collected</b>
ADULT EDUCATION REV	-	TAX LIENS REDEEMED	11,345.62
CIRCUIT BREAKER SPED REV	403,513.00	COMMITTED INTEREST TITLE V	7,443.13
TUITION INT STUD REV	262,465.00	TITLE V LOAN PROGRAM REVENUE	30,144.50
TUITION PRE K REV	176,700.00	<b>Total Fund 2990 Title V Loan Program</b>	<b>50,905.51</b>
BUS FEES REV	201,005.50		
BUILDING USE REV	164,206.83	Chapter 90 Highway	649,575.00
SCH INS REIMB UNDER \$20K REV	13,141.12	<b>Total Fund 3900 Highway Improvements</b>	<b>649,575.00</b>
<b>Total Fund 2850 Revolving Education Funds</b>	<b>1,950,841.65</b>		
COMM TRANSP INFRASTRUCTURE	1,363.60	MSBA GRANT REVENUE	959,650.00
BAA FUNDS GA REV	561,281.00	<b>Total Fund 4001 Capital New School</b>	<b>959,650.00</b>
REC HOPKINTON W MAIN ST	-	TURF FIELD CONTRIBUTIONS A2218	5,296.22
DARE PROGRAM GA REV	32,050.00	TRANSFERS FROM SPEC REV FUNDS	1,000,000.00
O'BRIEN FIRE GIFT	1,031.55	<b>Total Fund 4022 Capital Turf Fields</b>	<b>1,005,296.22</b>
EMS GA REV	1,350.00		
REC HOPKINTON DEVELOPER ACCT	-	TRANSFERS FROM ENTER FUNDS	63,400.00
EARNINGS ON INVESTMENTS	354.26	<b>Total Fund 5007 Capital Sewer Pay-Go</b>	<b>63,400.00</b>
METROWEST HEALTH GRANT	10,341.00		
SENIOR CTR EXERCISE PRG GA REV	15,000.00	TRANSFERS FROM ENTER FUNDS	233,400.00
ENERGY DESIGN ASSISTANCE GA	592.00	<b>Total Fund 5408 Capital Water Pay-Go</b>	<b>233,400.00</b>
HOPKINTON AYF FOOTBALL GA	30,000.00		
<b>Total Fund 2900 Special Revenue Funds</b>	<b>653,363.41</b>	UTILITY USAGE CHARGES SEWER	1,275,835.76
CENTER SCHOOL GA REV	8,449.48	UTILITY USAGE ADDED TO TAXES	40,609.95
ELMWOOD SCHOOL GA REV	11,963.70	CONNECTION FEES	14,675.00
HOPKINS SCHOOL GA REV	35,555.58	MISCELLANEOUS UTILITY FEES	35.00
MIDDLE SCHOOL GA REV	28,284.85	PENALTIES INTEREST TAX LIENS	1,189.97
HIGH SCHOOL GA REV	19,589.58	PENALTIES INT UTILITY USAGE	6,353.64
HOPKINTON PTA GA REV	-	TAX LIENS REDEEMED	5,793.23
CENTRAL OFFICE GA REV	35,478.75	SPECIAL ASSES PHASE 2	180.00
<b>Total Fund 2900 Special Revenue Education Funds</b>	<b>139,321.94</b>	SPECIAL ASSES PHASE 4	10,913.00
PENALTIES INTEREST TAX LIENS	1,790.52	SPECIAL ASSES PHASE 5	200,241.83
PENALTIES INT UTILITY USAGE	181.74	SPECIAL ASSES PHASE 6	468,422.38
		COMMITTED INTEREST PHASE 2	75.60

TOWN OF HOPKINTON  
**Cash Receipts**  
 June 30, 2019

<b>Revenue Source Description</b>	<b>Collected</b>	<b>Revenue Source Description</b>	<b>Collected</b>
COMMITTED INTEREST PHASE 6	224,179.72	HISTORICAL ET REV	60.23
APPT ASSESS NOT YET DUE	4,752.00	<b>Total Fund 8200 Expendable Trusts</b>	<b>298,480.84</b>
TRANSFERS FROM CAP PROJ FUNDS	17,059.59		
<b>Total Fund 6000 Enterprise Sewer</b>	<b>2,270,316.67</b>	STABILIZATION FUND EARN INV	237,581.36
UTILITY USAGE CHARGES WATER	1,324,910.98	TRANSFERS FROM GENERAL FUND	125,000.00
UTILITY USAGE ADDED TO TAXES	25,750.86	<b>Total Fund 8300 Stabilization-General</b>	<b>362,581.36</b>
HYDRANT RENTAL	297,856.00		
CONNECTION FEES	425,761.25	CAP STABILIZATION FD EARN INV	15,798.84
MISCELLANEOUS UTILITY FEES	48,307.07	<b>Total Fund 8300 Stabilization-Capital</b>	<b>15,798.84</b>
PENALTIES INTEREST TAX LIENS	572.62	CONSERVATION FUND EARNINGS INV	1,365.91
PENALTIES & INTEREST UTILITY U	4,358.31	<b>Total Fund 8300 Stabilization-Capital</b>	<b>1,365.91</b>
TAX LIENS REDEEMED	3,455.81		
<b>Total Fund 6000 Enterprise Water</b>	<b>2,130,972.90</b>	OPEB TRUST FUND EARNINGS INV	135,699.50
FIELD USAGE CHARGES	7,867.50	TRANSFERS FROM GENERAL FUND	400,000.00
FRUIT ST USAGE CHARGES	117,023.92	<b>Total Fund 8300 Stabilization-OPEB</b>	<b>535,699.50</b>
PROGRAM CHARGES	477,502.01		
BOAT PERMITS	590.00	STUDENT ACTIVITY REVENUE	470,945.79
BEACH PERMITS	5,764.00	<b>Total Fund 8800 Agency-Student Activity</b>	<b>470,945.79</b>
EARNINGS ON INVESTMENTS	4,666.79		
TRANSFERS FROM GENERAL FUND	164,569.12		
<b>Total Fund 6000 Enterprise Recreation</b>	<b>777,983.34</b>		
CEM PERPETUAL CARE NT REV	3,325.00		
<b>Total Fund 8100 Non-Expendable Trusts</b>	<b>3,325.00</b>		
AFFORDABLE HOUSING PAYMENTS	97,572.00		
AFFORDABLE HOUSING ET REV	37,713.27		
H CARVER MEM OFF PHIL ET REV	24,783.31		
DICKERMAN SCHOLARSHIP ET REV	474.30		
COMEY MEMORIAL CHAPEL ET REV	17,724.19		
B MCGOVERN LIBRARY ET REV	118,907.47		
CHARLES CLAFLIN COMMON ET REV	1,246.07		

**TOWN OF HOPKINTON**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**as of June 30, 2019**

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services		Trust and Agency	Long-term Debt	
<b>ASSETS</b>									
Cash and cash equivalents	13,964,330.26	18,019,115.10	7,552,961.32	2,240,544.50		10,540,522.55			52,317,473.73
Receivables:									
Personal property taxes	749,021.48								749,021.48
Real estate taxes	312,159.56	5,089.77							317,249.33
Deferred taxes	53,564.27								53,564.27
Allowance for abatements and exemptions	(2,260,697.49)								(2,260,697.49)
Special assessments		321,538.25		4,552,236.91					4,873,775.16
Tax liens	1,481,098.22	19,798.27							1,500,896.49
Tax foreclosures	29,049.78								29,049.78
Motor vehicle excise	361,323.04								361,323.04
User fees									
Utility liens added to taxes				514,779.33					514,779.33
Departmental				14,283.24					14,283.24
Other receivables		280,442.96		0.00					280,442.96
Due from other governments			1,079,178.00						1,079,178.00
Prepays	597,410.00								597,410.00
Fixed assets, net of accumulated depreciation									
Amounts to be provided - payment of bonds									
Total Assets	15,287,259.12	18,870,568.09	8,632,139.32	13,449,814.57	20,771,658.55	10,540,522.55	65,903,488.67	65,903,488.67	79,353,303.24
									140,005,636.30
<b>LIABILITIES AND FUND EQUITY</b>									
Liabilities:									
Accounts payable									0.00
Warrants payable	5,637,856.04	187,538.13	135,287.31	227,209.70		5,056.66			6,192,927.84
Accrued payroll and withholdings									0.00
Other liabilities	11,638.75					1,305,336.19			11,638.75
Agency Funds									1,305,336.19
Deferred revenue:									
Real and personal property taxes	(1,199,516.45)	5,089.77							(1,194,426.68)
Deferred taxes	53,564.27								53,564.27
Prepaid taxes/fees	80,189.47	1,600.38							81,789.85
Special assessments		321,538.25		4,552,236.91					4,873,775.16
Tax liens	1,481,098.22	19,798.27							1,500,896.49
Tax foreclosures	29,049.78								29,049.78
Motor vehicle excise	361,323.04								361,323.04
User fees									
Utility liens added to taxes				514,779.33					514,779.33
Departmental				14,283.24					14,283.24
Other receivables		280,442.96		0.00					280,442.96
Due from other governments			1,079,178.00						1,079,178.00
Bonds payable				13,449,814.57			65,903,488.67		79,353,303.24
Notes payable									7,118,918.00
Total Liabilities	6,455,183.12	816,007.76	8,333,383.31	18,758,323.75	20,771,658.55	1,310,392.85	65,903,488.67	65,903,488.67	101,576,779.46
Fund Equity:									
Reserved for encumbrances	900,560.19			98,336.69					998,896.88
Reserved for expenditures	2,224,106.56	1,955,130.74	31,313.34	345,000.00					4,555,550.64
Reserved for continuing appropriations		14,321,960.90	267,442.67	334,198.77					14,923,602.34
Reserved for petty cash	50.00								50.00
Reserved for debt service	467,713.68								467,713.68
Undesignated fund balance	5,239,645.57	1,777,468.69		1,235,799.34		9,230,129.70			16,247,243.96
Unreserved retained earnings									1,235,799.34
Investment in capital assets									0.00
Total Fund Equity	8,832,076.00	18,054,560.33	298,756.01	2,013,334.80	20,771,658.55	9,230,129.70	0.00	0.00	38,428,856.84
Total Liabilities and Fund Equity	15,287,259.12	18,870,568.09	8,632,139.32	20,771,658.55	20,771,658.55	10,540,522.55	65,903,488.67	65,903,488.67	140,005,636.30



Town of Hopkinton  
 EXPENDITURE REPORT FOR BUDGETED FUNDS - Sewer, Water, Recreation Enterprise funds  
 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
WAGES HOURLY	136,500.00	-	136,500.00	114,263.55	-	22,236.45
OVERTIME	55,000.00	-	55,000.00	48,737.54	453.78	5,808.68
ELECTRICITY	150,000.00	-	150,000.00	90,118.38	-	59,881.62
HEATING OIL	700.00	-	700.00	47.63	-	652.37
WW FACILITY USAGE CHARGES	500,000.00	-	500,000.00	318,371.98	-	181,628.02
R&M VEHICLES AND EQUIPMENT	-	-	-	127.21	-	(127.21)
R&M ALARM SYSTEMS	10,000.00	-	10,000.00	5,130.60	-	4,869.40
R&L DEPARTMENTAL EQUIPMENT	5,000.00	-	5,000.00	-	-	5,000.00
CONT SVCS FRUIT STREET	165,000.00	-	165,000.00	163,535.85	7,181.58	(5,717.43)
OTHER LEGAL	-	-	-	4,190.50	-	(4,190.50)
TELEPHONE	17,000.00	-	17,000.00	6,847.56	-	10,152.44
POSTAGE	1,500.00	-	1,500.00	4,263.35	-	(2,763.35)
MISC OTHER CONTRACTED SVCS	80,000.00	-	80,000.00	53,442.54	9,100.00	17,457.46
MISC OFFICE SUPPLIES	4,000.00	-	4,000.00	1,461.20	-	2,538.80
MISC VEHICULAR SUPPLIES	3,000.00	-	3,000.00	15,019.95	-	(12,019.95)
TREATMENT CHEMICALS	20,000.00	-	20,000.00	292.20	-	19,707.80
MISC PUBLIC WORKS SUPPLIES	50,000.00	-	50,000.00	34,684.46	-	15,315.54
UNIFORMS AND OTHER CLOTHING	700.00	-	700.00	696.89	-	3.11
MEETINGS	8,000.00	-	8,000.00	-	-	8,000.00
DUES AND MEMBERSHIPS	2,000.00	-	2,000.00	1,310.00	-	690.00
ADMINISTRATIVE COSTS	8,000.00	-	8,000.00	-	-	8,000.00
<b>Total 440 SEWER DEPARTMENT</b>	<b>1,216,400.00</b>	<b>-</b>	<b>1,216,400.00</b>	<b>862,541.39</b>	<b>16,735.36</b>	<b>337,123.25</b>
DEBT SERVICE PRINCIPAL	1,330,777.05	-	1,330,777.05	1,330,777.05	-	-
WESTBOROUGH FACILITY DEBT	147,535.60	-	147,535.60	148,450.50	-	(914.90)
<b>Total 711 RETIREMENT OF DEBT</b>	<b>1,478,312.65</b>	<b>-</b>	<b>1,478,312.65</b>	<b>1,479,227.55</b>	<b>-</b>	<b>(914.90)</b>
DEBT SERVICE INTEREST	230,552.08	-	230,552.08	229,052.08	-	1,500.00
<b>Total 751 INTEREST ON LONG TERM DEB</b>	<b>230,552.08</b>	<b>-</b>	<b>230,552.08</b>	<b>229,052.08</b>	<b>-</b>	<b>1,500.00</b>
<b>Total Sewer Enterprise Fund</b>	<b>2,925,264.73</b>	<b>-</b>	<b>2,925,264.73</b>	<b>2,570,821.02</b>	<b>16,735.36</b>	<b>337,708.35</b>
WAGES HOURLY	311,000.00	-	311,000.00	284,342.65	-	26,657.35
OVERTIME	79,000.00	-	79,000.00	60,644.40	430.06	17,925.54
ELECTRICITY	140,000.00	-	140,000.00	131,933.25	-	8,066.75
HEATING OIL	10,000.00	-	10,000.00	3,128.08	-	6,871.92

Town of Hopkinton  
EXPENDITURE REPORT FOR BUDGETED FUNDS - Sewer, Water, Recreation Enterprise funds  
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WATER USAGE ASHLAND	250,000.00	-	250,000.00	206,570.23	-	43,429.77
R&M VEHICLES AND EQUIPMENT	5,000.00	-	5,000.00	9,920.23	-	(4,920.23)
R&M SYSTEM REHAB	21,000.00	-	21,000.00	24,775.89	-	(3,775.89)
OTHER LEGAL	5,000.00	-	5,000.00	11,978.89	-	(6,978.89)
ADVERTISING	1,000.00	-	1,000.00	27.54	-	972.46
ARCHITECTURAL AND ENGINEERING	28,000.00	-	28,000.00	2,418.75	-	25,581.25
WATER TESTING	11,000.00	-	11,000.00	10,498.00	-	502.00
TELEPHONE	12,000.00	-	12,000.00	11,062.30	-	937.70
POSTAGE	3,500.00	-	3,500.00	1,665.48	-	1,834.52
MISC OTHER CONTRACTED SVCS	65,000.00	-	65,000.00	120,003.34	-	(55,003.34)
MISC OFFICE SUPPLIES	3,000.00	-	3,000.00	969.15	-	2,030.85
BUILDING R&M SUPPLIES	3,000.00	-	3,000.00	4,649.75	-	(1,649.75)
MISC VEHICULAR SUPPLIES	7,000.00	-	7,000.00	9,207.45	-	(2,207.45)
TREATMENT CHEMICALS	45,000.00	-	45,000.00	28,329.85	-	16,670.15
WATER METERS	100,000.00	-	100,000.00	66,463.92	-	33,536.08
MISC PUBLIC WORKS SUPPLIES	55,000.00	-	55,000.00	88,239.87	115.39	(33,355.26)
TECHNOLOGY SOFTWARE	14,000.00	-	14,000.00	1,762.08	-	12,237.92
UNIFORM AND OTHER CLOTHING	3,000.00	-	3,000.00	2,687.20	-	312.80
DUES AND MEMBERSHIPS	7,000.00	-	7,000.00	5,224.68	-	1,775.32
ADMINISTRATIVE COSTS	2,000.00	-	2,000.00	-	-	2,000.00
<b>Total 450 WATER DEPARTMENT</b>	<b>1,180,500.00</b>	-	<b>1,180,500.00</b>	<b>1,086,502.98</b>	<b>545.45</b>	<b>93,451.57</b>
DEBT SERVICE PRINCIPAL	574,983.33	-	574,983.33	574,983.33	-	-
ASHLAND PLANT DEBT	71,874.03	-	71,874.03	-	71,874.03	-
<b>Total 711 RETIREMENT OF DEBT</b>	<b>646,857.36</b>	-	<b>646,857.36</b>	<b>574,983.33</b>	<b>71,874.03</b>	<b>-</b>
DEBT SERVICE INTEREST	211,934.62	-	211,934.62	212,034.60	-	(99.98)
<b>Total 751 INTEREST ON LONG TERM DEB</b>	<b>211,934.62</b>	-	<b>211,934.62</b>	<b>212,034.60</b>	<b>-</b>	<b>(99.98)</b>
<b>Total Water Enterprise Fund</b>	<b>2,039,291.98</b>	-	<b>2,039,291.98</b>	<b>1,873,520.91</b>	<b>72,419.48</b>	<b>93,351.59</b>
SALARIES FULL TIME	63,000.00	-	63,000.00	74,793.52	-	(11,793.52)
SALARIES PART TIME	57,200.00	-	57,200.00	-	-	57,200.00
WAGES HOURLY	-	-	-	58,063.00	-	(58,063.00)
WAGES HOURLY TEMPORARY SEASONA	93,580.00	-	93,580.00	71,223.16	-	22,356.84
ELECTRICITY	7,724.00	-	7,724.00	19,386.68	-	(11,662.68)
SEWER USAGE	-	-	-	3,131.57	-	(3,131.57)
WATER USAGE	-	-	-	1,998.03	-	(1,998.03)

Town of Hopkinton  
EXPENDITURE REPORT FOR BUDGETED FUNDS - Sewer, Water, Recreation Enterprise funds  
June 30, 2019

R&M RECREATIONAL FACILITIES	87,170.00	-	87,170.00	69,280.31	-	17,889.69
R&M FRUIT STREET	39,450.00	-	39,450.00	32,758.42	-	6,691.58
R&L DEPARTMENTAL EQUIPMENT	13,652.00	-	13,652.00	-	-	13,652.00
ADVERTISING	1,344.00	-	1,344.00	1,232.46	-	111.54
MISC OTHER CONTRACTED SERVICES	318,107.00	-	318,107.00	397,411.84	8,753.85	(88,058.69)
MISC OFFICE SUPPLIES	-	-	-	2,233.90	97.46	(2,331.36)
RECREATIONAL SUPPLIES	14,808.00	-	14,808.00	32,629.79	330.54	(18,152.33)
MILEAGE	-	-	-	34.50	-	(34.50)
<b>Total 630 PARKS AND RECREATION</b>	<b>696,035.00</b>	-	<b>696,035.00</b>	<b>764,177.18</b>	<b>9,181.85</b>	<b>(77,324.03)</b>
DEBT SERVICE PRINCIPAL	35,000.00	-	35,000.00	35,000.00	-	-
<b>Total 711 RETIREMENT OF DEBT</b>	<b>35,000.00</b>	-	<b>35,000.00</b>	<b>35,000.00</b>	-	-
DEBT SERVICE INTEREST	3,750.00	-	3,750.00	3,750.00	-	-
<b>Total 751 INTEREST ON LONG TERM DEB</b>	<b>3,750.00</b>	-	<b>3,750.00</b>	<b>3,750.00</b>	-	-
INTEREST PAYMENT STD	1,448.00	-	1,448.00	-	-	1,448.00
<b>Total 752 INTEREST ON SHORT TERM DE</b>	<b>1,448.00</b>	-	<b>1,448.00</b>	-	-	<b>1,448.00</b>
<b>Total Recreation Enterprise Fund</b>	<b>736,233.00</b>	-	<b>736,233.00</b>	<b>802,927.18</b>	<b>9,181.85</b>	<b>(75,876.03)</b>

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
PRINTING AND BINDING	-	-	-	48.00	-	(48.00)
DUES AND MEMBERSHIPS	2,000.00	-	2,000.00	255.00	-	1,745.00
<b>Total 122 SELECTMEN</b>	<b>2,000.00</b>	<b>-</b>	<b>2,000.00</b>	<b>303.00</b>	<b>-</b>	<b>1,697.00</b>
SALARIES FULL TIME	258,270.00	1,282.25	259,552.25	196,198.40	-	63,353.85
SALARIES PART TIME	-	-	-	1,967.00	-	(1,967.00)
WAGES HOURLY	59,971.00	-	59,971.00	56,586.11	-	3,384.89
OVERTIME	-	-	-	1,520.62	-	(1,520.62)
ADVERTISING	350.00	-	350.00	253.98	-	96.02
ECONOMIC DEVELOPMENT	10,000.00	-	10,000.00	31,996.83	15,690.00	(37,686.83)
APPRAISALS	-	-	-	7,500.00	-	(7,500.00)
POSTAGE	500.00	-	500.00	-	-	500.00
MISC OFFICE SUPPLIES	3,090.00	-	3,090.00	2,781.73	10,000.00	(9,691.73)
MEETINGS	2,500.00	-	2,500.00	243.00	-	2,257.00
CONFERENCES	5,000.00	-	5,000.00	3,114.04	-	1,885.96
MILEAGE	1,000.00	-	1,000.00	247.68	-	752.32
DUES AND MEMBERSHIPS	-	-	-	5,330.92	-	(5,330.92)
<b>Total 123 TOWN MANAGER</b>	<b>340,681.00</b>	<b>1,282.25</b>	<b>341,963.25</b>	<b>307,740.31</b>	<b>25,690.00</b>	<b>8,532.94</b>
DUES AND MEMBERSHIPS	-	-	-	210.00	-	(210.00)
RESERVE FUND	125,000.00	(125,000.00)	-	-	-	-
MISC OTHER CHGS AND EXPENSES	500.00	-	500.00	-	-	500.00
<b>Total 131 APPROPRIATION COMMITTEE</b>	<b>125,500.00</b>	<b>(125,000.00)</b>	<b>500.00</b>	<b>210.00</b>	<b>-</b>	<b>290.00</b>
SALARIES FULL TIME	264,106.00	1,593.54	265,699.54	265,503.19	-	196.35
WAGES HOURLY	77,194.00	-	77,194.00	28,875.99	-	48,318.01
ACCOUNTING AND AUDITING	23,000.00	(14,100.00)	8,900.00	36,975.00	-	(28,075.00)
PAYROLL SERVICES	-	(18,395.46)	(18,395.46)	-	-	(18,395.46)
MISC OFFICE SUPPLIES	1,300.00	-	1,300.00	1,391.61	-	(91.61)
MEETINGS	200.00	-	200.00	-	-	200.00
CONFERENCES	1,000.00	-	1,000.00	692.00	-	308.00
MILEAGE	300.00	-	300.00	-	-	300.00
DUES AND MEMBERSHIPS	500.00	-	500.00	185.00	-	315.00
<b>Total 133 FINANCE ACCOUNTING</b>	<b>367,600.00</b>	<b>(30,901.92)</b>	<b>336,698.08</b>	<b>333,622.79</b>	<b>-</b>	<b>3,075.29</b>

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
SALARIES FULL TIME	172,000.00	6,106.51	178,106.51	176,265.17	-	1,841.34
WAGES HOURLY	47,130.00	-	47,130.00	48,581.89	-	(1,451.89)
APPRAISAL SERVICES	89,400.00	60,000.00	149,400.00	84,582.44	60,000.00	4,817.56
MAPPING SERVICES	2,000.00	-	2,000.00	2,000.00	-	-
MISC OFFICE SUPPLIES	2,500.00	-	2,500.00	2,330.39	-	169.61
MEETINGS	500.00	-	500.00	560.05	-	(60.05)
CONFERENCES	5,000.00	-	5,000.00	6,162.90	-	(1,162.90)
MILEAGE	1,500.00	-	1,500.00	2,363.70	-	(863.70)
SUBSCRIPTIONS AND MEMBERSHIPS	2,200.00	-	2,200.00	3,428.34	-	(1,228.34)
<b>Total 141 ASSESSORS</b>	<b>322,230.00</b>	<b>66,106.51</b>	<b>388,336.51</b>	<b>326,274.88</b>	<b>60,000.00</b>	<b>2,061.63</b>
SALARIES FULL TIME	225,091.00	5,942.36	231,033.36	229,631.87	-	1,401.49
WAGES HOURLY	47,840.00	-	47,840.00	48,863.67	-	(1,023.67)
LONGEVITY	350.00	-	350.00	-	-	350.00
BANK SERVICE FEES	10,000.00	-	10,000.00	5,682.83	-	4,317.17
TAX COLLECTION SERVICES	8,000.00	-	8,000.00	3,288.52	-	4,711.48
POSTAGE	32,000.00	-	32,000.00	31,669.88	-	330.12
POSTAGE METER RENTAL	5,000.00	-	5,000.00	8,490.98	-	(3,490.98)
MISC OTHER CONTRACTED SVCS	13,000.00	-	13,000.00	3,806.03	-	9,193.97
ENVELOPES	600.00	-	600.00	333.00	-	267.00
CHECK STOCK	3,000.00	-	3,000.00	2,392.80	-	607.20
MISC OFFICE SUPPLIES	5,500.00	-	5,500.00	3,381.02	-	2,118.98
CONFERENCES	1,000.00	-	1,000.00	260.66	-	739.34
MILEAGE	1,000.00	-	1,000.00	642.50	-	357.50
DUES AND MEMBERSHIPS	1,400.00	-	1,400.00	1,355.00	-	45.00
<b>Total 145 TREASURER COLLECTOR</b>	<b>353,781.00</b>	<b>5,942.36</b>	<b>359,723.36</b>	<b>339,798.76</b>	<b>-</b>	<b>19,924.60</b>
TOWN COUNSEL	150,500.00	159,343.91	309,843.91	304,155.23	-	5,688.68
LABOR COUNSEL	50,000.00	-	50,000.00	44,353.47	-	5,646.53
SPECIAL CABLE COUNSEL	5,000.00	-	5,000.00	-	-	5,000.00
<b>Total 151 LAW DEPARTMENT</b>	<b>205,500.00</b>	<b>159,343.91</b>	<b>364,843.91</b>	<b>348,508.70</b>	<b>-</b>	<b>16,335.21</b>
SALARIES FULL TIME	160,807.00	3,215.94	164,022.94	165,299.25	-	(1,276.31)

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
WAGES HOURLY	20,840.00	-	20,840.00	17,306.75	-	3,533.25
COMPENSATION CONTINGENCY FUND	305,000.00	(219,337.99)	85,662.01	-	-	85,662.01
ADVERTISING	9,460.00	-	9,460.00	1,973.99	-	7,486.01
EMPLOYEE TRAINING	80,947.00	-	80,947.00	36,049.46	-	44,897.54
WELLNESS TRAINING	5,000.00	-	5,000.00	5,210.22	-	(210.22)
MISC PERSONNEL EXPENSES	10,125.00	-	10,125.00	14,109.08	4,014.57	(7,998.65)
MEDICAL SERVICES	6,740.00	-	6,740.00	1,108.00	-	5,632.00
MISC OTHER CONTRACTED SVCS	1,264.00	-	1,264.00	308.20	-	955.80
MISC OFFICE SUPPLIES	-	-	-	412.22	-	(412.22)
RECOGNITION AWARDS	1,500.00	-	1,500.00	1,533.22	-	(33.22)
MEETINGS	2,100.00	-	2,100.00	-	-	2,100.00
CONFERENCES	2,500.00	-	2,500.00	609.00	-	1,891.00
MILEAGE	500.00	-	500.00	20.37	-	479.63
DUES AND MEMBERSHIPS	500.00	-	500.00	459.00	-	41.00
<b>Total 152 HUMAN RESOURCES</b>	<b>607,283.00</b>	<b>(216,122.05)</b>	<b>391,160.95</b>	<b>244,398.76</b>	<b>4,014.57</b>	<b>142,747.62</b>
SALARIES FULL TIME	246,691.00	2,870.93	249,561.93	238,485.76	-	11,076.17
WAGES HOURLY	25,000.00	-	25,000.00	17,465.88	-	7,534.12
TECHNOLOGY SERVICES	181,525.00	-	181,525.00	161,074.55	35,447.40	(14,996.95)
TELEPHONE	102,200.00	-	102,200.00	124,090.64	-	(21,890.64)
MISC OFFICE SUPPLIES	13,000.00	-	13,000.00	16,198.96	300.00	(3,498.96)
OTHER QUALIFIED EXPENSES	-	7,500.00	7,500.00	-	7,500.00	-
TECHNOLOGY SUPPLIES	3,400.00	-	3,400.00	8,339.37	-	(4,939.37)
TECHNOLOGY SOFTWARE	175,000.00	-	175,000.00	152,935.33	-	22,064.67
TECHNOLOGY HARDWARE	12,700.00	-	12,700.00	4,405.38	6,806.60	1,488.02
NETWORK/TELECOMM SUPPLIES	5,500.00	-	5,500.00	269.99	830.00	4,400.01
<b>Total 155 INFORMATION TECHNOLOGY</b>	<b>765,016.00</b>	<b>10,370.93</b>	<b>775,386.93</b>	<b>723,265.86</b>	<b>50,884.00</b>	<b>1,237.07</b>
TAX TITLE EXPENSES	-	20,300.00	20,300.00	16,320.00	-	3,980.00
<b>Total 158 TAX TITLE</b>	<b>-</b>	<b>20,300.00</b>	<b>20,300.00</b>	<b>16,320.00</b>	<b>-</b>	<b>3,980.00</b>
SALARIES FULL TIME	125,740.16	-	125,740.16	125,119.14	-	621.02
STIPENDS	600.00	-	600.00	600.00	-	-
PRINTING & BINDING	1,425.00	-	1,425.00	514.20	-	910.80

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
MISC OTHER CONTRACTED SVCS	2,085.00	-	2,085.00	3,766.35	-	(1,681.35)
MISC OFFICE SUPPLIES	1,099.00	-	1,099.00	1,371.86	-	(272.86)
BOOKS & PUBLICATIONS	450.00	-	450.00	240.00	-	210.00
MEETINGS	120.00	-	120.00	-	-	120.00
CONFERENCES	2,375.00	-	2,375.00	1,936.98	-	438.02
MILEAGE	220.00	-	220.00	-	-	220.00
DUES AND MEMBERSHIPS	510.00	-	510.00	430.00	-	80.00
<b>Total 161 TOWN CLERK</b>	<b>134,624.16</b>	<b>-</b>	<b>134,624.16</b>	<b>133,978.53</b>	<b>-</b>	<b>645.63</b>
SALARIES PART TIME	23,860.00	-	23,860.00	600.00	-	23,260.00
WAGES HOURLY	-	-	-	15,239.87	-	(15,239.87)
PRINTING & BINDING	5,992.00	-	5,992.00	2,060.30	-	3,931.70
CONTRACT SERVICES ELECTIONS	8,630.00	-	8,630.00	9,260.01	-	(630.01)
MISC OTHER CONTRACTED SVCS	7,426.00	-	7,426.00	6,044.01	-	1,381.99
ELECTION SUPPLIES	82.00	-	82.00	5,632.81	-	(5,550.81)
MISC OFFICE SUPPLIES	976.00	-	976.00	106.58	-	869.42
<b>Total 162 ELECTION AND REGISTRATION</b>	<b>46,966.00</b>	<b>-</b>	<b>46,966.00</b>	<b>38,943.58</b>	<b>-</b>	<b>8,022.42</b>
SALARIES FULL TIME	357,443.00	10,514.96	367,957.96	350,355.24	-	17,602.72
SALARIES PART TIME	4,005.00	-	4,005.00	3,999.92	-	5.08
WAGES HOURLY	184,455.00	-	184,455.00	189,288.20	-	(4,833.20)
WAGES HOURLY ADDITIONAL	5,326.00	-	5,326.00	4,629.06	-	696.94
OVERTIME	-	-	-	47.19	-	(47.19)
LONGEVITY	3,600.00	-	3,600.00	3,950.00	-	(350.00)
ADVERTISING	500.00	-	500.00	477.36	-	22.64
MISC OTHER CONTRACTED SVCS	24,000.00	-	24,000.00	2,952.96	19,906.56	1,140.48
MISC OFFICE SUPPLIES	1,800.00	-	1,800.00	1,795.68	-	4.32
CONFERENCES	670.00	-	670.00	934.58	-	(264.58)
MILEAGE	30.00	-	30.00	11.50	-	18.50
DUES AND MEMBERSHIPS	1,915.00	-	1,915.00	1,002.00	-	913.00
<b>Total 170 LAND USE</b>	<b>583,744.00</b>	<b>10,514.96</b>	<b>594,258.96</b>	<b>559,443.69</b>	<b>19,906.56</b>	<b>14,908.71</b>
MISC OTHER CHGS AND EXPENSES	3,000.00	-	3,000.00	-	-	3,000.00
<b>Total 173 OPEN SPACE PRESERVATION C</b>	<b>3,000.00</b>	<b>-</b>	<b>3,000.00</b>	<b>-</b>	<b>-</b>	<b>3,000.00</b>

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
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ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
TOWN COUNSEL	5,400.00	-	5,400.00	-	-	5,400.00
ADVERTISING	2,000.00	-	2,000.00	-	-	2,000.00
APPRAISAL SERVICES	6,000.00	-	6,000.00	-	-	6,000.00
MISC OTHER CHGS AND EXPENSES	38,040.00	-	38,040.00	36,511.58	9,488.42	(7,960.00)
<b>Total 187 UPPER CHARLES RIVER TRAIL</b>	<b>51,440.00</b>	<b>-</b>	<b>51,440.00</b>	<b>36,511.58</b>	<b>9,488.42</b>	<b>5,440.00</b>
MISC OTHER CHGS AND EXPENSES	8,270.00	-	8,270.00	-	-	8,270.00
<b>Total 192 TOWN HALL</b>	<b>8,270.00</b>	<b>-</b>	<b>8,270.00</b>	<b>-</b>	<b>-</b>	<b>8,270.00</b>
R&L HYDRANTS	297,856.00	-	297,856.00	297,856.00	-	-
ACCOUNTING AND AUDITING	40,000.00	-	40,000.00	40,000.00	-	-
PRINTING TOWN REPORTS	5,000.00	-	5,000.00	4,382.00	-	618.00
<b>Total 199 OTHER GENERAL GOVERNMENT</b>	<b>342,856.00</b>	<b>-</b>	<b>342,856.00</b>	<b>342,238.00</b>	<b>-</b>	<b>618.00</b>
SALARIES FULL TIME	422,759.00	8,466.64	431,225.64	444,277.55	-	(13,051.91)
WAGES HOURLY	1,821,691.00	-	1,821,691.00	1,805,825.21	2,354.45	13,511.34
OVERTIME	159,208.00	-	159,208.00	155,800.99	1,379.84	2,027.17
R&M VEHICLES AND EQUIPMENT	20,000.00	-	20,000.00	35,288.56	-	(15,288.56)
R&M MISC DEPT EQUIPMENT	16,500.00	-	16,500.00	21,571.82	-	(5,071.82)
EMPLOYEE TRAINING	22,684.00	-	22,684.00	25,904.31	-	(3,220.31)
POSTAGE	1,400.00	-	1,400.00	611.96	-	788.04
MISC OTHER CONTRACTED SVCS	19,423.00	-	19,423.00	22,941.78	70.04	(3,588.82)
MISC OFFICE SUPPLIES	17,000.00	-	17,000.00	8,442.57	304.50	8,252.93
EQUIPMENT R&M SUPPLIES	2,200.00	-	2,200.00	1,366.08	-	833.92
MISC VEHICULAR SUPPLIES	41,480.00	-	41,480.00	6,327.37	-	35,152.63
OTHER QUALIFIED EXPENSES	-	29,700.00	29,700.00	-	29,700.00	-
AUXILIARY POLICE SUPPLIES	3,000.00	-	3,000.00	1,260.00	-	1,740.00
UNIFORMS & OTHER CLOTHING	38,200.00	-	38,200.00	26,522.85	-	11,677.15
DUES AND MEMBERSHIPS	9,500.00	-	9,500.00	4,458.00	-	5,042.00
<b>Total 210 POLICE DEPARTMENT</b>	<b>2,595,045.00</b>	<b>38,166.64</b>	<b>2,633,211.64</b>	<b>2,560,599.05</b>	<b>33,808.83</b>	<b>38,803.76</b>
WAGES HOURLY	525,385.00	-	525,385.00	464,420.70	1,079.91	59,884.39
OVERTIME	49,828.00	-	49,828.00	50,330.36	601.47	(1,103.83)



Town of Hopkinton  
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 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
EMPLOYEE TRAINING	8,200.00	-	8,200.00	4,486.39	-	3,713.61
MISC OFFICE SUPPLIES	-	-	-	234.99	-	(234.99)
UNIFORMS AND OTHER CLOTHING	6,000.00	-	6,000.00	3,674.33	-	2,325.67
DUES AND MEMBERSHIPS	750.00	-	750.00	609.00	-	141.00
<b>Total 214 CENTRAL DISPATCH</b>	<b>590,163.00</b>	<b>-</b>	<b>590,163.00</b>	<b>523,755.77</b>	<b>1,681.38</b>	<b>64,725.85</b>
SALARIES FULL TIME	2,365,862.00	4,882.80	2,370,744.80	2,335,986.73	59,534.20	(24,776.13)
WAGES HOURLY	-	-	-	70.32	-	(70.32)
CALL WAGES	-	-	-	1,210.63	-	(1,210.63)
OVERTIME	439,892.00	-	439,892.00	333,863.01	3,429.00	102,599.99
R&M VEHICLES AND EQUIPMENT	40,000.00	-	40,000.00	71,704.31	-	(31,704.31)
R&M BUILDINGS	11,500.00	-	11,500.00	8,414.17	-	3,085.83
R&L OFFICE EQUIPMENT	700.00	-	700.00	-	-	700.00
EMPLOYEE TRAINING	15,000.00	-	15,000.00	22,689.81	-	(7,689.81)
TELEPHONE	5,000.00	-	5,000.00	4,112.60	-	887.40
POSTAGE	300.00	-	300.00	57.60	-	242.40
MISC OTHER CONTRACTED SVCS	19,610.00	-	19,610.00	41,047.11	-	(21,437.11)
GASOLINE	19,000.00	-	19,000.00	18,449.58	-	550.42
DIESEL FUEL	7,500.00	-	7,500.00	7,500.00	-	-
MISC OFFICE SUPPLIES	2,000.00	-	2,000.00	758.79	-	1,241.21
BUILDING R&M SUPPLIES	4,000.00	-	4,000.00	3,682.79	-	317.21
EQUIPMENT R&M SUPPLIES	2,000.00	-	2,000.00	6,870.35	-	(4,870.35)
OTHER QUALIFIED EXPENSES	-	22,300.00	22,300.00	-	22,300.00	-
FIREFIGHTING SUPPLIES	15,000.00	-	15,000.00	3,002.08	-	11,997.92
EQUIPMENT	12,000.00	-	12,000.00	13,309.13	4,535.12	(5,844.25)
PERSONAL PROTECTIVE EQUIPMENT	13,337.00	-	13,337.00	10,423.34	-	2,913.66
EMS SUPPLIES	53,500.00	-	53,500.00	41,055.20	-	12,444.80
UNIFORMS AND OTHER CLOTHING	15,990.00	-	15,990.00	7,716.62	-	8,273.38
DUES AND MEMBERSHIPS	4,770.00	-	4,770.00	6,073.50	-	(1,303.50)
MISC OTHER CHGS AND EXPENSES	16,000.00	-	16,000.00	20,809.37	-	(4,809.37)
<b>Total 220 FIRE DEPARTMENT</b>	<b>3,062,961.00</b>	<b>27,182.80</b>	<b>3,090,143.80</b>	<b>2,958,807.04</b>	<b>89,798.32</b>	<b>41,538.44</b>
SALARIES PART TIME	3,287.00	-	3,287.00	3,319.46	-	(32.46)
MISC OTHER SUPPLIES	1,200.00	-	1,200.00	784.02	-	415.98

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
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ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
<b>Total 244 WEIGHTS AND MEASURES</b>	<b>4,487.00</b>	-	<b>4,487.00</b>	<b>4,103.48</b>	-	<b>383.52</b>
SALARIES PART TIME	32,916.00	-	32,916.00	27,165.78	-	5,750.22
RABIES CLINIC	500.00	-	500.00	80.00	-	420.00
KENNEL SUPPLIES	2,100.00	-	2,100.00	3,600.00	-	(1,500.00)
MISC OTHER CHGS AND EXPENSES	4,400.00	-	4,400.00	-	-	4,400.00
<b>Total 292 ANIMAL CONTROL</b>	<b>39,916.00</b>	-	<b>39,916.00</b>	<b>30,845.78</b>	-	<b>9,070.22</b>
Total 320 MARATHON SCHOOL	3,388,276.10	135,579.20	3,523,855.30	3,554,761.69	-	(30,906.39)
Total 321 SPED MARATHON SCHOOL	1,187,655.00	38,678.50	1,226,333.50	1,232,680.86	187.81	(6,535.17)
Total 330 ELMWOOD SCHOOL	3,288,611.00	(5,863.25)	3,282,747.75	3,258,163.70	-	24,584.05
Total 331 SPED ELMWOOD SCHOOL	682,601.00	34,079.60	716,680.60	699,135.63	70.36	17,474.61
Total 340 HOPKINS SCHOOL	3,410,795.00	(25,881.90)	3,384,913.10	3,389,858.20	1,583.80	(6,528.90)
Total 341 SPED HOPKINS SCHOOL	778,824.00	(16,412.00)	762,412.00	772,279.32	897.17	(10,764.49)
Total 350 MIDDLE SCHOOL	5,996,425.00	116,251.50	6,112,676.50	6,134,117.48	30,915.05	(52,356.03)
Total 351 SPED MIDDLE SCHOOL	1,171,659.00	91,021.00	1,262,680.00	1,219,649.99	467.50	42,562.51
Total 360 HIGH SCHOOL	8,561,418.53	103,107.20	8,664,525.73	8,651,121.96	30,184.27	(16,780.50)
Total 361 SPED HIGH SCHOOL	1,369,065.00	(57,708.81)	1,311,356.19	1,305,383.03	91.71	5,881.45
Total 370 SPED SYSTEM WIDE	4,856,182.73	(243,270.77)	4,612,911.96	4,707,211.64	22,035.08	(116,334.76)
Total 380 BUILDINGS AND GROUNDS	3,026,957.50	(78,389.75)	2,948,567.75	2,754,033.01	37,341.09	157,193.65
Total 382 ATHLETICS	935,762.00	12,789.00	948,551.00	907,191.57	14,763.07	26,596.36
Total 383 OCCUPATIONAL DAY	180,735.84	-	180,735.84	178,288.00	-	2,447.84
Total 384 CURRICULUM	814,306.00	115,749.00	930,055.00	922,690.09	242.05	7,122.86
Total 385 TECHNOLOGY	1,968,701.80	(73,328.02)	1,895,373.78	1,891,955.31	9,043.07	(5,624.60)
Total 390 SYSTEM WIDE	3,438,675.50	(146,400.50)	3,292,275.00	3,329,063.93	1,209.38	(37,998.31)
<b>Total Hopkinton Public Schools</b>	<b>45,056,651.00</b>	-	<b>45,056,651.00</b>	<b>44,907,585.41</b>	<b>149,031.41</b>	<b>34.18</b>
SALARIES FULL TIME	112,272.00	55,364.09	167,636.09	114,517.54	-	53,118.55
SALARIES PART TIME	23,517.00	-	23,517.00	14,526.85	-	8,990.15
WAGES HOURLY	139,955.00	-	139,955.00	100,222.49	-	39,732.51
OVERTIME	3,609.00	-	3,609.00	7,148.71	-	(3,539.71)
ELECTRICITY	213,627.00	-	213,627.00	200,878.29	26.16	12,722.55
HEATING OIL	50,168.00	-	50,168.00	29,690.33	-	20,477.67
HEATING NATURAL GAS	112,712.00	-	112,712.00	96,273.86	-	16,438.14

Town of Hopkinton  
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ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
SEWER USAGE	50,152.00	-	50,152.00	50,528.88	-	(376.88)
WATER USAGE	29,295.00	-	29,295.00	25,865.90	-	3,429.10
R&M VEHICLES AND EQUIPMENT	8,600.00	-	8,600.00	4,690.93	-	3,909.07
R&M MISC DEPT EQUIPMENT	500.00	-	500.00	3,635.02	-	(3,135.02)
R&M BUILDINGS	178,800.00	-	178,800.00	93,808.80	60,700.00	24,291.20
R&M GROUNDS	-	-	-	250.00	-	(250.00)
R&M BLDGS GROUNDS EMERGENCY	40,000.00	-	40,000.00	30,553.08	42,920.00	(33,473.08)
R&L BUILDINGS	42,400.00	-	42,400.00	44,404.18	-	(2,004.18)
CONT SVCS FACILITIES	29,004.00	-	29,004.00	6,398.90	3,600.00	19,005.10
CONT SVCS ALARM MONITORING	3,800.00	-	3,800.00	14,247.50	-	(10,447.50)
CONT SVCS CUSTODIAL	56,060.00	-	56,060.00	91,715.99	3,142.95	(38,798.94)
CONT SVCS ELEVATOR	3,600.00	-	3,600.00	23,793.36	-	(20,193.36)
CONT SVCS FIRE/SPRINKLER	2,500.00	-	2,500.00	1,750.00	-	750.00
CONT SVCS GENERATOR	-	-	-	2,353.50	-	(2,353.50)
CONT SVCS LANDSCAPING	2,000.00	-	2,000.00	11,652.55	172.00	(9,824.55)
CONT SVCS CONSTRUCTION	-	-	-	10,625.00	-	(10,625.00)
CONT SVCS ELECTRICAL	-	-	-	6,893.00	-	(6,893.00)
CONT SVCS HVAC	5,000.00	-	5,000.00	4,005.50	1,372.99	(378.49)
CONT SVCS PLUMBING	2,000.00	-	2,000.00	7,100.00	-	(5,100.00)
ARCHITECTURAL AND ENGINEERING	50,000.00	-	50,000.00	32,629.15	73,200.00	(55,829.15)
GASOLINE	500.00	-	500.00	359.71	10.00	130.29
MISC OFFICE SUPPLIES	1,200.00	-	1,200.00	10,366.09	626.84	(9,792.93)
BUILDING R&M SUPPLIES	12,855.00	-	12,855.00	2,760.83	50.66	10,043.51
OTHER QUALIFIED EXPENSES	-	90,000.00	90,000.00	-	90,000.00	-
MEETINGS	500.00	-	500.00	-	-	500.00
CONFERENCES	500.00	-	500.00	-	-	500.00
MILEAGE	500.00	-	500.00	-	-	500.00
DUES AND MEMBERSHIPS	500.00	-	500.00	679.00	-	(179.00)
<b>Total 410 ENGINEERING AND FACILITIE</b>	<b>1,176,126.00</b>	<b>145,364.09</b>	<b>1,321,490.09</b>	<b>1,044,324.94</b>	<b>275,821.60</b>	<b>1,343.55</b>
SALARIES FULL TIME	415,300.00	12,878.78	428,178.78	426,181.95	-	1,996.83
<b>Total 420 DEPARTMENT OF PUBLIC WORK</b>	<b>415,300.00</b>	<b>12,878.78</b>	<b>428,178.78</b>	<b>426,181.95</b>	<b>-</b>	<b>1,996.83</b>
SALARIES FULL TIME	-	(5,000.00)	(5,000.00)	-	-	(5,000.00)

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ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
WAGES HOURLY	816,000.00	-	816,000.00	725,051.97	-	90,948.03
OVERTIME	27,000.00	-	27,000.00	40,940.75	-	(13,940.75)
R&M VEHICLES AND EQUIPMENT	130,000.00	-	130,000.00	180,086.93	-	(50,086.93)
R&M PAVEMENT MGT PROGRAM	451,000.00	-	451,000.00	443,371.56	-	7,628.44
R&M STORMWATER SYSTEM	370,000.00	-	370,000.00	185,261.95	21,509.25	163,228.80
R&M LINE PAINTING	35,000.00	-	35,000.00	41,353.10	-	(6,353.10)
ASPHALT PAVING	47,000.00	-	47,000.00	61,803.48	-	(14,803.48)
R&M CATCH BASINS	6,500.00	-	6,500.00	4,486.17	-	2,013.83
R&M SIDEWALKS	4,000.00	-	4,000.00	7,314.97	-	(3,314.97)
SIDEWALK MAINTENANCE	50,000.00	-	50,000.00	52,309.30	-	(2,309.30)
R&L DEPARTMENTAL EQUIPMENT	11,000.00	-	11,000.00	13,778.77	5,000.00	(7,778.77)
CONT SVCS DAM REPAIR	17,000.00	-	17,000.00	7,500.00	-	9,500.00
CONT SVCS WEED CONTROL	30,000.00	-	30,000.00	3,681.05	-	26,318.95
CONT SVCS POLICE DETAIL	30,000.00	-	30,000.00	36,684.92	-	(6,684.92)
ADVERTISING	1,500.00	-	1,500.00	1,480.36	-	19.64
ARCHITECTURAL AND ENGINEERING	36,125.00	-	36,125.00	142,743.91	28,000.00	(134,618.91)
TELEPHONE	3,000.00	-	3,000.00	214.98	-	2,785.02
POSTAGE	600.00	-	600.00	600.03	-	(0.03)
UNIFORMS AND SAFETY GEAR	15,000.00	-	15,000.00	11,369.13	17.78	3,613.09
MISC OTHER CONTRACTED SVCS	-	-	-	-	40,000.00	(40,000.00)
GASOLINE	23,300.00	-	23,300.00	42,886.82	-	(19,586.82)
DIESEL FUEL	68,300.00	-	68,300.00	59,713.73	-	8,586.27
MISC OFFICE SUPPLIES	7,000.00	-	7,000.00	16,163.43	377.40	(9,540.83)
EQUIPMENT R&M SUPPLIES	7,000.00	-	7,000.00	17,228.09	-	(10,228.09)
MISC GROUNDSKEEPING SUPPLIES	600.00	-	600.00	648.95	-	(48.95)
HIGHWAY MAINTENANCE SUPPLIES	33,000.00	-	33,000.00	48,404.20	20,500.00	(35,904.20)
FILL GRAVEL AND LOAM	6,500.00	-	6,500.00	6,675.40	-	(175.40)
SIGNS	10,000.00	-	10,000.00	15,374.64	-	(5,374.64)
PIPES AND PIPE SUPPLIES	6,000.00	-	6,000.00	1,964.03	-	4,035.97
GUARDRAIL SUPPLIES	2,000.00	-	2,000.00	94.53	-	1,905.47
MISC TRAVEL EXPENSES	1,000.00	-	1,000.00	1,328.20	-	(328.20)
DUES AND MEMBERSHIPS	4,000.00	-	4,000.00	14,298.50	-	(10,298.50)
<b>Total 422 HIGHWAY DEPARTMENT</b>	<b>2,249,425.00</b>	<b>(5,000.00)</b>	<b>2,244,425.00</b>	<b>2,184,813.85</b>	<b>115,404.43</b>	<b>(55,793.28)</b>

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
OVERTIME	190,000.00	-	190,000.00	158,621.41	-	31,378.59
R&L DEPARTMENTAL EQUIPMENT	30,000.00	-	30,000.00	95,221.03	-	(65,221.03)
CONTRACTED SVCS SNOW REMOVAL	45,000.00	525,000.00	570,000.00	188,103.25	-	381,896.75
DIESEL FUEL	12,500.00	-	12,500.00	12,942.90	-	(442.90)
MISC VEHICULAR SUPPLIES	7,500.00	-	7,500.00	75,652.91	-	(68,152.91)
SALT SAND & OTHER CHEMICALS	60,000.00	-	60,000.00	312,062.75	-	(252,062.75)
MISC PUBLIC WORKS SUPPLIES	5,000.00	-	5,000.00	16,905.89	-	(11,905.89)
<b>Total 423 SNOW &amp; ICE CONTROL</b>	<b>350,000.00</b>	<b>525,000.00</b>	<b>875,000.00</b>	<b>859,510.14</b>	<b>-</b>	<b>15,489.86</b>
ELECTRICITY STREET LIGHTS	33,000.00	-	33,000.00	22,982.19	-	10,017.81
<b>Total 424 STREET LIGHTS</b>	<b>33,000.00</b>	<b>-</b>	<b>33,000.00</b>	<b>22,982.19</b>	<b>-</b>	<b>10,017.81</b>
TRAFFIC LIGHTS	25,000.00	-	25,000.00	23,524.15	-	1,475.85
<b>Total 426 TRAFFIC CONTROL</b>	<b>25,000.00</b>	<b>-</b>	<b>25,000.00</b>	<b>23,524.15</b>	<b>-</b>	<b>1,475.85</b>
SALARIES PART TIME	14,354.00	-	14,354.00	-	-	14,354.00
TREE REMOVAL	25,000.00	-	25,000.00	32,216.51	3,300.00	(10,516.51)
<b>Total 427 TREE WARDEN</b>	<b>39,354.00</b>	<b>-</b>	<b>39,354.00</b>	<b>32,216.51</b>	<b>3,300.00</b>	<b>3,837.49</b>
OVERTIME	8,000.00	-	8,000.00	9,134.59	-	(1,134.59)
R&L DEPARTMENTAL EQUIPMENT	1,000.00	-	1,000.00	-	-	1,000.00
MISC PUBLIC WORKS SUPPLIES	1,000.00	-	1,000.00	847.05	-	152.95
<b>Total 429 OTHER STORM CONTROL</b>	<b>10,000.00</b>	<b>-</b>	<b>10,000.00</b>	<b>9,981.64</b>	<b>-</b>	<b>18.36</b>
WAGES HOURLY	17,632.00	-	17,632.00	3,410.00	-	14,222.00
CONTRACTED SVCS RUBBISH COLLEC	450,000.00	-	450,000.00	407,886.74	37,581.34	4,531.92
CONT SVCS RUBBISH DISPOSAL	340,000.00	-	340,000.00	329,153.91	125.00	10,721.09
CONT SVCS RECYCLABLES COLLECTI	220,000.00	-	220,000.00	191,946.63	17,685.33	10,368.04
CONT SVCS HAZARDOUS WASTE COLL	14,000.00	-	14,000.00	14,223.00	-	(223.00)
MISC OTHER CHGS AND EXPENSES	10,000.00	-	10,000.00	4,667.50	-	5,332.50
<b>Total 433 WASTE COLLECTION AND DISP</b>	<b>1,051,632.00</b>	<b>-</b>	<b>1,051,632.00</b>	<b>951,287.78</b>	<b>55,391.67</b>	<b>44,952.55</b>
STIPENDS	200.00	-	200.00	-	-	200.00
MISC OTHER CHGS AND EXPENSES	1,000.00	-	1,000.00	15.00	-	985.00

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
<b>Total 491 CEMETERY COMMISSION</b>	<b>1,200.00</b>	<b>-</b>	<b>1,200.00</b>	<b>15.00</b>	<b>-</b>	<b>1,185.00</b>
SALARIES FULL TIME	81,369.60	2,751.19	84,120.79	81,679.97	-	2,440.82
WAGES HOURLY ADDITIONAL	58,539.20	-	58,539.20	61,208.27	-	(2,669.07)
OTHER LEGAL	500.00	-	500.00	110.16	-	389.84
MEDICAL SERVICES	13,381.00	-	13,381.00	10,052.99	-	3,328.01
MISC OTHER SUPPLIES	1,000.00	-	1,000.00	1,577.30	-	(577.30)
CONFERENCES	800.00	-	800.00	635.00	-	165.00
MILEAGE	1,000.00	-	1,000.00	604.52	-	395.48
DUES AND MEMBERSHIPS	2,400.00	-	2,400.00	296.00	-	2,104.00
CONTRACT INSPECTIONS	60,840.00	-	60,840.00	54,736.65	-	6,103.35
<b>Total 511 BOARD OF HEALTH</b>	<b>219,829.80</b>	<b>2,751.19</b>	<b>222,580.99</b>	<b>210,900.86</b>	<b>-</b>	<b>11,680.13</b>
SALARIES FULL TIME	204,447.00	30,152.57	234,599.57	166,199.03	-	68,400.54
WAGES HOURLY	103,019.00	-	103,019.00	108,394.62	-	(5,375.62)
POSTAGE	10,700.00	-	10,700.00	10,809.31	-	(109.31)
PROGRAMS	15,000.00	-	15,000.00	14,299.05	-	700.95
GASOLINE	-	-	-	567.38	-	(567.38)
MISC OFFICE SUPPLIES	700.00	-	700.00	949.48	-	(249.48)
CONFERENCES	2,255.00	-	2,255.00	1,025.00	-	1,230.00
MILEAGE	4,350.00	-	4,350.00	4,211.71	-	138.29
DUES AND MEMBERSHIPS	500.00	-	500.00	480.20	-	19.80
COUNCIL ON AGING EXPENSES	3,900.00	-	3,900.00	3,659.71	-	240.29
MISC OTHER CHGS AND EXPENSES	-	-	-	147.40	-	(147.40)
<b>Total 541 SENIOR CENTER</b>	<b>344,871.00</b>	<b>30,152.57</b>	<b>375,023.57</b>	<b>310,742.89</b>	<b>-</b>	<b>64,280.68</b>
SALARIES FULL TIME	84,926.00	-	84,926.00	59,251.03	-	25,674.97
WAGES HOURLY	20,280.00	-	20,280.00	32,369.24	-	(12,089.24)
PRINTING AND BINDING	2,000.00	-	2,000.00	1,663.00	-	337.00
MISC OTHER CONTRACTED SVCS	39,390.00	-	39,390.00	28,206.50	-	11,183.50
COMMUNITY EVENTS/PRESENTATIONS	8,000.00	-	8,000.00	5,458.97	-	2,541.03
MISC OTHER SUPPLIES	4,000.00	-	4,000.00	3,916.17	-	83.83
MILEAGE	500.00	-	500.00	203.60	-	296.40
MISC OTHER CHGS AND EXPENSES	1,500.00	-	1,500.00	1,681.86	-	(181.86)

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
<b>Total 542 YOUTH SERVICES</b>	<b>160,596.00</b>	<b>-</b>	<b>160,596.00</b>	<b>132,750.37</b>	<b>-</b>	<b>27,845.63</b>
MISC OFFICE SUPPLIES	1,300.00	-	1,300.00	1,201.50	-	98.50
VETERANS BENEFITS	49,000.00	18,395.46	67,395.46	67,494.44	-	(98.98)
REG VETERANS SVCS ASSESSMENT	31,387.00	-	31,387.00	31,386.52	-	0.48
<b>Total 543 VETERANS SERVICES</b>	<b>81,687.00</b>	<b>18,395.46</b>	<b>100,082.46</b>	<b>100,082.46</b>	<b>-</b>	<b>-</b>
SALARIES FULL TIME	278,454.00	23,117.52	301,571.52	238,168.50	-	63,403.02
WAGES HOURLY	232,321.00	-	232,321.00	246,572.27	-	(14,251.27)
MISC OFFICE SUPPLIES	5,500.00	-	5,500.00	5,449.29	-	50.71
BOOKS AND PUBLICATIONS	30,978.00	-	30,978.00	30,983.89	-	(5.89)
MEETINGS	-	-	-	240.00	-	(240.00)
CONFERENCES	600.00	-	600.00	360.00	-	240.00
MILEAGE	150.00	-	150.00	269.10	-	(119.10)
DUES AND MEMBERSHIPS	300.00	-	300.00	220.00	-	80.00
<b>Total 610 LIBRARY</b>	<b>548,303.00</b>	<b>23,117.52</b>	<b>571,420.52</b>	<b>522,263.05</b>	<b>-</b>	<b>49,157.47</b>
MISC OTHER CHGS AND EXPENSES	1,000.00	-	1,000.00	100.98	899.00	0.02
<b>Total 691 HISTORICAL COMMISSION</b>	<b>1,000.00</b>	<b>-</b>	<b>1,000.00</b>	<b>100.98</b>	<b>899.00</b>	<b>0.02</b>
MISC OTHER CHGS AND EXPENSES	2,000.00	-	2,000.00	1,999.17	-	0.83
<b>Total 692 CELEBRATIONS</b>	<b>2,000.00</b>	<b>-</b>	<b>2,000.00</b>	<b>1,999.17</b>	<b>-</b>	<b>0.83</b>
MISC OTHER CHGS AND EXPENSES	550.00	-	550.00	150.00	-	400.00
<b>Total 695 HOPKINTON CENTER HISTORIC</b>	<b>550.00</b>	<b>-</b>	<b>550.00</b>	<b>150.00</b>	<b>-</b>	<b>400.00</b>
DEBT SERVICE PRINCIPAL	6,481,596.33	-	6,481,596.33	6,481,596.33	-	-
DEBT SVC AUTH/UNISSUED	15,000.00	-	15,000.00	-	-	15,000.00
<b>Total 711 RETIREMENT OF DEBT</b>	<b>6,496,596.33</b>	<b>-</b>	<b>6,496,596.33</b>	<b>6,481,596.33</b>	<b>-</b>	<b>15,000.00</b>
DEBT SERVICE INTEREST	2,945,107.63	-	2,945,107.63	2,946,507.68	-	(1,400.05)
<b>Total 751 INTEREST ON LONG TERM DEB</b>	<b>2,945,107.63</b>	<b>-</b>	<b>2,945,107.63</b>	<b>2,946,507.68</b>	<b>-</b>	<b>(1,400.05)</b>
INTEREST PAYMENT STD	35,000.00	-	35,000.00	22,420.00	-	12,580.00

Town of Hopkinton  
**Expenditure Report for Budgeted Funds - General Fund FY 2019**  
 June 30, 2019

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
<b>Total 752 INTEREST ON SHORT TERM DE</b>	<b>35,000.00</b>	<b>-</b>	<b>35,000.00</b>	<b>22,420.00</b>	<b>-</b>	<b>12,580.00</b>
S MIDDLESEX REG TECH HS ASSESS	440,720.00	-	440,720.00	440,720.00	-	-
<b>Total 841 SO MIDD REG TECH SCH DIST</b>	<b>440,720.00</b>	<b>-</b>	<b>440,720.00</b>	<b>440,720.00</b>	<b>-</b>	<b>-</b>
HEALTH INSURANCE	7,164,154.00	(184,343.91)	6,979,810.09	6,778,534.30	-	201,275.79
LIFE INSURANCE	20,000.00	-	20,000.00	8,470.25	-	11,529.75
FICA	651,000.00	-	651,000.00	683,835.36	-	(32,835.36)
UNEMPLOYMENT INSURANCE	100,000.00	-	100,000.00	32,848.45	-	67,151.55
DRUG AND ALCOHOL TESTING	3,000.00	-	3,000.00	-	-	3,000.00
BENEFITS-VACATION UNUSE BUYOUT	-	27,322.79	27,322.79	27,322.79	-	-
MIDDLESEX RETIREMENT ASSESSMEN	2,145,296.00	-	2,145,296.00	2,105,634.00	-	39,662.00
<b>Total 910 EMPLOYEE BENEFITS</b>	<b>10,083,450.00</b>	<b>(157,021.12)</b>	<b>9,926,428.88</b>	<b>9,636,645.15</b>	<b>-</b>	<b>289,783.73</b>
BLANKET INSURANCE PREMIUMS	577,500.00	(15,700.00)	561,800.00	549,034.88	-	12,765.12
<b>Total 945 LIABILITY INSURANCE</b>	<b>577,500.00</b>	<b>(15,700.00)</b>	<b>561,800.00</b>	<b>549,034.88</b>	<b>-</b>	<b>12,765.12</b>



