



TOWN OF HOPKINTON
TOWN MANAGER'S OFFICE
Norman Khumalo, Town Manager

TO: Board of Selectmen
FROM: Norman Khumalo, Town Manager
RE: FY 20 Comprehensive Budget Transmittal Letter
DATE: January 28, 2019

I am pleased to submit for your consideration the recommended budget and financing plan for the Fiscal Year beginning July 1, 2019 and concluding June 30, 2020. This budget and financing plan represent the careful and balanced choices required to meet the Town's diverse needs and priorities identified by boards and committees, maintain excellent quality services, respond to the impact of emerging needs caused by the growth of the Town and the need to minimize any required tax increase. As you will see in the budget details, many of the new initiatives and staff positions are a direct result of the need to strengthen the Town's institutional capacity to address growth.

The Town Manager recommended budget totals \$93,840,941 including an operating budget of \$79,022,920, a \$250,000 transfer to the General Stabilization fund, a \$500,000 transfer to the OPEB trust, debt service of \$8,439,226, and a proposed capital budget of \$5,628,795. Of the total capital budget \$4,042,000 will be bonded and \$1,586,795 will be Pay-As-You-Go.

The total estimated revenue for FY 2020 is \$91,320,007 an increase of \$5,526,071 or 6.4% from FY 2019. The actual amount of certified free cash available for appropriation is \$3,271,717, of which \$955,431 is proposed to supplement FY 2019 expenditures, and \$2,316,286 is available for appropriation in FY 2020. As in past years, the FY 2020 budget proposes to use free cash as a supplemental source to support improving reserves, investing in capital assets, and OPEB, while avoiding commitments to recurring expenses. Revenue from property taxes is projected to be \$72,817,321, state aid, which is projected based on the Governor's budget, and local receipts are projected at \$14,372,640, an increase of \$311,656. New growth is projected at \$2,000,000, a decrease of \$219,652 from last year. Local receipts are conservatively estimated at \$4,721,262, which is in line with the last fiscal year collections and has had a positive effect on the Town's free cash. Other available funds are projected at \$1,818,251 and include ambulance receipts, reimbursements of enterprise funds indirect costs, and receipts from the Library Foundation.

This projected budget proposes a transfer of \$250,000 to the Town's General Stabilization fund, an increase of \$125,000 from FY 2019. The Town is continuing its commitment to creating and maintaining a General Stabilization fund of 5% of the total annual budget, in line with the Massachusetts Department of Revenue's best practice recommendation. The balance in the General Stabilization fund at the end of FY 2019 is projected to be \$3,477,628, or 4.2% of the FY 2019 total operating budget. The Capital Stabilization fund balance is projected to be \$320,000 at the end of FY 2019.

Enterprise revenues are projected as follows:

Sewer	\$2,850,953
Water	\$2,542,061
Park and Recreation	\$514,440

This projected budget assumes a general government subsidy for Park and Recreation Enterprise at \$157,000 which is up from \$136,694 in FY 2019; and that the enterprise funds are fully reimbursing the general fund for their related indirect costs (employee benefits, shared staff, general insurance). Water and Sewer revenues are projected to be \$2,542,061 and \$2,850,953, respectfully. The budget also includes water Pay-As-You-Go capital improvements of \$115,000 and sewer bond financed capital improvements of \$170,000. An increase in both water and sewer rates is anticipated to balance the budget. The retained earnings or free cash for the Town's enterprise funds were certified as follows:

Water Enterprise Fund	\$957,857
Sewer Enterprise Fund	\$308,100
Parks and Recreation Fund	\$142,523

The Community Preservation Funds from the Community Preservation Act (CPA) surcharge are projected at \$1,230,000, of which \$1,040,000 is projected from local property tax bills and \$190,000 from state matching funds which has been decreasing over the years. The state match on the FY 2018 revenue was \$191,038 which was received on November 16, 2018. The Community Preservation Funds budget includes Pay-As-You-Go capital improvements of \$710,000. The amounts currently held in the three required reserves as of Dec 31, 2018 are as follows:

Community Housing	\$571,522
Historic Resources	\$628,528
Open Space	\$744,229

Overall, departmental FY '19 – '20 changes are as follows:

General Budget	FY '20 Budget	% Change from FY '19	
General Government	\$ 4,581,604	7.54%	Increase in staff; Increase in legal fees
Public Safety	\$ 6,933,166	10.18%	Salary increases; Addition of 3 Firefighters; Replacement of 3 Police Cruisers; Addition of new Sergeant
Education	\$ 48,517,506	6.64%	Salary increases; Increase in staff size related to enrollment increases
Public Works	\$ 5,724,765	6.98%	Increase expenditures for pavement & tree maintenance; Increase in fuel costs
Human Services	\$ 873,680	8.26%	Increase in services offered to Veterans; Salary adjustments
Culture & Recreation	\$ 615,798	11.59%	Hopkinton Day expenses; Increase in Library collection
Employee Benefits & Insurance	\$ 11,776,401	10.46%	Blanket Insurance - additional buildings & vehicles
Total General Budget	\$ 79,022,920	7.63%	

A more detailed listing of changes in the FY '20 operating budget are shown in the "Town of Hopkinton Departmental Detail Budgets" Report that can be found on pages 5 - 17.

Given the frequency and scale of unanticipated or unbudgeted costs of special education, out of district tuition or transportation, the School Committee has voted to establish a reserve fund that can be used in future years.

The recommended Capital Improvement Program including Municipal, School, Enterprise Funds, and Community Preservation Funds totals \$6,653,795 of which \$4,212,000 will be bonded and \$2,411,795 will be Pay-As-You-Go. Balancing debt with Pay-As-You-Go protects the Town from unforeseen costs and has been well-received by the Town's credit rating agencies.

As the budget review progresses, staff will continue to monitor and report to the Board on the following elements of the proposed FY '20 budget:

- Unfunded capital articles
- Budget sources, especially one-time sources and revolving funds
- Excess levy
- Snow and Ice expenses
- Overlay account
- FY '20 local aid receipts and estimated local aid assessments
- Reserve funds to address unanticipated and unbudgeted costs

As in past years, I would like to remind senior citizens of the Town's Senior Citizen Tax Relief program.

Finally, I would like to enthusiastically thank Tim, Ben, Dave, Todd, Chris, Carol, Susan Department Heads, and Town Boards, Commissions and Committees for their collaborative effort and continued support preparing the FY '20 budget. The "One-Town-One Solution" philosophy will continue to guide the on-going dialogue engaging Town residents for the final discussion and approval of the budget at the 2019 Annual Town Meeting.