**TOWN OF HOPKINTON**  
**REVENUE AND EXPENDITURE REPORT FOR ALL CAPITAL PROJECTS (BONDED)**  
**JUNE 30, 2019**

<u>ACCOUNT DESCRIPTION</u>	<u>CARRY OVER</u>	<u>BOND PROCEEDS</u>	<u>BOND PREMIUM</u>	<u>GRANTS/ REBATES</u>	<u>06/30/18 EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>BALANCE</u>
07C15 TPAYGO CARDIAC MONITOR	1,986.50	-	-	-	-	(1,986.50)	-
07D15 TPAYGO PUBLIC SAFETY DIS	8,665.65	-	-	-	745.00	(7,920.65)	-
07E15 TPAYGO UPGRADE ROADWAY L	45,598.20	-	-	-	601.16	(44,997.04)	-
07F15 TPAYGO SNOW DUMP CLEANUP	120,753.16	-	-	-	120,753.16	-	-
07H15 TPAYGO ELMWOOD FARM PARK	20,772.58	-	-	-	-	(20,772.58)	-
07K15 TPAYGO WHITEHALL TEST WE	35,000.00	-	-	-	-	-	35,000.00
13A16 TPAYGO HIGHWAY F350 PICK	1,121.54	-	-	-	-	(1,121.54)	-
13B16 TPAYGO FIRE APPARATUS VE	17.75	-	-	-	-	(17.75)	-
13C16 TPAYGO IT EQUIPMENT REPL	31,689.64	-	-	-	31,647.21	(42.43)	-
14B10 TPAYGO ADA COMPLIANCE A1	6,533.64	-	-	-	-	(6,533.64)	-
14I14 TPAYGO REPAIR PRO KEEFE	32,095.51	-	-	-	-	(32,095.51)	-
2816 TPAYGO HISTORICAL SITE SI	8,702.21	-	-	-	4,541.02	(4,161.19)	-
19A17 VEHICLE FORD EXPLORER	74.00	-	-	-	-	(74.00)	-
19B17 REPAIR LAKE MASPENOCK DAM	110,000.00	-	-	-	25,663.88	(90,000.00)	224,336.12
19C17 HAYDEN ROWE DRAINAGE PIPE	90,000.00	-	-	-	-	(90,000.00)	-
19E17 GARAGE DOOR REPLACEMENT	70,140.00	-	-	-	-	-	70,140.00
19G17 CAMERAS AT FIRE STATION	24,939.82	-	-	-	24,939.82	-	-
19H17 DESKTOPS/LAPTOPS REPLACEMENT	23,830.64	-	-	-	23,824.57	(6.07)	-
14A18 END USER HARDWARE REPLACEMENT	-	-	-	-	16,452.09	35,000.00	18,547.91
14B18 PUBLIC SAFETY SERVER UPGRADE	-	-	-	-	43,200.52	60,000.00	16,799.48
14C18 TOWN HALL SECURITY UPGRADES	-	-	-	-	4,576.00	45,500.00	40,924.00
14D18 ELECTION PRECINCT TABULATOR	-	-	-	-	26,000.00	26,000.00	-
14E18 FIRE COMMUNICATION SYSTEM	-	-	-	-	57,801.83	157,750.00	99,948.17
14F18 DEPUTY INSPECTOR VEHICLE	-	-	-	-	47,345.73	47,345.73	-
14G18 AMBULANCE REPLACEMENT	-	-	-	-	290,000.00	290,000.00	-
14H18 REPLACE POLICE VEHICLES	-	-	-	-	81,200.53	90,000.00	8,799.47
14I18 F550 DUMP TRUCK	-	-	-	-	79,164.58	79,164.58	-
14J18 F550 DUMP TRUCK	-	-	-	-	78,937.56	78,937.56	-
FB RESERVED FOR EXPENDITURES	-	-	-	-	-	31,313.34	31,313.34
<b>3002 TOWN PAYGO CAPITAL</b>	<b>631,920.84</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>957,394.66</b>	<b>871,282.31</b>	<b>545,808.49</b>
1514 LIBRARY CONSTRUCTION	(560,466.78)	-	-	-	98,513.35	825,000.00	166,019.87
1515 DPW FACILITY	-	-	-	-	(12,851.06)	-	12,851.06
1516 SIDEWALK MASTER PLAN	132,888.50	-	-	-	-	(471.00)	132,888.50
1525 JOINT SAFETY & SECURITY	471.00	-	-	-	-	-	0.33
1613 INT FIN MGT SYS A160513	0.33	-	-	-	-	-	-
1614 SIDEWALK CONSTRUCT & REHA	32,652.05	-	-	-	32,652.05	(49.83)	-
1716 FIRE LADDER TRUCK	49.83	-	-	-	-	-	-
1816 MAIN FIRE STATION ROOF A1	5,004.43	-	-	-	-	-	5,004.43
1916 DUMP TRUCK	232.00	-	-	-	-	(232.00)	-
2017 HVAC SYSTEM FIRE STATION	525,000.00	-	-	-	-	-	525,000.00
2417 HAYDEN ROWE TRAFFIC CALMING	939,702.82	-	-	-	939,702.82	-	-
2502 DPW BLDG A&E A250502	5,256.88	-	-	-	-	-	5,256.88
2513 ADA TOWN/SCHOOLS A250513	150,000.00	-	-	-	-	-	150,000.00

TOWN OF HOPKINTON  
REVENUE AND EXPENDITURE REPORT FOR ALL CAPITAL PROJECTS (BONDED)  
JUNE 30, 2019

ACCOUNT DESCRIPTION	CARRY OVER	BOND PROCEEDS	BOND PREMIUM	GRANTS/REBATES	06/30/18 EXPENDED	TRANSFERS IN/(OUT)	BALANCE
2617 DPW SALT SHED	7,590.48	-	-	-	7,590.48	-	5,725.40
2612 ADAOC PHASE VI A260512	5,725.40	-	-	-	140,872.53	500,000.00	359,127.47
MAIN ST CORRIDOR A2018	-	-	-	-	-	-	-
<b>3100 CAPITAL PROJECTS FUND</b>	<b>1,244,106.94</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,206,480.17</b>	<b>1,324,247.17</b>	<b>1,361,873.94</b>
13F16 SPAYGO HOPKINS BOILER REPL	152.45	-	-	-	-	(152.45)	-
13J16 SPAYGO TRACTOR REPLACEMENT	342.00	-	-	-	-	(342.00)	-
13H16 SPAYGO HS ATH SCOREBOARD REPL	2,125.48	-	-	-	-	(2,125.48)	-
13K16 SPAYGO MS HS BLEACHER UPGRADE	12,082.68	-	-	-	-	(12,082.68)	-
14C14 SPAYGO B&G TRUCKS	435.00	-	-	-	-	(435.00)	-
14F14 SPAYGO MIDDLE SCH FIRE ALARM	5,435.74	-	-	-	-	(5,435.74)	-
14G14 SPAYGO JT INFORMATION TECH	622.84	-	-	-	-	(622.84)	-
2114 SPAYGO EVALUATION SCHOOL ROOFS	11,480.00	-	-	-	-	(11,480.00)	-
19I17 BLDG & GROUNDS EQUIPMENT	900.00	-	-	-	-	(900.00)	-
19K17 SYSTEMWIDE SECURITY UPGRADES	1,494.00	-	-	-	1,359.85	(134.15)	-
19L17 HOPKINS HVAC ASSESSMT/UPGRADE	125,000.00	-	-	-	55,000.00	(70,000.00)	-
14K18 WALK IN REFRIGERATOR	-	-	-	-	19,055.33	20,000.00	944.67
14L18 SCHOOL SECURITY UPGRADES	-	-	-	-	100,000.00	100,000.00	-
14M18 SCHOOL WETLANDS CONDITIONS	-	-	-	-	10,000.00	10,000.00	-
14N18 AUTOMATED EXT DIFIBRILLATOR	-	-	-	-	32,999.94	33,000.00	0.06
<b>4008 SCHOOLS PAYGO CAPITAL</b>	<b>160,070.19</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>218,415.12</b>	<b>59,289.66</b>	<b>944.73</b>
0115S SCHOOL BUILDING PROJECT	2,057,112.77	-	-	959,650.00	1,609,805.79	-	1,406,956.98
14D14 BUILDING & GROUNDS CEILI	203,000.00	-	-	-	-	(203,000.00)	-
1527 HIGH SCHOOL & HOPKINS ROO	127,786.52	-	-	-	-	(127,786.52)	-
2214 SCHOOL SAFETY UPGRADES A2	2,965.00	-	-	-	-	(2,965.00)	-
2415 SCHOOL SAFETY & SECURITY	(406.44)	-	-	-	-	-	(406.44)
2416 MIDDLE SCHOOL AUDITORIUM	(72,791.32)	-	-	-	-	-	(72,791.32)
SCHOOL BUS PARKING-CAMPUS PLAN	-	-	-	-	47,110.00	-	(47,110.00)
TURF FIELD	51.71	-	-	5,296.22	3,419,542.05	1,000,000.00	(2,414,194.12)
TECHNOLOGY UPGRADES	-	-	-	-	165,000.00	-	(165,000.00)
FACILITIES IMPROVEMENTS A2418	-	-	-	-	124,815.02	-	(124,815.02)
<b>3200 CAPITAL PROJECTS SCHOOLS</b>	<b>2,317,718.24</b>	<b>-</b>	<b>-</b>	<b>964,946.22</b>	<b>5,366,272.86</b>	<b>666,248.48</b>	<b>(1,417,359.92)</b>
07L15 SEWER SYSTEM CAPACITY ANALYSIS	17,059.59	-	-	-	-	(17,059.59)	-
<b>5007 SEWER OLD CAPITAL</b>	<b>17,059.59</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>58,598.00</b>	<b>63,400.00</b>	<b>4,802.00</b>
UNDESIGNATED FUND BALANCE	0.33	-	-	-	-	-	0.33
<b>3300 SEWER PAYGO CAPITAL</b>	<b>0.33</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.33</b>

**TOWN OF HOPKINTON**  
**REVENUE AND EXPENDITURE REPORT FOR ALL CAPITAL PROJECTS (BONDED)**  
**JUNE 30, 2019**

<u>ACCOUNT DESCRIPTION</u>	<u>CARRY OVER</u>	<u>BOND PROCEEDS</u>	<u>BOND PREMIUM</u>	<u>GRANTS/ REBATES</u>	<u>06/30/18 EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>BALANCE</u>
0209 WWTF2 ELIG COSTS A021209	18,123.99	-	-	-	-	-	18,123.99
0212 ELM ST SEWER EXT S021112	(19,322.70)	-	-	-	-	-	(19,322.70)
1817 SEWER FLOW METERING A1817	133,704.97	-	-	-	94,194.92	-	39,510.05
1908 SEWER DEPT TRUCK A190508	2,507.50	-	-	-	-	-	2,507.50
2014 VACTOR TRUCK	108.80	-	-	-	-	-	108.80
2812 WOOD ST PUMP STATION A280	280,945.91	-	-	-	-	-	280,945.91
3313 SEW MAIN FLNDS RD A330513	450,000.00	-	-	-	370,727.55	-	79,272.45
<b>3300 CAPITAL PROJ SEWER ENT FUND</b>	<b>866,068.47</b>	-	-	-	<b>464,922.47</b>	-	<b>401,146.00</b>
UNDESIGNATED FUND BALANCE	1,892.99	-	-	-	-	-	1,892.99
PRATT FARM WELLFIELD INVESTIGATION BACKHOE	-	-	-	-	146,857.12	170,000.00	23,142.88
<b>3400 WATER OLD CAPITAL</b>	<b>1,892.99</b>	-	-	-	<b>146,857.12</b>	<b>233,400.00</b>	<b>88,435.87</b>
14B06 WATER MAINS A250505 A14B	698.74	-	-	-	-	-	698.74
1608 DUMP TRUCK A160508	385.00	-	-	-	-	-	385.00
1910 WATER MAIN DESIGN REPL A1	145,279.63	-	-	-	-	-	145,279.63
1915 WATER MAIN REPLACEMENT CE	244,265.13	-	-	-	13,738.31	-	230,526.82
2014 VACTOR TRUCK	217.60	-	-	-	-	-	217.60
2016 GROVE ST WATER TANK REPLACEMT	(1,202,328.18)	-	-	-	75,027.13	-	(1,277,355.31)
2105 WATER WELL H2 A210505	9,225.64	-	-	-	-	-	9,225.64
2115 GROVE ST WATER FACILITY ENG	5,417.53	-	-	-	2,584.50	-	2,833.03
2116 HAYDEN RD WATER MAIN REPL	103,102.24	-	-	-	32,207.40	-	70,894.84
2211 GEN FRT ST WELL A220511	37,313.23	-	-	-	-	-	37,313.23
2216 WATER SRCE SUPPLY-ASHLAND	1,000,000.00	-	-	-	-	-	1,000,000.00
2311 SERVICE TRUCK 2 A230511	1,385.00	-	-	-	-	-	1,385.00
2316 BIOLOGICAL FILTRATION	50,000.00	-	-	-	17,775.00	-	32,225.00
2317 FRUIT ST BLENDING FACILITY A2317	1,401,781.18	-	-	-	1,073,859.20	-	327,921.98
3213 GROVE TNK INSP A320513	3,953.05	-	-	-	-	-	3,953.05
H ROWE WATER MAIN REPLACEMENT	-	-	-	-	-	-	-
CEDAR ST WATER MAIN REPLACEMENT	-	-	-	-	-	-	-
3513 WATER MAIN MAIN ST A35051	50,965.29	-	-	-	-	-	50,965.29
3793 WATER SUPPLY EXPL A370593	1,089.75	-	-	-	-	-	1,089.75
3993 PAINT TNK WMAIN A390593	110.94	-	-	-	-	-	110.94
<b>3400 CAPITAL PROJ WATER ENT FUND</b>	<b>1,852,861.77</b>	-	-	-	<b>1,215,191.54</b>	-	<b>637,670.23</b>
0815S INDOOR REC FACILITY FRUIT ST	(48.96)	-	-	-	-	-	(48.96)
3312 SANDY BEACH RENOV A330512	483.30	-	-	-	-	-	483.30
<b>3500 CAPITAL PROJECTS PARK &amp; REC ENT FUND</b>	<b>434.34</b>	-	-	-	-	-	<b>434.34</b>
PY CHAPTER 90	(16,297.10)	-	-	665,872.10	649,575.00	-	-
1014 CHAPTER 90 FISCAL 2015 A1	-	-	-	-	-	-	-
1015 CHAPT 90 FY 2016 A100515	-	-	-	-	-	-	-

TOWN OF HOPKINTON  
 REVENUE AND EXPENDITURE REPORT FOR ALL CAPITAL PROJECTS (BONDED)  
 JUNE 30, 2019

<u>ACCOUNT DESCRIPTION</u>	<u>CARRY OVER</u>	<u>BOND PROCEEDS</u>	<u>BOND PREMIUM</u>	<u>GRANTS/REBATES</u>	<u>06/30/18 EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>BALANCE</u>
1016 CHAPT 90 FY 2017	-	-	-	-	-	-	-
1217 CHAPT 90 FY 2018	-	-	-	-	-	-	-
<b>3900 HIGHWAY IMPROVEMENTS FUND</b>	<b>(16,297.10)</b>	<b>-</b>	<b>-</b>	<b>665,872.10</b>	<b>649,575.00</b>	<b>-</b>	<b>-</b>

**TOWN OF HOPKINTON**  
**REVENUE AND EXPENDITURE REPORT FOR ALL SPECIAL REVENUE FUNDS**  
**JUNE 30, 2019**

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>BOND PROCEEDS</u>	<u>INTERGOVTL RECEIPTS</u>	<u>INTEREST</u>	<u>06/30/19 EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
NO PROJECT	58,390.83	-	138,523.08	465.71	938,553.90	9,315.74	123,827.39
<b>2200 SCHOOL LUNCH REVOLVING FUND</b>	<b>58,390.83</b>	<b>-</b>	<b>138,523.08</b>	<b>465.71</b>	<b>938,553.90</b>	<b>9,315.74</b>	<b>133,143.13</b>
UNDESIGNATED FUND BALANCE - CP	1,664,131.74	-	191,038.00	63,189.11	247,774.68	(1,121,045.49)	1,653,641.30
0807 MCFARLAND SANGER HOUSE A0	800.00	-	-	-	-	(800.00)	-
0907 LIBRARY RECORDS RESTOR. A	2,218.01	-	-	-	-	(2,218.01)	-
24F14 GRANITE CURBING MEMORIAL	6,500.00	-	-	-	-	(6,500.00)	-
24G14 DIGITIZ HISTORIC DOCUMENTS	3,403.50	-	-	-	-	(3,403.50)	-
26A18 PRESERVATION OF LAND RECORDS	-	-	24,997.00	-	24,997.00	-	-
26B18 CONSERVATION REST EAST MAIN	-	-	2,100.00	-	2,100.00	-	2,550.00
26C18 CONSERVATION REST GRANITE ST	-	-	-	-	-	6,200.00	6,200.00
26D18 CONSERVATION REST CENTER TRAIL	-	-	-	-	-	8,655.00	8,655.00
26E18 CAMERAS	-	-	-	-	-	50,000.00	50,000.00
27B18 CEDAR STREET LAND	-	-	174,576.40	-	174,576.40	198,000.00	23,423.60
27C18 FRUIT STREET LIGHTING	-	-	-	-	-	600,000.00	600,000.00
29E15 MCFARLAND SANGER HOUSE R	29,740.00	-	-	-	-	29,740.00	50,000.00
29F15 FRUIT ST PARKING STUDY	50,000.00	-	-	-	-	-	50,000.00
29G15 LEGACY FARMS PARKING/ACC	4,186.97	-	-	-	-	4,186.97	4,186.97
29I15 CEMETERY RECORDS DIGITIZ	13,982.67	-	5,782.46	-	5,782.46	-	8,200.21
31A17 SHARED USE TRAIL	45,986.90	-	33,503.18	-	33,503.18	-	12,483.72
31C16 IMP PUBLIC TRAIL & DOG PARK	12,583.28	-	12,583.28	-	12,583.28	-	-
31D17 HISTORIC HEADSTONE RESTORATION	10,000.00	-	-	-	-	-	10,000.00
31E16 RESTORE MCFARLAND HOUSE	60,000.00	-	-	-	-	-	60,000.00
31E17 CHENEY FAMILY COLLECTION PRESERVTN	264.00	-	-	-	-	-	264.00
31F16 RESTORE RT 85 STONE BRIDGE	71,610.33	-	7,355.00	-	7,355.00	-	64,255.33
31F17 THREE BRIDGES RECONSTRUCTION	4,000.00	-	751.03	-	751.03	-	3,248.97
31G16 CONSTRUCT REC PATH RT 85	25,000.00	-	-	-	-	-	25,000.00
31G17 ARCHITECTURAL HISTORICAL SURVEY	4,000.00	-	4,000.00	-	4,000.00	-	-
31H16 FENCING AROUND CLAFLIN FOUN	10,000.00	-	10,000.00	-	10,000.00	-	-
31H17 FRUIT STREET BUILDING FACILITY	21,069.13	-	21,069.13	-	21,069.13	-	-
31I16 PROTECTIVE NETTING FRUIT ST ATH	3,858.00	-	-	-	-	-	3,858.00
31J16 INSTALL BOAT DOCK SANDY BEACH	20,000.00	-	-	-	-	-	20,000.00
31K17 REED PARK ENGINEERING & CONSTRUCTN	26,000.00	-	-	-	-	-	26,000.00
31L17 CENTER TRAIL BENCHES	1,700.00	-	-	-	-	-	1,700.00
BUDGETED RESERVE	-	-	-	-	-	-	-
FB RES - EXPENDITURES	1,873,736.00	-	-	-	-	(1,329,986.00)	543,750.00
FB RES - OPEN SPACE	632,129.17	-	-	-	-	112,100.00	744,229.17
FB RES - HISTORIC RESOURCES	516,428.05	-	-	-	-	78,350.00	594,778.05
FB RES - COMMUNITY HOUSING	459,422.23	-	-	-	-	112,100.00	571,522.23
FB RES - PASSIVE RECREATION	351,041.94	-	-	-	-	-	351,041.94
FB RES - PASSIVE/ACTIVE RECREATION	(177,584.60)	-	-	-	-	268,901.00	91,316.40
<b>2400 COMMUNITY PRESERVATION FUND</b>	<b>5,746,207.32</b>	<b>-</b>	<b>191,038.00</b>	<b>63,189.11</b>	<b>544,492.16</b>	<b>(1,000,000.00)</b>	<b>5,560,044.89</b>
FEMA DPW FEMA REIMB FG	-	-	-	-	-	-	-
<b>2500 FEDERAL GRANTS FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
EGL19 2019 EARLY GRADE LIT PROGRAM	-	8,400.00	-	-	8,400.00	-	-
SEC19 2019 SPED EARLY CHILDHOOD	-	21,629.00	-	-	20,129.00	-	1,500.00
SID18 2018 SPED IDEA	30,767.66	-	699,822.00	-	52,316.66	-	61,826.38
SID19 2019 SPED IDEA	-	-	55,085.00	-	637,995.62	-	1,317.28
T119 2019 TITLE 1	-	-	40,682.00	-	53,767.72	-	1,317.28
T1119 2019 TITLE IIA	-	-	-	-	40,374.00	-	308.00

**TOWN OF HOPKINTON**  
**REVENUE AND EXPENDITURE REPORT FOR ALL SPECIAL REVENUE FUNDS**  
**JUNE 30, 2019**

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>BOND PROCEEDS</u>	<u>INTERGOVTL RECEIPTS</u>	<u>INTEREST</u>	<u>06/30/19 EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
T11119 2019 TITLE III	-	-	19,485.00	-	19,411.36	-	73.64
PRIOR YEARS - DEFICITS TO BE RAISED	(31,695.50)	-	-	-	-	-	-
<b>2550 FEDERAL EDUCATION GRANTS</b>	<b>(927.84)</b>	-	<b>866,652.00</b>	-	<b>832,394.36</b>	-	<b>65,025.30</b>
200FD 200 FOUNDATION SG	1,500.00	-	-	-	-	-	1,500.00
ACPSG ACP COMPETITIVE DOER SG	1,208.20	-	-	-	-	-	1,208.20
AHREG ASHLAND HOPKINTON REG SG	18,783.80	-	-	-	-	-	18,783.80
AHSSG ARCHITECTURAL HISTORICAL SURVEY	-	-	12,500.00	-	-	-	12,500.00
BPSN BAY PATH SENIORS	1,518.50	-	-	-	-	-	1,518.50
BPVRG BULLET PROOF VEST REIMB	2,997.78	-	-	-	-	-	10,984.19
CDAG CDAG ELM ST SEWER SG	14,230.42	-	9,616.61	-	1,630.20	-	14,230.42
CDASG COMMUNITY DEVELOPMENT AC	0.01	-	-	-	-	-	0.01
CLENG CLEAN ENERGY CHOICE SG	45.23	-	-	-	-	-	45.23
CMPTCT COMMUNITY COMPACT	1,857.78	-	-	-	-	-	1,857.78
CRECY CURBSIDE RECYCLING SG	1,660.00	-	-	-	-	-	1,660.00
CULTC CULTURAL COUNCIL SG	4,718.05	-	-	-	-	-	5,239.72
ELMFM ELMWOOD FARM PROJECT SG	400,000.00	-	5,104.98	-	4,583.31	-	400,000.00
EMPLN EMERGENCY PLANNING SG	-	-	-	-	-	-	-
EOEAF EOEAF FORMULA SG	-	-	4,175.00	-	4,175.00	-	-
EOHED EOHED MASSWORKS INFRASTRUCTURE	(5,000.00)	-	23,196.00	-	23,196.00	-	(5,000.00)
EOPSS POLICE EOPSS SG	79,735.43	-	(7,580.08)	-	-	-	72,155.35
EVSG EARLY VOTING SG	-	-	4,346.56	-	-	-	4,346.56
EXHRS ELECTION EXTRA HRS SG	11,762.75	-	2,328.00	-	-	-	14,090.75
FSSSG FORCE SOUTH STREET SG	0.01	-	-	-	-	-	0.01
GWCC GIRLS WHO CODE CLUB	12.36	-	-	-	-	-	12.36
MBLIC MBLIC CONSTRUCTION GRANT	7,601.29	-	-	-	-	-	7,601.29
MCOA MCOA SG	-	-	-	-	-	-	-
PPUBS POLICE PUBLIC SAFETY SG	1,759.89	-	-	-	-	-	1,759.89
SAG19 SUBSTANCE ABUSE FY2019	-	-	-	-	-	-	-
SALIB STATE AID TO LIBRARIES S	126,558.92	-	75,000.00	-	66,223.81	-	8,776.19
SASG SUBSTANCE ABUSE STATE GRA	27,819.15	-	17,181.49	-	8,716.75	-	135,023.66
SAWAR STUDENT AWARENESS FIRE	3,281.48	-	-	-	26,945.75	-	873.40
SCTRS GA FRIENDS OF COA KITCHEN	16,878.48	-	3,754.00	-	4,091.66	-	2,943.82
SENSG SENIOR SAFE SG	2,415.00	-	25,000.00	-	21,989.31	-	19,889.17
THHSG TOWN HALL HISTORIC SG	0.01	-	2,400.00	-	2,578.00	-	2,237.00
UCRT UPPER CHARLES RIVER TAIL EXT	932.40	-	-	-	-	-	932.40
WMEAS WEIGHTS AND MEASURES SG	11,802.78	-	2,975.00	-	-	-	14,777.78
<b>2600 STATE GRANTS FUND</b>	<b>734,079.72</b>	-	<b>179,997.56</b>	-	<b>164,129.79</b>	-	<b>749,947.49</b>
HSM16 2016 HS METROWEST	434.92	-	-	-	434.95	-	(0.03)
MSM17 MS METROWEST	2,297.71	-	73,125.00	-	63,230.46	-	12,192.25
SSE19 SPECIAL SUPPORT EARMARK	-	-	75,000.00	-	75,000.00	-	-
<b>2650 STATE EDUCATION GRANTS FUND</b>	<b>2,732.63</b>	-	<b>148,125.00</b>	-	<b>138,665.41</b>	-	<b>12,192.22</b>
NO PROJ BOND PREMIUMS	30,368.77	-	-	-	77,205.45	-	32,330.32
NO PROJ SCH LEGACY	-	-	1,961.55	-	-	-	(448,972.07)
ARRA AMBULANCE REC RES APPROP	1,045,547.53	-	500,000.00	-	-	(448,972.07)	51,027.93
CWETL CC WETLANDS REC RES APPR	36,084.48	-	1,130,292.07	-	-	(805,080.00)	1,370,759.60
HGT20 HWY INS REIMB OVER \$150K	-	-	8,845.00	-	-	-	44,929.48
SCLTS SALE OF CEMETERY LOTS	9,561.81	-	89,228.29	-	40,788.57	-	48,439.72
SWMEA SELECTMEN WEIGHTS MEASUR	4,150.01	-	1,875.00	-	-	-	11,436.81
<b>2700 RECEIPTS RESERVED APPROP</b>	<b>1,125,712.60</b>	-	<b>1,732,201.91</b>	-	<b>40,788.57</b>	<b>(1,254,052.07)</b>	<b>1,563,073.87</b>

**TOWN OF HOPKINTON**  
**REVENUE AND EXPENDITURE REPORT FOR ALL SPECIAL REVENUE FUNDS**  
**JUNE 30, 2019**

<b>ACCOUNT DESCRIPTION</b>	<b>BEGINNING BALANCE</b>	<b>BOND PROCEEDS</b>	<b>INTERGOVTL</b>	<b>RECEIPTS</b>	<b>INTEREST</b>	<b>06/30/19 EXPENDED</b>	<b>TRANSFERS IN/(OUT)</b>	<b>ENDING BALANCE</b>
AF53E DETAIL ADMINISTRATION FEES	-	-	-	10,695.93	-	515.00	-	10,180.93
BF53E BUILDING FEES 53E 1/2	986,406.01	-	-	182,741.00	-	52,312.25	-	1,116,834.76
BH53E BOH FEES 53E 1/2	-	-	-	-	-	-	-	-
BH53G BOH CONSULTANTS 53G	5,494.57	-	-	-	-	-	-	5,494.57
CC53E CONS COMM FEES 53E 1/2	74,348.73	-	-	46,335.00	-	47,270.24	-	73,413.49
CC53G CONS COMM 53G	3,270.00	-	-	-	-	297.50	-	2,972.50
CE53G CONS COMM EMERALD 53G	255.62	-	-	-	-	-	-	255.62
CO53E COMEY CHAPEL FEES	-	-	-	50.00	-	-	-	50.00
CR53I CELEBRATIONS REVOLVING 5	2,994.79	-	-	-	-	-	-	2,994.79
EM53E EMERG MED SVCS FEES 53E1	(7,259.86)	-	-	14,136.00	-	-	-	14,136.00
FCL20 FAC INS REIMB UNDER \$20K	70.00	-	-	70,250.91	-	46,244.38	-	16,746.67
FF53E FINGERPRINTING 53E 1/2	(1,630.78)	-	-	19,933.87	-	18,303.09	-	70.00
FH53E FIRE HAZMAT FEES 53E 1/2	-	-	-	3,622.88	-	3,622.88	-	-
FLT20 FIRE INS REIMB UNDER \$20	20,396.00	-	-	-	-	20,396.00	-	-
HLT20 HWY INS REIMB UNDER \$150K	-	-	-	5,975.00	-	4,059.46	-	1,915.54
HW53E HWY FEES 53E 1/2	-	-	-	90,000.00	-	11,995.88	-	78,004.12
HW53G HIGHWAY CONSULTANTS 53G	-	-	-	10,242.51	-	8,995.66	-	1,704.34
LB53E LIB LOST MAT FINES 53E 1/	457.49	-	-	-	-	500.00	-	654.54
LLT20 LIB INS REIMB UNDER \$20K	2,439.08	-	-	-	-	-	-	-
LUT20 LAND USE INS REIMB UNDER	1,154.54	-	-	-	-	-	-	-
OSPRF OPEN SPACE PRES FD REV F	-	-	-	-	-	-	-	-
PB53E PLANNING BOARD FEES 53E1	11,635.45	-	-	139,175.57	-	5,028.60	-	6,606.85
PB53G PLANNING BOARD CONS 53G	202,837.28	-	-	-	-	130,543.16	-	211,469.69
PF53E POLICE FEES 53E 1/2	162,241.98	-	-	67,420.00	-	47,624.26	-	182,037.72
PG53E PLUMBING GAS FEES 53E 1/2	2,169.92	-	-	-	-	-	-	2,169.92
PLT20 PD INS REIMB UNDER \$20K	-	-	-	1,226.00	-	1,080.00	-	146.00
RF53E RECYCLING FEES 53E 1/2	-	-	-	-	-	-	-	-
RR53D RECREATION REVOLVING	-	-	-	-	-	-	-	-
SC53E SENIOR CENTER PROGRAMS	22,811.13	-	-	44,125.00	-	35,375.69	-	31,560.44
SCL20 SENIOR CENTER INS REIMB UNDER \$150K	-	-	-	2,987.99	-	2,987.99	-	-
SDRFD SENIOR DISABLED REV FD	28,644.75	-	-	23,201.86	-	20,300.00	-	31,546.61
SLT20 SEL INS REIMB UNDER \$20K	11,567.44	-	-	-	-	-	-	11,567.44
SWL20 SEWER INS REIMB UNDER \$2	-	-	-	-	-	-	-	-
WC53E WCD TRASH BAG FEES 53E 1/	-	-	-	12,000.00	-	3,549.00	-	8,451.00
WF53E WIRING FEES 53E 1/2	156,439.35	-	-	64,578.00	-	54,129.07	-	166,888.28
ZB53E ZONING BOA FEES 53E 1/2	-	-	-	-	-	-	-	-
ZB53G ZONING BOA CONSULTANTS 5	12,234.85	-	-	5,200.00	-	475.24	-	16,959.61
<b>2800 REVOLVING FUNDS</b>	<b>1,698,978.34</b>	<b>-</b>	<b>-</b>	<b>813,897.52</b>	<b>-</b>	<b>514,984.71</b>	<b>-</b>	<b>1,997,891.15</b>
ACLUB ATHLETIC CLUB REVOLVING	-	-	-	-	-	-	-	-
ADED ADULT EDUCATION REVOLVING	29,483.87	-	-	-	-	29,007.35	-	476.52
ATHLE ATHLETIC REVOLVING HS	51,982.06	-	-	361,855.00	-	247,446.90	-	166,390.16
BLDG BUILDING USE REVOLVING	107,032.55	-	-	164,206.83	-	2,560.66	-	268,678.72
BUS BUS FEES REVOLVING	425,352.82	-	-	201,005.50	-	243,872.02	-	382,486.30
CBS CIRCUIT BREAKER SPED REVOL	92,417.51	-	403,513.00	-	-	125,453.63	153,029.00	523,505.88
DRAHS DRAMA REVOLVING HS	16,184.53	-	-	10,559.43	-	5,322.73	-	21,421.23
DRAMS DRAMA REVOLVING MS	27,109.64	-	-	19,850.64	-	29,106.41	-	17,853.87
LBCTR LOST BOOKS REVOLVING CTR	1,223.74	-	-	174.00	-	-	-	1,397.74
LBELM LOST BOOKS REVOLVING ELM	1,871.82	-	-	137.24	-	-	-	2,009.06
LBHOP LOST BOOKS REVOLVING HOP	2,347.00	-	-	315.38	-	-	-	2,662.38
LBHS LOST BOOKS REVOLVING HS	3,895.59	-	-	2,080.48	-	466.70	-	5,509.37
LBMS LOST BOOKS REVOLVINGMS	3,628.11	-	-	496.27	-	2,224.66	-	1,899.72
LT53E LAPTOP INIT 53E 1/2 HS	305,819.61	-	-	271,658.01	-	308,183.12	-	269,294.50

**TOWN OF HOPKINTON**  
**REVENUE AND EXPENDITURE REPORT FOR ALL SPECIAL REVENUE FUNDS**  
**JUNE 30, 2019**

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>BOND PROCEEDS</u>	<u>INTERGOVTL</u>	<u>RECEIPTS</u>	<u>INTEREST</u>	<u>06/30/19 EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
PKHS PARKING REVOLVING HS	57,970.14	-	-	48,238.75	-	5,129.32	-	101,079.57
SCHO SCHOOL CHOICE REVOLVING	85.80	-	-	-	-	85.80	-	(119.54)
SLT20 SEL INS REIMB UNDER \$20K	2,400.46	-	-	13,141.12	-	15,661.12	-	474,373.25
TINTL TUITION INT STUD REVOLVI	457,842.30	-	-	262,465.00	-	245,934.05	-	162,069.24
TPREK TUITION PRE K REVOLVING	140,071.79	-	-	176,700.00	-	154,712.55	-	12,065.15
TURF HIGH SCHOOL TURF FIELD USE	-	-	-	14,445.00	-	2,379.85	-	12,065.15
<b>2850 REVOLVING FUNDS EDUCATION</b>	<b>1,726,719.34</b>	<b>-</b>	<b>403,513.00</b>	<b>1,547,328.65</b>	<b>-</b>	<b>1,417,546.87</b>	<b>153,029.00</b>	<b>2,413,043.12</b>
ACEGA ASSESSORS COMP EQUIP GA	1,210.62	-	-	-	-	-	-	1,210.62
APGA AUXILIARY POLICE GA	3,780.00	-	-	-	-	-	-	3,780.00
AYFGA HOPKINTON AYE FOOTBALL GIFT	-	-	-	30,000.00	-	26,360.27	-	3,639.73
BAAGA BAA FUNDS GA	33,208.45	-	-	124,500.00	-	139,450.20	-	18,258.25
BEDGA BOSTON EDISON GA	760.00	-	-	-	-	-	-	760.00
CKDGA COOKIE KUMILIM DOUGH GA	3,610.00	-	-	-	-	-	-	3,610.00
CMPGA HOME COMPOSTING BINS GA	1,135.00	-	-	-	-	-	-	1,135.00
CPCGA COMMUNITY PRESERVATION C	870.10	-	-	-	-	-	-	870.10
CPIGA COMCAST PEGINET GA	10,717.00	-	-	-	-	-	-	10,717.00
CTIF COMM TRANSPORTATION IMPROVEMENTS	837.30	-	-	1,363.60	-	-	-	2,200.90
DPRGA DARE PROGRAM GA	6,385.84	-	-	-	-	-	-	6,385.84
EDAGA ENERGY DESIGN ASSISTANCE	26,786.20	-	-	-	-	13,793.70	-	12,992.50
EDTGA EDUCATION AND TRAINING G	147.00	-	-	-	-	-	-	147.00
EMCGA EMC CORP GA	2,335.00	-	-	-	-	-	-	2,335.00
EMRGA EMC WEST MAIN ST RAMP GA	14,555.49	-	-	-	-	-	-	14,555.49
EMSGA EMS GIFT ACCOUNT	21,724.93	-	-	1,350.00	-	14,450.00	-	8,624.93
FDGA FRIENDS DEPOT GIFT ACCOUN	4,614.88	-	-	-	-	-	-	4,614.88
FDRGA FIRE DEPT RADIOS GA	327.00	-	-	-	-	-	-	327.00
FFGA FRIENDS FOUNTAIN GIFT ACC	5,000.00	-	-	-	-	-	-	5,000.00
FOCGA FRIENDS OF COMMON GA	13,613.30	-	-	-	-	-	-	13,613.30
FSDGA FARM SITE DISTANCE GA	2,500.00	-	-	-	-	-	-	2,500.00
GBSGA GEORGE V BROWN SCULPT GA	3,939.00	-	-	-	-	-	-	3,939.00
HCA5 HOST COMMUNITY AGREEMENT	1,500,000.00	-	-	-	-	-	-	1,500,000.00
HCBGA HEAD OF CHARLES BAL GA	92.92	-	-	-	-	-	-	92.92
HCCGA HOPKINTON CHAMBER COMM G	125.00	-	-	-	-	-	-	125.00
HCEGA HOPKINTON COMM ENDOWM GA	80.00	-	-	-	-	-	-	80.00
HCTGA HIST COMM TREASURES GA	555.92	-	-	-	-	-	-	555.92
HFDGA HIGGINS FARM DETENTION G	3,000.00	-	-	-	-	-	-	3,000.00
HLMGA HOPKINTON LIB MOMS CLUB	1,314.32	-	-	-	-	216.74	-	1,097.58
HIMGGA HOPKINTON MARATHON GA	3,900.00	-	-	-	-	-	-	3,900.00
HPLF HOPKINTON LIBRARY FOUNDATION	443,956.00	-	-	436,781.00	-	-	(443,956.00)	436,781.00
HYCGA HOPKINTON YOUTH COMM GA	103.37	-	-	-	-	12.67	-	90.70
IGGA INEZ E GLOBMAN FUND	-	-	-	273.00	-	248.94	-	24.06
JPMGA JOE PRATT MEMORIAL GA	560.00	-	-	-	-	-	-	560.00
K9GA K9 GIFT ACCOUNT	-	-	-	1,550.00	-	907.92	-	642.08
K9SFG K-9 PROGRAM STANTON FOUNDATION	-	-	-	25,000.00	-	21,503.75	-	3,496.25
LBFGA LIBRARY BUILDING FUND GA	141.00	-	-	-	-	-	-	141.00
LGA LIBRARY GA	12,770.91	-	-	-	-	-	-	9,209.18
MEWS HOPKINTON MEWS	929,369.60	-	-	319.00	-	3,880.73	-	929,369.60
MHGA METROWEST HEALTH GRANT	-	-	-	9,341.00	-	6,447.59	-	2,893.41
MMWFGA METROWEST FOUNDATION GRANT	-	-	-	1,000.00	-	932.38	-	67.62
MWHF METROWEST HEALTH FOUNDATN	2,374.79	-	-	-	-	-	-	2,374.79
OBFGA O'BRIEN FIRE GIFT	81,157.60	-	-	-	-	-	-	47,189.15
OBPGA O'BRIEN POLICE GIFT	27,420.15	-	-	1,031.55	-	35,000.00	-	12,420.15
OPSGA OFFICER PHIL SCH SAFETY	1,197.41	-	-	-	-	15,000.00	-	1,197.41
PALGA PAUL ANNUNZIATA LIBRARY	9,862.06	-	-	-	-	-	-	9,862.06



**TOWN OF HOPKINTON**  
**REVENUE AND EXPENDITURE REPORT FOR ALL SPECIAL REVENUE FUNDS**  
**JUNE 30, 2019**

<u>ACCOUNT DESCRIPTION</u>	<u>BEGINNING BALANCE</u>	<u>BOND PROCEEDS</u>	<u>INTERGOVTL</u>	<u>RECEIPTS</u>	<u>INTEREST</u>	<u>06/30/19 EXPENDED</u>	<u>TRANSFERS IN/(OUT)</u>	<u>ENDING BALANCE</u>
PC35K GA PELOQUIN UNRESTRICTED	34,212.69	-	-	-	-	-	-	34,212.69
PC4K GA PELOQUIN NUTRITION	1,892.75	-	-	-	-	-	-	1,892.75
PDRGA PELOQUIN DARE GA	3,780.61	-	-	-	-	-	-	3,780.61
PFGA PELOQUIN FIRE GA	7,982.75	-	-	-	-	-	-	7,982.75
PLGA PELOQUIN LIBRARY GA	15,000.00	-	-	-	-	-	-	15,000.00
POLGA POLICE DEPARTMENT GA	2,600.00	-	-	5,500.00	-	315.69	-	7,784.31
PPGA PELOQUIN POLICE GA	19,710.17	-	-	-	-	-	-	19,710.17
PRGA PARKS RECREATION GA EXP	8,225.00	-	-	-	-	-	-	8,225.00
RECH REC HOPKINTON DEVELOPER A	52,011.14	-	-	354.26	-	640.00	-	51,725.40
RECWM HOPKINTON LLC WEST MAIN STREET	93,968.00	-	-	-	-	-	-	93,968.00
RPGA ROAD PROJECT ACCOUNT	106,250.00	-	-	-	-	106,250.00	-	-
RPPGA R PHIPPS MEM SCHOLARS GA	426.67	-	-	-	-	-	-	426.67
SCEGA GA FRIENDS OF COA PROGRA	10,710.00	-	-	10,000.00	-	7,330.92	-	13,379.08
SCGA GA SENIOR CENTER	9,061.68	-	-	5,000.00	-	-	-	14,061.68
SFGA STANTON FOUNDATION DOG PARK	25,000.00	-	-	-	-	25,000.00	-	-
SWMGA SEALER WTS MEASURES GA	323.45	-	-	-	-	179.85	-	143.60
TFTGA TRACK FIELDS TRAFFIC GA	1,444.65	-	-	-	-	-	-	1,444.65
TGA TREE GA	1,050.00	-	-	-	-	-	-	1,050.00
TNHCA TRAIL NETWORK HCA	729,067.60	-	-	-	-	-	-	729,067.60
TRGA TREE REPLICATION GA	5,060.00	-	-	-	-	-	-	5,060.00
UJHCA UNDERGROUND UTILITIES HCA	750,000.00	-	-	-	-	-	-	750,000.00
VMGA VETERANS MEMORIAL GA	590.00	-	-	-	-	-	-	590.00
VPIGA VERIZON PEG/INET GA	1,777.34	-	-	-	-	-	-	1,777.34
WDHGA WATER HYDRANT GA	432.00	-	-	-	-	-	-	432.00
WELGA WELLNESS GIFT ACCOUNT	5,000.00	-	-	-	-	-	-	5,000.00
WHOPB WHITE OAKS PB REL TOWN G	191.44	-	-	-	-	-	-	191.44
WPGA WETLANDS PROTECTION GA	10,000.00	-	-	-	-	-	-	10,000.00
<b>2900 OTHER SPECIAL REVENUES FUND</b>	<b>5,071,806.10</b>	<b>-</b>	<b>-</b>	<b>653,363.41</b>	<b>-</b>	<b>417,921.35</b>	<b>(443,956.00)</b>	<b>4,863,292.16</b>
COGA CENTRAL OFFICE GA	48,965.93	-	-	35,478.75	-	-	-	84,444.68
CTRGA CENTER SCHOOL GA	16,308.68	-	-	8,449.48	-	7,116.48	-	17,641.68
ELMGA ELMWOOD SCHOOL GA	8,332.95	-	-	11,963.70	-	10,190.99	-	10,105.66
HEGGA HOPKINTON EDUC FOUND GA	709.49	-	-	-	-	709.49	-	-
HMAGA HOPKINTON MUSIC ASSOC GA	135.00	-	-	-	-	135.00	-	-
HOPGA HOPKINS SCHOOL GA	32,258.65	-	-	35,555.58	-	14,715.21	-	53,099.02
HSGA HIGH SCHOOL GA	52,579.31	-	-	19,589.58	-	33,975.10	-	38,193.79
MSGA MIDDLE SCHOOL GA	38,683.58	-	-	28,284.85	-	24,925.25	-	42,043.18
PTAGA HOPKINTON PTA GA	56.61	-	-	-	-	-	-	56.61
<b>2950 OTHER SPEC REV EDUCATION</b>	<b>198,030.20</b>	<b>-</b>	<b>-</b>	<b>139,321.94</b>	<b>-</b>	<b>91,767.52</b>	<b>-</b>	<b>245,584.62</b>
NO PROJ NO PROJECT	92,726.53	-	-	50,905.51	-	-	-	143,632.04
UNDESIGNATED FUND BALANCE	381,753.34	-	-	-	-	-	(74,063.00)	307,690.34
<b>2990 TITLE V SEPTIC LOAN PROG</b>	<b>474,479.87</b>	<b>-</b>	<b>-</b>	<b>50,905.51</b>	<b>-</b>	<b>-</b>	<b>(74,063.00)</b>	<b>451,322.38</b>

**TOWN OF HOPKINTON**  
**REVENUE AND EXPENDITURE REPORT FOR ALL TRUST FUNDS AND STUDENT ACTIVITIES**  
**JUNE 30, 2019**

ACCOUNT DESCRIPTION	CARRY OVER	RECEIPTS	INTEREST	06/30/19 EXPENDED	TRANSFERS		Balance
					IN	OUT	
BMLNT B MCGOVERN LIBRARY NT	1,155,012.67	-	-	-	-	-	1,155,012.67
CCCNT CHARLES CLAFLIN COMMON N	1,000.00	-	-	-	-	-	1,000.00
CMCNT COMEY MEM CHAPEL NT	2,100.00	-	-	-	-	-	2,100.00
CMHNT CHAS MARY HOLMAN COMMON	1,500.00	-	-	-	-	-	1,500.00
CPCNT CEM PERPETUAL CARE NT	227,412.50	3,325.00	-	-	-	-	230,737.50
HNT HISTORICAL NT	2,000.00	-	-	-	-	-	2,000.00
MARN T MARY A ROCHE RECOG NT	5,000.00	-	-	-	-	-	5,000.00
<b>8100 NON EXPENDABLE TRUSTS FUND</b>	<b>1,394,025.17</b>	<b>3,325.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,397,350.17</b>
AHET AFFORDABLE HOUSING ET	586,904.78	97,572.00	37,713.27	-	-	-	722,190.05
AMDET ANNE M DAVIN ET	3.57	-	-	-	-	-	3.57
BMLET B MCGOVERN LIBRARY ET	552,342.77	-	108,718.04	59,883.55	-	-	601,177.26
CCCE T CHARLES CLAFLIN COMMON E	9,142.06	-	783.78	-	-	-	9,925.84
CMCET COMEY MEMORIAL CHAPEL ET	2,482.60	-	350.56	-	-	-	2,833.16
CMHET CHAS MARY HOLMAN COMMON	3,207.32	-	462.29	-	-	-	3,669.61
COPET H CARVER MEM OFF PHIL ET	6,478.00	-	39.83	-	-	-	6,517.83
CPCET CEMETERY PERPETUAL CARE	4,995.88	-	17,373.63	-	-	-	22,369.51
CSET CONGALVES SCHOLARSHIP ET	1,998.94	-	-	-	-	-	1,998.94
DSET DICKERMAN SCHOLARSHIP ET	1,225.19	-	9.43	-	-	-	1,234.62
HET HISTORICAL ET	8,672.15	-	60.23	-	-	-	8,732.38
LEET LAW ENFORCEMENT ET	11,577.46	-	24,743.48	4,626.66	-	-	31,694.28
LTSET LEO TOUZJIAN SCHOLARS ET	1,173.12	-	6.63	-	-	-	1,179.75
MARE T MARY ROCHE RECOGNITION E	43.04	-	408.38	-	-	-	451.42
SBCET SARAH B CROOKS ET	33,760.08	-	10,189.43	-	-	-	43,949.51
TGBET TGB SCHOLARSHIP ET	11.37	-	0.09	-	-	-	11.46
UNLET UNALLOCATED TRUST VARIANCE	1,656.84	-	-	-	-	-	1,656.84
WSET WHITE SCHOLARSHIP ET	5,027.30	-	49.77	500.00	-	-	4,577.07
<b>8200 EXPENDABLE TRUSTS FUND</b>	<b>1,230,702.47</b>	<b>97,572.00</b>	<b>200,908.84</b>	<b>65,010.21</b>	<b>-</b>	<b>-</b>	<b>1,464,173.10</b>
STAB STABILIZATION FUND	3,132,870.48	-	237,581.36	-	125,000.00	-	3,495,451.84
<b>8300 STABILIZATION FUND</b>	<b>3,132,870.48</b>	<b>-</b>	<b>237,581.36</b>	<b>-</b>	<b>125,000.00</b>	<b>-</b>	<b>3,495,451.84</b>
CAPST CAP STABILIZATION FD	308,618.81	-	15,798.84	-	-	-	324,417.65
<b>8400 CAPITAL STABILIZATION FUND</b>	<b>308,618.81</b>	<b>-</b>	<b>15,798.84</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>324,417.65</b>
CONS CONSERVATION FUND	17,063.51	-	1,365.91	-	-	-	18,429.42
<b>8600 CONSERVATION FUND</b>	<b>17,063.51</b>	<b>-</b>	<b>1,365.91</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,429.42</b>
OPEB OPEB TRUST FUND	1,994,608.02	-	135,699.50	-	400,000.00	-	2,530,307.52
<b>8700 OPEB TRUST FUND</b>	<b>1,994,608.02</b>	<b>-</b>	<b>135,699.50</b>	<b>-</b>	<b>400,000.00</b>	<b>-</b>	<b>2,530,307.52</b>
SAELM STUDENT ACT ELMWOOD SCHO	8,825.92	16,241.79	-	19,935.71	-	-	5,132.00
SAHOP STUDENT ACT HOPKINS SCHO	11,000.33	18,697.38	-	11,170.67	-	-	18,527.04
SAHS STUDENT ACT HIGH SCHOOL	180,877.09	304,050.35	-	250,002.99	-	-	234,924.45
SAMS STUDENT ACT MIDDLE SCHOOL	116,652.53	131,956.27	-	85,275.24	-	-	163,333.56
<b>8800 STUDENT ACTIVITIES FUND</b>	<b>317,355.87</b>	<b>470,945.79</b>	<b>-</b>	<b>366,384.61</b>	<b>-</b>	<b>-</b>	<b>421,917.05</b>

*Massachusetts Department of Revenue, Division of Local Services  
Bureau of Accounts ~ Automated Statement of Indebtedness*

City/Town/District of : **HOPKINTON**

**FY2019**

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2018	+ New Debt Issued	- Retirements	= Outstanding June 30, 2019	Interest Paid in FY2019
Buildings	25,217,000.00	0.00	1,555,000.00	23,662,000.00	1,036,396.88
Departmental Equipment	1,302,000.00	0.00	619,333.33	682,666.67	52,580.00
School Buildings	34,998,000.00	0.00	3,245,000.00	31,753,000.00	1,559,636.25
School - All Other	417,000.00	0.00	186,000.00	231,000.00	17,680.00
Sewer	9,902,310.95	0.00	1,330,777.05	8,571,533.90	220,569.50
Solid Waste	10,094,800.00	0.00	1,017,200.00	9,077,600.00	335,145.75
<b>SUB - TOTAL Inside</b>	<b>\$81,931,110.95</b>	<b>\$0.00</b>	<b>\$7,953,310.38</b>	<b>\$73,977,800.57</b>	<b>\$3,222,008.38</b>

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2018	+ New Debt Issued	- Retirements	= Outstanding June 30, 2019	Interest Paid in FY2019
Airport				0.00	
Gas/Electric Utility				0.00	
Hospital				0.00	
School Buildings				0.00	
Sewer				0.00	
Solid Waste				0.00	
Water	5,333,264.00	0.00	574,983.33	4,758,280.67	211,042.66
Other Outside	691,285.00	0.00	74,063.00	617,222.00	0.00
<b>SUB - TOTAL Outside</b>	<b>\$6,024,549.00</b>	<b>\$0.00</b>	<b>\$649,046.33</b>	<b>\$5,375,502.67</b>	<b>\$211,042.66</b>

<b>TOTAL Long Term Debt</b>	<b>\$87,955,659.95</b>	<b>\$0.00</b>	<b>\$8,602,356.71</b>	<b>\$79,353,303.24</b>	<b>\$3,433,051.04</b>
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Short Term Debt	Outstanding July 1, 2018	+ Issued	- Retired	= Outstanding June 30, 2019	Interest Paid in FY2019
RANs - Revenue Anticipation				0.00	
BANs - Bond Anticipation:					
Buildings	825,000.00	825,000.00	825,000.00	825,000.00	20,535.00
School Buildings	160,000.00	235,000.00	160,000.00	235,000.00	0.00
Sewer	0.00	0.00	0.00	0.00	0.00
Water	1,375,000.00	2,695,000.00	1,375,000.00	2,695,000.00	0.00
Other BANs	0.00	3,363,918.00	0.00	3,363,918.00	1,885.00
SANs - State Grant Anticipation				0.00	
FANs - Federal Gr. Anticipation				0.00	
Other Short Term Debt				0.00	
<b>TOTAL Short Term Debt</b>	<b>\$2,360,000.00</b>	<b>\$7,118,918.00</b>	<b>\$2,360,000.00</b>	<b>\$7,118,918.00</b>	<b>\$22,420.00</b>

<b>GRAND TOTAL All Debt</b>	<b>\$90,315,659.95</b>	<b>\$7,118,918.00</b>	<b>#####</b>	<b>\$86,472,221.24</b>	<b>\$3,455,471.04</b>
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## FIRE DEPARTMENT

Metrics: ISO Fire Rating insurability factor	5/5Y
Number of response runs	2,318
Percentage of fire response runs	29.9%
Number of fire response runs per day	1.90
Percentage of fire response runs with effective response force	84.7%
Percentage of medical response runs	70.1%
Number of medical response runs per day	4.46
Percentage of medical response runs with effective response force	87.8%
Number of inspection events	1,248

To the Selectboard, the Town Manager and the Citizens of Hopkinton. It is with the greatest appreciation for your support and utmost pride in our service to the community that I submit the 2020 annual report on the Hopkinton Fire Department.



*Photo 1:* Special thanks to Robert “Boo” Clark for 37 year of outstanding service to our community. Boo started with the Hopkinton Fire Department formally in 1982 as a volunteer and moved his way into the career ranks as a Professional Firefighter/ EMT with specialized training that moved him onto the District 14 Technical Rescue Team. It is with great pleasure that I wish Boo a joyful retirement with his family and offer great thanks for his outstanding service to our community.

### **Mission:**

To preserve life and property from fire, medical and other emergencies; through the rapid response of professionally trained personnel, effective code enforcement and quality community engagement.

## Department Goals:

- Deliver quality service to our changing community in a safe, efficient and effective manner and at a reasonable cost.
- Improve delivery of an (ERF), which means an improvement in the number of emergency responses we successfully respond to with the minimum number of personnel required to address the mission.
- Focus on service delivery, employee development, community engagement and community preparedness.
- Prepare for the communities additional growth, change in diversity, the impact of the opioid epidemic and marijuana legalization.

## Community Risk Assessment: Identification and prioritization of risk

Protection of more than 4 billion dollars of resources including 4449 single family homes, 1301 condominiums, 60 two families, 18 three families 19 apartment buildings for 6635 total housing units and over 17,000 residents.

The identified community risk factors in our assessment:

- 28 Square mile from one station
- New growth
- Change in demographics
- Highway access
- Open space access
- Water supply limitations
- Natural and man-made disasters
- Social and mental health issues

Specific operational challenges include:

- Multiple incidents.
- Sufficient resources to high risk incidents: Examples
  - Structure Fires
  - Immediate danger to health and life (IDLH) incidents.
  - Extrications/rescues
  - Chimney fire/water rescues/brush fires
- Sufficient manpower resources for Target Hazard response: Examples
  - Assisted living (Golden Pond and Fairview Estates).
  - Schools/ Respite Center/ autistic housing.
  - LNG plant
  - 495 and Ma.Pike future limited access impact
- New Growth: Examples
  - Legacy Farms North
  - Legacy Farms North over 55
  - Golden Pond Expansion
  - Lumber Street
  - Elm Street/ Parkwood Drive
  - Chamberlain Street and Whalen Road
  - Whisper Way
  - General growth
  - Eversource LNG Plant expansion.

Results of the coordinated application of resources to minimize occurrence of unwanted events.

Service outcomes: 2318 requests for service in 2019 with 2014 requests for service receiving an effective response force (ERF) and 304 requests for service that receive below an (ERF).

2016: 2131 Request for service with 1823 receiving an ERF and 308 not receiving ERF

2017: 2274 Request for service with 1921 receiving an ERF and 353 not receiving ERF

2018: 2505 Request for service with 2136 receiving an ERF and 369 not receiving ERF

2019: 2318 Request for service with 2014 receiving an ERF and 304 not receiving ERF

*Photo 2: Ladder one and group two complete the overhaul of a working fire at Water fresh farm.*



## Accomplishments in Prevention, Public Education, Community Engagement and Special Events:

- Fire Prevention Activities include, but are not limited to:
  - Inspections
  - Plan Review
  - Code Enforcement
  - Public Fire Education
  - Permits
  - Continuing Education
  - Customer Service
  - Liaison with Other Agencies

*Figure 3: FPO Tim Healy is at the Senior Center speaking on “Go Bags’ and preparedness*



What did we accomplish through these programs?

- 1248 Fire Prevention activities logged
- 30+ public education presentations to the students and seniors of Hopkinton.
- FPO Healy applied for and managed our SAFE and Senior SAFE grant award funding. These funds allowed us to offer class materials for our school presentations and “Go Bags” for our seniors.
- As a result of a team effort between the Police department, the school department and our SAFE educational programs we were pleased to recognize Remi Vandeusen with the “Young Hero” award presented to him and his family by the State Fire Marshal at the Select Board meeting for his life saving efforts.

*Photo 4 Remi Vandeusen receives his Massachusetts Young Hero award*



- Continuing education by attending:
  - Fire and Life Safety Educators Conference
  - Fire Prevention Association of Massachusetts educational conference
  - Monthly education sessions offered by FPAM
  - Offerings from the National Fire Sprinkler Association and the New England Chapter of the Society of Fire Protection Engineers.
  - International Association of Fire Chiefs Community Safety, Emergency Planning and Outreach Grant Program.
  - International Association of Fire Chiefs Hazardous Materials Conference
- Both FPO's involved with the Massachusetts Residential Sprinkler Coalition with FPO Poirier being nominated the Vice Chair of the organization.



*Photo 5 and 6: Sparky and Maddy get ready for open house while the Healy's and Firefighter Paul Finnerhan demonstrate our training program and equipment at the Library.*



- Hosting side by side residential sprinkler demonstration for Family Day, as well as a separate event for public safety and planning officials to stress the importance of home fire sprinklers.

*Photo 7 is the Public Demonstration of Residential life safety Fire Sprinklers at family day and Photo 8 is the Town Officials Demonstration at Laborer Training Center.*



- Diligent work in conjunction with the Town Clerk's office to ensure the accuracy of licensing and permitting of flammable and combustible liquids throughout the town.
- Weekly involvement with activities associated with the LNG facility.
- Continued efforts to educate businesses of the Hot Works requirements in Massachusetts to ensure the safety of those involved.
- Community Preparedness/Risk Reduction
  - 130 trained in CPR
  - Numerous Town Departments and private businesses
    - Police and auxiliary
    - Public Safety Dispatchers
    - Hopkins School Staff
    - Senior center Staff
    - Town Hall Staff
    - Library Staff
    - Local personal trainers
    - Woodville Rod and Gun
    - Absolute Yoga
    - Ko Sushi and Grill
    - Quattro

## **Other accomplishments of 2019**

New Hires from the Staffing for Adequate Fire & Emergency Response Grant awarded to us in 2019 include Firefighters Rebecca Lapierre, Kyle Stark, and Allyson Rothenberg. They will all be assigned to the Massachusetts Firefighter Training Academy this March. The Grant that allowed for this hiring was developed by Ben Sweeny and Deputy Chief Bill Miller and awarded the town \$548,000.

In addition, Ben and Deputy Miller received grants from the Office of Public Safety and Security and the Department of Fire Services in the amount of \$3003 and \$6416.73 for the purchase of Firefighter turnout hoods and a washer/extractor.

A special project accomplished by Lieutenant and EMS Coordinator Gary Daugherty Jr. for the fourth year running qualified us to receive reimbursement through the Ambulance Certified Public Expenditure (CPE) program totaling \$14,563.50.

Student Awareness of Fire Education (S.A.F.E.) grant for \$3965.00 with recognition to FPO Tim Healy for successful program resulting in Hopkinton's recognition of Remi Vandusen receiving the Fire Marshals young hero award.

Senior SAFE grant for \$2348.00 again recognizing FPO Tim Healy in collaboration with Senior Center Director Amy Beck.

Thanks again to Firefighter/Paramedic William Krauss who delivered on another outstanding open house. Every fall Hopkinton Fires open house kicks off Fire Prevention Week and has increased in popularity over recent years. Attendance this year was over 400 parents, children and family members again. We all enjoyed pizza, educational programs, and the ever popular fire truck rides. I would like to thank the personnel and their family members who volunteered their time to make this yearly event successful. We look forward to seeing your families, friends and all the kids again in 2020.

*Photo 9: Hopkinton's Command staff participated in a regional active shooter training exercise in Natick and right Firefighters engage in ice rescue .*



Finally, the Hopkinton Emergency Management Group (HEMG) remained active in our preparedness through participation in quarterly meetings of our Regional Emergency Planning Committee (REPC) working group. This collaborative planning and emergency response coalition is made up of communities from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The main focus is to remain diligent with our local planning and awareness capability all strengthened through a regional team approach.

In closing, I would like to thank all of my personnel, the Board of Selectmen, the Town Manager, other Town Departments, Committees and especially the residents of Hopkinton for your constant and continued support. The Hopkinton Fire Department stands ready to respond to the growing needs of the community at a moment's notice, and I am proud to have the opportunity to serve as your Fire Chief and Emergency Management Director.

Respectfully submitted,

Stephen T. Slaman

Fire Chief & Emergency Management Director

## HOPKINTON FIRE DEPARTMENT

### CAREER FIREFIGHTERS

Stephen T. Slaman, Chief <sup>***</sup>	Maxwell Israeloff <sup>***</sup>
William Miller, Deputy Chief <sup>**</sup>	Sara Jordan <sup>***</sup>
Mary Carver, Administrative Manager	John Krauss <sup>***</sup>
Carl Harris, Lieutenant*	Rebecka Lapierre <sup>***</sup>
Gary Daugherty, Jr., Lieutenant <sup>***</sup>	Douglas Lewis*
Scott Jurasek, Lieutenant*	Kazimierz Piorkowski <sup>***</sup>
William Krauss, Lieutenant <sup>***</sup>	Thomas Poirier, Fire Prevention Officer <sup>***</sup>
John Sheridan Lieutenant <sup>***</sup>	Timothy Healy, Fire Prevention Officer <sup>***</sup>
Matthew Bailey <sup>***</sup>	Michael Prescott*
Robert Caron <sup>***</sup>	Patrick Rahill <sup>***</sup>
Josiah Campbell <sup>***</sup>	Allyson Rothenberg <sup>***</sup>
Francis Clark*	Norman Seymour*
Richard Corcoran <sup>***</sup>	Daniel Smith <sup>***</sup>
John DeRivera <sup>***</sup>	Kyle Stark <sup>***</sup>
Paul Finneran <sup>***</sup>	
James Frederick <sup>***</sup>	Denotes EMT Basic*, EMT Advanced **, EMT Paramedic <sup>***</sup>
James Gosselin <sup>***</sup>	
Patrick Gross*	

## HOPKINTON FIRE DEPARTMENT

### CALL FIREFIGHTERS

James Collins<sup>\*\*\*</sup>  
Nicholas Danahy\*  
Michael Torosian

## GROWTH STUDY COMMITTEE



The Growth Study Committee is a sub-committee of the Planning Board formed in the summer of 2019. The sub-committee's aims are to:

- Proactively manage growth;
- Enable better planning for town services;
- Identify parcels or zones that may have a significant impact on future growth patterns within the Town create plans to ensure continued use that is in the best interest of Hopkinton; and
- Be proactive about maintaining the level of required affordable housing inventory in town.

The committee hit the ground running in the fall of 2019. The committee met with the School Superintendent Carol Cavanaugh, the town's Chief Financial Officer Tim O'Leary, the town's Principal Assessor John Neas and the chair of the Chamber of Commerce Economic Development Committee Nick Slottje. Committee members helped gather concrete data about past and projected growth in town, as well as data on other towns for comparison purposes. The committee also researched how other towns have proactively managed growth and economic development, and whether having an economic development officer on staff at town hall might be a good fit for Hopkinton and what such a job description might look like.

As part of our outreach to the public, the committee established a web presence on the town website at <https://www.hopkintonma.gov/gsc/> where reference materials are available for the public to view. The committee held two public workshops to date, November 20, 2019 at the

High School and January 9, 2020 at the Senior Center. Both workshops were well attended and the public appears to be engaged and interested in the committee's work. Videos of the workshops are available on HCAM-TV and the slideshow presentations are available on the committee website.

The committee has much to continue working on in 2020 and has divided up tasks for members to research and bring back to the group. The commission also plans to meet with Public Safety officials, the Director of Public Works and other departments to better understand the effects of growth on their work. The committee hopes to have a much more detailed report ready for Town Meeting 2021. As drafted by the Planning Board, the Growth Study Committee's deliverables are as follows:

- Summary of public input collected throughout the project;
- Financial impact assessment of growth (residential and commercial) over the past 10 years (by zoned area);
- Forecast model of growth and financial impact (forward looking) by zoned area over the next 10 years;
- Identification and prioritization of current parcels and/or zones with highest potential for growth/change. Recommend optimal land uses/practices for each and contingency plans if alternative uses are proposed; and
- Create POA (Plan of Action) that incorporates major stakeholders (other boards, town leadership, etc.) and includes cadence and deliverables for ongoing growth monitoring.

Respectfully submitted,

Amy Ritterbusch, Chair and Planning Board Representative  
Finley Perry, Vice-Chair and Chamber of Commerce Representative  
Muriel Kramer, Clerk and Planning Board Representative  
Chuck Joseph, Chamber of Commerce Representative  
Tim Brennan, At Large Member  
Fran DeYoung, At Large Member  
Michelle Murdock, At Large Member  
David Wheeler, Alternate Member  
Wilson St. Pierre, Alternate Member  
John Coutinho, Select Board Liaison  
Jenn Devlin, School Committee Liaison  
Shahidul Mannan, Appropriation Committee Liaison



# Hopkinton Historic District Commission Narrative for 2019 Annual Town Report



76 Main Street



One Ash Street Renovation

Historic Districts in Massachusetts have three major purposes, as stated in Ch. 40C of Massachusetts General Law: 1.) To preserve and protect the distinctive characteristics of buildings and places significant to the history of the Commonwealth and its cities and towns; 2.) To maintain and improve the settings of those buildings and places; 3.) To encourage new designs compatible with existing buildings in the district.

## **HOPKINTON HISTORIC DISTRICT COMMISSION**

The Hopkinton Center Historic District was established by the townspeople in 1979, consisting primarily of properties surrounding the Town Common, the Common itself, and properties along the south side of Main Street, ending near the corner of Grove Street. A small portion of East Main Street is also included. In 2000 the Town Hall was added to the district, and in 2001 the Center School followed suit. In 2019 the 76 Main Street Historic District was created. The Hopkinton Historic District Commission is the reviewing authority responsible for regulating design within the Hopkinton Center Historic District and the 76 Main Street Historic District.

The year 2019 was a busy one for the Hopkinton Historic District Commission. Thanks to Beth Watson, the Commission finished up work on their Design Guidelines.

Faced with the town's old internal server no longer being online, Amy Ritterbusch created a new Google Site to display the Historical Property Surveys from both 1989 and 2018. The 1989 PDF is now searchable by keyword and more accessible to the public. It can be found at <https://sites.google.com/hopkintonma.gov/historical-properties/>.

In March, we had a table at the library's Hopkinton 101 event. In August we had a table at the Hopkinton Farmers Market on the Common.

## **Certificates issued by the Commission in 2019:**

- February 2019 - 25-35 Main Street - Certificate of Appropriateness for a modified parking area "Hopkinton Village Center"

- June 2019 - 18 Main Street (Town Hall) - Certificate of Appropriateness for Town Hall Security Cameras
- Sept 2019 - One Ash Street - Certificate of Appropriateness for major facade changes to the building, making it closer to the look of the original facade.
- Oct 2019 - 2 Hayden Rowe St - Certificate of Appropriateness for installation of a Statue of Bobbi Gibb, the first woman to have run the entire Boston Marathon.
- Oct 2019 - Main Street Corridor Project - Certificate of Appropriateness for lamp-posts and street furniture, removal and resetting of several stone walls.

At Town Meeting 2019, in an initiative led by the Hopkinton Historical Commission, the Hopkinton Historic District Commission acted as the study committee for the creation of the 76 Main Street Historic District. The work on this took up a good part of the Commission's meetings in the winter and spring of 2019. The 76 Main Street Historic District was ultimately brought to Town Meeting by both commissions and passed successfully with 80% of the voters rising in support. In June the amended bylaw was approved by the Attorney General and the map of the new district was filed at the Registry of Deeds. The property owner was opposed to the Town Meeting article. However, the Commission looks forward to working with the property owner should they wish to make any exterior design changes to the property in the future.

During the process to create the single-property 76 Main Street Historic District, several residents near the area expressed a desire to also be included in a Historic District. This was also brought up by voters at Town Meeting. Therefore in August 2019, the Commission applied for a Community Preservation Act grant to do a Historic Property Survey of the properties in the area of Summer Street and 70-95 Main Street. The grant was recommended by the Community Preservation Committee and will go to Town Meeting 2020. The Commission hopes to bring the creation of an expanded Main Street Historic District to Town Meeting in 2021.

We bid farewell to member Mike Auen, who stepped off the committee after his term was completed in June. We welcomed new member Muneeza Nasrullah in August. The Hopkinton Historic District Commission continues to work with town entities and citizens to ensure that as we strive to improve our downtown, its historic character is protected and enhanced.

Respectfully submitted,  
 Amy Ritterbusch, Chair  
 Beth Kelly, Vice Chair  
 Maryanne Chambers  
 Muneeza Nasrullah  
 Melanie Smith  
 Jeanette Thomson  
 Beth Watson

## HOPKINTON HISTORICAL COMMISSION

2019 was a milestone year for the Historical Commission. After receiving a \$25,000 grant provided by the Mass Historical Commission / CPC, we worked with the Downtown Historic District and Doherty Consulting to survey over 100 historical properties contiguous to the district with the intent of expanding the Downtown Historic District. While things looked promising, the owners of the properties surveyed were not unanimous in their support to expand the district. After several open meetings the Hopkinton Center Historical District (HCHD) determined that a more methodical approach to expanding the district was warranted.

At the same time the owners of 76 Main St which includes the Claflin Inn had applied for a demolition permit for the 250 year old structure that hosted the State militia (when our country was less than ten years old). After many public meeting, discussion and debate, the Historical Commission determined that the Claflin Inn was indeed a "historical structure" that was preferably preserved" and instituted a demolition delay of up to 6 months. During this time an AD Hoc group of townspeople petitioned both the Historical Commission and the Historical District to expand the current district to include the Claflin Inn thus requiring the applicant to meet the preservation standards of the Historic District. This required an article for the annual Town Meeting to vote for the creation / expansion of the District. Also the Historical Commission determined that an 18 month demolition delay would enable more time for the Commission to work with the applicant to find a mutually acceptable solution. Town Meeting passed both resolutions thus ensuring the preservation of the Claflin Inn.

Perhaps one of the highlights of how the Historical Commission works collaboratively with local businesses is the replacement / restoration of the historic barn at 59 Hayden Rowe (Chesmore's Funeral Home). By the time you'll be reading this, the new structure that is primarily a replacement of the existing barn will be complete. However the form, scale and details of the replacement retains the historical significance of the previous structure while providing a great foundation for the business going forward.

Another CPC funded project is restoration of the Aiken's Park Stone Bridge. Engineering services for the trail portion of the park are moving forward while the HHC works with the Town of Southborough to seek sufficient funds to complete the restoration. The commission, together with CPC is supporting ongoing preparatory work on the trail leading to the bridge.

The circa 1750 McFarland-Sanger House on Lumber St. has received several minor restoration projects including complete painting and reglazing of the historic windows but will need additional work. The HHC has determined that it is in the town's best interest to find a private owner for the property that would be willing to accept a historic preservation deed restriction similar to the one's created for the Abbott farm on Ash St and 151 Hayden Rowe St (next to Waterfresh farm). If the town residents agree at Town Meeting, the HHC will solicit bids to transfer the property to private hands.

Hopkinton is an evolving community and, as such, continues to see requests for demolition and replacement of our existing housing stock. Where appropriate, the HHC has chosen to institute several demolition delays to work with property owners to determine better alternatives to

outright demolition for properties deemed both “historically significant” and “preferably preserved”. Our town counsel assisted in revising the demolition delay bylaw approved at Town Meeting to 18 months. This timeframe provides a great opportunity for collaboration between individual owners interests while maintaining the town’s character. One only needs to drive around town to see the many residences that are now being renovated and expanded instead of outright demolition and replacement.

Our goals for 2020 are to work with the town’s committees, property owners / developers and individuals of the town to elevate our knowledge and appreciation for the historically significant elements in the town and to provide a resource for those who share our interests.

## HOPKINTON PUBLIC LIBRARY

### Metrics:

In the 2,559 hours that the library was open in 2019:

- **92,406 people** came through our doors - a 10% increase over 2018. On average, **one person enters the library approximately every two minutes** for every hour we are open.
  - 10,231 people visited our lower level, 9,770 visited the Young Adult Room during hours when the room was staffed, and 46,918 visited the Children's Room.
- **1,120 people became new library cardholders** - approximately 4 people every day we were open. We had **10,427 total cardholders** as of December 31.
- We **circulated 171,725 books, audiobooks, DVDs, CDs, magazines, and other items** (a 15% increase from 2018). On average, **we are circulating more than one item per minute** for each minute we are open. 16,027 (9%) of these items were obtained from other libraries through our C/W MARS network membership.
- We **circulated 24,730 downloadable books, audiobooks, and magazines**, and 1,344 Destination Passes enabling patrons to receive discounted admission to area museums and attractions.
- Our total circulation (physical and electronic) was 196,455, amounting to approximately **19 items circulated per cardholder**.
- We had a total of **141,048 items in our collection** (both physical and downloadable) as of June 30.
- Our **event rooms were used 404 times by Town and community groups - a 50% increase** over 2018.
- Our **quiet study rooms were used 2,455 times - a 34% increase** over 2018.
- We provided **4,200 public computer sessions** - a 14% increase over last year's number - and helped nearly 700 people with computer questions. Our website was visited 75,885 times.
- Library staff answered **3,281 reference questions** in person and via phone, e-mail, and social media - **a 41% increase** over 2018.
- We offered **468 events** for children, teens, and adults (**a 34% increase** over 2018), with a total of **8,166 people attending (a 46% increase)**.
- **Volunteers contributed more than 1,300 hours** to shelve materials, run events, and complete other small tasks.

Although it is impossible to entirely capture the priceless impact of the library on the Hopkinton community in quantitative terms, based on our use statistics, **we estimate that the library returned nearly \$3.5 million in value to the community** in calendar year 2019.

### Library Mission

The Hopkinton Public Library's mission is to enhance educational, cultural, social, and intellectual opportunities for the community. As the heart of the town, it serves the needs of its diverse users by providing a high level of personal service with contemporary technology and a variety of programs and materials in many formats.

The library transforms Hopkinton by giving residents a platform and a place to engage with their town and with each other. In addition to providing exceptional service in response to individual needs, we actively pursue community partnerships and outreach, whether by participating in local events such as the Farmer's Market, Family Day, or the Holiday Stroll, by connecting with the schools to support teachers and energize students to read and learn, or by facilitating residents' or local organizations' ability to share their interests with the community by bringing them in to the library to plan and run events. We aim to build strong relationships with community members and groups throughout Hopkinton, thereby creating a stronger and more connected town.

## 2019 Accomplishments and News

Highlights of the library's numerous accomplishments in 2019 include:

- We added eight hours per week to our schedule with the start of extended evening hours on September 9. We are now open 10-9 Monday-Thursday, 10-6 Friday, and 10-4 Saturday.
- We had record-setting participation in our Summer Reading program, and the library was busier than ever throughout the summer. 813 children signed up for the Children's Room program, 447 summer reading tickets were filled out in the teen room, and 96 adults participated in the adult summer reading program.
- The Children's Room continued to develop and expand its offerings to reflect community interests and needs. New toys were added, collections were reworked and rearranged to improve usability, and more events were offered, including new drop-in Saturday activities. The Children's Room offered 68% more events than in 2018 and saw event attendance more than double!
- The Young Adult Librarian presented our first-ever high school study days, giving students a dedicated space to prepare for midterms and finals - as well as the opportunity to enjoy snacks and pizza while they studied!
- The new "Marathon Collection" was installed on the lower level to honor Hopkinton's special relationship to the Boston Marathon. The collection highlights materials related to the Boston Marathon, and running in general, that had previously been incorporated into our general collections.
- We deepened our partnership with the Senior Center through a variety of activities including continuing the monthly Memory Cafe, staff participation in Dementia Friends trainings, and collaborating on events through the library's Reference/Technology Librarian.
- We greatly expanded and improved the technological resources we offer to the community, including:
  - Providing electronic access to the archives of the *Hopkinton Crier*, *Village News*, and a variety of other local, national, and international newspapers from our website.
  - Offering new drop in technology help hours.
  - Implementing wireless and from-home remote printing options, catalog search stations on our main floor and lower level, and a self-checkout.

- Making mobile device charging cords available for use in the library.
- We offered a variety of educational and entertaining events for all ages, including the following:
  - More than 300 people came to our second annual "Hopkinton 101" community fair to connect with local government and nonprofit groups. One participant wrote, "I just wanted to tell you what a marvelous job you did today organizing Hopkinton 101 Day. I have only lived in Hopkinton 2 years and learn so much as I go around to all the tables. The best part is interacting with others that volunteer their time to this great community."
  - The 4th annual Edible Book Festival, offered in partnership with Girl Scout troop 65040, drew approximately 100 attendees.
  - We worked with Friends of Whitehall to co-sponsor an Audubon program on owls, featuring visits from live birds. The program had a full registration of 75 people, with a waitlist, and was so successful that we made plans to offer a similar event in partnership with the Hopkinton Area Land Trust in January 2020.
  - Patrons expressed so much interest in an event about getting organized that we had to institute registration to help with crowd control. 73 people attended and feedback was very positive.
  - We piloted offering teen gaming events on school half days, providing a safe place and engaging activities for local teens when they are done with homework.

2019 also saw a number of staffing changes:

- Longtime Children's Librarian Denise Kofron retired in January; our new Children's Librarian, Andrea Conboy, joined us in May.
- Danielle Cook came on board in the new position of Reference/Technology Librarian at the start of the year.
- Among our substitutes, Sarah McCool and Ryann Mannan moved on to other opportunities in May and August, respectively, while Cathleen Dinsmore, Eleri Schutte, and Alannah Miller joined the team in September.
- Finally, Toni Alexander, who has been on the library staff for more than 30 years, announced that she would be retiring in February 2020.

As always, we appreciate the support of the Friends of the Hopkinton Public Library, the Hopkinton Public Library Foundation, and the many donors past and present who have given to one of these groups or directly to the library to supplement funds from the Town. Funding from these individuals and groups covers all costs related to running events, such as materials purchases or presenter fees; our annual membership in the C/W MARS consortium; and more than 50% of annual purchases for our collections, including all of our Destination Passes; among other important needs. We are grateful for this generosity from our community, without which we could not have provided many of the services or resources we offered in 2019.

## 2020 Goals

In 2020, the library aims to accomplish the following goals:

- Add Sunday afternoon hours.
- Install a display case, funded by the Friends of the Hopkinton Public Library, and continue to host community-driven displays.
- Add new collections, such as materials in languages other than English and a "Library of Things", to meet the needs and interests of Hopkinton residents.
- Complete the Strategic Plan, share it with the community, and put in place a technology plan articulating how we will use technology to support library operations and service to the community.
- Continue to expand and diversify library programming for all ages.
- Continue to build and maintain strong relationships between the library and community and to increase collaboration with community members and groups.
- Continue to improve library publicity to reach more people more effectively.
- Continue an ongoing review and refresh of library policies and procedures to ensure that they are up to date and reflect new circumstances in the new building.
- Continue to identify opportunities for the Friends of the Hopkinton Public Library and the Hopkinton Public Library Foundation to effectively support library programs and services.
- Continue to identify ways to creatively streamline operations to accomplish as much as possible with available staffing.

Achieving these goals will support the following elements of the Town's vision and goals as expressed in the Master Plan:

- Vision:
  - "Hopkinton is a vibrant welcoming community [...] We are endowed with [...] programs that promote a well-educated and healthy community. We are respectful of our past, engaged in our present, and actively preparing for our future."
  - "Foster a culture of respect, collaboration and communication among Hopkinton citizens using an array of innovative methods and new technologies to make bold forward thinking decisions on Town issues over the next ten years."
  - "Actively build consensus for a citizen-focused, well managed, fiscally sound, open and fair town government."
  - "Sustain and support an educational system of excellence."
  - "Encourage public/private partnerships that revitalize and invigorate the downtown[...]"
  - "[...]build upon the town's history and cultural heritage, and treasure our beautiful and special places as they define our community identity and character."
- Goals:
  - "Coordinate Town services to keep pace with development."
  - "Improve access to information."

Respectfully submitted,

Heather Backman  
Library Director



Photos:





Great Horned Owl at "Birds of Prey" program, photo courtesy Barry Rosenbloom



Display of planets in the Children's Room, made by young patrons as part of the Summer Reading program



Gracie, one of two service dogs that children can read books to on designated evenings

## HOPKINTON TECHNOLOGY DEPARTMENT

Metrics:	Number of major projects	15
	Number of help desk tickets*	732
	Percentage of tickets opened longer than 10 days	17.20%
	Number of devices supported	382

\*Data metric annualized for presentation

The Hopkinton Technology Department is charged with developing global Information Technology vision for the Town. This includes planning, budgeting, implementation, and the day to day management and support of all information technology infrastructure and staff. The Information Technology Department supports all technology platforms and systems for Town Hall, Police, Fire, Department of Public Works, Library, and Senior Center.

The Hopkinton Technology Department supports the use of technology to advance the Town's goals: communication, transparency, efficiency, and service.

In 2019, the Information Technology department was staffed by one full-time Director, one full-time GIS Coordinator, one full-time Network Systems Administrator, and one part-time technician.

The Hopkinton Technology Department completed 15 major projects in 2019:

- Installed an updated internal Help Desk ticket tracking system in order to streamline IT requests
- Installed a new software/hardware inventory system
- Numerous IT infrastructure changes to allow for a more resilient internet connection
- Upgraded to a new server datacenter environment for Public Safety
- Completed installation/upgrades of WiFi in all town buildings
- Completed full deployment and upgrade from Windows7 to Windows10
- Video Conference system deployed at Town Hall
- Hopkinton Security Camera System: new installs and upgrades at Hopkinton Fire Department, Town Hall, and Sandy Beach (which also included a new BlueLight Emergency Call Box)
- Upgraded to new Boards & Committee database (Granicus) featuring online applications, tracking, and transparency to residents in displaying membership
- Transparency Center added to website, and quick-link available from the homepage
  - Included dedicated ClearGov Project Page for the Main Street Corridor Project
- Vendor selection completed for Public Safety Computed Aided Dispatch and Records Management System replacement project
- Replaced online Geographic Information System (GIS) Map/Property lookup tool to MapGeo with integration to Property Record Card database; including 19 additional themes (overlays) for map data

- Initial setup of an ESRI ArcGIS online platform for GIS mapping, including multiple new static and interactive maps, and StoryMaps
- Worked closely with Hopkinton DPW and Engineering Firm to begin a GIS Mapping project of Hopkinton's Water & Sewer Asset Management Plan.
- Worked closely with Hopkinton Water Department and Hopkinton Fire Department to collect new data points and confirm fire hydrant and cistern mapping updates. Included field collection of GPS data on 600 assets.

Hopkinton has continued to make a conscious and deliberate effort to publish timely and relevant information and engage with residents via social media. News, town updates, meeting notice reminders, and general happenings around town are posted often; averaging over 100 posts per month in 2019. Give us a follow. This is one of the best ways to stay up to date on all things Hopkinton!

<https://twitter.com/HopkintonMA>

<https://www.facebook.com/hopkintonma.gov>

The Information Technology department would like to once again thank the residents of Hopkinton for their continued support and investments in technology that allow us to work with boards, committees, and other town employees to ensure we have resilient systems allowing all those who touch technology to work most effectively and efficiently. We look forward to continuing to serve you in 2020.

Respectfully Submitted,

Joshua Grossetti  
Director of Information Technology

## HOPKINTON YOUTH AND FAMILY SERVICES

Metrics*:	Clinical hours	864
	Case management hours	696
	Information and referral hours	372

\*Data metrics annualized for presentation

Hopkinton Youth and Family Services (HYFS) promotes and enhances family well-being by providing Hopkinton residents with a place to turn for free, timely, and confidential services. These services are not limited to, but include:

- ❖ Information and Referral (to a host of mental health, substance use treatment, financial assistance and food/need based resources)
- ❖ Counseling (parent consultation, short term individual, group, and family therapy)
- ❖ Case Management (assisting families put all the resources together over time)
- ❖ Crisis Intervention (coordinating care during community traumatic events or for individuals experiencing trauma, loss, or other mental health/substance use immediate difficulty)

### STAFFING

Staff can be reached at 508.497.9781, Office hours are often flexible to meet community need.

Dawn Alcott-Miller, LICSW - Director, Full-time; dalcott@hopkintonma.gov

Colleen Souza, LICSW - Youth Services Counselor/Social Worker Part-time, csouza@hopkintonma.gov

HYFS also enjoys having interns from master's level clinical programs and is pleased to welcome, Katrina Kush, a student from Simmons University Masters in Social Work program this school year (September 2019-April 2020).

### COLLABORATION

HYFS also collaborates with a number of organizations and town departments to develop, sponsor, and facilitate community programs designed to enhance the lives of families and promote wellbeing. These partnerships are not limited to, but include:

Hopkinton Youth Commission - a predominant partner and collaborator in bringing relevant and timely programs to Hopkinton youth and families. HYFS attends Youth Commission meetings, supports and attends Youth Commission events, and partners with the Youth Commission on a variety of projects. The Youth Commission provides support, community insight, and collaboration on a number of HYFS projects. Together in 2019, the Youth Commission and HYFS participated in MLK Day, HOP Coalition Celebration of Recovery, Hopkinton Public Health's Health Fair, Hopkinton Police National Night Out, New Student Ice Cream Social and Bridge Program with the School Committee to meet unmet needs of students. The Youth Commission continues to support the families served through HYFS and beyond by negotiating

reduced rates for SAT prep and college prep services for residents as well as seeking avenues to support Hopkinton's most vulnerable residents.

Hopkinton Public Schools- HYFS collaborates with HPS via the Wellness Committee, Safety Meeting, Consultation with staff for behavioral health students of students, SEPAC, Challenge Success, Pre-Prom support, Prevention Initiatives, and more.

Hopkinton Center for the Arts - collaborators to provide substance free programming to youth, subsidized yoga programing, and a stress reduction program during high school final exams

Project Just Because - a partner in reaching residents with food, clothing, and household needs

Hopkinton Public Library - Hopkinton 101 and ongoing collaboration to offer college prep programming to students

St. Vincent DePaul, Salvation Army, Women's Club, South East Asian Committee, and individual residents and businesses to meet the needs of Hopkinton's most vulnerable residents

Religious Community - all Hopkinton places of worship have been active in supporting residents with unique needs and through providing volunteers for HYFS programs

Turning Life On (TLO) - an emerging partnership to bring balance in the lives of youth and families as they cope with the blessings and challenges of the digital age through educational programs and wellness programs

Town Departments- HYFS is proud to partner with Human Resources to bring Question, Persuade, Refer (QPR) Suicide Prevention training to Hopkinton First Responders in December of 2019 and to all town departments in 2020 as an optional training. HYFS regularly collaborates with the Police, Fire, and Public Health departments in programming for residents.

## **CONTRACTS**

HYFS contracts with outside services to enhance the lives of residents. One town-funded initiative is a contract with *Project Just Because* to enhance Hopkinton's food security programs to include perishable offerings.

HYFS also contracts for pet therapy services within the schools, and at the senior center, library and other town departments. *Rebel, the therapy dog and her capable handler, Elizabeth Burke*, have been present for youth learning to read, for those who need a calming resource during periods of intense emotion or anxiety, and in response to traumatic events in the community.

HYFS centered into a contract with INTERFACE Referral Service for all Hopkinton residents. This service helps residents seeking outpatient behavioral healthcare make a timely and specialized matched based on their insurance needs. **Contact INTERFACE, 9-5, M-F for mental health questions or to start an intake: 1.888.244.6843.**



## PREVENTION

HYFS coordinates and facilitates the community substance abuse prevention coalition, Hopkinton Organizing for Prevention (HOP). HOP delivers educational programming, raises awareness, and offers access to treatment resources for residents in need of addiction and recovery care. HOP has received consistent funding support through a legislative earmark, ranging from \$75,000-100,000 for four of the past five years. HOP hosted a Celebration of Recovery on the town common in May of 2019 that was well attended and The Garden of Hope that was featured at this event was particularly well received by residents. HOP's earmark funding also provided the INTERFACE Helpline (see contracts information) and HOP members have been active in promoting the service through the creation of resource card that has been disseminated throughout the community.

HYFS staff coordinate a regional youth coalition, Metrowest Youth Teaming Together (MYTT), where youth presently from Hopkinton, Ashland, Medfield, Westborough, and Medway come together to plan substance free activities and share about the substance free youth programming in their hometowns. This year MYTT registered to be a chapter of THE 84, a statewide nicotine cessation initiative, and will start a prevention training program through their affiliation. They also received capacity building training from Bright Solutions Consulting to expand their reach to even more communities in the region.

## GOALS

HYFS goals for the year ahead include expanding access to behavioral health care for residents and awareness of resources, to grow general networks of care for Hopkinton's most vulnerable residents, and to strengthen prevention programming for the community. In 2020, HYFS will also engage in a strategic planning process to ensure effective and relevant services in response to the changing and dynamic needs of the community.

**CONTACT US:** *Do you have questions about how HYFS can help you? Do you have ideas about how to make the community more supportive for youth and families? Do you want to volunteer or become a part of HOP or MYTT? Please reach out to us with any question or concern large or small! Call 508.497.9781 and ask for Dawn or Colleen.*

## HUMAN RESOURCES DEPARTMENT

Maria Casey, SHRM-SCP  
Human Resources Director

*HR webpage: <http://www.hopkintonma.gov/HR>*

*The mission of the Human Resources (HR) Department is to create new, and improve existing, personnel policies and procedures that foster a team approach for all departments as they work to serve the citizens of Hopkinton. Moreover, we strive to create an environment that encourages employee feedback.*

Metrics:	HR Staff to Full-time Equivalent Employees	59% HR FTE for each 100 employees
	Number of vacancies filled	33
	Number of employee/retiree enrollments processed	525
	Employee Turnover	4.72%
	Employee Recognition for 20 or more years of service	30

### **Introduction - Who we care for!**

In 2019, the HR Department continued to experience an increase in demand for its services from 352 Town employees. The workforce is comprised of 148 full- and part-time employees (work more than 20 hours), 35 employees (work less than 20 hours), 111 seasonal & per diem (as needed) employees and 58 Senior Volunteer Workers.

As you may know, the Senior Volunteer Program affords seniors in the community the opportunity to volunteer in various departments and receive an abatement on their 3<sup>rd</sup> & 4<sup>th</sup> quarter real estate taxes. After a periodic review and to ensure compliance with federal laws and regulations, it was determined that property tax credits earned are considered income for federal (not state) income purposes requiring the Town and the employee to pay 1.45% Medicare/Medicaid tax. Consequently, these 58 employees were added to the payroll requiring additional steps and legal documentation; accordingly the Town has added them to its total employees affecting the HR Staff/Employee Ratio below.

The HR Staff to Employee Ratio for this year was .59 -- that is, that there is 59% of an HR FTE staff for each 100 employees. *The most common ratio, as reported by Society for Human Resource Management (SHRM), is 1 FT HR Staff for each 100 employees.*

Through HR, the Town welcomed 33 new employees and said goodbye to 7 employees, one of which was promoted, two of which retired -- Children's Librarian Denise Kofron and Treasurer/Collector Mike Connolly. The Town would like to thank them for their service and wish them the very best in retirement! One of the newer employees -- Jessica Lewerenz, was welcomed back to the Town. The Select Board approved the Police Chief's recommendation to promote Deputy Police Chief Joseph Bennett. Employee Turnover, at last report, was 4.72%; below 10 is considered best practice.



The Town sadly said Goodbye to Water Working Foreman Mike Fredette (*pictured to the left*) on December 30, 2019. This was a great loss to Mike's family, Team Hopkinton and the community. Mike celebrated 33 years of selfless and dedicated service to the Town. Mike was a dear colleague and friend to many employees; he had a smile that would light up any room. We truly miss Mike!

The Town has 369 retirees and manages the benefits for 286 of those retirees. This year, HR held 22 town/school retiree individual meetings. These appointments can average up to an hour-and-a-half depending on the retiree's individual circumstances. The coordination between the Town, Middlesex County Retirement System (MCRS), Mass. Teachers Retirement System and Social Security continues to be complex and the regulations with regard to Prescription Coverage are rigid. If you anticipate retirement in the next year, please set up an appointment with Jessica Lewerenz. You are always welcome to stop by; however, because these appointments are so important, confidential and require preparation, we ask that you schedule the appointment ahead of time.

The HR Department partners with and/or advocates for all employees across the organization with regard to 17 employee Attendance & Leave matters, Benefits & Insurance, Classification & Compensation, Collective Bargaining with 5 units, HR Compliance, 12 Employee Relations matters, Employee Assistance Program (EAP), Performance Evaluation & Management, *The Employee Handbook*, Personnel Policies, Recognition & Reward, Recruitment & Selection, Succession Planning, Termination & Retirement, Training & Development, Injured-on-Duty (Police & Fire) & Workers' Compensation and Wellness. Partnering with the Town Manager, this year was extremely busy with the changes in Health & Dental Insurance providers.

### **Our Employees' Good Health is Our Signature**

Another change for employees and retirees alike was the change in Health Insurance providers. This change had a significant impact on the HR Department during Annual Open Enrollment for these benefits; the HR Department met with and processed 525 enrollment applications for employees and retirees. HR staff coordinated and participated in 5 employee/retiree meetings with the new vendors.

In collaboration with AllWays Health Partners, Team Hopkinton met with a McLean's Behavioral Health representative to provide additional mental health resources for the public safety teams at no cost to the citizens and launched a Pilot for Behavioral Health Resources to assist members, and their dependents over age 18, to find non-emergency providers and community resources and also negotiated to have 65 workstations evaluated for correct ergonomics at no cost to the taxpayer.

## Strengthening Team Hopkinton



Another area where HR involvement and strategy is critical is Recruitment and Selection. *Hiring the right person for the right position at the right time* is critical in supporting the organization to provide customer-centric excellence to the residents. The HR Director collaborated on the promotions of Joseph Bennett as the 1<sup>st</sup> Deputy Police Chief (*pictured and incl. family photo*); Meaghan DeRaad as the 1<sup>st</sup> Public Safety Communications Director and Police Sergeants William Burchard and Arthur Schofield. Police



Chief Ed Lee promoted Scott van Raalten as the Detective Sergeant.

For all town positions, HR screened 194 applications, participated on 30 team interview panels, collectively interviewing 148 candidates for 28 full-time, part-time, temporary or per diem recruitments.

### **Everyone is a leader!**

A major role of the HR Department is to support Training and Development for the Town employees. This includes working with Department Heads to identify the employee(s), selecting the appropriate vendor, evaluating the training program for effectiveness, negotiating reasonable fees and facilitating and coordinating the event. Training and Development was provided to employees in 2019 in the following areas: 89 employees received Verbal Judo Customer Service Training, 9 employees received Labor Relations (HR, Police, Fire, Dispatch & Library) and 10 supervisory employees received Effective Leadership Development (ELD).

The HR Director partnered with the Town Manager advising, coaching and/or guiding all supervisors and more particularly those that are fairly new in their role -- Chief Financial Officer, Youth & Family Services Director, Treasurer/Collector and Public Health Nurse.

The HR Director joined forces with Deputy Police Chief Joseph Bennett and the dedicated police team to deliver a program for veterans transitioning into a Law Enforcement career.

The HR Department would also like to sincerely thank the Sunshine Committee for improving the employee experience. The HR Generalist dedicated a lot of time and effort into the Wellness Program as its Wellness Manager. The HR Director would like to honorably mention the incredible efforts of HR Generalist Kristin Merrill during this past year.

### **Continuous Improvement - How well are we doing?**

A major initiative that the HR Department collaborated on with an outside vendor (HR Knowledge) was to audit the Town's HR practices to determine the adequacy of the HR function and its compliance with established federal and state laws and regulations, procedures and

practices. Overall Hopkinton HR is in great shape in four major areas: Recruitment, Selection & Onboarding; State and Federal Pay & Timekeeping Requirements; Recordkeeping & Regulatory Compliance and Reporting Requirements. Based on the audit and going forward Leaves of Absence Administration will require HR's attention.

**We are guardians of good work!**

At this year's Holiday Gathering & Employee Recognition (*pictured below*), the Town recognized 14 employees with 25 or more years of service including Elaine Lazarus (*pictured with the Town Manager*) and 16 employees with 20 or more years of service.



**PERSONNEL COMMITTEE**

The Personnel Committee is an advisory committee charged with providing guidance, feedback and advice working collaboratively with the Town Manager and Human Resources Director on matters regarding Town employees. The Town Manager and HR Director value each of their individual areas of HR expertise. This year, the Committee reviewed the results of the HR Audit mentioned above. Member Curtis Morrison resigned from the committee due to other personal commitments; therefore, there is one vacancy on the committee. If you are interested in getting involved and serving the Town on this committee, please complete the "Online Volunteer Form" at <http://hopkintonma.gov/hug> via the Town Manager's Office. The Select Board are the appointing authority. The Town Manager and HR Director appreciates the dedicated committee and time that the committee gives back to this community through their service.

Committee Members:

- Patricia Duarte, Chair
- Kathy Laflash
- Patricia Sinacole
- Garry Russell
- Curtis Morrison (formerly)

## INSPECTIONAL SERVICES

Metrics: Number of building permits issued	1,309
Number of compliance inspections	907
Valuation of new construction from building permits	\$70,707,491
Total building permit fees collected	\$694,856

During 2019 Pulte's residential construction of 425 Condo Units at Legacy Farms North continued to progress, and is more than 50% occupied. The construction of 175 age-restricted units at Legacy Farms North also continued to progress.

The Inspectional Services Department consists of a full-time Director, a part-time Inspector of Buildings, a part-time Plumbing and Gas Inspector, a part-time Electrical Inspector and Administrative staff. Zoning enforcement and zoning reviews continue to consume a majority of time in the Department.

The Inspectional Services staff continues to pursue educational training to keep up-to-date with changes in codes and construction techniques to maintain certification levels.

We continue to maintain safety and service as our highest priority and look forward to serving the community in the next year.

Respectfully submitted,

Charles E. Kadlik  
Director of Municipal Inspections  
Zoning Enforcement Officer

## BUILDING REPORT

In accordance with applications filed in this office for the period starting January 1, 2019 and ending December 31, 2019, building construction in the Town of Hopkinton for the past year is as follows:

New: Commercial. Bldgs  
Permits Issued: 2  
Estimated Value: \$2,902,720.00  
Fees Collected: \$29,027.00

Alterations To Same  
Permits Issued: 87  
Estimated Value: \$16,459,788.00  
Fees Collected: \$154,564.00

New: Assembly Bldgs 0  
Alts To Assembly Bldgs 0  
Institutional Bldgs (New) 0  
Alts To Institute. Bldgs 0

New: Residential Bldgs

Permits Issued: 117  
Estimated Value: \$27,612,744.00  
Fees Collected: \$264,142.00

Alterations To Same

Permits Issued: 994  
Estimated Value: \$16,936,260.00  
Fees Collected: \$178,163.00

New: Misc. Structures

Permits Issued: 91  
Estimated Value: \$6,508,010.00  
Fees Collected: \$66,141.00

Alterations To Same 0

Wrecking

Permits Issued: 18  
Estimated Value: \$287,969.00  
Fees Collected: \$2,819.00

Certificates of Compliance, Use & Occupancy: 907

Certificate of Inspection: 28  
Fees Collected: \$1,020.00

**Building:**

Total Permits Issued 2019: 1309  
Total Estimated Value: \$70,707,491.00  
Total Fees Collected \$694,856.00

**GAS/PLUMBING REPORT**

**7/1/18 - 6/30/19**

Deposits: \$67,520.00  
Payroll: \$46,925.00  
Expenses: \$699.26

**WIRING REPORT**

**7/1/18 - 6/30/19**

Deposits: \$64,578.00  
Payroll: \$52,750.00  
Expenses: \$1,379.07

**LAKE MASPENOCK WEED MANAGEMENT AND CONTROL ADVISORY  
CITIZEN INPUT GROUP**

In June of 2015, the Hopkinton Select Board charged five volunteer residents with researching and creating a plan to control aquatic weed growth in Lake Maspenock. The Citizen Input Group (CIG) formulated and presented the five year Plan to the Director of the DPW. The Select Board voted to approve the Plan on December 10, 2016.

Since 2015, the CIG has held over forty public meetings and hearings, performed eight lake surveys and has worked closely with a Certified Lake Limnologist to monitor aquatic weed growth. The CIG makes recommendations to the DPW Director. The CIG will review and revise the Plan in 2020.

Respectfully submitted,

Cynthia Esthimer, Chairman



## MARATHON FUND COMMITTEE

For nearly 33 years, the Hopkinton Marathon Fund Committee has had the honor of being able to provide some financial support and assistance to countless Hopkinton based organizations and residents.

The first meeting of the Hopkinton Marathon Fund Committee took place on September 24, 1986. The Committee met to propose various ideas for allocating a \$15,000 gift to the Town from the Boston Athletic Association. Discussion included ways to promote and support variety of youth athletics and recreational programs. At the time, most of the money went into the Town of Hopkinton general fund.

The Hopkinton Marathon Fund has a sister Committee, the Hopkinton Marathon Committee. The Hopkinton Marathon Committee is responsible for coordinating all aspects of the start of the Boston Marathon, and has always had the charge of forecasting all race related expenses in advance, and approving those expenses which are then processed and approved by the Board of Selectmen. The Marathon Committee works very closely with the BAA to ensure that all aspects of the Boston Marathon start are coordinated through the Committee as directed. After all of the Marathon related expenses have been approved, processed, and paid, there are funds which remain in BAA Gift Account.

In 1987, the Board of Selectmen directed the Marathon Fund Committee to disburse the funds left over from any Marathon related expenses as outlined and approved by the Hopkinton Marathon Committee. Funds are specifically aimed for use in the areas of recreation and athletics. The Marathon Fund Committee encourages organizations, groups, and teams to make requests for those purposes, and strives to support as many of those organizations, groups, and teams as possible. Procedurally, the Hopkinton Marathon Fund Committee has operated under the following criteria:

- First come, first serve
- Purchases may be for materials, equipment or service
- Three bids should be submitted for consideration of a request

Since 1987, many Hopkinton groups have benefited from the BAA gift including: *Babe Ruth Baseball, Hopkinton Jr. and Senior High School Soccer, Baseball, Football and Hockey teams, Cross Country Ski Team, Graduating Student Athletes, Hopkinton Lacrosse, the Hopkinton Senior Center, Little League Baseball, Hopkinton Running Club, Hopkinton Police Association Youth Fishing Derby, and requests made in coordination with Hopkinton Parks and Recreation.* In 2019, the entire community benefitted as once again, the Committee was able to provide some funding to support *Friends of Hopkinton Family Day.*

Annual scholarships for graduating high school seniors have been especially gratifying, as well as programs for the Hopkinton Senior Center which have served to be an important measure and demonstration of community support.

Last year, after Marathon expenses were paid, monies remained for the Hopkinton Marathon Fund Committee to award. The Committee made its recommendations to the Hopkinton Select Board and with their approval funds were allocated to:

- Six student-athlete scholarships for Hopkinton graduates
- Games and equipment rental for the post prom party
- The Council on Aging and Hopkinton Senior Center exercise programs
- The Hopkinton Police Association Fishing Derby
- The Hopkinton High School Baseball Field
- Hopkinton High School Girls Lacrosse
- Hopkinton Running Club 10K
- Friends of Hopkinton Family Day

We thank the Town of Hopkinton for its on-going support and look forward to continuing to serve the community in 2020.

Respectfully Submitted,

Carole A. Nathan, Chairperson

Colleen Charleston, Secretary

John Coutinho, Select Board Liaison

Meena Bharath, Hopkinton School Committee Representative

Chuck Wallace, Marathon Committee Representative

Amy Markowitz, Hopkinton Parks & Rec. Representative

## HOPKINTON MARATHON COMMITTEE

This year, the Hopkinton Marathon Committee (HMC) celebrated a notable milestone, it's 40<sup>th</sup> anniversary! Four decades of memories sharing stories of accomplishment and heartfelt appreciation for all those past and present who played a part preparing and welcoming runners of the world to Hopkinton since 1979.



Members: Alex Danahy (front) L to R: Ed Lee, Mike Mansir, Amy Markovich, Joe Bennett, Jean Cann, Jane Goodman, Craig Gormley, Chuck Wallace, Jacques Leduc, Judy Pitasi, Dorothy Ferriter-Wallace, Tab Kadlik, Adam Munroe, Bob Levenson, Bill Miller and Tim Persson.  
Missing: Bob McGuire, Mary Jo LaFreniere, John Porter, Steve Slaman

The committee was established in 1979 and members are known as the stewards of the start of the Boston Marathon. The committee works in collaboration with the Boston Athletic Association to ensure that the annual running of the world's oldest and most prestigious marathon is a safe and successful event for all involved. The planning, organization, and effort required to accomplish this is a yearlong challenge which is addressed by a dedicated group of volunteers, department representatives from the DPW, Police Department, Fire Department, School

Facilities, Parks and Recreation Commission, Board of Health, and a few long-time volunteers from neighboring communities. The committee's purpose is to guide and help coordinate all marathon logistics within Hopkinton working with the B.A.A., all town departments, residents, and businesses to ensure all race operations are made with the best interest of Hopkinton.

Cloudy gray skies hung over Hopkinton in the early morning hours and later became increasingly windy with steady rain for the start of the 123rd Boston Marathon. However, everyone pitched in and worked together for the ultimate goal of achieving another successful start. We welcomed 30,000 runners and over 950 volunteers to Hopkinton on April 15, 2019.



In recognition of the Patriots' Day, the Hopkinton Marathon Committee annually honors local veterans on the starters' platform to recognize the holiday, as well as the veterans' service to our country. Three Hopkinton veterans were introduced; Russell Phipps Sr., U.S. Army Air Corps., Betty Branagan, U.S. Navy and Frank Toronto who served in the U.S. Army. The veterans were honored and presented gifts from General James McConville, the Vice Chief of Staff of the United States Army.



Russell Phipps Sr., Betty Branagan, General James McConville and Frank Toronto

2019 Official Starters: Since 2006 the B.A.A. implemented a wave start for the Boston Marathon; the Hopkinton Marathon Committee has had the privilege of selecting the official starters for the later waves. This year the committee selected a member of the Brown family whose family has started the Boston Marathon for generations. Rosalie Baker Brown, a native of Hopkinton and wife of Tom Brown has been involved in the marathon for decades. She now lives in Maine but cherishes her years growing up in Woodville and being part of the marathon history. She was a gifted athlete herself who was one of the inaugural Hopkinton High Hall of Fame inductees years ago. Now at age 90 Rosalie was honored to start Wave 2. General James McConville, the Vice Chief of Staff of the U.S. Army who was born and raised in Quincy, MA ran the 2017 marathon with the Chairman of the Joint Chief of Staff, General Joseph Dunford. He ran again this year with his son after starting Wave 3. Bob Champney, a retired principal and retired member of the HMC who chaired the committee for several years started Wave 4. Bob later worked as a Special Police Officer doing details for the Police department and served our community on many boards and has lived in Hopkinton for 43 years.



Rosalie Baker Brown starts Wave 2



Wave 4 Starter Bob Champney with General James McConville

We commend our department representative and all members for their outstanding accomplishments this year in coordinating another successful start. Below is a list of the various groups our committee leads in partnership with the Boston Athletic Association.

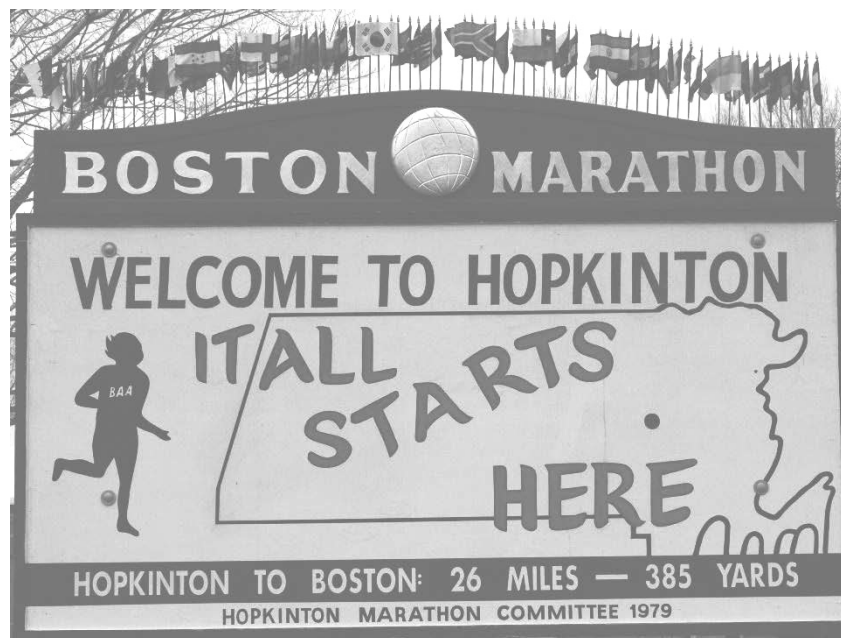
- Public Safety – Hopkinton Police & Fire
- Race Announcer
- Highway/DPW
- School Facilities operations
- Parks & Recreation
- Start Team Captains
- Elite Start Marshals
- VIP Runner Program
- Start Area Marshals
- Information Kiosks/Town Common & Athletes' Village
- Parking & Bus Shuttle Program
- Wheelchair, Handcycle, Duos & Para Athletes Division
- Donated Clothing Program
- VIP Start Grandstand Seating

Hopkinton lost a wonderful woman who was a true legend who will be remembered for years to come. Mary Pratt was our liaison for many years offering valuable support and guidance. Her contributions to the town and the marathon were numerous and she will be missed.

We would like to recognize the contributions of Mike Fredette who passed away on December 30, 2019. Mike was a great friend to all those on our committee. He was truly dedicated to Hopkinton and was always looking to assist wherever he could and will be remembered for all his work with the marathon. His big smile and willingness to help on Marathon Day over the last 33 years will truly be missed. Mike will always be remembered as a special guy!

As we begin the planning for the 124<sup>th</sup> Boston Marathon, we want to thank the B.A.A., Select Board, Town Manager, Town Managers' Office, Committee Liaison Brian Herr, Town Departments, local businesses, organizations, volunteers, and residents of Hopkinton for your continued support!

**It All Starts Here!**



Respectfully submitted,

Dorothy Ferriter-Wallace, Chairperson  
Mary Jo LaFreniere, Vice Chair  
Jean Cann, Secretary  
Joe Bennett, Deputy Chief, Police Dept. Representative  
Alex Danahy, Member  
Jane Goodman, Member  
Craig Gormley, Member  
Tab Kadlik, Member  
Jacques LeDuc, Member



Ed Lee, Police Chief, Police Dept. Representative  
Bob Levenson, Member  
Mike Mansir, Highway Manager, DPW Representative  
Amy Markovich, Parks & Recreation Commission Representative  
Bob McGuire, Member  
Bill Miller, Deputy Chief, Fire Dept. Representative  
Adam Munroe, Member  
Tim Persson, Director, School Buildings & Grounds, School Representative  
Judy Pitasi, Member  
John Porter, Police Lt., Police Representative  
Steve Slaman, Fire Chief, Fire Dept. Representative  
Chuck Wallace, Member



## **OPEN SPACE PRESERVATION COMMISSION**

The Open Space Preservation Commission was established in 1980. Its charge is to identify parcels of land available for acquisition that would enrich the quality of life in Hopkinton by providing land for passive recreation such as hiking, horseback riding, cycling and other non-motorized activities; as well as protection, preservation and restoration of our woodland, wetlands, water resources and scenic views. These parcels may also offer links to other recreation and open space lands as well as wildlife corridors. The Commission works with property owners or their agents to determine the best means of acquisition (i.e.; purchase, donation or placement of conservation restrictions on development). The Open Space Preservation Commission consists of five members including representatives from the Planning Board, Conservation Commission, and the Board of Selectmen, with two at-large members.

The Commission is currently considering the transfer jurisdiction for the following five town-owned Open Space parcels: 192 Hayden Rowe (U24 10 9), 0 Hayden Rowe (U24 10 0); 0 Hayden Rowe (U24 10 A); 0 Granite Street (U25 11 0); 0 Hayden Rowe (R34 16 1)

The Commission determined to sponsor a Community Preservation Act Funding Application to the Community Preservation Committee for consideration of two parcels of land.

A Commission member served on the former Dog Park subcommittee.

The Commission extends its best wishes and appreciation to former members Mr. Jeff Doherty and Mr. Fran DeYoung for their past years serving on the Commission. The Commission welcomed new member Jane Moran.

Edwin Harrow, Chair, Conservation Commission Representative  
Jane Moran, Planning Board Representative  
Nancy Peters, Member At-Large  
Brendan Tedstone, Select Board Representative

## **PARKS & RECREATION**

Metrics:	Total number of participants at all registered events	5,655
	Number of lesson and camp programs	489
	Number of facilities	12

The Parks & Recreation Department is very excited about the new decade ahead. We are eagerly anticipating some exciting new changes as well as continuing to maintain the high quality of programs and facilities for the town. Our mission is to be the community leader in providing healthy recreation experiences and park facilities that enhances the lifestyle of our diverse community. Our vision is to continually enhance the quality of life for our growing community by providing sustainable and affordable parks and recreation programs.

The department is the custodian for the Town Common, Sandy Beach, EMC Park, Emerald Hills Field, Daniel Shays Field and the Fruit Street Athletic Complex. The Parks and Recreation Department completed several key initiatives this past year. We have renovated and replaced the EMC Playground, opened concession services at Fruit Street and planted a permanent holiday tree on the Town Common. We are also responsible, along with Hopkinton Public Schools, with the management of the new turf fields located on the highschool campus. Our youth sports groups in town are all enjoying the opportunity to play on this great new field.

The Parks and Recreation Department strives to provide programs that serve all community members. We are continuing to grow our extra curricular learning based programs. Residents can enroll in programs that teach things such as public speaking, CPR, home safety, robotics, business development and other STEM type learning. We have also constructed a Cricket Pitch at Fruit Street Field and currently have two cricket leagues participating.

Overall, the Parks & Recreation Department continues to grow with the community. We are now in the planning stages of some exciting and ambitious projects. The community has entrusted us with building a public dog park. Our hope is that residents can meet and socialize with their dogs in a safe spot in town. We are also in the beginning stages of planning a public skatepark at EMC Park. The Parks & Recreation Commission will be led this year by Chair; Dan Terry, Vice Chair; Bob Dobinski, returning commissioners; Laura Hanson and Amy Markovich, and our newly elected commissioner; Cynthia Esthimer. The department is managed by Director; Jay Guelfi and Coordinators; Colleen Allen and Jenny Hart.

## **PERMANENT BUILDING COMMITTEE**

The Permanent Building Committee (“PBC”) is gearing up for a busy 2020. The Committee is in the process of selecting an architect to assist the Town in developing options and costs for re-use of Center School as recommended by the Center School Re-Use Committee. In addition, we will be assisting the Fire and Police departments in their study of the potential need for satellite facilities to better serve the Town.

The PBC would like to thank our Town Engineer, Dave Daltorio, for his support, advice and daily efforts in maintaining the Town’s numerous facility investments.

Respectfully submitted,

Permanent Building Committee

## **PLANNING BOARD**

The responsibilities of the Planning Board are established by state law and by Town bylaws. They include preparing a Master Plan for the Town, recommending designation of scenic roads and administering the Scenic Roads regulations, review of and action on subdivision and approval-not-required plans pursuant to Massachusetts General Laws Ch. 41, adoption of Subdivision Rules and Regulations for the Town, review of and action on plans pursuant to several zoning bylaws including Open Space and Landscape Preservation Development, Commercial Solar Photovoltaic Installations, Garden Apartments in Residential Districts, Open Space Mixed Use Development Overlay District, Flexible Community Development, Site Plan Review, Neighborhood Mixed Use District, Off-Street Parking, Hotel Overlay District, and Common Driveways. The Board also issues Earth Removal and Stormwater Management Permits and develops and holds public hearings on proposed zoning articles and presents them to Town Meeting for adoption.

In 2019, the Planning Board approved the following applications:

### Site Plan Review - Major Projects Approved:

- 57 Hayden Rowe - Chesmore Funeral Home & Cremation Services - building modifications and site improvements
- The Trails at Legacy Farms (Wilson St./Legacy Farms North) – modification to approved OSMUD (Open Space Mixed Use Development) site development plan
- Maspenock Woods (West Elm St.) – modification of approved Garden Apartment Development site plan and building designs
- Hayden Woods (a/k/a Davenport Village) (Hayden Rowe) - modification to approved Garden Apartment Development site plan

### Site Plan Review – Minor Projects Approved:

- 97-99 South St. – Southfield Properties I, LLC - building renovations and site improvements

Approval-Not-Required Plans endorsed: 15 plans, creating 7 new building lots

### Special Permits Granted:

- Wilson St./Cedar St. - Commercial Solar Photovoltaic Facility - TJA Solar
- Wood St./Mechanic St. - Commercial Solar Photovoltaic Facility - Borrego Solar Systems
- 22-24 Main St./6 Church St./17 Main St. - Off-Site/Shared Parking - Dunne & Oliveira LLC
- Chamberlain St./Whalen Rd. Subdivision - Amendment to Flexible Community Development Special Permit
- Legacy Farms Master Plan - Amendment to Legacy Farms Master Plan Special Permit to reflect the 2019 annual town meeting vote changing the OSMUD overlay district zoning bylaw to allow a payment of a fee in lieu of affordable housing units in Senior Housing developments

Stormwater Management Permits Issued:

- 52 & 55 Wilson St. – Liquefied Natural Gas (LNG) Liquefaction Replacement Project - Eversource Energy
- Hopkinton-Ashland Transfer Line Replacement Project - Eversource Energy
- Wood St./Mechanic St. - commercial solar photovoltaic facility - Borrego Solar Systems

Earth Removal Permits Issued:

- 52 and 55 Wilson St. - LNG Liquefaction Replacement Project - Eversource Energy
- Hopkinton-Ashland Transfer Line Replacement Project - Eversource Energy
- 253 Lumber St. - NESI Realty - Renewal of Granite Quarry Operation

Residential Subdivisions Approved:

- Whisper Way (Wood St./Whisper Way) - 9 new building lots – 20th Century Homes

Scenic Road Applications Approved:

- 52 Spring St. - Jeffrey and Penelope Neal
- 17 Wilson St. - Commercial Solar Photovoltaic Facility - TJA Solar
- Saddle Hill Rd./Fruit St. - intersection sight line distance improvements - Town of Hopkinton Department of Public Works
- Cross St. - Hopkinton-Ashland Transfer Line Replacement Project - Eversource Energy
- 223 Pond St. - Christine and Andre Navez

At the 2019 annual town meeting, the Planning Board sponsored several zoning bylaw/zoning map change proposals, and the following were adopted:

- Sign Bylaw - change restrictions on temporary banners over streets
- Commercial Solar Photovoltaic Installations - require an effective year-round screen of the facilities
- Industrial A District - allow indoor recreation uses by special permit
- Industrial A and B Districts - allow retail uses which are an accessory use to a manufacturing uses with restrictions on the maximum size of the retail use
- OSMUD Overlay District - amend provisions relative to Restricted Land to allow cultural and educational uses; allow Restricted Land ownership by non-profit entities whose principal purpose is the provision of cultural or education uses; and allow the payment of a fee in lieu of affordable housing units in Senior Housing developments
- Change the references to “Board of Selectmen” to “Select Board”, “Selectmen” to “Select Board Members”, and add definitions of “Select Board” and “Select Board Members”

The Board established the Growth Study Committee this year.

Board members represented the Planning Board on the Zoning Advisory Committee, Community Preservation Committee, Open Space Preservation Commission, Design Review Board, Trails Coordination and Management Committee and Growth Study Committee.

The Board thanks members Fran DeYoung, Carol DeVeuve and Patrick Atwell who left the Board this year, for their time and contributions during their service.

The Board also would like to thank members of the public for their participation and input at the meetings. This input improves the process and is very valuable to the members during deliberations and in reaching decisions.

Muriel Kramer, Chair  
Gary Trendel, Vice Chair  
Francis D'Urso  
David Paul  
Amy Ritterbusch  
Mary Larson-Marlowe  
Deborah Fein-Brug  
Robert Benson  
Jane Moran

## HOPKINTON POLICE DEPARTMENT

Metrics: Total incidents logged	14,361
Responses, under one minute	70.3%
Responses, under five minutes	87.6%
Responses, under ten minutes	96.5%

“The members of the Hopkinton Police Department will serve as partners with our citizens to maintain a safe and peaceful community, committing ourselves to the preservation of life, protection of property, safeguarding of individual liberties, and accomplishing this with integrity and professionalism.”

We, as members of the Hopkinton Police Department, are responsible for protecting lives and property. We serve with professional pride and we want the inhabitants of the Town of Hopkinton to share in this pride. The law enforcement profession is difficult and demands dedication far beyond most other professions. For this reason, we ascribe to the following traits and values to be the foundation of our commitment to public service, safety and security.

Integrity – Professionalism – Advocacy & Empathy – Efficiency - Pride

2019 was a successful year for the Hopkinton Police Department, accomplishing much as an organization. There were:

New hires, Patrolmen Robert Ekross and Tyler Brabham;

Promotions of Lieutenant Joseph Bennett to Deputy Chief, Patrolmen William Burchard and Arthur Schofield to Sergeants and Sergeant Scott van Raalten to Detective Sergeant;

Assignment of Patrolman John Corridan to Detective to join Detective DeBoer in the Detective Bureau led by Detective Sergeant van Raalten. These are all in keeping with a growing department and a keen awareness of the need to stay within budget and maintain proper guidance and leadership.

I have a Deputy Chief and a Lieutenant under my command: one handling the administrative functions, while the other handles the operational side. This frees up sergeants to some extent to concentrate on their main responsibility of supervising. I reviewed the current staffing levels of the Police Department with ongoing and future growth of the town in mind.

In June of 2019 I made the decision to establish a formalized vision of where we stood in the community, how we wanted to modify the way we conduct business, and where we want to go in the future in terms of ensuring public safety, public service, and the creation of public value for all residents and visitors of this Town. With these broad goals in mind, I enlisted the assistance of the Moore Law Enforcement Advisory Group along with my administrative staff to devise a plan of action to collect data from diverse sources, analyze all information presented to us and assemble a set of long term objectives for this Department that would be endorsed by the public, ratified by our municipal government officials, and implemented and executed by our personnel in a professional manner. The strategic plan covers January, 2020 to December,



2024. After conducting external and internal surveys, we found eight main areas of interest or concern.

1. Traffic Congestion
2. Youth and Schools
3. Community Interaction
4. Crime Prevention
5. Vulnerable Population Issues (homeless, mentally ill, domestic violence victims, children and the elderly)
6. Recruitment and Retention of Personnel
7. Infinite Visioning on the professional direction of our personnel
8. Protecting the Health and Wellness of our personnel.

In each of the above areas, we will assign Sponsors that will monitor and evaluate their area throughout the life of the Strategic Plan.

I implemented a new traffic enforcement strategy to:

- 1) monitor speeds via a traffic data collection system
- 2) respond to complaints.

In August 2019, Sgt. McNeil was assigned as the Traffic Complaint Supervisor. The first few months were used as trial and error attempting to identify the most effective way we could respond to a specific traffic complaint. With the assistance of Deputy Chief Bennett and Lt. John Porter we were able to create a general order on how our department would uniformly handle reports of traffic complaints. Between August and December we received 33 traffic complaints:

- 17 - Speeding vehicles in general
- 4 - Construction vehicles blocking the road
- 3 - Speed vehicle (specific vehicle known)
- 3 - Traffic Light out or Malfunctioning
- 2 - Traffic is backed up/blocking intersection
- 1 - Someone had a question about a traffic complaint
- 1 - Several hundred bicycles were traveling through town
- 1 - One way violators
- 1 - Speeding bus

During this time we deployed our radar trailer to 23 distinct locations. Since it is battery powered, these deployments can range from 2 to 5 days. It is used to simply notify the passing motorists of their current speed and makes them aware if they are speeding or not. We deployed our Speed Spy 10 times. Again, this unit is battery powered as well and it's deployment can range from 3-4 days. However, we can replace the battery on site and have it track data for up to 8-10 days. This device records the number of passing vehicles, direction of travel, time and speed. After reading the data we can determine a number of things.

Specifically, when the violators are going by a specific area which allows us to deploy officers to an area at the times when the violation occurs. It also can determine that the complaint of speeding vehicles in a specific area may just be an assumption by the reporting person. Meaning the person complaining may think the vehicles are speeding, but in reality they are not. During the first few months of the program we have had some positive feedback from the people reporting the complaints. This is due to the fact that we are providing them with the information we are getting from the speed spy, and it is eye opening to them. Our most significant impact came from a complaint we received about one way violations occurring on Walcott Street from A Street towards Main Street. There are some new shops in the area as well as a new parking lot. We set up the Speed Spy to record the number of vehicles that were traveling south (the wrong way). The data showed that there were 15 violations in a nine day period. I then studied the area to determine if something could be done to stop this problem. I noticed that as you were leaving the new parking lot there was no sign that said "no right turn". There was only an arrow painted on the parking lot surface that indicated no right turn. I also noticed that a do not enter sign near A Street was blocked by overgrowth. I then contacted Mike Mansir, Hopkinton Highway Manager, and asked for his help. After a nice conversation, he was able to cut back the overgrowth so the sign could be easily seen and he installed a new "no right turn" sign, which can be easily seen as you leave the parking lot. In the coming year, we will continue to respond to citizen's concerns and look to reduce traffic congestion and violations.

Accreditation: This year marked a huge milestone for our department in its journey to become an accredited department. Like other accreditation programs, the process consists of two major components:

- (1) the establishment of a body of professional standards for police agencies to meet
- (2) a voluntary assessment process by which agencies can be publicly recognized for meeting those standards considered *best practices* for the profession.

Under the direction of Lt. John J. Porter this year our department was assessed and ultimately awarded the honor of Certification. The Certification Program consists of 159 standards, all of which are mandatory. Since these 159 standards are part of the 257 mandatory standards for accreditation, certification is a significant milestone towards accreditation. All agencies must successfully achieve certification before being assessed for accreditation. In the coming year our department will strive to become one of the few departments in the State to receive full accreditation.

Officer Sanchioni continues his successful partnership with our favorite K9 'Titan'. Their partnership has come to the aid of residents and law enforcement in Town and also in neighboring Towns. Our K9 unit is an excellent enhancement to the Department, especially in the area of tracking, where we have had to rely on many times in the past on outside agencies to assist in this area. Titan also serves as a fantastic community service tool, we have received much interest from the public who have offered support for the program.



Our three School Resource Officers (SRO's) are Officers Powers, Santoro and Stickney and with their assignments we have been able to continue to be present in the schools daily and work with Youth Services & School to develop parent info on teen stress, mental health, suicide prevention, continue youth alcohol & substance abuse awareness programs.



I believe we have had a successful year in the area of raising awareness of alcohol and substance abuse with our youth. We continue our collaborative effort with the School Department, as well as the Youth Coordinator. One of our biggest partners has been the Central South Middlesex Opioid task force. We have received much training and education in the area of substance abuse. They have sponsored many programs to educate police school officials, and as well our own Youth Coordinator on many topics that lead to the problem of addiction such as stress, and mental health issues especially amongst the youth. Suicide is an

issue that has affected the town and this area that we and our partners have and continue to receive training and updates so we can continue to educate students as well as parents. SRO Phil Powers continues to play a key role in both awareness and compliance. We continue to enforce a policy on police response to underage parties. This has been a collaborative effort which details the school policy in order to guide officers on the response, and actions to take on handling these incidents. Our response has been positive, and has served as a deterrent. We have enhanced efforts in compliance checks such as K9 searches, which have resulted in positive compliance with no violations.

We are fortunate to have a great partnership with Advocates Inc. in a Jail Diversion Program with Ashland, Sherborn and Holliston. A specially trained clinician is able to respond with Police Officers to provide immediate on-scene de-escalation, assessment and referrals for individuals in crisis. The primary goal of ASHH -JDP is to re-direct individuals committing non-violent offenses, out of the criminal justice system and into more appropriate community based behavioral health services. On scene crisis interventions are facilitated through the dual response of police and clinician to calls for service involving individuals in crisis. Problems or warning signs with the youth of the community are not always detected in school. Much of the information comes from responding officers detecting problems at home that could lead to addiction, mental health problems or possibly suicide. This advanced training in this area has certainly raised awareness. In 2019, 204 individuals were referred to the ASHH Jail Diversion Clinician by ASHH Police Officers. 26 individuals with behavioral health conditions were diverted from arrest by ASHH Police Officers and into treatment facilitated by JDP clinicians.

I continued to work on a joint goal with Town Manager and Fire Chief - Community Preparedness.

It is always a pleasure to work with my partners in this area. The plan that was derived and will be presented jointly to the BOS in a joint document, as well as a presentation. Below are some specifics to the Police Department in the area of preparedness which will certainly assist us in preparing the community.

- Increase department wide training in incident command.
- Department wide training level of ICS elevated
- A review of the current status of Incident Command training was conducted. A higher base level of training was established. All staff were brought in line with the new level.
- Provide Mayday Training to Fire Dispatchers. All full-time and most part-time dispatchers have all been trained.
- Enhance training room in support of emergency preparedness. Technology enhancements and upgrades installed in the training room. A permanent workstation has been created. Two additional phones have been purchased, configured and installed. Additional computers have been set up. The network has been mapped to facilitate more efficient use. A police radio has been made available.

This year was a very busy time for the Field Training and Evaluation Program (FTEP). Under the FTEP our new officers are assigned to training officers who mentor and provide them with direction throughout their training period. If you were around town you may have noticed that our new officers were paired up with the trainers for a total of eight months this year. The ability to provide the necessary training to these officers could not have gone as smoothly as it did without the direction of the FTEP Commander, Lt. Porter. Under his direction, FTEP Coordinator, Sgt. McNeil was able to schedule and provide direction to the real work horses, the Field Trainers. A special thanks to our Field Trainers.

We again had an effective year with regard to training members of our department;

Training in 2019 consisted of

-  
ALICE and 2019 RAD

- Dept. Completed 2018-2019 In-Service which encompassed - Legal Updates, Defensive Tactics, Stress Awareness, Combating Extremism, Domestic Violence, Procedural Justice. Totalling 640 hrs
- Middlesex Firearms Trailer with Live-Fire Scenarios. No Cost to the Dept.
- Over 680 hrs of Specialized Training offered to its officers.
- Effective Leadership Development 10 week course.

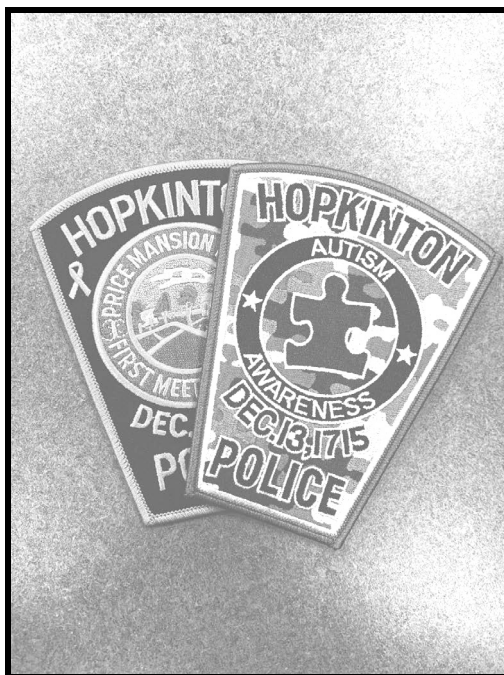
Events hosted by the Police Association in 2019:

Special Olympics Basketball Game  
Fishing Derby  
Senior Dinner

I am very proud of the efforts made by officers this year in raising awareness and money for many worthy causes. Officer McGaffigan requested the wearing of a teal pin in support of ovarian cancer awareness month - September. The pin was worn by all officers and staff and we are glad to be a part of this.