Sincerely yours,



Norman Khumalo
Town Manager

TOWN OF HOPKINTON
SOURCES & USES - GENERAL FUND BUDGET

January 28, 2019

	FY2018	FY2019	FY2020		Projected		
	Final	Original	Preliminary		FY2021	FY2022	
Levy Base	57,917,042	60,654,433	64,394,378		68,004,238	71,504,344	
Amended prior year growth	0	3,836	0		0	0	
2 1/2% increase	1,447,926	1,516,457	1,609,859	2.50%	1,700,106	1,787,609	
New Growth	2,789,465	2,219,652	2,000,000	3.11%	1,800,000	1,700,000	
Overrides/(Underrides)	(1,500,000)	0	0		0	0	
Debt Exclusions	4,374,783	5,923,183	5,250,062		5,481,886	5,249,701	
Unused Levy	(2,110,574)	(1,952,285)	(436,979)				
Net Tax Levy	62,918,642	68,365,275	72,817,321	6.51%	76,986,230	80,241,653	
Cherry Sheet Receipts	7,426,807	8,034,223	8,164,292		8,327,578	8,494,129	2%
MSBA Reimbursements	1,487,086	1,487,086	1,487,086		1,487,086	0	
Local Receipts	4,524,675	4,539,675	4,721,262		4,910,112	5,106,517	4%
Subtotal, Revenues	76,357,210	82,426,259	87,189,961	5.78%	91,711,006	93,842,300	
Add: Additional Sources							
Free Cash - operating	1,724,143	0	0		0	0	
Free Cash - capital/other	1,262,380	755,445	2,311,795		1,400,000	1,300,000	
Enterprise - Indirect Costs	647,757	663,066	689,589		717,172	745,859	4%
Overlay Surplus	0	0	0		0	0	
Stabilization Fund	0	0	0		0	0	
Other	89,000	1,449,345	1,103,662		653,789	655,473	
Unused Capital Balances	264,406	499,821	25,000		50,000	50,000	
Subtotal	3,987,686	3,367,677	4,130,046		2,820,961	2,751,332	
Less:							
Prov for Abate/Exemp (Overlay)	(491,840)	(511,435)	(500,000)		(500,000)	(500,000)	
Cherry sheet offsets	(15,644)	(16,654)	(17,579)		(18,106)	(18,650)	3%
Snow & Ice	(11,414)	(31,501)	(200,000)		(250,000)	(500,000)	
Cherry Sheet charges	(402,586)	(484,611)	(596,486)		(620,345)	(645,159)	4%
Tax title	(50,000)	(50,000)	(50,000)		(50,000)	(50,000)	
Deficits & Judgements	0	(119,811)	0		0	0	
Debt Service	(8,038,441)	(9,476,704)	(8,439,226)		(8,183,605)	(6,131,692)	
Parks Enterprise Subsidy	(143,670)	(136,694)	(157,000)		(150,000)	(150,000)	
Other	0	0	0		0	0	
Subtotal	(9,153,595)	(10,827,411)	(9,960,291)		(9,772,057)	(7,995,501)	
Net Sources available for Approp	71,191,301	74,966,525	81,359,716	8.53%	84,759,911	88,598,131	
Expenditures By Category:							
General Government	4,013,402	4,260,492	4,581,604	7.54%	4,696,144	4,813,548	2.50%
Public Safety	5,424,124	6,292,572	6,933,166	10.18%	7,106,495	7,284,157	2.50%
Education	43,076,149	45,497,371	48,517,506	6.64%	50,943,381	53,490,550	5.00%
Public Works	5,632,091	5,351,037	5,724,765	6.98%	5,867,884	6,014,581	2.50%
Human Services	753,709	806,984	873,680	8.26%	895,521	917,910	2.50%
Culture & Recreation	466,981	551,853	615,798	11.59%	631,193	646,973	2.50%
Employee Benefits & Insurance	10,298,059	10,660,950	11,776,402	10.46%	12,482,986	13,231,965	6.00%
Subtotal, Omnibus Budget	69,664,515	73,421,259	79,022,920	7.63%	82,623,605	86,399,684	
Articles - non-capital	0	0	0		0	0	
Articles - capital	847,522	1,020,266	1,586,795		1,125,000	1,000,000	
Transfer to Stabilization Fund(s)	300,000	125,000	250,000		275,000	300,000	
Transfer to OPEB Trust	379,264	400,000	500,000		650,000	800,000	
Total Expenditures	71,191,301	74,966,525	81,359,715	8.53%	84,673,605	88,499,684	
Surplus (Shortfall)	0	0	0		86,306	98,447	

TOWN OF HOPKINTON
Recommended FY2020 Sources & Uses
OPERATING BUDGETS, CAPITAL PLAN, & RESERVES

January 28, 2019

	General Fund			Enterprise Funds			Community Preservation			TOTALS
	Operating	Capital	Reserves	Sewer	Water	Parks	Operating	Reserves	Projects	
Levy Base	64,394,378									
Amended prior year growth	0									
2 1/2% increase	1,609,859									
New Growth	2,000,000		0							
Overrides/(Underrides)	0									
Adjustment	0									
Debt Exclusions	5,250,062									
Unused Levy	0									
Net Tax Levy/Surcharge	73,097,300	0	0	0	0	157,000	269,606	770,394	0	
State Aid	8,164,292							190,000		
MSBA Reimbursements	1,487,086									
Local Receipts (Program Revenues)	4,721,262			2,850,953	2,542,061	514,440	20,000			
Subtotal, Revenues	87,469,940	0	0	2,850,953	2,542,061	671,440	289,606	960,394	0	
Add: Additional Sources										
Free Cash - operating (Retained Earnings)	0			0	0					
Free Cash - capital/other	0	1,561,795	750,000							
Enterprise - Indirect Costs	689,589			(281,178)	(369,547)	(38,864)				
Overlay Surplus	0									
Stabilization Fund	0									
Other	1,103,662								710,000	
Unused Capital Balances	0	25,000								
Subtotal	1,793,251	1,586,795	750,000	(281,178)	(369,547)	(38,864)	0	0	710,000	
Less:										
Prov for Abate/Exemp (Overlay)	(500,000)									
Cherry sheet offsets	(17,579)									
Snow & Ice	(200,000)									
Cherry Sheet charges	(596,486)									
Tax title	(50,000)									
Debt Service	(8,439,226)			(1,336,198)	(809,682)	(32,700)	(229,506)			
Other	0									
Subtotal	(9,803,291)	0	0	(1,336,198)	(809,682)	(32,700)	(229,506)	0	0	
Net Sources available for Approp	79,459,900	1,586,795	750,000	1,233,577	1,362,832	599,876	60,100	960,394	710,000	
Expenditures By Category:	TOWN MANAGER RECOMMENDATIONS									
General Government	4,581,604						60,100			
Public Safety	6,933,166									
Education	48,517,506									
Public Works	5,724,765			1,233,577	1,247,832					
Human Services	873,680									
Culture & Recreation	615,798					599,876				
Employee Benefits & Insurance	11,776,402									
Subtotal, Operating Budget	79,022,920	0	0	1,233,577	1,247,832	599,876	60,100	0	0	
Articles - non-capital	0									
Articles - capital		1,586,795		0	115,000				710,000	
CPC Reserves								960,394		
Transfer to Stabilization Fund(s)			250,000							
Transfer to OPEB Trust			500,000							
Total Expenditures	79,022,920	1,586,795	750,000	1,233,577	1,362,832	599,876	60,100	960,394	710,000	
Surplus (Shortfall)	436,979	0	0	(0)	0	0	0	0	0	
	436,979.00									