Officer Powers and Sanchioni again partnered with Pink Patch Project and the staff The Emblem Authority to develop a pink patch and for the first time this year, an Autism patch to raise money. The Hopkinton Police Association helped start this project with the efforts to raise money in support of awareness month (October). Patches were available at our police station and the Town Clerk's office at a cost of \$10 per patch. We sold a lot of patches with 100% proceeds donated to wonderful causes. We were able to raise \$800 for Autism and \$390 for the Pink patches. A further \$3,500 was donated by Hiller's for this fundraising effort. The recipient of the Pink Patch funds was a lady from Hopkinton who was undergoing treatment for breast cancer. I authorized the growth of beards in October, November and December in order to raise money for Men's Health and the Respite Center here in Town. \$1,000 was raised for Men's Health and \$1,100 for the Respite Center.



Last August we hosted our fifth annual National Night Out generously sponsored by the Laborers to enhance our education of the public in the area of crime prevention. We had tremendous success with this event at our venue of the Town Common. It was very well attended. There were vendors present who added to the experience for all that attended. The K9 display that was put on Officer Sanchioni and our partners from the Middlesex County Sheriff's Department was immensely enjoyed by all that gathered to watch. This event continues to grow, and this coming year is going to be even better. The event not only educates the public, but it is an opportunity to meet with the community in a fun family setting.

Once again, we enjoyed another successful running of the Boston Marathon, with cost savings and reallocation of manpower to address issues that had been brought forth from the previous year. 2019 was a huge success. We utilized the same security plan as in 2018. The months of planning and preparation resulted in a high level of security. Of course when the last runner crosses the finish line, planning begins right away for the upcoming year by focusing on our performance and how we can improve. We continuously strive to make the event safe and fun, and to improve on security and efficiency while trying to offer the best possible experience for the runners and spectators. We are grateful for our partners state, local and federal who help us complete our mission including our partnerships with HMC, BAA local, county, state and federal partners.

We enjoyed our annual Bocci tournament where we faced off with the seniors and the Fire department. This year victory went to the Seniors in a well fought battle.

In closing we are looking forward to 2020 and through innovative action and ongoing performance improvement, we are committed to providing excellence in public service, continuing to strengthen our relationships within the community and building upon the public trust, while striving to maintain our excellence through employee development, continuous training, and quality leadership.

Respectfully submitted,

Edward J. Lee Jr.

The following is snapshot of the incident types and frequency for 2019

INCIDENT TYPE	2019	INCIDENT TYPE	2019	INCIDENT TYPE	2019
209A Related		K9 Deployment	47	Escort	24
209A Violation	7	BOLO	3	Family Trouble	86
911 Incident	1	B&E Private	9	Fight	5
Abandoned MV	6	Building Check	108	Fleet Maintenance	92
Accident no Personal Injury	296	Fraud	118	Found Property	104
Accident Non-Invest	61	CEMLEC	8	Harassment	31
Accident Unfounded	5	Check 911 Call	305	HIDTA	3
Accident w/ Personal Injury	31			Hit & Run MVA	52
Administrative Function	179	Civil Dispute	25	Homicide	0
Alarm	684	Community Relations	87	House Checks	376
Alcohol Violation	1	Complaint	74	Illegal Dumping	15
Alternate PSAP Call	18	Court	123	Information Request	428
Ambulance Call	1301	Custody Dispute	18	Indecent Exposure	0
Animal Calls	298	Crime Prevention	5	Insurance Purposes	6
Arrest	16	Deliver Message	13	Investigation	32
Arson	0	Disabled Motor Vehicle	244	Junk Car Violation	0
Assaults	9	Disturbance	28	Larceny	24
Assist Business	31	Domestic	31	Licensing and Permitting	275
Assist other Police Agency	192	Driving Under Influence	20	Lockout	146
Assist Person	293	DSS & 51A Related	1	Lost Property	74
Assist Town Department	666	Mutual Aid from HPD	1	On Duty Training	8



Missing Person	13	MV Complaint App	137	MV Check	564
MV Civil Infractions	143	Narcotic Investigation		MV Verbal Warning	2035
MV Warning	655	Notification	4	Narcotic Violation	3
Noise Complaint	107	Parking Violation	136	OUI Accident Arrest	11
Parking Complaint	111	Preserve Peace	9	Passenger Safety	14
Person Check	115	Psychological	51	Property Check	1570
Protective Custody	2	Recovered MV	4	Radar Log	61
Rape	1	Remove Youths	5	Recovered Property	11
Reference Previous Incident	349	Runaway	6	Repossess MV	9
Road Hazard	321	Sex Offender Registration	7	Safe keep Property	9
Serve Court Paper	135	Stolen Property	24	Sex Offense	2
Stolen Plate	2	Suicide	1	Sudden Death	6
Suicide Attempt	2	Tow MV	5	Suspicious Activity	283
Threats	9	Traffic Enforcement	245	Traffic Complaint	63
Traffic Detail	4	Unsecured Building	20	Tree on Wire	29
Trespassing	10	Violation of Town By-Law	4	Vandalism	34
Vehicle Complaint	259	Well Being Check	193	Warrant Arrest	29
Warrant Service	5	Weapon Violation	1	Wires Down	31
Weapon Violation	1			TOTAL	14,361

*Note: Number of incident types may not accurately reflect the number of violations, charges or actions taken, where multiple occur under one incident type.*

## **PROCUREMENT AND GRANTS MANAGEMENT**

Metrics:	Value of Competitive Grants Obtained	\$600,856
	Number of Projects Publicly Bid	11

The Procurement and Grants Office has two primary goals; to maximize the value received for every taxpayer dollar spent, and to support the community by partnering with federal, state, and local organizations to accomplish Town goals.

The office aggressively pursues grant opportunities at the local, state and federal levels. During the first full year of operation, the office participated in seventeen grant applications, nine of which received an award. In all, over \$600,000 in competitive grants were awarded to Hopkinton during 2019. In these efforts, the office worked collaboratively with the Town Manager, as well as the Fire, Facilities, Land Use, Library, Police, and Information Technology Departments; and the Parks & Recreation Commission and the Board of Health. These awards make the community a safer place, help protect sensitive electronic information, and ensure the continuation of critical services and infrastructure in the event of an emergency.

With these accomplishments in hand, there is still much more work to be done. In 2020, the office will continue to pursue grants with a focused effort on obtaining resources that further Town strategic goals, while reacting swiftly to take advantage of unexpected opportunities and to respond to exigent conditions.

The office also facilitates the Town's legally compliant purchase of high-quality materials, equipment, and services at best value. Our graded approach to procurement formality prioritizes integrity, value, ease of use, and effectiveness. The office applies additional value-adding bidding and purchase processes when legally required or when justified by value-seeking opportunities.

The office encourages departments to utilize local, state and federal resources to acquire goods and services that leverage the collective buying power of many communities. These partnerships allow the Town to purchase higher quality goods at a lower price. Building and public works construction projects are publicly advertised to promote fair and open competition.

Priorities in 2020 will include evaluating purchasing strategies that further our efforts to maximize the value received for every dollar spent, documenting business processes, expanding on our commitment to transparency, and improving our ability to monitor and evaluate the Town's spending.

Key 2019 accomplishments include:

- The award of a FEMA SAFER Grant to provide \$548,000 over three years to support the addition of four new firefighters
- Awards to purchase equipment aimed at reducing cancer rates among those in the fire service
- An award from the Commonwealth to participate in the Municipal Vulnerability Preparedness program, aimed at improving the Town's resiliency from the effects of climate change
- Public advertisements of 11 vertical and horizontal construction projects including the Fire Station HVAC Replacement, Center School Feasibility Study, and Replacement of the EMC Playground

I would like to express my deep gratitude to all Town residents, volunteers and employees, both past and present, who make Hopkinton such an outstanding community.

Respectfully submitted,

Benjamin Sweeney, CPA  
Procurement and Grants Manager

## PUBLIC SAFETY - COMMUNICATIONS

Metrics:	Number of calls logged	14,650
	Total calls received on 911	3,078

In 2015 communications for public safety in the Town of Hopkinton underwent a major change. Though the Hopkinton Police Department had been staffed with civilian dispatchers for many years, the Hopkinton Fire Department was utilizing permanent firefighters for their dispatching duties. In October of 2015 the Hopkinton Public Safety Communications Center was created. All public safety communications for the Town of Hopkinton would now be combined into its own, stand alone, professional department. Staff doubled, two dispatchers were assigned to every shift, and the police dispatchers began their role as fire dispatchers as well.

The creation of the Hopkinton Public Safety Communications Department has proved invaluable to the Town of Hopkinton. We have returned firefighters to the streets responding to the ever increasing calls for service. Additionally, with adding a second dispatcher to every shift, we are able to more efficiently carry out our duties as we are now able to work as a team toward the common goal. In October of 2019 the position of Communications Director was created, thus allowing the Hopkinton Public Safety Communications Department to truly operate as an independent department. Dispatch Supervisor Meaghan DeRaad, who has served the community for 20 years, was selected to take the lead of the new organization. Since its inception the Public Safety Communications Department had been operated by the Chief of Police, the reins have been passed from the Chief Lee to Director DeRaad.

Responding to people in need is the number one priority of the dispatchers. In 2019 the Communications Department dispatchers logged a total of 14,650 incidents. Many of the requests for service come to the dispatchers via the State's 911 system. The Public Safety Dispatchers answered a total of 3,078 incoming calls via the 911 system in 2019. Dispatchers are expected to answer 911 calls within 10 seconds. I am proud to report that our dispatchers not only met that goal, they exceeded it with an average of only four seconds. Dispatchers spend an average of two minutes and nine seconds on a live 911 call. In this short time they are gathering vital information for the responding units, such as location, nature of the incident, and gathering updated information for the responders. Dispatchers are also trained to provide lifesaving instructions to callers on a wide range of emergencies, from CPR, to seizures and wound care.

2019 our staffing levels remained the same from start to finish. We did not hire any dispatchers, and no dispatchers resigned. We did welcome back Dispatcher Evan Brooks from his 2018 military deployment. We are very happy to have him home safe and we are thankful for his service.

The dispatchers are truly the "heartbeat" of the public safety team, without them the system would fail. They do so much behind the scenes to help the police officers, firefighters, and the public on a daily basis. The current dispatchers that we have on our team are just that, a Team. They all work very well together, help each other out and back each other up when needed. It really is a well-oiled machine!

Our 2019 staff with their years of service:

Full-Time Dispatchers

Dispatcher Evan Brooks, 11 years of service\*  
Dispatcher Nicole Corsi, 4 years of service  
Dispatcher Cynthia Valovcin, 4 years of service  
Dispatcher Braedyn Luiz, 4 years of service  
Dispatcher Brenda Stanley, 2 years of service  
Dispatcher Kevin Riess, 2 years of service  
Dispatcher Farai Sithole, 2 years of service  
Dispatcher Kiley Davis, 2 years of service

Part-Time Dispatchers

Dispatcher Steven Iadarola, 19 years of service\*  
Dispatcher Jane Rathburn-Goodman, 13 years of service\*  
Dispatcher Claudia "Patricia" Rodas, 3 years of service\*  
Dispatcher Benjamin Campbell, 3 years of service  
Dispatcher Ryan Reilly, 2 years of service  
Dispatcher Brittany Firth, 2 years of service  
Dispatcher Brittney Remillard, 1 year of service

\*Denotes years of service in their current role. They have worked in other capacities (full time and part time) prior to their current role or they may have left employment and returned.

A few goals on the horizon for the Communications Department are:

- Establish a community outreach program
- Upgrade the workstations in the communications center for enhanced efficiency
- Continue to deliver the best possible services to those who live in, work in or visit the Town of Hopkinton, in support of the community's continued growth.

I'd like to take this opportunity to thank the residents of the Town of Hopkinton for their continued support and I look forward to building the relationship between the Communications Department and the community. I'd also like to thank the other Town departments we work so closely with. Most importantly I'd like to thank each and every one of the dispatchers for their hard work and dedication to this Town every day. Without them, our Public Safety system would not be the same.

Respectfully Submitted,

Meaghan L. DeRaad  
Communications Director



Hopkinton Public Safety Communications Center



Dispatcher Brooks upon his return from deployment



Dispatchers Brooks, Sithole, Valovcin, and Riess attending Survive & Thrive: Stress Resilience Training in March of 2019





Dispatchers Firth and Corsi serving salads at the Senior Dinner



Dispatcher Valovcin working the Common Command Post for the 2019 Boston Marathon start

## **School Committee Annual Report**

2019 was a year of growth and much work in the Hopkinton School District. The School Committee was comprised of five volunteers from the community who brought diverse perspectives and life experiences to serve. Members brought professional experiences in the spheres of wellness, elementary and higher education, ethics, social work, finance, business, data analysis and project management. While perspectives and life experiences were varied, the Committee's commitment to quality public education was a binding force. Collectively, the Committee took seriously the responsibilities entrusted to it, which include:

- Listening to and understanding the needs of the Students and School Community;
- Shaping the vision, mission and goals of the Hopkinton Public Schools;
- Establishing and monitoring the annual budget;
- Hiring, managing and evaluating the Superintendent; and
- Setting and reviewing district policies and practices.

To fulfill and support these functions, the School Committee actively listened and partnered with the School Community and District Educational Leaders, setting discussion topics through meeting agendas, reviewing material presented by the Superintendent's office, seeking clarifications, serving on a variety of sub-committees and acting as liaison to many local organizations.

### **Goals**

Goals - strategic and operational were drawn out in 2019 by the District Leadership and supported by the School Committee. These included the District Strategic Plan for academic years 2019-2022, School Improvement Plans, Superintendent's Goals, and for the first time, based on Massachusetts Association of School Committee's (MASC) recommendations, the School Committee's own defined goals. Goals at every level were guided by the school community's needs and aspirations. These were related to enrollment growth, valuing individual pathways and wellness, building communities of collaboration, honoring diversity, communication and stakeholder partnerships.

### **Policies**

Review of policies was prioritized to align with Massachusetts General Law, reflect current district practices, minimize operational deficiencies, and align with community values. The Committee reviewed and approved new and existing policies in support of inclusivity and appreciation of diversity. Additionally, we revised and approved policies which reinforce our zero-tolerance of harrasment and discrimination within the schools. The policy working group also began a process to streamline policy cross-referenced forms and procedures by simplifying the coding used to identify these documents. The Committee continues to welcome community feedback with regard to our policies.

## **Identified Budgetary Needs**

A growing student body and their academic and wellness needs meant ensuring adequate staffing, learning spaces, transportation, technology supports, teacher training and curriculum updates. These were presented during budget season but also year round to the School Committee. As part of its work, the Committee continues to review requests, provide feedback, and oversee the spending. An annual operational budget of \$48mm was presented and successfully approved by the taxpayers at the Annual Town Meeting, and an additional \$1.3mm towards capital requests. At the Special Town Meeting in December, \$10mm in requests related to our High School Extension and portable classrooms at Elmwood and Hopkins were approved.

Grants and Gifts also supported much work in the district, which were reviewed and accepted by the Committee. A notable mention for 2019 are the gifts from various community members and organizations towards the White House interior renovation. The White House supports learning and life skill building spaces for the 18-22 program in the district. Another noteworthy mention is a grant from Hopkinton Education Foundation for Hopkins School 'Movement to Maximize Mastery'. This grant allows incorporating kinesthetic and tactile experiences into learning social studies and mathematics for our 4th and 5th Graders.

## **Sub-Committees and Community Outreach**

School Committee members lead and/ or actively participated as liaisons on several sub-committees with varied goals in 2019. The Website Sub-committee oversaw the design, development and implementation of a new school district website. The new district website serves as a vital communication tool for the school community. The School Calendar Sub-Committee was created with an intent to review the HPS Calendar in light of the changing demographics in the district and the need to review holidays and observances to accommodate student needs. The Growth Study Committee is a town-wide initiative, and a strong collaboration has been formed in this work through member participation and information exchange.

School Committee members conducted Office Hours at various locations such as the Spoon, Hopkinton Public Library, Legacy Farms, Farmers Market and the Senior Center. Members participated in various events such as MLK Jr. Day, Community Reading Day, Kenya Day, eHop Know Your Vote, eHop community info sessions, Public Forum for Strategic Plan, Public Forum for Capacity Study, SEPAC Parent Info Nite, Unified Track Event, Top of the Hill, and several other community events. Through each of these interactions, School Committee members got an opportunity to directly interact with the School Community. Besides these venues, the School Committee continues to encourage community members to engage via email and the public comment section of its Regular Meetings.

In service of Hopkinton, we remain

Meena Bharath, Chair

Nancy Cavanaugh, Vice-Chair

Jenn Devlin, Member

Amanda Fargiano, Member

Meg Tyler, Member

## SUPERINTENDENT OF SCHOOLS

While we typically begin the Annual Report with a discussion of Hopkinton's educational accolades, the standout feature of Hopkinton's 2018-2019 school year was the increase in our student enrollment. According to the District's Student Information Management Data, which is submitted annually to the Department of Elementary and Secondary Education, Hopkinton's student population grew from 3,716 in October of 2018 to 3,893 in October of 2019--an increase of 177 students. These students joined our schools without the addition of any new classroom space; therefore, one can assume that in the 2018-2019 school year, our schools were teeming with eager learners!

Despite the enormous growth, Hopkinton maintained its excellent programming, rich and rigorous curricular offerings, and exceptional instruction. Accordingly, *US News and World Report* ranked Hopkinton High School 6th among high schools across the state while *Niche* rated Hopkinton the 4th best place to raise a family, with the public schools coming in at 14th in Massachusetts. The Commissioner of Education deemed Hopkinton High School one of only four high schools to be named a "School of Recognition," and almost 90% of the students who took over 1,110 AP tests earned a passing score. So much to be proud of!

The schools do not exist on an island, of course. In fact, it is only with the ongoing support of the community that students' talents are nurtured and individual needs are met. Administrators, faculty, and staff pride themselves on an education focused on the whole child, as Hopkinton students are growing into a world so rapidly changing that it is impossible to predict the kinds of roles students might inhabit as adults and citizens.

This past year, in collaboration with other town departments, elected officials, and town boards, the school district worked to gain approval of a \$48,044,950 budget at the May 2019 Annual Town Meeting, a 6.63% increase over the previous year. Such an increase reflects the value this community place on its public schools.

In planning the budget, the School District aligned spending with the School Committee's Strategic Plan, the needs of students in our classrooms, and key initiatives identified in the School Improvement Plans. Central Office administrators, building principals, and other department heads conducted a multi-step, rigorous review of the budget within each department. These district leaders articulated budget priorities in a transparent, data-driven manner while maintaining and promoting a PK-12 vision of instructional excellence. Our administrators and district leaders must be commended for their collaborative efforts and focus on continuous improvement.

The FY20 budget accomplished the following goals:

- Maintaining Hopkinton's exceptional academic and extracurricular programs
- Offering curriculum and instruction that meets the needs of all learners
- Adding teachers and support staff to accommodate increases in student population
- Growing social-emotional instruction and supports
- Supporting student safety measures
- Continuing to build technology programming
- Developing curriculum aligned with newly adopted social studies standards
- Using student learning data to plan and adjust instruction

In addition to the general budget, Town Meeting also supported the following capital articles related to the school district:

- System wide security upgrades
- System wide School Technology
- Facilities Improvements Districtwide
- Roof engineering for Hopkins Elementary School and Hopkinton Middle School
- Wetlands Order of Conditions
- Kitchen Equipment
- Hopkinton Middle School boiler replacement
- Van for Special Education
- School Bus Parking Lot
- Capacity Study

As the Superintendent of the Hopkinton Public Schools, I am proud to lead a district of administrators, educators, health practitioners, and support personnel who play so many roles to ensure the best possible education for the students of Hopkinton. In the coming years, the community will need to establish a plan for the expansion of its current schools or the construction of new schools, as dictated by the projected increases in student enrollment. Simultaneously, the District Leaders shall continue to ensure instruction that balances basics with innovation, to grow new programs, and to provide every child with an education that focuses on the learning journey, not just the destination.

Respectfully submitted,

Carol Ann Cavanaugh, PhD  
Superintendent of Schools

## MARATHON SCHOOL

Hopkinton continues to be a community in which families choose to raise their children for the quality of our schools. Our enrollment story clearly supports this mindful choice. The 2018-2019 school year was our second school year in our new building located at 129 Hayden Rowe Street. Marathon Elementary School provides high quality early childhood education for Hopkinton's youngest learners, preschool - first grade. The 2018-2019 school year began with a K/1 enrollment of 486: 226 first graders, 260 kindergarten students, and 70 preschoolers. By the fall of 2019 we had expanded to 563 at K/1; 294 first graders and 269 kindergarten students with 80 preschoolers.

The essential focus at our level continues to be meeting the needs of all learners and supporting the whole child in a proactive manner, establishing a strong foundation for all students. An excellent Early Childhood program is critical in providing students with a successful beginning at school. Continuous improvement is intrinsic to our educational programming. As we build upon previous learnings and current research, for both students and staff, our ability to meet the needs of all improves. During professional development opportunities, building based meetings, and weekly Professional Learning Community meetings (PLCs), staff regularly review and revise curriculum, assessment, and instructional practices. Teacher collaboration positively impacts student growth and facilitates adjustment to instructional practices. Supporting the alignment to state standards, district standards, and grade level consistency are Curriculum Teacher Leaders (CTLs) in the areas of English Language Arts, Math, Science, and History/Social Science, alongside an Elementary English Language Arts Coordinator as well as an Elementary Math Coach.

School Improvement Plan (SIP) goals align with the District Strategic Plan. This focus is on student growth, the adjustment to practice, and the creation of a respectful school environment. Grant work facilitates our improvement in two key areas: robust language rich environments and positive behavior supports. Teams of educators are participating in this grant work alongside colleagues from Elmwood and Hopkins, which promotes improvement within as well as alignment between the elementary schools. Grant teams facilitate staff learning and implementation at the school level.

In June of 2019, first grade teachers Mark Boisvert and Nancy Fiorentino, kindergarten paraprofessional Christine Hamilton, and preschool paraprofessional Lydia Munger retired. Collectively, these educators dedicated over 100 years to teach Hopkinton students. Each left an indelible mark that spanned generations. We wish these educators well as they begin a new chapter in life.

New staff joined Marathon in 2019: kindergarten teacher Julianne Murphy; first grade teachers Alicia Aniello, Joshua Boule, and Michelle Yazdi; adjustment counselor Kirsten Gleason transitioned from the high school; intensive special needs teacher Tammy McGee; and paraprofessionals Christine Coombs, Elizabeth Dube, Diane Jochim, Megan Karb, Shilpa Kumbham, Lisa Lekas, Kristina Long, Kemberly Mauricio, and Corinne Power.



We are fortunate to have strong community groups that support Marathon Elementary School in an ongoing manner. The Hopkinton Parent Teacher Association (HPTA) has sponsored a variety of enrichment activities, including performances by Pumpernickel Puppets, storyteller Len Cabral, and character education singer Johnny the K, along with hands-on science experiences facilitated by the Discovery Museum. The Hopkinton Education Foundation (HEF) continues to provide grant opportunities for educators. Most recently, HEF supported "Windows and Mirrors," which added literature to our media center that allows students to see themselves positively reflected in books and understand cultures different from their own.

Parents had a presence at Marathon in a variety of roles including mystery reader, center facilitator, library volunteer, and time for teachers volunteer. Parents respond to the call for volunteers without hesitation. This support enables us to do much and for that, we, the staff and the students,



We thank all families who support our school for everything from at home coordinating classroom volunteers to reading with students in class. All volunteers contribute to our Marathon Elementary School community. We are grateful to be in the supportive Hopkinton community.

Respectfully submitted,

Lauren Dubeau, Principal





## **EDWARD HOPKINS SCHOOL**

Hopkins School began the 2018-2019 school year by welcoming 549 students to school on August 29, 2018. Hopkins' total enrollment represented 272 fourth graders and 277 fifth graders. Hopkins School operated with 24 classrooms of students, making the average class size approximately 22.9 students per classroom at the start of the year. In addition to core instruction in Reading, Writing, Math, Science, and Social Studies, students participated in a well-rounded offering of Physical Education, Health, Art, General Music, and Techno-Library.

Hopkins celebrated a school-wide theme of "All in this Together" throughout the school year to highlight the importance of community. Hopkins launched the year with an "Opening Ceremony" with a viewing of a faculty-made lip synch. It ended with a "Closing Ceremony," complete with National Park Team banners and a whole school "dance party." Among the many spirit days and Whole School Meetings, the school celebrated a "Random Acts of Kindness" Week, "Be Fearless, Be Kind" Week, and an "I Am" march. The school year Principal's Cabinet and the school's HAWK Squad developed student leadership, organized service projects, and promoted community building.

There were a number of faculty and staff changes during the 2018-2019 school year as a result of resignations, moves, and programmatic changes from the previous year. Mrs. Vanessa Bilello began her third year as the Principal of Hopkins School after serving as the Assistant Principal for two years, and Ms. Julie Babson continued as the Assistant Principal. Mrs. Moira Motyka was hired as a grade 4 classroom teacher and Ms. Soyoung Kim in the role of ELE Teacher. Mrs. Lynn Canty was hired as a new paraprofessional, and Mr. Russell Shade joined the staff in the role of BCBA. Mr. Steve Smith assumed the role of Head Custodian upon retirement of long-time Head Custodian, Mr. Ed Flannery.

Analysis of curriculum, instruction, and assessment was the focus of grade level and faculty meetings. A major focus for staff professional development centered on literacy, including the continued adoption of SRSD writing (Self-Regulated Strategy Development), as well work focused on improvement of guided reading instruction. Another major area of focus was development of a scope and sequence of social studies instruction, aligned to the new Massachusetts Frameworks, as well as the launch of the Eureka math curriculum. Teachers strived to make data-driven and evidence-based decisions in order to improve student outcomes. Data points included results from the Massachusetts Curriculum Assessment (MCAS), STAR Math and Reading, the Benchmark Assessment System (BAS), the QRI Reading assessment and classroom-based assessments such as math unit tests and writing samples. The results of these assessments helped inform teachers' instructional decisions and

determined which interventions, extensions, and supports might be necessary for students to make expected growth and progress.

Morning Meetings, consistent teacher language, and an emphasis on character education are ways in which Hopkins School maintained a respectful school and classroom community. Continued use of the Responsive Classroom (RC) approach to education could be seen throughout Hopkins with an additional focus of growing school-wide PBIS (Positive Behavioral Interventions and Supports) structure. There was a strong push to further implement Social Emotional Learning programming at Hopkins through such efforts as Understanding our Differences (disability awareness), mindfulness practices, and yoga enrichment. The significance of each student and recognizing our similarities, strengths, and differences were key in creating an environment conducive to learning and growth.

The Hopkins School Council met throughout the year. The Council reviewed budgetary proposals and programmatic changes, and provided guidance on the School Improvement Plan (SIP); they also contributed to the planning for improvements for the report card. The SIP was aligned to the District Strategic Plan. The Council members included parent representatives Ms. Dawn Ronan, Ms. Kimberly Cooper, and Ms. Amanda Robichaud; community representative, Ms. Christine Chapman; and faculty representatives, Ms. Vanessa Bilello, Ms. Julie Babson, Ms. Lauren Pardee, Ms. Carly Audet, and Ms. Rachel Siegel.

Strong community support continued to be evident at the Hopkins School during the 2018-2019 school year. The Hopkinton Parent Teacher Association (HPTA) continued its efforts to support students and teachers by volunteering and fundraising on behalf of Hopkins' students. Fundraising supported enrichment programs, such as poet Lyn Hoopes, Origamido, and classroom yoga lessons. Additionally, the Hopkinton Education Foundation (HEF) awarded Hopkins teachers with grants.

Several events highlighted the community spirit at Hopkins School. The school held its annual Spring Curriculum Expo. This year's theme was Digital Citizenship/Safety and featured a speaker, Ms. Katie Greer. Another highlight included the 5<sup>th</sup> Grade Talent Show. Our fifth grade students showcased their many talents and class spirit by entertaining parents and community members. All proceeds from this event went to benefit the school's popular Peer-to-Peer program that fosters friendships between disabled and non-disabled students. Improving and maintaining the quality of the Hopkins School experience for our 4<sup>th</sup> and 5<sup>th</sup> graders would be an impossible endeavor without the support of the community, District Administration, parents, and teachers. In summary, the success of the 2018-2019 school year was due to the efforts of many individuals working to 'learn, create, and achieve together.'



## ELMWOOD SCHOOL

Elmwood School houses all second and third-grade students attending Hopkinton Public Schools. As of October 2018, 553 students were enrolled at Elmwood School. This is an increase of forty-nine students from the 2017-18 year. There were eleven second-grade classrooms with a total of 286 students and twelve third-grade classrooms with a total of 267 students. Class sizes averaged 20-23 students per class.

In the spring of the 2018-19 school year, Sara Hollingshead and Lisa McLaughlin were hired as second-grade teachers and Lauren Cook was hired as a third-grade teacher, for the 2019-20 school year. Adding these positions addressed the need for additional teachers as well as replacing a retired teacher. We are very excited to welcome these enthusiastic educators who share a passion for teaching and an enthusiasm for learning. Each brings their own expertise in working with young children and their previous experiences bring wonderful strengths to share with Elmwood School students and staff.

According to State data, Elmwood School continues to perform well in both ELA and Math MCAS. Our student success is due to the hard work of Marathon and Elmwood School teachers who continue to focus on effective, high-quality instruction to meet the needs of all students. PLC work continues to focus on student data and adjustment to practice, which also contributes to student success.

The primary focus areas of Professional Development opportunities for classroom teachers during the 2018-19 school year was Math instruction, Literacy instruction, and Social-Emotional Learning. Curriculum Teacher Leaders (CTLs) for each grade level in English Language Arts, Math, Social Studies, and Science continue to reflect on and adjust curriculum maps at each grade level to support student growth, teacher adjustment to practice, and the creation of a respectful school environment. The maps also serve to provide essential alignment between the three elementary schools. Curriculum Team Leaders took the lead in many professional learning community meetings throughout the 2018-19 school year and facilitated professional collaboration among grade-level staff.

Elmwood staff continued to implement Responsive Classroom practices through direct instruction in daily routines and school-wide expectations. Expanding knowledge of this positive approach has resulted in consistent practices across elementary schools while using a common language throughout the district. This year we began the conversation regarding the implementation of PBIS, or *Positive Behavioral Interventions and Supports*. An Elmwood team was chosen to begin the work of attending Professional Development/Trainings in order to learn how to add this wonderful tool to our professional toolboxes schoolwide.

Elmwood School continued to benefit from the support of the HPTA who organized and supported many wonderful activities at Elmwood School. We enjoyed two school-wide book fairs this year. The HPTA also sponsored the costs of Michael LaFosse--the Origami Guy, and The Boston Tea Party for third graders. Second graders enjoyed a

visit from Drumlin Farm and a Potato Hill Poetry experience. All students at Elmwood School benefited from a year-long subscription to *Scholastic News* for the third year. In addition, we celebrated Literacy with our second school-wide “March Madness” reading event that included 8 brackets and matchups and a school assembly where our Elmwood School “Favorite Pick” was announced with balloons and cheers! Each classroom and the library were given eight 2018 new release non-fiction hardcover books to enjoy and the event was completely funded by the HPTA. Cindy Fitzgibbon of Channel 5 News, visited and delivered her weather presentation to both grades 2 and 3. Her visit was timely and coincided with our grade 3 science curriculum.

The Kenyan runners, sponsored by John Hancock, Inc., returned to Elmwood School once again, as part of the “Scholars and Stars” Program. Kenyan elite marathon runners have been a tradition at Elmwood School since April 1993. The day included a rally in the school’s gym and classroom visits where students and runners shared traditions, motivation, and inspiration. The event continues to be a highlight of the school year.

In summary, Elmwood School was successful in 2019, due to the commitment and combined efforts of the Superintendent of Schools, the Hopkinton School Committee, the Elmwood School Community, Parents, Teachers, and of course, our Little People.

Submitted by,

Anne M. Carver, Principal

## HOPKINTON HIGH SCHOOL



Enrollment at Hopkinton High School for the 2018-2019 school year was 1229: an increase of 47 students from 2017-2018.

Our work as a school community, as always, was guided by our School Improvement Plan. The HHS School Council meets regularly to discuss the strengths and areas for growth of our school, eventually resulting in our annual School Improvement Plan. Many thanks to the School Council Members who shaped our 2019-2020 School Improvement Plan: staff members Justin Pominville, Patricia Noblett, Shannon Allberry, Lee Greco, Kiely Murray, and Kristen Murphy; community representatives Ron Fosiy and Christine Chapman; students Alexander Matsoukas, Allison Fu, Danielle Vundia, David Stedt, Emmanuel Barris, Grace Young, Mia Carboni, Hannah Ianelli, Jeremiah Ramirez, and Harini Thatigutia; and parents Alexis Miller, Allison Murphy, Beth D'Alleva, Christne Perlov, Diane Bird, and Maureen Belger. This group was selected to offer important insights and perspective that led to an informed set of goals in 2019 focused on: 1) developing a vision of the graduate that accurately encapsulates the priorities of the Hopkinton High School community, and 2) investing in the social, emotional, behavioral and physical well being of our students, and 3) planning for facility, staffing, and equipment needs and accounting for the evolving profiles of students and a growth in student population.

In looking to meet the needs of students related to these goals above, we are in the beginning stages of developing our vision of the graduate which emphasizes a holistic view of expectations for students, including transferable skills, content, understandings, and disposition such as self efficacy, social awareness, self management, and growth mindset. Our hope is that students will possess these skills by the time they graduate from Hopkinton High School and we will develop a method of assessing a student's progress toward that vision.

In addition, through a generous donation from the Mental Health Collaborative, we partnered with Challenge Success, a non-profit organization out of Stanford University. Challenge Success provides schools and families with the information and strategies they need to help create a more balanced and academically fulfilling life for their kids and to help communities

redefine success. As part of our work with Challenge Success, we administered a survey to both parents and students in November focusing on topics such as curriculum, assessment, homework, school schedule, the college process, and a healthy school climate. We greatly value input from our families to better understand what we are doing well and what we can be doing better to ensure our students' well-being and engagement with learning. We are looking forward to analyzing the results in 2020 and making the appropriate changes, such as a master schedule that incorporates time during the day for students to access teachers for additional support, as we continue our work with social-emotional learning.

As with other schools in the district, we have experienced a significant growth in enrollment this past year. We have been working closely with the central administration and town. We conducted a building capacity study and are hopeful to start construction on six new classrooms at the high school in 2020. In addition to addressing the increased class sizes and enrollment, we have added additional staff, created a fourth lunch period, and will be starting to allow juniors to have privileges to leave the building when they have a free period. The philosophy behind this is to foster the development of important skills in our students such as time management and making good choices.

Hopkinton High School is consistently looking at different ways to enhance the students' learning experiences while proactively addressing difficulties they may encounter. Student stress continued to be an area where we focused our attention. This year we adopted multiple mindfulness practices that were modeled to staff in faculty meetings. These practices were incorporated in the classroom by several staff members as well. In addition to stress management strategies, the student's voice has been incorporated into various aspects of the school community including participation in hiring committees, monthly meetings with administration to discuss current issues at HHS, and various surveys.

This year we also made the change to have Hiller Days every Friday. On Hiller Days, the school will open at the normal time and buses will run on a regular schedule. However, first period does not start until 8:15 am, so students are not expected to be at the high school until that time. If students come to school prior to 8:15 am, they can go to the library, cafeteria, athletic center, or counseling office. As usual, breakfast will be available in the cafeteria and, in addition, the fitness center will be available for student use. Our goal in creating Hiller Days is to provide teachers with more common planning time and to also explore a later school start time.

This year high school administration worked with counselors and school leaders to bring in a school-wide or grade specific presentation on pertinent topics of concern related to student social and emotional development. Some of these presentations addressed topics such as raising a well balanced child, the secret life of teens, emotions and the human brain, marijuana's effects on the teenage brain, bullying and harassment, dating violence and healthy relationships.

After a two year process, we have completed our Stage 1 curriculum work, which articulates what proficiency looks and sounds like in content areas with a focus on depth of understanding

and critical thinking. Courses are now formatted in a common way and are available online for teachers, students, and parents to access. We also continued our focus around fostering a more collaborative culture open to dialogue and trust amongst faculty and staff. We encourage all staff members to conduct multiple peer observations of colleagues throughout the year. We are also focusing on addressing the many transitions (e.g. 8th to 9th grade, transfer students, senior year to college), so that students' needs are met and they will be prepared to not only participate, but to excel in their new school environments.

In November of 2019, teachers from the history and chemistry departments participated in a district-sponsored Guided Inquiry Design training. Dr. Leslie Maniotes, an expert in the field, conducted the 3-day workshop, which focused on ways in which our educators can guide students in deep, engaging learning through the practice of having them ask questions, identify a process for identifying answers and information, and share their learning in meaningful ways. This training encouraged collaboration among teachers and it emphasized classroom practices that focus on the value of student engagement in the learning process.

Also this year, Hopkinton also partnered with The Highlander Institute and The Education Cooperative (TEC) to participate in the Fuse Fellowship Program. The mission of the Fuse Program is to develop our capacity to offer varied learning opportunities for students, such as personalized and blended learning. The Fuse Fellowship "strives to share, implement, evaluate, and scale best practices" by bringing together educators from Hopkinton and other Massachusetts school districts. The name Fuse represents the way in which this experience is designed to "ignite" a movement and purposefully engage educators (from within and outside of HHS) with the intention of promoting professional growth. Two HHS teachers are serving as Fuse Fellows for other MA school districts, while HHS teacher volunteers are collaborating with our assigned Fuse Fellows, who are teachers in neighboring school districts.

In the classroom, our MCAS scores were recently published and 85% of last year's 10<sup>th</sup> grade students (Class of 2021) scored Exceeding/Meeting Expectations for ELA, 88% for Math, and 95% scored Advanced/Proficient for Science. Our advanced placement scores were also very strong. For example, in May 2019, 468 students took a total of 1073 AP exams, in 26 different subject areas and 88% of these exams received a passing score of three, four or five. Lastly, 93% of the Class of 2019 are pursuing higher education, with 92% attending a 4-year college or university. Also important to note, 66% of our students with an Individualized Education Plan (IEP) from the Class of 2019 are attending college. In addition, Hopkinton High School continued to be recognized both locally and nationally in 2019. Once again, we were ranked as one of the top high schools in Massachusetts according to US News & World Report as well as other publications. HHS also received a designation of Meeting or Exceeding Targets from the Massachusetts Department of Education.

We welcomed eleven very talented new educators to our staff including a new Executive Secretary to the Principal, an Athletic Director, Athletic Trainer, Math teacher, English Teacher, two Science Teachers, two World Language Teachers, a School Counselor, and an Adjustment Counselor.



In additional programs, we had over 100 high school students attend trips abroad to Athens, Rome, Sorrento, France, Beijing, Shanghai, and Costa Rica. We also hosted eighteen international students through our F-1 visa program. Each student attends high school full time while living with a host family from Hopkinton. This is a rich, cultural experience both for the visiting students as well as students at our school.

Overall 93% of the Class of 2019 went on to further education, with 92% enrolling in a four-year college. The colleges they matriculated at are:

American University	University of Denver	Massachusetts Institute of Technology	Sacred Heart University
Arizona State University	Emerson College	Massachusetts Maritime Academy	Saint Joseph's College - ME
University of Arizona	Emory University	University of Massachusetts, Amherst	Salve Regina University
Assumption College	Endicott College	University of Massachusetts, Boston	University of South Carolina - Columbia
Babson College	Fairfield University	University of Massachusetts, Lowell	University of South Florida, Tampa
Bentley University	Fitchburg State University	McGill University	St. Olaf College
Berklee College of Music	Framingham State University	Merrimack College	Stonehill College
Boston College	Georgetown University	Miami University, Oxford	Suffolk University
Boston University	University of Hartford	University of Miami	Syracuse University
Bowdoin College	College of the Holy Cross	University of Michigan	University of Tennessee, Knoxville

Bridgewater State University	University of Illinois at Urbana-Champaign	Middlebury College	Texas A&M University
Bryant University	Indiana University at Bloomington	University of New Hampshire at Durham	Texas Christian University
California State University, Long Beach	Ithaca College	The University of North Carolina at Chapel Hill	Tufts University
California State University, Los Angeles	James Madison University	Northeastern University	University of Utah
University of California, Irvine	Johnson & Wales University (Providence)	Northern Vermont University - Johnson	Vassar College
University of California, Los Angeles	Kansas State University	Norwich University	University of Vermont
University of California, Santa Barbara	Kenyon College	Oberlin College of Arts and Sciences	Villanova University
The Catholic University of America	Kettering University	Occidental College	Virginia Tech
Chapman University	Lehigh University	Old Dominion University	Wentworth Institute of Technology
Clark University	Lesley University	Pennsylvania State University	West Virginia University
Clemson University	Loyola Marymount University	University of Pennsylvania	Western Michigan University
Coastal Carolina University	Loyola University Maryland	Providence College	Western New England University
Colby College	University of Maine	Purdue University	Western University

University of Colorado at Boulder	Manhattan College	Quinnipiac University	Westfield State University
Colorado School of Mines	Marquette University	Rensselaer Polytechnic Institute	Wheaton College MA
University of Connecticut	University of Maryland, College Park	University of Rhode Island	William & Mary
Dartmouth College	Massachusetts Bay Community College	Rhodes College	University of Wisconsin, Madison
Dean College	Massachusetts College of Pharmacy & Health Sciences (MCPHS)	Rochester Institute of Technology	Worcester Polytechnic Institute
University of Delaware	University of Massachusetts Dartmouth	Roger Williams University	Worcester State University

Twelve students in the Class of 2019 were named National Merit Commended Scholars: Matthew Bianculli, Sara Cahill, Matthew Dempsey, Priya Hedge, Eva Kuruvilla, Hui Xian Grace Lim, Matthew Long, Andrew Palleiko, Tess Papagni, Claudia Stedt, Jane Stillwell, and Alexander Wojcik. Two students in the Class of 2019 were named National Merit Semifinalists: Abigail Fischer and Sarah Kang. These students scored among the highest throughout the nation.

Two hundred and twenty students at Hopkinton High School earned the designation of 2019 AP Scholar by the College Board in recognition of their exceptional achievement on the college-level Advanced Placement Program (AP) exams.

In the Class of 2019, 70 Hopkinton High School graduates were offered the John and Abigail Adams Scholarship. This award qualifies these students for four years of a tuition credit at any of our state's public colleges and universities. These winners earned the honor by being among the top scorers on the MCAS exams taken in their sophomore year.

### **Science**

Hopkinton High School celebrated the 31<sup>st</sup> annual Science and Engineering Fair during the 2018-2019 school year. Eighty-four students participated in the program, designing and executing 51 original research projects throughout the year and presenting at the school fair in February. This was the largest fair in school history.

Several students also went on to present their work at various local, regional and state competitions. We had our best state-level performance in years. One notable highlight - junior Advait Nene won second place overall at the Massachusetts State Fair for his project on proton beam radiation.

Results from this year included:

## HHS Science and Engineering Fair

1st Place - **Rohan Minocha**

*Systems & Methods  
for Automated  
Programmable  
Dispensing of  
Medication*

2nd Place - **Advait Nene**

*Patient Specific  
Delivery of Proton  
Beam Radiation*

3rd Place - **Simran Kaur**

*The Mystery Behind  
Aerial Warfare*



2019 Valerie Lechtanski Prize for Perseverance:

**Mantra Rajkumar** - *Spice Polyphenols as Novel Prebiotics*

## Worcester Regional Science and Engineering Fair

### 2nd Place Awards:

**Alisa Stolyar & Alannah Miller** - *Let's Yeet This Wheat: Removing Gluten From Fryer Oil*

**Rohan Minocha** - *Systems & Methods for Automated Programmable Dispensing of Medication*

**Fariha Fardin** - *Spill The Tea, Sis: Can Green Tea Prevent & Cure Cancer?*

**Advait Nene** - *Patient Specific Delivery of Proton Beam Radiation*

**4th Place Awards:**

**Thrusha Puttaraju** - *Doublesex Involvement in Fruit-Fly Aggression*

**Elan Rosen & Shazain Khan** - *Engineering of Congenic Huntington Fibroblast Cell Lines, Using CRISPR*

**Tyler Rhodes** - *Early Wildfire Detection Through Thermal Imaging and Drones*



**Massachusetts State Science and Engineering Fair**

**1st Place Awards:**

**Advait Nene** - *Patient Specific Delivery of Proton Beam Radiation (2nd overall, \$7500 prize)*

**2nd Place Awards:**

**Thrusha Puttaraju** - *Doublesex Involvement in Fruit-Fly Aggression*

**Elan Rosen & Shazain Khan** - *Engineering of Congenic Huntington Fibroblast Cell Lines, Using CRISPR*

**Rohan Minocha** - *Systems & Methods for Automated Programmable Dispensing of Medication*

**3rd Place Awards:**

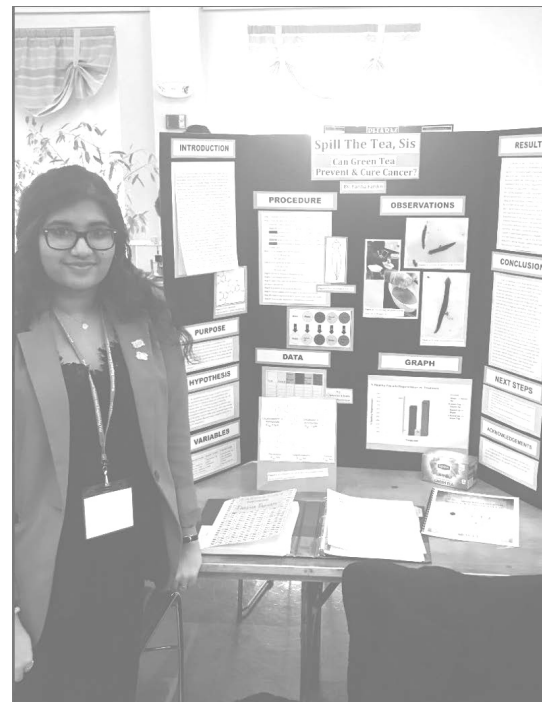
**Fariha Fardin** - *Spill The Tea, Sis: Can Green Tea Prevent & Cure Cancer?*

**Alisa Stolyar & Alannah Miller** - *Let's Yeet This Wheat: Removing Gluten From Fryer Oil*

**New England Junior Science and Humanities Symposium**

Poster Competition Participants

**Tyler Rhodes & Advait Nene** - *Machine Learning To Find Correlations Between Diseases and Habits*



## **Music**

The Hopkinton Public School Music Department once again had a very successful and busy school year. Throughout the year, students, led by our music teachers, performed at various concerts, festivals and town events. The highlight of the year was the first ever Massachusetts Association of Jazz Educators State Gold Medal earned by the HHS Jazz Ensemble, Jeremy Dodge, director, an invitation to perform at the Hatch Shell in Boston.

*Noteworthy* earned a Gold Medal rating at the MICCA Solo and Small Ensemble Festival in May. They were selected to perform in the Solo and Small Ensemble Showcase in Lexington.

All Groups that participated in the 2019 Massachusetts Instrumental and Choral Conductors Association received Excellent or Very Good ratings. Hopkinton once again was a host site and over 2000 students performed at HHS over MICCA weekend.

Students from Hopkinton High School were also selected by audition to perform with the Massachusetts Music Educators Association Central District Music Festival Band, Orchestra, or Chorus. Jessie Franks, An-Chi Huang, Andrea Liu, Advait Nene, Jacob Chastain, Linnea Pappas-Byers, Allison Chen, Luciano Duca, Bryce Foti, Carly Ozmun, Kira Sward, and Tony Weissinger.

Jessie Franks, An-Chi Huang, Andrea Liu, Advait Nene, Jacob Chastain and Linnea Pappas-Byers received recommendations to audition for the Massachusetts Music Educators Association All State Festival. Over 1000 students from the state have the opportunity to audition for very selective ensembles.

The following Middle School students were selected to participate in the CDMMEA Junior District Festival Band, Chorus or Orchestra: Camryn Franks, Abigail Baskin, Alia Ohira, Allison Chen, Evan Mizrami, Avani Daga, Peter Liang, Ryan Hwang, John Carlson, Erik Berlin, Brian Gu, Brandon Fu, Chloe Baril.

Abigail Kelley-Lanser, Chorus and Andrew Keeley, Band were chosen represent Hopkinton High School at the National Association of Music Educators 2019 All Eastern Division in Pittsburg, PA.

Caitlin MacDonald and Lisa Nielsen presented at the MICCA Summer Institute. Their presentation was titled "Motivation and Retention in the Elementary and Middle School Settings."

## **Drama**

During 2019 The Hopkinton High School Drama Ensemble put on two mainstage productions under the direction of Valerie von Rosenvinge. In March, the contemporary ensemble piece *Radium Girls* was presented featuring a cast and crew of twenty two. In November, a cast of forty eight students brought to life the musical *The Pirates of Penzance*. This was a return to the HMS auditorium for a full production. The cast was supported by a student crew behind the scenes. Isaac Brody was the music and technical director and Craig Hay directed the student pit orchestra.

In addition to these two productions, HHS Drama presented student written and directed plays in The One Act Play Festival, which is part of the Annual Art Festival in May.

At the Middle School, Allison Porter and the HMS Drama Club presented the musical Into The Woods in April and The Miraculous Journey of Edward Tulane in December. Over ninety students worked on the music, set design, staging lights and sound.

The performance ensembles offered by the Hopkinton Public Schools continue to grow. The High School Bands and Chorus, and the Middle School Bands, Chorus and Orchestra all have shown increased enrollment over the past year. More students continue to join both the HHS and HMS Drama Clubs. The continued support of the community and school administration, along with the dedicated teachers, have helped to grow a rich and vibrant arts program in our schools.

## **Visual Arts**



The students and staff members involved in the Hopkinton High School Visual Arts program had some amazing opportunities and experiences in the 2018-2019 school year. During the Fall of 2018, the Hopkinton High School Visual Arts Department, with the help of the advisors Christine Enos and Sara Williams, inducted our first cohort of National Art Honors Society members. NAHS is sponsored by the National Art Education Association. According to the NAEA website, the program began in 1978 “to inspire and recognize students who have shown an outstanding ability and interest in art. The program supports members in their efforts to attain the highest standards in art scholarship, character, and service, and to bring art education to the attention of the school and community.” (<https://www.arteducators.org/community/national-art-honor-societies/learn-more>)

In addition to the 20 hours of art related service experiences our students participated in they also worked on the first group project for the NAHS. The students and advisors worked with teacher Amy Hammer at the Elmwood School to develop and design a mural for Elmwood’s Social Emotional Learning Space.

The National Art Honors Society inductees for the 2018-2019 school year were:

Shaye Butler  
Samuel Cote  
Aneela Ehsan  
Sophie Goodnough  
Kevin Gu  
Abigail Heyd  
Emma Lucy  
Grace Liu  
Madeline Mace  
Madeline Mezitt  
John Micaloff  
Rachel Miniman  
Linnea Pappas-Byers  
Meera Parthasarathy  
Selia Potas  
Nat Sermkijserree  
Abigail Smith  
Hope Vidil  
Levi Watson  
Sarah Weissinger  
Cindy Yang  
Anne Zhu

In addition to our new NAHS, we had many other things to celebrate this Fall. Art teachers Christine Enos, Kris Kellenberger, and Sterling Worrell conducted their 3rd Annual trip to Purgatory Chasm in Sutton MA, sponsored by the Hopkinton Cultural Council with over 30 HHS students. Students were asked to respond to this unique environment through their art in a range of media from photography to painting and drawing in an effort to get students outdoors, working in plein air. Additionally this Fall, photography teacher, Sterling Worrell presented at MassCue on the grant he received the year prior titled "More Than Just VR Consumers: Creating Virtual Reality Art".

This past winter was also extremely productive and rewarding for our students as well. In January, the 2019 Boston Globe Scholastic Art award winners were announced. Hopkinton High School was recognized with an outstanding 15 state level awards. The award recipients were:



Name	Grade	Award	Category	Title
Hannah Ianelli	11	<i>Honorable Mention</i>	Mixed Media	Cities of The World
Olivia Jones	9	<i>Honorable Mention</i>	Mixed Media	Castello Di Amorosa Courtyard in 3D
Samuel Lozeau	11	<i>Honorable Mention</i>	Architecture & Industrial Design	Chair Project
Maddie Mezitt	11	<i>Honorable Mention</i>	Drawing and Illustration	Galapagos Giant
Maddie Mezitt	11	<i>Honorable Mention</i>	Drawing and Illustration	Asiago Donkey
Linnea Pappas-Byers	11	<i>Honorable Mention</i>	Drawing and Illustration	Frozen in Time
Usayd Sheikh	10	<i>Honorable Mention</i>	Digital Art	Type Portrait of a Friend
Kevin Wang*	9	<i>Honorable Mention</i>	Painting	Game Boy
Patrick Webb	12	<i>Honorable Mention</i>	Photography	Ease Your Mind
Cindy Yang*	9	<i>Honorable Mention</i>	Drawing and Illustration	Twilight
Andrea Liu*	10	<i>Silver Key</i>	Painting	Gondola Under the Stars
Maddie Mezitt	11	<i>Silver Key</i>	Drawing and Illustration	Stairs
Linnea Pappas-Byers	11	<i>Silver Key</i>	Mixed Media	Interrupted
Cindy Yang	9	<i>Silver Key</i>	Drawing and Illustration	Einstein's Brain
Cindy Yang	9	<i>Gold Key</i>	Drawing and Illustration	Fantasia

A slideshow of the award winning works can be seen at:  
<https://www.hopkinton.k12.ma.us/academics/arts#>

Also in January, sophomores, Catherine Dacey and Ceara Perry were accepted into the 2019 Emerging Young Artists Exhibition at Umass Dartmouth for photography. EYA is a highly competitive art exhibition and competition for high school students from around New England. This year there were more than 350 submissions. Dean Laura Franz, selected only 80 works from 40 high schools to be on display. Their work was on display from January 22 – February 9, 2019 at the College of Visual & Performing Arts.

In March, high school art teachers Christine Enos and Colleen Gianino collaborated with Elmwood Art teacher Bonnie Gaus to develop two activities for the Second Annual 2nd Grade STEAM Night at Elmwood: Art Bots and Spin Art Color Mixing. The following high school students volunteered on behalf of the art department at this evening: Olivia Kirshy, Kevin Gu, Deeksha Vaidyanathan, Kate Dion, Nina Underdah, Anne Zhu, Hope Vidil.



*Photo: 2nd Annual Elmwood STEAM Night collaboration with the High School Visual Arts Dept.*

The Visual Arts Department also hosted another successful Annual Honors Art Exhibition at the Hopkinton Center for the Arts in March. Six high school Juniors and Seniors participated in this event which was curated and advised by high school art teacher Sterling Worrell with assistance from high school art teacher, Kris Kellenberger. The featured students were: Stephanie Kapelos, Linnea Pappas-Byers, Madeline Mezitt, Ivy Missaggia, Selia Potas, and Patrick Webb.



*Photo: 2019 Honors Art Exhibition featured students.*

In April, the winners from the 4th Congressional District High School Art Competition sponsored by Congressman Joseph P. Kennedy's office were announced at an exhibit at the Attleboro Art Museum. The following Hopkinton High School students had their work on display and were recognized for their achievements:

Catherine Dacey- 2nd Place, Acrylic Painting  
Emma Hansen- 1st Place, Acrylic Painting  
Linnea Pappas-Byers- 1st Place, Mixed Media  
Patrick Webb- 2nd Place, Photography  
Lily Kasper- 1st Place, Mixed Media II (Alternative Medium)  
Ally Graeber- 2nd Place Mixed Media II (Alternative Medium)  
Hope DeLuca- 1st Place Computer Generated Art

In May the HHS Photography club hosted their Annual Photo Contest. This year the club received almost 400 entries. Anne Rearick, noted international photographer and photography teacher at Cambridge School of Weston, served as the guest juror and selected the winning photographs. Many prizes were collected from multiple sponsors including the Hopkinton Firefighter's Association. This year's winners were:

Best in Show: Anna Feng  
First Place Color: Catherine Dacey  
Second Place Color: Iman Haidri  
Third Place Color: Tess Weatherhead  
First Place Black and White: Ceara Perry  
Second Place Black and White: Emily Hayman  
Third Place Black and White Photograph: Chloe Cella.



*Photo: "Best In Show" winning photography by Anna Feng.*

The Photography Club also assisted in several photo shoots for the Yearbook this year offering free Senior portraits to students in the Fall, taking superlative photos and also shooting club photos. Many Photography Club students also volunteered their time at the Center School farewell event this past Fall where they captured many photos of the community with the Center

School mascot, Cubby. Several other student clubs were busy this year as well. The high school Ceramics Club made dog bowls and donated them to the Baypath Humane Society.

In May, the High School Visual Arts Department held another successful “Annual Night for the Arts” where student work was on display from over 20+ High School Visual Arts electives. At the show the 14th Edition of HopArts Magazine was released to the public - a showcase of 50+ high school leveled works of art. The publication was juried this year by Anthony Fisher, Associate Professor, Fine Arts at the University of Massachusetts, Dartmouth. In addition to the display of artworks, three Principal’s Awards were given to students: Connor Grady, Gabriel Laberge and Patrick Webb.



*Photos: Student artwork on display at the 2019 Annual*

*Night for the Arts.*

The department ended the school year with a field trip to the Tower Hill Botanic Gardens where approximately 30 of our 2nd semester students were encouraged to create outdoors in plein air in mediums such as photography, painting and drawing.

## **Business/Technology/Engineering**

### **Computer Science**

In its fourth year as a program, the BTE is proud to have expanded its offerings to Introduction to Computer Science, AP Computer Science Principles, and AP Computer Science JAVA. Each offering is full of excited students.

## Girls Who Code

NCWIT: Two students from Hopkinton High School were recognized by the National Center Women In Technology Awards.

Senior 2019 Sierra Schlussek - Regional Winner

Junior Grace Ye - Honorable Mention

Boston College Women In Science and Technology awarded 9th grader Advika Agrawal with an internship in their prestigious program.



## Mock Trial

The Mock Trial program has experienced a resurgence as it gained more members, especially from the 9th and 10th grades. These students compete in the MA Bar Association's statewide program to participate in an interscholastic competitive program. In 2019 the students gained valuable experience which has set them up for a fun and productive 2020.



## Engineering



The Honors Engineering Course and its project partnership with the Hopkinton Fire and Police Departments were featured in the national [Tech Directions publication](#). Senior 2019 Emma Mann penned the article which features student work and the relationship built between engineers and first responders in Hopkinton, as both seek to identify and solve problems en route to an Invention Showcase.

## Robotics

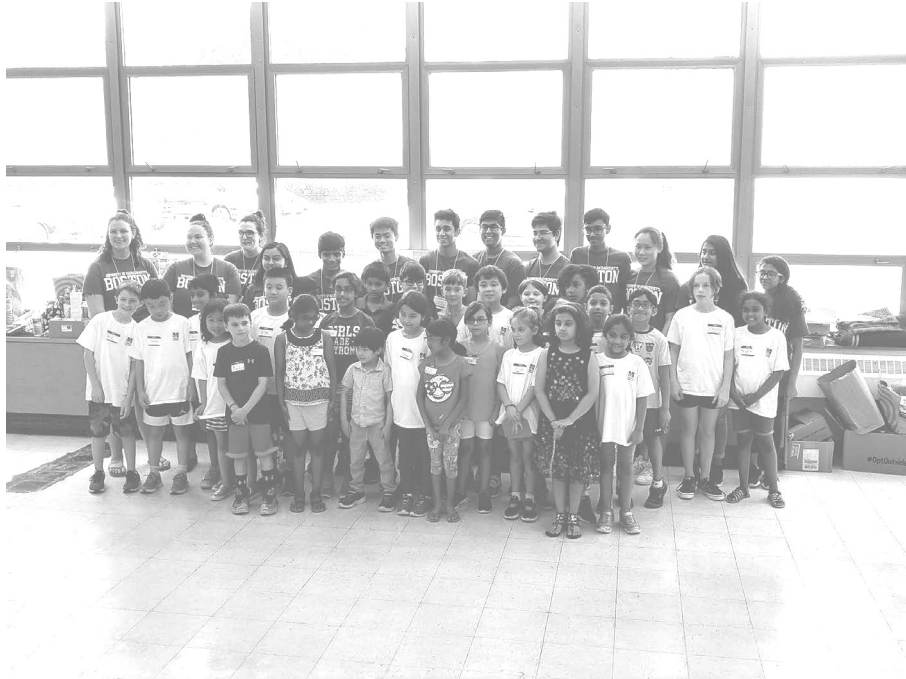


The Hopkinton High School Hopkinetics robotics program has 10 teams for 2019-2020. Four teams are affiliated with the Honors Team Robotics class and 6 after school club teams for a total of 72 students engaged. The teams have competed at two events so far this school year. The program has already amassed 4 Design Awards, 1 Judges Award and finished in the finals at a recent tournament. Two teams have qualified as of this report for the Southern New England championships this spring with more attempts in the near future.

In the spring of 2019 Two teams from Hopkinton High School qualified out of the Southern New England Championship. Those teams attended the VEX Worlds Championship hosted in Kentucky where over 40 countries from around the world fielded 650 teams. The teams competed well and represented Hopkinton at the highest level.

The Hopkinetics teams are sponsored this year by Hopkinton Public Schools, HPTA, Tricon Sports, Bose Corporation, REC Foundation, Hiller's Pizza, Private Donors, RoboSource.

### **Interns at Umass Boston STEM Summer Camp**



Ten students from HHS worked with Professor Tej Dalvi of Hopkinton to host a STEM summer camp at Hopkinton Middle School. The students served as mentors to the campers who designed and built models for inclusive devices. The camp concluded with a showcase of inventive devices.

**HHS Business Professionals of America** students are excited to share good news of their program with the town of Hopkinton. This fall thirty two HHS students began preparation to compete in the Business Professionals of America (BPA) State and National Leadership Conferences. BPA presents students with the opportunity to demonstrate their academic skills in the areas of Business, IT, Communications, Graphics.

HHS BPA students were very successful in 2018-2019 with the following results:



## STATE LEADERSHIP CONFERENCE 2019

Tiffany Ramsarran - Elected State President Mass BPA

- Global Marketing Team 1st
  - Ashley McDermott, Tyler Rhodes, Ryan Hawkins, Ben Morey-Beale
- Computer Modeling 1st
  - Sucheta Sunder
- Computer Modeling 2nd
  - Tyler Rhodes
- Econ Research Team 1st
  - Helena Hubbe, Ayush Krishnamony, Mahdi Maymandi-Nejad, Tiffany Ramsarran, Kevin Liu, Ethan DeYoung, Will Dionne
- Entrepreneurship 2nd
  - Ayush Krishnamony
- Entrepreneurship 1st
  - Mahdi Maymandi-Nejad
- Econ Research Individual 2nd
  - Shreya Thalvayapati
- Banking and Finance 3rd
  - Ryan Hawkins
- Digital Publishing 4th
  - Tara Joshi



National Leadership Conference 2019  
Anaheim California

- Global Marketing Team 7th
  - Ashley McDermott, Tyler Rhodes, Ryan Hawkins, Ben Morey-Beale
- Computer Modeling 6th
  - Sucheta Sunder
- Computer Modeling 2nd
  - Tyler Rhodes
- Banking and Finance 8th
  - Ryan Hawkins
- Digital Media Production 2nd
  - Tara Joshi



## **Athletics**

### *Highlights from the 2018-2019 Seasons*

#### **Winter 2018-2019**

The Hopkinton Athletic Programs had a very strong 2018-2019 winter season with 8 teams advancing to the postseason including a tremendous run by Boys Hockey to the State Finals. Some of the highlights from the winter season are outlined below.

The HHS Alpine Ski Team finished their regular season in the Central Mass Conference Ski League (CMCSL) with the girls' team finishing 8th, and the boys' team finishing 2nd. The team is very proud of sending six of its athletes to the 2019 MIAA Alpine Ski State Championship. On the girl's side, senior Captain Allison Marr (ranked 4th in CMCSL) and sophomore Cate Barry (8th) qualified while junior Jack Rodgers (10th), sophomore Jackson Schlusel (12th) and senior Kyle Perkins (14th) qualified. Additionally, junior captain Max Rodgers qualified after winning the CMCSL Championship and was also recognized as a Boston Globe All-Scholastic.

The Hillers Boys Varsity Basketball team completed its 2018-2019 regular season by winning 13 of its final 15 games to finish the regular season at 14-6 and 2nd in the TVL Large before losing in the D2 Central Quarterfinals. The Hillers were led by senior captains Brendan Kelly and Michael Poovakad. An Individual honor went to junior guard Steven Maffiore who was named to the TVL All-Star Team and the team was selected as the TVL Sportsmanship winner.

The Hillers Varsity Girls Basketball team finished the season at 8-12. Senior Lilly Morningstar was selected as a Tri-Valley League All-Star for the second consecutive season and this young team looks to continue to improve next season.

Hopkinton Cheerleading had a great competition season! The Lady Hillers placed 3rd at TVLs and qualified for Regionals! Nina Salmucci and Mackenzie Holmes were recognized as TVL All-Stars!

The Hopkinton Girls Varsity Ice Hockey Co-op team added Tri-County to their family this season. The team finished with 5 wins and are looking forward to next season in hopes of continuing to improve. The DSHBTC girls also hosted their 1st annual ovarian cancer charity game through DanaFarber Girly Girl Parts and raised \$1,800 for the cause! The girls are excited to make this a yearly tradition and build upon their initial success in the years to come. Lastly, the team earned the TVL Sportsmanship Award and Kristin McCluskey was recognized as a TVL All-Star!

The Hiller Boys Hockey team finished the regular season with a 12-6-2 record after winning the Fairleigh Dickinson Tournament in Martha's Vineyard to close out the regular season. In their 4th straight tournament appearance, they made a run to the State Finals after capturing the D3 South Sectional Championship as an 11 seed. Steve Simoes and Sean Walsh were named TVL All-Stars. Additionally, Steve Simoes earned his 100th career point, represented the TVL as the Bruins Sportsmanship Award Winner and was also named a Boston Globe and Boston Herald

All-Scholastic!! Coach Chris MacPherson was selected as the Boston Globe Coach of the Year!!