Town of Hopkinton

Certified "Free Cash"

January 28, 2019

	<u>Town Manager Recommends</u>
Free Cash certification 07/01/2018	\$ 2,636,773.00
Amended "Recert" 1/16/19	634,944.00
Free Cash Available	<u>3,271,717.00</u>
Snow & Ice deficit (FY2019)	(650,000.00)
FY2019 Budget Supplements PYR Bills	(107,680.85)
Capital (Supplement Fire Communication System)	(57,750.00)
Capital (Supplement Lake Maspenock Dam Gate)	<u>(140,000.00)</u>
Free Cash Usage FY2019	(955,430.85)
Balance Available for FY2020	<u><u>\$ 2,316,286.15</u></u>
FY2020 Appropriations:	
Capital Plan (PAYG)	(1,561,795.00)
Stabilization Fund	(250,000.00)
OPEB Trust	(500,000.00)
Free Cash Usage FY2020	<u>(2,311,795.00)</u>
Remaining, unappropriated balance	<u><u>\$ 4,491.15</u></u>

TOWN OF HOPKINTON

January 28, 2019

Tax Increase Summary

	<u>FY2019</u>	<u>Increase vs FY2018</u>	<u>FY2020</u>	<u>Increase vs FY2019</u>
Prior Year Unused Levy	2,110,574	3.35%	1,952,285	2.86%
Statutory 2 1/2%	1,516,457	2.50%	1,609,859	2.50%
New Growth	2,219,652	3.66%	2,000,000	3.11%
Override/(Underride)	-	0.00%	-	0
Debt Exclusions	1,548,399	2.46%	(673,120)	-0.98%
Unused Tax Levy	(1,952,285)	-3.22%	(436,979)	-0.68%
Change in Tax Levy	5,442,796	8.65%	4,452,046	6.51%
Change in Levy Limit	3,739,945	6.17%	3,609,860	5.61%

TOWN OF HOPKINTON

Departmental Detail Budgets

January 28, 2019

		(A)	(B)	(A to B)	(A to B)		
		Appropriation FY2017	Appropriation FY2018	Appropriation Fy2019	Town Man. Recommended 2020	\$ Change FY19-FY20	% Change FY19-FY20
FUND 1000: GENERAL FUND							
General Government							
122 Board of Selectmen							
Expenses		2,000.00	2,000.00	2,000.00	2,000.00	-	0.00%
Total		2,000.00	2,000.00	2,000.00	2,000.00	-	0.00%
123 Town Manager							
Personal Services		292,917.28	312,001.00	318,241.00	426,250.00	108,009.00	33.94%
Expenses		15,400.00	22,000.00	22,440.00	29,300.00	6,860.00	30.57%
Total		308,317.28	334,001.00	340,681.00	455,550.00	114,869.00	33.72%
131 Appropriation Committee							
Expenses		500.00	500.00	500.00	500.00	-	0.00%
Reserve Fund		125,000.00	125,000.00	125,000.00	125,000.00	-	0.00%
Total		125,500.00	125,500.00	125,500.00	125,500.00	-	0.00%
Financial Services							
133 Accounting/Procurement+Grants							
Personal Services		258,295.14	286,550.71	341,300.00	278,566.00	(62,734.00)	-18.38%
Expenses		32,300.00	26,300.00	26,300.00	26,500.00	200.00	0.76%
Total		290,595.14	312,850.71	367,600.00	305,066.00	(62,534.00)	-17.01%
135 Administration							
Personal Services		-	-	-	132,600.00	132,600.00	0.00%
Expenses		-	-	-	2,500.00	2,500.00	0.00%
Total		-	-	-	135,100.00	135,100.00	0.00%
141 Assessors							
Personal Services		187,480.48	192,836.00	219,130.00	198,887.00	(20,243.00)	-9.24%
Expenses		8,304.00	12,300.00	13,700.00	14,000.00	300.00	2.19%
Appraisal Services		8,300.00	52,000.00	89,400.00	109,000.00	19,600.00	21.92%
Total		204,084.48	257,136.00	322,230.00	321,887.00	(343.00)	-0.11%
145 Treasurer/Collector							
Personal Services		283,431.80	275,294.00	273,281.00	303,256.00	29,975.00	10.97%
Expenses		82,480.00	85,500.00	80,500.00	80,500.00	-	0.00%
Total		365,911.80	360,794.00	353,781.00	383,756.00	29,975.00	8.47%
Financial Services	Total	860,591.42	930,780.71	1,043,611.00	1,145,809.00	102,198.00	9.79%
151 Legal							
Legal Counsel		181,521.00	205,500.00	205,500.00	255,000.00	49,500.00	24.09%
Total		181,521.00	205,500.00	205,500.00	255,000.00	49,500.00	24.09%
152 Human Resources							
Personal Services		155,988.13	181,724.92	181,647.00	219,325.00	37,678.00	20.74%
Compensation Reserve		305,000.00	305,000.00	305,000.00	305,000.00	-	0.00%
Expenses		52,600.00	91,721.75	120,636.00	123,635.75	2,999.75	2.49%
Total		513,588.13	578,446.67	607,283.00	647,960.75	40,677.75	6.70%

TOWN OF HOPKINTON

Departmental Detail Budgets

January 28, 2019

		(A)	(B)	(A to B)	(A to B)	
	Appropriation FY2017	Appropriation FY2018	Appropriation Fy2019	Town Man. Recommended 2020	\$ Change FY19-FY20	% Change FY19-FY20
155 Information Technology						
Personal Services	172,683.34	196,870.49	271,691.00	298,620.02	26,929.02	9.91%
Expenses	421,898.80	496,829.84	493,325.00	536,476.00	43,151.00	8.75%
Total	594,582.14	693,700.33	765,016.00	835,096.02	70,080.02	9.16%
161 Town Clerk						
Personal Services	114,531.04	137,629.96	126,341.00	128,937.56	2,596.56	2.06%
Expenses	11,339.66	13,937.94	8,284.00	7,708.60	(575.40)	-6.95%
Total	125,870.70	151,567.90	134,625.00	136,646.16	2,021.16	1.50%
162 Election & Registration						
Personal Services	8,301.00	11,024.00	23,860.00	18,307.67	(5,552.33)	-23.27%
Expenses	19,200.00	11,609.85	23,106.00	18,487.75	(4,618.25)	-19.99%
Total	27,501.00	22,633.85	46,966.00	36,795.42	(10,170.58)	-21.66%
170 Land Use, Planning & Permitting						
Personal Services	432,080.12	548,665.14	554,829.00	505,840.84	(48,988.16)	-8.83%
Expenses	30,235.00	20,240.00	28,915.00	20,330.00	(8,585.00)	-29.69%
Total	462,315.12	568,905.14	583,744.00	526,170.84	(57,573.16)	-9.86%
177 Green Committee						
Expenses	300.00	300.00		-	-	0.00%
Total	300.00	300.00		-	-	0.00%
173 Open Space Committee						
Expenses	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
Total	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
187 Upper Charles River Trail Committee						
Expenses	54,000.00	51,440.00	51,440.00	52,950.00	1,510.00	2.94%
Total	54,000.00	51,440.00	51,440.00	52,950.00	1,510.00	2.94%
192 Town Hall						
Expenses	8,270.00	8,270.00	8,270.00	8,270.00	-	0.00%
Total	8,270.00	8,270.00	8,270.00	8,270.00	-	0.00%
194 Cable Committee						
Expenses	500.00	500.00		-	-	0.00%
Total	500.00	500.00		-	-	0.00%
199 Other General Government						
Town Reports	3,500.00	5,000.00	5,000.00	5,000.00	-	0.00%
Audit	25,000.00	35,000.00	40,000.00	48,000.00	8,000.00	20.00%
Transfer to Water Enterprise for Fire Protection / Hydrant Use	296,422.00	296,856.00	297,856.00	297,856.00	-	0.00%
Financial Management System Employee Training					Moved to Information Technology Moved to Human Resources	
Total	324,922.00	336,856.00	342,856.00	350,856.00	8,000.00	2.33%
Total General Government	3,592,778.79	4,013,401.60	4,260,492.00	4,581,604.19	321,112.19	7.54%

TOWN OF HOPKINTON

Departmental Detail Budgets

January 28, 2019

			(A)	(B)	(A to B)	(A to B)
	Appropriation FY2017	Appropriation FY2018	Appropriation FY2019	Town Man. Recommended 2020	\$ Change FY19-FY20	% Change FY19-FY20
Public Safety						
210 Police						
Personal Services	2,094,309.53	2,247,473.32	2,403,658.00	2,654,417.52	250,759.52	10.43%
Expenses	181,086.75	182,386.47	188,387.00	311,540.47	123,153.47	65.37%
Auxiliary Police Expenses	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
Total	2,278,396.28	2,432,859.79	2,595,045.00	2,968,957.99	373,912.99	14.41%
214 Central Dispatch						
Personal Services	553,334.56	501,026.37	575,213.00	583,999.14	8,786.14	1.53%
Expenses	9,850.00	13,750.00	14,950.00	14,950.00	-	0.00%
Total	563,184.56	514,776.37	590,163.00	598,949.14	8,786.14	1.49%
220 Fire						
Personal Services	2,113,885.64	2,274,757.89	2,805,754.00	3,075,411.38	269,657.38	9.61%
Expenses	154,351.00	166,752.02	257,207.00	243,507.00	(13,700.00)	-5.33%
Total	2,268,236.64	2,441,509.91	3,062,961.00	3,318,918.38	255,957.38	8.36%
244 Sealer of Weights & Measures						
Personal Services	3,036.48	3,222.84	3,287.00	3,320.00	33.00	1.00%
Expenses	1,000.00	1,200.00	1,200.00	1,300.00	100.00	8.33%
Total	4,036.48	4,422.84	4,487.00	4,620.00	133.00	2.96%
292 Animal Control						
Personal Services	22,560.84	23,555.48	32,916.00	34,720.00	1,804.00	5.48%
Expenses	7,000.00	7,000.00	7,000.00	7,000.00	-	0.00%
Total	29,560.84	30,555.48	39,916.00	41,720.00	1,804.00	4.52%
293 Traffic Control						
Traffic Lights					Moved to Public Works	
Total	-	-				
294 Tree Warden						
Personal Services					Moved to Public Works	
Expenses					Moved to Public Works	
Total	-	-				
Total Public Safety	5,143,414.80	5,424,124.39	6,292,572.00	6,933,165.51	640,593.51	10.18%

TOWN OF HOPKINTON
Departmental Detail Budgets

January 28, 2019

		(A)	(B)	(A to B)	(A to B)		
		Appropriation FY2017	Appropriation FY2018	Appropriation Fy2019	Town Man. Recommended 2020	\$ Change FY19-FY20	% Change FY19-FY20
Education							
300	Hopkinton Public Schools						
	Hopkinton Public Schools	39,143,441.00	42,591,311.00	45,056,651.00	48,059,950.07	3,003,299.07	6.67%
	Total	39,143,441.00	42,591,311.00	45,056,651.00	48,059,950.07	3,003,299.07	6.67%
800	Regional Technical Vocational School						
	Regional Schools	386,087.00	484,838.00	440,720.00	457,556.00	16,836.00	3.82%
	Total	386,087.00	484,838.00	440,720.00	457,556.00	16,836.00	3.82%
Total Education		39,529,528.00	43,076,149.00	45,497,371.00	48,517,506.07	3,020,135.07	6.64%