The Boys Track & Field team finished with a 5-0 regular season and TVL Large League Championship with two juniors selected as All-Stars, Alex Brown and Devin Kelly. The team then went on to the Division III State Championships where solid performances were turned in by Dan Logan - hurdles, Ian Cann - mile and Alex Brown who won the 2 mile with a new school record of 9:35. Alex went on to represent the team at the All-State Championships and the New England Championships!! Coach Mike Donahue was also named the TVL Coach of the Year!

After an undefeated regular season, the Hopkinton Girls' Track & Field team won the TVL showcase meet, with Ashley Donnelly (55m) and Schuyler Gooley (1000m) each winning their events, and Delaney Mick (2nd 55m, 3rd 300m) and Annie Feather (4th 55 hurdles, 5th high jump) each placing in two individual events. At the MIAA Division 3 championship the team placed fourth led by sophomore Olivia Jones who used a ferocious finishing kick to win (11:04.67) by four seconds, break the school record by 12 seconds, and better her personal best by 33 seconds. Junior Schuyler Gooley (mile) and senior Ashley Donnelly (55m) each took 2nd in their events in personal bests. Gooley's time broke her own school record by five seconds. That trio and the 4x200m relay team of Caroline Estella, Mick, Hailey Tolson, and Donnelly qualified for the All State Championship the following weekend, where Gooley placed fourth and shaved some more time off her school record (5:01.47). Gooley (mile) and Jones (2 mile), and three relay teams--sprint medley (Gooley, Donnelly, Mick, Lexi Hasbrouck), shuttle hurdles (Feather, Mick, Emily Welsh, Maggie Allen), and 4 x mile (Gooley, Jones, Jane Stilwell, Greta Field) all qualified for nationals in New York City. Individually, Ashley Donnelly, Schuyler Gooley, Olivia Jones and Delaney Mick all earned TVL All-Star recognition and Coach Jean Cann won TVL Coach of the Year!

The season concluded on a high note for our Swim & Dive Team. The Girls were Champions on their side and the Boys placed Second at the TVL Showcase Meet. As a result from the success of the entire team, we were able to get the number one spot for the combined team score at TVL's. The Girls finished 8th as a team in both the South Sectional and Division 2 State Meet due to the strong performances of our relays and individual performers both in the pool and on the board. The Boys also placed very well within their individual and relay events. Additionally, the Swim & Dive team had 10 individuals recognized as TVL All-Stars - Abbi Fisher, Brianna Tocco, Grace Cavanaugh, Cassie White, Ansley Worrell, Alyssa Fischer, Zack Holbrow, Alex Matsoukas and Jack Brennon while Tess Weatherhead was the TVL Diver of the Year!!

The Hiller Wrestling team wrapped up their season qualifying 5 wrestlers for the state tournament. Freshman Lucas Dionne, sophomore Jake Sokol and Senior Captain Christian MacDonald placed fourth in their respective weight classes while senior captain Davin Evans and fellow senior Kian Bahri placed 5th. The team looks to remain very competitive next year returning 11 of 14 varsity wrestlers.

## **Spring 2019**

Spring 2019 was another great season for the Hopkinton Athletic Programs as every team qualified for the tournament and 6 teams won TVL Championships.

Baseball had an amazing season, finishing the regular season at 16-6 and winning the TVL Large while also winning the TVL Sportsmanship Award!! The team went on to win the D2 South

Sectional Championship before ultimately losing in the State Championship. Stephen Simoes was named the TVL Large MVP while Ben McKenzie and Tommy Ambrosone also earned TVL All-Star recognition. Simoes also earned recognition as a Boston Globe and Boston Herald All-Scholastic.

Softball also had a terrific season, finishing the regular season at 13-6 and serving as Co-TVL Large Champion. The team entered the tournament as the 13 seed, but upset Plymouth North and Walpole to earn a trip to the D1 South Sectional Semifinals, where they lost in extra innings to the eventual sectional champion, Bridgewater-Raynham. Katy Holly earned TVL MVP honors along with Jillian Ceddia and Emily Whelan earning TVL All-Star recognition. Holly also earned recognition as a Boston Globe and Boston Herald All-Scholastic.

Boys Lacrosse continued their success, finishing the regular season with a record of 13-5, and finishing 2nd in the TVL Large while also winning the TVL Sportsmanship Award. The Boys earned the #3 seed in the D2 Central/East section and lost in the semifinals to a strong Concord-Carlisle team. Cory Bannon, Zach Frank, Connor Sullivan, Luke MacDonald and Seth Jenkins earned TVL All-Star honors while Andrew Palleiko was named the TVL Large Defensive Player of the Year.

Girls Lacrosse had a very successful season, finishing 12-6 in the regular season and 2nd in the TVL Large. The team earned the #7 seed and advanced to the D1 South quarterfinals before losing to Franklin. Lydia Rudden, Olivia O'Connor, Natalie Calkins and Cami McDonald all earned TVL All-Star recognition for the Hillers.

Our spring Track and Field teams were once again the team to beat in the TVL. Both teams finished a perfect 5-0 led by TVL Coaches of the Year, Brian Prescott and Jean Cann. Ashley Donnelly, Hailey Tolson, Delaney Mick, Olivia Jones, Schuyler Gooley, Angie Grabmeier, Maggie Allen, Caroline Estella and Kate Powers were all selected as TVL All-Stars for the Girls. Ben Powers, Ian Cann, Alex Brown, Devin Kelly, Dan Logan and Garrett Powers were all selected as TVL All-Stars for the Boys. At the state championship, Alex Brown qualified in the 2 mile, Kate Powers in the discus (also finished 8th among freshmen at Nationals), Angie Grabmeier in triple jump and Ashley Donnelly in 100m. Additionally at States, Olivia Jones placed 8th in the 2 mile, Schuyler Gooley was 4th in the mile and the 4x100 team of Estella, Mick, Tolson and Donnelly finished 5th and also qualified for Nationals. The Distance Medley team of Estella, Gooley, Jones and Fischer finished 8th at Nationals!!

Boys Tennis had a tremendous spring, finishing 16-1 in the regular season and winning the TVL Large. Led by TVL Coach of the Year, Mike Miller, the team earned the #1 seed in D2 South and advanced all the way to the Sectional Finals before dropping a tough match to Walpole. Nalin Storm was named the TVL Large MVP and teammates, Andrew Keeley, Alex Guerra and Aidan Yagoobi were also recognized as TVL All-Stars.

Girls Tennis also won the TVL Large Championship, finishing the regular season at 15-2 and earned the #4 seed in D1 South. The team advanced to the Sectional Semifinals before losing a close match to Sharon. Jane Stilwell, Maya Storm, Kate Lagasse and Riley Krattenmaker all earned TVL All-Star recognition.

Hopkinton High School enjoyed a terrific season by our Unified Track team under the guidance

and leadership of Chip Collins and Caitlin Burke. Our team received the MIAA's Team Sportsmanship Award and we have also received recognition as a Unified Champion School for fostering a socially inclusive school climate that emphasizes acceptance, respect and human dignity for all students.

Lastly, Abby Jaye, was a medalist at the MIAA's Girls South Sectional Golf Championship in May as well as a Boston Globe and a Boston Herald All-Scholastic!

## **Fall 2019**

The 2019 Fall Season was once again incredibly successful for Hiller Athletic programs as 7 teams qualified for postseason play and 4 teams won TVL championships.

The Cheer team competed hard all season while battling illnesses and injuries under the leadership of captains Maddey Strickland and Linnea Dean. The team continued to improve throughout the season while also braving the cold at many of our football games!!

Boys Cross-Country had an undefeated regular season, won the TVL Showcase Meet, won the Ocean State Invitational, finished 3rd at the Division 3 East Championship and became the first team in school history to automatically qualify for the All-State Meet. Alex Brown broke his own course record in our final dual meet of the season and was named the TVL Large MVP. Ian Cann, Nick Brown, Cody Ottinger, Patrick Barnes, Will Dionne and Jake Lacoche were all named TVL All-Stars and Coach Jennifer Fairbanks was named the TVL Coach of the Year!!

Girls Cross-Country also continued their long streak of wins in dual meets with another 5-0 season. The team won the TVL Large Championship, the TVL Showcase Meet and finished 3rd at the Division 3 East Championship!! Schuyler Gooley won the TVL Showcase meet and was named TVL Large MVP!! Olivia Jones finished 1st at the Division 3 East Championship and 4th at the All-State Meet!! As a result, Olivia was not only named a TVL All-Star, but was also a Boston Globe and Boston Herald All-Scholastic. Additionally, Greta Field, Hope DeLuca, Ali Luce and Autumn Tumbleton were named TVL All-Stars and Coach Jean Cann earned Coach of the Year honors.

Football battled all year through a very tough schedule along with some unfortunate EEE scheduling challenges and earned a bid into the D4 South tournament, before falling to eventual sectional champion, Plymouth South in the quarterfinals. The team finished on a 3 game winning streak, including a 26-7 win over Ashland on Thanksgiving. Cole Salyards earned TVL All-Star honors and Andrew Saporoschetz was named TVL Large Defensive Player of the Year. The team was awarded the MIAA's Team Sportsmanship at Gillette Stadium during halftime of the D2 Super Bowl.

Field Hockey had a very positive season this year, including a big win over eventual D2 state runner-up, Hopedale. Coach Becky Abate stepped up to take over the varsity team and continued the long standing traditions created under Coach Joan Bannon. The team fell just shy of qualifying for the tournament but fought right til the end and also coordinated a very successful Keep Smilin event again this season. Lizzy Gross, who was terrific in goal all season, was named a TVL All-Star.

Golf continued their long-standing success as they finished the regular season at 16-1 and were named TVL Champions once again. The team finished second at Sectionals and 4th at the State Championship. Matt Epstein earned TVL MVP honors for the 2nd year in a row while Ned Dean, Ryan Lundy, Jack Petruney, Calvin Rodman and Geoff Tocco were all named TVL All-Stars. Additionally, Matt Epstein was selected as a Boston Globe and Boston Herald All-Scholastic. Sadly, at the annual banquet, Coach Dick Bliss announced his retirement after 40 years at the helm!! You will be missed Coach Bliss!!

Boys Soccer qualified for the state tournament once again this season after finishing the regular season, 7-7-4 and earning the #14 seed in D2 South. The team traveled down to Fall River and upset #3 Diman Regional before falling in the 11th round of penalty kicks at Bishop Feehan. Owen Schnur earned TVL All-Star recognition and the young team looks to continue their improvement into next season.

Girls Soccer had a big target on their backs all season after making the state finals in 2018 along with a difficult schedule, but they battled to a 6-6-6 regular season record and won their first tournament game in Nauset in penalty kicks thanks to some amazing goaltending from Kristin McCluskey. Unfortunately the girls season came to an end against top seeded, Old Rochester. Olivia O'Connor and Lexi Hasbrouk both earned TVL All-Star honors.

Volleyball created an amazing buzz in the school this fall as the team finished the regular season undefeated at 18-0 and won the TVL Large Championship for the 6th straight year. The team went on to appear in the Sectional Finals, before losing to the eventual state champion, Needham. Morgan Allen and Cadyn Boyce were named TVL All-stars while Angie Grabmeier was recognized as the TVL Large MVP as well as a Boston Globe and Boston Herald All-Scholastic. Coach Margie Grabmeier was recognized as the American Volleyball Coaches Association Coach of the Year for our region.

Unified Basketball had an amazing 2nd season under the leadership of coaches Jay Golden and Caitlin Burke. Our home games were amazing events illustrating the best of what makes Hopkinton High School such a special place. We had over 40 students participating between athletes and partners and team wrapped up their season at a jamboree in Bellingham in November. One highlight was Jack Malone's game winning basket in a 67-66 victory over NIPMUC helped along by 4 straight threes from Max McNamara!!

The Hopkinton High School Athletic program was once again named to the MIAA's Sportsmanship Honor Roll for exemplary sportsmanship demonstrated by our coaches and student-athletes!! In addition to the accomplishments achieved by these teams, the many service hours donated and community involved exhibited by each group truly distinguish them. They are exceptional athletic programs who value hard work, being great teammates, and most importantly being great people. All Hiller teams did a fantastic job generating school spirit and supporting each other. The Hillers Grillers were also instrumental in rallying the troops and supporting the HHS athletic programs!!

## HOPKINTON MIDDLE SCHOOL

Enrollment at Hopkinton Middle School for the 2018-2019 school year was 848: an increase of 40 students from 2017-2018.

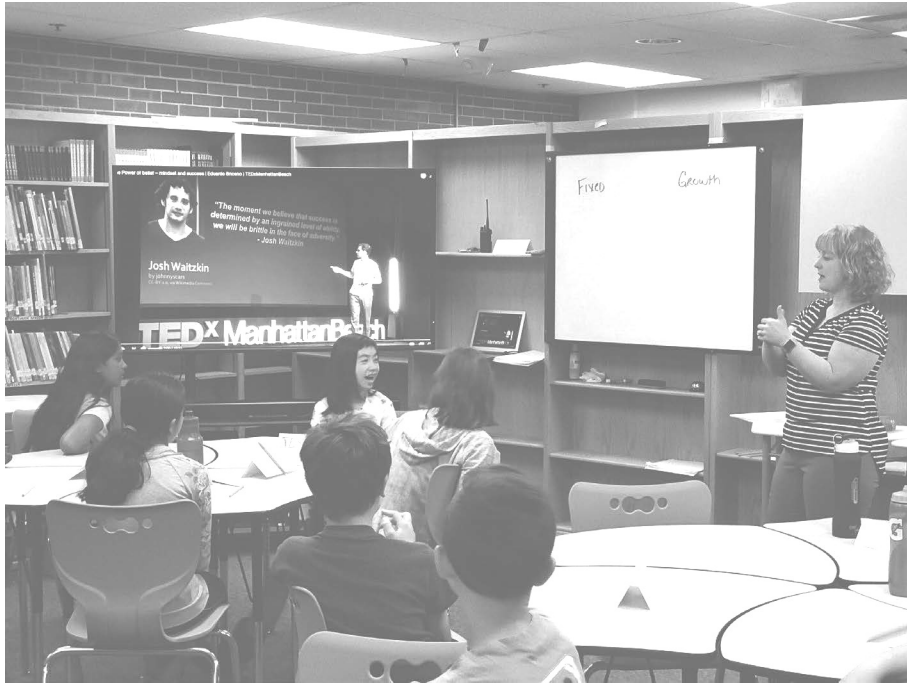
Our work as a school community, as always, was guided by our School Improvement Plan. The HMS School Council meets regularly to discuss the strengths and areas for growth of our school, eventually resulting in our annual School Improvement Plan. Many thanks to the School Council Members who shaped our 2019-2020 School Improvement Plan: Ann Benbenek, Assistant Principal; Mande Lape, Assistant Principal; Rebecca Abate and Shannon Oles, Grade 8 Teachers; Jane Sherwill, Grade 7 Teacher; Parents: Lee Burns, Dawn Ronan, Beth D'Alleva, Alexis Murphy, and Christina Perlov. Grade 8 students Jayna Madden, Vibha Ghadiyaram, Hailey Kessler, Owen Mitchell, Nived Subhendu, and Ariana Scheidel were selected to comprise this important group, offering important insights and perspective that led to an informed set of goals focused on: 1) refining a systematic and multi-tiered system of support for all students, 2) committing to an academic and social culture that advances and embraces diversity, and 3) incorporating opportunities for students to engage in curricular choice, school governance, schoolwide needs/problems/challenges.

In looking to meet the needs of students related to these goals above, we added two new courses: *Foundations of Literacy* for our students who need additional support in reading and writing and *Grade 6 Math<sup>2</sup>* which helps students grasp the grade 6 math standards, like all other grade 6 math courses, as well as meets an additional five periods in the 12-day schedule.

Our Student Advisory, comprised of representatives from each grade level met with Mr. Keller, Mrs. Benbenek, and Mrs. Lape on a regular basis. Their responsibilities include making improvements to our school grounds, enhancing our school culture, and interviewing candidates for teaching positions.



This year we added a new course, *Guidance Seminar*, for all grade 6 students. This class offers proactive guidance programming centering on self-management and self-awareness, decision-making, relationship skills, and social awareness.



Each year we endeavor to meet our students' needs for after-school programs. This year we had four new entries: The *HMS Herald*, our monthly student newspaper, Spanish Club, Writing Club, and an Intramural Program for our students in all grades. We are proud of the many clubs and activities we offer at the Middle School. Thank you to the teachers who make all 30 of our clubs possible by giving of their time, and thank you to our students who keep bringing such great ideas for after school programs.





We were thrilled to receive two Boston Marathon Invitational Waivers from the Board of Selectmen. Our two runners, one of whom was our very own Ms. Katharine Brummett, raised funds for two very important Hopkinton Middle School programs, Desire to Inspire and Sky's the Limit Courtyard Fund.



We implemented *A World of Difference* Peer Training Program for Middle and High School Students offered through the Anti-Defamation League. This program offered a diverse group of thirty students in grades 7 and 8 the opportunity to facilitate and sustain positive social change in our schools. These peer leaders were trained to lead developmentally appropriate activities and discussion within grade 6 classrooms on bias-related issues pertaining to race, ethnicity, culture and other aspects of human diversity.





The following new employees joined HMS in the 2018-2019 school year:

- Science teacher Paula Parker: Ms. Parker came from Doherty Middle School in Andover. Prior to that she taught at Boynton Middle School in New Ipswich, New Hampshire. Paula earned her Master of Science from Fitchburg State University.
- English and Social Studies teacher Bill Mingace: Mr. Mingace previously worked at Shrewsbury and Hopkinton High Schools. Bill received his Master of Arts from Worcester State University and his Bachelor of Arts from Framingham State University.
- Math teacher Christine Stameris: Mrs. Stameris previously taught at Southbridge Middle School and the Lincoln Street Elementary School in Northborough. Christine received her Master of Science from St. Michael's College and her Bachelor of Arts from SUNY at Potsdam.
- Learning Specialist Caitlin Smith: Ms. Smith was previously a Behavioral Aide at Melican Middle School in Northborough. Caitlin received her Master of Science from American International College and her Bachelor of Arts from Franklin Pierce University.

## STUDENT SERVICES

Through the use of local, state, and federal funding, as well as grant money, the Student Services Office provides comprehensive programming for all students Pre-K to age 22 who are in need of specialized instruction or services. The Hopkinton Public Schools holds high standards and expectations for both staff and students. Accordingly, special education and support staff engage in quality professional learning, which enables them to deliver research-based instruction and to make data driven decisions.

The Student Services Office is responsible for Special Education students ages 3 to 22, Child Find, students on 504 Plans, and the implementation of McKinney Vento. A range of programs and a continuum of services are available to all our learners. The goal is always to provide services for student's success, achievement, and transitions throughout their school years to ensure they have every opportunity to become independent, lifelong learners, and productive citizens in a global, competitive society.

In 2019, the Student Service Office moved to the second floor of the Central Office building located at 89 Hayden Rowe Street, Hopkinton, MA. The exciting part of this move was that students in Hopkinton's 18-22 EXCEL program were able to occupy the former Student Service Office space located at 88a Hayden Rowe Street, which was redesigned this year to meet the needs of the students in the EXCEL program. During the 2019-20 school year the Special Educators will continue to enhance this space and work to refine the program for students to access a range of opportunities both onsite and in the community. We will soon be hosting other districts in our new location to further enhance social opportunities and peer connections.

The EXCEL program is ongoing and allows the students to increase their independent skills in transitional areas including vocational, social skills, independent living skills, communication, and self-care. These students focus on transition from secondary education into adult life. The EXCEL Program visits numerous locations in the greater Hopkinton Community throughout the week. Current weekly vocational opportunities include the Hopkinton Public Library, the Sheraton Framingham Hotel, and Conference Center, Encompass Fitness in Marlborough, and Framingham State University internships. Students also assist the Hopkinton Center for the Arts with the distribution of flyers and brochures to various locations in the greater Hopkinton community. They access a community gym for personal fitness activities, practice banking skills, and access public transportation via the local bus. They participate in multi-community social activities with other local district programs on a weekly basis including dining, cooking, physical fitness, and leisure activities. In addition, students have visited various business locations for tours of the site, as well as an opportunity to ask about employment opportunities within each business.

The High School Life Skills program will continue during the 2019-20 school year. This past year students in the Life Skills program engaged in functional academics, and visited community and vocational sites each week to assist with transitional areas including vocational, social skills, independent living skills, communication, and self-care. Opportunities include updating the schedule displayed in the atrium, delivering slips to classrooms, feeding classroom animals, working in the cafeteria, hanging flyers, delivering interoffice mail, running the Daily Grind Coffee

Shop, and providing a gift wrapping service for staff. Students also partnered with the Athletic and Drama Department, and Student Council to assist with sporting and school events, and engaged in travel training with our 18-22 EXCEL program.

The Bridge for Resilient Youth in Transition program in Brookline, Massachusetts, also known as B.R.Y.T., continues to partner with the Student Services Office and the Marathon and Elmwood Elementary Schools' staff and administrators to enhance how we address the social-emotional-behavioral needs of our students at this level. B.R.Y.T. staff will continue to assist us with analyzing data, resources, and continued program development. B.R.Y.T staff have successfully worked with the Hopkinton Public School district in the past to build our Student Therapeutic Academic Resource Team, also known as the S.T.A.R.T. programs, at the secondary level.

The Extended Day program continues at the high school level and is individualized to meet students' needs and runs up to three days a week. Student schedules are designed to provide a range of activities involving typical peers whenever possible. Activities include best buddies, cooking, school clubs, as well as community and vocational opportunities. We strive to ensure students develop social connections with peers and build life skills during this program.

The Extended School Year Program ( ESY ) continued in 2019 for students with identified needs and will continue this year. We provided a range of activities this past year in partnership with parents, educators, and local businesses. The students had fun swimming, hiking, and boating at the YMCA in addition to engaging in fun crafts and other summer activities. Other onsite activities included planting and growing, mystery reading, science based experiments, movement, music, dance, yoga, outdoor exploration, artistic creations, and menu planning and pricing with the owner of the Spoon restaurant. We contracted with Kids in Sports and provided students with various athletic activities to assist them with working together, following directions, and socializing. Officer Phil Powers provided safety skill lessons, canine unit presentations, and ongoing support. In addition to educators utilizing instructional plans to provide student-specific instruction aligned to IEP goals and objectives, we hired a School Adjustment Counselor to provide individual and group support to students, and our beloved therapy dog, Rebel, made frequent visits to the program. It was a great Summer! ESY program enhancement will continue during the 2019-20 school year.

ACCEPT Collaborative continues to provide transition coordination and planning for the district. Transition planning is an ongoing process that assists students with transitioning from high school to young adulthood. Planning and setting appropriate goals is an essential part of this process. Factors include post-secondary goals, career, vocational and independent living skills. Transition plans must begin no later than the first IEP developed when the eligible student is 14. The Individuals with Disabilities Education Act (IDEA) requires that transition planning be part of the Individualized Education Program (IEP). Additionally, ACCEPT Collaborative provides our transportation for eligible students in and out of district. We strive to continuously improve transportation services during each school year.

SEPAC stands for Special Education Parent Advisory Council. Parents of special education students join together to provide information and support to each other. SEPAC meets regularly with administration to plan agendas, events and workshops and will continue to do so in the coming year.

**COUNCIL ON AGING**  
**HOPKINTON SENIOR CENTER**

Metrics:	Number of meals provided to seniors	8,637
	Number of breakfasts provided to veterans	540
	Number of vehicle trips provided to seniors	3,603
	Number of programs or events	3,642
	Total attendance at programs or events	16,116



The Council on Aging seeks to enhance and enrich the quality of life for adults aged 60 and older in the Town of Hopkinton, by providing activities and services that encourage independence, healthy living, and continued participation in the community. We envision a Hopkinton where seniors are a valued and respected part of the community, where they may have active and independent lives, and live safely in their homes and community for as long as they choose. Hopkinton should be seen as the best place to retire as well as raise a family!

At the Hopkinton Senior Center we strive to provide and grow programs that meet a wide range of needs and interests by offering a variety of exercise classes, educational programs (history, art, music, health related), multiple art and craft groups (quilting, knitting, pottery, painting, and special craft programs), support groups, transportation and day trips. We offer a daily lunch program to meet nutritional and social needs.

Along with our daily classes and activities the Senior Center offers a variety of special events and programs. We continue to celebrate Hopkinton's veterans with a monthly breakfast in their honor. Our annual Art and Variety shows celebrate seniors by spotlighting talented artists, crafters, singers, and dancers in the community. Hosting several billiard tournaments with area senior centers was a highlight for many of our pool players looking for additional competition, resulting in the best season they have had in the past 5 years and winning more than they lost. The yearly Bocce Tournament with a Senior Center team playing against the Police and Fire department teams is always an exciting event, with bragging rights and trophy held by the winning team. This past year the Senior Center team took home the trophy!

**COUNCIL ON AGING  
HOPKINTON SENIOR CENTER**



**COUNCIL ON AGING**  
**HOPKINTON SENIOR CENTER**



This past year we partnered with several community groups and organizations. These collaborations have included: a Chai Tea Event with the South Asian Cultural Circle, an Intergenerational Dance with the Happy Hillers (High School Club), guided walks with the Trails Committee and Historical Society and the continued collaboration with the Hopkinton Public Library for the monthly Memory Cafes, a program which supports individuals and caretakers living with dementia .

Our Wednesday expanded hours has allowed us to expand our exercise offerings -- adding a Pound, Tap Fit and Yoga class to our already full complement of exercise classes. Our arts programs have grown to include 2 pottery classes and more “crafty” classes along with our on-going quilting and knitting groups. Thanks to seniors input we added the following programs to our schedule: bike riding program, local trails walks, chess, Mah Jong, Health Department presentations, social media classes and more! We once again are a host site for the 50+ Job Seekers Networking Group through a grant from Massachusetts Council on Aging which supports job seekers who are unemployed, under-employed, seeking a new career direction or re-entering the job market after an employment gap.

**COUNCIL ON AGING**  
**HOPKINTON SENIOR CENTER**



We are excited to see new seniors coming in to take advantage of what the Senior Center has to offer, and becoming a part of the “inner workings” of the Center by volunteering. We are fortunate to draw volunteers from across the community -- seniors, other adults, and a growing number of high school and college-aged students have all joined our volunteer ranks. Our wide range of volunteers brings a richness to our programs and community.

Looking forward, we expect to expand transportation options for Hopkinton seniors and other residents, to expand programs that would be of interest to a more active senior population, and to expand Hopkinton’s identity as a caring and dementia friendly community.

We welcome the chance to show you this vibrant and active community and share our many activities with you!

Respectfully submitted,

Amy Beck, Senior Services Director



## **SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE (KEEFE REGIONAL TECHNICAL SCHOOL)**

This annual report is prepared by Superintendent /Director, Jonathan Evans, and composed on behalf of the members of the School Committee of the **South Middlesex Regional Vocational Technical School District** and submitted after review and approval by the full Committee in compliance with the provisions of the Agreement among the City of Framingham and Towns of Ashland, Holliston, Hopkinton and Natick.

This report reviews from the perspective of the Committee the principle items with which the Committee was concerned during the year. It is a representative account of matters solely within the policy making authority of the Committee and also of matters which the Superintendent/Director brought before the Committee for information and consultation. For greater detail and discussion the reader should read the extended minutes of Committee meetings and the attachments thereto which are available at the school office.

In addition to a public high school, the South Middlesex Regional Vocational Technical School District provides continuing education opportunities for adults through the Keefe at Night program as well as Summer Discover, a summer program for area youth.

The Committee reorganized on June 17, 2019 with officers elected unanimously to the following positions:

**Chair:** Edward Burman (Ashland)

**Vice-Chair:** Sarah Commerford (Holliston)

**Secretary:** A.J. Mulvey (Framingham)

**Assistant Treasurer:** Barry Sims (Holliston)

Staff members working on behalf of the District and School Committee are Karen Ward, **Recording Secretary** and Jack Keating, **Treasurer**.

The balance of this report presents a summary of the discussions and actions of the Committee on a number of the important matters brought before the Committee for advice or action.

### **Community Engagement**

Staff and students of Keefe Regional Technical School participated in many community projects throughout the school district member municipalities. Examples of these activities include:

#### **Carpentry**

Natick House Project – Installed flooring and finish materials for the Natick Affordable Housing Trust

Framingham School for the Deaf – Built cube chairs

## **Cosmetology**

Callahan Senior Center – Provided complimentary manicures

Hopkinton Senior Center – Provided complimentary manicures

## **Culinary Arts**

Natick Community Farm – Provided support for the Harvest Dinner Fundraiser

Jewels of Framingham – Provided pastries to celebrate the residents of Framingham over the age of 90

Taste of MetroWest

Family Promise Natick – Provided fundraiser support

## **Design and Visual Communications**

Framingham Pride Flag Raising – Provided face painting services

Natick Community Senior Center – Created signs

Framingham Holiday Celebration – Provided face painting services

## **Early Childhood Education**

SMOC Framingham – Volunteer hours

## **Electrical**

Natick House Project – Completed finish wiring and inspection for the Natick Affordable Housing Trust

Habitat for Humanity – Project wiring for a home renovation on Concord Street in Holliston

Framingham Parks and Recreation – Maintenance building door sensors, Scoreboard repair Dudley Road, Parking lot light repairs Cushing Park, Irving Street Park underground service

## **Graphic Communications**

Holliston Police – School safety stickers

Town of Ashland – Business cards

Family Promise Natick – Flyers and tri-fold brochure, banners, ID signs, certificates, note pads, posters and programs

Framingham Police – Court envelopes

## **Health Assisting**

MetroWest Blood Drive – Staffed the spring and fall blood drive

Alzheimer's Walk

Sages and Seekers program

Jewels of Framingham – Volunteer service

Framingham Annual Health Fair – Volunteer service

Pearl Street Cupboard - Volunteers

## **Horticulture**

Natick Community Organic Farm – Crop production assistance and maple sugaring

Pearl Street Food Pantry – Donations of produce and floral designs

Framingham Parks and Recreation Department and Department of Public Works – Arbor Day tree planting, other planting operations, and cemetery maintenance

Massachusetts Horticultural Society – Grounds maintenance and improvement project

In May 2019, Keefe Regional Technical School hosted a breakfast for the Community Based Justice Program (CBJ) that included Middlesex County District Attorney Marian Ryan, Probation Officers, School Officials and area Police Department Representatives.

It should also be noted that all five district municipalities' high school's swimming teams practice and compete at the Keefe Regional Technical swimming pool. The pool is also used by the Framingham Park and Recreation Departments.

### **Administration**

In 2019, Jonathan Evans completed his sixth year in the role of Superintendent Director, with 24 years of service to the district.

The School Committee adopted goals for the Superintendent's performance evaluation period from July 1, 2019 through June 30, 2020. The goals adopted related to the following: Services for Growing English Language Learner Population, Build Stronger Connection to Alumni, Reviewing and Articulating Competitive Advantages of Career and Technical Education Programming.

The School Committee completed its periodic evaluation of the Superintendent's accomplishments against established goals and desired qualities established in the DESE Rubric and found him to be Proficient approaching Exemplary for Standards II Operational Systems and Standard IV Consensus Building; Proficient in Standard III Family Engagement; and Exemplary in Standard I Improved Performance, Effectiveness and Learning; with an Overall Rating of Proficient. The complete record of this evaluation is a public document that will be available at the South Middlesex Regional School District Superintendent's Office.

### **School Improvement Plans**

The School Improvement Plan for the 2019-2020 school year includes the following objectives:

1) Pilot a new model for our Student Response Team, with a focus on broadening the referral process and consistent collaboration of support faculty, 2) Prioritize incorporating the school's core values into student programming and school-wide activities. 3) Academic departments will implement common scoring mechanisms to ensure an equitable student experience and will complete a final curriculum action plan to evaluate the three-year revision and implementation process, 4) Career and Technical Programs will incorporate data analysis of graduation rates, absenteeism/tardiness, Cooperative employment and suspension rates by each department and by grade and teachers within the program will incorporate improvement strategies over last year's results .

The Professional Development Program included a series of workshops hosted by the ELL Department. Topics included: 1) Collaborating with academic, vocational and ELL teachers, 2) Differentiating materials and curriculum for ELLs, 3) Working with Level 1 and Level 2 ELL students, 4) Working with ELLs and their families, 5) Providing

social-emotional support for ELLs, and 6) Working with ELLs in the vocational technical areas (OSHA, safety, related theory). The opening of school for teachers featured a motivational presentation by Brooks Harper. Brooks is a leading speaker in College and Workforce Readiness. He spoke to faculty and staffs about helping students discover, develop, market and sell their talents, skills and abilities that bring tangible value to the marketplace. In the second half of the school year, teachers will attend professional development by Roots and Wings, an organization that will work with students to train them to engage in conversations surrounding climate and culture. The training will culminate in a “Teen Speak Out” Event for students.

## **Handbook**

With review by the School Council, updates to the Handbook were made. A section on academic plagiarism and cheating was included, which detailed the progressive consequences for students in violation of the policy. The number of credits needed was updated from 42.5 to 43.5. There were changes to two programs: Business Technology was deleted and Graphic Communications is for students graduating during the years 2020, 2021, and 2022.

## **The Budget Process**

The Budget Sub-Committee members Ed Burman, Larry Cooper, A.J. Mulvey, Ruth Knowles, Elizabeth Smith-Freedman and Barry Sims are beginning the FY21 budget development process.

In 2019, the Superintendent continued the practice of communicating early in the budget process with the financial officers of the member towns to develop mutual awareness of both municipal budget constraints and the efforts of the Committee to manage the school efficiently and effectively while recognizing those limitations. The Committee continued to consider reductions in the preliminary budget and the budget of \$19,778,463 as submitted to the member municipalities for FY20 was approved by all.

## **Auditor’s Report**

The annual audit by the independent accounting firm of McCarthy & Hargrave is in the process of preparing the financial statements for committee review. It is expected that the audit report that calculates our energy project will meet the stipulated guarantee benchmarks for the 2019-2020 year.

## **Enrollment, Recruiting and Student Retention**

Keefe Regional Technical School is a school of application. Maintaining a healthy enrollment of students for our day school operation is essential for our overall operational success. The Superintendent has indicated that he believes that the quality and rigor of our school programs and the safety and culture of our school environment will lead to our success in attracting students and their families to Keefe Regional Technical School. The Superintendent has emphasized that the administration, faculty

and support staff must work together to ensure that Keefe Regional Technical School continues to be recognized by our community as a career and technical school of high quality. In the fall of 2019, our recruitment efforts included a two-hour showcase visit for all 1900 8<sup>th</sup> grade students from the public schools in our district, followed by an Open House Career Night for prospective students and their families.

We are pleased to report the enrollment on October 1, 2019 was 800 students reflecting a substantial increase in enrollment.

### **Buildings and Grounds**

Keefe Regional Technical School has been occupied continuously since September 1973. The facility is used not only during the school day and year but also evenings, weekends, and during the summer months.

Facility upgrades that were completed in 2019 include replacement of auditorium audience seats, replacement of carpeting in the Culinary Program restaurant, the Library, the Auditorium, and the entire 3rd floor classroom corridor, removal of carpeting in several classrooms and replacement with floor tile, replacement of all classroom and shop entrance doorknobs with ADA compliant door levers and hardware, installation of Braille signage to classroom and shop entryways, repairs to parking lot pavement, upgrades/repairs to main boilers/heating system, replacement/addition of furniture and equipment in several classrooms and CTE programs, repair/painting of interior and exterior surfaces, plumbing and electrical upgrades, replacement of interior lighting (lamps and fixtures) through participation in Eversource LED Energy Conservation Upgrade Program, replacement of ductwork insulation in Electrical CTE area, upgrades/repairs to swimming pool complex, installation of football field scoreboard, installation of informational banners on exterior light posts, and the purchase of two 14 passenger minibuses.

Facility projects identified for future consideration include implementing recommended NEASC Visiting Team facility upgrades, replacing boiler in greenhouse, overhauling Broad chiller AC unit, replacing essential vehicles, replacing carpeting in classrooms 201-210, replacing fencing separating shed storage yard and football field, replacing ductwork insulation in Metal Fabrication CTE area, installing a room divider in Dental Assisting CTE area, replacing auditorium stage curtains, replacing auditorium stage lighting system, Horticulture Department design and construction of patio/lunch area outside of cafeteria, replacing custodial cleaning equipment, Carpentry Department design and construction of classroom space inside Carpentry CTE area, installing swimming pool chemical monitoring system, expanding the surveillance system, and replacing the scissor lift platform unit.

### **Student Achievement**

The 2019 Massachusetts Accountability Classification System includes information related to the progress and improvements specific to a series of state-determined targets. This system measures accountability percentiles, graduation rates and

participation rates to determine each school's overall performance and classification. Keefe maintains a solid status, labeled as, "moderate progress toward targets."

Keefe continues to focus on closing achievement gaps, while undertaking a new computerized assessment system. Staff and students participated in computer-based testing for the Next Generation Assessment, also known as MCAS 2.0, in English and Math last March and May. An average of 43% of students have "Met" or "Exceeded Expectations" in English and Math. An average of 62% of students scored "Advanced and Proficient" in Biology. The 2019-2020 school year will be the last year of the Legacy MCAS test for Biology. Starting next school year, 2020-2021, all required state exams, needed for Competency Determination (CD), will be assessed using a computer-based testing system. Additionally, Keefe students showed an increase in growth in the areas of the four-year cohort graduation rate, the annual dropout rate, chronic absenteeism and advanced coursework completion.

Keefe added two additional AP courses, bringing the total to six courses offered in a variety of multidisciplinary areas for students seeking a more rigorous course load. Students who took the College Board AP exams last May continue to perform at a commendable rate. The Advanced Placement participation rate reports that 64 students took a total of 93 AP exams.

Keefe Regional Technical School hosted the SkillsUSA District Level competition on Wednesday, February 7, 2019 and had 115 students compete. Keefe Tech students won a total of 36 medals. Keefe Tech was awarded 5 medals at the State Level. Three students represented Keefe Tech at the National Level. Fourteen Keefe Tech students competed in the Future Farmers of America at the State Level. Twenty-five Keefe Tech students competed in Business Professionals of America at the State Leadership Conference and were awarded 11 First Place Gold Medals, 11 Second Place Silver Medals, and 10 Third Place Bronze Medals. One Keefe Tech student competed at the National Leadership Conference where he was awarded 4 top ten medals and one first-place finish.

### **General Advisory Board**

The General Advisory Committee consists of the Chairperson from each of the Program Advisory Committees. The General Advisory Committee reviews curriculum and equipment requests, summarizes these requests, and brings to the attention of the Administration and the School Committee observations and recommendations from the Program Advisory Committees. The points noted for the current school year include: the need to continually align the curriculum with changes in equipment and technology within specific industries; community outreach to bring Keefe's programs to potential students; increasing opportunities for students and employers through the co-op program; continued pursuit of grant funding for state-of-the-art career and technical equipment; and training students to acquire industry-recognized credentials to help them make the transition from school to work.

Respectfully submitted,

Jonathan Evans  
Superintendent-Director

## **SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE**

### **ASHLAND**

Edward Burman - Chairman  
William N. Gaine, Jr.

### **FRAMINGHAM**

Michele Burns  
James Comeau  
Larry Cooper  
Linda Fobes  
Maria Martinez  
A.J. Mulvey  
Michael Rossi

### **HOPKINTON**

Ruth Knowles  
Jaime Shepard

### **HOLLISTON**

Sarah Commerford  
Barry Sims

### **NATICK**

Ruth Mori  
Elizabeth Smith-Freedman

## **TAX RELIEF COMMITTEE**

The Tax Relief Committee administers the Hopkinton Elderly and Disabled Tax Relief Fund. This fund was established in 1998 to provide financial assistance to needy persons in the payment of their Hopkinton real estate taxes. Since 1999 tax relief distributions totaling \$154,000 have been made to eligible taxpayers via tax bill offsets. The Tax Relief Fund is supported by donations from generous residents and organizations. Also the Fund has benefitted from receipt of Boston Marathon entries for the past several years.

In 2019 the Committee approved tax relief awards of \$700 each to 29 persons.

The goal for 2020 is to raise funds in line with those raised in recent years and to efficiently process all applications for tax relief. The Committee requests that Hopkinton taxpayers generously include an extra \$25 to the Tax Relief Fund when paying their 2020 property taxes. Donations can be made by check or online through the Town's website. Thank you for your consideration.

John L. Palmer, Chair  
Michael Connolly, Town Treasurer (to July)  
Christopher Heymanns, Town Treasurer (from November)  
Lesley Ficarri, Member of Board of Assessors  
Sue Kurys, Clerk  
John Morris, Member



## **TOWN CLERK**

I would like to thank the residents of the Town for their continued support. This report will provide a glimpse of the work we do to best serve you as well as the accomplishments of the Town Clerk's Office in 2019.

### *Staying Current:*

In an effort to best serve the residents of Hopkinton, staying current on the complexities and demands of running a professional and effective Town Clerk's office is essential. The Massachusetts Town Clerks Association, the New England Association of City and Town Clerks, and the International Institute of Municipal Clerks provide training and resource opportunities. Attending conferences is important to prepare for State and Town elections, and to advance our knowledge, as Town and City Clerks, of the current federal, state and local mandates. The information acquired from Town and City Clerk's Associations is immeasurable. This year, I attended the Academy New England Municipal Clerk's Institute with a scholarship to attend at no cost to the Town. I want to thank the Town for continuing to support this investment in the continued professional development of the office.

### *2019 Town Meetings and Elections:*

I am immensely thankful for our outstanding election staff, without whom our seamless democratic process would not be possible. Our election staff continues to operate with professionalism in their dedicated service to this community. They have served this past year in a February 11, 2019 Special Town Meeting; the May 6, 2019 Annual Town Meeting; the May 20, 2019 Annual Town Election; and a December 16, 2019 Special Town Meeting. We also successfully hosted early voting again for November and we were able to secure grant funding and use it to open on Saturday for the convenience of voters unable to make it during our normal office hours. The results of the 2019 Town Meetings as well as the Town and Election are available in this 2019 Annual Town Report.

I am also proud to share that, with the generosity of the voters at Town Meeting, we were able to purchase new, state-of-the-art, election equipment. We were able to purchase new tabulators that continue to have no network capability so you can feel confident that your vote is accurate and secure. These tabulators had their first use during our Annual Town Election in May. We were also able to purchase Poll Pad electronic check-in devices that allow for smooth and efficient check-in for Town Meetings and early voting.

I also traveled to Boston to testify before the Joint Committee on Election Laws at the State House on Ranked Choice Voting in Massachusetts from the perspective of a local election official. I was happy to take the thoughts I received from fellow residents regarding this potential change and discuss the challenges involved as well as the benefits we as voters will gain from its potential implementation.

### *Educational Programs:*

We used the heightened political and civic consciousness that arose in 2019 as a chance to get more students, that are eligible to vote, registered and all others that are soon to be eligible, pre-registered. We did this, in conjunction with the School Department, through voter registration drives at Hopkinton High School. We conducted registration drives through new communities, such as Fairview Estates and Legacy Farms, in order to ensure everyone has their chance to vote. We were also fortunate to work with the Library on Hopkinton 101 to better inform residents of what services we can provide them. Continuing to work with

these organizations, along with these young and passionate residents, who devote their time and energy to the community, will shape the minds of those destined to be the leaders of tomorrow.

*Annual Listing of Residents:*

The Annual Census is a year-long endeavor beginning with the preparation in the fall months with a goal to mail them to all households in January. Once this form is returned, this office then processes all changes in the Voter Registration Information System. The Town Clerk's Office records the family members who are living at an address and those members who have moved out of town. It is also important to note that the census form does not register a resident as a voter. If a resident wishes to register to vote or change party affiliation, they must fill out a voter registration form and file it with the Town Clerk or register to vote online.

It is State law that if a voter fails to respond to the annual census, it will cause them to be listed as an "inactive voter". The voter would then need to show proof of continuous residence in Hopkinton, in order to reactivate their voting status and vote. If a resident who was registered to vote has moved out of town, we cannot remove a voter without their signature. We make every effort to contact them to obtain their signature verifying that they no longer live in town. Please, do not hesitate to contact this office with any questions regarding the voting process or the annual town census.

*Dog License Renewals:*

Dog license renewal forms are attached to the Street Listing Form. The staff processes and sends out dog licenses between January 1st and April 1st without penalty. Dog licenses are issued only with proof of the dog receiving a rabies vaccination, in accordance with provisions of Sec. 147A of Chapter 140 of the Massachusetts General Law. In 2019, the Town Clerk's Office issued 2,217 dog licenses (compared to 1,941 in 2018) along with 5 kennel licenses (a kennel license may be issued to a dog owner if they have 4 or more dogs).

*Open Meeting Law:*

The Town Clerk has the responsibility of ensuring that the Open Meeting Law is observed with the posting of all town meeting agendas at least 48 hours prior to any open meetings. The notice of the public meeting is required to be posted at two locations available to the public; one of which has to be accessible to the public 24 hours a day. This is achieved through the acceptance by the Board of Selectmen of Town meeting notices on the Town's website. The binder located outside of the Town Clerk's Office serves as the primary posting location.

*New Public Records Law:*

Starting on January 1, 2017, changes to the Massachusetts Public Records Law came into effect. Some of these changes included changing the fees that can be charged, adapting the timeline to ensure expediency, promoting use of electronic records to decrease costs to requesters, and the designation of Records Access Officers (RAO) that ensure requesters gain access and communicate status of requests. The Town Clerk is the default RAO and chief record keeper of the Town. Through discussion with the Board of Selectmen and their staff, we decided to designate RAO's for each department that receives frequent record requests to ensure that it could be handled in an expedient manner while still ensuring the Town Clerk can guide the process and ensure compliance.

*Ethics & Conflict of Interest:*

The conflict of interest law seeks to prevent conflicts between private interest and public duties and foster integrity in those participating in public service. The Town Clerk serves as the liaison to the Ethics Commission of the Commonwealth and ensures that all elected and appointed officials of the Town are in compliance with the law.

*Preservation of Town Documents:*

This office was generously granted funding of \$20,000 through the Community Preservation Fund by Town Meeting. This funding was used to preserve the historic documents that are stored in the Town Clerk's lower vault, dating back to the 1700 & 1800's. Unfortunately, even with all of the progress made, the list of documents in need of preservation continues to grow as more and more records reach an older age and begin to deteriorate.

*Register of Vital Statistics:*

Below is a report of the Town's Register of Vital statistics as of December 31, 2019:

<b>Births</b>	<b>161</b>
<b>Marriage Intentions</b>	<b>47</b>
<b>Marriages</b>	<b>45</b>
<b>Deaths</b>	<b>105</b>

I would also like to extend my most sincere thanks to those workers in the Senior Tax Credit Program. These dedicated individuals make the quality of service that we provide possible by skillfully assisting with all manners of tasks that we would otherwise not have the staff to complete.

It is this office's goal to continue excellent communication and assistance to residents through our webpage including the town bylaws, town meeting and election results, voter information, and various online forms. We always invite you to stop by the office for assistance and more information on what is going on in your town government.

Last but certainly not least, I would like to thank the voters of the Hopkinton, who re-elected me to serve as Town Clerk for another three years. I am so grateful to be able to serve you all as my friends and neighbors. It is you all that make this community such a great place to live and I am honored to serve as your representative.

Sincerely,

Connor B. Degan  
Your Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HOPKINTON  
SPECIAL TOWN MEETING WARRANT  
MONDAY, FEBRUARY 11, 2019**

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs:

**To meet at the Hopkinton Middle School Auditorium at 88 Hayden Rowe, on Monday, February 11, 2019 at 7:00 p.m., then and there to act upon the following Articles:**

<b>ARTICLE 1: Unpaid Bills from Previous Fiscal Year</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance with the provisions of Chapter 44, Section 64, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

<b>ARTICLE 2: Supplemental Appropriation for Repair of Lake Maspenock Dam</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to amend the vote taken under Article 19 of the 2017 Annual Town Meeting by increasing the amount authorized thereby for the Repair of Lake Maspenock Dam project (Item B) by a sum or sums of money to be raised and appropriated, transferred from available funds, or otherwise provided.

Pass any vote or take any act relative thereto.

<b>ARTICLE 3: Supplemental Appropriation for Fire Communication System</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to amend the vote taken under Article 14 of the 2018 Annual Town Meeting by increasing the amount authorized thereby for the Fire Communication System project (Item E) by a sum or sums of money to be raised and appropriated, transferred from available funds, or otherwise provided.

Pass any vote or take any act relative thereto.

<b>ARTICLE 4: Approval of Tax Increment Financing Agreement - Lykan Bioscience, LLC</b>	<i>Sponsor: Board of Selectmen</i>
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To see if the Town will vote, pursuant to Chapter 40, Section 59 and Chapter 23A, Sections 3E and 3F of the *Massachusetts General Laws*, and the applicable regulations thereunder, to:

1. Approve a Tax Increment Financing Agreement between the Town and Lykan Bioscience, LLC and Southfield Properties I, LLC, substantially in the form as is on file with the Town Clerk (the "TIF Agreement"), for property located on 97 South Street (Assessor Map parcel R29 8 B), which TIF Agreement provides for real estate tax exemptions and personal property tax exemptions at the exemption rate schedule set forth therein;
2. Approve an Economic Development Incentive Program ("EDIP") Local Incentive-Only Application submission to the Massachusetts Economic Assistance Coordinating Council (the "EACC"), substantially in the form as is on file with the Town Clerk, for the same property as described in the TIF Agreement;
3. Authorize the Board of Selectmen to execute the TIF Agreement, and any documents related thereto, and to approve submission of the TIF Agreement and the EDIP Local Incentive-Only Application, and any associated documents, to the EACC, all relating to the project as described in the TIF Agreement, and to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and the EDIP Local Incentive-Only Application, implement those documents, and carry out the purposes of this article.

Pass any vote or take any act relative thereto.

<b>ARTICLE 5: School Department Mitigation Fund</b>	<i>Sponsor: School Committee</i>
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To see if the Town will vote to create a separate account in accordance with M.G.L. c.71, §37A for the deposit of moneys paid pursuant to Section E.22 of the Legacy Farms Host Community Agreement, in the amount of \$500,000, to be expended by the Hopkinton School Committee without further appropriation.

Pass any vote or take any act relative thereto.

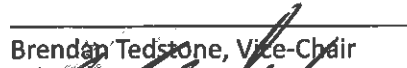
<b>ARTICLE 6: School Department Stabilization Fund</b>	<i>Sponsor: Town Manager/Board of Selectmen</i>
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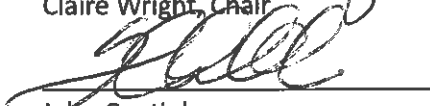
To see if the Town will vote to create a stabilization fund pursuant to Chapter 40, Section 5B, of the *Massachusetts General Laws*, for the purpose of addressing the impacts on the Hopkinton Public Schools resulting from the increase in enrollment by residents of Legacy Farms.

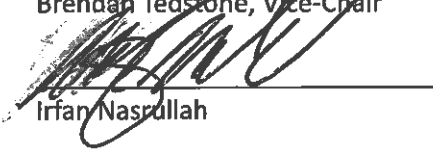
Pass any vote or take any act relative thereto.

BOARD OF SELECTMEN  
TOWN OF HOPKINTON

  
\_\_\_\_\_  
Claire Wright, Chair

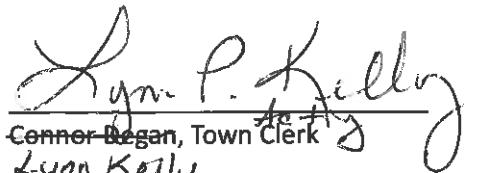
  
\_\_\_\_\_  
Brendan Tedstone, Vice-Chair

  
\_\_\_\_\_  
John Coutinho

  
\_\_\_\_\_  
Irfan Nasrullah

  
\_\_\_\_\_  
Brian Herr

A TRUE COPY  
ATTEST:

  
\_\_\_\_\_  
~~Connor Began, Town Clerk~~  
Lynn Kelly  
DATE: January 25, 2019

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN THE TOWN HALL, ALL THE POST OFFICES, THE PUBLIC LIBRARY, THE SENIOR CENTER, AND AT LEAST ONE PUBLIC SAFETY BUILDING AT LEAST FOURTEEN (14) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.

  
\_\_\_\_\_  
Constable of Hopkinton



**TOWN OF HOPKINTON  
COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE TOWN CLERK  
CONNOR B. DEGAN, TOWN CLERK  
18 MAIN STREET, HOPKINTON, MA 01748  
SPECIAL TOWN MEETING  
MONDAY, FEBRUARY 11, 2019  
RETURN OF THE WARRANT**

The Special Town Meeting convened at the Hopkinton Middle School Auditorium, 88 Hayden Rowe. Town Clerk, Mr. Connor B. Degan, served as the Acting Presiding Officer, in the absence of the Town Moderator, and called the meeting to order at 7:05 PM. A quorum was present. Mr. Degan, as the clerk of the meeting, read the call and return of the warrant. He then gave directives for the rules of the meeting and the bounds of the hall. Counters were assigned under the direction of Muriel Kramer.

Mr. Degan, Acting Presiding Officer, made the **motion** to appoint Ms. Ellen Rutter as Deputy Town Moderator.

**Passed by: Voice Vote Unanimous (02-11-2019)**

Mr. Degan then requested that Ms. Rutter, Deputy Town Moderator, rise to the stage to serve as the Acting Town Moderator and that he would resume his role as the clerk of the meeting. It was at this point that Ms. Rutter began serving as Acting Town Moderator.

**ARTICLE 1: Unpaid Bills from Previous Fiscal Year:** To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance with the provisions of Chapter 44, Section 64, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to transfer from Free Cash the sum of \$101,022.80 (ONE HUNDRED ONE THOUSAND TWENTY TWO DOLLARS AND EIGHTY CENTS) for the following bills incurred*

*in a previous year, in accordance with the provisions of Chapter 44, Section 64 of the Massachusetts General Laws, as follows:*

<b><u>Department #</u></b>	<b><u>Vendor</u></b>	<b><u>Amount</u></b>
Town Manager	Beals and Thomas	\$21,031.24
Facilities	Eversource Gas	\$2,979.88
Facilities	Eversource Electric	\$401.88
Facilities	Radiant Cleaning Services	\$5,752.24
Town Manager	Miyares Harrington	\$59,166.95
DPW	E.L. Harvey	\$7,800.00
Town Manager	Middlesex Retirement	\$2,839.41
Parks & Recreation	Recognition Center	\$1,051.20
	<b>Total</b>	<b>\$101,022.80</b>

**Passed by 9/10 Majority: Yes 158 – No 3 (02-11-2019)**

**ARTICLE 2: Supplemental Appropriation for Repair of Lake Maspenock Dam:** To see if the Town will vote to amend the vote taken under Article 19 of the 2017 Annual Town Meeting by increasing the amount authorized thereby for the Repair of Lake Maspenock Dam project (Item B) by a sum or sums of money to be raised and appropriated, transferred from available funds, or otherwise provided.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to amend its vote pursuant to Article 19 of the 2017 Annual Town Meeting Warrant by increasing the amount authorized by \$140,000 (ONE HUNDRED FORTY THOUSAND DOLLARS) for a total of \$250,000 (TWO HUNDRED FIFTY THOUSAND DOLLARS) for the repair of Lake Maspenock Dam (Item B), with said additional sum being transferred from Free Cash.*

**Passed by: Voice Vote, Clear Majority Declared (02-11-2019)**



**ARTICLE 3: Supplemental Appropriation for Fire Communication System:** To see if the Town will vote to amend the vote taken under Article 14 of the 2018 Annual Town Meeting by increasing the amount authorized thereby for the Fire Communication System project (Item E) by a sum or sums of money to be raised and appropriated, transferred from available funds, or otherwise provided.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to amend its vote pursuant to Article 14 of the 2018 Annual Town Meeting Warrant by increasing the amount authorized by \$57,750 (FIFTY SEVEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS) for a total of \$157,750 (ONE HUNDRED FIFTY SEVEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS) for the Fire Communication System project (Item E), with said additional sum being transferred from Free Cash.*

**Passed by: Voice Vote, Clear Majority Declared (02-11-2019)**

**ARTICLE 4: Approval of Tax Increment Financing Agreement - Lykan Bioscience, LLC:** To see if the Town will vote, pursuant to Chapter 40, Section 59 and Chapter 23A, Sections 3E and 3F of the *Massachusetts General Laws*, and the applicable regulations thereunder, to:

1. Approve a Tax Increment Financing Agreement between the Town and Lykan Bioscience, LLC and Southfield Properties I, LLC, substantially in the form as is on file with the Town Clerk (the "TIF Agreement"), for property located on 97 South Street (Assessor Map parcel R29 8 B), which TIF Agreement provides for real estate tax exemptions and personal property tax exemptions at the exemption rate schedule set forth therein;
2. Approve an Economic Development Incentive Program ("EDIP") Local Incentive-Only Application submission to the Massachusetts Economic Assistance Coordinating Council (the "EACC"), substantially in the form as is on file with the Town Clerk, for the same property as described in the TIF Agreement;
3. Authorize the Board of Selectmen to execute the TIF Agreement, and any documents related thereto, and to approve submission of the TIF Agreement and the EDIP Local Incentive-Only Application, and any associated documents, to the EACC, all relating to the project as described in the TIF Agreement, and to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and the EDIP Local Incentive-Only Application, implement those documents, and carry out the purposes of this article.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

**Motion (Board of Selectmen):** *We move that the Town vote, pursuant to Chapter 40, Section 59 and Chapter 23A, Sections 3E and 3F of the Massachusetts General Laws, and the applicable regulations thereunder, to:*

1. *Approve a Tax Increment Financing Agreement between the Town and Lykan Bioscience, LLC and Southfield Properties I, LLC, substantially in the form as is on file with the Town Clerk (the "TIF Agreement"), for property located on 97 South Street (Assessor Map parcel R29 8 B), which TIF Agreement provides for real estate tax exemptions and personal property tax exemptions at the exemption rate schedule set forth therein;*
2. *Approve an Economic Development Incentive Program ("EDIP") Local Incentive-Only Application submission to the Massachusetts Economic Assistance Coordinating Council (the "EACC"), substantially in the form as is on file with the Town Clerk, for the same property as described in the TIF Agreement;*
3. *Authorize the Board of Selectmen to execute the TIF Agreement, and any documents related thereto, and to approve submission of the TIF Agreement and the EDIP Local Incentive-Only Application, and any associated documents, to the EACC, all relating to the project as described in the TIF Agreement, and to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and the EDIP Local Incentive-Only Application, implement those documents, and carry out the purposes of this article.*

**Motion (Kenneth Weismantel, Ash Street):** *I move that we end debate on Article 4.*

*Motion was seconded.*

**Passed By: Voice Vote, Unanimous (02-11-2019)**

**Main Motion Passed by: Voice Vote, Clear Majority Declared (02-11-2019)**

**ARTICLE 5: School Department Mitigation Fund:** To see if the Town will vote to create a separate account in accordance with M.G.L. c.71, §37A for the deposit of moneys paid pursuant to Section E.22 of the Legacy Farms Host Community Agreement, in the amount of \$500,000, to be expended by the Hopkinton School Committee without further appropriation.

Pass any vote or take any act relative thereto.

**Motion (School Committee):** *We move that the Town vote to take no action on Article 5.*

**Passed by: Voice Vote, Clear Majority Declared (02-11-2019)**

**ARTICLE 6: School Department Stabilization Fund:** To see if the Town will vote to create a stabilization fund pursuant to Chapter 40, Section 5B, of the *Massachusetts General Laws*, for the purpose of addressing the impacts on the Hopkinton Public Schools resulting from the increase in enrollment by residents of Legacy Farms.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends no action.

**Motion (Board of Selectmen):** *We move that the Town vote to take no action on Article 6.*

**Voice Vote, Clear Majority Declared (02-11-2019)**

**Final Motion (Board of Selectmen):** We move that the Special Town Meeting be dissolved at 8:08 PM.

**Passed By: Voice Vote, Unanimous (02-11-2019)**

Witness my hand and seal of said Town of Hopkinton this 13<sup>th</sup> day of February, 2019.

A True Copy ATTEST: \_\_\_\_\_  
Connor B. Degan, Town Clerk



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HOPKINTON  
ANNUAL TOWN MEETING WARRANT  
MAY 6, 2019**

*(Voter Registration Deadline: April 17, 2019)*

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County,

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs:

To bring in their ballots on May 20, 2019, to an adjourned session of the Annual Town Meeting to be held at the Hopkinton Middle School Gymnasium, for the election of the following Officers:

**Offices for the May 20, 2019 Election**

<b>Office</b>	<b>Number of open positions</b>	<b>Length of Term</b>
Board of Assessors	1	3 years
Board of Health	1	3 years
Board of Library Trustees	2	3 years
Board of Selectmen	2	3 years
Cemetery Commissioners	1	3 years
Commissioners of Trust Fund	1	3 years
Constable	1	3 years
Hopkinton Housing Authority	1	5 years
Parks and Recreation Commission	1	3 years
Planning Board	1	5 years
Planning Board	1	2 years
Planning Board	1	1 year
School Committee	1	3 years
Town Clerk	1	3 years
Town Moderator	1	3 years

Board of Selectmen Chair Claire Wright   
Initial

Warrant

AND also to vote "Yes" or "No" on the following question appearing on the ballot:

QUESTION 1: Shall the Town of Hopkinton be required to reduce the amount of real estate and personal property taxes to be assessed for the fiscal year beginning July first, two thousand and nineteen by an amount equal to \$1,180,568 (ONE MILLION, ONE HUNDRED EIGHTY THOUSAND, FIVE HUNDRED SIXTY-EIGHT DOLLARS)?

QUESTION 2: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase a Ladder Truck for the Fire Department?

QUESTION 3: Shall the Town of Hopkinton be allowed to exempt from the provisions of two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase an interest in land contiguous with the Town Hall property for the purpose of providing Town Hall parking?

QUESTION 4: Shall the Town of Hopkinton be allowed to exempt from the provisions of two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase an interest in one or more parcels of land for the purpose of providing municipal parking in the downtown area?

For this purpose, the polls will be open from 7:00 a.m. to 8:00 p.m.

AND, further, to meet at the Hopkinton Middle School Auditorium at 88 Hayden Rowe, on May 6, 2019, at 7:00 p.m., then and there to act upon the following Articles:

**REPORTS**

<b>ARTICLE: 1</b>	<b>Acceptance of Town Reports</b>	<i>Sponsor: Town Manager</i>
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To hear the Reports of Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

**FINANCIAL – FISCAL YEAR 2019**

<b>ARTICLE: 2</b>	<b>FY 2019 Supplemental Appropriations and Transfers</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to transfer from available funds or otherwise provide a sum or sums of money to supplement operating budgets and various accounts for the fiscal year ending June 30, 2019.

Pass any vote or take any act relative thereto.

Board of Selectmen Chair Claire Wright   
Initial

Warrant

<b>ARTICLE: 3</b>	<b>Unpaid Bills from Previous Fiscal Years</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance with the provisions of Chapter 44, Section 64, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

<b>FINANCIAL – FISCAL YEAR 2020</b>
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<b>ARTICLE: 4</b>	<b>Property Tax Exemption Increase</b>	<i>Sponsor: Chief Financial Officer/Town Manager</i>
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To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to provide an additional real estate tax exemption for all fiscal years beginning July 1, 2019, for those qualifying for an exemption under Chapter 59, Section 5, Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 5</b>	<b>BRAVE Act - Increase in abatement by amount not to exceed the cost of living</b>	<i>Sponsor: Board of Selectmen/Board of Assessors</i>
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To see if the Town will vote to accept Clause Seventeenth F of *M.G.L. c.59, §5*, which provides that, notwithstanding any provision of general or special law to the contrary, an abatement granted pursuant to clause Seventeenth, Seventeenth C, Seventeenth C ½ or Seventeenth D of *M.G.L. c.59, §5*, may be increased annually at the discretion of the Town by an amount not to exceed the increase in the cost of living as determined by the Consumer Price Index for such year.

Pass any vote or take any act relative thereto.

Board of Selectmen Chair Claire Wright   
Initial

Warrant

<b>ARTICLE: 6</b>	<b>BRAVE Act - Real estate tax exemption for veterans and other qualified persons where home is owned by a trust, conservator or other fiduciary for the person's benefit</b>	<i>Sponsor: Board of Selectmen/Board of Assessors</i>
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To see if the Town will vote to accept Clause Twenty-second G of *M.G.L. c.59, §5* to exempt from taxation certain real estate that is the domicile of a person but is owned by a trustee, conservator or other fiduciary for the person's benefit if the real estate would be eligible for exemption under clause Twenty-second, Twenty-second A, Twenty-second B, Twenty-second C, Twenty-second D, Twenty-second E or Twenty-second F of *M.G.L. c.59, §5* if the person were the owner of the real estate.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 7</b>	<b>BRAVE Act - Real estate tax exemption for surviving parents or guardians of certain soldiers, sailors, members of the National Guard and veterans</b>	<i>Sponsor: Board of Selectmen/Board of Assessors</i>
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To see if the Town will vote to accept Clause Twenty-second H of *M.G.L. c. 59, § 5* to exempt from taxation certain real property of and occupied by parents or guardians of military personnel who were killed in action or injured in action that subsequently caused their death, or military personnel missing in action and presumed dead, subject to residency requirements.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 8</b>	<b>BRAVE Act - Reduction of property tax obligation of veteran in exchange for volunteer services</b>	<i>Sponsor: Board of Selectmen/Board of Assessors</i>
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To see if the Town will vote to accept *M.G.L. c.59, §5N*, regarding a Program for Reduction in Property Tax Obligations to allow veterans, or a spouse of a veteran in the case where the veteran is deceased or has a service-connected disability, in exchange for volunteer services, up to \$1,500 in tax reduction.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 9</b>	<b>Set the Salary of Elected Officials</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to fix the salary or compensation of all of the elected officials of the Town in accordance with Chapter 41, Section 108, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

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<b>ARTICLE: 10</b>	<b>Fiscal 2020 Operating Budget</b>	<i>Sponsor: Town Manager</i>
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To hear and act on reports and recommendations of the Appropriation Committee and to see if the Town will vote to (1) raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the operation and maintenance of Town Departments for the fiscal year beginning July 1, 2019, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees; and (2) support, as a nonbinding resolution, an affirmative vote on the upcoming ballot question to reduce the amount of real estate and personal property taxes to be assessed for the upcoming fiscal year (the "override").