TOWN OF HOPKINTON

Departmental Detail Budgets

January 28, 2019

		(A)	(B)	(A to B)	(A to B)		
		Appropriation FY2017	Appropriation FY2018	Appropriation FY2019	Town Man. Recommended 2020	\$ Change FY19-FY20	% Change FY19-FY20
Public Works							
410	Engineering & Facilities						
	Personal Services	176,355.81	217,727.25	279,353.00	285,123.00	5,770.00	2.07%
	Expenses	615,228.18	740,772.00	896,773.00	986,736.00	89,963.00	10.03%
	Total	791,583.99	958,499.25	1,176,126.00	1,271,859.00	95,733.00	8.14%
420	Public Works Administration						
	Personal Services	383,742.03	395,000.00	415,300.00	426,624.00	11,324.00	2.73%
	Total	383,742.03	395,000.00	415,300.00	426,624.00	11,324.00	2.73%
422	Highway						
	Personal Services	739,749.72	822,660.00	843,000.00	874,291.00	31,291.00	3.71%
	Expenses	453,200.00	442,325.00	475,425.00	574,325.00	98,900.00	20.80%
	Subtotal	1,192,949.72	1,264,985.00	1,318,425.00	1,448,616.00	130,191.00	9.87%
	Road Maintenance	-	-	-	-	-	-
	Sidewalk Maintenance	50,000.00	50,000.00	50,000.00	50,000.00	-	0.00%
	Pavement Management	-	351,000.00	451,000.00	551,000.00	100,000.00	22.17%
	Stormwater System	150,000.00	370,000.00	370,000.00	370,000.00	-	0.00%
	Lake Maspenock Weed Control	60,000.00	60,000.00	60,000.00	60,000.00	-	0.00%
	Total	1,452,949.72	2,095,985.00	2,249,425.00	2,479,616.00	230,191.00	10.23%
423	Snow & Ice						
	Snow & Ice Control	350,000.00	350,000.00	350,000.00	350,000.00	-	0.00%
	Total	350,000.00	350,000.00	350,000.00	350,000.00	-	0.00%
424	Street Lighting						
	Street Lights	53,796.00	48,796.00	33,000.00	33,000.00	-	0.00%
	Total	53,796.00	48,796.00	33,000.00	33,000.00	-	0.00%
426	Traffic Control						
	Traffic Lights	19,300.00	22,000.00	25,000.00	25,000.00	-	0.00%
	Total	19,300.00	22,000.00	25,000.00	25,000.00	-	0.00%
427	Tree Warden						
	Personal Services	14,354.00	14,354.00	14,354.00	14,354.00	-	0.00%
	Expenses	25,000.00	25,000.00	25,000.00	50,000.00	25,000.00	100.00%
	Total	39,354.00	39,354.00	39,354.00	64,354.00	25,000.00	63.53%
429	Other Storm Control						
	Storm Control	10,000.00	10,000.00	10,000.00	10,000.00	-	0.00%
	Total	10,000.00	10,000.00	10,000.00	10,000.00	-	0.00%
433	Waste Collection & Disposal						
	Recycling Salaries	8,000.00	17,632.00	17,632.00	17,632.00	-	0.00%
	Rubbish Collection/Disposal	439,280.00	440,000.00	450,000.00	456,607.00	6,607.00	1.47%
	Rubbish Disposal	328,460.00	320,625.00	340,000.00	350,000.00	10,000.00	2.94%
	Recycling Expense	10,000.00	10,000.00	10,000.00	10,000.00	-	0.00%
	Recycling Collection/Disposal	206,720.00	210,000.00	220,000.00	214,873.00	(5,127.00)	-2.33%
	Household Hazardous Waste	12,000.00	14,000.00	14,000.00	14,000.00	-	0.00%
	Total	1,004,460.00	1,012,257.00	1,051,632.00	1,063,112.00	11,480.00	1.09%
491	Cemetery Commission						
	Personal Services	200.00	200.00	200.00	200.00	-	0.00%
	Expenses	4,000.00	-	1,000.00	1,000.00	-	0.00%
	Total	4,200.00	200.00	1,200.00	1,200.00	-	0.00%
Total Public Works		4,109,385.74	4,932,091.25	5,351,037.00	5,724,765.00	373,728.00	6.98%

TOWN OF HOPKINTON
Departmental Detail Budgets

January 28, 2019

		(A)	(B)	(A to B)	(A to B)		
		Appropriation	Town Man.	\$ Change	% Change		
		FY2017	Recommended	FY19-FY20	FY19-FY20		
		Appropriation	2020				
		FY2018	Fy2019				
Health and Human Services							
511	Board of Health						
	Personal Services	130,554.18	139,388.80	139,909.00	143,956.00	4,047.00	2.89%
	Expenses	77,785.00	75,373.20	79,921.00	79,060.00	(861.00)	-1.08%
	Total	208,339.18	214,762.00	219,830.00	223,016.00	3,186.00	1.45%
541	Senior Center						
	Personal Services	233,391.40	277,684.42	307,466.00	330,323.00	22,857.00	7.43%
	Expenses	34,499.28	39,439.28	37,405.00	38,555.00	1,150.00	3.07%
	Total	267,890.68	317,123.70	344,871.00	368,878.00	24,007.00	6.96%
542	Youth & Family Services						
	Personal Services	66,001.68	94,035.40	118,206.00	108,160.00	(10,046.00)	-8.50%
	Expenses	6,000.64	48,550.00	42,390.00	55,670.00	13,280.00	31.33%
	Total	72,002.32	142,585.40	160,596.00	163,830.00	3,234.00	2.01%
543	Veterans Services						
	Veterans District	23,229.00	28,938.17	31,387.00	46,655.51	15,268.51	48.65%
	Veterans Service Benefits	32,000.00	49,000.00	49,000.00	70,000.00	21,000.00	42.86%
	Veterans Supplies	1,250.00	1,300.00	1,300.00	1,300.00	-	0.00%
	Total	56,479.00	79,238.17	81,687.00	117,955.51	36,268.51	44.40%
Total Health & Human Services		604,711.18	753,709.27	806,984.00	873,679.51	66,695.51	8.26%

TOWN OF HOPKINTON
Departmental Detail Budgets

January 28, 2019

	(A)	(B)	(A to B)	(A to B)
	Appropriation	Town Man.	\$ Change	% Change
	FY2017	Recommended	FY19-FY20	FY19-FY20
	Appropriation	Appropriation	Appropriation	Appropriation
	FY2017	FY2018	Fy2019	2020
Culture and Recreation				
610 Library				
Personal Services	348,191.93	425,903.71	510,775.00	538,878.00
Expenses	32,362.00	37,527.50	37,528.00	43,370.00
Total	380,553.93	463,431.21	548,303.00	582,248.00
619				
Historic Commission				
Expenses	1,000.00	1,000.00	1,000.00	1,000.00
Total	1,000.00	1,000.00	1,000.00	1,000.00
692 Celebrations				
Memorial Day	2,000.00	2,000.00	2,000.00	2,000.00
Total	2,000.00	2,000.00	2,000.00	2,000.00
692 Townwide Celebration - Hopkinton Day				
Expenses	-	-	-	30,000.00
Total	-	-	-	30,000.00
695 Historic District Commission				
Expenses	550.00	550.00	550.00	550.00
Total	550.00	550.00	550.00	550.00
Total Culture & Recreation	384,103.93	466,981.21	551,853.00	615,798.00
				63,945.00
				11.59%

TOWN OF HOPKINTON
Departmental Detail Budgets

January 28, 2019

	(A)	(B)	(A to B)	(A to B)
	Appropriation	Town Man.	\$ Change	% Change
	FY2017	Recommended	FY19-FY20	FY19-FY20
	Appropriation	Fy2019		
	FY2018	Fy2019		
Debt Service				
700 Debt Service				
Retirement of Debt	3,890,978.20	5,726,929.67	6,496,596.33	6,104,129.67
Long Term Interest	643,552.86	1,976,510.75	2,945,107.63	2,273,356.84
Short Term Interest	20,000.00	35,000.00	35,000.00	61,739.00
Authorized/Unissued	-	-	-	-
Total Debt Service	4,554,531.06	7,738,440.42	9,476,703.96	8,439,225.51
			(1,037,478.45)	-10.95%

TOWN OF HOPKINTON
Departmental Detail Budgets

January 28, 2019

	(A)	(B)	(A to B)	(A to B)		
	Appropriation	Appropriation	Appropriation	Town Man.	\$ Change	% Change
	FY2017	FY2018	Fy2019	Recommended	FY19-FY20	FY19-FY20
				2020		
Employee Benefits&Insurance						
910 Employee Benefits & Insurance						
Unemployment Insurance	145,000.00	100,000.00	100,000.00	105,000.00	5,000.00	5.00%
Medicare Tax	530,000.00	620,000.00	651,000.00	651,000.00	-	0.00%
Life Insurance Premiums	10,000.00	10,000.00	20,000.00	20,000.00	-	0.00%
Health Insurance Premium	6,210,707.65	7,030,424.00	7,164,154.00	7,880,570.00	716,416.00	10.00%
Middlesex County Retirement	1,728,744.00	1,984,635.00	2,145,296.00	2,486,832.00	341,536.00	15.92%
Drug and Alcohol Testing	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
Blanket Insurance Premiums	425,000.00	550,000.00	577,500.00	630,000.00	52,500.00	9.09%
Total Employee Benefits & Insurance	9,052,451.65	10,298,059.00	10,660,950.00	11,776,402.00	1,115,452.00	10.46%
Total General Fund	66,970,905.15	76,702,956.14	82,897,962.96	87,462,145.79	4,564,182.83	5.51%

TOWN OF HOPKINTON
Departmental Detail Budgets

January 28, 2019

	(A)	(B)	(A to B)	(A to B)		
	Appropriation	Appropriation	Appropriation	Town Man.	\$ Change	% Change
	FY2017	FY2018	Fy2019	Recommended	FY19-FY20	FY19-FY20
				2020		
FUND 2400: COMMUNITY PRESERVATION						
193 CPA Administration						
Personal Services	10,440.00	11,245.00	10,650.00	11,000.00	350.00	3.29%
Expenses	45,000.00	45,000.00	45,000.00	49,100.00	4,100.00	9.11%
Total	55,440.00	56,245.00	55,650.00	60,100.00	4,450.00	8.00%
700 Debt Service						
Retirement of Debt	210,000.00	160,000.00	180,000.00	180,000.00	-	0.00%
Interest on Long Term Debt	34,100.00	35,718.75	52,581.25	38,593.75	(13,987.50)	-26.60%
Short Term Interest				10,912.00	10,912.00	0.00%
Total	244,100.00	195,718.75	232,581.25	229,505.75	(3,075.50)	-1.32%
Total Community Preservation	299,540.00	251,963.75	288,231.25	289,605.75	1,374.50	0.48%

TOWN OF HOPKINTON
Departmental Detail Budgets

January 28, 2019

	(A)	(B)	(A to B)	(A to B)
	Appropriation	Town Man.	\$ Change	% Change
	FY2017	Recommended	FY19-FY20	FY19-FY20
	Appropriation	FY2018	Appropriation	FY2019
FUND 6000: SEWER ENTERPRISE				
Direct Costs				
440 Sewer				
Personal Services	181,298.84	190,000.00	191,500.00	173,873.00
Expenses	853,655.00	850,650.00	1,016,900.00	1,059,704.36
Total	1,034,953.84	1,040,650.00	1,208,400.00	1,233,577.36
700 Debt Service				
Retirement of Debt	1,449,905.86	1,353,846.44	1,324,859.00	1,144,397.25
Interest on Long Term Debt	317,922.17	253,159.92	230,552.00	186,700.94
Interest on Short Term Debt	-	-	-	5,100.00
Repayment to General Fund	-	-	-	-
Administrative Costs	8,000.00	-	8,000.00	-
Authorized/Unissued	-	-	-	-
Westborough Facility Debt	-	-	153,454.00	-
Total	1,775,828.03	1,607,006.36	1,716,865.00	1,336,198.19
Appropriation	2,810,781.87	2,647,656.36	2,925,265.00	2,569,775.55
Indirect Costs				
Employee Benefits & Pensions	52,517.08	55,710.00	57,381.00	59,676.24
Shared Employees	247,477.41	208,806.00	212,982.00	221,501.28
Shared Facility	-	-	-	-
Other (Workers comp)	-	-	-	-
Total	299,994.49	264,516.00	270,363.00	281,177.52
Total Sewer Enterprise	3,110,776.36	2,912,172.36	3,195,628.00	2,850,953.07
			(344,674.93)	-10.79%

TOWN OF HOPKINTON
Departmental Detail Budgets

January 28, 2019

	(A)	(B)	(A to B)	(A to B)
	Appropriation	Town Man.	\$ Change	% Change
	FY2017	FY2018	FY2019	FY19-FY20
FUND 6100: WATER ENTERPRISE				
Direct Costs				
450 Water				
Personal Services	350,807.76	371,600.00	390,000.00	420,286.00
Expenses	649,150.00	783,000.00	788,500.00	827,545.82
Total	999,957.76	1,154,600.00	1,178,500.00	1,247,831.82
700 Debt Service				
Retirement of Debt	497,539.00	545,190.67	573,154.00	593,062.10
Interest on Short Term Debt	-	-	-	54,349.00
Interest on Long Term Debt	110,434.30	155,656.86	213,765.00	162,270.39
Administrative Costs	2,000.00	-	2,000.00	-
Ashland Obligation	72,000.00	-	71,874.00	-
Authorized/Unissued	-	-	-	-
Total	681,973.30	700,847.53	860,793.00	809,681.49
Appropriation	1,681,931.06	1,855,447.53	2,039,293.00	2,057,513.31
Indirect Costs				
Employee Benefits & Pensions	114,256.24	121,254.00	124,892.00	129,887.68
Shared Employees	187,467.67	223,730.00	230,442.00	239,659.68
Shared Facility	-	-	-	-
Other (Workers comp)	-	-	-	-
Total	301,723.91	344,984.00	355,334.00	369,547.36
Total Water Enterprise	1,983,654.97	2,200,431.53	2,394,627.00	2,427,060.67
			32,433.67	1.35%