Pass any vote or take any act relative thereto.

<b>ARTICLE: 11</b>	<b>FY 2020 Revolving Funds Spending Limits</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to establish the limit on the total amount that may be expended from each revolving fund established by Article VI of Chapter 13 of the General Bylaws pursuant to Section 53E½ of Chapter 44 of the *Massachusetts General Laws* for the fiscal year beginning July 1, 2019.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 12</b>	<b>PEG Access Enterprise Fund</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to accept Chapter 44, Section 53F½ of the *Massachusetts General Laws*; and to establish a PEG Access enterprise fund for cable television public access for the fiscal year beginning July 1, 2019.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 13</b>	<b>Chapter 90 Highway Funds</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to appropriate a sum or sums of money from the proceeds due to the Town pursuant to Chapter 90 of the *Massachusetts General Laws*, for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges, the acquisition of easements and other interests in real property related to the laying out of ways, and other related costs, which qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

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<b>ARTICLE: 14</b>	<b>Transfer to General Stabilization Fund</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the General Stabilization Fund, to be used, upon further appropriation, for any lawful purpose.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 15</b>	<b>Establishment of School Department Stabilization Fund; Acceptance of fourth paragraph of M.G.L. c.40, §5B</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to:

1. Raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to establish a School Department Stabilization Fund, in accordance with Chapter 40, Section 5B of the *Massachusetts General Laws*, to be used, upon further appropriation and at the direction of the School Committee, for the purpose of paying School Department costs related, in whole or in significant part, as reasonably determined by the School Committee, to impacts on the Hopkinton Public Schools resulting from enrollment by residents of Legacy Farms;
2. Accept the fourth paragraph of Chapter 40, Section 5B, of the *Massachusetts General Laws*, which allows the dedication, without further appropriation, of all, or a percentage not less than 25 percent, of particular fees, charges or receipts to a stabilization fund established under Chapter 40, Section 5B of the *Massachusetts General Laws*, to be effective for all fiscal years beginning on or after July 1, 2019;
3. Dedicate a percentage, not less than 25%, of all receipts from any private source, including any receipts accepted pursuant to the Legacy Farms Host Community Agreement that are based on increases in enrollment in the Hopkinton Public Schools by residents of Legacy Farms, to the School Department Stabilization Fund established under this article for all fiscal years beginning on or after July 1, 2019; and
4. Raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to be used to pay School Department costs related, in whole or in significant part, as reasonably determined by the School Committee, to impacts on the Hopkinton Public Schools resulting from enrollment by residents of Legacy Farms, said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

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<b>ARTICLE: 16</b>	<b>Transfer to Other Post-Employment Benefits Liability Trust Fund</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the Other Post-Employment Benefits Liability Fund, to be used, upon further appropriation, for any lawful purpose

Pass any vote or take any act relative thereto.

**CAPITAL EXPENSES AND PROJECTS**

<b>ARTICLE: 17</b>	<b>Pay-As-You-Go Capital Expenses</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money to fund the following Pay-As-You-Go capital purchases and projects:

<u>Item</u>	<u>Purchase or Product</u>	<u>To be spent under the direction of</u>
A	Security Cameras - Library & Police Department	Town Manager
B	End User Hardware Replacement	Town Manager
C	Public Safety Facility/Fire Station Feasibility Study	Fire Chief, Police Chief, Town Manager
D	Replace Fire Chief Car	Fire Chief
E	Police Jail Cells Floor Repair	Town Manager
F	Town Hall Elevator Controls	Town Manager
G	Replace DPW Trucks	Town Manager
H	Wetlands Order of Conditions	School Superintendent
I	Roof Engineering	School Superintendent
J	Kitchen Equipment	School Superintendent
K	Data Center Replacement	School Superintendent
L	School Capacity Study	School Superintendent
M	District Wide Facility Improvements	School Superintendent
N	Boiler Replacement	School Superintendent
O	Special Education Van	School Superintendent
P	Replace Police Cruisers	Police Chief

Pass any vote or take any act relative thereto.

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<b>ARTICLE: 18</b>	<b>Purchase of Valve Maintenance Trailer System</b>	<i>Sponsor: Director of Public Works</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a Valve Maintenance Trailer System, accessories, and any other related costs; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 19</b>	<b>Purchase of Water Department Truck</b>	<i>Sponsor: Director of Public Works</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a Water Department truck, accessories and any other related costs; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 20</b>	<b>Purchase of Bucket Truck</b>	<i>Sponsor: Director of Public Works</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a Bucket Truck, accessories, and any other related costs; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 21</b>	<b>Purchase of Multi-Purpose Municipal Tractor</b>	<i>Sponsor: Director of Public Works</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a DPW multi-purpose municipal tractor, accessories and any other related costs; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 22</b>	<b>Sewer Comprehensive Wastewater Management Plan Update</b>	<i>Sponsor: Director of Public Works</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for planning and engineering designs and associated costs related to the Town's Comprehensive Wastewater Management Plan Update; said sums to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

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<b>ARTICLE: 23</b>	<b>Sidewalk Master Plan Phase II</b>	<i>Sponsor: Director of Public Works</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the design, repair, maintenance, renovation, improvement, rehabilitation, construction and reconstruction of sidewalks along West Main Street, Wild Road, Hayden Rowe and Wood Street; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 24</b>	<b>School Bus Parking Lot</b>	<i>Sponsor: School Committee</i>
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To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise to provide a sum or sums of money to supplement a prior appropriation authorized under Article 21 of the 2018 Annual Town Meeting, for the construction of a school bus parking lot on Town-owned property at 90 Hayden Rowe (Assessors Map parcel U21 3 0); said sum to be spent under the direction of the School Committee.

Pass any vote or take an act relative thereto.

<b>ARTICLE: 25</b>	<b>Purchase of Ladder Truck</b>	<i>Sponsor: Fire Chief</i>
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To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money for the purchase of a Ladder Truck, accessories, and any other related costs; said sum to be spent under the direction of the Fire Chief.

Pass any vote or take an act relative thereto.

<b>ARTICLE: 26</b>	<b>Public Safety Software Upgrade</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money for a public safety software upgrade; said sum to be spent under the direction of the Town Manager.

Pass any vote or take an act relative thereto.

<b>ARTICLE: 27</b>	<b>Town Hall Basement Renovation</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money for the design, repair, renovation, improvement and construction of the Town Hall Basement; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

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<b>ARTICLE: 28</b>	<b>Security Cameras - Schools</b>	<i>Sponsor: School Committee</i>
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To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money for the design and installation of Security Cameras at the Schools; said sum to be spent under the direction of the School Superintendent.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 29</b>	<b>Center School Renovation and Reuse Feasibility Study</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money to conduct a feasibility study on the reuse and renovation of the Center School, located at 11 Ash Street, Hopkinton, shown as Assessors Map parcel U17 42 0, and to perform necessary repairs on the Center School building; said sum to be spent under the direction of the Permanent Building Committee.

Pass any vote or take any act relative thereto.

**COMMUNITY PRESERVATION FUNDS**

<b>ARTICLE: 30</b>	<b>Community Preservation Funds</b>	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues a sum or sums of money, in the amounts recommended by the Community Preservation Committee, for committee administrative expenses and other expenses in the fiscal year beginning July 1, 2019, with each item to be considered a separate appropriation.

Pass any vote or take an act relative thereto.

<b>ARTICLE: 31</b>	<b>Community Preservation Recommendations</b>	<i>Sponsor: Community Preservation Committee</i>
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To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Community Preservation budget for Fiscal Year 2020, and to appropriate from the Community Preservation Fund a sum of money, not to exceed 5% of the estimated annual revenues for Fiscal Year 2020, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2020; and, further, to reserve for future appropriation a sum of money from the Community Preservation Fund for open space, historic resources, and community housing purposes; and, further, to appropriate from the Community Preservation Fund, a sum or sums of money for the following Community Preservation projects or purposes, including the acquisition of interests in land, all as recommended by the Community Preservation Committee:

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- A. \$20,000 (TWENTY THOUSAND DOLLARS) from funds reserved for Historical Preservation for the preservation of land records in the Town Hall basement, with the funds being expended based on the age of record, extent of damage, and importance of contents; said sum to be spent under the direction of the Hopkinton Town Clerk and the Community Preservation Committee.
- B. \$3,750 (THREE THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS) from funds reserved for Historical Preservation for the preservation of historical photographs by digitizing the photograph and uploading them onto a publicly accessible website; said sum to be spent under the direction of the Hopkinton Historical Society and the Community Preservation Committee.
- C. \$10,000 (TEN THOUSAND DOLLARS) from funds reserved for Historical Preservation for the preservation and rehabilitation of the most at-risk headstones at Mt. Auburn, East Hopkinton, Hayden Rowe, Bear Hill, and Evergreen cemeteries, as well as the Main Street cemetery and Valentine Tombs if funds allow; said sums to be spent under the direction of the Cemetery Commission and the Community Preservation Committee.
- D. \$20,000 (TWENTY THOUSAND DOLLARS) from Undesignated Funds for the design and engineering of a dog park at 66B Fruit Street, shown as Assessors Map parcel R6 8 0, and \$115,799 (ONE HUNDRED FIFTEEN THOUSAND SEVEN HUNDRED NINETY NINE DOLLARS) from funds reserved for Passive/Active Recreation and \$14,201 (FOURTEEN THOUSAND TWO HUNDRED ONE DOLLARS) from Undesignated Funds, for a total of \$130,000 (ONE HUNDRED THIRTY THOUSAND DOLLARS), for the construction of the dog park, provided, however, that said \$130,000 (ONE HUNDRED THIRTY THOUSAND DOLLARS) shall be contingent on the receipt of a \$250,000 (TWO HUNDRED FIFTY THOUSAND DOLLARS) grant from the Stanton Foundation to the Parks and Recreation Department; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- E. \$25,000 (TWENTY FIVE THOUSAND DOLLARS) from funds reserved for Passive/Active Recreation for the design and installation of a lacrosse wall at the Fruit Street fields located at 66B Fruit Street, shown as Assessors Map parcel R6 8 0; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- F. \$25,000 (TWENTY FIVE THOUSAND DOLLARS) from funds reserved for Passive/Active Recreation for the engineering, materials, and installation of an irrigation system at the Pyne Field located at 66 Fruit Street, shown as Assessors Map parcel U3 13 0; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- G. \$50,000 (FIFTY THOUSAND DOLLARS) from funds reserved for Passive/Active Recreation to design a wetland crossing at 0 Wilson Street, shown as Assessors Map parcel R13 8 3, the purpose of which will allow the public to access other recreational lands; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- H. \$260,000 (TWO HUNDRED SIXTY THOUSAND DOLLARS) from Undesignated Funds to replace all the existing equipment at the EMC Playground located at 113 Hayden Rowe, shown as Assessors

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Map parcel U22 19 A; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.

Pass any vote or take any act relative thereto.

**ZONING BYLAW AMENDMENTS**

<b>ARTICLE: 32</b>	<b>Car Wash Use</b>	<i>Sponsor: Planning Board</i>
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To see if the Town will vote to amend the Zoning Bylaws as follows:

1. By deleting, from Article VIA, Downtown Business District, §210-20.3.A(4), in its entirety, and renumbering subsequent subsections of §210-20.3.A accordingly.

and

2. By amending Article VIII, Industrial A District, §210-35, Uses allowed by special permit, by inserting, after §210-35.A(7), in appropriate numerical order, the following

( ) Car wash facilities that, to the extent feasible, employ technologies that conserve water and electricity.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 33</b>	<b>Indoor Recreation Uses</b>	<i>Sponsor: Planning Board</i>
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To see if the Town will vote to amend Article VIII, Industrial A District, §210-35, Uses allowed by special permit, of the Zoning Bylaws by inserting, after §210-35.A(7), in appropriate numerical order, the following:

( ) Indoor recreation uses.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 34</b>	<b>Self-Storage Facilities</b>	<i>Sponsor: Paul Mastroianni, Citizens Petition</i>
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To see if the Town will vote to amend the Zoning Bylaws as follows:

1. By amending Article VIII, Industrial A District, §210-34, Uses permitted by right, of the Zoning Bylaws by inserting, after §210-34.A(12), in appropriate numerical order, the following:

( ) Self-storage facilities for residential and commercial customers.

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2. By amending Article XVIII, Supplementary Regulations, Section 210-124, Off-street parking, by inserting, in appropriate alphabetical order, a new line in the table set forth in §210-124.B(1), as follows:

Type of Use	Number of Spaces
Self-Storage Facility	2 spaces per 10,000 square feet of gross floor area

Pass any vote or take any action thereto.

<b>ARTICLE: 35</b>	<b>Associated Retail to Manufacturing Use</b>	<i>Sponsor: Planning Board</i>
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To see if the Town will vote to amend the Zoning Bylaws as follows:

1. By amending Article VIII, Industrial A District, §210-35, Uses allowed by special permit, by inserting, after §210-35.A(7), in appropriate numerical order, the following:

( ) Retail stores associated with a manufacturing, assembly or processing plant located within the Industrial A District and that principally sell items manufactured, assembled, processed, or produced in the district. The area of such retail use shall not exceed 5,000 square feet.

2. By amending Article VIIIA, Industrial B District, §210-37.9, Uses allowed by special permit, by inserting, after §210-37.9.J, the following:

K. Retail stores associated with a manufacturing, assembly or processing plant located within the Industrial B District and that principally sell items manufactured, assembled, processed, or produced in the district. The area of such retail use shall not exceed 5,000 square feet.

Pass any vote or take any action relative thereto.

<b>ARTICLE: 36</b>	<b>OSMUD District – Residents of Age-Restricted Housing</b>	<i>Sponsor: Planning Board</i>
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To see if the Town will vote to amend the Zoning Bylaw as follows:

1. By deleting the first paragraph of Article XXVI, Section 210-166.A and inserting, in place thereof, a new first paragraph,

Dwelling Uses within the OSMUD District shall be limited to 940 new Dwelling Units constructed after May 5, 2008, plus 180 Dwelling Units in Senior Housing Developments constructed after May 4, 2015, provided, however, that the owner or owners of any

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such additional Dwelling Unit in Senior Housing Developments shall require, through deed restrictions, condominium documents, leases, rental agreements or other appropriate instruments, the form and adequacy of which has been approved by the Planning Board, that at least one resident of every Dwelling Unit be 55 years of age or older. No more than 50 of the 1120 new Dwelling Units so constructed may be single-family dwellings, and the remainder shall be multi-family dwellings, including attached dwellings, garden apartments, units in mixed-use buildings and Senior Housing Developments.

and

2. By inserting in Article XXVI, Section 210-175.C, after the words "2015 Annual Town Meeting," a semi-colon and the words " provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting", so that Section 210-175.C will read as follows (insertions bolded and underlined):

All land within the OSMUD District shall be subject to the provisions of this Chapter as in effect on the effective date of the amendments added to this Chapter by the 2015 Annual Town Meeting; **provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting.**

Pass any vote or take any action relative thereto.

<b>ARTICLE: 37</b>	<b>OSMUD District - Affordable Housing</b>	<i>Sponsor: Planning Board</i>
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To see if the Town will vote to amend the Zoning Bylaws as follows:

1. By deleting the last sentence of Article XXVI, Section 210-167.C, Affordable Housing, and inserting, in place thereof, the following:

The additional Dwelling Units of Affordable Housing required under this section may be provided anywhere within the Town of Hopkinton. The location of Dwelling Units of Affordable Housing located outside the OSMUD District shall be approved by the Planning Board.

An applicant may contribute funds to the Town of Hopkinton Affordable Housing Trust Fund to be used for the development or creation of Affordable Housing in lieu of constructing and offering some or all of the Dwelling Units required by Section 210-167.C. For each Affordable Unit not constructed or provided, the fee shall be an amount equal to the purchase price of a three-bedroom home that is affordable to a qualified affordable housing unit purchaser, as contained in the Department of Housing and Community Development Local Initiative Program (LIP) guidelines regardless of what type of dwelling units are proposed, approved or constructed in the Development

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Project. Payments shall be made according to a schedule agreed upon by the Planning Board and the applicant.

2. By inserting in Article XXVI, Section 210-175.C, after the words "2015 Annual Town Meeting," a semi-colon and the words " provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting", so that Section 210-175.C will read as follows (insertions bolded and underlined):

All land within the OSMUD District shall be subject to the provisions of this Chapter as in effect on the effective date of the amendments added to this Chapter by the 2015 Annual Town Meeting; **provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting.**

Pass any vote or take any act relative thereto.

<b>ARTICLE: 38</b>	<b>OSMUD District - Restricted Land Definition</b>	<i>Sponsor: Planning Board</i>
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To see if the Town will vote to Amend Article XXVI of the Zoning Bylaws as follows:

1. By inserting in the definition of RESTRICTED LAND in Section 210-164, after the words "(5) land improved for other municipal", the words "or cultural" so that the definition will read as follows (insertions bolded and underlined):

Land devoted to uses permitted by § 210-170A, which may include (1) open space land left substantially in its natural state; (2) open space land that is restored or landscaped, including irrigation, detention and/or retention ponds or stormwater catchment areas and subsurface utilities; (3) open space land used for agricultural purposes; (4) open space land improved for active and passive recreational uses, including pedestrian, bicycle and equestrian trails; (5) land improved for other municipal **or cultural** uses; (6) food preparation and sales areas, restrooms, parking and access areas, and similar uses, structures or portions thereof, operated in association with other Restricted Land uses; and (7) A total of no more than 30 acres of land, which may be restricted for the benefit of landowners within a particular area of the OSMUD District. Restricted Land shall not include land set aside for road and/or parking uses that are not accessory to other Restricted Land Uses.

2. By inserting in Section 210-170.A, after the words "underground utilities," the words "cultural uses," so that Section 210-170.A will read as follows (insertions bolded and underlined):

Restricted Land may be used for active and passive recreation, conservation, forestry, agriculture, natural buffers, underground utilities, **cultural uses**, municipal purposes and other similar purposes necessary for the convenience and enjoyment of the OSMUD

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District or the Town, as well as other purposes customarily associated with a use authorized by this Subsection.

3. By inserting in Section 210-170.F, after the words "recreational facilities," the words "or cultural uses", so that Section 210-170.F will read as follows (insertions bolded and underlined):

Restricted Land may be (i) owned by a Landowners' Association, (ii) owned by a non-profit entity, a principal purpose of which is land conservation or the provision of recreational facilities **or cultural uses**, (iii) conveyed to the Town, or (iv) owned by, made subject to easement rights benefiting, or leased to third parties. In all such cases the uses permitted by such deeds, easements or leases of required Restricted Land shall be consistent with the provisions of this §210-170, the Master Plan Special Permit and the applicable Restricted Land Covenant. A Landowners' Association or other party responsible for Restricted Land may adopt reasonable rules and regulations to govern the use of the Restricted Land under its control and to prevent encroachment thereon.

And

4. By inserting in Section 210-175.C, after the words "2015 Annual Town Meeting," a semi-colon and the words "provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting," so that Section 210-175.C will read as follows (insertions bolded and underlined):

All land within the OSMUD District shall be subject to the provisions of this Chapter as in effect on the effective date of the amendments added to this Chapter by the 2015 Annual Town Meeting; **provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting.**

Pass any vote or take any act relative thereto.

<b>ARTICLE: 39</b>	<b>Temporary Banners</b>	<i>Sponsor: Planning Board</i>
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To see if the Town will vote to amend Article XXVII, Signs, of the Zoning Bylaws, §210-179, Temporary signs, by deleting §210-179.C in its entirety, and inserting, in place thereof, a new §210-179.C as follows:

Temporary banners may be displayed over Route 85, Route 135 and West Main Street if authorized by the Board of Selectmen and subject to such limitations on time, placement and manner of display as it shall require. Such banners shall not be displayed for more than 14 days and may not exceed 180 square feet in area.

Pass any vote or take any act relative thereto.

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<b>ARTICLE: 40</b>	<b>Commercial Solar Photovoltaic Installations</b>	<i>Sponsor: Planning Board</i>
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To see if the Town will vote to amend Article XXXI, Commercial Solar Photovoltaic Installations, of the Zoning Bylaws, by deleting the third and fourth sentences of in §210-202.E, Use Regulations, and inserting, in place thereof, new third and fourth sentences as follows:

Whenever reasonable, structures shall be shielded from view by vegetation forming an effective year-round screen and/or joined and clustered to avoid adverse visual impacts. Methods such as the use of landscaping, natural features, earthen berms and fencing may be utilized.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 41</b>	<b>Subdivision, Garden Apartment &amp; Village Housing Phasing – 3-year Moratorium</b>	<i>Sponsor: Amy Ritterbusch/Deborah Fein-Brug, Citizens Petition</i>
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To see if the Town will vote to amend the Zoning Bylaws by inserting a new Article XXXVI, Subdivision, Garden Apartment & Village Housing Phasing, as follows:

**ARTICLE XXXVI**  
**Subdivision, Garden Apartment & Village Housing Phasing**

§ 210-251. Intent and purpose.

The intent and purpose of this article are as follows:

- A. To ensure that growth and development occur in accordance with the planning objectives of the town, in an orderly manner and at a rate that can be supported by Town services, without large year-to-year variations in rate;
- B. To provide the Town with the opportunity to study the effect of growth on the infrastructure, finances, character and municipal services of the Town and to plan for such capital improvements as may become necessary;
- C. To ensure that the pace of residential development is related to the town's ability to provide adequately for public safety, schools, roads, municipal infrastructure and human services at the quality which citizens expect, and which is within the town's ability to pay;
- D. To preserve and enhance the existing character of the community and its property values; and
- E. To allow departures from the strict application of the growth rate measures in this article when appropriate to encourage those types of residential growth which address the housing needs of specific population groups or which significantly reduce the residential density of the town.

§ 210-252. Applicability.

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A. This article shall apply to dwelling units in all subdivisions, Garden Apartment developments and Village Housing developments approved by the Planning Board pursuant to the Subdivision Control Law, MGL c. 41, §§ 81K through 81GG, after the effective date of this article. It shall also apply to dwelling units on lots which obtain legal frontage on a street shown on an approved definitive subdivision plan approved after the effective date of this article. For the purposes of this article, subdivisions on adjoining properties held under common ownership at the time of the effective date of this article shall be considered a single subdivision.

B. The provisions of this article shall expire on July 1, 2022; however, Town Meeting may extend the provisions of this article for such additional term as it deems appropriate.

§ 210-253. Issuance of building permits.

A. No more than 10 building permits for the construction of new residential dwelling units which are situated within any subdivision, Garden Apartment development or Village Housing development as referred to above or which obtain their legal frontage on streets shown on any of the subdivision plans as defined above, shall be issued in any twelve-month period.

B. Lots fronting on a street shown on a subdivision plan, or dwelling units shown on a Garden Apartment development plan or dwelling units shown on Village Housing development plan approved after the effective date of this article, but not contained within the limits of the subdivision plan, or Garden Apartment development or Village Housing development, shall be included in the calculation of the total number of lots shown on the subdivision plan, or Garden Apartment development or Village Housing development, pursuant to which the street was created.

C. The Planning Board may authorize the issuance on one occasion only of up to two additional building permits for dwelling units during the last 12 months of construction of the subdivision road and infrastructure if, in the opinion of the Planning Board, the issuance of the permits would result in or facilitate the prompt completion of the subdivision.

§ 210-254. Exemptions.

The provisions of this article shall not apply to the following types of residential development and properties:

A. Applications for building permits for the enlargement, restoration, alteration or reconstruction of a dwelling.

B. Individual building lots not created by a definitive subdivision plan approved pursuant to MGL c. 41, § 81U.

C. Individual building lots created by a definitive subdivision plan approved by the Planning Board prior to the effective date of this article.

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D. Dwelling units approved by the issuance of a comprehensive permit by the Board of Appeals pursuant to MGL. c. 40B.

§ 210-255. Zoning change protection.

The protection provided by MGL c. 40A, § 6, shall continue until that date which would be the earliest date that application could be made for a building permit for the final dwelling unit in the subdivision pursuant to this article.

Pass any vote or take any action thereto.

<b>ARTICLE: 42</b>	<b>One Year Growth Restriction</b>	<i>Sponsor: Amy Ritterbusch/Deborah Fein-Brug, Citizens Petition</i>
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To see if the Town will vote to amend the Zoning Bylaws of the Town of Hopkinton by inserting a new **Article XXXVII, One-Year Growth Restriction**, as follows:

**Article XXXVII  
One-Year Growth Restriction**

**210-256 Purpose**

The purpose of this section is to implement a reasonable and temporary cap, until June 30, 2020, on construction of new dwelling units in the Town.

**210-256.1 Background**

The Town of Hopkinton is faced with sudden increased development activity and a rapid increase in school enrollment far greater than the enrollment projections provided to the Schools by the New England School Development Council last year. From 2010 to 2017 Hopkinton has grown in population by 20.8 percent. Although the building of a new elementary school was just completed in 2018, upon its opening last year all Hopkinton Public Schools buildings are now at or approaching their recommended capacity, and additional rapid growth is anticipated in the coming years due to the ongoing previously approved developments of large parcels of land, such as Legacy Farms (733 acres) and the former Terry Property (204 acres). The Town is currently in the process of undertaking a School Building Capacity Study and a Fire Station Feasibility Study. The town has identified that the Fire Department headquarters is approaching its design capacity and offers limited or no room for expansion. Requests for service from the Fire Department have been increasing, and response times have also been increasing, in the last three years as the town has grown. The purposes of this Section are: to promote orderly growth in the Town of Hopkinton; to phase growth so that it will not unduly strain the community's ability to provide basic education; public facilities and services; to provide the town, its boards and its agencies with information, time and capacity to incorporate community input into updated zoning regulations of the community; and to preserve and enhance existing community character and value of property.

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### **210-256.2 Planning Method**

To accomplish this, the town shall establish a Growth Study Committee (as had previously been done in 1995 during another period of rapid growth), comprised of community members and town officials appointed jointly by the Planning Board and Board of Selectmen [Select Board] no later than August 1, 2019. The purpose of the committee shall be to objectively research the impact of growth and identify a proactive approach to managing growth. The Committee which will gather feedback from the community in a variety of ways, including but not limited to conducting surveys, holding forums, and researching how other towns have managed rapid growth. The committee will analyze recent large developments (such as Legacy Farms and the Terry Property) and provide an analysis of whether or not there was an overall net positive financial impact. The committee will create a development schedule that will relate the timing of residential development to the Town's ability to provide services. The one-year slowing of new building permits proposed in this article will allow for effective review of municipal services impacts by development type. This Section shall remain in effect until June 30, 2020; at the 2020 Annual Town Meeting an updated growth bylaw proposal will be presented by the Growth Study Committee, which may possibly extend this Section as appropriate to allow further study, or shall allow this Section to expire. The proposal will use the data and research gathered by the committee to formulate specific text for inclusion the zoning bylaws.

### **210-257 Regulations**

#### **210-257.1 Scope**

No building permit for a new Dwelling Unit shall be issued unless in accordance with the Regulations of Article XXXVII of this Bylaw. The provisions of this Section shall not apply to, nor limit in any way, the granting of building and occupancy permits required for enlargement, restoration, alteration or reconstruction of existing dwelling units including those dwelling units lost to natural disaster or fire.

#### **210-257.2 Application**

The Regulations of this section shall apply to all new dwelling units, including but not limited to dwelling units on lots shown on definitive subdivision plans, divisions of land not requiring subdivision approval such as approval-not-required (ANR) plans, and Special Permits which result in the creation of a new dwelling unit or units.

#### **210-257.3 Issuance of Residential Building Permits**

A. A town-wide total of not more than twelve (12) building permits for new dwelling units shall be authorized by the Town during the period that this Section is in effect.

B. General Applicants. Not more than two (2) dwelling units shall be authorized via a Building Permit(s) for any one applicant during the period that this Section is in effect.

Pass any vote or take any action relative thereto.

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<b>ARTICLE: 43</b>	<b>Change "Board of Selectmen" to "Select Board" in Zoning Bylaw</b>	<i>Sponsor: Amy Groves, Citizens Petition</i>
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To see if the Town will vote to amend the Zoning Bylaw of the Town of Hopkinton as follows:

1. By inserting in Article I of the Zoning Bylaw, §210-4, General Provisions, in appropriate alphabetical order, the following:
 

SELECT BOARD: The "Board of Selectmen" established by Section 3-1 of the Hopkinton Home Rule Charter.
2. By deleting the term "Board of Selectmen" from the following sections of the Zoning Bylaw and inserting, in place thereof, the term "Select Board":
  - A. Article XII, Water Resources Protection Overlay District, §210-71.C(3);
  - B. Article XVIII, Supplementary Regulations, §210-126.2.P(1);
  - C. Article XXVI, Open Space Mixed Use Development Overlay District, §210-170.D;
  - D. Article XXVI, Open Space Mixed Use Development Overlay District, §210-172.C(3);
  - E. Article XXVII, Signs, §210-178.F; and
  - F. Article XXVII, Signs, §210-179.C
3. By deleting the term "Selectmen" from the following sections of the Zoning Bylaw and inserting, in place thereof, the term "Select Board":
  - A. Article I, General Provisions, §210-4 OFFICIAL ZONING MAP; and
  - B. Article XXII, Board of Appeals, §210-146.C (2 occurrences)

and

4. By deleting all instances of the term "Board of Selectmen" and "Selectmen" from any amendment to the Zoning Bylaw approved at the Annual Town Meeting beginning May 6, 2019, and inserting, in place thereof, the term "Select Board".

Pass any vote or take any action relative thereto.

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**GENERAL BYLAW AMENDMENTS**

<b>ARTICLE: 44</b>	<b>Change "Board of Selectmen" to "Select Board" in General Bylaws</b>	<i>Sponsor: Amy Groves, Citizens Petition</i>
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To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton as follows:

1. By inserting new Article V, Definitions, into Chapter 1 of the General Bylaws as follows:

Article V  
Definitions

Select Board: The term "Select Board" shall mean the "Board of Selectmen" established by Section 3-1 of the Hopkinton Home Rule Charter. The Select Board shall have all the powers and duties granted to Boards of Selectmen by the Constitution and General Laws of the Commonwealth of Massachusetts, and such additional powers and duties as may be provided by the Charter, by these Bylaws, by the Zoning Bylaws or by Town Meeting vote.

2. By deleting the following instances of the term "Board of Selectmen" and inserting, in place thereof, the term "Select Board":

- A. Chapter 1, Article II, §1-4. Penalties enumerated (6 instances);
- B. Chapter 5, Article I, §5-5. Insertion of requests in Town Warrant; report by Committee;
- C. Chapter 5, Article III, §5-11. Chairman;
- D. Chapter 5, Article IV, §5-12. Appointment; purpose;
- E. Chapter 5, Article IV, §5-13. Membership; terms; compensation;
- F. Chapter 5, Article V, §5-19.A. Selection of members and term of service;
- G. Chapter 5, Article V, §5-19.C. Selection of members and term of service;
- H. Chapter 5, Article VI, §5-23. Establishment; membership; terms; vacancies; appointments (4 instances);
- I. Chapter 5, Article VI, §5-26. Severability;
- J. Chapter 5, Article VII, §5-27. Establishment; membership; terms; purpose (2 instances);
- K. Chapter 5, Article VII, §5-28.A. Powers and Duties;
- L. Chapter 13, Article VI, §13-12.C. Expenditure Limitations ;
- M. Chapter 28, Article I, §28-4.A. Selectmen;
- N. Chapter 28, Article I, §28-4.D Selectmen (4 instances);
- O. Chapter 33, §33-3.A Personnel Board;
- P. Chapter 33, §33-3.D Personnel Board;
- Q. Chapter 33, §33-3.E Personnel Board;
- R. Chapter 33, §33-3.H Personnel Board;
- S. Chapter 47, Article I, §47-1. Posting of warrant;
- T. Chapter 55, Article 1, §55-4.D(4) Control and curtailment of signals emitted by alarm users;

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- U. Chapter 55, Article 1, §55-6.F. False alarms (2 instances);
- V. Chapter 55, Article 1, §55-7.C. Violations and penalties;
- W. Chapter 55, Article II, §55-11. Appeal procedure;
- X. Chapter 58, §58-1.C. Possession and Use of Alcoholic Beverages, Marijuana or Tetrahydrocannabinol (2 instances);
- Y. Chapter 62, Article V, §62-7.G.B(1). Denials, Suspension or Revocation of Kennel License;
- Z. Chapter 62, Article V, §62-7.G.B(2). Denials, Suspension or Revocation of Kennel License (6 instances);
- AA. Chapter 62, Article VIII, §62-14. Administration;
- BB. Chapter 62, Article VIII, §62-16.A. Complaints; investigations;
- CC. Chapter 62, Article VIII, §62-16.B. Complaints; investigations (2 instances);
- DD. Chapter 62, Article VIII, §62-17.A. Violations and penalties;
- EE. Chapter 62, Article VIII, §62-17.B. Violations and penalties (2 instances);
- FF. Chapter 119, §119-8.B. Administration;
- GG. Chapter 119, §119-8.D. Administration;
- HH. Chapter 123, §123-4.A. Historic District Commission;
- II. Chapter 123, §123-4.B. Historic District Commission;
- JJ. Chapter 123, §123-4.C. Historic District Commission;
- KK. Chapter 123, §123-4.F. Historic District Commission;
- LL. Chapter 142, §142.3.A. Appeal (2 instances);
- MM. Chapter 142, §142.3.C. Appeal;
- NN. Chapter 160, §160-5.B. Procedures for obtaining permits;
- OO. Chapter 163, Article II, §163-4. Assessments (2 instances);
- PP. Chapter 163, Article II, §163-11.C(6). Sewer privilege fee;
- QQ. Chapter 170, Table of Contents;
- RR. Chapter 170, §170-1. Authority of Board of Selectmen (4 instances);
- SS. Chapter 170, §170-2. Separation of recyclables required;
- TT. Chapter 170, §170-3. Definitions;
- UU. Chapter 170, §170-4. Changes to list of recyclables and disposal areas; notice to residents (4 instances);
- VV. Chapter 171, §171-6.F. Enforcement, Criminal Penalty;
- WW. Chapter 174. Table of Contents (3 instances);
- XX. Chapter 174, Article I, §174-1. Presentation to Board of Selectmen (2 instances);
- YY. Chapter 174, Article II, §174-2. Submission of names to Board of Selectmen (2 instances);
- ZZ. Chapter 174, Article III, §174-3. Plan required; conditions for acceptance;
- AAA. Chapter 174, Article IV, §174-4. Betterments assessments (3 instances);
- BBB. Chapter 174, Article VI, §174-10. Authorization to make repairs;
- CCC. Chapter 174, Article VI, §174-13. Abutters (4 instances);
- DDD. Chapter 174, Article VI, §174-15. Approval and method of payment (7 instances);
- EEE. Chapter 174, Article VI, §174-16. Board of Selectmen action (2 instances);
- FFF. Chapter 174, Article VI, §174-17. Liability of town;
- GGG. Chapter 174, Article VI, §174-18. Ways to be open to public use;
- HHH. Chapter 174, Article VI, §174-22. Minor repairs;
- III. Chapter 188, §188-3.A. Hearing; notice; conditions;
- JJJ. Chapter 195, Article I, §195-5. Glossary of terms (2 instances);

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- KKK. Chapter 199, Article I, §199-1. Petition requirements;
- LLL. Chapter 199, Article III, §199-12. Assessments (2 instances);
- MMM. Chapter 199, Article III, §199-19.C(6). Water Privilege Fee;
- NNN. Chapter 206, §206-7. Coordination with Other Boards; and
- OOO. Chapter 206, §206-13.C. Enforcement.

3. By deleting the following instances of the term “Selectmen” or “Selectmen are” and inserting, in place thereof, the term “Select Board” or “Select Board is”:

- A. Chapter 5, Article IV, §5-14, Filling of vacancies;
- B. Chapter 28, Table of Contents;
- C. Chapter 28, Article I, §28-1. Deadline for submission of reports;
- D. Chapter 28, Article I, §28-4. Selectmen;
- E. Chapter 28, Article I, §28-4.A. Selectmen;
- F. Chapter 28, Article I, §28-4.B. Selectmen;
- G. Chapter 28, Article I, §28-4.C. Selectmen;
- H. Chapter 47, Article 1, §47-2. Date and time of Annual Town Meeting and elections;
- I. Chapter 62, Article VIII, §62-17. Violations and penalties;
- J. Chapter 158, §158-2. Authority of Selectmen to sell certain real estate (3 instances); and
- K. Chapter 174, Article VI, §174-15. Approval and method of payment.

4. By deleting Section 28-4.D, Selectmen, in its entirety, and inserting, in place thereof, the following:

The Select Board shall consist of five members, each of whom shall serve for a term of three years. The members of the Select Board in office as of the date of TOWN OF HOPKINTON GENERAL BYLAW adoption of this subsection shall remain in office until the expiration of the respective term of such member or until a vacancy occurs in such position for other cause. At the Annual Town Election to be held in May 2001, there shall be three persons elected at large by ballot to the Select Board by the voters of the town, with the candidate elected with the greatest number of votes to serve for a term of three years, the candidate with the second greatest number of votes to serve for a term of three years, and the candidate with the third greatest number of votes to serve for a term of two years. At each Annual Town Election thereafter the number of members of the Select Board whose terms have expired shall be elected by ballot for a term of three years. After the election of the Select Board, if there is a failure to elect or a vacancy occurs in the office of a Select Board Member, the remaining Members may call a special election to fill the vacancy and shall call such election upon the request, in writing, of the number of registered voters of the town required by and in accordance with the procedure set forth in MGL c. 41 § 10

and

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5. By deleting all instances of the term “Board of Selectmen” and “Selectmen” from any amendment to the General Bylaws approved at the Annual Town Meeting beginning May 6, 2019, and inserting, in place thereof, the term “Select Board”.

Pass any vote or take any action relative thereto.

<b>ARTICLE: 45</b>	<b>Kennel Licensing Bylaw</b>	<i>Sponsor: Board of Selectmen</i>
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To see if the Town will vote to delete Chapter 62, Kennel Licensing, it in its entirety, and inserting, in place thereof, the following:

Article V  
Kennel Licensing

§ 62-7.A. Definitions.

As used in this Chapter, the following terms shall have the meanings indicated:

**HUMANE** – Provision of proper food and water, shelter or protection from the weather, veterinary attention needed to reduce or end suffering from disease or injury, a sanitary environment, facilities which are of sufficient size and design as to allow the animal to stand, sit, lie down, turn around, and make other normal postural adjustments without obstruction, interference, or impediment by the presence of food, water bowls, equipment, or other animals, have an appropriate ambient temperature, and the absence of inhumane treatment. Inhumane treatment shall include willfully permitting an animal to be subjected to unnecessary torture, suffering or cruelty, to subject, cause or procure an animal to be tortured or tormented, to be cruelly killed, beaten or mutilated, ineffective measures to prevent the infestation of animals and premises by parasites, insects or vermin, and to be subjected to cruel and inhumane chaining or tethering at any time, which shall include filthy and dirty confinement conditions including, but not limited to: 1) exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog’s physical or emotional health, 2) taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog, and 3) subjecting a dog to dangerous conditions, including attacks by other animals.

**INSPECTION AUTHORITY** – The Chief of Police, the Animal Control Officer or the agent of any of these.

**KENNEL** – A pack or collection of dogs on a single premise, including a Commercial Boarding or Training Kennel, Commercial Breeder Kennel, Domestic Charitable Corporation Kennel, Veterinary Kennel, or Personal Kennel, as defined in Section 136A of Chapter 140 of the Massachusetts General Laws.

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**KENNEL LICENSE** – An annual license permitting a kennel to operate within the Town, issued to a kennel that has demonstrated compliance with the requirements of this section.

**LICENSE PERIOD** – The time between April 1 and the following March 31, both dates inclusive.

**SANITARY** – Conditions which include the interior and exterior floors and all animal contact areas which are smooth, impervious to water and are cleaned and sanitized as often as necessary to maintain sanitary conditions and free of animal wastes, provided that outdoor areas may have a floor of animal-appropriate gravel which is maintained and cleaned on a regular schedule consistent with the maintenance of sanitary conditions, and facilities which are maintained in good repair and kept clean at all times so as to protect animals from disease and injury.

**§ 62-7.B General Requirements.**

- A. **License**. No person or entity shall operate a Kennel within the Town without first obtaining a Kennel License from the Town Clerk in accordance with the provision of this Chapter. The license shall reflect the maximum number of dogs to be permitted in the Kennel.
- B. **Expiration and Fee**. The Town Clerk shall determine the amount of the non-refundable fee for a Kennel License for each License Period; provided, however, that there shall be no fee for a domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse or for the relief of suffering; and provided, further, to determine the amount of a license fee, a dog under the age of six (6) months shall not be counted in the number of dogs kept in a Kennel.
- C. **Inspection**. The Town Clerk shall not issue or renew a Kennel License of any type until the Kennel has passed inspection by the Animal Control Officer or a designee thereof in accordance with Section 62-7.E.
- D. **Number of Permitted Dogs**. The Animal Control Officer or agent shall place a cap on the number of dogs permitted in any Kennel, not to exceed the maximum number of dogs that the Kennel can store in a humane and sanitary manner and the number of dogs permitted in the kennel pursuant to any special permit issued pursuant to the Zoning Bylaw, whichever is less.
- E. **Tags**. Tags shall be furnished to a licensee by the Town Clerk in the exact number of dogs specified by the Animal Control Officer and reflected on the license. Such tags shall bear the name of the Town, the license number, and year of issuance.
- F. **Animal Control Officer**. The Animal Control Officer may designate an agent to whom the Animal Control Officer may delegate any of the responsibilities contained in this Bylaw.

**§ 62-7.C. Application Process.**

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- A. Form. Any person or entity seeking a Kennel License or renewal or reinstatement thereof shall complete and submit to the Town Clerk a Kennel License application, in a form prescribed by the Town Clerk.
- B. Deadline. Applications for renewal shall be submitted by February 1 in order to ensure timely renewal.
- C. Inspection. Upon receipt of a completed application, the Town Clerk shall notify the Animal Control Officer, who shall cause an inspection of the Applicant's Kennel to be conducted in accordance with Section 62-7.E. For renewal applications, the Animal Control Officer shall cause the inspection to be made prior to the expiration of the existing license, provided that the Applicant submitted a timely Application as provided in Subsection (B) above.
- D. Qualifications. No person or entity shall be given a Kennel License or tag during a period of five (5) years from the date of being found guilty or penalized for a violation of any provision of Section 77, Section 80½, Section 94, or Section 95 of Chapter 272 of the Massachusetts General Laws. Any such license and tag so issued shall be void and shall be surrendered to the Town Clerk. No fee received for a license or tag made shall be refundable.
- E. Issuance. The Town Clerk shall review the complete Application and the Animal Control Officer's report. A Kennel License shall be issued if the Kennel has passed the inspection in accordance with Section 62-7.E.

§ 62-7.D. Kennel Operation.

- A. Kennels must be operated and maintained in a sanitary and humane manner.
- B. The following types of documentation shall be maintained at the Kennel and available for inspection:
  - (1) The name and address of the owner of each dog kept in the Kennel, other than dogs belonging to the person maintaining the Kennel;
  - (2) The name and address of persons who have purchased dogs from the Kennel;
  - (3) Staff training records and materials;
  - (4) All contracts for goods or services provided in connection with the Kennel's operation;
  - (5) Organizational policies relating to animal care, intake, veterinary treatment, adoption and euthanasia; and
  - (6) All records pertaining to prior kennel licenses including, but not limited to, copies of

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prior years' kennel licenses, inspection reports prepared by any Inspection Authority, and documentation of any suspensions and/or revocations of kennel licenses.

- C. The holder of a Kennel License shall cause each dog kept in its Kennel to wear, while in the Kennel, a collar or harness of suitable material to which a tag shall be securely attached.
- D. Each Kennel shall prominently display on an interior wall of the Kennel a copy of the Kennel License.

§ 62-7.E. Inspection.

- A. The Inspection Authority may inspect any Kennel or its records at any time for compliance with the provisions of this Chapter and applicable statutes and to determine if a Kennel is being maintained in a sanitary and humane manner and if records are properly kept, in accordance with applicable law. Such inspection shall include, at a minimum, an examination of the following:
  - (1) The records identified in Section 62-7.D.B.
  - (2) Inquiry with the Hopkinton Fire Department, Inspectional Services, Board of Health, and Police Department to ensure that any applicable requirements of those departments have been met; provided, however, that, in the discretion of the Inspection Authority, such inquiry may not be required for Personal Kennels.
  - (3) A review of the Kennel's prior kennel license(s), if any. If any prior kennel license has been suspended or revoked, the Inspection Authority shall review that suspension or revocation determination and require the applicant to provide evidence demonstrating that the reasons for the suspension or revocation have been adequately addressed.
- B. A Kennel shall pass inspection only if the Inspection Authority determines that the kennel is being maintained in a sanitary and humane manner and its records are properly kept. If a Kennel has previously had its kennel license suspended or revoked, it shall not pass inspection unless the Inspection Authority makes a determination that the reasons for the suspension or revocation have been adequately addressed and that the proposed Kennel has been brought into compliance with the requirements of this Section and applicable state statutes.

§ 62-7.F. Surrender of License or Tag

- A. Every license and tag held by any person found guilty of, or penalized in any manner for, a violation of any provision of Section 77, Section 80½, Section 94, or Section 95 of Chapter

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272 of the Massachusetts General Laws shall be void, and shall forthwith be surrendered to the Town Clerk.

- B. No fee received for a license and tag made void pursuant to this section shall be refunded to the holder.

§ 62-7.G. Denials, Suspension or Revocation of Kennel License

- A. Denial. If the Town Clerk denies a Kennel License application or renewal application, the Applicant may request a reinspection of the Kennel after reasonably demonstrating to the Animal Control Officer that the proposed Kennel has been brought into compliance with the requirements of this Section and applicable state statutes. The Animal Control Officer shall then make a report to the Town Clerk, who shall, within a reasonable time, review the application in accordance with Section 62-7.C.

- B. Suspension and Revocation.

- (1) Inspection Authority. If the Inspecting Authority determines that a Kennel is not being maintained in a sanitary or humane manner or if records are not properly kept, the Board of Selectmen or Animal Control Officer may revoke or suspend the Kennel License. Depending on the severity of the offense, a license may be suspended or revoked on a first violation of applicable laws or this Bylaw.

- (2) Citizen Initiation and Board of Selectmen Hearing.

- a. Twenty-five (25) residents of the Town may file a petition for hearing with the Board of Selectmen stating the reasons that they believe that suspension or revocation of a Kennel's license is warranted.
- b. Within seven (7) days of the filing of such petition, the Board of Selectmen shall give notice to all interested parties of a public hearing concerning the petition, to be commenced within fourteen (14) days after the date of such notice.
- c. Prior to the close of the public hearing, the Board of Selectmen may cause the Inspecting Authority to inspect the Kennel or its records by the Board's designee.
- d. At the conclusion of the public hearing, the Board of Selectmen may suspend or revoke the Kennel License, or may take such other action to regulate the Kennel as it deems prudent, or may dismiss the petition. Depending on the severity of the offense, a license may be suspended or revoked regardless of whether there have been prior violations of applicable laws or this Bylaw.
- e. The Board of Selectmen shall cause written notice of any order issued pursuant to this section to be provided immediately to the holder of the Kennel License and the Town Clerk.

- (3) Reinstatement after Suspension. If a Kennel License is suspended, the Kennel

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License holder may apply for reinstatement after the close of the suspension period by requesting a reinspection of the Kennel or its records after reasonably demonstrating to the Animal Control Officer that the Kennel has been brought into compliance with this Section and all other applicable state and local requirements, and that the Kennel Licensee has satisfied the terms of the suspension order. The Animal Control Officer shall then make a report to the Town Clerk, who shall, within a reasonable time, review the application in accordance with Section 62-7.C.

(4) Reinstatement after Revocation. If the Kennel License is revoked, the owner may apply for a new Kennel License no sooner than three (3) years after the effective date of the revocation.

C. Reinspection. The Town Clerk may set fees for reinspections performed pursuant to this Section.

§ 62.7-H. Violations and penalties.

A. Any person or entity who holds a Kennel License and is determined to be in violation of this Section or any law or regulation pertaining to such license shall be subject to the following penalties:

- First violation: \$50
- Second violation: \$200
- Third and subsequent violations: \$300

Each day that such violation continues shall be deemed to be a separate violation and be subject to the above penalty. If the violation results from failure to comply with the limitation on the number of dogs permitted within the Kennel, the fine for such violation shall be \$50 per dog beyond the permissible limit.

- B. Any person or entity maintaining a Kennel after revocation or during suspension of a license shall be punished by a fine of \$250.
- C. In lieu of the penalties set forth in Subsection 62.7-H.A., violations of this Section may be addressed in accordance with the provisions of MGL c. 40, § 21D, and Ch. 1, Art. II, Noncriminal Disposition, of the General Bylaws of the Town of Hopkinton.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 46</b>	<b>76 Main Street Historic District</b>	<i>Sponsor: Historical Commission</i>
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To see if the Town will vote to amend Chapter 123, Historic District, of the General Bylaws, as follows:

1. By inserting a new §123-3.C as follows:

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C. There is hereby established under the provisions of G.L. c. 40C, an Historic District to be known as the "76 Main Street Historic District", the location and boundaries of which are shown on a map entitled the "76 Main Street Historic District Map" and which is generally described as follows:

The parcel of land which is shown on Hopkinton Assessors Map U16 Block 75 Lot 0, and is which is bounded and described as follows: Southeasterly by Main Street, 139 feet; Southwesterly by land at 78 Main Street, 181.99 feet; Southeasterly by land at 78 Main Street, 12.17 feet; Southwesterly by land at 4 Summer Street and 8 Summer Street, 160 feet; Northwesterly by land at 102-104 Davis Road, 180.27 feet; and Northeasterly by land of the Town of Hopkinton on 3 courses, 65 feet, 65.88 feet, and 195.57 feet.

2. By renumbering existing §123-3.C to §123-3.D;
3. By inserting a comma after the words "Board of Selectmen" in the first sentence in §123-4.A, and thereafter the words "and whose authority shall extend over the Hopkinton Center Historic District and the 76 Main Street Historic District," so that the first sentence in §123-4.A will read as follows:

There is hereby established under M.G.L. c.40C, with all the powers and duties of an historic district commission thereunder, the Hopkinton Historic District Commission, consisting of seven members appointed by the Board of Selectmen, and whose authority shall extend over the Hopkinton Center Historic District and the 76 Main Street Historic District.

And


4. By inserting a comma after the words "Board of Selectmen" in the first sentence in §123-4.B, and thereafter the words ", and whose authority shall extend over the Woodville Historic District," so that the first sentence in §123-4.B will read as follows:

There is hereby established under MGL c. 40C, with all the powers and duties of an Historic District Commission thereunder, the Woodville Historic District Commission, consisting of seven members appointed by the Board of Selectmen, and whose authority shall extend over the Woodville Historic District.

Pass any vote or take any action thereto.

<b>ARTICLE: 47</b>	<b>Historic Preservation Bylaw Amendments</b>	<i>Sponsor: Historical Commission</i>
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To see if the Town will vote to amend Chapter 125, Historic Preservation, of the General Bylaws, as follows:

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1. By deleting the word "six" from §125-3.A(7), and inserting, in place thereof, the numeral "18," so that §125-3.A(7) will read as follows:

If the Commission determines the structure is worthy of classification as a preferably preserved significant structure, no further demolition permits may be applied for or issued with respect to such structure, for a period of 18 months from the date of such written determination.

2. By deleting the word "six" from §125-3.A(8), and inserting, in place thereof, the numeral "18," so that §125-3.A(8) will read as follows:

During such 18-month period, the Commission will invite the applicant (and the owner of record, if different from the applicant) to participate in an investigation of alternatives to demolition. If acceptable alternatives are agreed upon by the Commission and the applicant, the Commission will file a copy of said agreement with the Building Inspector and Town Clerk and the applicant may apply for necessary permits to begin work. Work shall only be done in accordance with the terms of the agreement unless and until new permit applications are filed and processed hereunder.

3. By deleting the word "six" from §125-3.A(9), and inserting, in place thereof, the numeral "18," so that §125-3.A(9) will read as follows:

If the Commission is satisfied that there is no feasible alternative to demolition, the Commission may so advise the applicant, the Building Inspector, and the Town Clerk in writing, at any time during this 18-month period, and the Building Inspector may issue a permit to demolish the structure in accordance with all applicable codes and regulations.

And

4. By inserting a new §125-6.C, as follows:

C. Any amendment to this Chapter that extends a period of demolition delay shall apply to any demolition delay period pending at the time that the amendment takes effect pursuant to *M.G.L. c.40, §32*.

Pass any vote or take any action thereto.

**LAND ACQUISITIONS AND DISPOSITIONS**

**ARTICLE: 48**    **Street Acceptances**

*Sponsor: Planning Board*

To hear the report of the Board of Selectmen relative to the laying out and the widening and relocation of the following named streets under the provisions of Chapter 82 of the *Massachusetts General Laws*, and to see if the Town will vote to accept such streets as and for public ways and to

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authorize the Board of Selectmen to acquire by gift, purchase or eminent domain any land or interest in land necessary for such laying out, and act on all manners relating thereto:

Hunters Ridge Way from South Mill Street to South Mill Street.  
Penny Meadow Lane from South Mill Street to Dead End.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 49</b>	<b>Fruit Street Lease</b>	<i>Sponsor: Board of Selectmen</i>
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To see if the Town will amend the vote taken under Article 55 of the 2017 Annual Town Meeting warrant authorizing the Board of Selectmen to lease a portion of Parcel 8, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 99 years, to a non-profit philanthropic organization for the benefit of Hopkinton youth and based in the Town of Hopkinton, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the Massachusetts General Laws.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 50</b>	<b>Chamberlain Street Curve</b>	<i>Sponsor: Board of Selectmen</i>
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To see if the Town will vote to authorize the Board of Selectmen to take the following actions:

1. To petition the General Court, on behalf of the Town, for passage of a special law substantially as provided below; provided, however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF HOPKINTON TO REMOVE CERTAIN LAND  
FROM A CONSERVATION RESTRICTION**

**SECTION 1.** The town of Hopkinton may remove a portion of a certain parcel of land located off Hayden Rowe, Main Street and Chamberlain Street from the Conservation Restriction conveyed by the town to the Hopkinton Area Land Trust, Inc., effective as of January 6, 2004, and recorded at the Middlesex South District Registry of Deeds in book 41738, page 432. The portion of land to be removed from the Conservation Restriction contains approximately 1,400 square feet of land located along the south westerly sideline of Chamberlain Street and is shown as "Proposed Right of Way Expansion Area = 1,400± SF" on a plan entitled "Definitive Subdivision Plan for Rec Hopkinton LLC", sheet title "Chamberlain Street Improvement Plan A, sheet number 45 of 52" dated June 13, 2018, prepared by Bohler Engineering.

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SECTION 2. Notwithstanding the provisions of chapter 30B and chapter 40 of the General Laws as to the sale and purchase of land or any other general or special law to the contrary, the town of Hopkinton, as consideration for the conveyance authorized in section 1, shall either (a) amend the existing Conservation Restriction to include two new parcels of land, together containing approximately 5.7 acres total, more particularly described as (1) "Parcel B" on a plan entitled "Plan of Land in Hopkinton" dated May 19, 1920, prepared by R.E. Allen & Son, Engineers, filed in the Land Registration Office, a copy of a portion of which is filed in the Middlesex South Registry District of the Land Court in Registration Book 93, Page 225, with Certificate of Title 14624 (Plan No. 8367A); and (2) A parcel of land more particularly described in a deed from the New York, New Haven and Hartford Railroad Company to the Town of Hopkinton, which deed is recorded at the Middlesex South Registry of Deeds in Book 9151, Page 446, and depicted on a plan entitled "New York New Haven and Hartford Railroad Office of Engineer - Real Estate Surveys Land in Hopkinton, Mass to be Conveyed to Town of Hopkinton," dated September 1957 and recorded in the Middlesex South Registry of Deeds as Plan Number 603 of 1958, and which parcel is further depicted on a plan entitled "Sketch Plan of Land", prepared by J.D. Marquedant & Sons, Inc., dated April 23, 2019; or (b) convey a new conservation restriction to the Hopkinton Area Land Trust, Inc., for conservation and passive recreation purposes, over said parcels comprising 5.7 acres pursuant to Sections 31, 32, and 33 of Chapter 184 of the Massachusetts General Laws.

SECTION 3. This act shall take effect upon its passage.

And

2. Provided that the special legislation is approved by the General Court and signed into law in a form consistent with the provisions of this Article, to remove the described 1,400 square feet of land from the Conservation Restriction described in Section 1 of the special law and place a Conservation Restriction over the land described in Section 2 of the special law.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 51</b>	<b>Municipal Parking</b>	<b>Sponsor: Board of Selectmen</b>
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To see if the Town will vote to:

- (1) acquire by gift, purchase, lease, eminent domain or otherwise, an interest in 6 Walcott Street (Assessors Map parcel U16 144 0) for the purpose of providing Town Hall parking on such terms as the Select Board shall deem to be in the best interests of the Town;
- (2) acquire by gift, purchase, lease, eminent domain or otherwise, an interest or interests in land from the winner or winners of a competitive bid selected pursuant to *M.G.L. c.30B*, for the

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purpose of providing municipal parking in the downtown area on such terms as the Select Board shall deem to be in the best interests of the Town; and

(3) raise and appropriate, borrow, transfer from available funds or otherwise provide a sum of money for the purpose of such acquisitions.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 52</b>	<b>Easements – Main Street Corridor Project Re-Authorization</b>	Sponsor: Board of Selectmen
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To see if the Town will vote to reauthorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, easements in all or some of the parcels identified in Article 47 of the 2018 Annual Town Meeting for the purpose of establishing a secure permanent public right of way that will allow for construction and roadway safety improvements, including grading, foundation for a mast arm, traffic signals, driveway tie-ins, overhead wires, guy wires, fences and related facilities in connection with the Main Street Corridor Project.

Pass any vote or take any act relative thereto.

<b>ARTICLE: 53</b>	<b>Colella Farm Road Sewer</b>	<i>Sponsor: Maureen W. Belger, Citizens Petition</i>
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To see if the Town will vote to install, including design, engineering and construction, a Public Sewer Line to connect Colella Farm Road to the existing town sewer system. The Sewer Enterprise Fund will issue a note and will be reimbursed through the betterments assessed to the residents who the town deems bettered by the project.

Pass any vote or take any action relative thereto.

**ADMINISTRATIVE**

<b>ARTICLE: 54</b>	<b>South Middlesex Regional Vocational School District Agreement</b>	Sponsor: Board of Selectmen
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To see if the Town will vote to amend the agreement among the towns of Ashland, Holliston, Hopkinton, and Natick, and the City of Framingham, with respect to Establishment of a Regional Vocational School District to incorporate prior amendments to said agreement, to eliminate outdated provisions, to recognize Framingham's change from a town to a city form of government, and to bring said agreement into alignment with the District's existing practices.

Pass any vote or take any act relative thereto.

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<b>ARTICLE: 55</b>	<b>Trustees of the School Fund in the Town of Hopkinton</b>	<b>Sponsor: Trustees of the School Fund</b>
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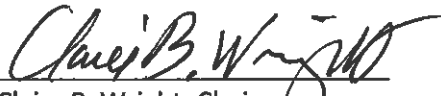
To see if the Town will choose members to fill the vacancies now existing in the Board of Trustees of the School Fund in the Town of Hopkinton.

Pass any vote of take any action thereto.


HEREOF FAIL NOT, and make the due return of this warrant, with your doings thereon to the Clerk of said Town of Hopkinton, at the time and place aforesaid.


Given under our hands this 23<sup>th</sup> day of April, 2019.

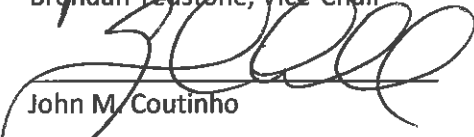
BOARD OF SELECTMEN  
TOWN OF HOPKINTON

  
\_\_\_\_\_  
Claire B. Wright, Chair

  
\_\_\_\_\_  
Brian Herr

  
\_\_\_\_\_  
Irfan Nasrullah

  
\_\_\_\_\_  
Brendan Tedstone, Vice-Chair

  
\_\_\_\_\_  
John M. Coutinho

A TRUE COPY  
ATTEST:

  
\_\_\_\_\_  
Connor Degan, Town Clerk

DATE: 4/24/2019

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN (1) TOWN HALL, (2) ALL POST OFFICES, (3) THE PUBLIC LIBRARY, (4) THE SENIOR CENTER, AND (5) AT LEAST ONE PUBLIC SAFETY BUILDING, AT LEAST EIGHT (8) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.

  
\_\_\_\_\_  
Constable of Hopkinton

Board of Selectmen Chair Claire Wright   
Initial

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**TOWN OF HOPKINTON  
OFFICE OF THE TOWN CLERK  
CONNOR B. DEGAN, TOWN CLERK  
18 MAIN STREET, HOPKINTON, MA 01748  
ANNUAL TOWN MEETING  
MONDAY, MAY 6<sup>th</sup>, 2019  
RETURN OF THE WARRANT**

The Annual Town Meeting convened at 7:00 P.M. on Monday, May 6<sup>th</sup>, 2019, at the Middle School Auditorium. The meeting was called to order by the Town Moderator, Mr. Thomas Garabedian at 7:06 P.M. at such time that a quorum was determined to be present. Mr. Garabedian led the hall Pledge of Allegiance. He then requested a moment of silence to remember those volunteers and employees of the Town that had passed away since the last time Town Meeting had been convened. Mr. Garabedian gave the directives of the meeting and the bounds of the Hall. Connor B. Degan, Town Clerk, read the call and return of the warrant.

Mr. Thomas Garabedian, Town Moderator, appointed Ellen Rutter, of Forest Lane, as Deputy Moderator. He then requested a vote of affirmation by Town Meeting.

**Passed by: Voice Vote, Unanimous (05-06-2019)**

Ms. Claire Wright, Chair of the Board of Selectmen, made the **motion**: to adjourn the Annual Town Meeting after the consideration of the article under discussion at 11:00 P.M.

**Passed by: Voice Vote, Unanimous (05-06-2019)**

Ms. Wright, Chair of the Board of Selectmen, made the **motion**: to consider Article 53 immediately following Article 22, as the articles are related and should be considered together.

**Passed by: Voice Vote, Unanimous (05-06-2019)**



**ARTICLE 1: Acceptance of Town Reports:** To hear the Reports of Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

**Motion (Board of Selectmen):** *We move that the Town accept the Reports of Town Officers, Boards and Committees.*

At this time the Moderator recognized speakers wishing to give verbal reports to Town Meeting.

Elizabeth Whittimore (Hayward Street), Chair of the Board of Health, rose to give a presentation on the accomplishments of the Board of Health over the last year.

Robert Levenson (Smith Road), of the Volunteer Recognition Group, came forward to explain the mission of the group and how residents can ensure true volunteers are recognized for the work they put forward for the Town.

Jean Bertschman (Cider Mill Road), representing Top of the Hill Committee came forward to explain the mission of the group and how residents can nominate Hopkinton Alumni for the Top of the Hill Award.

Joseph Markey (Ash Street), Chair of the Elementary School Building Committee, came forward to give an update Town Meeting on the progress of the Marathon Elementary School project and to thank Town Meeting members for their support of the project.

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 2: FY 2019 Supplemental Appropriations and Transfers:** To see if the Town will vote to transfer from available funds or otherwise provide a sum or sums of money to supplement operating budgets and various accounts for the fiscal year ending June 30, 2019.

Pass any vote or take any act relative thereto.

**Required Recommendations:** Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to transfer the sum of \$525,000 (FIVE HUNDRED TWENTY FIVE THOUSAND DOLLARS) from Certified Free Cash to supplement the FY 2019 Snow and Ice Control operating budgets, and to revise the funding sources for the FY 2019 Enterprise Fund operating budgets, to reduce estimated revenue and replace from Certified Retained Earnings, as follows:*

<i>Sewer Enterprise Fund</i>	<i>\$70,000</i>
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**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 3: Unpaid Bills from Previous Fiscal Years:** To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance with the provisions of Chapter 44, Section 64, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.