TOWN OF HOPKINTON
Departmental Detail Budgets

January 28, 2019

	(A)	(B)	(A to B)	(A to B)
	Appropriation FY2017	Appropriation FY2018	Appropriation Fy2019	Town Man. Recommended 2020
			\$ Change FY19-FY20	% Change FY19-FY20
FUND 6200: PARKS & RECREATION				
Direct Costs				
630 Parks & Recreation				
Personal Services	195,678.79	205,000.00	213,780.00	236,320.00
Expenses	387,800.00	399,505.00	482,255.00	363,556.00
Total	583,478.79	604,505.00	696,035.00	599,876.00
			(96,159.00)	-13.82%
700 Debt Service				
Retirement of Debt	35,000.00	35,000.00	35,000.00	30,000.00
Interest on Short Term Debt	-	-	1,448.00	-
Interest on Long Term Debt	7,250.00	4,800.00	3,750.00	2,700.00
Total	42,250.00	39,800.00	40,198.00	32,700.00
			(7,498.00)	-18.65%
Appropriation	625,728.79	644,305.00	736,233.00	632,576.00
			(103,657.00)	-14.08%
Indirect Costs				
Employee Benefits & Pensions	6,916.27	7,337.00	7,557.00	7,859.28
Shared Employees	29,719.56	30,920.00	29,812.00	31,004.48
Shared Facility	-	-	-	-
Other (Workers comp)	-	-	-	-
Total	36,635.82	38,257.00	37,369.00	38,863.76
			1,494.76	4.00%
Total Park and Recreation	662,364.61	682,562.00	773,602.00	671,439.76
			(102,162.24)	-13.21%

TOWN OF HOPKINTON KEY BUDGET CHANGES NARRATIVE

123 TOWN MANAGER	PS	Assistant Town Manager has been moved from Land Use to Town Manager budget
123 TOWN MANAGER	EX	Expenses increase for advertising, Office Supplies are related to industry costs for commodities.
133 FINANCE ACCOUNTING	PS	The FY19 appropriation accommodated the transition of the breakouts of the CFO/Accountant/Procurement & Grants. CFO Salary now captured in Finance Administration
135 FINANCE ADMINISTRATION	PS	FY2020 the Finance Department will be made up of Sub-Divisions, Budget Control integrity will be maintained by overall Personal Services. Director/CFO
135 FINANCE ADMINISTRATION	EX	FY 2020 the Finance Department will be made up of Sub-Divisions, Budget Control integrity will be maintained by overall Personal Services. Director/CFO
141 ASSESSORS	PS	Decrease due to administrative Assistant budgeted 100% to Assessors in FY19 but time is budgeted split in FY20; 50% to Assessors and 50% to Treasurer/Collector. Offset by \$2,780 increase to existing salaries (2.9% increase)
141 ASSESSORS	EX	Increase for a \$25K one time expense to convert assessing management system from Patriot CAMA system to Patriot AssessPro AP5. The conversion is an upgrade to the latest technology resulting in greater time-efficiency for the staff.
145 TREASURER COLLECTOR	PS	Increase due to administrative Assistant budgeted 100% to Assessors in FY19 but time is budgeted split in FY20; 50% to Assessors and 50% to Treasurer/Collector. Increased by 2.2% merit increase
151 LEGAL	EX	Increased representation requirements for Town Counsel and Labor Counsel services.
152 HUMAN RESOURCES	PS	Addition of new Benefits Administrator position
155 INFORMATION TECHNOLOGY	PS	Newly hired network administrator salary \$15K higher than budget from FY19. Additionally there is a \$12K for a shared resource with the school department.
155 INFORMATION TECHNOLOGY	EX	New expenses in FY20 including online records & scanning renewal (\$12K), GIS update (\$3K), BCM security (\$6.5K), purchase of 3 multi-function copier machines for 3 different departments (\$23K)
162 ELECTION AND REGISTRATION	PS	Comprised of hourly wages for election workers. Overall spend is variable year over year based on the number of elections that take place in a given year. The FY20 budget includes one fewer election than FY19.
162 ELECTION AND REGISTRATION	EX	Overall spend is variable year over year based on the number of elections that take place in a given year. The FY20 budget includes one fewer election than FY19. Decrease is \$2.6K reduction in contract services related to costs for election workers. and \$2.3K reduction in spending related to printing costs
170 LAND USE	PS	Land Use Director moved to Town Manager Budget
170 LAND USE	EX	\$9K Reduction in contract services
199 OTHER GENERAL GOVERNMENT	EX	\$8K increase for accounting/auditing services to fund OPEB actuarial report.
210 POLICE DEPARTMENT	PS	Addition of Police Sergeant. Increased hourly wages from completed CBA after FY19 budget was approved.
210 POLICE DEPARTMENT	EX	Police vehicle replacement (\$135K) was moved from Capital Requests to the Operating Budget in FY20. Industry practice is to replace police vehicles once they reach 80,000 miles. Based on usage PD vehicles typically reach 80,000 in Hopkinton after 2 years of service. Due to the recurring nature of the expense the vehicles have been moved to the operating budget. Increase in from vehicle requests is offset by a \$20K reduction in vehicle maintenance expense.
214 CENTRAL DISPATCH	PS	Increase in overall wages due to dispatchers moving up a step. Offset by reduction in overtime due to dispatcher returning from full time military deployment
220 FIRE DEPARTMENT	PS	\$195K increase for the addition of 3 new firefighters.
220 FIRE DEPARTMENT	EX	\$2K increase for vehicle maintenance, \$3k increase for uniforms (increased staffing), \$24K decrease in fuel; expense is now captured in DPW

410 ENGINEERING AND FACILITIES	EX	Increase for electricity (\$30K for library and \$10K for DPW). Current electrical expenditure for both buildings is higher than the initial estimate from the architect. Proposed budget increase for Library includes proposed increased hours and addition of service on Sundays. Heating costs for both buildings have also been higher than initial estimates. Budget increase includes increase of \$3K and \$5K for the Library and DPW, respectfully. Remainder of increase is related to maintenance Center School.
422 HIGHWAY DEPARTMENT	PS	Highway merit increases (2.7% for salaried workers and 3.7% hourly workers & overtime).
422 HIGHWAY DEPARTMENT	EX	Pavement management plan up \$100,000 to bring total expenditure to engineer's recommendation of \$1.2M. Funds supplement Chapter 90 funds used for the annual Pavement Management Program (crack sealing, mill and overlay, rubber chip, full depth reconstruction). \$29K increase in Town wide fuel costs; previously captured in other departments. \$17K increase to comply with OSHA/DLS requirements (\$7K for safety equipment, \$5K for police details, and \$7K for personal safety equipment)
427 TREE WARDEN	EX	Increase of \$25K for tree removal expenses to remove dead and dying trees across Town. Increase covers contract services and Town costs to remove trees. Budget increase covers cost to remove an additional 12-15 trees.
433 WASTE COLLECTION AND DISPOSAL	EX	\$11K increase to cover planned contractual obligation increases.
511 BOARD OF HEALTH	PS	Increase due to 2.9% merit pay increase
541 SENIOR CENTER	PS	Salary increases; Increase in Senior Center food service costs
543 VETERANS SERVICES	EX	Overall budget increase has been to an increase in demand for services and additional services offered to Veterans per MGL Chapter 115. Assessment has also increased for expansion in staffing.
610 LIBRARY	PS	Salary increase corresponding with salary rate study
610 LIBRARY	EX	Increase related to request to increase size of library collection (magazine & newspaper subscriptions, books, etc.). To maintain a State accreditation the Library is required to spend 15% of its total appropriation on materials. As the library budget has increased following the expansion this requirement has been met through other funding sources. The requested increase seeks to cover a higher percentage of the materials expenditure requirement.
710 Debt Service	EX	Short Term Borrowing (Interest Only) providing relief at this time. When converted to long term Debt will cause impact (2021) in the outlying year.
300 EDUCATION	EX	Staff changes to serve increased enrollment; increase in special education costs
310 EDUCATION TECH	EX	School has reported 3.82% overall budget increase
910 BENEFITS	EX	Health Insurance increase of 10%
945 PROPERTY INSURANCE	EX	Addition of new School and vehicles
SEWER ENTERPRISE	PS	The FY 2020 budget for personnel services is down about \$18,000 (or 9.2%) compared to the FY 2019 budget. The decrease is for wages. The FY 2019 Rate Study included a 2.5% increase for personnel services in FY 2020.
SEWER ENTERPRISE	EX	\$64K Inflow/Infiltration Removal
WATER ENTERPRISE	PS	The FY 2020 budget for personnel services is up about \$30,000 (or 7.8%) compared to the FY 2019 budget. The increase is for wages. The FY 2019 Rate Study included a 2.5% increase for personnel services in FY 2020.
WATER ENTERPRISE	EX	Water data management software upgrade
PARKS & REC ENTERPRISE	PS	Increase in Parks & Rec Director Salary in line with personnel study
PARKS & REC ENTERPRISE	EX	Change in accounting policy for contracted services

**TOWN OF HOPKINTON
FY 20 CAPITAL IMPROVEMENTS**

January 28, 2019

CAPITAL - PAY AS YOU GO

Project	Amount	Town Manager Recommendation	Department	CIC VOTE
Security Cameras - Senior Center	\$ 27,135	\$ 23,195	IT	PENDING
Security Cameras - Library & PD	\$ 43,830	\$ 43,830	IT	PENDING
End User Hardware Replacement	\$ 43,750	\$ 43,750	IT	2-0
Fire Station Feasibility Study	\$ 150,000	\$ 150,000	Fire	2-0
Replace Fire Chief Car	\$ 65,039	\$ 53,050	Fire	2-0
Police Jail Cells Floor Repair	\$ 45,970	\$ 45,970	Police	2-0
Town Hall Elevator Controls	\$ 75,000	\$ 75,000	Facilities	2-0
Replace DPW Truck (2)	\$ 142,000	\$ 142,000	DPW	2-0
School Capacity Study	\$ 50,000	\$ 50,000	School	2-0
Middle School Existing Space Redesign	\$ 25,000	\$ 25,000	School	2-0
Wetlands Order of Conditions	\$ 100,000	\$ 100,000	School	2-0
Roof Engineering	\$ 100,000	\$ 100,000	School	2-0
Security Camera Installation	\$ 200,000	\$ 200,000	School	2-0
Data Center Replacement	\$ 205,000	\$ 205,000	School	2-0
Boiler Replacement	\$ 160,000	\$ 160,000	School	2-0
District Wide Facility Improvements	\$ 170,000	\$ 170,000	School	2-0
Kitchen Equipment	\$ 50,200	\$ -	School	2-0
Special Education Van	\$ 46,000	\$ -	School	2-0
Police Second Floor Renovation	\$ 200,000	\$ -	Police	2-0
Message Reader Boards	\$ 48,630	\$ -	Police	2-0
Inspection Management Software	\$ 31,820	\$ -	Board of Health	2-0
TOTAL PAY AS YOU GO	\$ 1,979,374	\$ 1,586,795		

CAPITAL - BORROWING

5-year Sidewalk Plan	\$ 1,800,000	\$ 1,800,000	DPW	PENDING
Bucket Truck	\$ 190,000	\$ 190,000	DPW	PENDING
Multi Purpose Municipal Tractor	\$ 177,000	\$ 177,000	DPW	2-0
Ladder Truck	\$ 1,200,000	\$ 1,200,000	Fire	PENDING
School Bus Parking Lot	\$ 300,000	\$ 300,000	School	2-0
Public Safety Software Upgrade	\$ 375,000	\$ 375,000	IT	2-0
Town Hall Parking Lot	TBD	TBD	Facilities	NO ACTION
Center School Renovation	TBD	TBD	Facilities	NO ACTION
TOTAL BORROWING	\$ 4,042,000	\$ 4,042,000		

CAPITAL - COMMUNITY PRESERVATION ACT

Dog Park	\$ 150,000	\$ 150,000	Parks & Rec	2-0
Youth Lacrosse Wall	\$ 25,000	\$ 25,000	Parks & Rec	2-0
Pine Field Irrigation	\$ 25,000	\$ 25,000	Parks & Rec	2-0
Access & Development of East Main Street Recreation	\$ 50,000	\$ 50,000	Parks & Rec	2-0
EMC Playground	\$ 260,000	\$ 260,000	Parks & Rec	2-0
Town Hall Basement Renovation	\$ 200,000	\$ 200,000	Facilities	NO ACTION
180 & 182 Hayden Rowe Property Purchase	TBD	TBD	Parks & Rec	NO ACTION
Southern Parcel Property Purchase	TBD	TBD	Parks & Rec	NO ACTION
TOTAL - COMMUNITY PRESERVATION ACT	\$ 710,000	\$ 710,000		

CAPITAL - SEWER ENTERPRISE FUND (BORROWING)

Comprehensive Sewer Management Plan	\$ 170,000	\$ 170,000	DPW - Sewer	2-0
TOTAL SEWER - BORROWING	\$ 170,000	\$ 170,000		

CAPITAL - WATER ENTERPRISE FUND (PAY AS YOU GO)

Valve Maintenance Trailer System	\$ 65,000	\$ 65,000	DPW - Water	2-0
Replace DPW Water Department Truck	\$ 50,000	\$ 50,000	DPW - Water	2-0
TOTAL WATER - PAY AS YOU GO	\$ 115,000	\$ 115,000		

CAPITAL GRAND TOTAL	\$ 7,016,374	\$ 6,623,795		
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