**Motion (Appropriation Committee):**

*We move that the Town vote to transfer from Parks and Recreation Enterprise Retained Earnings the sum of \$2,206 (TWO THOUSAND TWO HUNDRED AND SIX DOLLARS) and \$146.32 (ONE HUNDRED FORTY SIX DOLLARS AND THIRTY TWO CENTS) from Free Cash for the following bills incurred in a previous year, in accordance with the provisions of Chapter 44, Section 64 of the Massachusetts General Laws, as follows:*

<b><u>Department #</u></b>	<b><u>Vendor</u></b>	<b><u>Amount</u></b>
Parks and Recreation	H20 Irrigation Specialist	\$2,206.00
Information Technology	Verizon	\$146.32
	<b>TOTAL</b>	<b>\$2,352.32</b>

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 4: Property Tax Exemption Increase:** To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to provide an additional real estate tax exemption for all fiscal years beginning July 1, 2019, for those qualifying for an exemption under Chapter 59, Section 5, Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to accept the provisions of Chapter 59, Section 5C1/2 of the Massachusetts General Laws (formerly Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts 1988) to provide for an additional real estate tax exemption of seventy five percent for all fiscal years beginning July 1, 2019, for those qualifying for an*

*exemption under Chapter 59, Section 5, clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42, or 43 of the Massachusetts General Laws.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 5: BRAVE Act - Increase in abatement by amount not to exceed the cost of living:**

To see if the Town will vote to accept Clause Seventeenth F of *M.G.L. c.59, §5*, which provides that, notwithstanding any provision of general or special law to the contrary, an abatement granted pursuant to clause Seventeenth, Seventeenth C, Seventeenth C ½ or Seventeenth D of *M.G.L. c.59, §5*, may be increased annually at the discretion of the Town by an amount not to exceed the increase in the cost of living as determined by the Consumer Price Index for such year.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to accept the provisions of Chapter 59, Section 5, Clause Seventeenth F of the Massachusetts General Laws and to establish the annual increase at the cost of living increase as determined by the Consumer Price Index for each subsequent fiscal year.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 6: BRAVE Act - Real estate tax exemption for veterans and other qualified persons where home is owned by a trust, conservator or other fiduciary for the person's benefit:**

To see if the Town will vote to accept Clause Twenty-second G of *M.G.L. c.59, §5* to exempt from taxation certain real estate that is the domicile of a person but is owned by a trustee, conservator or other fiduciary for the person's benefit if the real estate would be eligible for exemption under clause Twenty-second, Twenty-second A, Twenty-second B, Twenty-second C, Twenty-second D, Twenty-second E or Twenty-second F of *M.G.L. c.59, §5* if the person were the owner of the real estate.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to accept the provisions of Chapter 59, Section 5, Clause Twenty-second G of the Massachusetts General Laws.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 7: BRAVE Act - Real estate tax exemption for surviving parents or guardians of certain soldiers, sailors, members of the National Guard and veterans:**

To see if the Town will vote to accept Clause Twenty-second H of *M.G.L. c. 59, § 5* to exempt from taxation certain real

property of and occupied by parents or guardians of military personnel who were killed in action or injured in action that subsequently caused their death, or military personnel missing in action and presumed dead, subject to residency requirements.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to accept the provisions of Chapter 59, Section 5, Clause Twenty-second H of the Massachusetts General Laws.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 8: BRAVE Act - Reduction of property tax obligation of veteran in exchange for volunteer services:** To see if the Town will vote to accept *M.G.L. c.59, §5N*, regarding a Program for Reduction in Property Tax Obligations to allow veterans, or a spouse of a veteran in the case where the veteran is deceased or has a service-connected disability, in exchange for volunteer services, up to \$1,500 in tax reduction.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to accept the provisions of Chapter 59, Section 5N of the Massachusetts General Laws.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 9: Set Salary of Elected Officials:** To see if the Town will vote to fix the salary or compensation of all of the elected officials of the Town in accordance with Chapter 41, Section 108, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.

**Motion (Board of Selectmen):** *I move that the Town vote to fix the salary of the elected Town Clerk for the Fiscal Year commencing July 1, 2019 at \$69,297.20 (SIXTY-NINE THOUSAND, TWO HUNDRED NINETY-SEVEN DOLLARS AND TWENTY CENTS).*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 10: Fiscal 2020 Operating Budget:** To hear and act on reports and recommendations of the Appropriation Committee and to see if the Town will vote to (1) raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the operation and maintenance of Town Departments for the fiscal year beginning July 1, 2019, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees; and (2) support, as a nonbinding resolution, an affirmative vote on the upcoming ballot question to reduce the amount of real estate and personal property taxes to be assessed for the upcoming fiscal year (the “underride”).

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
 Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate*

- \$87,148,752.27 to the General Fund;
- \$289,605.75 to the Community Preservation Fund;
- \$2,569,775.55 to the Sewer Enterprise Fund;
- \$2,057,513.31 to the Water Enterprise Fund; and
- \$632,576.00 to the Parks & Recreation Enterprise Fund.

*for a total of \$92,698,222.88 (NINETY TWO MILLION SIX HUNDRED NINETY EIGHT THOUSAND TWO HUNDRED TWENTY TWO DOLLARS AND EIGHTY EIGHT CENTS) for the purposes itemized and described in the FY 2020 Operating Budget of the Town, in the amounts set forth in the FY2020 Appropriations Committee Report for the fiscal year beginning July 2, 2019, in the column titled “Appropriations Committee Recommendations,” said sums to be spent under the direction of the respective Town Officers, Boards, and Committees, and that amounts appropriated be raised as follows*

**GENERAL FUND**

Transfers from available funds:

Ambulance Receipts Reserved	\$525,000.00
Title V	74,063.00
Bond Premiums	67,996.00
Library Foundation	436,606.00
Free Cash	<u>257,995.00</u>
Transfers from available funds	\$1,361,660.00
Local Receipts, Intergovernmental Revenue, and Tax Levy	<u>85,787,092.27</u>
<b>GENERAL FUND</b>	<b>\$87,148,752.27</b>

**COMMUNITY PRESERVATION FUND**

Transfers from available funds, as recommended by the Community Preservation Committee:

CPC Undesignated Fund Balance \$289,605.75

**COMMUNITY PRESERVATION FUND**

**\$289,605.75**

**SEWER ENTERPRISE FUND**

FY2020 Sewer Enterprise Revenue \$2,339,775.55

Transfer from Retained Earnings 230,000.00

**SEWER ENTERPRISE SOURCES OF FUNDS**

**\$2,569,775.55**

Indirect Costs to be raised from the FY2020 Sewer Enterprise Fund revenues, appropriated in the General Fund

281,177.52

**SEWER ENTERPRISE FUND BUDGET**

**\$2,850,953.07**

**WATER ENTERPRISE FUND**

FY2020 Water Enterprise Revenue \$2,057,513.31

Transfer from Retained Earnings

**WATER ENTERPRISE SOURCES OF FUNDS**

**\$2,057,513.31**

Indirect Costs to be raised from the FY2020 Water Enterprise Fund revenues, appropriated in the General Fund

\$369,547.36

**WATER ENTERPRISE FUND BUDGET**

**\$2,542,060.67**

**PARKS & RECREATION ENTERPRISE FUND**

FY2020 Parks & Recreation Enterprise Revenue

\$483,595.00

Tax Levy

148,981.00

**PARKS & RECREATION ENTERPRISE SOURCES OF FUNDS**

**\$632,576.00**

Indirect Costs to be raised from the FY2020 Parks & Recreation Enterprise Fund revenues, appropriated in the General Fund

\$38,863.76

**PARKS & RECREATION ENTERPRISE FUND BUDGET**

**\$671,439.76**

And as a nonbinding resolution, to support an affirmative vote on the upcoming ballot question to reduce the amount of real estate and personal property taxes to be assessed for the upcoming fiscal year (the “underride”).

**Motion (Mary Jo Ondrechen, College Street):** *I move that the non-binding resolution be voted separately from the main motion.*

*The motion was seconded.*

Jonathan Graziano (Kimball Road), recommended removing the nonbinding resolution in its entirety.

***Motion withdrawn*** by Mary Jo Ondrechen (College Street).

**Motion to Amend (Mary Jo Ondrechen, College Street):** *I move that we strike the nonbinding resolution regarding “the override” from the main motion, by striking the following language from the motion:*

“And as a nonbinding resolution, to support an affirmative vote on the upcoming ballot question to reduce the amount of real estate and personal property taxes to be assessed for the upcoming fiscal year (the “override”).”

*The motion was seconded.*

**Amendment Passed by: Voice Vote, Clear Majority Declared (05-06-2019)**

**Amended Motion (Appropriation Committee):** *We move that the Town vote to appropriate*

- \$87,148,752.27 to the General Fund;
- \$289,605.75 to the Community Preservation Fund;
- \$2,569,775.55 to the Sewer Enterprise Fund;
- \$2,057,513.31 to the Water Enterprise Fund; and
- \$632,576.00 to the Parks & Recreation Enterprise Fund.

*for a total of \$92,698,222.88 (NINETY TWO MILLION SIX HUNDRED NINETY EIGHT THOUSAND TWO HUNDRED TWENTY TWO DOLLARS AND EIGHTY EIGHT CENTS) for the purposes itemized and described in the FY 2020 Operating Budget of the Town, in the amounts set forth in the FY2020 Appropriations Committee Report for the fiscal year beginning July 2, 2019, in the column titled “Appropriations Committee Recommendations,” said sums to be spent under the direction of the respective Town Officers, Boards, and Committees, and that amounts appropriated be raised as follows*

**GENERAL FUND**

Transfers from available funds:

Ambulance Receipts Reserved	\$525,000.00
Title V	74,063.00
Bond Premiums	67,996.00

Library Foundation	436,606.00
Free Cash	<u>257,995.00</u>
Transfers from available funds	\$1,361,660.00
Local Receipts, Intergovernmental Revenue, and Tax Levy	<u>85,787,092.27</u>
<b>GENERAL FUND</b>	<b>\$87,148,752.27</b>

**COMMUNITY PRESERVATION FUND**

Transfers from available funds, as recommended by the Community Preservation Committee:

CPC Undesignated Fund Balance	\$289,605.75
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**COMMUNITY PRESERVATION FUND**

**\$289,605.75**

**SEWER ENTERPRISE FUND**

FY2020 Sewer Enterprise Revenue	\$2,339,775.55
Transfer from Retained Earnings	<u>230,000.00</u>

**SEWER ENTERPRISE SOURCES OF FUNDS**

**\$2,569,775.55**

Indirect Costs to be raised from the FY2020 Sewer Enterprise Fund revenues, appropriated in the General Fund

281,177.52

**SEWER ENTERPRISE FUND BUDGET**

**\$2,850,953.07**

**WATER ENTERPRISE FUND**

FY2020 Water Enterprise Revenue	\$2,057,513.31
Transfer from Retained Earnings	

**WATER ENTERPRISE SOURCES OF FUNDS**

**\$2,057,513.31**

Indirect Costs to be raised from the FY2020 Water Enterprise Fund revenues, appropriated in the General Fund

\$369,547.36

**WATER ENTERPRISE FUND BUDGET**

**\$2,542,060.67**

**PARKS & RECREATION ENTERPRISE FUND**

FY2020 Parks & Recreation Enterprise Revenue	\$483,595.00
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Tax Levy	<u>148,981.00</u>
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**PARKS & RECREATION ENTERPRISE SOURCES OF FUNDS**

**\$632,576.00**

Indirect Costs to be raised from the FY2020 Parks & Recreation Enterprise



Fund revenues, appropriated in the General Fund \$38,863.76  
**PARKS & RECREATION ENTERPRISE FUND BUDGET**  
**\$671,439.76**

**Motion** (Kenneth Weismantel, Ash Street): *I move that we end debate on Article 10.*

*Motion was seconded*

**Motion Passed by: Voice Vote, Clear Majority Declared (05-06-2019)**

**Amended Main Motion Passed by: Voice Vote, Clear Majority Declared (05-06-2019)**

**ARTICLE 11: FY 2020 Revolving Funds Spending Limits:** To see if the Town will vote to establish the limit on the total amount that may be expended from each revolving fund established by Article VI of Chapter 13 of the General Bylaws pursuant to Section 53E½ of Chapter 44 of the *Massachusetts General Laws* for the fiscal year beginning July 1, 2019.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

**Motion** (Appropriation Committee): *We move that the Town vote to establish the limit on the total amount that may be expended from each revolving fund established by Article VI of Chapter 13 of the General Bylaws of the Town of Hopkinton pursuant to Section 53E½ of Chapter 44 of the Massachusetts General Laws for the fiscal year beginning July 1, 2019, as follows:*

<b>Revolving Fund</b>	<b>Spending Limit for FY 20</b>
Building Department	\$270,000
Part-Time Wire Inspector	\$100,000
Part-Time Plumbing Inspector	\$100,000
Hazardous Materials	\$5,000
Conservation Commission	\$115,000
Library	\$10,000
Public Safety	\$5,000
Planning Board	\$30,000
Open Space Preservation Commission	\$10,000
Youth and Family Services Department	\$4,000
Zoning Board of Appeals	\$50,000

<b>Revolving Fund</b>	<b>Spending Limit for FY 20</b>
Department of Public Works	\$8,000
Department of Public Works	\$15,000
Department of Public Works	\$8,000
Cemetery Commission	\$3,500
Cemetery Lot Fund	\$10,000
School Department 1:1 Laptop Initiative	\$470,000
Fingerprinting Fund	\$500
Senior Center Programs Fund	\$75,000
Police Department	\$10,000

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 12: PEG Access Enterprise Fund:** To see if the Town will vote to accept Chapter 44, Section 53F½ of the *Massachusetts General Laws*; and to establish a PEG Access enterprise fund for cable television public access for the fiscal year beginning July 1, 2019.

Pass any vote or take any act relative thereto.

Appropriation Committee recommends approval.

Board of Selectmen recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to accept Chapter 44, Section 53F½ of the Massachusetts General Laws; and to establish a PEG Access enterprise fund into which payments received from cable television licensees for cable television public access shall be deposited, effective the fiscal year beginning July 1, 2019, and to appropriate the sum of \$50,000 (FIFTY THOUSAND DOLLARS) from this PEG Access Enterprise Fund's Estimated Revenues to the Hopkinton Cable Access & Media (HCAM) Committee for expenses directly related to providing local public cable television access, said sum to be spent under the direction of the Town Manager.*

**PEG ACCESS ENTERPRISE FUND**

FY2020 PEG ACCESS Enterprise Revenue

\$50,000.00

**PEG ACCESS ENTERPRISE SOURCES OF FUNDS**

**\$50,000.00**

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 13: Chapter 90 Highway Funds:** To see if the Town will vote to appropriate a sum or sums of money from the proceeds due to the Town pursuant to Chapter 90 of the *Massachusetts General Laws*, for the purposes of repair, construction, maintenance and

preservation of the Town's roads and bridges, the acquisition of easements and other interests in real property related to the laying out of ways, and other related costs, which qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Appropriation Committee recommends approval.  
Capital Improvements Committee recommends approval.  
Board of Selectmen recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$643,095 (SIX HUNDRED FORTY-THREE THOUSAND, NINETY-FIVE DOLLARS) from the proceeds due to the Town pursuant to Chapter 90 of the Massachusetts General Laws for the fiscal year beginning July 1, 2019, for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges, the acquisition of easements and other interests in real property related to the laying out of ways, and other related costs, which qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 14: Transfer to General Stabilization Fund:** To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the General Stabilization Fund, to be used, upon further appropriation, for any lawful purpose.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to transfer from General Fund Free Cash the sum of \$208,000 (TWO HUNDRED EIGHT THOUSAND DOLLARS) for the purpose of increasing the General Stabilization Fund, said sums to be used, upon further appropriation, for any lawful purpose.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 15: Establishment of School Department Stabilization Fund; Acceptance of fourth paragraph of M.G.L. c.40, §5B:** To see if the Town will vote to:

1. Raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to establish a School Department Stabilization Fund, in accordance with Chapter 40, Section 5B of the *Massachusetts General Laws*, to be used, upon further appropriation and at the direction of the School Committee, for the purpose of paying School

Department costs related, in whole or in significant part, as reasonably determined by the School Committee, to impacts on the Hopkinton Public Schools resulting from enrollment by residents of Legacy Farms;

2. Accept the fourth paragraph of Chapter 40, Section 5B, of the *Massachusetts General Laws*, which allows the dedication, without further appropriation, of all, or a percentage not less than 25 percent, of particular fees, charges or receipts to a stabilization fund established under Chapter 40, Section 5B of the *Massachusetts General Laws*, to be effective for all fiscal years beginning on or after July 1, 2019;
3. Dedicate a percentage, not less than 25%, of all receipts from any private source, including any receipts accepted pursuant to the Legacy Farms Host Community Agreement that are based on increases in enrollment in the Hopkinton Public Schools by residents of Legacy Farms, to the School Department Stabilization Fund established under this article for all fiscal years beginning on or after July 1, 2019; and
4. Raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to be used to pay School Department costs related, in whole or in significant part, as reasonably determined by the School Committee, to impacts on the Hopkinton Public Schools resulting from enrollment by residents of Legacy Farms, said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

School Committee will make its recommends approval.

Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to take the following actions:*

1. *Appropriate \$500,000 (FIVE HUNDRED THOUSAND DOLLARS) from the Town's Receipts Reserved for Appropriation Account to establish a School Department Stabilization Fund, in accordance with Chapter 40, Section 5B of the Massachusetts General Laws, to be used, upon further appropriation and at the direction of the Hopkinton School Committee, for the purpose of paying School Department costs related, in whole or in significant part, as reasonably determined by the School Committee, to impacts on the Hopkinton Public Schools resulting from enrollment by residents of Legacy Farms;*
2. *Accept the fourth paragraph of Chapter 40, Section 5B, of the Massachusetts General Laws;*
3. *Dedicate 100 percent of all receipts from any private source, including any receipts accepted pursuant to the Legacy Farms Host Community Agreement that are based on increases in enrollment in the Hopkinton Public Schools by*

*residents of Legacy Farms, to the School Department Stabilization Fund established under this article for all fiscal years beginning on or after July 1, 2019; and*

4. *Transfer \$200,000 (TWO HUNDRED THOUSAND DOLLARS) from the School Department Stabilization Fund established under this article to be used to pay School Department costs related, in whole or in significant part, as reasonably determined by the School Committee, to impacts on the Hopkinton Public Schools resulting from enrollment by residents of Legacy Farms, said sum to be spent under the direction of the School Committee.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 16: Transfer to Other Post-Employment Benefits Liability Trust Fund:** To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the Other Post-Employment Benefits Liability Fund, to be used, upon further appropriation, for any lawful purpose

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to transfer from General Fund Free Cash the sum of \$400,000 (FOUR HUNDRED THOUSAND DOLLARS) to be credited to the Other Post-Employment Benefits Liability Trust Fund.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 17: Pay-As-You-Go Capital Expenses:** To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money to fund the following Pay-As-You-Go capital purchases and projects:

<b><u>Item</u></b>	<b>Purchase or Product</b>	<b>To be spent under the direction of</b>
A	Security Cameras - Library & Police Department	Town Manager
B	End User Hardware Replacement	Town Manager
C	Public Safety Facility/Fire Station Feasibility Study	Fire Chief, Police Chief, Town Manager
D	Replace Fire Chief Car	Fire Chief
E	Police Jail Cells Floor Repair	Town Manager
F	Town Hall Elevator Controls	Town Manager
G	Replace DPW Trucks	Town Manager
H	Wetlands Order of Conditions	School Superintendent

I	Roof Engineering	School Superintendent
J	Kitchen Equipment	School Superintendent
K	Data Center Replacement	School Superintendent
L	School Capacity Study	School Superintendent
M	District Wide Facility Improvements	School Superintendent
N	Boiler Replacement	School Superintendent
O	Special Education Van	School Superintendent
P	Replace Police Cruisers	Police Chief

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *Move that the Town transfer*

*(1) \$1,358,121.56 (ONE MILLION THREE HUNDRED FIFTY EIGHT THOUSAND ONE HUNDRED TWENTY ONE DOLLARS AND FIFTY SIX CENTS) from General Fund Free Cash;*

*(2) \$6,312.44 (SIX THOUSAND THREE HUNDRED TWELVE DOLLARS AND FORTY FOUR CENTS) from the following unspent capital appropriations, which will thereby exhaust all of the available funds from the original appropriations:*

Article	Town Meeting	Project	Amount
14	5/7/2018	F550 Dump Truck S30	\$1,062.44
14	5/7/2018	F550 Dump Truck S13	\$834.42
14	5/7/2018	Deputy Fire Chief Inspector Vehicle	\$670.27
14	5/7/2018	Election Precinct Tabulator	\$2,750.00
19	5/1/2017	Hopkins HVAC Assessment & Upgrades	\$843.41
19	5/1/2017	Systemwide Security Upgrades	\$134.15
13	5/2/2016	Fire Apparatus/Vehicles	\$17.75

*(3) \$25,000 (TWENTY FIVE THOUSAND DOLLARS) from the unspent capital appropriation of Article 7, Upgrade to Roadway Light System to Energy Efficient LED Lighting, of the October 26, 2015 Special Town Meeting, which will thereby leave a remaining balance of \$20,598.29 (TWENTY THOUSAND FIVE HUNDRED NINETY EIGHT DOLLARS AND TWENTY NINE CENTS) unspent from the amount originally appropriated,*

*for a total of \$1,389,434 (ONE MILLION THREE HUNDRED EIGHTY NINE THOUSAND FOUR HUNDRED THIRTY FOUR DOLLARS) for the following capital purchases and projects, to be expended in the specified amounts and under the specified direction as set forth as follows:*

<b>Item</b>	<b>Purchase or Product</b>	<b>Department</b>	<b>Amount</b>	<b>To be spent under the direction of</b>
A	Security Cameras - Library & Police	Technology Department	\$43,830	Town Manager
B	End User Hardware Replacement	Technology Department	\$43,750	Town Manager
C	Public Safety Facility/Fire Station Feasibility Study	Fire Department/Police Department	\$75,000	Fire Chief, Police Chief, Town Manager
D	Replace Fire Chief Car	Fire Department	\$53,050	Fire Chief
E	Police Jail Cells Floor Repair	Facilities Department	\$45,970	Town Manager
F	Town Hall Elevator Controls	Facilities Department	\$75,000	Town Manager
G	Replace DPW Trucks	Public Works Department	\$142,000	Town Manager
H	Wetlands Order of Conditions	School Department	\$40,000	School Superintendent
I	Roof Engineering	School Department	\$100,000	School Superintendent
J	Kitchen Equipment	School Department	\$24,200	School Superintendent
K	Data Center Replacement	School Department/Technology Department	\$205,000	School Superintendent
L	School Capacity Study	School Department	\$50,000	School Superintendent
M	District Wide Facility Improvements	School Department	\$170,000	School Superintendent

N	Boiler Replacement	School Department	\$160,000	School Superintendent
O	Special Education Van	School Department	\$26,000	School Superintendent
P	Replace Police Cruisers	Police Department	\$135,634	Police Chief

**Passed by: Voice Vote, Clear Majority Declared (05-06-2019)**

**ARTICLE 18: Purchase of Valve Maintenance Trailer System:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a Valve Maintenance Trailer System, accessories, and any other related costs; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.  
Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$65,000 (SIXTY FIVE THOUSAND DOLLARS) from the Water Enterprise Retained Earnings for the purchase of a valve maintenance trailer system, including accessories and any other related costs, for the Department of Public Works; said sum to be spent under the direction of the Town Manager.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 19: Purchase of Water Department Truck:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a Water Department truck, accessories and any other related costs; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.  
Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$50,000 (FIFTY THOUSAND DOLLARS) from the Water Enterprise Retained Earnings for the purchase of a truck, including accessories and any other related costs, for the Department of Public Works; said sum to be spent under the direction of the Town Manager.*

**Passed by: Voice Vote, Clear Majority Declared (05-06-2019)**



**ARTICLE 20: Purchase of Bucket Truck:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a Bucket Truck, accessories, and any other related costs; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$100,000 (ONE HUNDRED THOUSAND DOLLARS) to be used for the purchase of a bucket truck, accessories and any other related costs for the Department of Public Works, and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 21: Purchase of Multi-Purpose Municipal Tractor:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a DPW multi-purpose municipal tractor, accessories and any other related costs; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$177,000 (ONE HUNDRED SEVENTY SEVEN THOUSAND DOLLARS) to be used for the purchase of a multi-purpose municipal tractor, accessories and any other related costs for the Department of Public Works, and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the*

*Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager.*

**Passed by: Voice Vote, Clear 2/3 Declared by Moderator (05-06-2019)**

**ARTICLE 22: Sewer Comprehensive Wastewater Management Plan Update:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for planning and engineering designs and associated costs related to the Town's Comprehensive Wastewater Management Plan Update; said sums to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$170,000 (ONE HUNDRED SEVENTY THOUSAND DOLLARS) to be used for planning and engineering designs and associated costs related to the Town's Comprehensive Wastewater Management Plan Update, and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) and Section 7(7) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; provided, however, that, while any bonds or notes issued in connection with such borrowing shall be general obligations of the Town, it is the intent of the Town that principal and interest payments on such bonds or notes be made from the Sewer Enterprise Fund; said sum to be spent under the direction of the Town Manager.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 53: Colella Farm Road Sewer:** To see if the Town will vote to install, including design, engineering and construction, a Public Sewer Line to connect Colella Farm Road to the existing town sewer system. The Sewer Enterprise Fund will issue a note and will be reimbursed through the betterments assessed to the residents who the town deems bettered by the project.

Pass any vote or take any action relative thereto.

Appropriation Committee made no recommendation.  
Capital Improvements Committee recommends no action.

**Motion (Maureen Belger, Colella Farm Road):** *We move that the Town vote to take no action on Article 53.*

*The motion was seconded.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**ARTICLE 23: Sidewalk Master Plan Phase II:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the design, repair, maintenance, renovation, improvement, rehabilitation, construction and reconstruction of sidewalks along West Main Street, Wild Road, Hayden Rowe and Wood Street; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.  
Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$1,060,000 (ONE MILLION SIXTY THOUSAND DOLLARS) to be used for the design, repair, maintenance, renovation, improvement, rehabilitation, construction and reconstruction of sidewalks along West Main Street and Wood Street, and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) and Section (7) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager.*

**Motion (Thomas Terry, Maple Street):** *I move that we remove the proposed construction and appropriation for a sidewalk along West Main Street from the motion, so that the new motion will read as follows:*

*“We move that the Town vote to appropriate \$100,000 (ONE HUNDRED THOUSAND DOLLARS) to be used for the design, repair, maintenance, renovation, improvement, rehabilitation, construction and reconstruction of*

*sidewalks along Wood Street, and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) and Section (7) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager.*

*Motion was seconded.*

**Motion (Samantha Dings, Whirly Circle):** *I move that we end debate on this amendment to Article 23.*

*Motion was seconded.*

**Passed by: Voice Vote, Unanimous (05-06-2019)**

**Amendment Failed by: Voice Vote, Clear Majority Declared (05-06-2019)**

*Mr. Terry requested that a standing count be conducted on the motion to amend.*

*Mr. Garebedian entertained the request and a standing vote was conducted on the amendment.*

**Amendment Fails By: Simple Majority, Yes: 104 – No: 127 (05-06-2019)**

**Motion (Michelle Murdock, School Street):** *I move that we end debate on Article 23.*

*Motion was seconded.*

**Main Motion Failed By: Not in Excess of 2/3, Yes: 124 – No: 103 (05-06-2019)**

**ARTICLE 24: School Bus Parking Lot:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise to provide a sum or sums of money to supplement a prior appropriation authorized under Article 21 of the 2018 Annual Town Meeting, for the construction of a school bus parking lot on Town-owned property at 90 Hayden Rowe (Assessors Map parcel U21 3 0); said sum to be spent under the direction of the School Committee.

Pass any vote or take an act relative thereto.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$300,000 (THREE HUNDRED THOUSAND DOLLARS) to supplement a prior appropriation authorized under Article 21 of the 2018 Annual Town Meeting for the construction of a parking lot on Town-owned property at 90 Hayden Rowe (Assessors Map parcel U21 3 0) as set forth in Phase 1 of the Campus Master Plan Study, and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7 (1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the School Committee.*

**Motion (Darlene Hayes, Third Road):** *I move that we end debate on Article 24.*

*Motion was seconded.*

**Passed by: Voice Vote, Clear Majority Declared (05-06-2019)**

**Main Motion Passed By: 2/3 Majority, Yes: 146 – No: 60 (05-06-2019)**

**11:11 P.M. Annual Town Meeting was adjourned to reconvene at 7:00 PM, Tuesday, May 7<sup>th</sup>, 2019 at the Middle School Auditorium.**

**7:05 P.M. Annual Town Meeting reconvened on Tuesday, May 7<sup>th</sup>, 2019 at the Middle School Auditorium. A quorum was determined to be present.**

**ARTICLE 25: Purchase of Ladder Truck:** To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money for the purchase of a Ladder Truck, accessories and any other related costs; said sum to be spent under the direction of the Fire Chief.

Pass any vote or take an act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$1,200,000 (ONE MILLION TWO HUNDRED THOUSAND DOLLARS) to be used for the purchase of a ladder truck, accessories and any other related costs for the Fire Department, and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said*

*sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Fire Chief; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote.*

**Passed By: 2/3 Majority, Yes: 256 – No: 11 (05-07-2019)**

**ARTICLE 26: Public Safety Software Upgrade:** To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money for a public safety software upgrade; said sum to be spent under the direction of the Town Manager.

Pass any vote or take an act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$375,000 (THREE HUNDRED SEVENTY FIVE THOUSAND DOLLARS) to be used for the replacement of the existing public safety incident and records management system and all associated conversion costs ; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(9) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager.*

**Passed by: Voice Vote, Unanimous (05-07-2019)**

**ARTICLE 27: Town Hall Basement Upgrade:** To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money for the design, repair, renovation, improvement and construction of the Town Hall Basement; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.  
Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$200,000 (TWO HUNDRED THOUSAND DOLLARS) to be used for the design, repair, renovation, improvement and construction of the Town Hall Basement; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager.*

**Failed by: Not in Excess of 2/3, Yes: 175 – No: 112 (05-07-2019)**

**ARTICLE 28: Security Cameras – School:** To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money for the design and installation of Security Cameras at the Schools; said sum to be spent under the direction of the School Superintendent.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.  
Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to appropriate \$200,000 (TWO HUNDRED THOUSAND DOLLARS) to be used for the installation and replacement of security cameras system and related equipment at the Schools; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(9) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of*

*the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the School Superintendent.*

**Passed by: Voice Vote, Unanimous (05-07-2019)**

**ARTICLE 29: Center School Renovation and Reuse Feasibility Study:** To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money to conduct a feasibility study on the reuse and renovation of the Center School, located at 11 Ash Street, Hopkinton, shown as Assessors Map parcel U17 42 0, and to perform necessary repairs on the Center School building; said sum to be spent under the direction of the Permanent Building Committee.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.  
Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to raise and appropriate \$58,000 (FIFTY EIGHT THOUSAND DOLLARS) to conduct a feasibility study on the reuse and renovation of the Center School, located at 11 Ash Street, Hopkinton, shown as Assessors Map parcel U17 42 0, and to perform necessary repairs on the Center School building; said sum to be spent under the direction of the Permanent Building Committee.*

**Passed by: Voice Vote, Clear Majority Declared (05-07-2019)**

**ARTICLE 30: Community Preservation Funds:** To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues a sum or sums of money, in the amounts recommended by the Community Preservation Committee, for committee administrative expenses and other expenses in the fiscal year beginning July 1, 2019, with each item to be considered a separate appropriation.

Pass any vote or take an act relative thereto.

Board of Selectmen recommends approval.  
Appropriation Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for Committee sponsored projects and expenses in fiscal year 2020, with each item to be considered a separate reservation:*



From FY 2020 estimated revenues for Active/Passive Recreation	\$115,799.00
From FY 2020 estimated revenues for Historic Resources Reserve	\$115,799.00
From FY 2020 estimated revenues for Community Housing Reserve	\$115,799.00
From FY 2020 estimated revenues for Open Space Reserve	\$115,799.00
From FY 2020 estimated revenues for Budgeted Reserve	\$694,794.00

**Passed by: Voice Vote, Unanimous (05-07-2019)**

**ARTICLE 31: Community Preservation Recommendations:** To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Community Preservation budget for Fiscal Year 2020, and to appropriate from the Community Preservation Fund a sum of money, not to exceed 5% of the estimated annual revenues for Fiscal Year 2020, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2020; and, further, to reserve for future appropriation a sum of money from the Community Preservation Fund for open space, historic resources, and community housing purposes; and, further, to appropriate from the Community Preservation Fund, a sum or sums of money for the following Community Preservation projects or purposes, including the acquisition of interests in land, all as recommended by the Community Preservation Committee:

- A. \$20,000 (TWENTY THOUSAND DOLLARS) from funds reserved for Historical Preservation for the preservation of land records in the Town Hall basement, with the funds being expended based on the age of record, extent of damage, and importance of contents; said sum to be spent under the direction of the Hopkinton Town Clerk and the Community Preservation Committee.
- B. \$3,750 (THREE THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS) from funds reserved for Historical Preservation for the preservation of historical photographs by digitizing the photograph and uploading them onto a publicly accessible website; said sum to be spent under the direction of the Hopkinton Historical Society and the Community Preservation Committee.
- C. \$10,000 (TEN THOUSAND DOLLARS) from funds reserved for Historical Preservation for the preservation and rehabilitation of the most at-risk headstones at Mt. Auburn, East Hopkinton, Hayden Rowe, Bear Hill, and Evergreen cemeteries, as well as the Main Street cemetery and Valentine Tombs if funds allow; said sums to be spent under the direction of the Cemetery Commission and the Community Preservation Committee.
- D. \$20,000 (TWENTY THOUSAND DOLLARS) from Undesignated Funds for the design and engineering of a dog park at 66B Fruit Street, shown as Assessors Map parcel R6 8 0,

and \$115,799 (ONE HUNDRED FIFTEEN THOUSAND SEVEN HUNDRED NINETY NINE DOLLARS) from funds reserved for Passive/Active Recreation and \$14,201 (FOURTEEN THOUSAND TWO HUNDRED ONE DOLLARS) from Undesignated Funds, for a total of \$130,000 (ONE HUNDRED THIRTY THOUSAND DOLLARS), for the construction of the dog park, provided, however, that said \$130,000 (ONE HUNDRED THIRTY THOUSAND DOLLARS) shall be contingent on the receipt of a \$250,000 (TWO HUNDRED FIFTY THOUSAND DOLLARS) grant from the Stanton Foundation to the Parks and Recreation Department; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.

- E. \$25,000 (TWENTY FIVE THOUSAND DOLLARS) from funds reserved for Passive/Active Recreation for the design and installation of a lacrosse wall at the Fruit Street fields located at 66B Fruit Street, shown as Assessors Map parcel R6 8 0; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- F. \$25,000 (TWENTY FIVE THOUSAND DOLLARS) from funds reserved for Passive/Active Recreation for the engineering, materials, and installation of an irrigation system at the Pyne Field located at 66 Fruit Street, shown as Assessors Map parcel U3 13 0; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- G. \$50,000 (FIFTY THOUSAND DOLLARS) from funds reserved for Passive/Active Recreation to design a wetland crossing at 0 Wilson Street, shown as Assessors Map parcel R13 8 3, the purpose of which will allow the public to access other recreational lands; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- H. \$260,000 (TWO HUNDRED SIXTY THOUSAND DOLLARS) from Undesignated Funds to replace all the existing equipment at the EMC Playground located at 113 Hayden Rowe, shown as Assessors Map parcel U22 19 A; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.

Pass any vote or take any act relative thereto.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval of items D, E, F, G and H.

**Motion (Community Preservation Committee):** *We move that the Town vote, pursuant to Chapter 44B of the Massachusetts General Laws, to accept the report and recommendations of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget, and to appropriate \$543,750 (FIVE HUNDRED FORTY THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS) from Community Preservation Fund available funds for the following projects:*

- A. \$20,000 (TWENTY THOUSAND DOLLARS) from funds reserved for Historical Preservation for the preservation of land records in the Town Hall basement, with the funds being expended based on the age of record, extent of damage, and importance of contents; said sum to be spent under the direction of the Hopkinton Town Clerk and the Community Preservation Committee.
- B. \$3,750 (THREE THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS) from funds reserved for Historical Preservation for the preservation of historical photographs by digitizing the photograph and uploading them onto a publicly accessible website; said sum to be spent under the direction of the Hopkinton Historical Society and the Community Preservation Committee.
- C. \$10,000 (TEN THOUSAND DOLLARS) from funds reserved for Historical Preservation for the preservation and rehabilitation of the most at-risk headstones at Mt. Auburn, East Hopkinton, Hayden Rowe, Bear Hill, and Evergreen cemeteries, as well as the Main Street cemetery and Valentine Tombs if funds allow; said sums to be spent under the direction of the Cemetery Commission and the Community Preservation Committee.
- D. \$20,000 (TWENTY THOUSAND DOLLARS) from Undesignated Funds for the design and engineering of a dog park at 66B Fruit Street, shown as Assessors Map parcel R6 8 0, and \$115,799 (ONE HUNDRED FIFTEEN THOUSAND SEVEN HUNDRED NINETY NINE DOLLARS) from funds reserved for Passive/Active Recreation and \$14,201 (FOURTEEN THOUSAND TWO HUNDRED ONE DOLLARS) from Undesignated Funds, for a total of \$130,000 (ONE HUNDRED THIRTY THOUSAND DOLLARS), for the construction of the dog park, provided, however, that said \$130,000 (ONE HUNDRED THIRTY THOUSAND DOLLARS) shall be contingent on the receipt of a \$250,000 (TWO HUNDRED FIFTY THOUSAND DOLLARS) grant from the Stanton Foundation to the Parks and Recreation Department; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- E. \$25,000 (TWENTY FIVE THOUSAND DOLLARS) from funds reserved for Passive/Active Recreation for the design and installation of a lacrosse wall at the Fruit Street fields located at 66B Fruit Street, shown as Assessors Map parcel R6 8 0; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- F. \$25,000 (TWENTY FIVE THOUSAND DOLLARS) from funds reserved for Passive/Active Recreation for the engineering, materials, and installation of an irrigation system at the Pyne Field located at 66 Fruit Street, shown as Assessors Map parcel U3 13 0; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.
- G. \$50,000 (FIFTY THOUSAND DOLLARS) from funds reserved for Passive/Active Recreation to design a wetland crossing at 0 Wilson Street,

shown as Assessors Map parcel R13 8 3, the purpose of which will allow the public to access other recreational lands; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.

- H. \$260,000 (TWO HUNDRED SIXTY THOUSAND DOLLARS) from Undesignated Funds to replace all the existing equipment at the EMC Playground located at 113 Hayden Rowe, shown as Assessors Map parcel U22 19 A; said sums to be spent under the direction of the Parks and Recreation Department and the Community Preservation Committee.

**Motion** (James Monaghan, West Main Street): *I move that we vote Item D under separate consideration.*

*Motion was seconded.*

**Passed By: Simple Majority, Yes: 228 – No: 72 (05-07-2019)**

**Motion** (Kenneth Parker, Clinton Street): *I move that we vote Item H under separate consideration.*

*Motion was seconded.*

**Failed by: Simple Majority, Yes: 109 – No: 178 (05-07-2019)**

**Motion** (Kenneth Weismantel, Ash Street): *I move that we end debate on Items A-C & E-H on Article 31.*

*Motion was seconded.*

**Passed by: Voice Vote, Clear Majority Declared (05-07-2019)**

**Items A-C & E-H Passed by: Voice Vote, Clear Majority Declared (05-07-2019)**

**Motion** (John Coutinho, David Joseph Road): *I move that we end debate on Item D on Article 31.*

*Motion was seconded.*

**Passed by: Voice Vote, Clear Majority Declared (05-07-2019)**

**Item D Passed By: Simple Majority, Yes: 191 – No: 158 (05-07-2019)**

**ARTICLE 32: Car Wash Use:** To see if the Town will vote to amend the Zoning Bylaws as follows:

1. By deleting, from Article VIA, Downtown Business District, §210-20.3.A(4), in its entirety, and renumbering subsequent subsections of §210-20.3.A accordingly.

and

2. By amending Article VIII, Industrial A District, §210-35, Uses allowed by special permit, by inserting, after §210-35.A(7), in appropriate numerical order, the following

( ) Car wash facilities that, to the extent feasible, employ technologies that conserve water and electricity.

Pass any vote or take any act relative thereto.

Planning Board recommends approval.

**Motion (Planning Board):** *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 32 of the Annual Town Meeting Warrant.*

**Failed by: Not in Excess of 2/3, Yes: 226 – No: 117 (05-07-2019)**

**ARTICLE 33: Indoor Recreation Uses:** To see if the Town will vote to amend Article VIII, Industrial A District, §210-35, Uses allowed by special permit, of the Zoning Bylaws by inserting, after §210-35.A(7), in appropriate numerical order, the following:

( ) Indoor recreation uses.

Pass any vote or take any act relative thereto.

Planning Board recommends approval.

**Motion (Planning Board):** *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 33 of the Annual Town Meeting Warrant.*

**Passed by: Voice Vote, Unanimous (05-07-2019)**

**ARTICLE 34: Self-Storage Facilities:** To see if the Town will vote to amend the Zoning Bylaws as follows:

1. By amending Article VIII, Industrial A District, §210-34, Uses permitted by right, of the Zoning Bylaws by inserting, after §210-34.A(12), in appropriate numerical order, the following:

( ) Self-storage facilities for residential and commercial customers.

2. By amending Article XVIII, Supplementary Regulations, Section 210-124, Off-street parking, by inserting, in appropriate alphabetical order, a new line in the table set forth in §210-124.B(1), as follows:

Type of Use	Number of Spaces
Self-Storage Facility	2 spaces per 10,000 square feet of gross floor area

Pass any vote or take any action thereto.

Planning Board recommends disapproval.

**Motion (Paul Mastroianni, South Barn Road):** *I move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 34 of the Annual Town Meeting Warrant.*

*The motion was seconded.*

**Motion to Amend (Mark Hyman, Hidden Brick Road):** *I move that we amend the motion to add this use under §210-35(A), "Uses allowed by special permit."*

*The motion was seconded.*

**Amendment Failed by: Simple Majority, Yes: 145 – No: 190 (05-07-2019)**

**Main Motion Failed by: Voice Vote, Not in Excess of 2/3 Majority (05-07-2019)**

**ARTICLE 35: Associated Retail to Manufacturing Use:** To see if the Town will vote to amend the Zoning Bylaws as follows:

1. By amending Article VIII, Industrial A District, §210-35, Uses allowed by special permit, by inserting, after §210-35.A(7), in appropriate numerical order, the following:

( ) Retail stores associated with a manufacturing, assembly or processing plant located within the Industrial A District and that principally sell items manufactured, assembled, processed, or produced in the district. The area of such retail use shall not exceed 5,000 square feet.

2. By amending Article VIIIA, Industrial B District, §210-37.9, Uses allowed by special permit, by inserting, after §210-37.9.J, the following:

K. Retail stores associated with a manufacturing, assembly or processing plant located within the Industrial B District and that principally sell items manufactured, assembled, processed, or produced in the district. The area of such retail use shall not exceed 5,000 square feet.

Pass any vote or take any action relative thereto.

Planning Board recommends approval.

**Motion (Planning Board):** *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 35 of the Annual Town Meeting Warrant.*

**Passed by: 2/3 Majority, Yes: 305 – No: 8 (05-07-2019)**

**ARTICLE 36: OSMUD District – Residents of Age-Restricted Housing:** To see if the Town will vote to amend the Zoning Bylaw as follows:

1. By deleting the first paragraph of Article XXVI, Section 210-166.A and inserting, in place thereof, a new first paragraph,

Dwelling Uses within the OSMUD District shall be limited to 940 new Dwelling Units constructed after May 5, 2008, plus 180 Dwelling Units in Senior Housing Developments constructed after May 4, 2015, provided, however, that the owner or owners of any such additional Dwelling Unit in Senior Housing Developments shall require, through deed restrictions, condominium documents, leases, rental agreements or other appropriate instruments, the form and adequacy of which has been approved by the Planning Board, that at least one resident of every Dwelling Unit be 55 years of age or older. No more than 50 of the 1120 new Dwelling Units so constructed may be single-family dwellings, and the remainder shall be multi-family dwellings, including attached dwellings, garden apartments, units in mixed-use buildings and Senior Housing Developments.

and

2. By inserting in Article XXVI, Section 210-175.C, after the words “2015 Annual Town Meeting,” a semi-colon and the words “provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting”, so that Section 210-175.C will read as follows (insertions bolded and underlined):

All land within the OSMUD District shall be subject to the provisions of this Chapter as in effect on the effective date of the amendments added to this Chapter by the 2015 Annual Town Meeting; **provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting.**

Pass any vote or take any action relative thereto.

Planning Board recommends approval.

**Motion (Planning Board):** *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 36 of the Annual Town Meeting Warrant.*

**Motion (Russell Shade, Summer Street):** *I move that we end debate on Article 36.*

*Motion was seconded.*

**Passed by: Voice Vote, Clear Majority (05-07-2019)**

**Main Motion Failed by: Voice Vote, Not in Excess of 2/3 Majority (05-07-2019)**

**ARTICLE 37: OSMUD District – Affordable Housing:** To see if the Town will vote to amend the Zoning Bylaws as follows:

1. By deleting the last sentence of Article XXVI, Section 210-167.C, Affordable Housing, and inserting, in place thereof, the following:

The additional Dwelling Units of Affordable Housing required under this section may be provided anywhere within the Town of Hopkinton. The location of Dwelling Units of Affordable Housing located outside the OSMUD District shall be approved by the Planning Board.

An applicant may contribute funds to the Town of Hopkinton Affordable Housing Trust Fund to be used for the development or creation of Affordable Housing in lieu of constructing and offering some or all of the Dwelling Units required by Section 210-167.C. For each Affordable Unit not constructed or provided, the fee shall be an amount equal to the purchase price of a three-bedroom home that is affordable to a qualified affordable housing unit purchaser, as contained in the Department of Housing and Community Development Local Initiative Program (LIP) guidelines regardless of what type of dwelling units are proposed, approved or constructed in the Development Project. Payments shall be made according to a schedule agreed upon by the Planning Board and the applicant.

2. By inserting in Section 210-175.C, after the words “2015 Annual Town Meeting,” a semi-colon and the words “provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting”, so that Section 210-175.C will read as follows (insertions bolded and underlined):

All land within the OSMUD District shall be subject to the provisions of this Chapter as in effect on the effective date of the amendments added to this Chapter by the 2015 Annual Town Meeting; **provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting.**



Pass any vote or take any act relative thereto.

Planning Board recommends approval.

**Motion (Planning Board):** *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 37 of the Annual Town Meeting Warrant.*

**Passed by: Voice Vote, Unanimous (05-07-2019)**

**ARTICLE 38: OSMUD District – Restricted Land Definition:** To see if the Town will vote to Amend Article XXVI of the Zoning Bylaws as follows:

1. By inserting in the definition of RESTRICTED LAND in Section 210-164, after the words “(5) land improved for other municipal”, the words “or cultural” so that the definition will read as follows (insertions bolded and underlined):

Land devoted to uses permitted by § 210-170A, which may include (1) open space land left substantially in its natural state; (2) open space land that is restored or landscaped, including irrigation, detention and/or retention ponds or stormwater catchment areas and subsurface utilities; (3) open space land used for agricultural purposes; (4) open space land improved for active and passive recreational uses, including pedestrian, bicycle and equestrian trails; (5) land improved for other municipal **or cultural** uses; (6) food preparation and sales areas, restrooms, parking and access areas, and similar uses, structures or portions thereof, operated in association with other Restricted Land uses; and (7) A total of no more than 30 acres of land, which may be restricted for the benefit of landowners within a particular area of the OSMUD District. Restricted Land shall not include land set aside for road and/or parking uses that are not accessory to other Restricted Land Uses.

2. By inserting in Section 210-170.A, after the words “underground utilities,” the words “cultural uses,” so that Section 210-170.A will read as follows (insertions bolded and underlined):

Restricted Land may be used for active and passive recreation, conservation, forestry, agriculture, natural buffers, underground utilities, **cultural uses,** municipal purposes and other similar purposes necessary for the convenience and enjoyment of the OSMUD District or the Town, as well as other purposes customarily associated with a use authorized by this Subsection.

3. By inserting in Section 210-170.F, after the words “recreational facilities,” the words “or cultural uses”, so that Section 210-170.F will read as follows (insertions bolded and underlined):

Restricted Land may be (i) owned by a Landowners’ Association, (ii) owned by a non-profit entity, a principal purpose of which is land conservation or the

provision of recreational facilities **or cultural uses**, (iii) conveyed to the Town, or (iv) owned by, made subject to easement rights benefiting, or leased to third parties. In all such cases the uses permitted by such deeds, easements or leases of required Restricted Land shall be consistent with the provisions of this §210-170, the Master Plan Special Permit and the applicable Restricted Land Covenant. A Landowners' Association or other party responsible for Restricted Land may adopt reasonable rules and regulations to govern the use of the Restricted Land under its control and to prevent encroachment thereon.

And

4. By inserting in Section 210-175.C, after the words "2015 Annual Town Meeting," a semi-colon and the words "provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting," so that Section 210-175.C will read as follows (insertions bolded and underlined):

All land within the OSMUD District shall be subject to the provisions of this Chapter as in effect on the effective date of the amendments added to this Chapter by the 2015 Annual Town Meeting; **provided, however, that such land shall be subject to the provisions of this Article as in effect on the effective date of the amendments added to this Article by the 2019 Annual Town Meeting.**

Pass any vote or take any act relative thereto.

Planning Board recommends approval.

**Motion (Planning Board):** *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 38 of the Annual Town Meeting Warrant.*

**Passed by: 2/3 Majority, Yes: 222 – No: 2 (05-07-2019)**

**Motion (Connor Degan, Pleasant Street):** *I move that the Town Meeting adjourn and reconvene at 88 Hayden Rowe at 7:00 PM on May 8, 2019.*

*Motion was seconded.*

**Passed by: Voice Vote, Unanimous (05-07-2019)**

**11:01 P.M. Annual Town Meeting was adjourned to reconvene at 7:00 PM, Tuesday, May 8<sup>th</sup>, 2019 at the Middle School Auditorium.**

**7:06 P.M. Annual Town Meeting reconvened on Tuesday, May 8<sup>th</sup>, 2019 at the Middle School Auditorium. A quorum was determined to be present.**

**ARTICLE 39: Temporary Banners:** To see if the Town will vote to amend Article XXVII, Signs, of the Zoning Bylaws, §210-179, Temporary signs, by deleting §210-179.C in its entirety, and inserting, in place thereof, a new §210-179.C as follows:

Temporary banners may be displayed over Route 85, Route 135 and West Main Street if authorized by the Board of Selectmen and subject to such limitations on time, placement and manner of display as it shall require. Such banners shall not be displayed for more than 14 days and may not exceed 180 square feet in area.

Pass any vote or take any act relative thereto.

Planning Board recommends approval.

**Motion (Planning Board):** *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 39 of the Annual Town Meeting Warrant.*

**Passed by: Voice Vote, Unanimous (05-08-2019)**

**ARTICLE 40: Commercial Solar Photovoltaic Installation:** To see if the Town will vote to amend Article XXXI, Commercial Solar Photovoltaic Installations, of the Zoning Bylaws, by deleting the third and fourth sentences of in §210-202.E, Use Regulations, and inserting, in place thereof, new third and fourth sentences as follows:

Whenever reasonable, structures shall be shielded from view by vegetation forming an effective year-round screen and/or joined and clustered to avoid adverse visual impacts. Methods such as the use of landscaping, natural features, earthen berms and fencing may be utilized.

Pass any vote or take any act relative thereto.

Planning Board recommends approval.

**Motion (Planning Board):** *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 40 of the Annual Town Meeting Warrant.*

**Motion to Amend** (Mark Hyman, Hidden Brick Road): *I move that we amend the motion to read as follows:*

*Whenever reasonable, structures shall be shielded from view from abutting properties and public ways by vegetation forming an effective year-round screen and/or joined and clustered to avoid adverse visual impacts on abutting properties and public ways. Methods such as the use of landscaping, natural features, earthen berms and fencing may be utilized.*

*Motion was seconded.*

**Amendment Passed by: Voice Vote, Clear Majority (05-08-2019)**

**Amended Motion Passed by: Voice Vote, Unanimous (05-08-2019)**

**ARTICLE 41: Subdivision, Garden Apartment & Village Housing Phasing – 3-year Moratorium:** To see if the Town will vote to amend the Zoning Bylaws by inserting a new Article XXXVI, Subdivision, Garden Apartment & Village Housing Phasing, as follows:

ARTICLE XXXVI

Subdivision, Garden Apartment & Village Housing Phasing

§ 210-251. Intent and purpose.

The intent and purpose of this article are as follows:

- A. To ensure that growth and development occur in accordance with the planning objectives of the town, in an orderly manner and at a rate that can be supported by Town services, without large year-to-year variations in rate;
- B. To provide the Town with the opportunity to study the effect of growth on the infrastructure, finances, character and municipal services of the Town and to plan for such capital improvements as may become necessary;
- C. To ensure that the pace of residential development is related to the town's ability to provide adequately for public safety, schools, roads, municipal infrastructure and human services at the quality which citizens expect, and which is within the town's ability to pay;
- D. To preserve and enhance the existing character of the community and its property values; and
- E. To allow departures from the strict application of the growth rate measures in this article when appropriate to encourage those types of residential growth which address the housing needs of specific population groups or which significantly reduce the residential density of the town.

§ 210-252. Applicability.

A. This article shall apply to dwelling units in all subdivisions, Garden Apartment developments and Village Housing developments approved by the Planning Board pursuant to the Subdivision Control Law, MGL c. 41, §§ 81K through 81GG, after the effective date of this article. It shall also apply to dwelling units on lots which obtain legal frontage on a street shown on an approved definitive subdivision plan approved after the effective date of this article. For the purposes of this article, subdivisions on adjoining properties held under common ownership at the time of the effective date of this article shall be considered a single subdivision.

B. The provisions of this article shall expire on July 1, 2022; however, Town Meeting may extend the provisions of this article for such additional term as it deems appropriate.

§ 210-253. Issuance of building permits.

A. No more than 10 building permits for the construction of new residential dwelling units which are situated within any subdivision, Garden Apartment development or Village Housing development as referred to above or which obtain their legal frontage on streets shown on any of the subdivision plans as defined above, shall be issued in any twelve-month period.

B. Lots fronting on a street shown on a subdivision plan, or dwelling units shown on a Garden Apartment development plan or dwelling units shown on Village Housing development plan approved after the effective date of this article, but not contained within the limits of the subdivision plan, or Garden Apartment development or Village Housing development, shall be included in the calculation of the total number of lots shown on the subdivision plan, or Garden Apartment development or Village Housing development, pursuant to which the street was created.

C. The Planning Board may authorize the issuance on one occasion only of up to two additional building permits for dwelling units during the last 12 months of construction of the subdivision road and infrastructure if, in the opinion of the Planning Board, the issuance of the permits would result in or facilitate the prompt completion of the subdivision.

§ 210-254. Exemptions.

The provisions of this article shall not apply to the following types of residential development and properties:

A. Applications for building permits for the enlargement, restoration, alteration or reconstruction of a dwelling.

B. Individual building lots not created by a definitive subdivision plan approved pursuant to MGL c. 41, § 81U.

C. Individual building lots created by a definitive subdivision plan approved by the Planning Board prior to the effective date of this article.

D. Dwelling units approved by the issuance of a comprehensive permit by the Board of Appeals pursuant to MGL. c. 40B.

§ 210-255. Zoning change protection.

The protection provided by MGL c. 40A, § 6, shall continue until that date which would be the earliest date that application could be made for a building permit for the final dwelling unit in the subdivision pursuant to this article.

Pass any vote or take any action thereto.

Planning Board recommends no action.

**Motion** (Amy Ritterbusch, Grove Street): *I move that the Town vote to take no action on Article 41.*

*Motion was seconded.*

**Passed by: Voice Vote, Unanimous (05-08-2019)**

**ARTICLE 42: One Year Growth Restriction:** To see if the Town will vote to amend the Zoning Bylaws of the Town of Hopkinton by inserting a new **Article XXXVII, One-Year Growth Restriction**, as follows:

### **Article XXXVII One-Year Growth Restriction**

#### **210-256 Purpose**

The purpose of this section is to implement a reasonable and temporary cap, until June 30, 2020, on construction of new dwelling units in the Town.

#### **210-256.1 Background**

The Town of Hopkinton is faced with sudden increased development activity and a rapid increase in school enrollment far greater than the enrollment projections provided to the Schools by the New England School Development Council last year. From 2010 to 2017 Hopkinton has grown in population by 20.8 percent. Although the building of a new elementary school was just completed in 2018, upon its opening last year all Hopkinton Public Schools buildings are now at or approaching their recommended capacity, and additional rapid growth is anticipated in the coming years due to the ongoing previously approved developments of large parcels of land, such as Legacy Farms (733 acres) and the former Terry Property (204 acres). The Town is currently in the process of undertaking a School Building Capacity Study and a Fire Station Feasibility Study. The town has identified that the Fire Department headquarters is approaching its design capacity and offers limited or no room for expansion. Requests for service from the Fire Department have been increasing, and response times have also been increasing, in the last three years as the town has grown. The purposes of this Section are: to promote

orderly growth in the Town of Hopkinton; to phase growth so that it will not unduly strain the community's ability to provide basic education; public facilities and services; to provide the town, its boards and its agencies with information, time and capacity to incorporate community input into updated zoning regulations of the community; and to preserve and enhance existing community character and value of property.

### **210-256.2 Planning Method**

To accomplish this, the town shall establish a Growth Study Committee (as had previously been done in 1995 during another period of rapid growth), comprised of community members and town officials appointed jointly by the Planning Board and Board of Selectmen [Select Board] no later than August 1, 2019. The purpose of the committee shall be to objectively research the impact of growth and identify a proactive approach to managing growth. The Committee which will gather feedback from the community in a variety of ways, including but not limited to conducting surveys, holding forums, and researching how other towns have managed rapid growth. The committee will analyze recent large developments (such as Legacy Farms and the Terry Property) and provide an analysis of whether or not there was an overall net positive financial impact. The committee will create a development schedule that will relate the timing of residential development to the Town's ability to provide services. The one-year slowing of new building permits proposed in this article will allow for effective review of municipal services impacts by development type. This Section shall remain in effect until June 30, 2020; at the 2020 Annual Town Meeting an updated growth bylaw proposal will be presented by the Growth Study Committee, which may possibly extend this Section as appropriate to allow further study, or shall allow this Section to expire. The proposal will use the data and research gathered by the committee to formulate specific text for inclusion the zoning bylaws.

### **210-257 Regulations**

#### **210-257.1 Scope**

No building permit for a new Dwelling Unit shall be issued unless in accordance with the Regulations of Article XXXVII of this Bylaw. The provisions of this Section shall not apply to, nor limit in any way, the granting of building and occupancy permits required for enlargement, restoration, alteration or reconstruction of existing dwelling units including those dwelling units lost to natural disaster or fire.

#### **210-257.2 Application**

The Regulations of this section shall apply to all new dwelling units, including but not limited to dwelling units on lots shown on definitive subdivision plans, divisions of land not requiring subdivision approval such as approval-not-required (ANR) plans, and Special Permits which result in the creation of a new dwelling unit or units.

#### **210-257.3 Issuance of Residential Building Permits**

- A. A town-wide total of not more than twelve (12) building permits for new dwelling units shall be authorized by the Town during the period that this Section is in effect.
- B. General Applicants. Not more than two (2) dwelling units shall be authorized via a Building Permit(s) for any one applicant during the period that this Section is in effect.

Pass any vote or take any action relative thereto.

Planning Board recommends disapproval.

**Motion** (Amy Ritterbusch, Grove Street): *I move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 42 of the Annual Town Meeting Warrant.*

*Motion was seconded.*

**Motion** (Carol Devueve, Chamberlain Street): *I move that we end debate on Article 42.*

*Motion was seconded.*

**Passed by: Voice Vote, Clear Majority (05-08-2019)**

**Failed by: Voice Vote, Clear Majority (05-08-2019)**

**ARTICLE 43: Change “Board of Selectmen” to “Select Board” in Zoning Bylaw:** To see if the Town will vote to amend the Zoning Bylaw of the Town of Hopkinton as follows:

1. By inserting in Article I of the Zoning Bylaw, §210-4, General Provisions, in appropriate alphabetical order, the following:

SELECT BOARD: The “Board of Selectmen” established by Section 3-1 of the Hopkinton Home Rule Charter.

2. By deleting the term “Board of Selectmen” from the following sections of the Zoning Bylaw and inserting, in place thereof, the term “Select Board”:
  - A. Article XII, Water Resources Protection Overlay District, §210-71.C(3);
  - B. Article XVIII, Supplementary Regulations, §210-126.2.P(1);
  - C. Article XXVI, Open Space Mixed Use Development Overlay District, §210-170.D;
  - D. Article XXVI, Open Space Mixed Use Development Overlay District, §210-172.C(3);
  - E. Article XXVII, Signs, §210-178.F; and
  - F. Article XXVII, Signs, §210-179.C



3. By deleting the term “Selectmen” from the following sections of the Zoning Bylaw and inserting, in place thereof, the term “Select Board”:
  - A. Article I, General Provisions, §210-4 OFFICIAL ZONING MAP; and
  - B. Article XXII, Board of Appeals, §210-146.C (2 occurrences)

and

4. By deleting all instances of the term “Board of Selectmen” and “Selectmen” from any amendment to the Zoning Bylaw approved at the Annual Town Meeting beginning May 6, 2019, and inserting, in place thereof, the term “Select Board”.

Pass any vote or take any action relative thereto.

Planning Board recommends approval.

**Motion** (Amy Groves, College Street): *I move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 43 of the Annual Town Meeting Warrant.*

*Motion was seconded.*

**Motion** (Rebecca Ahern, Proctor Street): *I move that we end debate on Article 43.*

*Motion was seconded.*

**Passed by: Voice Vote, Clear Majority (05-08-2019)**

**Main Motion Passed by: 2/3 Majority, Yes: 258 – No: 53 (05-08-2019)**

**ARTICLE 44: Change “Board of Selectmen” to “Select Board” in General Bylaws:** To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton as follows:

1. By inserting new Article V, Definitions, into Chapter 1 of the General Bylaws as follows:

Article V  
Definitions

**Select Board:** The term “Select Board” shall mean the “Board of Selectmen” established by Section 3-1 of the Hopkinton Home Rule Charter. The Select Board shall have all the powers and duties granted to Boards of Selectmen by the Constitution and General Laws of the Commonwealth of Massachusetts, and such additional powers and duties

as may be provided by the Charter, by these Bylaws, by the Zoning Bylaws or by Town Meeting vote.

2. By deleting the following instances of the term “Board of Selectmen” and inserting, in place thereof, the term “Select Board”:
  - A. Chapter 1, Article II, §1-4. Penalties enumerated (6 instances);
  - B. Chapter 5, Article I, §5-5. Insertion of requests in Town Warrant; report by Committee;
  - C. Chapter 5, Article III, §5-11. Chairman;
  - D. Chapter 5, Article IV, §5-12. Appointment; purpose;
  - E. Chapter 5, Article IV, §5-13. Membership; terms; compensation;
  - F. Chapter 5, Article V, §5-19.A. Selection of members and term of service;
  - G. Chapter 5, Article V, §5-19.C. Selection of members and term of service;
  - H. Chapter 5, Article VI, §5-23. Establishment; membership; terms; vacancies; appointments (4 instances);
  - I. Chapter 5, Article VI, §5-26. Severability;
  - J. Chapter 5, Article VII, §5-27. Establishment; membership; terms; purpose (2 instances);
  - K. Chapter 5, Article VII, §5-28.A. Powers and Duties;
  - L. Chapter 13, Article VI, §13-12.C. Expenditure Limitations ;
  - M. Chapter 28, Article I, §28-4.A. Selectmen;
  - N. Chapter 28, Article I, §28-4.D Selectmen (4 instances);
  - O. Chapter 33, §33-3.A Personnel Board;
  - P. Chapter 33, §33-3.D Personnel Board;
  - Q. Chapter 33, §33-3.E Personnel Board;
  - R. Chapter 33, §33-3.H Personnel Board;
  - S. Chapter 47, Article I, §47-1. Posting of warrant;
  - T. Chapter 55, Article 1, §55-4.D(4) Control and curtailment of signals emitted by alarm users;
  - U. Chapter 55, Article 1, §55-6.F. False alarms (2 instances);
  - V. Chapter 55, Article 1, §55-7.C. Violations and penalties;
  - W. Chapter 55, Article II, §55-11. Appeal procedure;
  - X. Chapter 58, §58-1.C. Possession and Use of Alcoholic Beverages, Marijuana or Tetrahydrocannabinol (2 instances);
  - Y. Chapter 62, Article V, §62-7.G.B(1). Denials, Suspension or Revocation of Kennel License;
  - Z. Chapter 62, Article V, §62-7.G.B(2). Denials, Suspension or Revocation of Kennel License (6 instances);
  - AA. Chapter 62, Article VIII, §62-14. Administration;
  - BB. Chapter 62, Article VIII, §62-16.A. Complaints; investigations;
  - CC. Chapter 62, Article VIII, §62-16.B Complaints; investigations (2 instances);
  - DD. Chapter 62, Article VIII, §62-17.A. Violations and penalties;
  - EE. Chapter 62, Article VIII, §62-17.B. Violations and penalties (2 instances);
  - FF. Chapter 119, §119-8.B. Administration;
  - GG. Chapter 119, §119-8.D. Administration;
  - HH. Chapter 123, §123-4.A. Historic District Commission;

II. Chapter 123, §123-4.B. Historic District Commission;  
 JJ. Chapter 123, §123-4.C. Historic District Commission;  
 KK. Chapter 123, §123-4.F. Historic District Commission;  
 LL. Chapter 142, §142.3.A. Appeal (2 instances);  
 MM. Chapter 142, §142.3.C. Appeal;  
 NN. Chapter 160, §160-5.B. Procedures for obtaining permits;  
 OO. Chapter 163, Article II, §163-4. Assessments (2 instances);  
 PP. Chapter 163, Article II, §163-11.C(6). Sewer privilege fee;  
 QQ. Chapter 170, Table of Contents;  
 RR. Chapter 170, §170-1. Authority of Board of Selectmen (4 instances);  
 SS. Chapter 170, §170-2. Separation of recyclables required;  
 TT. Chapter 170, §170-3. Definitions;  
 UU. Chapter 170, §170-4. Changes to list of recyclables and disposal areas; notice to residents (4 instances);  
 VV. Chapter 171, §171-6.F. Enforcement, Criminal Penalty;  
 WW. Chapter 174. Table of Contents (3 instances);  
 XX. Chapter 174, Article I, §174-1. Presentation to Board of Selectmen (2 instances);  
 YY. Chapter 174, Article II, §174-2. Submission of names to Board of Selectmen (2 instances);  
 ZZ. Chapter 174, Article III, §174-3. Plan required; conditions for acceptance;  
 AAA. Chapter 174, Article IV, §174-4. Betterments assessments (3 instances);  
 BBB. Chapter 174, Article VI, §174-10. Authorization to make repairs;  
 CCC. Chapter 174, Article VI, §174-13. Abutters (4 instances);  
 DDD. Chapter 174, Article VI, §174-15. Approval and method of payment (7 instances);  
 EEE. Chapter 174, Article VI, §174-16. Board of Selectmen action (2 instances);  
 FFF. Chapter 174, Article VI, §174-17. Liability of town;  
 GGG. Chapter 174, Article VI, §174-18. Ways to be open to public use;  
 HHH. Chapter 174, Article VI, §174-22. Minor repairs;  
 III. Chapter 188, §188-3.A. Hearing; notice; conditions;  
 JJJ. Chapter 195, Article I, §195-5. Glossary of terms (2 instances);  
 KKK. Chapter 199, Article I, §199-1. Petition requirements;  
 LLL. Chapter 199, Article III, §199-12. Assessments (2 instances);  
 MMM. Chapter 199, Article III, §199-19.C(6). Water Privilege Fee;  
 NNN. Chapter 206, §206-7. Coordination with Other Boards; and  
 OOO. Chapter 206, §206-13.C. Enforcement.

3. By deleting the following instances of the term “Selectmen” or “Selectmen are” and inserting, in place thereof, the term “Select Board” or “Select Board is”:

- A. Chapter 5, Article IV, §5-14, Filling of vacancies;
  - B. Chapter 28, Table of Contents;
  - C. Chapter 28, Article I, §28-1. Deadline for submission of reports;
  - D. Chapter 28, Article I, §28-4. Selectmen;
  - E. Chapter 28, Article I, §28-4.A. Selectmen;
  - F. Chapter 28, Article I, §28-4.B. Selectmen;
  - G. Chapter 28, Article I, §28-4.C. Selectmen;
  - H. Chapter 47, Article 1, §47-2. Date and time of Annual Town Meeting and elections;
  - I. Chapter 62, Article VIII, §62-17. Violations and penalties;
  - J. Chapter 158, §158-2. Authority of Selectmen to sell certain real estate (3 instances); and
  - K. Chapter 174, Article VI, §174-15. Approval and method of payment.
4. By deleting Section 28-4.D, Selectmen, in its entirety, and inserting, in place thereof, the following:

The Select Board shall consist of five members, each of whom shall serve for a term of three years. The members of the Select Board in office as of the date of TOWN OF HOPKINTON GENERAL BYLAW adoption of this subsection shall remain in office until the expiration of the respective term of such member or until a vacancy occurs in such position for other cause. At the Annual Town Election to be held in May 2001, there shall be three persons elected at large by ballot to the Select Board by the voters of the town, with the candidate elected with the greatest number of votes to serve for a term of three years, the candidate with the second greatest number of votes to serve for a term of three years, and the candidate with the third greatest number of votes to serve for a term of two years. At each Annual Town Election thereafter the number of members of the Select Board whose terms have expired shall be elected by ballot for a term of three years. After the election of the Select Board, if there is a failure to elect or a vacancy occurs in the office of a Select Board Member, the remaining Members may call a special election to fill the vacancy and shall call such election upon the request, in writing, of the number of registered voters of the town required by and in accordance with the procedure set forth in MGL c. 41 § 10

and

5. By deleting all instances of the term “Board of Selectmen” and “Selectmen” from any amendment to the General Bylaws approved at the Annual Town Meeting beginning May 6, 2019, and inserting, in place thereof, the term “Select Board”.

Pass any vote or take any action relative thereto.

**Motion** (Amy Groves, College Street): *I move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 44 of the Annual Town Meeting Warrant.*

*Motion was seconded.*

**Passed by: Voice Vote, Clear Majority (05-08-2019)**

**ARTICLE 45: Kennel Licensing Bylaw:** To see if the Town will vote to delete Chapter 62, Kennel Licensing, in its entirety, and inserting, in place thereof, the following:

Article V  
Kennel Licensing

§ 62-7.A. Definitions.

As used in this Chapter, the following terms shall have the meanings indicated:

HUMANE – Provision of proper food and water, shelter or protection from the weather, veterinary attention needed to reduce or end suffering from disease or injury, a sanitary environment, facilities which are of sufficient size and design as to allow the animal to stand, sit, lie down, turn around, and make other normal postural adjustments without obstruction, interference, or impediment by the presence of food, water bowls, equipment, or other animals, have an appropriate ambient temperature, and the absence of inhumane treatment. Inhumane treatment shall include willfully permitting an animal to be subjected to unnecessary torture, suffering or cruelty, to subject, cause or procure an animal to be tortured or tormented, to be cruelly killed, beaten or mutilated, ineffective measures to prevent the infestation of animals and premises by parasites, insects or vermin, and to be subjected to cruel and inhumane chaining or tethering at any time, which shall include filthy and dirty confinement conditions including, but not limited to: 1) exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog's physical or emotional health, 2) taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog, and 3) subjecting a dog to dangerous conditions, including attacks by other animals.

INSPECTION AUTHORITY – The Chief of Police, the Animal Control Officer or the agent of any of these.

KENNEL – A pack or collection of dogs on a single premise, including a Commercial Boarding or Training Kennel, Commercial Breeder Kennel, Domestic Charitable Corporation Kennel, Veterinary Kennel, or Personal Kennel, as defined in Section 136A of Chapter 140 of the Massachusetts General Laws.

**KENNEL LICENSE** – An annual license permitting a kennel to operate within the Town, issued to a kennel that has demonstrated compliance with the requirements of this section.

**LICENSE PERIOD** – The time between April 1 and the following March 31, both dates inclusive.

**SANITARY** – Conditions which include the interior and exterior floors and all animal contact areas which are smooth, impervious to water and are cleaned and sanitized as often as necessary to maintain sanitary conditions and free of animal wastes, provided that outdoor areas may have a floor of animal-appropriate gravel which is maintained and cleaned on a regular schedule consistent with the maintenance of sanitary conditions, and facilities which are maintained in good repair and kept clean at all times so as to protect animals from disease and injury.

§ 62-7.B General Requirements.

- A. License. No person or entity shall operate a Kennel within the Town without first obtaining a Kennel License from the Town Clerk in accordance with the provision of this Chapter. The license shall reflect the maximum number of dogs to be permitted in the Kennel.
- B. Expiration and Fee. The Town Clerk shall determine the amount of the non-refundable fee for a Kennel License for each License Period; provided, however, that there shall be no fee for a domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse or for the relief of suffering; and provided, further, to determine the amount of a license fee, a dog under the age of six (6) months shall not be counted in the number of dogs kept in a Kennel.
- C. Inspection. The Town Clerk shall not issue or renew a Kennel License of any type until the Kennel has passed inspection by the Animal Control Officer or a designee thereof in accordance with Section 62-7.E.
- D. Number of Permitted Dogs. The Animal Control Officer or agent shall place a cap on the number of dogs permitted in any Kennel, not to exceed the maximum number of dogs that the Kennel can store in a humane and sanitary manner and the number of dogs permitted in the kennel pursuant to any special permit issued pursuant to the Zoning Bylaw, whichever is less.
- E. Tags. Tags shall be furnished to a licensee by the Town Clerk in the exact number of dogs specified by the Animal Control Officer and reflected on the license. Such tags shall bear the name of the Town, the license number, and year of issuance.
- F. Animal Control Officer. The Animal Control Officer may designate an agent to whom the Animal Control Officer may delegate any of the responsibilities contained in this Bylaw.

§ 62-7.C. Application Process.

- A. Form. Any person or entity seeking a Kennel License or renewal or reinstatement thereof shall complete and submit to the Town Clerk a Kennel License application, in a form prescribed by the Town Clerk.
- B. Deadline. Applications for renewal shall be submitted by February 1 in order to ensure timely renewal.
- C. Inspection. Upon receipt of a completed application, the Town Clerk shall notify the Animal Control Officer, who shall cause an inspection of the Applicant's Kennel to be conducted in accordance with Section 62-7.E. For renewal applications, the Animal Control Officer shall cause the inspection to be made prior to the expiration of the existing license, provided that the Applicant submitted a timely Application as provided in Subsection (B) above.
- D. Qualifications. No person or entity shall be given a Kennel License or tag during a period of five (5) years from the date of being found guilty or penalized for a violation of any provision of Section 77, Section 80½, Section 94, or Section 95 of Chapter 272 of the Massachusetts General Laws. Any such license and tag so issued shall be void and shall be surrendered to the Town Clerk. No fee received for a license or tag made shall be refundable.
- E. Issuance. The Town Clerk shall review the complete Application and the Animal Control Officer's report. A Kennel License shall be issued if the Kennel has passed the inspection in accordance with Section 62-7.E.

§ 62-7.D. Kennel Operation.

- A. Kennels must be operated and maintained in a sanitary and humane manner.
- B. The following types of documentation shall be maintained at the Kennel and available for inspection:
  - (1) The name and address of the owner of each dog kept in the Kennel, other than dogs belonging to the person maintaining the Kennel;
  - (2) The name and address of persons who have purchased dogs from the Kennel;
  - (3) Staff training records and materials;
  - (4) All contracts for goods or services provided in connection with the Kennel's operation;
  - (5) Organizational policies relating to animal care, intake, veterinary treatment, adoption and euthanasia; and

- (6) All records pertaining to prior kennel licenses including, but not limited to, copies of prior years' kennel licenses, inspection reports prepared by any Inspection Authority, and documentation of any suspensions and/or revocations of kennel licenses.
- C. The holder of a Kennel License shall cause each dog kept in its Kennel to wear, while in the Kennel, a collar or harness of suitable material to which a tag shall be securely attached.
- D. Each Kennel shall prominently display on an interior wall of the Kennel a copy of the Kennel License.

§ 62-7.E. Inspection.

- A. The Inspection Authority may inspect any Kennel or its records at any time for compliance with the provisions of this Chapter and applicable statutes and to determine if a Kennel is being maintained in a sanitary and humane manner and if records are properly kept, in accordance with applicable law. Such inspection shall include, at a minimum, an examination of the following:
  - (1) The records identified in Section 62-7.D.B.
  - (2) Inquiry with the Hopkinton Fire Department, Inspectional Services, Board of Health, and Police Department to ensure that any applicable requirements of those departments have been met; provided, however, that, in the discretion of the Inspection Authority, such inquiry may not be required for Personal Kennels.
  - (3) A review of the Kennel's prior kennel license(s), if any. If any prior kennel license has been suspended or revoked, the Inspection Authority shall review that suspension or revocation determination and require the applicant to provide evidence demonstrating that the reasons for the suspension or revocation have been adequately addressed.
- B. A Kennel shall pass inspection only if the Inspection Authority determines that the kennel is being maintained in a sanitary and humane manner and its records are properly kept. If a Kennel has previously had its kennel license suspended or revoked, it shall not pass inspection unless the Inspection Authority makes a determination that the reasons for the suspension or revocation have been adequately addressed and that the proposed Kennel has been brought into compliance with the requirements of this Section and applicable state statutes.



§ 62-7.F. Surrender of License or Tag

- A. Every license and tag held by any person found guilty of, or penalized in any manner for, a violation of any provision of Section 77, Section 80½, Section 94, or Section 95 of Chapter 272 of the Massachusetts General Laws shall be void, and shall forthwith be surrendered to the Town Clerk.
- B. No fee received for a license and tag made void pursuant to this section shall be refunded to the holder.

§ 62-7.G. Denials, Suspension or Revocation of Kennel License

- A. Denial. If the Town Clerk denies a Kennel License application or renewal application, the Applicant may request a reinspection of the Kennel after reasonably demonstrating to the Animal Control Officer that the proposed Kennel has been brought into compliance with the requirements of this Section and applicable state statutes. The Animal Control Officer shall then make a report to the Town Clerk, who shall, within a reasonable time, review the application in accordance with Section 62-7.C.

- B. Suspension and Revocation.

- (1) Inspection Authority. If the Inspecting Authority determines that a Kennel is not being maintained in a sanitary or humane manner or if records are not properly kept, the Board of Selectmen or Animal Control Officer may revoke or suspend the Kennel License. Depending on the severity of the offense, a license may be suspended or revoked on a first violation of applicable laws or this Bylaw.

- (2) Citizen Initiation and Board of Selectmen Hearing.

- a. Twenty-five (25) residents of the Town may file a petition for hearing with the Board of Selectmen stating the reasons that they believe that suspension or revocation of a Kennel's license is warranted.
- b. Within seven (7) days of the filing of such petition, the Board of Selectmen shall give notice to all interested parties of a public hearing concerning the petition, to be commenced within fourteen (14) days after the date of such notice.
- c. Prior to the close of the public hearing, the Board of Selectmen may cause the Inspecting Authority to inspection of the Kennel or its records by the Board's designee.
- d. At the conclusion of the public hearing, the Board of Selectmen may suspend or revoke the Kennel License, or may take such other action to regulate the Kennel as it deems prudent, or may dismiss the petition. Depending on the severity of the offense, a license may be suspended or revoked regardless of whether there have been prior violations of applicable laws or this Bylaw.

e. The Board of Selectmen shall cause written notice of any order issued pursuant to this section to be provided immediately to the holder of the Kennel License and the Town Clerk.

(3) Reinstatement after Suspension. If a Kennel License is suspended, the Kennel License holder may apply for reinstatement after the close of the suspension period by requesting a reinspection of the Kennel or its records after reasonably demonstrating to the Animal Control Officer that the Kennel has been brought into compliance with this Section and all other applicable state and local requirements, and that the Kennel Licensee has satisfied the terms of the suspension order. The Animal Control Officer shall then make a report to the Town Clerk, who shall, within a reasonable time, review the application in accordance with Section 62-7.C.

(4) Reinstatement after Revocation. If the Kennel License is revoked, the owner may apply for a new Kennel License no sooner than three (3) years after the effective date of the revocation.

C. Reinspection. The Town Clerk may set fees for reinspections performed pursuant to this Section.

#### § 62.7-H. Violations and penalties.

A. Any person or entity who holds a Kennel License and is determined to be in violation of this Section or any law or regulation pertaining to such license shall be subject to the following penalties:

First violation: \$50

Second violation: \$200

Third and subsequent violations: \$300

Each day that such violation continues shall be deemed to be a separate violation and be subject to the above penalty. If the violation results from failure to comply with the limitation on the number of dogs permitted within the Kennel, the fine for such violation shall be \$50 per dog beyond the permissible limit.

B. Any person or entity maintaining a Kennel after revocation or during suspension of a license shall be punished by a fine of \$250.

C. In lieu of the penalties set forth in Subsection 62.7-H.A., violations of this Section may be addressed in accordance with the provisions of MGL c. 40, § 21D, and Ch. 1, Art. II, Noncriminal Disposition, of the General Bylaws of the Town of Hopkinton.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

**Motion (Board of Selectmen):** *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 45 of the Annual Town Meeting Warrant.*

**Passed by: Voice Vote, Unanimous (05-08-2019)**

**ARTICLE 46: 76 Main Street Historic District:** To see if the Town will vote to amend Chapter 123, Historic District, of the General Bylaws, as follows:

1. By inserting a new §123-3.C as follows:

C. There is hereby established under the provisions of G.L. c. 40C, an Historic District to be known as the “76 Main Street Historic District”, the location and boundaries of which are shown on a map entitled the “76 Main Street Historic District Map” and which is generally described as follows:

The parcel of land which is shown on Hopkinton Assessors Map U16 Block 75 Lot 0, and is which is bounded and described as follows: Southeasterly by Main Street, 139 feet; Southwesterly by land at 78 Main Street, 181.99 feet; Southeasterly by land at 78 Main Street, 12.17 feet; Southwesterly by land at 4 Summer Street and 8 Summer Street, 160 feet; Northwesterly by land at 102-104 Davis Road, 180.27 feet; and Northeasterly by land of the Town of Hopkinton on 3 courses, 65 feet, 65.88 feet, and 195.57 feet.

2. By renumbering existing §123-3.C to §123-3.D;
3. By inserting a comma after the words “Board of Selectmen” in the first sentence in §123-4.A, and thereafter the words “and whose authority shall extend over the Hopkinton Center Historic District and the 76 Main Street Historic District,” so that the first sentence in §123-4.A will read as follows:

There is hereby established under M.G.L. c.40C, with all the powers and duties of an historic district commission thereunder, the Hopkinton Historic District Commission, consisting of seven members appointed by the Board of Selectmen, and whose authority shall extend over the Hopkinton Center Historic District and the 76 Main Street Historic District.

And

4. By inserting a comma after the words “Board of Selectmen” in the first sentence in §123-4.B, and thereafter the words “, and whose authority shall extend over the Woodville Historic District,” so that the first sentence in §123-4.B will read as follows:

There is hereby established under MGL c. 40C, with all the powers and duties of an Historic District Commission thereunder, the Woodville Historic District Commission, consisting of seven members appointed by the Board of Selectmen, and whose authority shall extend over the 4Woodville Historic District.

Pass any vote or take any action thereto.

**Motion (Historical Commission):** *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 46 of the Annual Town Meeting Warrant.*

**Motion (William Sibson, Constitution Court):** *I move that we end debate on Article 46.*

*Motion was seconded.*

**Passed by: Voice Vote, Unanimous (05-08-2019)**

**Main Motion Passed by: 2/3 Majority, Yes: 287 – No: 70 (05-08-2019)**

**ARTICLE 47: Historic Preservation Bylaw Amendment:** To see if the Town will vote to amend Chapter 125, Historic Preservation, of the General Bylaws, as follows:

1. By deleting the word “six” from §125-3.A(7), and inserting, in place thereof, the numeral “18,” so that §125-3.A(7) will read as follows:

If the Commission determines the structure is worthy of classification as a preferably preserved significant structure, no further demolition permits may be applied for or issued with respect to such structure, for a period of 18 months from the date of such written determination.

2. By deleting the word “six” from §125-3.A(8), and inserting, in place thereof, the numeral “18,” so that §125-3.A(8) will read as follows:

During such 18-month period, the Commission will invite the applicant (and the owner of record, if different from the applicant) to participate in an investigation of alternatives to demolition. If acceptable alternatives are agreed upon by the Commission and the applicant, the Commission will file a copy of said agreement with the Building Inspector and Town Clerk and the applicant may apply for necessary permits to begin work. Work shall only be done in accordance with the terms of the agreement unless and until new permit applications are filed and processed hereunder.

3. By deleting the word “six” from §125-3.A(9), and inserting, in place thereof, the numeral “18,” so that §125-3.A(9) will read as follows:

If the Commission is satisfied that there is no feasible alternative to demolition, the Commission may so advise the applicant, the Building Inspector, and the Town Clerk in writing, at any time during this 18-month period, and the Building Inspector may issue a permit to demolish the structure in accordance with all applicable codes and regulations.

And

4. By inserting a new §125-6.C, as follows:

C. Any amendment to this Chapter that extends a period of demolition delay shall apply to any demolition delay period pending at the time that the amendment takes effect pursuant to *M.G.L. c.40, §32*.

Pass any vote or take any action thereto

**Motion (Historical Commission):** *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 47 of the Annual Town Meeting Warrant.*

**Motion to Amend (Mark Hyman, Hidden Brick Road):** *I move that we amend the motion on Article 47, item 4 as follows:*

4. By inserting a new §125-6.C, as follows:

C. Any amendment to this Chapter that extends a period of demolition delay shall apply to any demolition delay period pending at the time that the amendment takes effect pursuant to *M.G.L. c.40, §32*, and the appeal period set forth in §125-5.D shall be deemed to have been tolled during the period prior to such effective date.

*The motion was seconded.*

**Amendment Passed by: Voice Vote, Unanimous (05-08-2019)**

**Motion to Amend (Brian Brock, Wood Street):** *I move that we amend the motion for Article 47 to change the proposed “18-month period” to a “12-month period.”*

The motion was seconded.

**Amendment Failed by: Simple Majority, Yes: 145 – No: 166 (05-08-2019)**

**Amended Motion Passed by: Voice Vote, Clear Majority (05-08-2019)**

**ARTICLE 48: Street Acceptances:** To hear the report of the Board of Selectmen relative to the laying out and the widening and relocation of the following named streets under the provisions of Chapter 82 of the *Massachusetts General Laws*, and to see if the Town will vote to accept such streets as and for public ways and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain any land or interest in land necessary for such laying out, and act on all manners relating thereto:

Hunters Ridge Way from South Mill Street to South Mill Street.  
Penny Meadow Lane from South Mill Street to Dead End.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Capital Improvements Committee recommends approval.  
Planning Board recommends approval.

**Motion (Planning Board):** *We move that the Town vote to accept the report of the Board of Selectmen relative to the laying out and the widening and relocating of the named streets listed in Article 48 of the 2019 Annual Town Meeting Warrant and, pursuant to Chapter 82 of the Massachusetts General Laws, to accept such streets as and for public ways and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain any land or interest in land necessary for the laying out of such streets as public ways.*

**Passed by: Voice Vote, Unanimous (05-08-2019)**

**ARTICLE 49: Fruit Street Lease:** To see if the Town will amend the vote taken under Article 55 of the 2017 Annual Town Meeting warrant authorizing the Board of Selectmen to lease a portion of Parcel 8, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 99 years, to a non-profit philanthropic organization for the benefit of Hopkinton youth and based in the Town of Hopkinton, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the Massachusetts General Laws.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.  
Capital Improvements Committee recommends approval.

**Motion (Board of Selectmen):** *We move that the Town vote to amend the vote taken under Article 55 of the 2017 Annual Town Meeting warrant authorizing the Board of Selectmen to lease a portion of Parcel 8, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 99 years, to a non-profit philanthropic organization for the benefit of Hopkinton youth and based in the Town of Hopkinton, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the Massachusetts General Laws*

**Passed by: Voice Vote, Clear Majority (05-08-2019)**

**ARTICLE 50: Chamberlain Street Curve:** To see if the Town will vote to authorize the Board of Selectmen to take the following actions:

1. To petition the General Court, on behalf of the Town, for passage of a special law substantially as provided below; provided, however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

AN ACT AUTHORIZING THE TOWN OF HOPKINTON TO REMOVE  
CERTAIN LAND  
FROM A CONSERVATION RESTRICTION

SECTION 1. The town of Hopkinton may remove a portion of a certain parcel of land located off Hayden Rowe, Main Street and Chamberlain Street from the Conservation Restriction conveyed by the town to the Hopkinton Area Land Trust, Inc., effective as of January 6, 2004, and recorded at the Middlesex South District Registry of Deeds in book 41738, page 432. The portion of land to be removed from the Conservation Restriction contains approximately 1,400 square feet of land located along the south westerly sideline of Chamberlain Street and is shown as "Proposed Right of Way Expansion Area = 1,400± SF" on a plan entitled "Definitive Subdivision Plan for Rec Hopkinton LLC", sheet title "Chamberlain Street Improvement Plan A, sheet number 45 of 52" dated June 13, 2018, prepared by Bohler Engineering.

SECTION 2. Notwithstanding the provisions of chapter 30B and chapter 40 of the General Laws as to the sale and purchase of land or any other general or special law to the contrary, the town of Hopkinton, as consideration for the conveyance authorized in section 1, shall either (a) amend the existing Conservation Restriction to include two new parcels of land, together containing approximately 5.7 acres total, more particularly described as (1) "Parcel B" on a plan entitled "Plan of Land in Hopkinton" dated May 19, 1920, prepared by R.E. Allen & Son, Engineers, filed in the Land Registration Office, a copy of a portion of which is filed in the Middlesex South Registry District of the Land Court in Registration Book 93, Page 225, with Certificate of Title 14624 (Plan No. 8367A); and (2) A parcel of land more particularly described in a deed from the New York, New Haven and Hartford Railroad Company to the Town of Hopkinton, which deed is recorded at the Middlesex South Registry of Deeds in Book 9151, Page 446, and depicted on a plan entitled "New York New Haven and Hartford Railroad Office of Engineer - Real Estate Surveys Land in Hopkinton, Mass to be Conveyed to Town of Hopkinton," dated September 1957 and recorded in the Middlesex South Registry of Deeds as Plan Number 603 of 1958, and which parcel is further depicted on a plan entitled "Sketch Plan of Land", prepared by J.D. Marquedant & Sons, Inc., dated April 23, 2019; or (b) convey a new conservation restriction to the Hopkinton Area Land Trust, Inc., for conservation and passive recreation purposes, over said parcels

comprising 5.7 acres pursuant to Sections 31, 32, and 33 of Chapter 184 of the Massachusetts General Laws.

SECTION 3. This act shall take effect upon its passage.

And

2. Provided that the special legislation is approved by the General Court and signed into law in a form consistent with the provisions of this Article, to remove the described 1,400 square feet of land from the Conservation Restriction described in Section 1 of the special law and place a Conservation Restriction over the land described in Section 2 of the special law.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Board of Selectmen):** *We move that the Town vote to authorize the Board of Selectmen to (1) petition the General Court, on behalf of the Town, for passage of a special law substantially as provided in Article 50 of the 2019 Annual Town Meeting Warrant; provided, however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; and (2) provided that the special legislation is approved by the General Court and signed into law, to remove the described 1,400 square feet of land from the Conservation Restriction described in Section 1 of the special law and place a Conservation Restriction over the land described in Section 2 of the special law.*

**Passed by: Voice Vote, Unanimous (05-08-2019)**

**ARTICLE 51: Municipal Parking:** To see if the Town will vote to:

- (1) acquire by gift, purchase, lease, eminent domain or otherwise, an interest in 6 Walcott Street (Assessors Map parcel U16 144 0) for the purpose of providing Town Hall parking on such terms as the Board of Selectmen shall deem to be in the best interests of the Town;
- (2) acquire by gift, purchase, lease, eminent domain or otherwise, an interest or interests in land from the winner or winners of a competitive bid selected pursuant to *M.G.L. c.30B*, for the purpose of providing municipal parking in the downtown area on such terms as the Board of Selectmen shall deem to be in the best interests of the Town; and
- (3) raise and appropriate, borrow, transfer from available funds or otherwise provide a sum of money for the purpose of such acquisitions.



Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Board of Selectmen):** *We move that the Town vote to:*

- (1) *acquire by gift, purchase, lease, eminent domain or otherwise, a parcel of land located at 6 Walcott Street (Assessors Map parcel U16 144 0) for the purpose of providing Town Hall parking, on such terms as the Board of Selectmen shall deem to be in the best interests of the Town; and to appropriate a sum of \$520,000 (FIVE HUNDRED TWENTY THOUSAND DOLLARS) to fund such acquisition, including legal, engineering, recording, and other related costs; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote;*
  
- (2) *acquire by gift, purchase, lease, eminent domain or otherwise, a parcel of land consisting of 22,000 +/- square feet, consisting of portions of properties located at 25 Main Street (Assessors Map parcel U16 218 0), and 35 Main Street (Assessors Map parcel U16 219 0), for the purpose of providing municipal parking in the downtown area, on such terms as the Board of Selectmen shall deem to be in the best interests of the Town; and to appropriate a sum of \$540,000 (FIVE HUNDRED FORTY THOUSAND DOLLARS) to fund such acquisition, including legal, engineering, recording, and other related costs; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes*

*approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote; and*

- (3) *acquire by gift, purchase, lease, eminent domain or otherwise, a parcel of land consisting of 34,518 +/- square feet, consisting of portions of properties located at 10 Walcott Street (Assessors Map parcel U16 143 0), 14 Main Street (Assessors Map parcel U16 151 0) and 0 Main Street (Assessors Map parcel U16 153 4), for the purpose of providing municipal parking in the downtown area, on such terms as the Board of Selectmen shall deem to be in the best interests of the Town; and to appropriate a sum of \$1,560,000 (ONE MILLION FIVE HUNDRED SIXTY THOUSAND DOLLARS) to fund such acquisition, including legal, engineering, recording, and other related costs; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote.*

**Motion (George Joseph, Benson Road):** *I move that items 1, 2, and 3 be voted on separately.*

*The motion was seconded.*

**Motion Passed by: Voice Vote, Unanimous (05-08-2019)**

**Motion (Joseph Markey, Ash Street):** *I move that we end debate on Item 1 of Article 51.*

*Motion was seconded.*

**Motion Passed by: Voice Vote, Unanimous (05-08-2019)**

**Item 1 Passed by: 2/3 Majority, Yes: 206 – No: 32 (05-08-2019)**

**Item 2 Passed by: 2/3 Majority, Yes: 197 – No: 19 (05-08-2019)**

**Motion (Alton Chen, Nicholas Road):** *I move that we end debate on Item 3 of Article 51.*

*Motion was seconded.*

**Motion Passed by: Voice Vote, Clear Majority (05-08-2019)**

**Item 3 Failed by: No 2/3 Majority, Yes: 79 – No: 127 (05-08-2019)**

**ARTICLE 52: Easements – Main Street Corridor Re-Authorization:** To see if the Town will vote to reauthorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, easements in all or some of the parcels identified in Article 47 of the 2018 Annual Town Meeting for the purpose of establishing a secure permanent public right of way that will allow for construction and roadway safety improvements, including grading, foundation for a mast arm, traffic signals, driveway tie-ins, overhead wires, guy wires, fences and related facilities in connection with the Main Street Corridor Project.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Board of Selectmen):** *We move that the Town take no action on Article 52.*

**Motion (Kenneth Weismantel, Ash Street):** *I move that we end debate Article 52.*

*Motion was seconded.*

**Motion Passed by: Voice Vote, Clear Majority (05-08-2019)**

**Main Motion Passed by: Voice Vote, Unanimous (05-08-2019)**

**ARTICLE 54: South Middlesex Regional Vocational School District Agreement:** To see if the Town will vote to amend the agreement among the towns of Ashland, Holliston, Hopkinton, and Natick, and the City of Framingham, with respect to Establishment of a Regional Vocational School District to incorporate prior amendments to said agreement, to eliminate outdated provisions, to recognize Framingham's change from a town to a city form of government, and to bring said agreement into alignment with the District's existing practices.

Pass any vote or take any act relative thereto.

Board of Selectmen recommends approval.

**Motion (Board of Selectmen):** *We move that the Town vote to amend the agreement among the towns of Ashland, Holliston, Hopkinton, and Natick, and the City of Framingham, with respect to Establishment of a Regional Vocational School District to incorporate prior amendments to said agreement, to eliminate outdated provisions, to recognize Framingham's change from a town to a city form of government, and to bring said agreement into alignment with the District's existing practices.*

**Passed by: Voice Vote, Unanimous (05-08-2019)**

**ARTICLE 55: Trustees of the School Fund in the Town of Hopkinton:** To see if the Town will choose members to fill the vacancies now existing in the Board of Trustees of the School Fund in the Town of Hopkinton.

Pass any vote of take any action thereto.

**Motion (Trustees of the School Fund):** *We move that the following members be chosen to fill the vacancy now existing in the Board of Trustees of the School Fund.*

Julia Franks – 5 North Mill Street, Hopkinton

Carly Grant – 9 Greystone Land, Hopkinton

Kim Niemi – 18 Prestwick Drive, Hopkinton

**Passed by: Voice Vote, Unanimous (05-08-2019)**

**Motion (Board of Selectmen):** *We move that the Annual Town Meeting adjourn until the date of the Annual Town Election, May 20, 2019, held at the Hopkinton Middle School Gymnasium, and further that the Annual Town Meeting shall be dissolved upon the close of the polls on the date of the Annual Town Election.*

**Passed by: Voice Vote, Unanimous (05-08-2019)**

<b>TOTAL OF ALL PRECINCTS</b>		Ballots	{ 2147 }		
<b>OFFICE NAME</b>					
<b>SELECTMEN (2)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	82	98	88	63	331
BRENDAN T. TEDSTONE	264	348	279	207	1098
CLAIRE B. WRIGHT	245	288	232	168	933
MARY JO LaFRENIERE	272	298	236	184	990
SHAHIDUL HASAN MANNAN	279	243	219	190	931
Scattered	4	1	4	2	11
	1146	1276	1058	814	<b>4294</b>
<b>TOWN MODERATOR (1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	19	20	24	15	78
THOMAS J. GARABEDIAN	266	335	259	205	1065
ELLEN D. RUTTER	288	283	246	187	1004
Scattered	0	0	0	0	0
	573	638	529	407	<b>2147</b>
<b>TOWN CLERK (1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	87	101	81	67	336
CONNOR B. DEGAN	482	535	445	339	1801
Scattered	4	2	3	1	10
	573	638	529	407	<b>2147</b>
<b>BOARD OF ASSESSORS (1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	125	177	141	110	553
GUNAJIT MEDHI	442	457	383	296	1578
Scattered	6	4	5	1	16
	573	638	529	407	<b>2147</b>

<b>BOARD OF HEALTH (1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	122	165	134	106	527
RICHARD PETER JACOBS	451	473	391	301	1616
Scattered	0	0	4	0	4
	573	638	529	407	<b>2147</b>
<b>BOARD OF LIBRARY TRUSTEES (2)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	312	411	303	244	1270
SUSAN E. PORTER	425	457	387	298	1567
JANICE LP BARRY	406	407	365	272	1450
Scattered	3	1	3	0	7
	1146	1276	1058	814	<b>4294</b>
<b>CEMETERY COMMISSIONER (1)</b>	<b>TOTALP1</b>	<b>TOTALP2</b>	<b>TOTALP3</b>	<b>TOTALP4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	116	137	118	97	468
JOHN L. PALMER	457	501	408	309	1675
Scattered	0	0	3	1	4
	573	638	529	407	<b>2147</b>
<b>COMMISSIONERS OF PARKS AND RECREATION (1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	46	43	51	37	177
ROBERT EVANS DAVIS	147	162	121	90	520
PETER M. EDWARDS	138	205	129	108	580
CYNTHIA S. ESTHIMER	242	228	228	171	869
Scattered	0	0	0	1	1
	573	638	529	407	<b>2147</b>
<b>COMMISSIONERS OF TRUST FUNDS (1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	42	64	63	51	220
SUSAN M. KURYS	366	357	297	252	1272
GERALD E. TUIE	165	217	169	104	655
Scattered	0	0	0	0	0
	573	638	529	407	<b>2147</b>

<b>CONSTABLE (1)</b>	<b>TOTALP1</b>	<b>TOTALP2</b>	<b>TOTALP3</b>	<b>TOTALP4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	138	185	129	112	564
MICHAEL A. HAYES	434	444	390	293	1561
Scattered	1	9	10	2	22
	573	638	529	407	<b>2147</b>
<b>HOUSING AUTHORITY(1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Five Years</b>					
Blanks	148	193	141	117	599
WARREN E. JOHNSON	425	444	383	289	1541
Scattered	0	1	5	1	7
	573	638	529	407	<b>2147</b>
<b>PLANNING BOARD (1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Five Years</b>					
Blanks	140	171	126	112	549
GARY B. TRENDEL	430	464	398	295	1587
Scattered	3	3	5	0	11
	573	638	529	407	<b>2147</b>
<b>PLANNING BOARD (1)</b>	<b>TOTALP1</b>	<b>TOTALP2</b>	<b>TOTALP3</b>	<b>TOTALP4</b>	<b>TOTAL BALLOT</b>
<b>For Two Years</b>					
Blanks	126	153	122	88	489
ROBERT C. BENSON, JR.	268	261	240	207	976
MICHAEL J. McNAMARA	177	221	164	112	674
Scattered	2	3	3	0	8
	573	638	529	407	<b>2147</b>
<b>PLANNING BOARD (1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For One Year</b>					
Blanks	139	182	135	109	565
PATRICK ATWELL	429	455	392	298	1574
Scattered	5	1	2	0	8
	573	638	529	407	<b>2147</b>

<b>SCHOOL COMMITTEE (1)</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
<b>For Three Years</b>					
Blanks	120	167	133	99	519
NANCY M. RICHARDS-CAVANAUGH	450	470	392	307	1619
Scattered	3	1	4	1	9
	573	638	529	407	<b>2147</b>
<b>QUESTION # 1</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
Blanks	31	35	22	22	110
YES	368	432	357	252	1409
NO	174	171	150	133	628
	573	638	529	407	<b>2147</b>
<b>QUESTION # 2</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
Blanks	16	20	18	18	72
YES	406	434	378	265	1483
NO	151	184	133	124	592
	573	638	529	407	<b>2147</b>
<b>QUESTION # 3</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
Blanks	16	16	17	16	65
YES	354	401	313	259	1327
NO	203	221	199	132	755
	573	638	529	407	<b>2147</b>
<b>QUESTION # 4</b>	<b>TOTAL P1</b>	<b>TOTAL P2</b>	<b>TOTAL P3</b>	<b>TOTAL P4</b>	<b>TOTAL BALLOT</b>
Blanks	16	19	21	13	69
YES	347	406	306	246	1305
NO	210	213	202	148	773
	573	638	529	407	<b>2147</b>

A True Copy Attest: \_\_\_\_\_  
Connor B. Degan, Town Clerk





**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HOPKINTON  
SPECIAL TOWN MEETING WARRANT  
MONDAY DECEMBER 9, 2019**

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County,

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs:

**To meet at the Hopkinton Middle School Auditorium at 88 Hayden Rowe Street, on Monday, December 9, 2019, at 7:00 p.m., then and there to act upon the following Articles:**

<b>ARTICLE 1:</b> <b>Rescind Main Street Corridor Vote and Discontinue Project</b>	<i>Sponsor: Citizens Petition</i>
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To see if the Town will vote to (1) rescind the vote taken under Article 47 of the Town of Hopkinton Annual Town Meeting; and (2) vote to order the Select Board to discontinue the entirety of the Main Street Corridor Project and order the Select Board to cease all planning and project implementation including, but not limited to, any work with the Massachusetts Department of Transportation and other agencies and service providers, related to the Main Street Corridor Project.

Pass any vote or take any act relative thereto.

<b>ARTICLE 2:</b> <b>Hopkinton High School Expansion: Engineering and Design Services</b>	<i>Sponsor: School Committee</i>
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To see if the Town will vote to transfer from the School Department Stabilization Fund or from Free Cash a sum or sums of money for feasibility, schematic design, engineering and related services in connection with construction, reconstruction, renovation, alteration and associated improvements of Hopkinton High School, including expenses related to said design and services, said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

**ARTICLE 3:     Hopkinton High School Expansion:  
                  Construction Services**

*Sponsor: School Committee*

To see if the Town will vote to raise, appropriate and borrow a sum or sums of money for construction, reconstruction, renovation, alteration and associated improvements of Hopkinton High School, including original equipment and related work and expenses related to said design, and further to meet this appropriation that the Town Treasurer with the approval of the Select Board is authorized to borrow a sum or sums of money under the provisions of Chapter 44, Section 7 or any other enabling authority and to issue bonds and notes therefor, provided, however, that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 ½ debt exclusion vote; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

**ARTICLE 4:     Elmwood School:  
                  Installation of Modular Classrooms**

*Sponsor: School Committee*

To see if the Town will vote to raise, appropriate and borrow a sum or sums of money for engineering, design, construction, reconstruction, renovation or alteration and associated improvements related to the purchase and installation of modular classrooms at the Elmwood School, and to meet this appropriation that the Town Treasurer with the approval of the Select Board is authorized to borrow a sum or sums of money under the provisions of Chapter 44, Section 7 or any other enabling authority and to issue bonds and notes therefor, provided, however, that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 ½ debt exclusion vote; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

**ARTICLE 5:     Hopkins School:  
                  Installation of Modular Classrooms**

*Sponsor: School Committee*

To see if the Town will vote to raise, appropriate and borrow a sum or sums of money for engineering, design, construction, reconstruction, renovation or alteration and associated improvements related to the purchase and installation of modular classrooms at the Hopkins School, and to meet this appropriation that the Town Treasurer with the approval of the Select Board is authorized to borrow a sum or sums of money under the provisions of Chapter 44, Section 7 or any other enabling authority and to issue bonds and notes therefor, provided, however, that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 ½ debt exclusion vote; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

**ARTICLE 6:     Street Acceptance:  
                  Legacy Farms North Road**

*Sponsor: Citizens Petition*

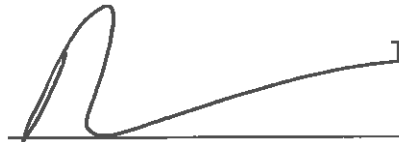
To hear the report of the Select Board relative to the laying out and widening and relocation of the following named streets, under the provision of Chapter 82 of the Massachusetts General Laws, and to

see if the Town will vote to accept such streets as and for public ways and to authorize the Select Board to acquire by gift purchase or eminent domain any land or interest in land necessary for such laying out, and act on all manners relating thereto:

Legacy Farms North Road, from Frankland Road to Wilson Street.

Pass any vote or take any act relative thereto.

SELECT BOARD  
TOWN OF HOPKINTON



Brendan Tedstone, Chair



John C. Coutinho, Vice-Chair

Irfan Nasrullah



Mary Jo LaFreniere

Brian Herr

A TRUE COPY

ATTEST:



Connor Degan, Town Clerk

DATE: Nov 22, 2019

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN THE TOWN HALL, ALL THE POST OFFICES, THE PUBLIC LIBRARY, THE SENIOR CENTER, AND AT LEAST ONE PUBLIC SAFETY BUILDING AT LEAST FOURTEEN (14) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.



Constable of Hopkinton



**TOWN OF HOPKINTON  
COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE TOWN CLERK  
CONNOR B. DEGAN, TOWN CLERK  
18 MAIN STREET, HOPKINTON, MA 01748  
SPECIAL TOWN MEETING  
MONDAY, DECEMBER 9<sup>TH</sup>, 2019  
RETURN OF THE WARRANT**

The Annual Town Meeting convened at 7:00 P.M. on Monday, December 9<sup>th</sup>, 2019, at the Middle School Auditorium. The meeting was called to order by the Town Moderator, Mr. Thomas Garabedian at 8:07 P.M. at such time that a quorum was determined to be present. Mr. Garabedian called on Boy Scout Troop 11 for the presentation of the colors and to lead the hall in the Pledge of Allegiance. He then requested a moment of silence to remember those volunteers and employees of the Town that had passed away since the last time Town Meeting had been convened. In particular, Mr. Garabedian wished to acknowledge the passing of Ms. Mary Pratt, former member of the Board of Selectmen and dedicated volunteer for over 50 years; he also acknowledged the passing of former Superintendent of the Hopkinton Public Schools, Dr. Cathy McLeod. Mr. Garabedian then gave the directives of the meeting and the bounds of the Hall. The Brown Gymnasium and the Cafeteria were identified as overflow locations for voters as the Auditorium had reached capacity. Connor B. Degan, Town Clerk, then read the call and return of the warrant.

Mr. Thomas Garabedian, Town Moderator, then appointed Ellen Rutter, of Forest Lane, as Deputy Moderator. He then requested a vote of affirmation by Town Meeting.

**Passed by: Voice Vote, Unanimous (12-09-2019)**

**Motion (Brendan Tedstone, Chair of the Board of Selectmen):** *We move that we run this Town Meeting until its completion, not to go into a second night.*

**Passed by: Voice Vote, Simple Majority (12-09-2019)**

**ARTICLE 1: Rescind Main Street Corridor Vote and Discontinue Project:** To see if the Town will vote to (1) rescind the vote taken under Article 47 of the Town of Hopkinton 2018 Annual Town Meeting; and (2) vote to order the Select Board to discontinue the entirety of the Main Street Corridor Project and order the Select Board to cease all planning and project implementation including, but not limited to, any work with the Massachusetts Department of Transportation and other agencies and service providers, related to the Main Street Corridor Project.

Pass any vote or take any act relative thereto.

Select Board recommends no action.

Capital Improvements Committee recommends no action.

**Motion (John Palmer, Main Street):** *I move that the Town vote to rescind the vote taken under Article 47 of the Town of Hopkinton 2018 Annual Town Meeting; and further request that the Select Board discontinue the entirety of the Main Street Corridor Project and request that the Select Board to cease all planning and project implementation including, but not limited to, any work with the Massachusetts Department of Transportation and other agencies, and service providers, related to the Main Street Corridor Project.*

*The motion was seconded.*

**Motion to Amend (Todd Cestari, Elizabeth Road):** *I move that the motion be amended to strike the language following the phrase "2018 Annual Town Meeting" to the end so the new motion would read as follows:*

*I move that the Town vote to rescind the vote taken under Article 47 of the Town of Hopkinton 2018 Annual Town Meeting.*

*The motion was seconded.*

**Amendment Passed by: Simple Majority, Yes: 452 - No: 305 (12-09-2019)**

**Motion (Connor Degan, Pleasant Street):** *I move that we end debate on Article 1.*

*The motion was seconded.*

**Passed by: Voice Vote, Clear Majority Declared (12-09-2019)**

**Main Motion as Amended Failed By: Simple Majority, Yes: 278 - No: 504 (12-09-2019)**

**ARTICLE 2: Hopkinton High School Expansion: Engineering and Design Services:** To see if the Town will vote to transfer from the School Department Stabilization Fund or from Free

Cash a sum or sums of money for feasibility, schematic design, engineering and related services in connection with construction, reconstruction, renovation, alteration and associated improvements of Hopkinton High School, including expenses related to said design and services, said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to transfer the sums of:*

- (1) *\$300,000 (THREE HUNDRED THOUSAND DOLLARS) from the School Department Stabilization Fund established under Article 15, Paragraph (1) of the 2019 Annual Town Meeting; and*
- (2) *\$200,000 (TWO HUNDRED THOUSAND DOLLARS) from the unexpended appropriation made under Article 15, Paragraph (4) of the 2019 Annual Town Meeting,*

*for a total of \$500,000 (FIVE HUNDRED THOUSAND DOLLARS) to be used for the purpose of feasibility, schematic design, engineering and related services in connection with construction, reconstruction, renovation, alteration and associated improvements of Hopkinton High School, including expenses related to said design and services; said sum to be spent under the direction of the School Committee; provided, however, that any unexpended funds up to \$200,000 shall remain authorized for expenditure in accordance with their prior appropriation made under Article 15, Paragraph (4) of the 2019 Annual Town Meeting.*

**Motion (Brian Herr, Elizabeth Road):** *I move that we end debate on Article 2.*

*The motion was seconded.*

**Passed by: Voice Vote, Unanimous (12-09-2019)**

**Main Motion Passed by: Two-Thirds Majority, Yes: 404 - No: 6 (12-09-2019)**

**ARTICLE 3: Hopkinton High School Expansion: Construction Services:** To see if the Town will vote to raise, appropriate and borrow a sum or sums of money for construction, reconstruction, renovation, alteration and associated improvements of Hopkinton High School, including original equipment and related work and expenses related to said design, and further to meet this appropriation that the Town Treasurer with the approval of the Select Board is authorized to borrow a sum or sums of money under the provisions of Chapter 44, Section 7 or any other enabling authority and to issue bonds and notes therefor, provided, however, that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 ½ debt exclusion vote; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to raise and appropriate the sum of \$4,500,000 (FOUR MILLION FIVE HUNDRED THOUSAND DOLLARS) for construction, reconstruction, renovation, alteration and associated improvements of Hopkinton High School, including original equipment and related work and expenses related to said project; and to meet this appropriation, to authorize the Town Treasurer, with the approval of the Select Board, to borrow said sum under the provisions of Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds and notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the School Committee; provided, however, that any borrowing authorized hereunder shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½ so-called) the amount required to pay the principal and interest on the borrowing authorized by this vote.*

**Passed by: Two-Thirds Majority, Yes: 375 - No: 7 (12-09-2019)**

**ARTICLE 4: Elmwood School: Installation of Modular Classrooms:** To see if the Town will vote to raise appropriate and borrow a sum or sums of money for engineering, design, construction, reconstruction, renovation or alteration and associated improvements related to the purchase and installation of modular classrooms at the Elmwood School, and to meet this appropriation that the Town Treasurer with the approval of the Select Board is authorized to borrow a sum or sums of money under the provisions of Chapter 44, Section 7 or any other enabling authority and to issue bonds and notes therefor, provided, however, that any borrowing

authorized hereunder shall be contingent on the passage of a Proposition 2 ½ debt exclusion vote; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to raise and appropriate the sum of \$2,000,000 (TWO MILLION DOLLARS) for engineering, design, construction, reconstruction, renovation or alteration and associated improvements related to the purchase and installation of modular classrooms at the Elmwood School; and to meet this appropriation, to authorize the Town Treasurer, with the approval of the Select Board, to borrow said sum under the provisions of Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds and notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the School Committee; provided, however, that any borrowing authorized hereunder shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½ so-called) the amount required to pay the principal and interest on the borrowing authorized by this vote.*

**Motion (Russell Shade, Summer Street):** *I move that we end debate on Article 4.*

*The motion was seconded.*

**Passed by: Voice Vote, Unanimous (12-09-2019)**

**Main Motion Passed by: Two-Thirds Majority, Yes: 339 - No: 11 (12-09-2019)**

**ARTICLE 5: Hopkins School: Installation of Modular Classrooms:** To see if the Town will vote to raise, appropriate and borrow a sum or sums of money for engineering, design, construction, reconstruction, renovation or alteration and associated improvements related to the purchase and installation of modular classrooms at the Hopkins School, and to meet this appropriation that the Town Treasurer with the approval of the Select Board is authorized to borrow a sum or sums of money under the provisions of Chapter 44, Section 7 or any other enabling authority and to issue bonds and notes therefor, provided, however, that any borrowing



authorized hereunder shall be contingent on the passage of a Proposition 2 ½ debt exclusion vote; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

**Motion (Appropriation Committee):** *We move that the Town vote to raise and appropriate the sum of \$3,000,000 (THREE MILLION DOLLARS) for engineering, design, construction, reconstruction, renovation or alteration and associated improvements related to the purchase and installation of modular classrooms at the Hopkins School; and to meet this appropriation, to authorize the Town Treasurer, with the approval of the Select Board, to borrow said under the provisions of Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds and notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the School Committee; provided, however, that any borrowing authorized hereunder shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½ so-called) the amount required to pay the principal and interest on the borrowing authorized by this vote.*

**Motion (Russell Shade, Summer Street):** *I move that we end debate on Article 5.*

The Moderator declared that the motion to end debate was out of order as no one had a chance to speak to the article prior to the motion being made and there were voters waiting to speak.

**Passed by: Two-Thirds Majority, Yes: 375 - No: 7 (12-09-2019)**

**ARTICLE 6: Street Acceptance: Legacy Farms North Road:** To hear the report of the Select Board relative to the laying out and widening and relocation of the following named streets, under the provision of Chapter 82 of the Massachusetts General Laws, and to see if the Town will vote to accept such streets as and for public ways and to authorize the Select Board to acquire by gift purchase or eminent domain any land or interest in land necessary for such laying out, and act on all manners relating thereto:

Legacy Farms North Road, from Frankland Road to Wilson Street.

Pass any vote or take any act relative thereto.

Select Board recommends approval of the motion.  
Planning Board recommends approval of the motion.  
Capital Improvements Committee recommends no action.

**Motion** (Ravi Gorti, Spruce Street): *I move that the Town vote to request that the Planning Board and Select Board take all required actions to facilitate a vote to accept Legacy Farms North, from the intersection of Frankland Road to Wilson Street, as a public way at the 2020 Annual Town Meeting provided that the required layout plans are submitted to said Boards in a timely manner for such actions.*

*The motion was seconded.*

**Passed by: Voice Vote, Unanimous (12-09-2019)**

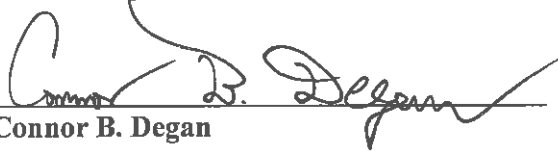
**Motion** (Brendan Tedstone, Chair of the Board of Selectmen): *We move that the Special Town Meeting dissolve.*

**Passed by: Voice Vote, Clear Majority Declared (12-09-2019)**

**The Special Town Meeting adjourned at 11:28 PM on Monday, December 9<sup>th</sup>, 2019.**

**Witness my hand and seal of said Town of Hopkinton on this 19<sup>th</sup> day of December, 2019.**

**A True Copy Attest:**

  
\_\_\_\_\_  
Connor B. Degan  
Town Clerk

## **TRAIL COORDINATION AND MANAGEMENT COMMITTEE**

The Hopkinton Trail Coordination and Management Committee was established by the Select Board with the adoption of the committee's charter in January 2019. Members were appointed in February 2019 and the committee's first meeting was held in March 2019. The primary charge of the committee is to manage and develop the town-wide trail network, including coordinating with other boards and committees, trail users, and abutters.

In 2019, once the committee had been established, the committee worked on developing a GIS map of trails on town public lands, and a list of all trails in town. An impetus for the establishment of the committee was abutters' concerns regarding new trails, and the committee spent time to make sure this issue was adequately addressed, including establishing procedures for approving trail development and upgrading that involved alerting abutters to the planned work. This effort was put into practice in the summer, when the committee worked with a scout and neighbors on an Eagle Scout project that involved constructing a boardwalk and two walking trails on the town-owned former Hughes property. The committee also met with several residents who were interested in developing or improving trails in town, and worked to prioritize these trail projects. Various options for trail maintenance have also been discussed. The committee selected improving trails in the Berry Acres area (a section of trail in that area is shown in the attached picture) as a test project for trail upgrade procedures, and as part of that effort, applied to the Community Preservation Committee for Community Preservation Act funding for trail design and construction, and also submitted a Grant Application to the MassTrails Grant Program for February 2020.

In 2020, the committee expects to continue work on prioritizing trail upgrades and development, including testing abutter notification procedures. The committee will also work with other town boards and committees to enhance the development of trails on town land. Finally, if successful in our grant application, we will start on designing and constructing a stone dust trail similar to Center Trail that will extend from the school's Loop Road to West Main Street, near the Lumber Street/West Main Street commercial area (Figure attached). The committee's work on the development and maintenance of trails is consistent with the town's overall vision of promoting a healthy community.

Two of the original committee members resigned in 2019. We thank Dan Terry and Jim Ciriello for their service.

Current members:

Charles Dauchy  
Cynthia Esthimer  
Peter LaGoy, Chair  
Kenneth Parker – Vice Chair  
David Paul  
Jamie Wronka



View of a trail in the town-owned Berry Acres

## UPPER CHARLES TRAIL COMMITTEE

The Upper Charles Trail Committee (UCTC) is charged with developing the Upper Charles Trail in Hopkinton from the Milford Town Line to the Ashland Town Line. Per the Committee's charge, the Trail shall include the Hopkinton Center Trail. The Committee's responsibilities include, but are not limited to, planning, designing, permitting, property rights acquisition, and construction of the Trail and associated infrastructure. The Committee shall identify, apply for and receive any State, Federal or private grants which may become available for the accomplishment of its mission. The Committee may also request and advocate for Community Preservation Act funds. The Committee shall also consider whether to establish a Friends of the Hopkinton Upper Charles Trail 501(c)(3) non-profit organization that encourages the proper use and care of the Trail, raises and expends funds for Trail maintenance and improvements, and oversees the Trail and reports improper uses.

2019 was an active year as the Committee continued to analyze trail connections and potential alignments along the 8-mile route. The Town does not own much of the abandoned rail bed, and instead the Committee has decided to plan the trail on Town-owned Open Space, where possible, and seek private property easements for other areas. The Committee has hired VHB, an engineering firm, to produce pre-feasibility studies for segments of the potential trail, which we refer to as Phases. Many Phases are complete, and we intend to complete the remaining Phases within the next 1-2 years.

This year we had many planning meetings with several private land owners that are currently working with us to finalize agreements to travel through their respective properties. After the final path for these parcels are agreed upon, we will procure legal easements.

The Committee has obtained a positive vote from Hopkinton's Community Preservation Commission (CPC) for matching funds for engineering studies so work may continue on the Campus Trail Connector. Ultimately, that Trail will connect the Marathon School through EMC Park, cross Hayden Rowe then travel through the school campus and connect to the recently approved Downtown Corridor, the Center School, where the path will continue through the down town area and further east through Legacy Farms where it will join Ashland Upper Charles Trail at Hopkinton State Park.



The Committee meets every 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month and urges all interested persons to attend. Please visit our web site at [UCTC.hopkintonma.org](http://UCTC.hopkintonma.org) for additional information. Jane Moran is chair, Eric Sonnett is Vice-Chair. Other Members are Bob Snyder, Eli Post, Jim Ciriello, Cynthia Esthimer, Kenneth Parker, John Coutinho, Barry Rosenbloom, and Brian Fitzgerald (Alternate Member)

Many thanks to our Trail Stewards Mike Boelsen who put in hundreds of hours of volunteer work keeping the Center Trail safe and clean and blazing paths for our site walks. Thanks also to all our other supporters who make our job much easier.

Respectfully Submitted,

Upper Charles Trail Committee

## VETERANS CELEBRATION COMMITTEE

The Veterans Celebration Committee organizes, plans, and coordinates the annual Memorial Day Parade and related activities. We work with Hopkinton's American Legion Post 202 and other organizations in town to provide a reverent and appropriate acknowledgement of this national holiday. Weather permitting, Memorial Day activities begin at Evergreen Cemetery in Woodville at 9:45 AM. Following the ceremonies at that location, all the participants travel to the corner of Main and Marshall Streets, and form a parade [ led by honorary flag bearer Scott Mackin ], that travels through the cemeteries in the center of town, pausing at times to remember the veterans buried there. The parade route continues along Main Street and ends at the town Gazebo. Local veterans and their families are encouraged to participate either by marching in the parade, or by joining the citizens of Hopkinton on the common for the conclusion of the program.

The Hopkinton High School Band, along with several other students, including the 2019 Master of Ceremonies [Tess Papagni] have become important participants in this Memorial Day parade and related ceremonies. Also , St, Johns Parish traditionally hosts a light lunch at the end of the event, and many citizens help by donating some food items.

The committee is also charged with organizing a veterans appreciation dinner on Veterans Day each year, and invites all veterans and their guests to a home cooked meal prepared and served by a group of volunteer chefs led by Veteran Frank Toronto. Frank was also this years' honoree at the dinner, as he was selected by the committee to be recognized for his community service. In an effort to reach all the veterans in the town, the committee sent post cards to every resident that identified themselves as a veteran on the town's census. We mailed about five hundred cards that advertised the dinner to these veteran households, and we expect to continue this practice every year. Our goal is to increase the number of veterans who accept this invitation to attend. The Woodville Rod and Gun Club has been the home for this appreciation dinner for many years, and we are very grateful to be able to use this venue, and would like to thank the Gun Club for its' hospitality and generosity.

Our local Taps vigil continues every first Sunday of the month at the town Gazebo beginning at 7:00 PM. This is a short ceremony featuring the playing of "taps", and a discussion of local veterans events.

As we begin the new year, the committee is fully staffed, with a collection of some long time members and recently added volunteers.

Michael Whalen- Chairman  
Jim Mirabile- Vice Chairman  
Nancy Drawe- Secretary  
Patrick Atwell- member  
Teri Nelson- member

Linda Muri-member  
Seldon MacNeil- member  
Rebecca Canty-member

## **VETERANS GRAVES OFFICER**

The Selectboard of every town in the Commonwealth of Massachusetts shall appoint a resident of such town who shall be a veteran, as the Veterans Graves Officer. In Hopkinton, the term of such position has been determined to be five years. It is the duty of this officer to cause every veterans grave within the town to be suitably kept and cared for. Such care includes the cleaning of weeds and other unseemly growth from the grave sites, the raising and repairing of sunken gravestones and markers, and other similar services that may be necessary to restore and maintain the graves and their surroundings in an orderly condition.

In our Hopkinton cemeteries, the most common issues have been gravestones dislodged from their base, or broken into pieces. My goal is to restore every veterans stone to its original state, and to maintain its condition as a matter of respect and pride to all our citizens.

Another duty of the Veterans Graves Officer is to cause to be placed a flag of the United States on each veterans gravesite on every Memorial Day. In Hopkinton, this annual task is aided by many volunteers from various organizations including the American Legion and the Scouts. As the new flags are placed each year, the old flags are gathered and properly and respectfully retired. Currently, over twelve hundred veterans graves are flagged each year, with the total number increasing on average by about twenty per year. I am extremely honored to hold this position.

Respectfully submitted,

Michael Whalen



## HOPKINTON DEPARTMENT OF WEIGHTS AND MEASURES

The Hopkinton Department of Weights and Measures enforces Massachusetts General Laws, town by-laws, state and local regulations relating to the accuracy of weighing and measuring devices that weigh, measure, and count commodities offered for sale to the public. This includes gas pumps, scales, oil trucks, scanners, item pricing and unit pricing (in food stores or food departments). To ensure that equity and fairness prevails in the marketplace the department enforces all laws relating to the accuracy of weighing and measuring devices used by local businesses. To accomplish this, the department inspects and seals or condemns the devices tested. Additionally the department may inspect prepackaged foods and merchandise to assure compliance with weight, measurement, and count requirements and for proper labeling as to weight, measure, and extended prices. The department investigates complaints on weighing and measuring devices not complying with legal standards. The department also investigates complaints for short measure of fire wood delivered to homes (consumers) to assure compliance with proper measurement (128 cubic feet) based on what the consumer has purchased. Oil trucks may be inspected to assure that their meters are properly sealed and the correct fuel oil delivery slip is prepared. If violations are found based on inspections or complaints, the department may issue civil citations or engage in criminal actions.

The Weights and Measures Inspector continues to serve as the Northeast Weights and Measures Region chair of the Law and Regulations Committee. These laws and regulations range from the basic weights and measures laws to specific laws and regulations for Weighmasters, commodity regulations, price scanners, unit pricing, engine fuel and automotive lubricants and more. These model laws and regulations are published annually in *NIST Handbook 130, Uniform Laws and Regulations*. Additionally, the L&R Committee and the NCWM adopts test procedures for verifying the actual net quantity and contents contained in packages and products offered for sale. He also serves on the National Conference Charter Revision Taskforce representing weights and measures officials in the Northeast Region.

During 2019 the Hopkinton Department of Weights and Measures continued inspecting weighing and measuring devices located in the town and sealed or condemned them. A condemned device cannot legally be used in trade until it is repaired or replaced. It is marked with a red condemned tag which can only be removed by the Sealer of Weights and Measures. Also inspected were gasoline pumps, scanners, pharmacy and jewelry scales through scales in food stores to large truck scales to scales used for package weighing (FEDEX, postage, or UPS type scales).

A special effort was continued this year to assure that gasoline dispensers are secure from skimming devices. These illegal devices facilitate the theft of identity and credit/debit card information. Stations managers are advised what to look out for to prevent these fraudulent activities. Inspections were conducted throughout the year. No instances of skimmers were found in Hopkinton.

For the year 2019 thirty-eight inspections took place, twenty-four devices were adjusted, and one reinspection was conducted. Over two hundred forty devices were inspected, adjusted, and sealed. Two devices not meeting legal standards were condemned. Seven item pricing inspection were completed. Seven Price Verification [scanning] inspections were performed and all but one met or exceeded the 98% accuracy standard. No complaints were received during 2019. Over \$110,50000.00 was saved consumers and merchants in Hopkinton as a result of item pricing,

scanning, and gas station inspections. Over \$14 million was saved Commonwealth wide (Division of Standards 2018 Annual Report covering all state and local inspections). As new businesses opened in Hopkinton they were visited to educate management and assure compliance with the various laws and regulations governing weights and measures. The department of Weights and Measures will continue to meet its statutory objective by conducting required inspections and educating consumers and merchants on the importance to both of *“EQUITY IN THE MARKETPLACE.”*

## WOODVILLE HISTORIC DISTRICT COMMISSION

In 2005, Town Meeting voted to establish the Woodville Historic District, recognizing Woodville as an asset to the Town with significant historic heritage and appearance. The Woodville Historic District Commission (WHDC) promotes the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history of Hopkinton. The Commission is dedicated to working collaboratively with residents to support their efforts to update and improve their property while maintaining the unique character of our historic village.

The 7-seat Woodville Historic District Commission includes residents of the District and representatives of local and regional organizations. Commission members are available to answer questions from Woodville residents to help them understand their responsibilities as historic district property owners.



In 2019, the Commission provided guidance and approval for a variety of projects, granting six Certificates of Appropriateness. Projects included gutter removal and repair of architectural features to 203 Wood Street and numerous modifications to exterior features at 20 Winter Street. In both projects, great care was taken by the property owners and builders to retain architectural details that contribute to their homes' historic character. Construction of a new home within the District was approved at 18 Fruit Street. The builder presented a plan for the home to be set back far enough from public view that the Commission determined would not negatively impact the District or the historic homes that abut the property. The WHDC approved changes to window sizes and locations at 229 Wood Street that will return the home's facade to a historical appearance.



The WHDC was included in the planning and design of the solar farm on Mechanic Street. While the solar array does not fall within the Historic District, its utility access enters the District at Mechanic and Wood Streets. Representatives from Borrego Solar met with the WHDC, including a site visit, in order to seek input and ideas for limiting the impact the project would have on the District. The Commission shared its concerns and worked with Borrego Solar and Eversource to find solutions that would satisfy the developer's needs as well as those of the District and abutters. Borrego Solar is expected to return to the WHDC in 2020 to seek approval for its final design.

The Woodville Historic District would like to extend its appreciation to Amy Ritterbusch and the Hopkinton Center Historic District for its work updating the 1989 Hopkinton Property Survey Report. The updated report has been extremely helpful to the WHDC.

The Commission looks forward to continuing its efforts to work with residents to preserve, for future generations, Woodville's unique, historic character and a visible link to its past.

Sean Davan, Chair  
Paul Larter, Vice Chair  
Tina Berlad  
Alan Connell  
Craig Nation  
Nancy Peters

**BOARD & COMMITTEE VOLUNTEERS**

- Affordable Housing Trust Fund Board
- Appropriation Committee
- Board of Appeals
- Board of Assessors
- Board of Cemetery Commissioners
- Board of Health
- Board of Library Trustees
- Board of Registrars of Voters
- Capital Improvement Committee
- Commissioners of Trust Funds
- Community Preservation Committee
- Conservation Commission
- Council on Aging
- Cultural Council
- Design Review Board
- Elementary School Building Committee
- Growth Study Committee
- HCAM Board of Directors
- Hopkinton Historic District Commission
- Historical Commission
- Hopkinton Housing Authority
- Irvine-Todaro Properties Advisory Group
- Lake Maspenock Weed Management & Control Advisory Group
- Marathon Committee
- Marathon Fund Committee
- Open Space Preservation Commission
- Parks & Recreation Commission
- Permanent Building Committee
- Personnel Committee
- Planning Board
- Pratt Farm Master Plan Team
- School Committee
- Select Board
- South Middlesex Regional Technical HS Committee
- Sustainable Green Committee
- Tax Relief Committee
- Town Moderator
- Trail Coordination & Management Committee
- Trustees of the School Fund
- Upper Charles Trail Committee
- Veteran's Celebration Committee
- Veteran's Grave Officer
- Woodville Historic District Commission
- Youth Commission
- Zoning Advisory Committee

**HOPKINTON TOWN HALL  
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